



OFFICE OF THE  
**PLANNING BOARD**  
TOWN HALL, 511 MAIN STREET  
DUNSTABLE, MA 01827-1313  
(978) 649-4514 FAX (978) 649-8893  
planning@dunstable-ma.gov

**Planning Board Minutes**  
**Monday, December 5, 2022**

Approved: January 3, 2023

Chair Jeff Pallis called the meeting to order at 6:30pm  
Members present: Alan Chaney Joan Simmons, and Jim Wilkie  
Member absent: Joe Vlcek

**Approval of Meeting Minutes of November 21, 2022**

Alan made a motion to approve the meeting minutes of the November 21st meeting, as submitted.  
Jim 2<sup>nd</sup> the motion. – Motion passed unanimously.

**Edge-of-Road By-law Proposal – Final Draft Review**

Joan had finalized the board's previously provided edits and presented it to the board for review and discussion as "*Highway Bylaw Final Draft\_120522.docx*".

Alan made a motion to approve the latest edition of the proposed bylaw and send it to the town's legal counsel for his review and approval. Jim 2<sup>nd</sup> the motion. – Motion passed unanimously.

**Signatures on Special Permit Decision – 255 River Street**

Voted to approve at the last meeting, clerk Jim and chair Jeff added their signatures to the finalized special permit decision paperwork. The final decision will be submitted to the Town Clerk on 12/6/22 for the 20-day appeals period to start.

**Bills/Payroll**

- Jim made a motion to sign off on payroll. Joan 2<sup>nd</sup> the motion. – Motion passed unanimously.
- Jim made a motion to pay a Hoyle-Tanner invoice for ANR review services associated with 10 Sweet's Pond (which had been withdrawn without prejudice last meeting) for \$394.75. Joan 2<sup>nd</sup> the motion. – Motion passed unanimously.
- Jim made a motion to pay a Hoyle-Tanner invoice for special permit review services associated with 1177 Main St. ground-mounted solar (which had been withdrawn without prejudice last month) for \$998.00. Joan 2<sup>nd</sup> the motion. – Motion passed unanimously.
- Jim made a motion to repay any surplus, remaining balance of 53G funds to Jared Davis/1177 Main St. Joan 2<sup>nd</sup> the motion. – Motion passed unanimously.



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- Jim made a motion to sign off on a \$50 reimbursement for two CPTA classes taken by the administrator. Alan 2<sup>nd</sup> the motion. – Motion passed unanimously.

**Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of the Meeting**

As there have been no new applications submitted by citizens and the board has no outstanding work in progress, the board discussed and decided to cancel the next scheduled meeting of December 19<sup>th</sup>.

Alan made a motion to close the meeting at 7:05pm. Jim 2<sup>nd</sup> the motion. – Motion passed unanimously.

Due to the observed New Year's holiday, the next scheduled meeting will be Tuesday, January 3, 2023 at 6:30pm.

Respectfully submitted,

Carol A. Rock  
Administrative Assistant  
Dunstable Planning Board