



OFFICE OF THE MEMORIALS AND MOMUMENTS COMMITTEE  
TOWN HALL, 511 MAIN STREET  
DUNSTABLE, MA 01827-1313  
978-649-4514

## **MEMORIALS AND MOMUMENTS COMMITTEE MEETING MINUTES**

Approved: **Monday, October 16, 2017**

Meeting Date: **Monday, September 11, 2017**

### **Scheduled Agenda Items.**

1. Review of August 14, 2017 Meeting Minutes
2. Committee Issues for Discussion and Review
  - A. Discussion of Town Common memorial benches
  - B. Monument Specification Standards and Policies

### **Meeting Minutes.**

1. The committee was called to order at 6:05 PM with quorum present. Attending for the committee were: Alan Chaney, Joseph Dean, Dana Metzler, and Philip DeNyse.
2. The first order of business was to review the minutes of August 14, 2017. The minutes were approved 4-0 and will be posted to the Town web site.
3. Discussion began reviewing the draft presentation to the Board of Selectman on the relocation of the memorial benches surround the Town Common bandstand. The committee reviewed the presentation materials and made comments for Mr. DeNyse to incorporate in the final version. Mr. Meltzer to enquire if we can be placed on the Selectboard's calendar for the September 20, 2017 meeting.
4. The Committee also discussed progress in working toward a Town policy to guide memorial and monument selection and placement in the town. Mr. Chaney to work on ideas for an application form for the specification of new memorials on town property. Mr. Metzler to begin formulating ideas for how the policy would specify standards for monument construction and placement. Mr. DeNyse to formulate ideas for policy on when and where memorials may be placed.

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5. The meeting was adjourned at 6:50 PM. The next meeting will be on October 16, 2017 at 6 PM in the Town Hall.

Respectfully Submitted,

Philip J. DeNyse  
Memorials and Monuments Committee Recorder