

Town Administrator Update
June 21, 2023

Woodward's Mill Dam Update

We have recently signed the Task Order with Hoyle Tanner to begin the Phase II Assessment of Woodward's Mill Dam. I will keep the Board notified as this project progresses.

Roof Replacement at the Fire Station

The Town issued an Invitation to Bid for the replacement of the rubber roof at the Fire Station. Bids were due yesterday, and we received a total of 5 bids, with the lowest bid being \$26,800. This is less than the \$40,000 project cost anticipated.

Town Facebook Page

As you know, the Town has recently launched its new Facebook Page. Thanks to Sue Fayne for spearheading this effort and running point on content creation.

Municipal Vulnerability Preparedness/Hazard Mitigation Planning

We are now working with Hoyle Tanner and Weston and Sampson (Hoyle Tanner's sub) to coordinate an initial kickoff meeting to begin the process of creating an MVP Plan and updating the Town's Hazard Mitigation Plan.

MCO/MUD District Development Update

Late last week I had productive conversations with MCO regarding both the Land Development Agreement and Lease Agreement. We continue to make progress in this regard and expect to reach agreement in short order.

PFAS Update

I attended a meeting today between the Town Manager of Groton and Town Administrator of Pepperell to review options and try to reach some consensus on moving forward. We made great progress and have identified both short- and long-term options on how to proceed. This process has evolved throughout, and that may continue, but currently the discussion led to agreement on bringing water directly from Pepperell to the Groton Dunstable Regional High School and longer-term working with Pepperell on a plan to make connections between the two communities. Details still need to be developed on cost sharing, design, and schedule but things are moving in a positive direction.

Larter Field Irrigation Wells

Thanks to the hard work of the Parks Commission and Recreation Committee, an Invitation to Bid was issued for the renovation of the irrigation wells at Larter Field. The deadline for bids was today at 4 PM. We received 2 bids, the lowest bid being \$32,049 which was slightly under the estimated project cost.

Green Communities – MOU with NMCOG

Similar to last year, the Town is working with NMCOG to assist the town with eligible activities under the Green Communities Program including preparation of annual reporting requirements, assisting with the

grant application process, and developing a net-zero emissions plan for municipal buildings and operations.

AARP Walk Audit Project

I have had the chance to meet with NMCOG to discuss their participation in the AARP grant-funded project to conduct walk audits from the town center to public spaces and properties such as the library, police and fire stations, and recreational areas in proximity to the town center. Fortunately, they are willing to play a lead role in the project and will be our partner to execute the project which needs to be concluded by this November.

Verizon FiOS Franchise Agreement

I have been in touch over email and phone with Verizon representatives regarding the currently expired franchise agreement with the Town of Dunstable. I expect to have an agreement ready shortly for your consideration.

Housing Production Plan Public Forum

As a reminder, the Affordable Housing Committee is hosting a public forum on the Housing Production Plan Updates next Monday, June 26 at 6:30 PM to 8 PM.