

Town of Dunstable
Select Board Meeting Minutes
July 8, 2026



In attendance: Select Board Chair Ron Mikol, Select Board Vice Chair Leah Basbanes, Town Administrator Jason Silva.

Call to Order

The meeting was called to order by Chair Mikol and the agenda for the July 8, 2026 Select Board meeting was reviewed.

Public Comment

A member of the public, Joan Simmons, asked the Board about Select Board meeting times and schedule. Specifically, if the Board would consistently meet in the mornings or were they planning to go back to meetings in the evening. Chair Mikol explained that the Board would go back to evening meetings for regular meetings but may still have some morning meetings moving forward depending on the meetings' agenda.

Approval of Meeting Minutes June 24, 2026*

The Board reviewed the meeting minutes from June 24, 2026 and accepted them as written.

On a **motion** by Vice Chair Basbanes and **seconded** by Chair Mikol, it was **voted to approve** the meeting minutes from June 24, 2026. **The vote was unanimous.**

Appointments*

Katherine O'Shea, a new resident in town and school teacher in Westford, expressed interest in joining the Parks Commission after attending the Larter Field Public Meeting kick off at Swallow Union.

On a **motion** by Vice Chair Basbanes and **seconded** by Chair Mikol, it was **voted to appoint** Katherine O'Shea to the Parks Commission for a term to expire on June 30, 2029. **The vote was unanimous.**

Select Board Appointments for NMCOG & Community Preservation Committee*

Approved July 28, 2026

In a previous meeting, the Select Board members discussed the yearly appointment assignments. They decided to reappoint Ron Mikol as the Select Board designee for NMCOG, Jason Silva as alternate member NMCOG, and Leah Basbanes as Select Board designee to the Community Preservation Committee.

On a **motion** by Vice Chair Basbanes and **seconded** by Chair Mikol, it was **voted to appoint** Ron Mikol as the Select Board designee to the Northern Middlesex Council of Governments and Jason Silva as an alternate member of the Northern Middlesex Council of Governments and appoint Leah Basbanes as the Select Board designee to the Community Preservation Committee. **The vote was unanimous.**

Matching funds: MCC Feasibility and Technical Assistance Grant for Union Building*

A brief discussion with the board and Town Administrator Silva regarding the use of \$35,000 from an existing Union Building Account to provide the matching funds for a Mass Cultural Council Facilities Fund Feasibility study and technical assistant grant for the Union Building.

On a **motion** by Vice Chair Basbanes and **seconded** by Chair Mikol, it was **voted to commit** up to \$35,000 from the “Cash – School Building Rental Account” (2285-00-000-1040-2003-000), which contains a current balance of \$134,750 dedicated to the Union School Building, to provide the required local matching funds for the Massachusetts Cultural Council Cultural Facilities Fund Feasibility and Technical Assistance Grant awarded to the Town of Dunstable to conduct a feasibility study and business planning for the rehabilitation and cultural activation of the Union School Building. **The vote was unanimous.**

Common Victualler License Application Packet*

With some interest in establishing a new Pizza restaurant in town, Sue Fayne identified the lack of a robust application for a Common Victualler license. The new application packet contains General License application, License application addendum, Business Certificate information, CORI Check, Tax Form, Worker’s Compensation affidavit, and copy of workers compensation police declaration page. The new packet includes forms as well as process.

On a **motion** by Vice Chair Basbanes and **seconded** by Chair Mikol, it was **voted to approve** the Common Victualler License Application Packet, as presented. **The vote was unanimous.**

Topics Not Reasonably Anticipated by the Chair

No additional topics were raised.

Meeting was adjourned at 8:50am