



OFFICE OF THE PARK COMMISSION  
TOWN HALL, 511 MAIN STREET  
DUNSTABLE, MA 01827-1313  
978-649-4514 x224

## **PARK COMMISSION MEETING MINUTES**

Approved: **August 10, 2022**

Meeting Date: **July 13, 2022**

### **Scheduled Agenda Items:**

1. Review and approval of meeting minutes: June 8, 2022 and July 05, 2022
2. Financial Status Discussion
  - A. New Invoices and Bills
3. Recreations Topics
  - A. Field Use Applications
  - B. Field Use Application Form Update
  - C. Larter Dog Leash Discussion
  - D. Shed Utilization and Access
4. Parks Topics
  - A. Larter Field Irrigation Update
  - B. Larter Field Turf Management
  - C. Tennis Court Status
  - D. FY23 Budget and Project Priorities
5. New Business, As Needed

### **Meeting Minutes.**

1. This was a joint meeting of the Park Commissioners and the Recreation Commissioners and was conducted in the Town Hall.
  - a. Attending the meeting for the Park Commission and a quorum being present: Tiffany Naughton, Jean Phelan, and Philip DeNyse.
  - b. Attending the meeting for the Recreation Commission and a quorum not being present: Tiffany Naughton and Jeffery Hastings. Not present: Brian Locapo, Dawn Dorr, Charlie Lippman
2. The meeting came to order at 7:03 PM. Meeting minutes from the previous joint committee meeting of June 8, 2022 and July 5, 2022, were reviewed, and approved by Parks, 3-0 and Recreations approved 2-0. Meeting minutes will be posted to the Town website.
3. Financial Status Discussion.
  - a. New Invoices and Bills. New bills are documented in the attached enclosure. Payment of the Parks bill was approved 3-0 and 2-0 for Recreations.

4. Recreation Topics.
  - a. Field Application and Use Discussion. No new field applications were received in this period. Committee discussed the maintenance of the softball field. The landscape contractor was delayed from accomplishing the task due to equipment problems and will accomplish the task for the fields soon. The committees discussed if the application of herbicide for weed control was necessary for the ball fields. This task is not included in the current contract and current conditions do not warrant application.
  - b. Field Use Application Form Update. The updated form is being reviewed by the Town Administrator and will be discussed in an upcoming meeting.
5. Park Topics.
  - a. Larter Field Irrigation Update. The committees discussed the current situation at Larter Field. Initial repairs and adjustments have resulted in a limited watering capability. Committee members have volunteered to turn on the pumps each day. New England Acreage (NEA) has been authorized to correct breakages in the irrigation system. Mr. DeNyse to contact Mr. Hume to determine his schedule for completion of the task. The task assigned NEA does not address the concerns identified by NE Well and Pump in a previous inspection of the wells and pumps. In order to determine which wells are producing water and how much, the Parks committee was in agreement to ask Reliable Well (estimate #T1059) to only accomplish a flow test for each well and associated diagnostics. Mr. DeNyse to contact Reliable Well to accomplish the task. The committees continue to focus on the short term challenge to return the irrigation system to a workable configuration. The committees also discussed if the current well type is sustainable for the longer term. Committee members have encountered difficulty finding vendors who are familiar with this type of point well system. A key issue for the committee to understand if the current well configuration is sustainable or if a new well system is needed for the future. Additional information and discussion will be needed to determine if this is a viable technical and financial option.
  - b. Larter Field Turf Management. Ms. Phalen presented some analytical findings regarding the condition of Larter Field related to fertilization and turf management. The current condition of the field no fertilizer applications will be applied until the watering issue is resolved. It was agreed in the fall both fields will be aeriated and there will be no seeding. Further investigation of appropriate fertilization will be conducted by Ms. Phalen and discussed at future meetings.
  - c. FY23 Budget and Project Priorities. The focus of the project priorities will be the repair of Larter irrigation system. The reduction in this year's budget will limit project choices this year.
6. The meeting was adjourned at 8:43 PM.

Respectfully Submitted,

Philip J. DeNyse  
Park Commissioner

Enclosure  
Parks Bill Summary

Parks and Recreations Bill Summary Discussion List for July 13, 2022 Meeting

| Invoice Date | Company       | Service Provided         | Amount (\$) | Responsible Committee |
|--------------|---------------|--------------------------|-------------|-----------------------|
| 2022-06-08   | National Grid | Electric Service         | 13.97       | Parks                 |
| 2022-07-01   | Powerhouse    | Portable Restrooms #I311 | 635.00      | Recs                  |