



OFFICE OF THE PARK COMMISSION  
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## **PARK COMMISSION MEETING MINUTES**

Approved: **October 15, 2020**

Meeting Date: **September 16, 2020**

### **Scheduled Agenda Items:**

1. Review and approval of meeting minutes: September 8, 2020.
2. Joint Issues
  - A. Discussions on Swallow Union Project Proposal
3. New Business, As Needed

### **Meeting Minutes.**

1. This was a joint meeting of the Park Commissioners and the Recreation Commissioners conducted using the Zoom video conferencing application.
  - a. Attending the meeting for the Park Commission and a quorum being present: Tiffany Naughton, and Philip DeNyse. Not present: Jean Phelan.
  - b. Attending the meeting for the Recreation Commission and a quorum being present: Jeffery Hastings, Brian Locapo, and Tiffany Naughton. Not present: Dawn Dorr and Charlie Lippman.
  - c. Others attending: Jennifer Dinneen, Swallow Union teacher.
2. The meeting came to order at 6:10 PM. Minutes from the September 8 meeting were not available and not reviewed.
3. Joint Topic.
  - a. Discussions on Swallow Union Project Proposal. The committees discussed the Swallow Union Outdoor Instructional Space Proposal. This is a project to provide informal outdoor seating for school children to facilitate instruction during the pandemic. The final concept of the project minimizes the number of landscaping activities and the cost needed to complete the project. The agreed to layout would be on a space near the tree line adjacent to the playground. The focus of the project would be an outdoor seating arrangement using cut tree trunk sections placed in an arc of two or three rows. Spacing of the seats would be consistent with pandemic protocols. Project was approved by all Parks and Recreation members present. The committees asked Ms. Dinneen to return to the committees if changes to the layout or construction materials are needed.
4. The meeting was adjourned at 6:22 PM.

Respectfully Submitted,  
Philip J. DeNyse  
Park Commissioner