

## Dunstable Library Trustee Minutes for February 28th 2024

Present Maureen Strauss, Robyn De Angelis, Jayne Barnes, John Callahan

Call to order. 7:12pm

Minutes read and accepted.

Trustees - We discussed an email Jayne B received from a resident new to town who was interested in a vacancy in the Trustee position. Robyn's term expires this July and is deciding whether or not to run again. Maureen S volunteered to reach out to the resident and find out more about what she wanted to do in the library.

Maureen S reported on a visit to the library by Jeff Rosen, Chair of Capital Improvement Committee, who came to tour the library infrastructure and learn more about the building. He reviewed blueprints and toured library furnace and blower room and offered to talk to Jason S about grants available to municipal buildings upgrades. As there is one set of blueprints of the building and none to be obtained, Jeff R volunteered to make copies for free for the library. The plans are showing age and small damage and should be replicated. Jeff was positive about doing a modern upgrade for the plant, mentioning new technologies to power equipment. The library relies on the original HVAC since it was opened in 1998.

We discussed adjusting the outside lights to longer summer days. The lights are set to go off at 9pm. It is a

balance between safety and need and to not bother the neighbors with lights too late. The third item mentioned as the status of the embedded heating pad under the concrete way to the door. Does it work? IS there a switch? Maureen volunteered to check the light schedule and the heating pad status.

Library Policy - Two policies were discussed. A draft of the new Display and Signage Policy led off and it was decided to vote unanimously for the policy. Second was to review the Conduct Policy to update language and include new points and items. This will be discussed again at the next meeting. Maureen will check what other libraries endorse.

Jane asked about a streaming service becoming popular with libraries called Kanopy. Maureen S had checked this movie steaming service for libraries and had found the cost to be expensive to start given the current tight money in the town budget. A annual fee to subscribe and a \$2.00 charge for each movie accessed is beyond our budget at this time. <http://www.Kanopy.com>.

With nothing else to discuss a March date was discussed for the next meeting. March 27th would continue our norm of last Wednesday of the month.

Adjourned 8:00pm.

John Callahan, Recorder

