



OFFICE OF THE PARK COMMISSION
TOWN HALL, 511 MAIN STREET
DUNSTABLE, MA 01827-1313
978-649-4514 x224
parks@dunstable-ma.gov

PARK COMMISSION MEETING MINUTES

Approved: **December 14, 2021**

Meeting Date: **November 9, 2021**

Scheduled Agenda Items:

1. Review and approval of meeting minutes: October 12, 2021.
2. Financial Status Discussion
 - A. New Invoices and Bills
3. Recreations Topics
 - A. Field Applications and Use Discussion
 - B. Skating Rink at Larter
4. Parks Topics
 - A. Status of Larter Field Maintenance: End of Season Maintenance
 - B. Maintenance Contract
 - C. Plowing at Larter Field
 - D. Tennis Court Discussion
 - E. GaGaBall Pit at Swallow Union
 - F. FY22 Budget and Project Priorities
5. New Business, As Needed

Meeting Minutes.

1. This was a joint meeting of the Park Commissioners and the Recreation Commissioners and was conducted using the Zoom video conferencing application.
 - a. Attending the meeting for the Park Commission and a quorum being present: Tiffany Naughton, Philip DeNyse, and Jean Phelan.
 - b. Attending the meeting for the Recreation Commission and a quorum being present: Tiffany Naughton, Charlie Lippman, Jeffery Hastings, and Brian Locapo. Not present: Dawn Dorr.
2. The meeting came to order at 7:04 PM. Meeting minutes from the previous joint committee meeting of September 14, 2021, was reviewed, and approved by a vote of 3-0 for Parks and 4-0 for Recreations. The Parks minutes for September 28, 2021 were approved by Parks 3-0. Minutes will be posted to the Town web site.
3. Financial Status Discussion.
 - a. New Invoices and Bills. Invoices and bills are listed in the attachment and were approved by their respective committees.

4. Recreations Topics

- a. Field Applications and Use Discussion.
 - i. Scouts BSA request to use Larter Field for the Klondike Derby. Mr. Don McIntosh of the Scout BSA, West Wind District presented his request to use Larter Field for a Klondike Derby event the first weekend of February 2022. Scouts from the surrounding towns will attend and camp for two nights at Larter Field. The Klondike Derby course will take place on the Spaulding-Proctor Conservation trails. The committees were supportive of the activities to occur at Larter Field. A field use application needs to be submitted to Recreations and Mr. DeNyse will ensure this is accomplished.
- b. Skating Rink at Larter. The committees discussed the feasibility of purchasing a seasonal skating rink to be erected at Larter Field for this winter season. The rink will be approximately 40 feet by 80 feet. At this meeting Mr. Locapo provided additional details on the project. The optimum location will be on the north side of Larter Field adjacent to the parking lot. This location was chosen because it is the most level location nearest the parking lot which will require the least amount of water to make a 4 inch ice base for skating. The initial cost for the first year will be approximately \$5,375-\$5,500 which includes ownership of the rink frame, installation of the rink, purchase of water (approximately 18,000 gallons) and take down and storage of the rink frame until next season. Anticipated yearly costs to set up the rink is estimated to be \$3000. The Recreations Committee approved of the concept and voted 4-0 to authorize Ms. Naughton to sign a contract with the vendor WJ Smallwood Landscaping of Salem, NH.

5. Parks Topics

- a. Status of Larter Field Maintenance. Seasonal maintenance which includes aeration of the fields will be completed this month. The irrigation system will be shutdown and purged of water and the wells winterized.
- b. Larter Field Trees. Four of the five trees were cut and removed. Tree number 10 was not removed. It will be reevaluated in the spring. Mrs. Phalen will provide loam and we will seed in the spring.
- c. Plowing at Larter Field. It is the desire of the committees to plow the Larter Field walking track for the upcoming winter to enable the citizenry to use Larter in the winter months. Mr. DeNyse will send out request for quotes. Ms. Naughton requested a summary of last years costs for plowing. Mr. DeNyse will review the invoices and provide the information.
- d. Tennis Court Discussion. Mr. DeNyse is working to define the Task order to provide the necessary design information to begin the bid process. Mr. DeNyse provided the new Town Engineer with a tour of the tennis court facility on October 11, 2021. The town engineer will provide a task order description of the work needed. Mr. DeNyse will share with the committee when this is received.

- e. GaGaBall Pit at Swallow Union. Mr. DeNyse share the preliminary concept for a GaGaBall Pit at Swallow Union. The presentation contained a discussion of the project details as defined to date. Cost of the structure and pit flooring will be provided by the APT. Some of the site preparation details need to be worked out. Installation is not planned until Spring of 2022. Further discussion with the committees will occur to finalize the concept.
6. The meeting was adjourned at 8:28 PM.

Respectfully Submitted,

Philip J. DeNyse
Park Commissioner

Attachment:


- 1. Parks and Recreations Bill Summary for November 9, 2021
- 2. Draft Presentation for GaGaBall Pit Concept

Attachment 1. Parks and Recreations Bill Summary for November 9, 2021

Invoice Date	Company	Service Provided	Amount (\$)	Responsible Committee
11-02-2021	Cataldo	Monthly Landscaping # 202165684	6,142.85	Parks
9-22-2021	Instant Portables	Rental & Service of portable bathrooms I10149	400.00	Recs
10-6-2021	National Grid	Electrical Service	11.56	Parks

DRAFT

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Swallow Union GaGaBall Pit Proposal


Dunstable Parks Commission
Dunstable Recreations Commission

November 9, 2021
A proposal for consideration and discussion.

Park Commission




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Project Description

- Game Concept
 - Provide a GaGaBall Pit to play the game of GaGaBall.
 - GaGaBall is played in a hexagon enclosed area approximate 16 feet in diameter. The sides of the enclosure are approximately 2+ feet high. The game is played with a small rubber ball (kickball sized) with the object to be the last person in the pit. The ball is swatted the hands and when the ball touches an opponent they are removed from continued play. The last person in the pit is the victor.

Park Commission



Notional GaGaBall Pit



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Photo Citation —
https://kearneyhub.com/news/local/gaga-ball-quite-a-hit-at-kearney-elementary-schools/article_109f4d6c-ce64-11e9-a71c-7394a5f9f41f.html

Park Commission



Project Details



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- Project Champion
 - Nicolle Pelletier, Swallow Union Physical Education Teacher
- Supporting Organizations
 - Swallow Union APT
 - Mr. Myerson, SU Principle
- Goal
 - Establish a permanent year-round structure near the SU playground

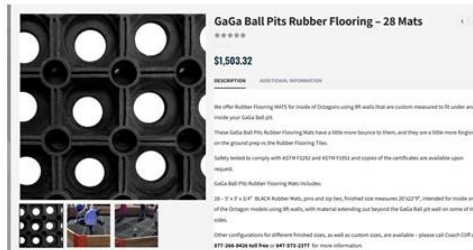
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Project Details (continued)



- Composition
 - A pit consists of side boards, interior surface, and sub-surface base
- Structure
 - APT to purchase the structure and rubber flooring
 - Will need some type of base, suitable for drainage, crushed rock or similar material



Park Commission



Project Details (continued)



- Parks asked to provide site preparation and base material
- Park Commissioners will be responsible for maintenance, as need in the future
- Installation planned for Spring 2022

Park Commission



Proposed Location of GaGaBall Pit at Swallow Union



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Pit dimensions approximate to scale 16 x 16 feet.

Park Commission

