



OFFICE OF THE  
**PLANNING BOARD**  
TOWN HALL, 511 MAIN STREET  
DUNSTABLE, MA 01827-1313  
(978) 649-4514 FAX (978) 649-8893  
planning@dunstable-ma.gov

**Planning Board Minutes  
Monday, March 2, 2020**

Approved: May 4, 2020

Chair Joan Simmons at 7:32pm, called the meeting to order.  
Members present: Jeff Pallis, George Basbanes and Joe VLcek  
Member absent: Henry Fontaine  
Meeting held: At the Dunstable Town Hall, 511 Main Street, lower level

**Michael Martin – Request of Board of Road Commissioners**

**Mailbox Locations in Subdivisions**

Mike Martin discussed location of mailboxes in subdivisions. He said that the Road Commissioners sent letters to residents on Chapman Street requesting that they move their mailboxes back 12" off the road to avoid potential problems (i.e. hit by the snowplows, cars, trucks). The Board agreed to look into adding this requirement to their Rules and Regulations for Subdivisions.

**Water Run Off**

Mr. Martin also brought up a problem on Maple Street where water runs off two properties and into the lot of another resident. The Board explained that although they have some input when a builder submits a subdivision for approval, they are not involved with ANR lots and building of homes.

**Meeting Minutes – February 10, 2020**

George made a motion to approve the minutes of the February 10 meeting, as submitted. Joe 2<sup>nd</sup> the motion.  
– Motion passed unanimously.

**Bills and Payroll**

The Chair signed the bills and payroll.

**Town Center District Overlay**

In attendance: Ann Davis, Carol Bacon and Sue Psaledakis. Town Counsel, at the request of the Chair, added information about demolition and replacement of an older building in the Town Center Overlay District. After a short discussion, all agreed that the bylaw is ready for the March 16 hearing.

**Additional Topics Discussed Not Noted on the Agenda**

None

Joe made a motion to close the meeting at 8:25pm. Jeff seconded the motion. – Motion passed unanimously.

Respectfully submitted,

Cheryl A. Mann  
Administrative Assistant  
Dunstable Planning Board