

Explanation of Articles

For July 30, 2020 Annual Town Meeting

Article 1: This is a standard article to allow any Town Officer, Board, Commission, or Board to make a report on the floor of Town Meeting. Reports should be submitted in writing in advance to the Town Clerk.

The Board of Selectmen and Advisory Board have no position on this article.

Article 3: This article is necessary to pay bills of prior fiscal years. This requires a 4/5ths vote at Town Meeting. The bills will be paid from free cash.

The Board of Selectmen and Advisory Board recommends this Article.

Article 4: This article is required to set the salaries of elected officials. There is no change except for the Town Clerk's salary because the Town Clerk is an elected employee of the Town. The proposal would increase the Town Clerk's salary by 2% as is proposed for other town employees.

The Board of Selectmen and Advisory Board recommends this Article.

Article 5: This article addresses the proposed operating budget for all departments of the Town and the School District for Fiscal Year 2021. The proposed budget would increase the tax rate by .40 to \$17.23 and have annual increase of \$188 to the typical residential taxpayer (value of \$470,000). Please refer to the budget document (attachment A).

The Board of Selectmen and Advisory Board recommends this Article.

Article 6: This article is necessary to appropriate free cash to subsidize the Fiscal Year 2021 operating budget. The free cash appropriation is proposed at \$252,320.

The Board of Selectmen and Advisory Board recommend this Article.

Article 7: This article would amend the general bylaw to create a revolving fund from which the Town's subscription trash collection program will continue to be operated. This was previously approved at Annual Town Meeting 2019, but was not submitted in time to be approved by the Attorney General. Therefore, it needs to be acted upon again.

The Board of Selectmen and Advisory Board recommend this Article.

Article 8: This article is necessary to set expenditure limits for the Town's revolving funds for Fiscal Year 2021. The only change here is an increase in the authorization for the Transfer Station Revolving Fund (this is the Town's subscription trash program) of \$10,000 due to an anticipated increase of in program activity.

The Board of Selectmen and Advisory Board recommends this Article.

Article 14: This article would appropriate \$78,830 of free cash to fund Dunstable's assessment of the capital projects for the Groton-Dunstable Regional School District.

<u>Capital Expenditure</u>	<u>Estimated Project Costs</u>	<u>Groton Share</u>	<u>Dunstable Share</u>
Replacement of Maint Vehicle	\$50,000	\$38,817	\$11,183
MSS Repair & Replace Tile	\$50,000	\$38,817	\$11,183
HS Blackbox Theater Flooring/Light	\$0	\$0	\$0
DW Furniture Replacement	\$0	\$0	\$0
HS Scoreboard Girls Soccer/Lacross	\$0	\$0	\$0
HS Net Fencing for Soccer, Baseball, Lacrosse (total 4 systems)	\$0	\$0	\$0
Student Chromebook Lease	\$86,746	\$66,933	\$19,813
Teacher Device Lease	\$58,256	\$44,950	\$13,306
Lab Computer Lease	\$8,500	\$6,559	\$1,941
iPad Lease	\$15,500	\$11,960	\$3,540
DW Field Repair	\$10,000	\$7,716	\$2,284
HS Field Repair	\$10,000	\$7,511	\$2,489
HS Window Shades	\$20,000	\$15,022	\$4,978
SU/HS Security Camera Upgrade	\$15,000	\$11,574	\$3,426
HS Portable Bleachers	\$0	\$0	\$0
HS Fence	\$0	\$0	\$0
DW Landscape Trailer	\$8,000	\$6,173	\$1,827
HS Landscape Pump	\$7,000	\$5,258	\$1,742
MS Window Shades	\$5,000	\$3,882	\$1,118
Total Capital	\$344,002	\$265,172	\$78,830

The Board of Selectmen and Advisory Board recommend this Article.

Article 21: This article would authorize the Board of Selectmen to enter into Payment in Lieu of Taxes Agreements for two solar projects located at (i) 0 Blodgett Road and 0 Lowell Street, Assessors Parcels 21-3-0 and 22-50-0, and (ii) 0 Pleasant Street and 0 Groton Street, Assessors Parcels 8-39-0, 8-43-0, and 13-103-0, as authorized by Massachusetts General Laws Chapter 59, Section 38H. The value of the two agreements over all would be a little more than the projected tax values and reduce the possibility that the tax values can be appealed.

The Board of Selectmen and Advisory Board recommend this Article.

Article 22: This article provides for the acceptance of Chapman Street as a public road as envisioned as part of the River's Edge Subdivision plan. The road has been inspected by the Town Engineer and the Road Commission has approved the acceptance of the road.

The Board of Selectmen and Advisory Board recommend this Article.

Article 23: This article would accept amendments to the regional school agreement with the Greater Lowell Vocational School District. The amendments are required based on the outcome of a Court case. The vocational school will provide an executive summary of the reason for the change at Town Meeting.

The Board of Selectmen and Advisory Board recommend this Article.

Article 24: This article would approve the relocation of the English monument (see powerpoint presentation attached for map- Attachment C).

The Board of Selectmen and Advisory Board recommend this Article.

Article 25: This article would approve the relocation of the Rockwell Monument (see powerpoint presentation attached for map- Attachment C).

The Board of Selectmen and Advisory Board recommend this Article.

FY21 Budget
Salaries and Operations Totals Only

Attachment A.

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Line #	Department/Account	Voted FY20	FY21 Dept. Requested	Advisory Proposed FY21
GENERAL GOVERNMENT				
<i>Town Administrator - 120</i>				
1	SALARIES	\$ 124,480	128,628	143,516
2	OPERATIONS	\$ 3,280	124,848	140,236
			3,780	3,280
<i>Selectmen - 122</i>				
3	SALARIES	\$ 16,300	16,300	14,630
4	OPERATIONS	\$ 16,300		0
			16,300	14,630
<i>FINCOM - 131</i>				
5	0001-01-131-5730-0000-005 Finance Committee Dues & Memberships	\$ 150	150	150
<i>Reserve Account - 132</i>				
6	0001-01-132-5960-0000-000 Reserve Account	\$ 30,000	30,000	30,000
<i>Accountant - 135</i>				
7	SALARIES	\$ 53,984	59,444	53,885
8	OPERATIONS	\$ 20,000	36,744	31,185
			22,700	22,700
<i>Assessors - 141</i>				
9	SALARIES	\$ 63,026	72,310	72,310
10	OPERATIONS	\$ 16,955	48,255	48,255
			24,055	24,055
<i>Treasurer - 145</i>				
11	SALARIES	\$ 93,640	95,031	95,031
12	OPERATIONS	\$ 23,417	71,614	71,614
			23,417	23,417
<i>Town Legal Professional and Technical - 151</i>				
13	0001-01-151-5300-0000-000 Town Legal Professional and Technical	\$ 30,000	30,000	30,000
<i>Dog Program - 160</i>				
14	OPERATIONS	\$ 650	650	650
<i>Town Clerk - 161</i>				
15	SALARIES	\$ 40,765	43,160	43,160
16	OPERATIONS	\$ 1,950	41,210	41,210
			1,950	1,950
<i>Elections - 162</i>				
17	SALARIES	\$ 19,500	24,000	24,000
18	OPERATIONS	\$ 5,000	7,000	7,000
			17,000	17,000
<i>Registrar - 163</i>				
19	0001-01-163-5120-0000-000 Registrar Salary/Stipend	\$ 225	225	225
<i>Conservation - 171</i>				
20	SALARIES	\$ 20,257	16,446	16,446
21	OPERATIONS	\$ 1,645	14,446	14,446
			2,000	2,000
<i>Planning Board - 175</i>				
22	SALARIES	\$ 20,234	15,721	15,796
23	OPERATIONS	\$ 1,894	14,446	14,446
			1,275	1,350
<i>Zoning Board - 176</i>				
24	SALARIES	\$ 1,500	1,500	1,316
25	OPERATIONS	\$ 1,300		
			1,500	1,316
<i>Town Hall - 192</i>				
26	SALARIES	\$ 46,413	47,050	45,050
27	OPERATIONS	\$ 5,413	5,650	5,650
			41,400	39,400
<i>Town Reports - 195</i>				
28		\$ 3,100	3,025	3,025
<i>Town Engineer - 199</i>				
29	0001-01-199-5300-0000-005 Town Engineer	\$ 10,000	\$ 10,000	10,000
TOTAL GENERAL GOVERNMENT				
		\$ 575,450	\$ 593,640	599,190
	SALARIES	\$ 360,153	\$ 364,438	374,267
	OPERATIONS	\$ 215,297	\$ 229,202	224,923

**FY21 Budget
Salaries and Operations Totals Only**

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Line #	Department/Account	Voted FY20	FY21 Dept. Requested	Advisory Proposed FY21
PUBLIC SAFETY				
<i>Police Department - 210</i>				
30	SALARIES	\$ 1,128,204	1,268,953	1,171,748
31	OPERATIONS	\$ 881,954	1,012,203	927,498
		\$ 246,250	256,750	244,250
<i>Fire Department - 220</i>				
32	SALARIES	\$ 205,002	221,667	216,060
33	OPERATIONS	\$ 137,402	147,567	148,960
		\$ 67,600	74,100	67,100
<i>Inspectors - 241-243</i>				
34	SALARIES	\$ 62,896	63,790	64,790
35	OPERATIONS	\$ 59,396	60,290	61,290
		\$ 3,500	3,500	3,500
36	Emergency Management - 291	\$ 4,000	4,000	2,900
37	Forestry Public Works - 294	\$ 22,150	25,235	22,235
TOTAL PUBLIC SAFETY				
		\$ 1,422,252	\$ 1,583,645	1,477,733
	SALARIES	\$ 1,078,752	\$ 1,220,060	1,137,748
	OPERATIONS	\$ 343,500	\$ 363,585	339,985
SCHOOLS				
<i>GDRSD - 300</i>				
38	0001-03-300-5320-0000-001 G. D. R. S. District	\$ 6,156,947	6,499,419	6,475,663
39	0001-03-300-5910-0000-002 G. D. R. S. Debt	\$ 243,479	212,960	212,690
<i>GLRYTS - 300</i>				
40	0001-03-300-5320-0000-003 G. L. R. V. T. H. S.	\$ 264,072	283,795	283,795
41	0001-03-300-5910-0000-004 G. L. R. V. T. H. S. Debt	\$ 34,218	34,786	34,786
<i>ESSEX - 300</i>				
42	0001-03-301-5320-0000-001 Essex Agricultural Tuition	\$ -		
43	0001-03-301-5380-0000-002 Essex Agricultural Transportation	\$ -		
TOTAL Regional & Vocational Schools				
		\$ 6,698,716	\$ 7,030,960	7,006,936
PUBLIC WORKS				
<i>Highway Department Operations - 422</i>				
44	SALARIES	\$ 445,400	838,781	469,426
45	OPERATIONS	\$ 231,417	468,199	242,144
		\$ 213,983	370,582	227,282
<i>Snow Removal - 423</i>				
46	SALARIES	\$ 285,885	286,425	285,885
47	OPERATIONS	\$ 56,175	56,715	56,175
		\$ 229,710	229,710	229,710
<i>Street Lights - 424</i>				
48	0001-04-424-5210-0000-000 Street Lights Energy	\$ 11,500	\$ 11,500	11,500
<i>Transfer Station - 433</i>				
49	SALARIES	\$ 9,400	17,500	12,430
50	OPERATIONS	\$ 9,400	17,500	12,430
<i>Cemetery - 491</i>				
51	SALARIES	\$ 17,550	20,416	20,416
52	OPERATIONS	\$ 11,500	11,966	11,966
		\$ 6,050	8,450	8,450
TOTAL PUBLIC WORKS				
		\$ 769,735	\$ 1,174,622	799,657
	SALARIES	\$ 299,092	\$ 536,880	310,285
	OPERATIONS	\$ 470,643	\$ 637,742	489,372

**FY21 Budget
Salaries and Operations Totals Only**

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Line #	Department/Account	Voted FY20	FY21 Dept. Requested	Advisory Proposed FY21
HUMAN SERVICES				
<i>Board of Health - 510</i>			24,756	24,751
53		\$ 23,742	12,821	12,821
54		SALARIES \$ 12,522	11,935	11,930
		OPERATIONS \$ 11,510		
<i>Town Nurse Assessment - 522</i>			4,305	4,305
55	0001-05-522-5380-0000-000 Town Nurse Assessment	\$ 4,100		
<i>56 Mental Health Assessment - 523</i>			2,000	2,000
<i>Council on Aging - 541</i>			20,500	20,500
57		\$ 21,400	9,000	9,000
58		SALARIES \$ 8,500	11,500	11,500
		OPERATIONS \$ 12,900		
<i>Veterans Affairs - 543</i>			30,277	30,277
59		\$ 29,783	5,805	5,805
60		SALARIES \$ 5,691	24,472	24,472
		OPERATIONS \$ 24,092		
TOTAL HUMAN SERVICES			\$ 81,838	81,833
			\$ 27,626	27,626
			\$ 54,212	54,207
LIBRARY, PARKS & RECREATION				
<i>Library Operations - 610</i>			176,487	176,487
61		\$ 171,961	115,601	115,601
62		SALARIES \$ 112,911	60,886	60,886
		OPERATIONS \$ 59,050		
<i>Library Consortium and Other Dues - 611</i>			13,300	13,300
63	0001-06-611-5730-0000-000 M.V.L. Consortium Dues	\$ 13,300		
<i>64 Technical Expense and Other Supplies - 620</i>			26,700	26,700
<i>Recreation Department - 631</i>			6,400	6,400
65	0001-06-631-5380-0000-005 Rec. Other Purchased Service	\$ 6,400		
<i>66 Parks Department - 650</i>			61,000	61,000
<i>Memorial Day Committee - 692</i>			700	700
67	0001-06-692-5580-0000-000 Memorial Day Expenses	\$ 700		
TOTAL LIBRARY & RECREATION			\$ 281,897	284,587
			\$ 112,911	115,601
			\$ 168,986	168,986

**FY21 Budget
Salaries and Operations Totals Only**

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Line #	Department/Account	Voted FY20	FY21 Dept. Requested	Advisory Proposed FY21
DEBT & INTEREST				
<i>Long Term Debt - 710</i>				
68	0001-07-710-5910-0000-000 Long Term Debt	\$ 299,000	249,000	249,000
<i>Long Term Interest - 715</i>				
69	0001-07-715-5915-0000-000 Long Term Interest	\$ 29,006	12,576	23,375
<i>Temporary Loan Interest - 725</i>				
70	0001-07-725-5925-0000-000 Temporary Loan Interest	\$ 3,300	3,300	3,300
TOTAL DEBT & INTEREST			264,876	275,675
INSURANCE & ASSESSMENTS				
<i>County Retirement System - 911</i>				
71	0001-09-911-5170-0000-000 County Retirement System	\$ 274,244	293,124	293,124
<i>Unemployment Compensation - 913</i>				
72	0001-09-913-5170-0000-000 Unemployment Compensation	\$ 1,000	1,000	
<i>Group Health Insurance - 914</i>				
73	0001-09-914-5700-0000-000 Group Health Insurance	\$ 264,100	340,000	307,000
<i>Medicare Town Share - 919</i>				
74	0001-09-919-5700-0000-000 Medicare Town Share	\$ 29,060	34,000	30,000
<i>Bldg./Vehicle Liab. Ins. - 945</i>				
75	0001-09-945-5740-0000-000 Bldg./Vehicle Liab. Ins.	\$ 101,026	112,000	120,000
TOTAL INSURANCE & ASSESSMENTS			\$ 779,124	750,124
Total Budget for the Fiscal Year			\$ 11,790,602	11,275,735
Municipal Salaries				
	Municipal Salaries	\$ 1,877,621	\$ 2,261,915	1,965,527
Municipal Operations				
	Municipal Operations	\$ 1,245,592	\$ 1,453,727	1,277,473
Insurance & Assessments				
	Insurance & Assessments	\$ 669,430	\$ 779,124	750,124
Municipal Operations - TOTAL				
	Municipal Operations - TOTAL	\$ 3,792,643	\$ 4,494,766	3,993,124
Municipal Debt & Interest				
	Municipal Debt & Interest	\$ 331,306	\$ 264,876	275,675
Municipal Operations & Debt - TOTAL				
	Municipal Operations & Debt - TOTAL	\$ 4,123,949	\$ 4,759,642	4,268,799
Regional & Vocational Schools - Operations				
	Regional & Vocational Schools - Operations	\$ 6,421,019	\$ 6,783,214	6,759,460
Regional & Vocational Schools - Debt & Interest				
	Regional & Vocational Schools - Debt & Interest	\$ 277,697	\$ 247,746	247,476
Schools Operations & Debt - TOTAL				
	Schools Operations & Debt - TOTAL	\$ 6,698,716	\$ 7,030,960	7,006,936
Total Budget for the Fiscal Year			\$ 11,790,602	11,275,735



Relocation of English & Rockwell Monuments

Attachment C.

A Presentation for Board of Selectmen

January 21, 2020

Monuments and Memorials Committee



Background



- Monuments and Memorial Committee met to discuss relocation of Rockwell sign and English monument and sign on Nov 2019 and Jan 2020
 - Section 8 of Bylaw prescribes relocation process
- Motivation
 - Robert Rockwell Sign. The current location does not afford the public adequate recognition of the memorial. Desire to locate closer to original Rockwell house.
 - Vernon English monument and sign. Current location not on public land and does not afford adequate public visibility. Desire to locate closer to English homestead.



Robert Rockwell

Monuments and Memorials Committee



Pvt. Robert Rockwell



- WW 2 Veteran: D-Day Casualty
- Comments from 2014 Survey

VI. Robert Rockwell Memorial

The Robert Rockwell Square is just across the street from the Watering Trough on Main Street. There is only a sign that has badly faded and is in need of replacement. This committee recommends that it be replaced to look like the original sign. Robert Rockwell of Dunstable was a World War II paratrooper who during the Normandy Invasion was injured and captured by the Germans. He later died in a German field hospital. The sign is currently across from the Watering Trough next to the road and is not the original. During the site visits members of the committee were interested in locating the original sign with the hope that the older one might be in better shape or easily restored. Additionally it probably should be moved to the triangle on the corner so it would receive more visibility.



- Sign refurbished in 2019



Rockwell Movement Rationale



- Current location on Main Street adjacent to water trough insufficiently prominent
- Move to a different location permits greater public awareness of the memorial



Monuments and Memorials Committee

"Simmons" Triangle Main & Depot St.



Simmons Farm &
Greenhouse

Potential Relocation
for Rockwell Sign

Monuments and Memorials Committee

"Simmon's" Triangle



Monuments and Memorials Committee



Committee Recommendation



- Relocate Rockwell sign from Main St. to Depot and Main St. triangle
- Simmons family contacted and have no objections to the relocation of the Rockwell sign
- Cost to replace the pole provided by Veterans Dept.
- Highway Dept. will to assist with the relocation



Vernon English

Monuments and Memorials Committee



Sgt. Vernon English



- Vernon English – Korean War Casualty
- Comments from 2014 Survey

IV. Vernon English Square

The Vernon English Square



This monument is located on the corner of Pleasant Street and Brook Street. This monument is hardly ever seen as it is quite small and easily missed. Vernon English was a Korean War Veteran. Vernon English (19 Feb 1932-8 Jun 1951) was son of William and Nina English. Sgt. English was a Cannoneer for the 15th Field Artillery Battalion, 2nd Infantry Division. He was taken prisoner on 13 Feb 1951 and died in prison camp 8 Jun 1951, in Korea. He was awarded the Prisoner of War Medal; Korean Service Medal; United Nations Service Medal; Nation Defense Service Medal; Korean Presidential Unit Citation and Republic of Korea War Service Medal. He is buried in Central Cemetery. This committee recommends that if a Dunstable Memorial Park is built it be moved there.



319 Pleasant Street

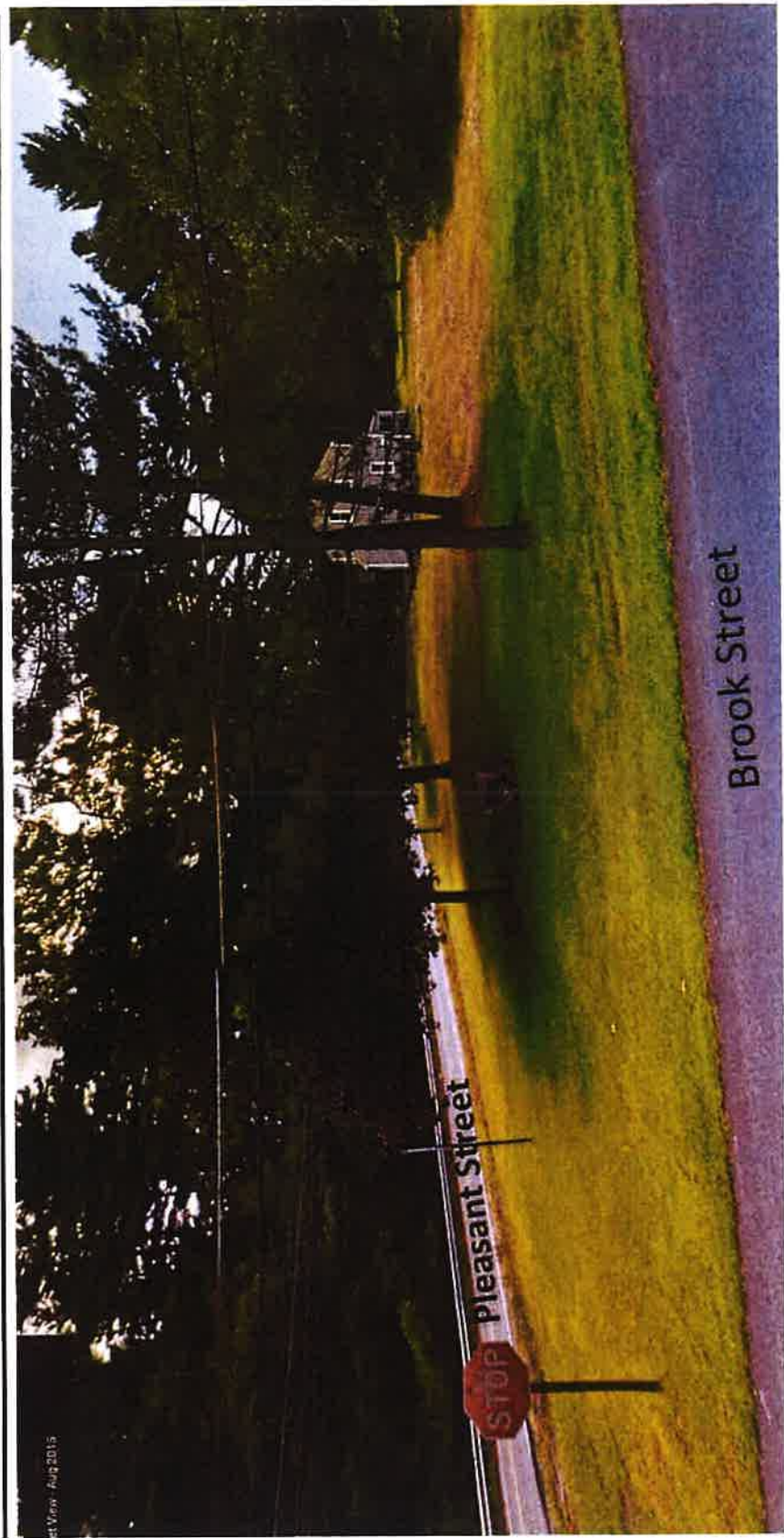


- Current Location of English Monument





Current Location: English Monument



Monuments and Memorials Committee



Relocation English Monument



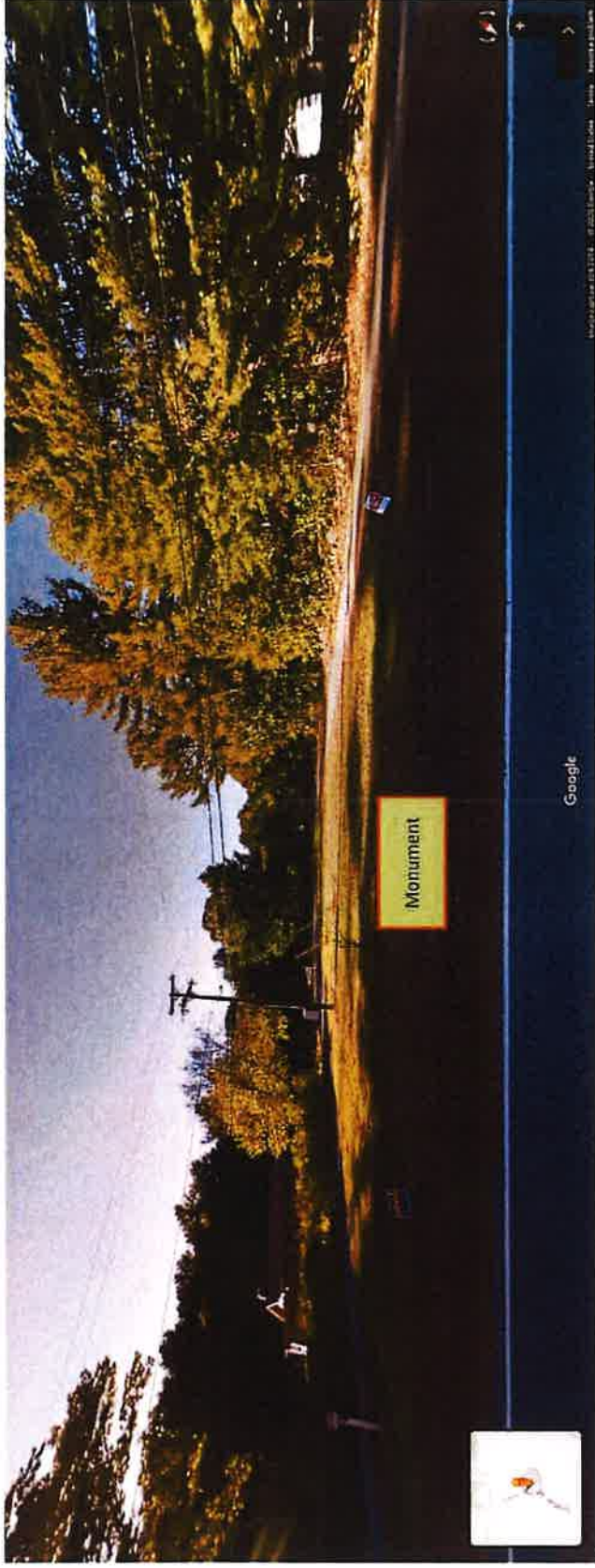
Potential Monument Location

Kemp Triangle

Monuments and Memorials Committee



Kemp Triangle Viewed from Groton St.



Potential Monument Location from Street View, Groton Road

Monuments and Memorials Committee





Committee Recommendation

- Relocate English monument and sign from Brook St. and Pleasant to Kemp and Groton St. triangle
- Cost to replace the pole provided by Veterans Dept.
- Highway Dept. will assist with the relocation



Backup

Monuments and Memorials Committee





By Law Process

Section 8. Memorial Retirement or Relocation.

The Monuments and Memorials Committee shall make recommendations to the Board of Selectmen for any adopted memorial or monument which:

- a. Shall be retired and removed from the public land.
- b. Shall be relocated or moved from one public parcel to another.
- c. When a Memorial, Monument, or Historical Marker as defined in Section 2 is recommended to be permanently removed or permanently relocated upon recommendation of the Memorials and Monuments Committee and the Board of Selection such removal or relocation shall not take effect until approved at a Town Meeting.

