

Year 4 Annual Report
Massachusetts Small MS4 General Permit
New Permittees
Reporting Period: July 1, 2021-June 30, 2022

Please DO NOT attach any documents to this form. Instead, attach all requested documents to an email when submitting the form

Unless otherwise noted, all fields are required to be filled out. If a field is left blank, it will be assumed the requirement or task has not been completed. Please ONLY report on activities between July 1, 2021 and June 30, 2022 unless otherwise requested.

Part I: Contact Information

Name of Municipality or Organization:

EPA NPDES Permit Number:

Primary MS4 Program Manager Contact Information

Name: Title:

Street Address Line 1:

Street Address Line 2:

City: State: Zip Code:

Email: Phone Number:

Stormwater Management Program (SWMP) Information

SWMP Location (web address):

Date SWMP was Last Updated:

If the SWMP is not available on the web please provide the physical address:

Part II: Self-Assessment

First, in the box below, select the impairment(s) and/or TMDL(s) that are applicable to your MS4.

Impairment(s)

Bacteria/Pathogens
 Chloride
 Nitrogen
 Phosphorus
 Solids/ Oil/ Grease (Hydrocarbons)/ Metals

TMDL(s)

In State:
 Assabet River Phosphorus
 Bacteria and Pathogen
 Cape Cod Nitrogen
 Charles River Watershed Phosphorus
 Lake and Pond Phosphorus

Out of State:
 Bacteria/Pathogens
 Metals
 Nitrogen
 Phosphorus

Clear Impairments and TMDLs

*Next, check off all requirements below that have been completed. **By checking each box you are certifying that you have completed that permit requirement fully.** If you have not completed a requirement leave the box unchecked. Additional information will be requested in later sections.*

Year 4 Requirements

- Identified and developed an inventory of all known locations where SSOs have discharged to the MS4 in the last 5 years
 - The SSO inventory is attached to the email submission
 - The SSO inventory can be found at the following website:
- Identified each outfall and interconnection discharging from MS4, classified into the relevant category, and priority ranked each catchment for investigation
 - The priority ranking of outfalls/interconnections is attached to the email submission
 - The priority ranking of outfalls/interconnections can be found at the following website:
- Developed written IDDE plan including a procedure for screening and sampling outfalls
- Developed written procedures to require the submission of as-built drawings and ensure the long term operation and maintenance of completed construction sites and added these procedures to the SWMP
- Developed written operations and maintenance procedures for parks and open space, buildings and facilities, and vehicles and equipment and added these procedures to the SWMP
- Developed an inventory of all permittee owned facilities in the categories of parks and open space, buildings and facilities, and vehicles and equipment and added this inventory to the SWMP
- Completed a written program for MS4 infrastructure maintenance to reduce the discharge of pollutants
 - Developed written SWPPPs, included in the SWMP, for all of the following permittee owned or operated facilities: maintenance garages, public works yards, transfer stations, and other waste handling facilities where pollutants are exposed to stormwater
- Enclosed or covered storage piles of salt or piles containing salt used for deicing or other purposes

Optional: If you would like to describe progress made on any incomplete requirements listed above or provide any additional details, please use the box below:

The requirement of developing an inventory of SSO locations is not applicable as the Town of Dunstable does not have and has never had sanitary sewer.

The Town of Dunstable has created written procedures requiring as-built drawings and the long term operation and maintenance of completed construction sites, and operations and maintenance procedures for parks and open spaces, buildings and facilities, and vehicles and equipment. The procedures will be added to the SWMP in Year 5.

An inventory of Town owned buildings and facilities has been developed.

The Town of Dunstable's maintenance garages, public works yards, transfer stations, or similar locations are not located within the NPDES Phase II Stormwater Program Automatically Designated MS4 Areas, so SWPPPs were not created for them.

Annual Requirements

- Provided an opportunity for public participation in review and implementation of SWMP and complied with State Public Notice Requirements
- Kept records relating to the permit available for 5 years and made available to the public
- Provided training to employees involved in IDDE program within the reporting period
- Properly stored and disposed of catch basin cleanings and street sweepings so they did not discharge to receiving waters
- All curbed roadways were swept at least once within the reporting period

Optional: If you would like to describe progress made on any incomplete requirements listed above or provide any additional details, please use the box below:

The Town has experienced many personnel changes that have impacted the most recent permit requirements. The implementation of the SWMP was not discussed the the annual Town meeting. However, a link is always available on the Town Stormwater/MS4 web page for the public to comment or report any problems/violations online. Additionally, the Stormwater Management Plan is publicly available at the Town Administrator's office.

Phosphorus (Combination of Impaired Waters Requirements and TMDL Requirements as Applicable)

Annual Requirements

*Public Education and Outreach**

- Distributed an annual message in the spring (April/May) that encourages the proper use and disposal of grass clippings and encourages the proper use of slow-release and phosphorus-free fertilizers
- Distributed an annual message in the summer (June/July) encouraging the proper management of pet waste, including noting any existing ordinances where appropriate
- Distributed an annual message in the fall (August/September/October) encouraging the proper disposal of leaf litter

** Public education messages can be combined with other public education requirements as applicable (see Appendix H and F for more information)*

Good Housekeeping and Pollution Prevention for Permittee Owned Operations

- Increased street sweeping frequency of all municipal owned streets and parking lots subject to Permit part 2.3.7.a.iii.(c) to a minimum of two times per year (spring and fall)

Potential structural BMPs

Any structural BMPs already existing or installed in the regulated area by the permittee or its agents was tracked and the phosphorus removal by the BMP was estimated consistent with Attachment 3 to Appendix F. The BMP type, total area treated by the BMP, the design storage volume of the BMP and the estimated phosphorus removed in mass per year by the BMP were documented.

- The BMP information is attached to the email submission
- The BMP information can be found at the following website:

Optional: If you would like to describe progress made on any incomplete requirements listed above or provide any additional details, please use the box below:

The existing or installed structural BMPs were not tracked this permit year. Tracking will be done in Year 5. The structural BMPs were last inspected in July 2020 by Riverside Engineering Services.

Optional: Use the box below to provide any additional information you would like to share as part of your self-assessment:

It is unknown if the Phosphorus public education and outreach messages were distributed. Many permit requirements were not transferred to the new staff when the Town underwent personnel changes. There is conflicting information regarding phosphorus loading in a Phosphorus Report provided by Riverside Engineering Services from 2020. Because of this, further investigations will be conducted in Year 5.

Part III: Receiving Waters/Impaired Waters/TMDL

Have you made any changes to your lists of receiving waters, outfalls, or impairments since the NOI was submitted? Make sure you are referring to the most recent EPA approved Section 303(d) Impaired Waters List which can be found here: <https://www.epa.gov/tmdl/region-1-impaired-waters-and-303d-lists-state>

- Yes
 No

If yes, describe below, including any relevant impairments or TMDLs:

Part IV: Minimum Control Measures

Part IV includes some of the metrics that will be required in upcoming annual reports. For this annual report, please report on MCM1 and MCM2 and any other metrics below that have an asterisk (*), along with any other metrics that you have started within this reporting period. Other than the metrics with an asterisk, the rest of the metrics are optional for new permittees. Then, proceed to Part V.

*MCM1: Public Education

Number of educational messages completed during this reporting period:

Below, report on the educational messages completed during this reporting period. For the measurable goal(s) please describe the method/measures used to assess the overall effectiveness of the educational program.

BMP: Think Blue Massachusetts "Fowl Water" Video

Message Description and Distribution Method:

Think Blue Massachusetts ran an educational advertising campaign called "Fowl Water" from 5/31/2022 to 6/17/2022. The "Fowl Water" video was created in both English and Spanish. The video helped viewers visualize stormwater pollution in their community. The video was posted on Facebook, Instagram, and YouTube, and was accompanied by other social media materials.

Targeted Audience:

Responsible Department/Parties:

Measurable Goal(s):

Measurements included tracking number of views of residents in Dunstable. The total Facebook/Instagram English impressions were 1,912. The total Facebook/Instagram Spanish impressions were 207. The total YouTube English impressions were 981. The total YouTube Spanish impressions were 266.

Message Date(s):

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

BMP: Stormwater Management for Small Businesses

Message Description and Distribution Method:

"Stormwater Management for Small Businesses" educates small business owners on property maintenance tips, disposal of hazardous waste, grease traps, and preventing stormwater pollution. The message is available on the Town Stormwater/MS4 web page and in person at the Town Hall.

Targeted Audience:

Responsible Department/Parties:

Measurable Goal(s):

Message Date(s):

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

BMP: Stormwater Guide for Small Businesses

Message Description and Distribution Method:

Targeted Audience:

Responsible Department/Parties:

Measurable Goal(s):

Message Date(s):

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

BMP: Make Your Business the Solution to Stormwater Pollution

Message Description and Distribution Method:

Targeted Audience:

Responsible Department/Parties:

Measurable Goal(s):

Message Date(s):

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

BMP: Automotive Industry Guide for Stormwater

Message Description and Distribution Method:

Targeted Audience:

Responsible Department/Parties:

Measurable Goal(s):

Message Date(s):

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

BMP: Construction Guide to Solutions on Stormwater

Message Description and Distribution Method:

Targeted Audience:

Responsible Department/Parties:

Measurable Goal(s):

Allow targeted audience to review materials and ask Town questions if needed. The message is available on the Town Stormwater/MS4 web page and in person at the Town Hall.

Message Date(s):

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

Measurable goals were changed from what was proposed in the NOI due to personnel changes impacting completion of the permit requirements.

BMP: Protecting Your Lake or Pond from Stormwater Pollution

Message Description and Distribution Method:

"Protecting Your Lake or Pond from Stormwater Pollution" educates residents who live near lakes and ponds on the impact they can have on the health of a lake. The message includes steps to prevent and reduce stormwater pollution and best management practices. The message educates the public on reducing and eliminating nutrients and bacteria, encouraging infiltration and controlling sedimentation, and lake water quality. The message is available on the Town Stormwater/MS4 web page and in person at the Town Hall.

Targeted Audience:

Responsible Department/Parties:

Measurable Goal(s):

Allow targeted audience to review materials and ask Town questions if needed. The message is available on the Town Stormwater/MS4 web page and in person at the Town Hall.

Message Date(s):

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

Measurable goals were changed from what was proposed in the NOI due to personnel changes impacting completion of the permit requirements.

BMP: Pet Waste Disposal

Message Description and Distribution Method:

"Dog Waste & Surface Water Quality" educated residents on the polluting affects of dog waste to streams, ponds, rivers, and lakes. The message described the individual action that can be taken to reduce the amount

of dog waste entering the stormwater system. The message is available on the Town Stormwater/MS4 web page and in person at the Town Hall.

Targeted Audience: Residents

Responsible Department/Parties: Town Administrator's Office

Measurable Goal(s):

Allow targeted audience to review materials and ask Town questions if needed. The message is available on the Town Stormwater/MS4 web page and in person at the Town Hall.

Message Date(s): 7/1/2021 to 6/30/2022

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

Measurable goals were changed from what was proposed in the NOI due to personnel changes impacting completion of the permit requirements.

BMP: Make Your Home the Solution to Stormwater Pollution

Message Description and Distribution Method:

"Make Your Home the Solution to Stormwater Pollution" educates residents on protecting our local waterways from pollution. The message includes best management practices for cars and driveways, lawn and garden, home repair and improvement, swimming pool, septic system maintenance, and pet care. The message is available on the Town Stormwater/MS4 web page and in person at the Town Hall.

Targeted Audience: Residents

Responsible Department/Parties: Town Administrator's Office

Measurable Goal(s):

Allow targeted audience to review materials and ask Town questions if needed. The message is available on the Town Stormwater/MS4 web page and in person at the Town Hall.

Message Date(s): 7/1/2021 to 6/30/2022

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

Measurable goals were changed from what was proposed in the NOI due to personnel changes impacting completion of the permit requirements.

BMP: Grass and Fertilizer

Message Description and Distribution Method:

"Natural Yard Care" educates residents on changes they can make in their yard care to protect the environment. The message includes tips for composting, mulching, reducing fertilizers and pesticides, and smart watering. The message is available on the Town Stormwater/MS4 web page and in person at the Town Hall.

Targeted Audience: Residents

Responsible Department/Parties: Town Administrator's Office

Measurable Goal(s):

Allow targeted audience to review materials and ask Town questions if needed. The message is available on the Town Stormwater/MS4 web page and in person at the Town Hall.

Message Date(s): 7/1/2021 to 6/30/2022

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

Measurable goals were changed from what was proposed in the NOI due to personnel changes impacting completion of the permit requirements.

BMP: What You Can Do As a Citizen - Stormwater**Message Description and Distribution Method:**

What You Can Do As a Citizen - Stormwater educates residents on best management practices for landscaping, car washing, pet waste, and household waste. The message is available on the Town Stormwater/MS4 web page and in person at the Town Hall.

Targeted Audience: Residents

Responsible Department/Parties: Town Administrator's Office

Measurable Goal(s):

Allow targeted audience to review materials and ask Town questions if needed. The message is available on the Town Stormwater/MS4 web page and in person at the Town Hall.

Message Date(s): 7/1/2021 to 6/30/2022

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

Measurable goals were changed from what was proposed in the NOI due to personnel changes impacting completion of the permit requirements.

BMP:Phosphorus in the Charles River - What You Should Know

Message Description and Distribution Method:

"Phosphorus in the Charles River - What You Should Know" educates residents on the consequence of too much phosphorous entering the Charles and what you can do to prevent it. The message is available on the Town Stormwater/MS4 web page and in person at the Town Hall.

Targeted Audience: Residents

Responsible Department/Parties: Town Administrator's Office

Measurable Goal(s):

Allow targeted audience to review materials and ask Town questions if needed. The message is available on the Town Stormwater/MS4 web page and in person at the Town Hall.

Message Date(s): 7/1/2021 to 6/30/2022

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

Measurable goals were changed from what was proposed in the NOI due to personnel changes impacting completion of the permit requirements.

BMP:Small Farms & The Role They Play in Preventing or Reducing Runoff Pollution

Message Description and Distribution Method:

"Small Farms & The Role They Play in Preventing or Reducing Runoff Pollution" educates farmers on protecting water quality. The message includes best management practices in reducing erosion, managing nutrients, and pesticides. The message is available on the Town Stormwater/MS4 web page and in person at the Town Hall.

Targeted Audience: Farmers

Responsible Department/Parties: Town Administrator's Office

Measurable Goal(s):

Allow targeted audience to review materials and ask Town questions if needed. The message is available on the Town Stormwater/MS4 web page and in person at the Town Hall.

Message Date(s): 7/1/2021 to 6/30/2022

Message Completed for: Appendix F Requirements Appendix H Requirements

Was this message different than what was proposed in your NOI? Yes No

If yes, describe why the change was made:

Measurable goals were changed from what was proposed in the NOI due to personnel changes impacting completion of the permit requirements.

Add an Educational Message

*MCM2: Public Participation

Describe the opportunity provided for public involvement in the development of the Stormwater Management Program (SWMP) **during this reporting period:**

The implementation of the SWMP was not discussed at any public Town meeting due to personnel changes. However, a link is always available on the Town Stormwater/MS4 web page for the public to comment or report any problems/violations online. Additionally, the Stormwater Management Plan is publicly available at the Town Administrator's office.

Was this opportunity different than what was proposed in your NOI? Yes No

Describe any other public involvement or participation opportunities conducted **during this reporting period:**

MCM3: Illicit Discharge Detection and Elimination (IDDE)

***Sanitary Sewer Overflows (SSOs)**

Check off the box below if the statement is true.

This SSO section is NOT applicable because we DO NOT have sanitary sewer

*Below, report on the number of SSOs identified in the MS4 system and removed **during this reporting period.***

Number of SSOs identified:

Number of SSOs removed:

*Below, report on the total number of SSOs identified in the MS4 system and removed to date. At a minimum, report SSOs identified **since the effective date of the permit (July 1, 2018).***

Total number of SSOs identified:

Total number of SSOs removed:

MS4 System Mapping

Below, check all that apply.

The following elements of the Phase I map have been completed:

- Outfalls and receiving waters
- Open channel conveyances
- Interconnections
- Municipally-owned stormwater treatment structures
- Waterbodies identified by name and indication of all use impairments
- Initial catchment delineations

Describe any additional progress you made on your map during this reporting period or provide additional status information regarding your map:

Screening of Outfalls/Interconnections

If conducted, please submit any outfall monitoring results from this reporting period. Outfall monitoring results should include the date, outfall/interconnection identifier, location, weather conditions at time of sampling, precipitation in previous 48 hours, field screening parameter results, and results from all analyses. Please also include the updated inventory and ranking of outfalls/interconnections based on monitoring results.

- No outfalls were inspected
- The outfall screening data is attached to the email submission
- The outfall screening data can be found at the following website:

*Below, report on the number of outfalls/interconnections screened **during this reporting period**.*

Number of outfalls screened:

*Below, report on the percent of outfalls/interconnections screened **to date**.*

Percent of outfalls screened:

Optional: Provide additional information regarding your outfall/interconnection screening:

Re-assessment of all outfalls is planned for Year 5 to ensure that all required outfalls have been screened.

Catchment Investigations

*If conducted, please submit all data collected **during this reporting period** as part of the dry and wet weather investigations. Also include the presence or absence of System Vulnerability Factors for each catchment.*

- No catchment investigations were conducted
- The catchment investigation data is attached to the email submission
- The catchment investigation data can be found at the following website:

*Below, report on the number of catchment investigations completed **during this reporting period.***

Number of catchment investigations completed this reporting period:

*Below, report on the percent of catchments investigated **to date.***

Percent of total catchments investigated:

Optional: Provide any additional information for clarity regarding the catchment investigations below:

Re-assessment of catchment areas is planned for Year 5.

IDDE Progress

If illicit discharges were found, please submit a document describing work conducted over this reporting period, and cumulative to date, including location source; description of the discharge; method of discovery; date of discovery; and date of elimination, mitigation, or enforcement OR planned corrective measures and schedule of removal.

- No illicit discharges were found
- The illicit discharge removal report is attached to the email submission
- The illicit discharge removal report can be found at the following website:

*Below, report on the number of illicit discharges identified and removed, along with the volume of sewage removed **during this reporting period.***

Number of illicit discharges identified:

Number of illicit discharges removed:

Estimated volume of sewage removed: gallons/day

*Below, report on the total number of illicit discharges identified and removed to date. At a minimum, report on the number of illicit discharges identified and removed **since the effective date of the permit (July 1, 2018).***

Total number of illicit discharges identified:

Total number of illicit discharges removed:

Optional: Provide any additional information for clarity regarding illicit discharges identified, removed, or planned to be removed below:

Employee Training

Describe the frequency and type of employee training if conducted **during this reporting period:**

Kristina Hooper received a training on Best Practices in Illicit Discharge Detection and Elimination on December 16, 2021 held by the UMASS Transportation Center.

Kristina Hooper received a training on key Year 4 MS4 permit requirements, MassDEP Stormwater Management Regulations and Bylaws, and MassDEP Stormwater Handbook Updates on April 12, 2022 held by the Northern Middlesex Stormwater Collaborative.

MCM4: Construction Site Stormwater Runoff Control

*Below, report on the construction site plan reviews, inspections, and enforcement actions completed **during this reporting period.***

Number of site plan reviews completed:

Number of inspections completed:

Number of enforcement actions taken:

Optional: Enter any additional information relevant to construction site plan reviews, inspections, and enforcement actions:

There were no site plans submitted that included stormwater impacts, therefore there were no construction sites that required inspection.

MCM5: Post-Construction Stormwater Management in New Development and Redevelopment

***As-built Drawings**

Describe the status of the measures the MS4 has utilized to require the submission of as-built drawings and ensure long term operation and maintenance of completed construction sites:

The Town of Dunstable Stormwater Management and Erosion Control General Bylaw requires record plans of the project site detailing the actual stormwater management system as installed. Additionally, the Town of Dunstable Subdivision Rules and Regulations require accurate record plan and profile drawings of all road work, drainage lines and structures, improvements made to drainage facilities, and all other utilities. A minimum of 50% of the bond or security originally posted for the project shall be retained by the Planning Board until the As-built plans and digital copy of the As-built plans, applicable forms, and calculations are accepted and approved by the Planning Board.

Street Design and Parking Lots Report

Describe the status of the street design and parking lots assessment including any planned or completed changes to local regulations and guidelines:

The street design and parking lots assessment has been completed and is attached to this submission. The checklist determined which standards should be revised in local regulations and guidelines.

Green Infrastructure Report

Describe the status of the green infrastructure report including the findings and progress towards making the practice allowable:

At this time, no work has been commenced on this task.

Retrofit Properties Inventory

Describe the status of the inventory of permittee-owned properties that could be modified or retrofitted with BMPs to mitigate impervious areas and report on any properties that have been modified or retrofitted:

The inventory of permittee-owned properties that could be modified or retrofitted with BMPs to mitigate impervious areas has been created. Five properties have been identified to be modified or retrofitted. The report will be updated to include all permittee-owned properties in Year 5. Presently no permittee-owned properties have been modified or retrofitted.

MCM6: Good Housekeeping

***Catch Basin Cleaning**

- The catch basin cleaning optimization plan or schedule is not complete
- The catch basin cleaning optimization plan or schedule is attached to the email submission
- The catch basin cleaning optimization plan or schedule can be found at the following website:

*Below, report on the number of catch basins inspected and cleaned, along with the total volume of material removed from the catch basins **during this reporting period**.*

Number of catch basins inspected:

Number of catch basins cleaned:

Total volume or mass of material removed from all catch basins:

Below, report on the total number of catch basins in the MS4 system, if known.

Total number of catch basins:

If applicable:

Report on the actions taken if a catch basin sump is more than 50% full during two consecutive routine inspections/cleaning events:

If a catch basin sump is more than 50 percent full during two consecutive routine inspections or cleaning events, the finding will be documented, the contributing drainage area will be investigated for sources of excessive sediment loading, and to the extent practicable, contributing sources will be addressed. If no contributing sources are found, the inspection and cleaning frequency will be increased.

The catch basin cleaning optimization plan and the street sweeping procedures are found in the Dunstable Infrastructure O&M Plan.

***Street Sweeping**

- The written procedures for sweeping streets and municipal-owned lots is not complete
- The written procedures for sweeping streets and municipal-owned lots is attached to the email submission
- The written procedures for sweeping streets and municipal-owned lots can be found at the following website:

Report on street sweeping completed *during this reporting period* using one of the three metrics below.

- Number of miles cleaned:
- Volume of material removed:
- Weight of material removed:

If applicable:

For rural uncurbed roadways with no catch basins, describe the progress of the inspection, documentation, and targeted sweeping plan:

At this time, no work has been commenced on this task.

***O&M Procedures and Inventory of Permittee-Owned Properties**

Below, check all that apply.

The following permittee-owned properties have been inventoried:

- Parks and open spaces
- Buildings and facilities
- Vehicles and equipment

The following O&M procedures for permittee-owned properties have been completed:

- Parks and open spaces
- Buildings and facilities
- Vehicles and equipment

***Winter Road Maintenance**

- The written procedures for winter road maintenance including the storage of salt and sand is not complete
- The written procedures for winter road maintenance including the storage of salt and sand is attached to the email submission
- The written procedures for winter road maintenance including storage of salt and sand can be found at the following website:

***Stormwater Pollution Prevention Plan (SWPPP)**

*Below, report on the number of site inspections for facilities that require a SWPPP completed **during this reporting period.***

Number of site inspections completed:

Describe any corrective actions taken at a facility with a SWPPP:

Part V: Additional Information

***Monitoring or Study Results**

Results from any other stormwater or receiving water quality monitoring or studies conducted during the reporting period not otherwise mentioned above, where the data is being used to inform permit compliance or permit effectiveness must be attached.

- Not applicable
- The results from additional reports or studies are attached to the email submission
- The results from additional reports or studies can be found at the following website(s):

If such monitoring or studies were conducted on your behalf or if monitoring or studies conducted by other entities were reported to you, a brief description of the type of information gathered or received shall be described below:

Additional Information

Optional: Enter any additional information relevant to your stormwater management program implementation during the reporting period. Include any BMP modifications made by the MS4 if not already discussed above:

The Town of Dunstable has experienced some personnel changes that have impacted the most recent permit requirements, most notably, the Year 4 annual report preparation and submittal. The Town has engaged a consultant to assist with meeting the requirements of the MS4 Permit.

COVID-19 Impacts

Optional: If any of the above year 4 requirements could not be completed due to the impacts of COVID-19, please identify the requirement that could not be completed, any actions taken to attempt to complete the requirement, and reason the requirement could not be completed below:

***Activities Planned for Next Reporting Period**

Please confirm that your SWMP has been, or will be, updated to comply with all applicable permit requirements including but not limited to the year 4 requirements summarized below. (Note: impaired waters and TMDL requirements are not listed below)

Yes, I agree

- Complete IDDE ordinance
- Complete Construction/ Erosion and Sediment Control (ESC) ordinance
- Develop written IDDE plan including a procedure for screening and sampling outfalls
- Develop a written catchment investigation procedure and added the procedure to the SWMP

Annual Requirements

- Annual report submitted and available to the public
- Annual opportunity for public participation in review and implementation of SWMP
- Keep records relating to the permit available for 5 years and make available to the public
- Properly store and dispose of catch basin cleanings and street sweepings so they do not discharge to receiving waters
- Continue public education and outreach program
- Sweep all curbed roadways at least once within the reporting period
- Provide training within the reporting period to employees involved in IDDE program
- Clean catch basins in accordance with catch basin cleaning procedures to ensure that no catch basin is greater than 50% full

Provide any additional details on activities planned for permit year 5 below:

*Part VI: Certification of Small MS4 Annual Report 2021

40 CFR 144.32(d) Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name:

Jason Silva

Title:

Town Administrator

Signature:



Date:

3/10/23

[Signatory may be a duly authorized representative]