



OFFICE OF THE
CONSERVATION COMMISSION
TOWN HALL, 511 MAIN STREET
DUNSTABLE, MA 01827-1313
(978) 649-4514 FAX (978) 649-8893
mailto:conscom@dunstable-ma.gov

Conservation Commission Minutes
Monday, July 10, 2022

Approved: **July 24, 2023**

Chair Alan Chaney called the meeting to order at 6:30pm.

Members present: Leah Basbanes, Kate DeLoureiro Tiffany Naughton, and Al Starbird

Members absent: Marijan Andacic, and Juan Amodei

Meeting Minutes of June 26, 2023

Al made a motion to approve, as submitted, the June 26th meeting minutes. Leah 2nd the motion. – Motion passed unanimously.

Bills and Payroll

Tiffany made a motion to pay the \$266.03 invoice for migration services from Umbral Technology to transfer data and set up security on the Administrator's new PC. Al 2nd the motion. - Motion passed unanimously.

Kate made a motion to pay the \$533 invoice for the Commissions FY2024 membership dues to MACC. Tiffany 2nd the motion. - Motion passed unanimously.

Al made a motion to sign payroll. Tiffany 2nd the motion. - Motion passed unanimously.

Results of Site Visit – 60 High Street – Pottle

Alan and Kate met with Mr. & Mrs. Pottle on-site July 8th. They didn't address what had already been done, other than to mention the importance of maintaining a 25' natural vegetation border near the vernal pool. The Pottle's noted they were having issues getting out of their driveway with heavier traffic, likely increased due to the town center detour. The only thing they still wished to do was remove more brush vegetation/lower bushes closer to the High Street.

The Commissioners agreed that the area near a big black willow and property line of neighbor could remove some low bushes and brush "*as needed, for sight distance*" to see traffic coming up High Street. It was agreed there would be no disturbance of soils (stumping), no power equipment or machinery allowed within the wetland area. Only hand-cutting of additional brush would be performed.



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Alan requested the Conservation Commission issue a follow-up letter with feedback on what was agreed to with Leah while on-site. The Administrator will draft a letter and Alan will review before mailing to the Pottle's.

Additional Topics Discussed Not Noted on the Agenda

L.A.N.D Grant – Morgan's Pond

The Administrator is finalizing the Morgan's Pond LAND Grant application for submission this week to MA Division of Conservation Services. A copy of the final application and all supporting materials was presented for review and comments.

Leah made a motion for the Conservation Commission to support and approve the grant application submission as presented. Tiffany 2nd the motion. – Motion passed unanimously. Alan added his signature to the application.

15 Woodland Drive Lot #2

Leah shared that she reviewed all the old plans and Order of Conditions attached to the entire sub-division, which had previously expired. She noted that the developer does not need to file for a new Order of Conditions because the house and associated work on the remaining lot is outside of the 100' buffer zone and riverfront area. The builder will need to have the original expired OOC closed out at some point.

Kate made a motion to adjourn at 7:01pm. Motion seconded by Tiffany. Motion passed unanimously. The next meeting of the Commission will be held on Monday, July 24th at 6:30pm at the Dunstable Town Hall.

Respectfully submitted,

Carol A. Rock
Administrative Assistant
Dunstable Conservation Commission