



Town of Dunstable Bandstand Use Policy



PURPOSE

All persons and organizations must comply with the following rules and regulations for use of the Town's Bandstand on the Common. The Select Board reserves the right to make changes to these rules and regulations.

GENERAL

1. Use of the Common Bandstand for commercial use will not be permitted.
2. Scheduling priority will be given to Town of Dunstable Departments, boards, commissions, committees, and then to Dunstable-based charitable or nonprofit organizations.
3. Town-sponsored events, activities, and meetings will take precedence over other activities and events for scheduling purposes. Special or unforeseen events may supersede previously scheduled permitted events. The Town reserves the right to cancel a permit in these circumstances when unanticipated conflicts arise.

RULES AND REGULATIONS

1. All applications requesting the use of the bandstand must be submitted no sooner than six months in advance of the event and no later than fourteen days in advance of the event.
2. The Select Board reserves the right to revoke use of the bandstand at any time without sustaining liability for any such revocation.
3. When an event is concluded it will be the responsibility of the organizer, or the person in charge, to ensure the bandstand and Common are clean and all debris caused by the event is removed. If it is necessary to hire a private contractor to haul away trash, this service will be secured and paid for by the organizer.
4. Trash removal must be accomplished within 24 hours immediately following the event.

ACCIDENTS AND DAMAGE TO BANDSTAND

1. Prior to event, the Town must receive an insurance certificate designating the Town of Dunstable as an additional insured entity under the terms of the agency's policy. The

general liability insurance shall be for a minimum of \$1,000,000 and must be submitted to the Select Board's Office no later than one week prior to the event. This requirement may be waived by the Select Board in certain situations.



2. The Town of Dunstable assumes no liability for the event. All sponsor organizations must sign a liability waiver in advance of use of the bandstand.
3. The authorized persons or organization is responsible for the cost of repairs needed for damage occurring during their use. Failure to pay will lead to denial of future permits for that individual and organization.
4. The Dunstable Common will be open to the public at all times, unless otherwise approved by the Select Board.
5. The Town is not responsible for lost, stolen or damaged items.
6. In the event of an accident during use of Town facilities, the Select Board's Office must be notified within twenty-four hours of the accident or on the first business day after the accident.
7. The bandstand must be surveyed prior to and following use and, if there are any issues, problems or damage observed, the Select Board's Office must be notified within 24-hours. Repairs may not be made without prior approval of the Select Board.

PAYMENTS

All fees must be paid at the time the reservation is made. All fees must be submitted by the applicant named on the reservation form only. Fees must be paid by check made payable to the Town of Dunstable.

[Get started on your Facility Use Request Application Here](#)

Approved 05/23/23