



OFFICE OF THE
PLANNING BOARD
TOWN HALL, 511 MAIN STREET
DUNSTABLE, MA 01827-1313
(978) 649-4514 FAX (978) 649-8893
planning@dunstable-ma.gov

Planning Board Minutes Monday, March 18, 2019

Approved: April 9, 2019

Chairman Josh Kelly at 7:30pm, called the meeting to order.

Members present: George Basbanes, Henry Fontaine, Joan Simmons and Joe VLcek

Meeting held: At the Dunstable Town Hall, 511 Main Street, lower level

ANR – 362 Forest Street – John Koyutis

Jeff Hannaford attended the meeting as representative for Mr. Koyutis. Mr. Koyutis' sister Karen attended. The Koyutis' parents previously owned the lot but it is now in trust owned by John and Karen. Jeff Rider reviewed the ANR/Form A and recommended endorsement. George made a motion to sign the plan. Joe 2nd the motion. – Motion passed unanimously.

Plan approved: Plan of Land 362 Forest Street Dunstable, MA for John J. Koyutis dated February 8, 2018 with a revision of March 5, 2019 by Norse Design Services, Inc. Job No. 5852.

Signing of Final Solar Plans for Blodgett St and Pleasant St – Borrego Solar

Mr. Albrecht from Borrego Solar contacted the office earlier in the day and said the plans were not ready, as they needed to go to the Town Engineer, Jeff Rider for final review. This will be put on the agenda for the April 9 meeting.

Meeting Minutes – February 11, 2019

George made a motion to approve the minutes of the February 11, 2019 meeting, as submitted. Joe 2nd the motion. – Motion passed unanimously.

Bills and Payroll

The Chair signed the two 53G invoices, one legal notice and the payroll.

April 1 and April 15 Meetings

The Board will meet on Tuesday, April 9 at 7:30pm. Both the April 1 and April 15 meetings are cancelled.

Additional Topics Discussed Not Noted on the Agenda

Site Triangle Bylaw

Jeff explained to the Board that Attorney Falk suggested that the Site Triangle Bylaw be a General Bylaw versus a Zoning Bylaw. Jeff is working with the Town Administrator and the Board of Selectmen to add this to the warrant as an article for Town Meeting approval.



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Administrative Assistant's Hours

The Administrative Assistant told members that due to personal reasons, she plans on changing her weekly hours from 26 to 20 (3 hours from Conservation and 3 hours from Planning Board). She explained that she notified the Conservation Commission and met with the Town Administrator who supported the reduction in hours.

Motion made, seconded and passed to close the meeting at 7:56pm. The next meeting of the Planning Board will be held on Tuesday, April 9, 2019.

Respectfully submitted,

Cheryl A. Mann
Administrative Assistant
Dunstable Planning Board