

**MEMO TO:** Members of the Lowell Regional Transit Authority Advisory Board  
**FROM:** Donna Howard, Clerk  
**DATE:** September 19, 2025  
**SUBJECT:** Hybrid Meeting Notice

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## **THURSDAY**

**September 25, 2025**

The regular meeting of the Lowell Regional Transit Authority Advisory Board will be held on **Thursday, September 25, 2025 at 1:00 P.M.** Pursuant to the provisions of Chapter 2 of the Acts of 2023, this meeting will be held in a hybrid fashion, allowing for in-person attendance as well as remote participation. Members of the public are welcome to attend in person at 115 Thorndike Street Lowell MA. Members of the public who wish to attend the meeting remotely may do so by going to: <https://tinyurl.com/5n7syn55>.

The Teams Meeting ID is: 211 849 432 133 3 and Passcode is: Ko2wC9uT. If you are joining by phone, dial 1-323-486-1906, Conference ID #: 928 019 960.

## **AGENDA**

- I** Roll Call
- II** Acceptance of Minutes for meeting held on June 26, 2025 (roll call vote)
- III** Warrant (roll call vote)
  - Invoices will be available for review before the meeting
- IV** Administrator's Report (roll call vote)
- V** Finance Director's Monthly Report (roll call vote)
- VI** Facility Director's Monthly Report (roll call vote)
- VII** New Business
  - Annual Safety Plan Update (roll call vote)
- VIII** Communications / LRTA News / LRTA Ads / General (informational)
- IX** Adjournment (roll call vote)

## **MEETING ACCESSIBILITY**

Please note that Lowell Regional Transit Authority (LRTA) is accessible to persons with disabilities. The LRTA provides reasonable accommodations and/or language assistance free of charge upon request (including but not limited to interpreters in American Sign Language and languages other than English, open or closed captioning for videos, assistive listening devices and alternate material formats), as available. For assistance, please contact Meaghan O'Brien at [lta1@aol.com](mailto:lta1@aol.com). Requests should be made as soon as possible for services requiring advanced arrangements, including sign-language, CART or language translation or interpretation.

## **TITLE VI NOTICE OF PROTECTION**

The LRTA fully complies with Title VI of the Civil Rights Act of 1964 and related statutes and regulations in all programs and activities. The LRTA does not discriminate on the basis of race, color, national origin, English proficiency, income, religious creed, ancestry, disability, age, gender, sexual orientation, military service, or gender identity or expression. Any person who believes that he/she or any specific class of persons has been subjected to discrimination prohibited by Title VI or related statutes or regulations may, himself/herself or via a representative, file a complaint with the LRTA. For more information regarding filing a complaint, please contact Meaghan O'Brien at (978) 459-0164 X210, or at [lta1@aol.com](mailto:lta1@aol.com) or go to the LRTA website at <http://www.lta.com/>

If this information is needed in another language, please contact the LRTA Title VI Specialist at 978-459-0164.

Caso esta informação seja necessária em outro idioma, favor contar o Especialista em Título VI do LRTA pelo telefone 978-459-0164.

ប្រសិនបើលោក-អ្នកត្រូវការបកប្រែព័ត៌មាននេះ សូមទាក់ទងអ្នកឯកទេសលើជំពូកទី6 របស់ LRTA  
តាមរយៈលេខទូរស័ព្ទ 978-459-0164

Si necesita esta información en otro idioma, por favor contacte al especialista de LRTA del Título VI al 978-459-0164.

Si yon moun vle genyen enfòmasyon sa yo nan yon lòt lang, tanpri kontakte Espesyalis LRTA Title VI la nan nimewo 978-459-0164.

如果需要使用其它语言了解信息，请联系马萨诸塞州交通部（LRTA）《民权法案》第六章专员，电话978-459-0164。