



OFFICE OF THE PARKS COMMISSION
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PARKS COMMISSION MEETING MINUTES

Approved: **June 3, 2019**

Meeting Date: **May 16, 2019**

Scheduled Agenda Items:

1. Review of bids for Softball Field Conversion at Larter Field.
2. Other New Business.

Meeting Minutes.

1. This was a joint meeting of the Park Commissioners and the Recreation Commissioners in the Town Hall.
 - a. Attending the meeting for the Parks Commission and a quorum being present: David Greenwood and Philip DeNyse. Not present: Tiffany Naughton.
 - b. No members were attending for Recreation Commission and a quorum was not being present. Not present: Jeffery Hastings, Brian Locapo Derek Bernard, Tiffany Naughton, and James Tully.
2. The meeting opened at 7:37AM. No minutes from previous meetings were reviewed. The purpose of this meeting was to review the bids received for work to change one of the Larter Field baseball diamonds to a softball configuration. The funding for this effort is part of a CPC requested which was approved at the recent Town Meeting (Article 15) in the amount of \$17,000. Two quotes have been received, one from Bear Hill and a quote from MJ Cataldo. The Bear Hill quote was dated January 16, 2019 and was for the amount of \$15,216. The Cataldo bid was for \$21,000 and was dated May 12, 2019. Examination of the two quotes indicated the proposed work scope was not equivalent between the two bids. The commissioner's recognized there has been an evolution in thinking on the scope and details of the work which needs to be accomplished since Bear Hill proposed in January 2019. This disparity in work content and the lack of other bids, lead the commissioners to conclude it would be fair to Bear Hill, and any other bidders who were interested, to update their bid based on the latest project details. The consensus was to defer a decision until another meeting to

review any updated bids which might be submitted. Mr. Greenwood to describe revised scope to Bear Hill and ask for a prompt reply.

3. The meeting was adjourned at 8:00 AM. The next meeting is planned for May 21, 2019 at 7:30 AM in the Town Hall. The next regular monthly meeting is still planned for June 3, 2019 at 5:30PM.

Respectfully Submitted,

Philip J. DeNyse
Parks Commissioner