

TOWN OF DUNSTABLE



ANNUAL REPORT 2009

**PLEASE BRING THIS REPORT WITH YOU
TO THE
ANNUAL TOWN MEETING
7:00 P.M.
MAY 10, 2010**

INDEX

Aging, Council on	75
Assessors, Board of	40
Building Inspector	44
Community Preservation Committee	76
Conservation Commission	77
Elections	
Annual Town Election, May 18, 2009	29
Special State Primary Election, December 8, 2009	38
Electrical Inspector	49
Fire Department	43
Gas Inspector	48
Health, Board of	50
Library, Dunstable Free Public	42
Memorial Day	8
Officers and Staff of the Town of Dunstable	1
Planning Board	78
Plumbing Inspector	47
Police Department	51
Road Commissioners, Board of	79
Safe Pathways Committee	80
Schools	
Groton-Dunstable Regional School District	81
Greater Lowell Technical High School District	92
Peter Twomey Youth Center	86
Selectmen, Board of	9
Tax Collector	41
Town Accountant	54
Balance Sheet-Combined All Funds and Groups	55
Statement of Revenue-Budget vs. Actual	56
Schedule of Departmental Payments	59
Special Revenue Funds	68
Water Enterprise Fund	69
Transfer Station Enterprise Fund	70
Capital Projects Balance Sheet	71
Balance Sheet-Trust Funds	72
Expendable Trust Funds	73
Statement of Long Term Debt	74
Town Clerk	10
Town Meetings	
Special Town Meeting, May 11, 2009	14
Annual Town Meeting, May 11, 2009	15
Special Town Meeting, June 9, 2009	31
Special Town Meeting, August 24, 2009	33
Special Town Meeting, November 16, 2009	35
Town Treasurer	39
Town Warrants	96
Water Commissioners	94

ELECTED OFFICERS OF THE TOWN OF DUNSTABLE - 2009

Selectmen

WESLEY D. GOSSTerm Expires 2010
KEVIN W. WELCHTerm Expires 2011
WALTER F. ALTERISIOTerm Expires 2012

Assessors

BRETT A. ROCKTerm Expires 2010
GEORGE A. FROSTTerm Expires 2011
ROBERT RICARDELLITerm Expires 2012

Board of Health

WILLIAM B. MOELLERTerm Expires 2010
MARIA E. AMODEITerm Expires 2011
ROBERT E. PARKINTerm Expires 2012

Tax Collector & Town Treasurer

BONNIE S. RICARDELLITerm Expires 2011

Town Clerk & Clerk of Registrars

CAROL A. SKERRETTTerm Expires 2010

Board of Road Commissioners

JAMES F. REGAN*resigned June 2009Term Expires 2010
DAVID W. CRANDALLappt'd June 2009Term Expires 2010
THOMAS F. DUMONTTerm Expires 2011
MICHAEL MARTINTerm Expires 2012

Town Moderator

ANNE J. FARINATerm Expires 2009

Tree Warden

ROBERT E. BACONTerm Expires 2011

Constables

NANCY J. SHERMANTerm Expires 2010
SEAN G. READYTerm Expires 2010

Greater Lowell Reg. Voc. Tech. School

DAVID E. TULLYTerm Expires 2012

Groton-Dunstable Reg. School Dist.

JAMES E. FREYTerm Expires 2011
ERIK DICHTERTerm Expires 2012

Trustees Public Library

JOHN CALLAHANTerm Expires 2010
MARY E. MAHONEYTerm Expires 2011
CATHERINE E. BENCETerm Expires 2012

Cemetery Commissioners

JUDITH K. LARTER.....Term Expires 2010
ANNE FENOCHETTI.....Term Expires 2011
DAVID R. HARDMANTerm Expires 2012

Water Commissioners

DONALD S. POTTLE.....Term Expires 2010
KARL J. HUBER, JR.....Term Expires 2011
PETER J. GEORGES.....Term Expires 2012

Park Commissioners

DAVID A. IERARDITerm Expires 2010
LISA A. GERVAISTerm Expires 2011
ROBERT A. BUSSERTerm Expires 2012

Planning Board

JUDITH K. LARTER.....Term Expires 2010
JOYCE R. CAILTerm Expires 2011
GEORGE J. BASBANESTerm Expires 2012
BRETT A. ROCKTerm Expires 2013
WILLARD J. GOLDTHWAITE, JR.....Term Expires 2014

Commissioners of Trust Funds

CAROL A. SKERRETT.....Term Expires 2010
LISA A. GERVAISTerm Expires 2011
SUSAN K. PSALEDAKIS.....Term Expires 2012

Commissioners to Expend Proctor & Parkhurst Trust Funds

DANICE N. PALUMBO.....Term Expires 2010
MARGERY E. KIMPTONTerm Expires 2011
PHILIPPE R. JUSSAUMETerm Expires 2012
RUTH TULLYTerm Expires 2013
THOMAS E. MANN.....Term Expires 2014

Commissioners to Expend Parkhurst Free Lecture Funds

JANET WALDMAN.....Term Expires 2010
MARGERY E. KIMPTONTerm Expires 2011
GEORGE BASBANESTerm Expires 2012
JEAN L. HAIGHTTerm Expires 2013
JOAN M. SIMMONSTerm Expires 2014

Advisory Board

RONALD J. MIKOLTerm Expires 2010
HAROLD K. SIMMONSTerm Expires 2010
JOSEPH P. DEANTerm Expires 2011
DANA E. METZLERTerm Expires 2011
CHRISTINE MUIRTerm Expires 2012
DANIEL J. ST JEAN.....Term Expires 2012

APPOINTED OFFICERS & STAFF 2009

Town Accountant

KIMBERLEY C. FALESTerm Expires 2010

Town Forest Committee

RONALD PATENAUDETerm Expires 2010

ALAN CHANEYTerm Expires 2011

JEFFREY HAIGHTTerm Expires 2012

Zoning Officer

DANA E. BARNESTerm Expires 2010

Zoning Board of Appeals

JUDITH A. THOMPSONTerm Expires 2010

ALICE R. EKSTROM.....Term Expires 2011

LEO TOMETICH.....Term Expires 2012

JOSHUA WEST.....Term Expires 2013

TED O. GAUDETTE.....Term Expires 2014

& Associate Members

AL HORTONTerm Expires 2010

LISA O'CONNELLTerm Expires 2011

GERALD MEADTerm Expires 2012

Board of Registrars

EVELYN METZLERTerm Expires 2009

BARBARA E. MARTIN.....Term Expires 2010

NORMAN LOMBARDIETerm Expires 2011

Council on Aging

RALPH J. SABATINO.....Term Expires 2010

JEAN CARPENTERTerm Expires 2010

CAROL VALLIANCOURTTerm Expires 2010

GERALD W. SIMMONSTerm Expires 2011

JANET WALDMAN*.....Term Expires 2011

MARILYN SHERIDAN.....Term Expires 2011

MARJORIE W. RYDER.....Term Expires 2012

ARLENE J. SILKTerm Expires 2012

RUTH L. TULLY, ELDER ASSISTANT

Conservation Commission

ALAN CHANEYTerm Expires 2010

JUDITH K. LARTER.....Term Expires 2011

JEFFREY HAIGHTTerm Expires 2012

LEAH D. BASBANESTerm Expires 2012

WILLIAM B. MOELLERTerm Expires 2013

MARILYN PIKETerm Expires 2014

JUAN AMODEITerm Expires 2014

Recreation Commission

JODY HARNEYTerm Expires 2010
BRIAN LOCAPO.....Term Expires 2011
DAVID A. IERARDITerm Expires 2012
ROBERT A. BUSSETerm Expires 2013
CAROLINE WURM.....Term Expires 2014

Town Counsel

RICHARD W. LARKIN.....Term Expires 2010

Town Engineer

JEFFREY RIDER, Cuoco & Cormier Engineering Associates, Inc.Term Expires 2010

Surveyors of Lumber

FRANK COVER

GEORGE E. TULLY

Veterans' Grave Agent

VACANT

Veterans' Agent

PETER J. GEORGES.....Term Expires 2010

Gas & Plumbing Inspector

JAMES L. DOWTerm Expires 2010

Electrical Inspector

DAVID G. SWEETTerm Expires 2010

DAVID G. SWEET II, Alternate InspectorTerm Expires 2010

Building Inspector

DANA E. BARNESTerm Expires 2010

HARRY CULLINAN, Alternate Inspector

Dog Officer

SEAN G. READY.....Term Expires 2010

Animal Inspector

MICHAEL F. PALUMBOTerm Expires 2010

Fire Chief

CHARLES H. RICH, JR.....Term Expires 2010

Pound Keepers

SEAN READYTerm Expires 2010

GERALD W. SIMMONSTerm Expires 2010

Emergency Medical Squad – UNDER DIRECTION OF FIRE DEPARTMENT

**GREG RICH
MATT NOWAK
CHRIS LOCAPO
JEFFERY DESMARAIS
MICHAEL J. SCHWETZ
KEVIN COONEY
TYLER COURTNEY
KAREN SCHWETZ**

**BEN SIMMONS
DAVID SPINOSA
DONNA GALOTTA
RON MIKOL
POLICE CHIEF JAMES G. DOWNES III
CHRISTINE M. SNIEZEK
GORDON DAVIDSON**

**Fence Viewers and Field Drivers
GERALD W. SIMMONS**

Historical Commission

MICHAEL V. WURM.....	Term Expires 2010
TIMOTHY P. JOYCE.....	Term Expires 2010
ANNE L. DAVIS.....	Term Expires 2010
RAYMOND SULLIVAN.....	Term Expires 2011
FRANK O CLARK.....	Term Expires 2011
SUSAN J. TULLY.....	Term Expires 2012
RONALD A. WOOD.....	Term Expires 2012

North Middlesex Council of Governments

WALTER F. ALTERISIO

JUDITH K. LARTER

Election Officers

**NANCY AHERN
MARY DEBARBIAN
CATHERINE IRZYK
MARILYN SHERIDAN
MICHAEL UDOT
LORRAINE WEST
ELECTION WARDEN, GERALD W. SIMMONS**

**BETTE F.AMODEI
CAROLYN GEISSLER
AMY SCHEMBECHLER
ARLENE SILK
CORALWEBBER
ANN-MARIE WRIGHT**

Police Chief

JAMES G. DOWNES III.....	Term Expires 2010
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Police Lieutenant

JAMES W. DOW.....	Term Expires 2010
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Police Sergeant

DARRELL GILMORE.....	Term Expires 2010
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Master Patrolmen

MICHAEL LYNN

BENJAMIN SARGENT

Patrol Officers

ERIK HOAR

NICHOLAS PAPAGEORGIOU

Reserve Police Officers

**GEORGE AGGOTT
DANIEL H. KOWALSKI
JOHN KOYUTIS**

**SEAN G. READY
GREGG SANBORN
JAMES G. DOWNES, JR.**

MICHAEL A. TEDESCO

Special Police Officers

Groton

CHIEF DONALD L. PALMA, JR
PETER S. BRESLIN
PAUL R. CONNELL
RICHARD C. ELIE
JEFFREY M. GIGLIOTTI
IRMIN L. PIERCE III
DALE P. ROSE
COREY E. WAITE
GEORGE R. AGGOTT
KEVIN FEELEY

ROBERT BREAUT
GORDON CANDOW
JAMES A. CULLEN III
DERRICK J. GEMOS
JASON M. GOODWIN
JOHN F. ROONEY
EDWARD P. SHERIDAN SR.
ERIC M. WATKINS
EDWARD BUSHNOE

Pepperell

ALAN S. DAVIS
ALAN LESSIEUR
ARMANDO HERRARA
STEPHEN MULKERIN
STEVEN BURKE
NICK PARKER
JARED CARRUBBA
WILLIAM GREATHEAD
DAVID QUERZE

JAMES PETERS
DAVID SCOTT
STEVEN D. BEZANSON
RICHARD SMITH
TODD BLAIN
BRUCE HASKINS
FABRIZIO VESTRI
HAYLIE BOUTWELL
PAUL NELSON

Tyngsborough

MARK BOURQUE
MICHAEL CASELLA
CHRISTOPHERCHRONOPOULOUS
STEVEN GEORGES
KENNETH HEALEY
RICHARD HOWE
JOHN MANNING
HOWARD GIVEN
JOHN MARTIN
CHARLES MELANSON
STEPHEN DESILETS
RET. CHIEF JOHN MICELI
CHRISTOPHER RIDER
SHAUN WAGNER
CYNTHIA WEEKS
JOHN CALLAHAN
EDWARD COSSETTE
JOSEPH PIVIROTTOJ
TOP PHONEXAY XAYACHACK

RICHARD BURROWS
CHARLES CHRONOPOULOUS
RET.CHIEFCHARLES CHRONOPOULOUS
RONALD GOULET
PETER KULISICH
MICHAEL JOHNSON
STEVEN MANNING
ROBERT GRAY
RICHARD MELLO
ROBERT COTE
RICHARD ST. PIERRE
BRYAN NASWORTHY
CHARLES RUBINO
THOMAS WALSH
SHAUN WOODS
WALESKA CARRUCINI
DENNIS PETERSON
OSEPH TAFF

Cultural Council

JENNIFER L. WEST	Term Expires 2008
KAREN S. THOMPSON.....	Term Expires 2008
JAYNA SMITH.....	Term Expires 2009
MURIEL E. HOLMES.....	Term Expires 2009
DOT MASTAKOURAS	Term Expires 2010
CAROL ROCK	Term Expires 2010

Cable Committee

RICHARD W. GALLANT.....Term Expires 2010
BOGDAN J. SNIEZEK.....Term Expires 2010
KENNETH T. FAUBEL.....Term Expires 2010
JOHN M. CALLAHAN.....Term Expires 2011
CAROLYN A. WURM.....Term Expires 2012

ADA Coordinator

DANA E. BARNES.....Term Expires 2010

Emergency Management Director

WILLIAM J. AHERN.....Term Expires 2010

Technology Advisory Committee

KENNETH T. FAUBEL	KATHY ICENOGL
FRANK O'CONNELL	DOT MASTAKOURAS
BERNARD A. DINATALE	SUSAN P. WRIGHT
JAMES CONSIDINE	

Affordable Housing Study Committee

DAVID NICHOLSON	DAVID JOHNSON
JOHN A. BAGNI	WILLIAM B. MOELLER

Agricultural Commission

JOAN M. SIMMONSTerm Expires 2010
CHARLES W. TULLY, JR......Term Expires 2011
CARL B. FLOWERS.....Term Expires 2012
ALBERT N. HORTON.....Term Expires 2012
VACANTTerm Expires 2013

Community Preservation Committee

Leah Basbanes, designated by Conservation.....Term Expires 2010
Susan J. Tully, designated by Historical Commission.....Term Expires 2010
George J. Basbanes, designated by Planning Board.....Term Expires 2010
Lisa A. Gervais, designated by Park Commission.....Term Expires 2010
David Nicholson, designated by Affordable Housing.....Term Expires 2010
Wesley D. Goss, designated by Selectman.....Term Expires 2010
Kevin W. Welch, Selectmen's alternate delegate.....Term Expires 2010
Joseph P. Dean, Member at Large.....Term Expires 2010
Joan M. Simmons, Member at Large.....Term Expires 2011
Susan K. Psaledakis, Member At Large.....Term Expires 2012

MEMORIAL DAY 2009

The Memorial Day Exercises were a great success. The turnout by the Public and the Participants were great. This year's theme was World War II, honoring the soldiers and men and woman of that era who made the United States what it is today. Soldiers in attendance from that era were John and Betty Kenny, Jim McManus, Ralph Sabatino and Pete Day. Several others wished to attend but due to personal reason could not; however they were remembered: Leo Dumont, Paul Staples, Jarl Ekstrom, Joe Koyutis, Russell Tobey, George Gordon, Arnold Ryder, Harry Bacon and Dave Wellington.

This unique generation suffered through the Great Depression, fought in the most terrifying and deadly war the world ever saw, and then returned home and helped rebuild our country and the world. They are a generation of hero's that we may never experience again.

The over-all participation by veterans, was most impressive, adding to our WWII veterans were representatives from the Korean Conflict, Vietnam, Gulf War I and II and several soldiers that are currently serving. My thanks to the Cub and Boy Scout organizations, they were well represented and were a great help with the wreath laying ceremony. Special thanks to Chris DeNyse, Mira Krishnawsamy, Felix Shen, John DeNyse, Garrett Bacon, and Kiran Krishnawsamy. I also wish to note that prior to our official ceremony the Cub and Boy Scouts attended two wreath laying ceremonies, one at Sgt. Vernon English's stone on the corner of Brook St. and Pleasant St, and the second at Gerald Dumont Square. Nick Jablonski offered a reading at both locations and Taps were played by Ethan and David Pallion.

The ceremony in the center was lead by Ted Gaudette, who offered a moving speech about the 2nd world war; followed by Pastor Rich who asked everyone to reflect on this important time of our history. Rep Hargraves spoke on the importance of Memorial Day and strongly suggested, that due to it's importance, it be changed back to May 30th. A medley of patriotic songs was offered by the Dunstable Men's Quartet. After the Center ceremony a Veterans photo shoot took place in front of the Rev War Monument to which all veterans were invited to participate in.

The parade also included Dunstable's Police and Fire Department and the new fire truck, local dignitaries (Rep. Hargraves, Selectman Alterisio, and Pastor Rich Woodward), a group representing the Dunstable Library, antique and classic automobiles and a mobile cow train. The service at the Center Cemetery honored 2nd World War veteran, Robert Rockwell and Korean veteran, Sgt. Vernon English. Both men died in the service of their country. The Veteran's Officer, Maj. Peter Georges, with the aid of Pete Day raised the flag to the top of the pole and slowly lowered it to half mast DMQ sang the National Anthem. The Dunstable Church Youth Choir offered a medley of America and God Bless America. The ceremony ended with Taps and a Salute by the 6th Middlesex Colonial Regiment.

Thank – You's

The town's center and cemetery looked pristine thanks to the volunteers from the Garden Club and the Cemetery Commission. Good Job!

Lastly, on behalf of the Memorial Day Committee we wish to thank all who participated and helped make this a successful Memorial Day, with special thanks to:

The Veterans	Dunstable Men's Quartet	6 th Middlesex Regiment
Dunstable Youth Choir	Veterans Agent	Refreshment Comm.
All the Scouts	Sun Shine Girls	Tap Players
Garden Club	Church Hall	Cemetery Department

And last but not least, my wife – Sue Gaudette

REPORT OF THE BOARD OF SELECTMEN

The Board usually meets at the Town Hall on Monday evenings commencing at 7:00 P.M. with any variations to this schedule posted accordingly.

The Board would like to extend its thanks to all the individuals on town boards and committees who unselfishly donate their time and energy to maintain Dunstable and the things we most cherish about this town we live in.

The members were elected to serve in the following roles for this term: Wesley D. Goss as Chairman, Kevin W. Welch as Procurement Officer and Walter F. Alterisio as Clerk.

The Board continues to welcome citizen participation and attempts to work with the citizens and the many boards, officers and committees in an effort to keep up with the many changes Dunstable is experiencing. Members on the Board have been actively working with the Community Preservation Committee, Agricultural Committee, Affordable Housing Study Committee, Zoning Review Committee, GDRSD School Committee and Fincom to name just a few.

The Board continues to work with multiple boards and committees addressing issues as they come up during the year, and will endeavor to continue to do so, the insure all residents can be familiar with proposed project(s) and share ideas and concerns.

BOARD OF SELECTMEN

Wesley D. Goss

Kevin Welch

Walter F. Alterisio

REPORT OF THE TOWN CLERK

In January, Chapter 287 *An Act Establishing A Sensible State Marihuana Policy* went into effect, after approved in November, 2008. This Act decriminalized (but did not legalize) possession of one ounce or less of marihuana providing for a \$100 civil penalty using the existing citation procedures found in MGL Chapter 40, Section 21D. Under this section police may issue a civil citation to the violator who within 21 days must then either (1) pay the \$100 fine to the city or town clerk or (2) send a request to the clerk-magistrate for a civil hearing before a magistrate or judge. The law also authorizes forfeiture of the contraband marihuana. In 2009, 34 citations were issued with 3 non-payments and 1 request for hearing.

In May, voters accepted the provisions of Massachusetts General Laws, Chapter 152, Section 69, providing for the applicability of the State Workers Compensation Law to certain town employees, also to authorize the Tax Collector to impose a \$10.00 charge for each written demand issued by the collector, said amount to be added to and collected as part of the tax, as authorized by Massachusetts General Laws Chapter 60, Section 15 to be effective as of July 1, 2009, and that the Town accept the provisions of Chapter 44, Section 53F1/2 of the Massachusetts General Laws establishing the Solid Waste Disposal/Transfer Station as an enterprise fund effective Fiscal Year 2010. Several zoning amendments were approved to various sections including (A): Section 6.2. Uses permitted by Special Permit of the Board of Appeals. (B): Section 6.6. Development Regulation – Open Space Development. (C): Section 6.7. Uses Permitted by Special Permit of the Planning Board. (D): Section 7. R-2 General Residence District. (E): Section 8. B-1 Retail Business District. (F): Section 9. B-2 Service Business District. (G): Section 10. B-3 Expanded Commercial District. (H): Section 11. Development Rules and Regulations for All Districts. Voters defeated by 4 votes a citizen's petition that the Town of Dunstable's Zoning Bylaw, and the Zoning Map, by classifying lot 0 Block 41 on Assessor's Map 12, a/k/a/ 213-215 Pleasant Street, as the "B-2 Service Business District" classification

In June, voters amended the "Town Elections, Town Meetings & Records Bylaw" by adding a Section 4 to read "Upon check in, voters shall be issued a voting card for that meeting which must be held up for all hand votes on articles whenever a hand count is required. Only those voters holding cards shall be included in the count."

On July 1, 2009, Governor Patrick signed into law Chapter 28 of the Acts of 2009, *An Act to Improve the Laws Relating to Campaign Finance, Ethics and Lobbying*. Key components of the bill are summarized as follows: Conflict of Interest Law – increased civil penalties for bribery up to \$100,000 fine and other ethic violations increase from \$2,000 per violation to \$10,000 per violation. Each city and town clerk will be required to provide a copy to all municipal employees on an annual basis and receive a written acknowledgement that they have been provided with such summary. All municipal employees will be required to complete an online training to be retaken every 2 years. Campaign finance Law – requires municipal clerks to retain all reports and statements for 6 years following an election with additional mandates applicable to websites and disclosures. Open Meeting Law – Transfers responsibility for enforcement to the Attorney General's office. The OML still requires 48 hours notice of any meeting except in emergency situations, however the law will exclude Saturdays, in addition to Sundays and legal holidays, from the notice period. Further, posted notices must include a listing of topics that the chair 'reasonably anticipates' will be discussed. Further information and the full text can be read online.

In August, Senator Edward M. Kennedy passed away after serving the Commonwealth in the Senate for 47 years. On August 31, Governor Patrick issued a precept directing the Secretary of the Commonwealth to call a special election of a Senator in Congress to be held on January 19, 2010 to fill the vacancy caused his Senator Kennedy's passing.

With this report, I'd like to recognize the many years of service Gerry Simmons has provided to us as our Election Warden. Gerry's dedication remains constant and he strives to learn the new election laws and regulations as they are enacted, many with very little notice.

The Town Clerk's Office continued to hold Saturday hours in January and February for the convenience of our residents. In 2009, the Town Clerk's office posted 544 board and committee meetings and

collected \$11,578.20 in fees to the Town of Dunstable.

I hereby submit the annual report of the Town Clerk’s Office for the year ending 2009 to the Board of Selectmen and Citizens of Dunstable, Massachusetts.

Respectfully submitted,

Carol A. Skerrett,
Town Clerk, CMMC

REPORT OF THE TOWN CLERK 2009

Population	3,221	(3,218 in 2008)
Registered Voters	2,151	
Active Voters	2,022	
Inactive Voters	129	
Democrats	411	
Republicans	358	
Unenrolled	1,371	
Green-Rainbow	3	
Libertarian	6	
Reform	1	

VITAL STATISTICS 2009

The Town Clerk’s office recorded births, deaths and marriages as follows:

Births

Males	9
Females	4
Total Births Recorded	13

Deaths

Males	2
Females	10
Total Deaths Recorded	12

Marriages	1
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DOG LICENSES 2009

A total of 633 dogs and 4 kennels were licensed amounting to \$5,771.00 to the Town of Dunstable.

Type		<u>Total</u>
Female/Male @ \$10.00		580.00
Spayed/Neutered @ \$6.00		3,246.00
Kennel (4 dogs) @ \$25.00	0	.00
Kennel (5-10 dogs) @ \$50.00	0	.00
Kennel (11 or more) @ \$75.00	4	300.00
Senior @ \$.00	27	.00
Subtotal		\$4,126.00
Late Fees/Fines/Violations		1,645.00
Total Town of Dunstable		\$5,771.00

FISH AND GAME LICENSES 2009

Total – Division of Fisheries/Wildlife	\$1,366.60
Town of Dunstable	62.60

MARIHUANA CITATIONS

Total Citations Received	35
Total Town of Dunstable	\$3,000.00

PASSPORTS 2009

Total Passport Applications Processed	74
Total Town of Dunstable	\$1,825.00

BUSINESS CERTIFICATES/RAFFLE PERMITSVOTER AND STREET LISTINGS 2009

Total Business Certificates Issued	260.00
Total Raffle Permits Issued	40.00
Total Voter Lists and Street Lists	149.60
Total Town of Dunstable	\$449.60

COPIES OF CERTIFIED VITAL RECORDS 2009

Certified Copies of Vital Records	\$440.00
Notary Services	30.00
Total Town of Dunstable	470.00

ANNUAL TOWN CAUCUS

April 1, 2009

Total Votes Cast: 27

I hereby certify the election results of the Town Caucus, as called and held in accordance with MGL Chapter 53, Sections 117 to 121 inclusive. Meeting called to order at 7:12 pm and it was voted to keep the polls open until 8:00 pm.

Selectman – 3 year term

Walter F. Alterisio	16
Ralph J. Sabatino	8

Greater Lowell Tech School – 3 year term

David Tully	27
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Planning Board - 5 year term

Willard J. Goldthwaite, Jr.	24
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Town Moderator – 1 year term

Anne J. Farina	25
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Groton-Dunstable Reg. School Comm.3-vr.

Blanks	24
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Cemetery Commissioner – 3 year term

David Hardman	23
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Water Commissioner – 3 year term

Peter J. Georges	24
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Advisory Board – 3 year term (Vote for 2)

Daniel St. Jean (write in)	18*
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Comm. To Expend Proctor/Parkhurst 5 year

Write in	2
Blanks	25
Total	27

Comm. To Expend Parkhurst Free Lecture –5 years

Joan M. Simmons	27
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Assessor – 3 year term

Robert Ricardelli	27
Write in	0

Road Commissioner – 3 year term

Michael Martin	25
----------------	----

Board of Health – 3 year term

Robert Parkin	19
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Constable – 1 year term (Vote for 2)

Sean Ready	23
Nancy Sherman	20

Library Trustee – 3 year term

Blanks	27
--------	----

Park Commissioner – 3 year term

Eric Dichter (write in)	15*
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Comm. Of Trust Funds – 3 year term

Susan K. Psaledakis	25
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* Nominated at Caucus, pending written acceptance by April 3, 2009. All candidates must sign the Caucus Certificate of Nomination by 5:00 pm on April 3, 2009 to appear on the May ballot.

Carol A. Skerrett
Town Clerk, CMMC

SPECIAL TOWN MEETING

May 11, 2009

After determining that a quorum was present, the Special Town Meeting was called to order at 7:15 pm by Moderator, Anne Farina. Town Clerk Carol Skerrett read the greetings; a motion was made and seconded to dispense with the reading of the articles, ending with the closing of the warrant and return of service.

ARTICLE 1. Motion made and seconded that the Town take no action on this article, as the excess expenditure for snow removal will be include in next fiscal year's tax rate in the ordinary course under Section 31D of Chapter 44.

Majority Vote Required
Voted in the Affirmative

ARTICLE 2. Motion made and seconded that the Town appropriate by transfer from free cash, the sum of Twenty Thousand Six Hundred Sixty Five (\$20, 665.00) and no/100 Dollars for the purpose of paying an outstanding invoice due to Minuteman Regional Vocational Technical School District in Lexington for the Chapter 74 tuition for the 2008-2009 school year.

Yes: 81
No: 55

If it is a legal obligation, motion passes. If it is considered an unpaid bill that the town does not have a legal obligation to pay, a 9/10th vote is required and motion is defeated. Town Counsel to advise.

ARTICLE 3. Motion made and seconded that the Town appropriate or reserve Eighteen Thousand (\$18,000.00) Dollars from the Community Preservation Fund annual revenues for the protection and preservation of the Town Hall roof as detailed in the application approved by the Community Preservation Committee on 3/3/09.

Majority Vote Required
Voted in the Affirmative

Motion made and seconded to adjourn the special town meeting at 7:36 pm

Majority Vote Required
Voted in the Affirmative

Quorum Certificate

In accordance with The Town of Dunstable's Town Meetings, Town Elections & Records Bylaw, I hereby certify that the quorum for an Annual or Special Town Meeting is 50 registered voters of the Town of Dunstable.

Total number of voters checked in at the Special Town Meeting of May 11, 2009: 237

Respectfully submitted,

Carol A. Skerrett
Town Clerk, CMMC

ANNUAL TOWN MEETING

May 11, 2009

After determining that a quorum was present, the Annual Town Meeting was called to order at 7:05 pm by Moderator, Anne Farina. The format of the evening was outlined; the Moderator would accept a motion to recess the Annual Town Meeting and open the Special Town Meeting. Following the adjournment of the Special Town Meeting, a motion would be accepted to reopen the Annual Town Meeting. Upon returning to the business of the Annual Town Meeting, Article 2 would be stated by line item and a motion for unquestioned line items would be made and voted on. Questioned line items would then be considered. Town meeting tellers appointed were Stephen Smith, John Henry, Cheryl Mann and Kim Cushion who were sworn in by Town Clerk, Carol Skerrett. Voter check-in tables were staffed by Ann-Marie Wright and Amy Schembechler.

Announcements included the Memorial Day Parade with a WWII theme and the passing of Deputy Election Warden Jack Butterfield. Eagle Scouts Michael Banville and Jason Biggs were recognized. Michael's project included the construction of Lego tables for the Dana Farber Jimmy Fund Clinic (young cancer patients can play with them while undergoing treatment) and Jason's project included the clearing of a trail off Groton Street that leads to a fishing pond on Unkety Brook and also electronically mapped the trail. Troop 28 was recognized for their continued service of delivering town reports, and Mother's Day breakfast. The Girl Scouts were recognized for their service project where they raised over \$230 to create care baskets for seniors in Dunstable who are unable to leave their homes. Cub Pack 28 created May Day baskets for Senior Citizens, and a Christmas gift collection for needy children via Loaves and Fishes. They also organized a book collection drive for Swallow Union Library and valentine cards for hospitalized seniors.

The American flag was carried by Felix Shen, the Dunstable flag by Wylie Krishnaswany, Color Guards Kyle Walker, Evan Cao, Alex Ushamirsky and Matthew Murch.

Following the Pledge of Allegiance, Town Clerk Carol Skerrett read the greetings; a motion was made and seconded to dispense with the reading of the articles, ending with the closing of the warrant and return of service.

Motion made and seconded to recess the Annual Town Meeting at 7:14 pm.

Majority Vote Required
Voted in the Affirmative

Following the Special Town Meeting; motion made and seconded to reopen the Annual Town Meeting at 7:37 pm.

Majority Vote Required
Voted in the Affirmative

ARTICLE 1. Motion made and seconded that the Town accept the 2008 Annual Report as printed with the following corrections: Page 51 should read David G. Sweet, Electrical Inspector.

Majority Vote Required
Voted in the Affirmative

ARTICLE 2. Motion made and seconded that the Town raise and appropriate the following sums to defray the expenses for the Town, to fix Salary and Compensation for all elected and appointed Town Officers.

GENERAL GOVERNMENT

122.000	Selectmen Salaries.....	1,800
122.005	Selectmen Expense.....	5,000
122.006	Selectmen Specialized Legal.....	7,500
131.005	Finance Committee Expense.....	130
132.000	Reserve Account.....	30,000
135.000	Town Accountant Salary.....	27,000
135.001	Town Accountant Clerical.....	6,212
135.005	Town Accountant Expense.....	10,300
135.005	Audit.....	10,000
141.000	Assessor's Salaries.....	900
141.001	Assessor's Associate.....	25,391
141.002	Assessors Clerical.....	12,188
141.005	Assessors Expense.....	6,000
145.000	Treasurer Salary.....	22,240
145.001	Tax Collector Salary Certification....	1,000
145.005	Treasurer Expense.....	7,500
146.000	Tax Collector Salary.....	22,240
146.005	Tax Collector Expense.....	12,200
151.000	Town Counsel Retainer.....	30,000
160.000	Dog License Program.....	400
161.000	Town Clerk Salary.....	26,225
161.001	Town Clerk Salary Certification.....	1,000
161.005	Town Clerk Expense.....	3,000
162.000	Election and Registration Wages.....	1,000
162.005	Election and Registration Expenses..	4,000
163.000	Registrar Salary.....	225
171.001	Conservation Commission Clerical...	14,838
171.005	Conservation Commission Expense.	1,000
171.006	Conservation Land Fund.....	-
175.001	Planning Board Clerical.....	14,838
175.005	Planning Board Expense.....	1,000
175.006	Planning Board Legal NRLC.....	-
176.005	Zoning Board of Appeals Expense ..	2,000
176.006	Northern Mdlx Council of Gov'ts....	717
192.000	Town Hall Clerical.....	43,344
192.001	Town Hall Caretaker Wages.....	7,500
192.005	Town Hall Expenses	30,000
195.000	Town Reports.....	5,000

199.005	Town Engineer.....	15,000
TOTAL GENERAL GOVERNMENT		408,686
PUBLIC SAFETY		
<u>POLICE DEPARTMENT</u>		
210.000	Police Chief Salary.....	94,226
210.001	Police Wages.....	503,107
210.005	Police Expenses.....	29,715
210.006	Police Cruiser Expense.....	40,833
210.007	Police Radio Services.....	76,691
210.008	Police Lockup.....	3,500
210.009	Police Cruiser.....	29,412
211.000	Police Station Expense.....	20,379
Subtotal Police		797,864
<u>FIRE DEPARTMENT</u>		
220.000	Fire Wages.....	8,500
220.001	Fire Chief Wages.....	16,500
220.005	Fire Expenses.....	24,400
220.007	Fire Dept Training.....	-
220.006	Fire Equipment.....	18,000
Subtotal Fire		67,400
<u>OTHER</u>		
232.005	EMS Operating Expenses.....	8,500
241.000	Building Inspector Salary.....	15,298
241.005	Building Inspector Expense	1,300
242.000	Gas Inspector Salary.....	1,216
243.000	Plumbing Inspector Salary.....	1,584
245.000	Electrical Inspector Salary.....	3,580
249.001	Animal Inspector Expenses.....	400
291.000	Emergency Management.....	500
292.000	Dog Officer Wages and Expense.....	8,500
294.000	Tree Warden Wages and Expense...	12,000
Subtotal Other Public Safety		52,878
TOTAL PUBLIC SAFETY		918,142
SCHOOLS		
<u>G.D.R.S.D.</u>		
300.001	GDRSD Operating Budget.....	3,954,195
300.002	GDRSD Debt	571,158

	Subtotal GDRSD	4,525,353
	<u>G.L.R.V.T.S.</u>	
300.003	GLRVT Operating Budget.....	159,987
	Subtotal GLRVT	159,987
	TOTAL SCHOOLS	4,685,340

PUBLIC WORKS

HIGHWAY DEPARTMENT

422.000	Highway Salaries.....	98,420
422.001	Highway Clerical.....	15,231
422.002	Highway Part Time Labor.....	-
422.006	Highway Maintenance.....	27,000
422.007	Highway Machinery Fund.....	32,786
422.008	Highway Lease/Purchase Equipment	12,895
422.009	Highway Brush Removal.....	-
422.010	Highway Sign Maintenance.....	-
422.011	Highway Line Painting.....	-
423.013	Highway Paving.....	15,000
422.014	Highway Brush, Sign, Line Painting.	7,500
423.000	Highway Snow Removal.....	138,795
424.000	Street Lights.....	7,200
	Subtotal Highway Department	354,827

OTHER PUBLIC WORKS

433.000	Transfer Station.....	35,000
433.001	Landfill Expenses.....	2,000
491.000	Cemetery Wages and Supplies.....	11,960
491.001	Cemetery Care of Lots.....	735
491.002	Cemetery Interments.....	-
	Subtotal Other Public Works	49,695
	TOTAL PUBLIC WORKS	404,522

HUMAN SERVICES

510.002	Nashoba Health Assessment.....	4,760
510.005	Board of Health Expense.....	7,000
522.000	Nursing Services.....	1,646
523.000	Greater Lowell Mental Health.....	400
541.000	Council on Aging.....	5,000
541.005	Council on Aging Transportation....	7,000
543.000	Veterans Agent Salary.....	656
543.002	Veterans Agent Expense.....	500
543.006	Veterans Benefits.....	500

TOTAL HUMAN SERVICES		27,462
LIBRARY & RECREATION		
610.000	Library Salaries.....	68,972
610.005	Library Expenses.....	61,764
611.000	MVL Consortium Dues.....	10,550
630.000	Cable Television Committee.....	100
631.005	Recreation Department Expense.....	2,500
620.000	Technology.....	1,000
650.000	Parks Department Expense.....	7,680
650.001	Larter Field Maintenance.....	9,320
670.000	Arts Lottery Cultural Council.....	-
691.000	Historical Committee Expense.....	-
692.000	Memorial Day Committee.....	300
693.000	Summer Concert Series.....	-
TOTAL LIBRARY & RECREATION		162,186
DEBT & INTEREST		
710.000	Long Term Debt.....	292,790
751.000	Long Term Interest.....	93,855
752.000	Short Term Interest.....	10,000
TOTAL DEBT & INTEREST		396,645
INSURANCE & ASSESSMENTS		
910.000	Disability Insurance Claims.....	-
911.000	County Retirement.....	162,119
914.000	Group Health Insurance.....	105,000
919.000	FICA.....	16,500
945.000	Property and Liability Insurance.....	67,000
TOTAL INSURANCE & ASSESSMENTS		350,619
WATER DEPARTMENT		
061.501	Water Dept. Clerical.....	5,852
061.502	Water Dept. Expense.....	625
061.503	Water Dept. Debt.....	-
061.505	Water Dept. Maintenance.....	43,373
TOTAL WATER DEPARTMENT		49,850

TOTAL LINE ITEMS**7,403,452****Line Items Questioned:**

135.000	Town Accountant Salary	27,000.00
195.000	Town Reports	5,000.00
210.000	Police Chief Salary	94,226.00
210.001	Police Wages	503,107.00
210.005	Police Expenses	29,715.00
220.006	Fire Equipment	18,000.00
300.001	GDRSD Operating Budget	3,954,195.00
300.003	GLRVT Operating Budget	159,987.00

Motion made and seconded to raise and appropriate the line items not questioned.

Majority Vote Required
Voted in the Affirmative

135.000 *The Advisory Board surveyed salaries for the position of Town Accountant in comparable communities and found it to be in the range of \$22,000 - \$24,000. The Selectmen recommended an additional increase to redefine the position of Town Accountant with grant responsibilities.* Motion made and seconded that the Town raise and appropriate the amount of \$27,000.00.

Majority Vote Required
Motion Defeated

195.000 Motion made and seconded that the Town raise and appropriate \$5,000.00 for Town Reports.

Majority Vote Required
Voted in the Affirmative

210.000 *Funding of the Quinn Bill was questioned, specifically would the town continue to fund the Quinn Bill in the absence of state funding. Selectmen Alterisio responded in the affirmative, that the town is contractually obligated.* Motion made and seconded that the Town raise and appropriate the sum of \$94,226.00 for Police Chief Salary.

Majority Vote Required
Voted in the Affirmative

210.001 Motion made and seconded that the Town raise and appropriate the sum of \$503,107.00 for Police Wages.

Majority Vote Required
Voted in the Affirmative

210.005 Motion made and seconded that the Town raise and appropriate the sum of \$29,715.00 for Police Expenses.

Majority Vote Required
Voted in the Affirmative

220.006 Motion made and seconded that the Town raise and appropriate the sum of \$18,000.00 for Fire Equipment.

Majority Vote Required
Voted in the Affirmative

423.000 Motion made and seconded that the Town raise and appropriate the sum of \$138,795.00 for Highway Snow Removal.

Majority Vote Required
Voted in the Affirmative

433.000 Motion made and seconded that the Town raise and appropriate the sum of \$35,000.00 for Transfer Station.

Majority Vote Required
Voted in the Affirmative

135.000 Motion made and seconded to raise and appropriate the sum of \$18,723 for Town Account Salary, line item 135.000.

Majority Vote Required
Voted in the Affirmative

300.001 GDRSD Operating Budget

Following a presentation by Jim Frey of the School Committee, the Advisory Board and Board of Selectmen, it was stated by Selectman Chair Walter Alterisio that the Dunstable Advisory Board has developed a budget which recommends level funding of the School District. As a Board of Selectmen, they can appreciate and respect the decision of the School Committee who have the charge to provide the best education opportunity that resources can support; however, the Board of Selectmen supports the Advisory Board's initiative and respectfully requests that town meeting disapprove the certified school committee budget. The School Committee recommends amending the recommended FY2010 budget.

Motion made and seconded that the Town amend the standing motion on line item 300.001 to \$4,006,243.00 to be appropriated by the Town.

Majority Vote Required
Motion Defeated

Motion made and seconded to raise and appropriate the original recommended amount of \$3,954,195.00.

Majority Vote Required
Voted in the Affirmative

Because the motion was defeated, Dr. Genovese informed the town meeting that the School District does not have a budget. The Budget and Finance subcommittee will now meet to develop a recommendation for the School Committee who will meet and take action. The District can recertify a new budget which will be sent to the towns within 7 days. The Towns will then reconvene at a new town meeting to approve a new budget and if the new budget is not adopted at town meeting, the District can call a District Meeting of both towns to propose and adopt a final budget. A District Meeting could be called under the provisions of MGL Chapter 71, Section 16B.

300.003 Motion made and seconded that the Town raise and appropriate the sum of \$159,987.00 for the GLRVT Operating Budget.

Majority Vote Required
Voted in the Affirmative

ARTICLE 3. Motion made and seconded that the Selectmen appoint one Pound Keeper, two Fence Viewers, two Field Drivers and three Surveyors of Lumber for a one year term.

Majority Vote Required
Voted in the Affirmative

ARTICLE 4. Motion made and seconded that the Town accept a gift of land as described in a deed of James C. Stoddard, recorded with the Middlesex North District Registry of Deeds at Book 21647, Page 203.

Majority Vote Required
Voted in the Affirmative

ARTICLE 5. Motion made and seconded to take no action under this article as there are no additional gifts for acceptance.

Majority Vote Required
Voted in the Affirmative

ARTICLE 6. Moderator inquired whether any committees desired to report. There were none. No motion was made.

ARTICLE 7. Motion made and seconded that the Town take no action under Article 7, pertaining to unpaid bills.

Majority Vote Required
Voted in the Affirmative

ARTICLE 8. Motion made and seconded that the Town appropriate the sum of One Hundred Thirty Five Thousand Two Hundred Fifty Three Dollars and No Cents (\$135,253.00) for the construction and improvement to town roads of the Acts of 2006 State Reimbursement funds under MGL Chapter 90, Section 34, Clause 127(A).

Majority Vote Required
Voted in the Affirmative

ARTICLE 9. Motion made and seconded that the Town take no action toward appropriating any sum of money for the resurfacing and/or repaving of town roads.

Majority Vote Required
Voted in the Affirmative

ARTICLE 10. Motion made and seconded that the Town establish an account pursuant to the provisions of G.L. Chapter 40, Section 5B, to be known as the Highway Machinery Stabilization Account, for the purpose of appropriating therein and accumulating funds intended for the capital and equipment needs of the Highway Department, and that the Town appropriate by transfer from the Highway Machinery Reserve Fund Account the sum of Ten Thousand Dollars and No Cents (\$10,000.00) to be placed in said account for the coming fiscal year 2010.

Majority Vote Required
Voted in the Affirmative

ARTICLE 11. Motion made and seconded that the Town accept the provisions of Massachusetts General Laws, Chapter 152, Section 69, providing for the applicability of the State Workers Compensation Law to certain town employees.

Majority Vote Required
Voted in the Affirmative

ARTICLE 12. Motion made and seconded that the Town authorize the Tax Collector to impose a \$10.00 charge for each written demand issued by the collector, said amount to be added to and collected as part of the tax, as authorized by Massachusetts General Laws Chapter 60, Section 15 to be effective as of July 1, 2009.

Majority Vote Required
Voted in the Affirmative

ARTICLE 13. Motion made and seconded that the Town appropriate the sum of One Thousand One Hundred Eighty Four (\$1,184.00) Dollars, being the sum collected from annual sales of Christmas Trees harvested from certain conservation lands, to be placed in the Conservation Fund authorized under MGL Chapter 40, Section 8C.

Majority Vote Required
Voted in the Affirmative

ARTICLE 14. Motion made and seconded that the Town borrow, pursuant to Chapter 44 of the General Laws or any other authority, the sum of Two Hundred Eighty Five Thousand (\$285,000.00) Dollars, for the acquisition by purchase or lease of a tanker truck for the Fire Department contingent upon an affirmative vote on the debt exclusion ballot item in the next town election.

Majority Vote Required
Voted in the Affirmative Unanimously

ARTICLE 15. Motion made and seconded that the Town take no action under Article 15, pertaining to tuition at the Minuteman Regional Vocational Technical School in school year 2009-2010.

Majority Vote Required
Voted in the Affirmative

ARTICLE 16. Motion made and seconded that the Town raise and appropriate the sum of Five Thousand Forty (\$5,040.00) Dollars to purchase replacement bullet proof vests for all Dunstable Police Officers.

Majority Vote Required
Voted in the Affirmative

ARTICLE 17. Motion made and seconded that the Town appropriate from the Community Preservation Fund annual revenues in the following amounts as recommended by the Committee for FY2010:

Principal payment, Ferrari Farm note	\$80,000.00
Interest on Ferrari Farm note	59,300.00
Open Space Reserve	32,000.00
Community Housing Reserve	32,000.00
Historic Reserve.....	32,000.00
Administrative Expense.....	9,600.00
Balance to Budgeted Reserve	70,300.00

Majority Vote Required
Voted in the Affirmative

ARTICLE 18. Motion made and seconded that the Town appropriate or reserve Four Thousand Five Hundred (\$4,500.00) Dollars from the Community Preservation Fund annual revenues for the finalization of the “Center District” and “East District” in the National Register of Historic Places project as detailed in the application approved by the Community Preservation Committee on 3/3/09.

Majority Vote Required
Voted in the Affirmative

ARTICLE 19. Motion made and seconded that the Town take no action under Article 19, pertaining to an appropriation for a Town Hall irrigation water source.

Majority Vote Required
Voted in the Affirmative

ARTICLE 20. Motion made and seconded that the Town take no action under Article 20 pertaining to an appropriation for the inspection of the Woodward Mill Dam.
(The town has received a 1 year waiver from the Commonwealth).

Majority Vote Required
Voted in the Affirmative

ARTICLE 21. Motion made and seconded that the Town accept the provisions of Chapter 44, Section 53F1/2 of the Massachusetts General Laws establishing the Solid Waste Disposal/Transfer Station as an enterprise fund effective Fiscal Year 2010.

Majority Vote Required
Voted in the Affirmative

ARTICLE 22. Motion made and seconded that the Town transfer from the Transfer Station Revolving Account, the sum of sixteen thousand (\$16,000.00) and no/100 dollars into the newly established Solid Waste Disposal/Transfer Station Enterprise Fund operating account.

Majority Vote Required
Voted in the Affirmative

At this point, the Board of Health drew 3 names; these lucky winners will each receive a free set of 2010 Transfer Station sets. Congratulations to Brian Poitras, Susan Tantillo and Andy Riebs.

ARTICLE 23. Motion made and seconded that the Town make arrangements pursuant to Section 121 of Chapter 53 of the General Laws for the Town Caucus of next year, as follows:

- the caucus shall be held on March 30, 2010, at 7:00 pm;
- polls shall close at 8:00 pm;
- suitable ballots in compliance with applicable law shall be provided and used;

and further, that the Selectmen appoint a suitable committee of persons to look into the observance of the caucus in the town and to report to the next convenient town meeting in order to make such recommendations as the committee deems to be in the best interests of the town.

Majority Vote Required
Voted in the Affirmative

ARTICLE 24. I move that the Town vote to amend the following sections of the Dunstable Zoning Bylaw, each separate item (A) through (H) representing a separate proposed amendment:

(A): Section 6.2. Uses permitted by Special Permit of the Board of Appeals. Insert the following sentence at the end of the first paragraph: *“Any such referral to the Planning Board shall be accompanied by a Site Plan in accordance with the Rules and Regulations of the Planning Board governing Site Plans, provided the application is subject to Site Plan review pursuant to this bylaw.”*

(B): Section 6.6. Development Regulation – Open Space Development. Insert the following sentence at the end of paragraph 6.6.1.: *“Such application shall be accompanied by a site plan in accordance with Section 14 of this bylaw and the Rules and Regulations of the Planning Board governing Site Plans and Special Permits”.*

(C): Section 6.7. Uses Permitted by Special Permit of the Planning Board.

(C1): 6.7.1. Insert the following clause near the end of paragraph 6.7.1., after “...Section 14 of this bylaw, “and the Rules and Regulations of the Planning Board governing Site Plans and Special Permits.”

(C2): Section 6.7.5. Design Requirements. Insert the following clause at the end of 6.7.5. (B): *“or open drainage systems complying with the Massachusetts Department of Environmental Protection’s regulations for storm-water management.”*

(C3): Section 6.7.10. Submittal and Review Requirements. Insert the following phrase at the end of the first sentence: *“and Site Plans.”*

(D): Section 7. R-2 General Residence District. Insert the following clause at the end of Section 7.1(d): *“and the Rules and Regulations of the Planning Board governing Site Plans.”*

(E): Section 8. B-1 Retail Business District. Insert within subsection 8.2.2., after the phrase, “...under Section 14,” the following clause: *“and the Rules and Regulations of the Planning Board governing Site Plans”.*

(F): Section 9. B-2 Service Business District. Insert within subsection 9.3.2., after the phrase, “...the site plans requirements of,” the following clause: *“and the Rules and Regulations of the Planning Board governing Site Plans and Special Permits”.*

(G): Section 10. B-3 Expanded Commercial District. Insert within subsection 10.3. at the end of the first sentence, the following clause: *“and the Rules and Regulations of the Planning Board governing Site Plans and Special Permits.”*

(H): Section 11. Development Rules and Regulations for All Districts. Insert at the end of Section 11.7.2.(a), the following sentence *“All shared or common driveways shall conform to the Planning Board’s Rules and Regulations Governing the Subdivision of Land related to common driveways.”*

Planning Board approved the amendments during a duly posted public hearing.

2/3 Vote Required

Yes: 147

No: 1

Voted in the Affirmative

ARTICLE 25 (Citizen's Petition).

Motion made and seconded that the Town of Dunstable's Zoning Bylaw, and the Zoning Map, by classifying lot 0 Block 41 on Assessor's Map 12, a/k/a/ 213-215 Pleasant Street, as the "B-2 Service Business District" classification as shown on the map or plan filed with the Planning Board in connection with this ARTICLE 25, but excepting and deleting from that map the following details or elements:

- building details;
- topographical details;
- proposed parking areas and fences;
- 100' line offset to Salmon Brook;
- reference to westerly abutter, Sweet;

said map as so modified to be incorporated into the Dunstable Zoning Bylaw.

The Board of Selectmen are not in favor of the proposed zoning change, believing it would set a precedent which is inconsistent with the Master Plan. Respecting the authority of the Planning Board, the Board of Selectmen would present an alternative that would allow the landowner the opportunity to accomplish his objectives but protect the interests of the town should the property be sold to another owner and not subject to an application which by right would be afforded a new owner by a zoning change. An Overlay District could be established in which certain activities would be allowed by Special Permit. Should the activity be abandoned and/or property sold, it would revert back to R1 and available for a new permit consideration. On April 14, the Planning Board by a majority vote at a Public Hearing, voted to not support this article.

Karl Huber, Chairman of the Water Commissioners, stated that any applicant would have to abide by the rules and regulations of the Water Supply Protection Bylaw.

2/3 Vote Required
Total Votes Counted: 172
Yes: 111 (115 Votes Required for 2/3 vote)
Motion Defeated

More than 7 voters immediately questioned the vote. The Moderator called for a recount of the vote and the results of the second count were as follows:

2/3 Vote Required
Total Votes Counted: 175
Yes: 115 (117 Votes Required for 2/3 Vote)
Motion Defeated

ARTICLE 26. Motion made and seconded that the Town authorize the Board of Health to enter into and/or extend a contract with any provider of household waste removal services, hazardous or otherwise, public or private, including by such vote the authority to enter into agreements under Massachusetts General Laws, Chapter 40, Section 4 and/or 4A, or any other provisions of law, and the authority in behalf of said Board of Health to determine terms and provisions of any such agreements, the costs of such services to be defrayed pursuant to an appropriation madder under Article 2 of this warrant, budget line items 433.000 and 433.001.

Majority Vote Required
Voted in the Affirmative

ARTICLE 27. Motion made and seconded that the Town, in accordance with MGL Chapter 40, Section 4A, authorize the Board of Health to enter into an Inter-Municipal agreement with one or more other governmental units to provide public health services which the Board of Health is authorized to perform, in accordance with an Inter-Municipal Mutual Aid Agreement to be entered into between the Town and various governmental units, the costs of such services to be defrayed pursuant to an appropriation made under Article 2 of this warrant, budget line item #510.005.

Majority Vote Required
Voted in the Affirmative

ARTICLE 28. Motion made and seconded that the Town authorize the use of a revolving fund for the next fiscal year pursuant to the authority of Section 53E1/2 of Chapter 44 of the General Laws, as established under Chapter 275 of the Acts of 1990, to be administered and expended by the Cemetery Commission for the operation and maintenance of the cemetery including the payment of wages or salaries of employees of such facility who are not full time employees of the Town, such fund to be funded by receipts collected from sale of lots, interment fees and other such pertinent fees appertaining to the cemetery, the maximum dollar limit to be expended from such fund during the next fiscal year will be \$20,000.00, and further, that the sum of five thousand eight hundred fifty (\$5,850.00) and no/100 Dollars be transferred from the present Sale of Cemetery Lots Account into the revolving account hereby established.

Majority Vote Required
Voted in the Affirmative

ARTICLE 29. Motion made and seconded that the Town take no action under Article 29, pertaining to a revolving account for the Board of Health to operate the Transfer Station.

Majority Vote Required
Voted in the Affirmative

ARTICLE 30. Motion made and seconded that the Town authorize the Board of Selectmen to enter into and/or extend a contract with any provider of dispatch and related services, public or private, including by such vote the authority to enter into agreements under Massachusetts General Laws, Chapter 40, Section 4 and/or 4A, or any other provisions of law and the authority in behalf of said Board of Selectmen to determine terms and provisions of any such agreements the costs of such services to be defrayed pursuant to an appropriation made under Article 2 of this warrant, budget line #210.007.

Majority Vote Required
Voted in the Affirmative

ARTICLE 31. Motion made and seconded that the Town authorize the use of a revolving fund for the next fiscal year pursuant to the authority of Section 53E1/2 of Chapter 44 of the General Laws, as established under Chapter 275 of the Acts of 1990, to be administered and expended by the Planning Board for engineering services and supervisory services related to subdivisions, special permits and site plans including the payment of wages or salaries of employees of the Town Engineer or any other engineering firm engaged by the Planning Board, who are not full time employees of the Town, such fund to be funded by receipts collected from engineering fees, and any other such permit fees appertaining to development of land as detailed by the Planning Board in their rules and regulations for subdivisions, the maximum dollar limit to be expended from such fund during the next fiscal year will be \$30,000.00.

Majority Vote Required
Voted in the Affirmative

ARTICLE 32. Motion made and seconded that the Town authorize the use of a revolving fund for the next fiscal year pursuant to the authority of Section 53E1/2 of Chapter 44 of the General Laws, as established under Chapter 275 of the Acts of 1990, to be administered and expended by the Recreation Committee for repairs, maintenance, and/or improvements to town recreational sites (including Town Field, Larter Field, tennis courts, and any other facility under Recreation purview) such fund to be funded by donations, fund raising efforts, grants, and receipts for usage permits, etc. the maximum dollar limit to be expended from such fund during the next fiscal year will be \$20,000.00.

Majority Vote Required
Voted in the Affirmative

ARTICLE 33. Motion made and seconded that the Town authorize the use of a revolving fund for the next fiscal year pursuant to the authority of Section 53E1/2 of Chapter 44 of the General Laws, as established under Chapter 275 of the Acts of 1990, to be administered and expended by the Council on Aging for van transportation and miscellaneous transportation costs, etc. such fund to be funded by donations, fund raising efforts, grants, and receipts from usage fees, etc., the maximum dollar limit to be expended from such fund during the next fiscal year will be \$7,000.00.

Majority Vote Required
Voted in the Affirmative

ARTICLE 34. Motion made and seconded that the Town raise and appropriate \$10,000.00 for the Stabilization Fund, which was established in accordance with Section 5B of Chapter 40 of the General Laws.

Majority Vote Required
Voted in the Affirmative

ARTICLE 35. Motion made and seconded that the Town allow the Board of Assessors to use \$97,024.00 Free Cash in the Treasurer's hands for the purpose of reducing the Tax Levy of 2010.

Majority Vote Required
Voted in the Affirmative

Motion made and seconded to have the Town Clerk dispense reading the record of the Annual Town Meeting.

Majority Vote Required
Voted in the Affirmative

Motion made and seconded to adjourn the Annual Town Meeting at 11:27 pm.

Majority Vote Required
Voted in the Affirmative

Quorum Certificate

In accordance with The Town of Dunstable's Town Meetings, Town Elections & Records Bylaw, I hereby certify that the quorum for an Annual or Special Town Meeting is 50 registered voters of the Town of Dunstable. Total number of voters checked in at the Annual Town Meeting of May 11, 2009:
237

Respectfully submitted,

Carol A. Skerrett
Town Clerk, CMMC

**TOWN OF DUNSTABLE
ANNUAL TOWN ELECTION -
May 18, 2009**

**TOTAL VOTES CAST: 214
2,134 Registered Voters**

**% REGISTERED
VOTERS: 10 %**

	CANDIDATE	VOTES RECEIVED TAPE	AUXILIARY	TOTALS
SELECTMAN	ALTERISIO	122	0	122
VOTE FOR ONE	SABATINO	70	0	70
	WRITE INS	1	0	1
	BLANKS	21	0	21
	TOTALS	214	0	214
GREATER LOWELL	TULLY	193	0	193
TECHNICAL SCHOOL COMM.	WRITE INS	0	0	0
VOTE FOR ONE	BLANKS	21	0	21
	TOTALS	214	0	214
ROAD COMMISSISONERS	MARTIN	184	0	184
VOTE FOR ONE	WRITE INS	3	0	3
	BLANKS	27	0	27
	TOTALS	214	0	214
LIBRARY TRUSTEE	BENCE	170	0	170
VOTE FOR ONE	WRITE INS	1	0	1
	BLANKS	43	0	43
	TOTALS	214	0	214
CEMETERY COMMISSIONER	HARDMAN	184	0	184
VOTE FOR ONE	WRITE INS	0	0	0
	BLANKS	30	0	30
	TOTALS	214	0	214
GROTON DUNSTABLE REG.	WRITE INS			
SCHOOL COMMITTEE	(Erik Dichter 36)	49	0	49
VOTE FOR ONE	BLANKS	165	0	165
	TOTALS	214	0	214
WATER COMMISSIONER	GEORGES	168	0	168
VOTE FOR ONE	WRITE INS	5	0	5
	BLANKS	41	0	41
	TOTALS	214	0	214
ADVISORY BOARD	MUIR	128	0	128

VOTE FOR TWO	ST. JEAN	148	0	148
	TARR	50	0	50
	WRITE INS	1	0	1
	BLANKS	101	0	101
	TOTALS	428	0	428
COMM. TO EXPEND PARKHURST FREE LECTURE VOTE FOR ONE	SIMMONS	190	0	190
	WRITE INS	1	0	1
	BLANKS	23	0	23
	TOTALS	214	0	214
ASSESSOR VOTE FOR ONE	RICARDELLI	185	0	185
	WRITE INS	0	0	0
	BLANKS	39	0	39
	TOTALS	214	0	214
BOARD OF HEALTH VOTE FOR ONE	PARKIN	157	0	157
	WRITE INS	3	0	3
	BLANKS	54	0	54
	TOTALS	214	0	214
TOWN MODERATOR VOTE FOR ONE	FARINA	169	0	169
	WRITE INS	2	0	2
	BLANKS	43	0	43
	TOTALS	214	0	214
PLANNING BOARD VOTE FOR ONE	GOLDTHWAITE	178	0	178
	WRITE INS	0	0	0
	BLANKS	36	0	36
	TOTALS	214	0	214
PARK COMMISSIONER VOTE FOR ONE	WRITE INS	16	0	16
	BLANKS	198	0	198
	TOTALS	214	0	214
COMMISSIONER OF TRUST VOTE FOR ONE	PSALEDAKIS	173	0	173
	WRITE INS	3	0	3
	BLANKS	38	0	38
	TOTALS	214	0	214
CONSTABLE VOTE FOR TWO	READY	155	0	155
	SHERMAN	126	0	126
	PALUMBO	86	0	86
	WRITE IN	0	0	0
	BLANKS	61	0	61
	TOTALS	428	0	428
COMMISSIONER TO EXPEND PROCTOR/PARK. VOTE FOR ONE	MANN	180	0	180
	WRITE INS	1	0	1
	BLANKS	33	0	33
	TOTALS	214	0	214
QUESTION 1 - FIRE TRUCK	YES	140	0	140
	NO	55	0	55
	BLANKS	19	0	19
	TOTALS	214	0	214

SPECIAL TOWN MEETING

June 9, 2009

After determining that a quorum was present, the Special Town Meeting was called to order at 7:13 pm by Carol A. Skerrett, Town Clerk in the absence of Town Moderator, Anne Farina.

Announcements included introduction of Erik Dichter elected to the Groton-Dunstable Regional School Committee, and Christine Muir and Dan St. Jean elected to the Advisory Board.

Following the Pledge of Allegiance, the floor was opened to nominations to elect a temporary Moderator for the Special Town Meeting of June 9. A motion was made and seconded to nominate Ted Gaudette. Members were asked if there were any additional nominations; there were none. Motion made and seconded to close nominations. A vote was taken to close nominations which passed unanimously. Ted Gaudette was declared temporary Moderator for the Special Town Meeting of June 9 and was sworn in by Town Clerk Carol Skerrett.

Tellers appointed by Ted Gaudette were Mary Beth Pallis, Louise Murphy, Brett Rock and John Callahan who were all sworn in by the Town Clerk. The check in table was staffed by Ann Marie Wright and Lorraine West. Ann Marie Wright was duly appointed by the Board of Selectmen as Deputy Warden for the Special Town Meeting.

ARTICLE 1. Motion made and seconded that the Town vote to approve the Town's portion of the Groton-Dunstable Regional School District budget for fiscal 2010, as certified or recertified by the District School Committee, as provided pursuant to Section 16B of Chapter 71 of the Massachusetts General Laws, as amended.

The Advisory Board spoke in favor of the motion reversing their position in May, with the explanation that they noted a somewhat better outlook regarding town receipts than originally anticipated; further they believed that a joint meeting between Dunstable and Groton would not be in the best interest of the Towns or District. Since the State's local aid figures are still unknown, there may be another Special Town Meeting depending on that outcome as well as state receipts to trim with equity both the town operating and school budgets. Following a presentation by Dr. Genovese, Selectman Chair Walter Alterisio said his position has not changed since the Annual Town Meeting where the increase was rejected by the voters and spoke against the vote feeling that approving this increase may result in cutting services for the Town "making it a great place to educate your children but you wouldn't want to live here". He believed the budgeting process at the school committee did not take sufficiently into consideration the statement provided by Dunstable in January regarding the town's financial position and outlook and that the school committee targeted a percentage increase in the school budget based on Groton's statement of its position.

Motion made and seconded that the Town vote by secret ballot. Following discussion, a vote was taken on the motion for a secret ballot.

Majority Vote Required
Motion Defeated

Back to the main motion which was to vote on the school budget, prior to the vote, a request was made by a voter to allow Representative Hargraves speak as to the status of the state budget which was approved by the Moderator.

Majority Vote Required
Unanimous less One

ARTICLE 2. Motion made and seconded that the Town increase the appropriation voted at the Annual Town Meeting of May 11, 2009 under line item 300.001 GDRSD Operating Budget, in the amount of \$52,048.00 making a total appropriation of \$4,006,243.00.

Fincom supports this article. This vote is necessary to set the tax rate.

Majority Vote Required
Voted in the Affirmative

ARTICLE 3. Motion made and seconded that the Town transfer \$5000.00 from account 0001-07-725-5925, Temporary Loan Interest, to account 0001-01-132-2960, Reserve Account.

Majority Vote Required
Voted in the Affirmative

ARTICLE 4. Motion made and seconded that the Town amend the “Town Elections, Town Meetings & Records Bylaw” by inserting the following Section 4 into “Article 1 – Town Meetings” and renumbering consecutive sections accordingly:

“Section 4. Upon check in, voters shall be issued a voting card for that meeting which must be held up for all hand votes on articles whenever a hand count is required. Only those voters holding cards shall be included in the count.”

Majority Vote Required
Voted in the Affirmative

Motion made and seconded to dispense of the reading of the record.

Majority Vote Required
Voted in the Affirmative

Motion made and seconded to adjourn the Special Town Meeting at 8:35 pm.

Quorum Certificate

In accordance with The Town of Dunstable’s Town Meetings, Town Elections & Records Bylaw, I hereby certify that the quorum for an Annual or Special Town Meeting is 50 registered voters of the Town of Dunstable. Total number of voters checked in at the Special Town Meeting of June 9, 2009: 199

Respectfully submitted,

Carol A. Skerrett
Town Clerk, CMMC

SPECIAL TOWN MEETING

August 24, 2009

After determining that a quorum was present, the Special Town Meeting was called to order at 7:00 pm by Town Moderator, Anne Farina.

Tellers included Cheryl Mann and Maria Amodei who were sworn in by Town Clerk, Carol Skerrett.

Following the Pledge of Allegiance, Town Clerk read the greetings; a motion was made and seconded to dispense with the reading of the articles ending with the closing of the warrant and return of service.

Majority Vote Required
Voted in the Affirmative

ARTICLE 1. Motion made and seconded that the Town raise and appropriate the sum of \$260,000.00 for the purpose of acquiring for conversation and passive recreation purposes, by eminent domain, negotiated purchase, gift or any combination of the foregoing methods, or otherwise, to be in the custody of and managed and controlled by the Conservation Commission under the provisions of Massachusetts General Laws, Chapter 40, Section 8C, as amended, or any other Massachusetts statutes relating to Conservation, certain real property together with any improvements thereon, known as the Carter Farm property situated on/near the easterly side of Hardy Street, being a portion of Assessor's Parcel No. 20 on Map 30, and being shown on a plan of land entitled, "Plan of Land, 81 Hardy Street Dunstable, Massachusetts," dated June 5, 2009, prepared by Norse Design Services, Inc., being a portion of the premises described in a deed dated July 28, 1994, recorded with Middlesex North District Registry of Deeds, Book 7176, Page 226; said premises comprising 10.89 acres, according to the plan; and that in order to defray in part the cost of such land, the town borrow the sum of \$170,000.00 by authorizing the Treasurer with the approval of the Selectmen, pursuant to Chapter 44, Section 8C of the General Laws, or any other applicable law, to issue the bonds or notes of the town in such amount, it being anticipated that the balance of the appropriation for such purpose will be provided by vote authorizing the expenditure of Community Protection Act funds under Article 2 of this warrant; and further, that the Conservation Commission be authorized to accept any and all gifts of money designated for such purpose; and that the Conservation Commission be authorized to prepare and submit on behalf of the Town any and all applications for grants and/or reimbursements from the Commonwealth of Massachusetts as deemed necessary under the LAND program of the Division of Conservation Services, otherwise or formerly known as the Self-Help Act, so-called (Chapter 132A, Section 112) as amended; and further, that the authority granted under this vote be contingent upon the occurrence of two specific events, first, the award by the Commonwealth of Massachusetts to the town of a grant under said LAND Program, and second, that the town be in receipt within thirty days of having received notice of such LAND Program grant award of not less than \$41,000.00 in donations from private sources designated by the donor or donors for application to the purchase authorized under this vote; and that the Town and the Conservation Commission be authorized to enter into and all agreements, execute any and all instruments or otherwise do all things reasonably necessary and ordered to these purposes.

The Conservation Commission voted unanimously to support this article. The funds required are not under the control of the Finance Committee; therefore they did not vote on the article as a Board. The Board of Selectmen did not comment.

Majority Vote Required
Yes: 92 No: 2
Voted in the Affirmative

ARTICLE 2. Motion made and seconded that the Town transfer from the Community Preservation Act account the sum of \$90,000.00, as recommended and voted by the Community Preservation Committee, to be appropriated and applied to the purchase of the Carter Farm property, described more fully in Article 1 of this warrant, hereby authorizing and ratifying all the powers granted under the vote passed pursuant to such article at this meeting.

Majority Vote Required
Yes: 90 No: 0
Voted in the Affirmative Unanimously

ARTICLE 3. Motion made and seconded that the Town authorize the Conservation Commission, in behalf of the Town, to execute, qualify and deliver a Conservation Restriction as defined in G.L. Chapter 184, Section 31, as amended, to the Trustees of the Dunstable Rural Land Trust, or some other qualified

grantee, relative to the Carter Farm property, in the event the property is acquired pursuant to a vote under Article 1 of this warrant, in order to comply with certain provisions of the Community Preservation Act, the specific provisions of such Restriction to be determined in the discretion of the Conservation with the advice of Town Counsel, and to authorize the Conservation Commission to perform any and all subsidiary functions necessary to such purpose.

Majority Vote Required
Voted in the Affirmative Unanimously

ARTICLE 4. Motion made and seconded that the Town amend and correct the vote taken under Article #3 of the Special Town Meeting of June 9, 2009, to reflect the appropriate account numbers, the amended vote to read “transfer \$5,000.00 from account 0001-07-725-5925, Temporary Loan Interest, to account 0001-01-132-5960 Reserve Account”.

Majority Vote Required
Voted in the Affirmative Unanimously

ARTICLE 5. Motion made and seconded that the Town take no action under Article 5.

Majority Vote Required
Voted in the Affirmative Unanimously

ARTICLE 6. Motion made and seconded that the Town raise and appropriate the sum of \$3,800.00 for the inspection of the Woodward Mill dam, in accordance with requirements of the Commonwealth of Massachusetts.

Majority Vote Required
Voted in the Affirmative Unanimously Less One

Motion made and seconded to dispense of the reading of the record.

Majority Vote Required
Voted in the Affirmative

Motion made and seconded to adjourn the Special Town Meeting at 7:47 pm.

Majority Vote Required
Voted in the Affirmative

Quorum Certificate

In accordance with The Town of Dunstable’s Town Meetings, Town Elections & Records Bylaw, I hereby certify that the quorum for an Annual or Special Town Meeting is 50 registered voters of the Town of Dunstable. Total number of voters checked in at the Special Town Meeting of August 24, 2009:
101

Respectfully submitted,

Carol A. Skerrett
Town Clerk, CMMC

SPECIAL TOWN MEETING

November 16, 2009

After determining that a quorum was present, the Special Town Meeting was called to order at 7:13 pm by Town Clerk Carol A. Skerrett in the absence of Town Moderator, Anne Farina.

Following the Pledge of Allegiance, the floor was opened to nominations to elect a temporary Moderator for the Special Town Meeting of November 16, 2009. A motion was made and seconded to nominate Ted Gaudette. Members were asked if there were any additional nominations; there were none. Motion made and seconded to close nominations. A vote was taken to close nominations which passed unanimously. Ted Gaudette was declared temporary Moderator for the Special Town Meeting of June 9 and was sworn in by Town Clerk Carol Skerrett.

Tellers appointed by Ted Gaudette were Anne Paquin, Terry Atwood, Dave Johnson and David Webber who were all sworn in by the Town Clerk. The check in table was staffed by Amy Schembechler.

ARTICLE 1. Motion made and seconded that the Town take no action under Article 1 (*to pay an outstanding invoice due to Minuteman Regional Vocational Technical School District in Lexington for the Chapter 74 tuition for the 2009-2010 school year as there remains a number of administrative issues to be addressed*).

Majority Vote Required
Voted in the Affirmative

ARTICLE 2. Motion made and seconded that the Town approve payment from free cash of \$95.36 for reimbursement for the plumbing inspector's conferences and related mileage, as an unpaid bill of fiscal year 2009 (approval for unpaid bills at a Special Town Meeting require a 9/10th or unanimous vote).

Majority Vote Required
Voted in the Affirmative Unanimously

ARTICLE 3. Motion made and seconded that the Town appropriate in the Solid Waste Disposal/Transfer Station Enterprise Fund, originally established under article 21 of the Annual Town Meeting of May 11, 2009, the sum of \$89,000.00, supplementing the appropriation made at the Annual Town Meeting, to operate the transfer station for the current fiscal year, in accordance with the following detailed budget, and such appropriations being funded with a transfer from retained earnings in the amount of \$16,000, and from current year estimated trash sticker revenue in the amount of \$73,000.00, so that the resulting budget appears as follows:

Line item #6510.501, wages \$10,716.16;
Line item #6510.502, expenses \$112,976.00

Majority Vote Required
Voted in the Affirmative

ARTICLE 4. Motion made and seconded that the Town appropriate from current year estimated water receipts, in the Water Enterprise Fund, the sum of \$3,020.00 to supplement the water department operating budget for the purpose of paying wages of temporary operating staff.

Majority Vote Required
Voted in the Affirmative

ARTICLE 5. Motion made and seconded that the Town appropriate from current year estimated water receipts, in the Water Enterprise Fund, the sum of \$4,900.00 to establish an emergency reserve fund for extraordinary or unforeseen expenditures.

Majority Vote Required
Voted in the Affirmative Unanimously

ARTICLE 6. Motion made and seconded that the Town appropriate by transfer from retained earnings, in the Water Enterprise Fund, the sum of \$23,484.00 for the purpose of funding the acquisition of new or replacement equipment as deemed necessary by the Board of Water Commissioners.

Majority Vote Required
Voted in the Affirmative

ARTICLE 7. Motion made and seconded that the Town appropriate by transfer from retained earnings, in the Water Enterprise Fund, the sum of \$5,851.00 for the purpose of funding major repairs to existing equipment or other existing capital assets as deemed necessary by the Board of Water Commissioners.

Majority Vote Required
Voted in the Affirmative

ARTICLE 8. Motion made and seconded that the Town transfer the unexpended funds in the capital project fund originally designated for the purchase of a fire pumper truck in the amount of \$8,503.45 for the purpose of being used by the fire department to purchase new equipment needed as part of the purchase of the fire tanker truck.

Majority Vote Required
Voted in the Affirmative

ARTICLE 9. Motion made and seconded that the Town reduce the appropriations voted for the Groton-Dunstable Regional School District at the Annual Town Meeting of May 11, 2009, as follows:

In line item #300.001, GDRSD operating budget, that the appropriation be reduced in the amount of \$38,132.00, resulting in a final appropriation of \$3,968,111.00; and

In line item #300.002, GDRSD debt, that the appropriation be reduced in the amount of \$5,572.00, resulting in a final appropriation of \$565,580.00, all pursuant to a revised assessment received from the school committee for the FY2010.

Majority Vote Required
Voted in the Affirmative Unanimously

ARTICLE 10. Motion made and seconded that the Town appropriate by transfer from the stabilization account the sum of \$55,500.00 for the purpose of acquiring engineering services and advice, including incidental legal services, in connection with the repair of a retaining wall on or near the northerly sideline of Main Street, just westerly of the McGovern Farm, and further to authorize the Town through any board, office or agency to see contributory grants or reimbursements from any available source.

Majority Vote Required
Voted in the Affirmative Unanimously

ARTICLE 11. Motion made and seconded that the Town acquire any necessary interests in real property, whether in easement or fee, to make possible the repair of a retaining wall on or near the northerly sideline of Main Street, just westerly of the McGovern Farm, including temporary easements for construction and permanent easements or acquisitions in fee of the site of the repair, and including any interests to provide for sidewalks, if such is deemed necessary, hereby authorizing the Road Commissioners to accept any instruments of conveyance offered or tendered for such purposes.

Majority Vote Required
Yes: 42 No: 3
Voted in the Affirmative

ARTICLE 12. Motion made and seconded that the Town take no action *(relative to transferring funds from free cash for the purpose of stabilizing the tax rate)*.

Motion made and seconded to dispense of the reading of the record.

Majority Vote Required
Voted in the Affirmative

Motion made and seconded to adjourn the Special Town Meeting at 8:15 pm.

Majority Vote Required
Voted in the Affirmative

Quorum Certificate

In accordance with The Town of Dunstable's Town Meetings, Town Elections & Records Bylaw, I hereby certify that the quorum for an Annual or Special Town Meeting is 50 registered voters of the Town of Dunstable. Total number of voters checked in at the Special Town Meeting of November 16, 2009: 53

Respectfully submitted,

Carol A. Skerrett
Town Clerk, CMMC

TOWN OF DUNSTABLE SPECIAL STATE PRIMARY December 8, 2009

2,161 Registered Voters

TOTAL VOTES CAST: 437

VOTER TURNOUT: 20%

TOTAL DEMOCRATIC BALLOTS CAST: 302	% DEMOCRATIC VOTES	69%
TOTAL REPUBLICAN BALLOTS CAST: 135	% REPUBLICAN VOTES	31%
TOTAL LIBERTARIAN BALLOTS CAST: 0	% LIBERTARIAN VOTES	0%

VOTES RECEIVED

PARTY: DEMOCRATIC	CANDIDATE	TOTALS
SENATOR IN CONGRESS	MICHAEL E. CAPUANO	65
	MARTHA COAKLEY	173
	ALAN A. KHAZEI	25
	STEPHEN G. PAGLIUCA	39
	WRITE IN	0
	BLANKS	0
	TOTALS	135

PARTY: REPUBLICAN	CANDIDATE	TOTALS
SENATOR IN CONGRESS	SCOTT P. BROWN	124
	JACK E. ROBINSON	11
	WRITE INS	0
	BLANKS	0
	TOTALS	135

TREASURER'S REPORT

To the Selectmen and Citizens of the Town of Dunstable:

The annual report of the Treasurer for the fiscal year ending June 30, 2009 is submitted as follows:

GENERAL ACCOUNT		
Cash on Deposit July 1, 2008	\$395,304.18	
Receipts During the Year	\$8,595,403.68	
Interest Earned	\$5,746.73	
Expenditures During the Year	\$8,267,236.23	
Cash on Deposit June 30, 2009		\$729,218.36
STABILIZATION FUND		
Cash on Deposit July 1, 2008	\$310,838.65	
Receipts During the Year	\$50,000.00	
Interest Earned	\$6,702.89	
Expenditures During the Year	\$0.00	
Cash on Deposit June 30, 2009		\$367,541.54
CONSERVATION COMMISSION LAND FUND		
Cash on Deposit July 1, 2008	\$611.46	
Receipts During the Year	\$5,000.00	
Interest Earned	\$6.63	
Expenditures During the Year	\$177.50	
Cash on Deposit June 30, 2009		\$5,440.59
CONSERVATION COMMISSION TIMBER		
Cash on Deposit July 1, 2008	\$6,434.14	
Receipts During the Year	\$0.00	
Interest Earned	\$60.24	
Expenditures During the Year	\$600.00	
Cash on Deposit June 30, 2009		\$5,894.38
SUBDIVISION ACCOUNTS		
Cash on Deposit July 1, 2008	\$22,826.74	
Receipts During the Year	\$0.00	
Interest Earned	\$132.37	
Expenditures During the Year	\$0.00	
Cash on Deposit June 30, 2009		\$22,959.11
PERFORMANCE BONDS ACCOUNT		
Cash on Deposit July 1, 2008	\$91,244.32	
Receipts During the Year	\$0.00	
Interest Earned	\$529.23	
Expenditures During the Year	\$0.00	
Cash on Deposit June 30, 2009		\$91,773.55
FIRE DEPARTMENT CAPITAL ACCOUNT		
Cash on Deposit July 1, 2008	\$8,503.45	
Receipts During the Year	\$0.00	
Interest Earned	25.53	
Expenditures During the Year	\$0.00	
Cash on Deposit June 30, 2009		\$8,528.98
COMMUNITY PRESERVATION FUND		
Cash on Deposit July 1, 2008	\$448,052.47	
Receipts During the Year	\$375,389.96	
Interest Earned	\$8,298.69	
Expenditures During the Year	\$161,326.02	
Cash on Deposit June 30, 2009		\$670,415.10
TAX TITLE ACCOUNT		\$44,733.37

Respectfully Submitted
Bonnie S. Ricardelli
Treasurer

REPORT OF THE BOARD OF ASSESSORS

To the Honorable Board of Selectmen and the Townspeople of Dunstable:

The three members of the Board of Assessors are elected to a staggered three-year term. The Board meets on the 2nd Thursday of each month at the Town Hall, 511 Main Street at 7:00 p.m.

The Board of Assessors is responsible for valuing real estate and personal property, processing motor vehicle excise taxes, processing statutory tax exemptions (for disabled veterans, elderly, and widows), and for setting the tax rate each year. Valuation sheets are available for public viewing in the assessors' office or at the library.

Items subject to personal property taxation include boats, livestock, business machinery, and unregistered motor vehicles. There is no tax on household goods. Taxpayers may appeal a real or personal property assessment by filing an abatement form with the board prior to February 1 of the year in question or 30 days from the mailing of the first actual tax bill. An abatement form may be obtained from the Board of Assessors office at the Town Hall.

Each year the Board of Selectmen conduct a public hearing and with the information provided by the Assessing Office, determine if they wish to shift a portion of the tax burden from the residential and open space properties to the commercial, industrial, and personal property owners through classification.

Anyone wishing a meeting with the Board should contact the office at (978) 649-4514 ext. 227.

Board Members

George Frost, Chairman
Brett Rock
Robert Ricardelli

Office Staff

Victor E. Stewart, Assistant Assessor, Appraiser
Teresa Atwood, Secretary

F/Y 2010 TAX LEVY COMPUTATIONS

Total amount to be raised	\$8,319,084.66
Total receipts and other revenue	1,508,811.81
Local tax levy	\$6,810,272.85

F/Y 2010 TOTAL VALUATIONS BY CLASS

	<u>Parcels</u>	<u>Value</u>	<u>Levy %</u>	<u>Tax Dollars</u>
Residential	1278	\$472,882,340	95.7531	\$ 6,521,047.47
Commercial	6	5,011,659	1.0148	69,110.78
Industrial	18	4,072,800	.8247	56,163.91
Personal Property	36	11,889,100	2.4074	163,950.69
Total	1338	\$493,855,899	100.0000	\$6,810,272.85

F/Y 2010 TAX RATE 13.79 PER THOUSAND, ALL CLASSES

Levy Limit Components

F/Y 2009 BASE	5,653,078
+2.5%	141,327
Allowable growth	83,661
Subtotal	5,879,066
Debt exclusion	937,365
Max levy	6,815,431

REPORT OF THE TAX COLLECTOR

July 1, 2008 through June 30, 2009

Tax	Levy	Refund	Payment to Treasurer	Abatements Tax Title	Uncollected
Year 2009					
Real Estate	\$6,492,329.32	\$11,390.91	\$6,404,937.16	\$28,027.35	\$70,755.72
Personal Property	\$137,556.23	\$0.00	\$137,186.58	\$0.00	\$369.65
MV Excise	\$376,756.24	\$3,658.14	\$357,030.17	\$10,931.08	\$12,453.13
CPA	\$194,722.11	\$1,317.01	\$191,740.22	\$2,388.70	\$1,910.20
Year 2008					
Real Estate	\$76,028.44	\$13.44	\$64,767.38	\$8,515.82	\$2,758.68
Personal Property	\$355.87	\$0.00	\$355.87	\$0.00	\$0.00
MV Excise	\$68,132.46	\$2,878.83	\$62,072.28	\$5,338.76	\$3,600.25
CPA	\$2,299.52	\$0.00	\$1,961.28	\$255.48	\$82.76
Year 2007					
Real Estate	\$15,463.14	\$0.00	\$5,750.93	\$7,202.48	\$2,509.73
MV Excise	\$3,834.71	\$293.76	\$2,309.71	\$293.76	\$1,525.00
CPA	\$436.55	\$0.00	\$161.46	\$216.06	\$59.03
Year 2006					
MV Excise	\$585.84	\$47.81	\$217.19	\$47.81	\$368.65
Year 2005					
MV Excise	\$1,779.27	\$0.00	\$483.75	\$0.00	\$1,295.52
Year 2004					
MV Excise	\$1,296.15	\$0.00	\$0.00	\$0.00	\$1,296.15
Roll-Back Taxes					
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL TAXES	\$7,228,973.98				
DEMANDS AND	\$6,595.85				
OTHER COSTS					
INTEREST	\$22,088.04				
TOTAL PAID					
TOWN TREASURER	\$7,257,657.87				

Respectfully Submitted,
Bonnie S. Ricardelli
Collector of Taxes

REPORT OF THE DUNSTABLE FREE PUBLIC LIBRARY

The Dunstable Free Public Library had a very rocky start. The Children's room had a pipe burst and the area flooded pretty quickly. We had to close for a brief time and then used the Community Room as a make shift Children's Room. I thought the staff went above and beyond during this crisis, as did the children who must use this space.

Our summer reading program was once again a huge hit. Every year we work hard at incorporating all age groups to participate and are encouraged with the numbers we see sign up. Our circulation has gone up especially with our Inter Library Loans. As a State Certified Library we continue to benefit from the use of all Library material in the state of Massachusetts. We are very proud to be a part of the Merrimack Valley Library Consortium and encourage our patrons to search on the internet accessing this database as well as Mass Virtual Catalog. This ensures that if the material is anywhere in the state we can have it delivered to us.

We did see some staff changes towards the end of the year. Amy Regan left the Library where she had worked for some nine years. It was very hard letting her go but understandably teaching at a local Community College was something she had considered for many years. We were fortunate to have Barbara St. Jean return to the Circulation Desk. She has worked at the DPL in the past and it is nice to have her return. Gail Silveria continues her work in cataloging as well as circulation along with Margaret Abeyta, Theresa Wiscarva and Suzanne Wall. Susan Tully continues her work at the Children's Librarian and Program Coordinator. I do want to mention our Senior Abatement workers Carol Bacon, Ruth Rogers and Carol Valiancourt. Without the hardworking staff we would be but a mere building with books. We appreciate the support the community gives us each year to continue our work.

Respectfully,

Mary Beth Pallis
Library Director

REPORT OF THE FIRE DEPARTMENT

During the past year the Fire Department has been very busy. The new tank truck is coming along real fast and is on line to be delivered at the end of March or early April. We have worked very hard to make sure that we have all the equipment ready to go and hope to have it in service by the end of April.

Again the incident command system came into effect with the H1N1 clinic at the elementary school. We trained for this clinic for about 6 months and when it took place everything went very good. I would like to thank the Board of Health, Emergency Management, Police and Fire Departments, and all the volunteers for a job well done.

At this time I would like to thank the Police Chief and his department for all their cooperation during this past year. I would also like to thank Bill Ahern for his assistance as the Emergency Management Director.

I would like to thank Deputy Chief Arthur Guild and Captain Dennis Hoar for all the years of service to the Town of Dunstable and Fire Department and wish them good health and happiness in the coming years.

I would like to thank everyone who has helped at all the different events that we ran during this past year because without your help these events would not have been possible.

The officers and men of the fire department and EMS would like to thank the citizens for their continued cooperation in preventing fires and supporting all the events that we hold.

OFFICERS AND MEMBERS OF THE DUNSTABLE FIRE DEPARTMENT AND EMS

Fire Chief Charles Rich Jr.	Assistant Chief Harold Simmons	Deputy Chief Brian Rich
Captain/EMT-P Greg Rich	Lt. Dave Barker	Lt. Gordon Davidson
FF Kevin Babcock	FF Kevin P. Babcock	FF Wayne Connell
FF/EMS LT Tyler Courtney	FF Matt Fennell	FF Mike Gavin
FF Shawn Ferrari	FF Jeff Labrie	FF Tom Matthews
FF/EMT Ron Mikol	FF Steve Mickel	FF Evert Pelletier
FF Mark Quirbach	FF Tony Sallese	FF/EMT Ben Simmons
FF/EMT Dave Spinosa	FF Frank Wright	FF David Tarr
EMT Jeff Desmarais	EMT-I Donna Galotta	EMT Matt Nowak
EMT Mike Schwetz	EMT Kevin Cooney	EMT Police Chief Downes

During 2009 we responded to 116 fire calls. The incident break is as follows:

Man Hours-632	Carbon Monoxide-6	Smoke Alarms-36
Smell of Gas-4	Smoke Checks-2	Assist Public-10
Car Fire-3	Assist Police-2	Transformers/ Electric Wires-6
Automobile Accidents-12	Oil Burner-1	Mutual Aide Rec'd-4
False Alarms-2	Illegal Burning-8	Structure Fires-3
Hazardous Materials-1	Brush Fires-4	Mutual Aid Given-16
Medical Calls-121		

MAN HOURS FOR TRAINING FOR 2009 WERE 647

Respectfully Submitted,
Charles Rich Jr.
Fire Chief

BUILDING PERMITS ISSUE 2009

Permit #	Name of Applicant	Address	Purpose	Fee	Issued
2009-001	William Middlebrook	571 Hollis Street	8' X 7' front entrance (open sides)´	55.00	1/5/2009
2009-002	Matthew Raymond	209-213 Pleasant Street	reeroof house & garages; repair siding, door & some windows	75.00	1/5/2009
2009-003	Dennis Maguire/Brian Weilbrenner	348 Grotton Street	replace 13' X 14' deck; add 14' X 14' deck; repair siding; replace		
2009-003		348 Grotton Street	8 windows	107.00	1/5/2009
2009-004	Laura Kirk	655 Main Street	remove wall between kitchen & bedroom to turn bedroom into		
2009-004		655 Main Street	dining room; partially open up stairway walls	25.00	1/12/2009
2009-005	Edward Galotta	33 Pleasant Street Ext.	reeroof addition only	35.00	1/26/2009
2009-006	Ready Imaging	238 Pleasant Street	change Exxon sign to Gulf - same size	55.00	1/26/2009
2009-007	Ken Tully	116 Fletcher Street	add dormer in family room; add 6' X 17' farmer's porch	195.00	2/2/2009
2009-008	Chuck Rubeski	93 Forest Street	change loft ladder to stairs; make loft area into closet	75.00	2/23/2009
2009-009	Jon & Tammy Drake	34 Swallow Lane	12.75' X 13' sunroom	33.15	3/9/2009
2009-010	Daniel Kennedy	363 High Street	replace windows	120.00	3/16/2009
2009-011	Nancy Foley	55 Century Way	12' X 18' leanto shed onto existing shed	65.00	3/16/2009
2009-012	Judy Thompson/Geoff Hollis	29 Pleasant Street	279 sq. ft. deck	55.80	3/29/2009
2009-013	Mitch Guziejka	253 Pleasant Street	new door & windows	25.00	3/29/2009
2009-014	Daniel Kennedy	363 High Street	remodel 1st floor bathroom	83.00	4/6/2009
2009-015	Hancock Building Assoc.	32 Highland Street	reeroof house	35.00	4/6/2009
2009-016	Kenneth Dorr	77 Lowell Street	reeroof house	35.00	4/6/2009
2009-017	Deborah Miller	222 Thorndike Street	alterations	113.00	4/13/2009
2009-018	Monica Akerburg	95 Hardy Street	reeroof house	35.00	4/27/2009
2009-019	Sandra Garafano	267 Lowell Street	180 sq. ft. deck addition	36.00	4/27/2009
2009-020	Matt Lyons	200 High Street	vinyl siding; 5 windows	55.00	4/27/2009
2009-021	Shawn Ferrari	313 Forest Street	above ground pool; attached 160 sq. ft. deck	67.00	4/27/2009
2009-022	Wojcik Dev Corp. Inc.	15 Valley Street	28' X 48' garage	403.20	5/11/2009
2009-023	Wesley Goss	446 Pleasant Street	36' X 24' accessory building; 36' X 24' pavillion	518.40	5/4/2009
2009-024	Kim Shields	382 High Street	10' X 20' horse shed	40.00	5/4/2009
2009-025	Patricia McAuliffe	145 Depot Street	206 sq. ft. deck	41.20	5/4/2009
2009-026	Alice Sniezek	115 Century Way	reeroof house, deck repairs	35.00	5/11/2009
2009-027	Cecil Hanson	14 Cross Street	replace window & siding	55.00	5/11/2009
2009-028	Dennis DeMello	27 Swallow Lane	demo kitchen, bath; install new kitchen, window	435.00	5/11/2009
2009-029	Richard Guaraldi	141 High Street	replae 10' X 16' shed	48.00	5/18/2009
2009-030	Karl Huber-SJS Construction	77 Parkhurst Street	install roof fan	15.00	5/18/2009
2009-031	Donald MacLean	828 Main Street	new kitchen cabinets; change door & window	90.00	5/18/2009
2009-032	Jeff & Sue Scalf	50 Sky Top Lane	above ground pool	35.00	5/18/2009
2009-033	Superior Roofing Assoc. of NE	141 High Street	reeroof house	35.00	5/18/2009
2009-034	Corey & Rachel Brock	294 Hall Street	12' X 16' shed	58.00	6/1/2009
2009-035	Renee Reddin	290 Kemp Street	reeroof house	35.00	6/1/2009
2009-036	Mary Carroll	626 Main Street	rearrange master bedroom; create master bath - 1/2 bath	75.00	6/1/2009

BUILDING PERMITS ISSUE 2009

Permit #	Name of Applicant	Address	Purpose	Fee	Issued
2009-037	David Eunson	7 Kimberly Lane	reroof house	35.00	6/1/2009
2009-038	Carl Nevejans	157 High Street	reroof house	35.00	6/1/2009
2009-039	Peter & Lisa Gervais	1 Thorndike Street	reroof house	35.00	6/8/2009
2009-040	Matt Lyon-Ryan Guthrie	200 High Street	2 car attached garage; finished room above	405.00	6/15/2009
2009-041	David Spang	433 Grotton Street	reroof section of house	35.00	6/22/2009
2009-042	Kevin Connolly	537 Grotton Street	12' X 12' deck; replace front & rear doors	28.80	6/22/2009
2009-043	Mark Quirbach	504 Grotton Street	reroof house	35.00	6/22/2009
2009-044	Pella Window & Door-Wm Nichols	49 Adams Street	replace two sliding doors	55.00	6/29/2009
2009-045	SJS Construction	493 Pleasant Street	repair roof; reroof house; repair deck, replace 2 windows		
2009-046	John Prekumar	418 Forest Street	add 10' X 28' deck; enclose 40' of deck with shed roof; change decking on existing 12' X 12' deck to composite; add door in place of angle bay	110.00	6/29/2009
2009-046		418 Forest Street	kitchen renovation		
2009-047	Lon Morine	546 Main Street	remodel bathroom	80.00	7/13/2009
2009-048	Mark Flanagan	93 Forest Street	repair siding, 6 replacement windows	139.00	7/13/2009
2009-049	John Reardon	45 High Street	install 3 windows/door; vinyl siding - 4 sq. shingles	95.00	7/27/2009
2009-050	William McGonagle-Tremblay Const	46 Pleasant Street	28' X 48' garage	35.00	8/3/2009
2009-051	Dan Locapo	47 Lower Dam Way	520 sq. ft. addition; remodel master bath; add 2nd floor dormer	83.00	8/5/2009
2009-052	Michael Murphy	764 Main Street	to replace 2 gable end windows	403.20	8/5/2009
2009-052	Dan Locapo/Diane Drew	142 Hall Street	replace kitchen floor & cabinets	369.00	8/5/2009
2009-053	Kenneth Leva	67 Sky Top Lane	replace kitchen & master bathroom fixtures	95.00	8/19/2009
2009-054	Peter Monaco	88 High Street	12' X 30' shed	75.00	8/12/2009
2009-055	James Cooke	167 Hardy Street	replace 20 windows	33.60	8/12/2009
2009-056	Ron Langell	184 Hall Street	12' X 12' sun room in poolyard	74.00	8/19/2009
2009-057	Walter Jackson-BXA Construction	32 Highland Street	remove front steps & build 5' X 10' front porch	43.20	8/19/2009
2009-058	Victoria Yoakum	15 School Street	reroof house	55.00	8/26/2009
2009-059	Geoffrey Walker	110 Oak Street	wood stoves	35.00	9/14/2009
2009-060	Frank Little	96 Parkhurst Street	16' X 24' shed	30.00	9/14/2009
2009-061	Paul Gay/Maureen Amaral-Gay	34 Fletcher Street	reroof main section of cape house	115.20	9/14/2009
2009-062	Peter Grouard	39 Cross Street	reroof house	35.00	9/21/2009
2009-063	David Winkowski	94 Cross Street	new windows, roof, siding & porch	35.00	9/21/2009
2009-064	Robert & Ella Carlson-Gro Solar	175 Lowell Street	solar electric system installation - tied to grid	195.00	9/21/2009
2009-065	Michael Baillo	66 Cross Street	reroof house	167.00	9/28/2009
2009-066	James LaFlamme	164 Lowell Street	8' X 10' shed	35.00	9/28/2009
2009-067	Adam Frye	411 Main Street	10' X 24' greenhouse	24.00	9/28/2009
2009-068	Joanne Staples-JF Basnet	328 Pond Street	remove & replace failing roof structures; rebuild 2 chimneys	72.00	10/5/2009
2009-069	Sandra & Richard Murphy/Ronald Hu	598 Main Street	renovate existing 1st floor bathroom	189.00	10/5/2009
2009-070	Emmet & Diane Clifford	92 Hardy Street	remodel 2nd floor bathroom	81.00	10/26/2009
2009-071	John Kick-Newpro	348 Pleasant Street	reside house	101.00	10/5/2009
2009-072				131.00	10/14/2009

BUILDING PERMITS ISSUE 2009

Permit #	Name of Applicant	Address	Purpose	Fee	Issued
2009-073	Donna Crowell	93 Thorndike Street	replace front entrance	55.00	10/14/2009
2009-074	Lynn Lavalee-Mary Ellen Smart	40 Depot Street	replace 11 windows	131.00	10/14/2009
2009-075	William Marshall-Brian Mariano	319 Pleasant Street	vinyl siding-replacement windows	75.00	10/19/2009
2009-076	John Reardon	45 High Street	new front door; 2 replacement windows	45.00	10/19/2009
2009-077	Mr. & Mrs. Gerald Brown	524 Groton Street	replacement windows	58.00	10/26/2009
2009-078	Donna Tully	270 Hollis Street	12' X 20' shed (replaces 10' X 12" shed)	72.00	10/19/2009
2009-079	Nancy Curran	831 Main Street	pellet stove	30.00	10/26/2009
2009-080	Glen Marshall	285 Pleasant Street	front door portico	25.00	10/26/2009
2009-081	David Winkowski	800 Main Street	pellet stove	30.00	11/2/2009
2009-082	Charles Rich	874 Main Street	replace 18 windows	55.00	11/2/2009
2009-083	Brett Rock	381 Pond Street	8' X 16' farmers porch	45.00	11/2/2009
2009-084	Brenda Marshall	627 Main Street	replace storm windows 2/Anderson double hung and repair siding	55.00	11/9/2009
2009-085	Dean Latito	627 Main Street	12' X 12' shed	43.20	11/9/2009
2009-086	Mike Brennan	547 Groton Street	reeroof small addition	35.00	11/16/2009
2009-087	Jessica Taylor	22 Pleasant Street	pellet stove	30.00	11/23/2009
2009-088	Matthew Raymond	15 Lower Dam Way	foundation repair	55.00	11/23/2009
2009-089	David Winkowski	207 Pleasant Street	reeroof house	35.00	11/23/2009
2009-090	Ronald Russell	800 Main Street	vinyl siding	55.00	11/30/2009
2009-091	William Moeller	155 Off Pond Street	duct into chimney liner to vent basement wood stove	25.00	12/7/2009
2009-092	Thomas Quinn	167 Hollis Street	reeroof house	35.00	12/21/2009
2009-313	Jose Annunziato	157 Pleasant Street	Home Occupation Permit	25.00	2/9/2009
2009-314	Mathieu Charbonneau	124 Adams Street	Home Occupation Permit	25.00	4/13/2009
2009-315	Andrew Sniezek	274 Pleasant Street	Home Occupation Permit	25.00	6/15/2009
2009-316	Ronald Keough	402 Pond Street	Home Occupation Permit	25.00	8/31/2009
2009-317	Leighton Sargent	295 Westford Street	Home Occupation Permit	25.00	8/31/2009
2009-318	Bonnie B. Hoare	486 Main Street	Home Occupation Permit	25.00	9/21/2009
2009-319	Dana Kinney	51 School Street	Home Occupation Permit	25.00	10/5/2009
2009-320	Nicole Pluehn	286 Kemp Street	Home Occupation Permit	25.00	11/23/2009
2009-694	Jeff Pallis	290 Depot Street	Home Occupation Permit	25.00	7/6/2009
2009-153	Swallow Union School	224 High Street	Occupancy Permit	30.00	8/26/2009
		518 Main Street Rear	Certificate of Inspection	40.00	
				\$ 8,156.95	

REPORT OF THE PLUMBING INSPECTOR

Permit #	Name	Address	Work	Date	Fee
1	Armand Dufresne	45 Fletcher St.	dishwasher	1/20/2009	40.00
2	Keith Majkut	161 Westford St.	dishwasher	1/20/2009	40.00
3	Matt Raymond	207 Pleasant St.	remodel	2/3/2009	100.00
4	Carolyn Wurm	557 Main St.	water heater	2/9/2009	25.00
5	Matt Raymond	215 Pleasant St.	water heater	2/23/2009	25.00
6	Cindy Sullivan	50 School St.	water heater	2/24/2009	25.00
7	Dan Kennedy	363 High St.	remodel	3/31/2009	100.00
8	Peter Galvin	27 Swallow Lane	remodel	5/27/2009	100.00
9	Don Maclean	828 Main St.	remodel	6/1/2009	100.00
10	Wes Goss	446 Pleasant St.	farm stand	6/2/2009	175.00
11	Brian Costa	58 Groton St.	dishwasher	6/4/2009	40.00
12	Jean McKinney	18 Mill St.	water heater	6/24/2009	25.00
13	Deb Miller	222 Thorndike St.	remodel	6/24/2009	100.00
14	Diane Drew	142 Hall St.	sink, toilet	7/16/2009	40.00
15	Alan Davis	95 Mill St.	water heater/bflow	7/20/2009	40.00
16	Mike DiCippio	81 Off Pond	water heater	7/27/2009	25.00
17	Matthew Lyons	200 High St.	renovation	7/28/2009	100.00
18	Charles Rubeski	93 Forest St.	remodel	8/20/2009	100.00
19	Justin Pallis	764 Main St.	bathroom	9/17/2009	100.00
20	Ken Leva	67 Sky Top Lane	renovation	9/22/2009	100.00
21	Lauren Mann	36 Pleasant St.	water heater	9/23/2009	25.00
22	Richard Murphy	598 Main St.	remodel	9/28/2009	100.00
23	Katherine Greco	13 Brook St.	dishwasher	10/7/2009	40.00
24	Tom Emery	102 High St.	dishwasher	10/7/2009	40.00
25	Emmett Clifford	92 Hardy St.	2 appl/wtr htr 2nd flr	10/8/2009	65.00
26	Emmett Clifford	92 Hardy St.	2 appl/wtr htr 1st flr	10/13/2009	65.00
27	Todd Poindexter	205 High St.	new house	10/13/2009	120.00
28	Eric Thurkins	723 Pleasant St.	water heater	10/19/2009	25.00
29	Brian Sousa	99 Westford St.	water heater	10/19/2009	25.00
30	Ken Burt	119 Hall St.	water htr/bkflow prev	10/26/2009	40.00
31	Patti Moy	352 Westford St.	water heater	11/4/2009	25.00
32	Ken Eisenberger	73 Oak St.	water heater	11/9/2009	25.00
33	Michael Buck	11 Robbins Farm	dishwasher	11/10/2009	40.00
34	Renee Lamoureux	42 Forest St.	pipng	11/12/2009	40.00
35	Jeffrey Schwefler	4 Upton St.	dishwasher	11/17/2009	40.00
36	Jeff Pallis	224 High St.	backflow preventer	11/30/2009	40.00
37	Dennis Parent	12 Kimberly Lane	dishwasher	12/7/2009	40.00
38	Gail Brown	524 Groton St.	dishwasher	12/7/2009	40.00

TOTAL	\$2,235.00
LESS 80% FEE	\$1,788.00
20% TO TOWN	\$447.00

James Dow
Plumbing Inspector

REPORT OF THE GAS INSPECTOR

Permit #	Name	Address	Work	Date	Fee
1	Robin Fogden	567 Forest St.	stove	1/5/2009	40.00
2	Robin Fogden	567 Forest St.	heater	1/30/2009	40.00
3	Matt Raymond	207 Pleasant St.	furnace	2/3/2009	40.00
4	Carolyn Wurm	557 Main St.	water heater	2/9/2009	25.00
5	Matt Raymond	215 Pleasant St.	heater	2/23/2009	40.00
6	Cindy Sullivan	50 School St.	water heater	2/24/2009	25.00
7	Lynda Drane	340 Groton St.	gas line	4/8/2009	40.00
8	Justin Pallis	764 Main St.	gas line	5/13/2009	40.00
9	Peter Galvin	27 Swallow Lane	remodel	5/27/2009	100.00
10	Jean McKinney	18 Mill St.	boiler/generator	6/24/2004	40.00
11	Diane Drew	142 Hall St.	stove/dryer	7/16/2009	40.00
12	Richard Murray	131 Pond St.	gas line	7/23/2009	40.00
13	Matt Lyons	200 High St.	renovation	7/28/2009	100.00
14	Darin Gallant	40 High St.	water heater	8/18/2009	25.00
15	Alvin Flint	27 Horse Hill St.	gas line	9/15/2009	40.00
16	Justin Pallis	764 Main St.	fireplace	9/17/2009	40.00
17	Lauren Mann	36 Pleasant St.	water heater	9/23/2009	25.00
18	Brian Flanders	15 Valley Dr.	addition	10/6/2009	100.00
19	Evan Cong Church	516 Main St.	furnace	10/6/2009	125.00
20	Judy Cardinal	85 Pleasant St Ext	generator	10/6/2009	40.00
21	Robin Fogden	567 Forest St.	fireplace	10/7/2009	40.00
22	Eric Thurkins	723 Pleasant St.	boiler	10/19/2009	40.00
23	Brian Sousa	99 Westford St.	water heater	10/20/2009	25.00
24	Patty Moy	352 Westford St.	appl/water heater	11/2/2009	80.00
25	Frank Dunklee	92 Hardy St.	stove	11/15/2009	40.00
26	Lisa Seigny	53 Forest St.	fireplace	11/17/2009	40.00
27	John Siddell	115 Thorndike St.	garage heater	11/24/2009	40.00
28	Jeff Pallis	224 High St.	heater	12/14/2009	40.00
29	Patrick Melampy	1024 Main St.	generator	12/16/2009	40.00
30	David Jarry	124 Main St.	generator	12/21/2009	40.00
31	Jason Gerrish	631 Hollis St.	stove	12/31/2009	40.00

TOTAL	\$1,470.00
LESS 80% FEE	\$1,176.00
20% TO TOWN	\$294.00

**James Dow,
Gas Inspector**

REPORT OF THE ELECTRICAL INSPECTOR

Permit #	Name	Address	Work	Date	Fee
1	Dick Siscanaw	34 Century Way	generator switch	1/14/2009	50.00
2	Donald Axon	1098 Main St.	alarm	1/15/2009	50.00
3	Sandra Jarry	124 Main St.	alarm	2/11/2009	50.00
4	Charles Rubeski	93 Forest St.	remodel	2/24/2009	75.00
5	Matt Raymond	215 Pleasant St.	boiler	3/4/2009	35.00
6	Matt Raymond	207 Pleasant St.	remodel	3/4/2009	125.00
7	Dan Kennedy	363 High St.	bathroom	4/2/2009	125.00
8	Keith Cornila	23 School St.	alarm	4/6/2009	65.00
9	Matt Raymond	209 Pleasant St.	garage/serv change	4/6/2009	125.00
10	Dan Kennedy	363 High St.	remodel	4/8/2009	125.00
11	YMCA	234 Hall St.	ug feeder	4/13/2009	100.00
12	Shawn Ferrari	313 Forest St	ag pool	4/27/2009	70.00
13	Andy Treinis	159 Hollis St.	addition	4/16/2009	125.00
14	Dawlyn Sinclair	637 Pleasant St.	service repair	4/22/2009	75.00
15	Doris Laporte	70 Lowell St.	service upgrade	4/27/2009	50.00
16	Jonathan Drake	34 Swallow Lane	sunroom	5/18/2009	125.00
17	Deborah Miller	222 Thorndike St.	septic pump	5/18/2009	50.00
18	Jeff Scalf	50 Sky Top Lane	ag pool	5/26/2009	70.00
19	Peter Galvin	27 Swallow Lane	alarm	5/28/2009	50.00
20	Wes Goss	446 Pleasant St.	farm stand	6/2/2009	235.00
21	Peter Galvin	27 Swallow Lane	remodel	6/2/2009	125.00
22	Deborah Miller	222 Thorndike St.	remodel	6/4/2009	125.00
23	Diane Drew	142 Hall St.	kitchen	6/23/2009	125.00
24	McGovern Farms	French St.	subpanel/barn	6/16/2009	150.00
24A	Thomas McCarthy	232 Kemp St.	alarm	7/8/2009	50.00
25	Jack Manning	59 Hall St.	service replacement	7/16/2009	100.00
26	Diane Glinka	546 Main St.	kitchen	7/20/2009	125.00
27	Matt Lyons	200 High St.	addition	7/22/2009	175.00
28	Brian Flanders	15 Valley St.	addition	7/29/2009	125.00
29	Kenny Leva	67 Sky Top Lane	bath remodel	8/18/2009	125.00
30	Gayle Rubeski	93 Forest St.	bath remodel	8/27/2009	125.00
31	Dan Locapo	47 Lower Dam Way	garage	9/2/2009	100.00
32	Blue Ribbon Shows	Town Common	carnival	9/2/2009	135.00
33	Maria Poor	143 Fletcher St.	alarm	9/8/2009	50.00
34	Mary Carroll	626 Main St.	remodel	9/24/2009	125.00
35	Richard Murphy	598 Main St.	remodel	10/5/2009	125.00
36	Justin Pallis	764 Main St.	addition	10/5/2009	125.00
37	Bruntheon Sok	21 Main St.	service change	10/7/2009	100.00
38	Emmett Clifford	92 Hardy St.	bathroom	10/7/2009	125.00
39	Emmett Clifford	92 Hardy St.	remodel	10/13/2009	125.00
40	Robert Carlson	175 Lowell St.	solar pv system	10/14/2009	75.00
41	Eric Thurkins	723 Pleasant St.	boiler	10/21/2009	35.00
42	Ken Leva	67 Sky Top Lane	alarm	11/2/2009	50.00
43	Patti Moy	352 Westford St.	generator	11/2/2009	35.00
44	Donald Axon	1098 Main St.	uground line	11/5/2009	35.00
45	Todd Poindexter	205 High St.	new house	11/5/2009	185.00
46	Sue Prescott	10 Dogwood St.	alarm	12/2/2009	50.00
47	David Jarry	124 Main St.	generator	12/8/2009	50.00
48	Ed Hill Trustee	436 Pleasant St.	service location	12/16/2009	135.00

TOTAL	\$4,785.00
LESS 80% FEE	\$3,828.00
20% TO TOWN	\$957.00

David Sweet
Electrical Inspector

REPORT OF THE BOARD OF HEALTH

The Dunstable Board of Health meets on the first and third Tuesday of the month. The most time consuming activity at Board of Health meetings is the review of septic systems plans and well results for proposed and existing lots.

Our agents, the Nashoba Associated Boards of Health complete all the field work and maintain records for the Town. Other activities by our agent are also included in the Nashoba Associated Boards of Health Report on file at the Town Hall or on the Town website in the Town Report folder. Our Nashoba agent, Bridgett Braley is available for consultation and receipt of documents every Wednesday afternoon from 1:00 p.m. to 3:00 p.m. in the lower level of the Town Hall. . She can be reached at 978-649-4514 Ext. 235 during those hours. She may also be reached Monday-Friday at the Nashoba office at 1-800-427-9762 Ext. 303. The Board of Health Secretary is available on Tuesday of each week.

The solid waste costs for Dunstable remain low, largely due to the volume of recyclable materials removed from the trash stream. The citizens of Dunstable are to be commended on their efforts. A hazardous waste collection day was held jointly with Tyngsborough in May. Televisions, computers, monitors and printers were also collected on that day. .

A full listing of the items that can be deposited at the transfer station and the number of tags required can be obtained from the Board of Health office or on the Town of Dunstable Website. Transfer station permits are \$155.00/household. Senior citizens may purchase a permit for \$30.00. Bulky goods such as furniture, carpets, mattresses, etc. can be disposed of twice a year, the last three weeks of April and the last three weeks of October.

Respectfully submitted,

Maria Amodei, Chairman
William Moeller
Robert Parkin
Joan Ferrari, Secretary

REPORT OF THE POLICE DEPARTMENT

To the Honorable Board of Selectman
Dunstable, Massachusetts

I hereby submit the annual report of the Police Department for the year ending December 31, 2009

Chief of Police:	James G. Downes III
Lieutenant of Police:	James W. Dow
Sergeant of Police:	Darrell Gilmore
Patrol Officers:	Michael Lynn, Benjamin Sargent Erik Hoar, Nicholas Papageorgiou
Reserve Officers:	George Aggott, Sean Ready, Daniel Kowalski Michael Tedesco Gregg Sanborn
Traffic/Detail:	John Koyutis, James G. Downes Jr.

A complete breakdown of police statistics involving types of calls received, motor vehicle violations and court action is available at the Town Hall during normal business hours in either the Town Clerk or Selectman's Office, along with a list of violent crimes committed since 1970.

With the closing of 2009, the Dunstable Police Department wishes to thank all the citizens of Dunstable who have assisted in our efforts to deter crime and maintain a safe community.

Clearly, the mission of public safety involves the coordinated partnership of police officers and community members working together to reach common public safety goals. A symbol of this partnership is proudly displayed on all Dunstable cruisers with the expression "Community Partnership."

Although we are presented with challenging times, we remain steadfast in our duties to provide efficient and effective quality police services. Our carefully planned organizational structure allows us to remain resourceful in the delivery of essential police services.

I am pleased to report that through your support the Police Department was able to institute several effective community policing activities and programs throughout the year.

Regular and consistent communication with the community remains a significant component of the Dunstable Police Department's mission. During the year, the Dunstable Police Department utilized the following means of communication in order to enhance our partnership and keep the community better informed:

- Monthly "Neighbor to Neighbor" article
- Posting of Monthly messages on Town of Dunstable Web site
- Groton Dunstable 9-1-1 cable access program
- Senior Citizen "All Points Bulletin", published in the Neighbor to Neighbor
- Attendance at Town Meeting/Board Meetings
- Neighborhood Captain Program, liaisons
- Special Notices on Town Web site
- Casual conversation with residents at town events Etc.
- Publishing of Town Reports
- Monthly meetings with local public safety heads
- Community notification program through www.Nixle.com

Residents are encouraged to utilize any one of these methods of communication in order to stay better informed. The sharing of information remains an integral part of effective community policing.

Throughout the year, the Dunstable Police Department provided residents valuable information concerning several free criminal justice programs which remain available to Dunstable residents. Some of these free services were featured on Groton-Dunstable 9-1-1. They include: Middlesex Mediation (978) 656-3342, Battered Women's Resources, Inc. (978)537-8601, The Samaritans(Crisis Lines),(978)-327-6607, Teen Help Line(978)688-8336, Rape Crisis Services 1-800-542- 5212 and Focus(Victim Counseling Services) (978) 458 6282.

Additionally, the Dunstable Police Department is pleased to inform all Dunstable residents that the Neighborhood Captain program has been established. The Neighborhood Captain Program was recently nationally recognized by the Volunteers in Policing program. The Volunteers in Policing Program is managed by the International Association of Chiefs of Police and supported through the United States Department of Justice. Dunstable Police Officer Michael Lynn remains the program manager for the Neighborhood Captain Program.

On September 19, 2009, Neighborhood Captains assembled at the Dunstable Public library to discuss training issues and procedures. Neighborhood Captains remain ready to disseminate public safety information during times of extended power outages.

Throughout the year, the Dunstable Police Department in cooperation with the Dunstable Emergency Management Committee met to discuss the implementation of a H1N1 emergency dispensing plan. During the month of August, health care volunteers eagerly mobilized for training concerning the activation of an emergency H1N1 vaccination site.

On November 18, 2009, the Dunstable Police Department and the Emergency Management Committee successfully provided H1N1 vaccinations to specific special populations as recommended through the Department of Public Health. The Dunstable Police Department remains thankful and appreciative of all the residents who had volunteered and partnered with the Police Department. You should be proud of your efforts!

Throughout the year, the Dunstable Police Department coordinated with the Dunstable Fire Department in order to provide joint training exercises. In November, both agencies participated in a motor vehicle extrication training exercise which was televised on the cable access channel "Groton-Dunstable 9-1-1. Rescue personnel re-enacted the extrication of a motor vehicle accident victim who was seriously injured in a head-on car accident.

Dunstable Police Officers completed annual in-service training at the Lowell Police Academy. In addition, officers participated in free monthly police training exercises conducted at the Dunstable Police Department. Officers received simulated emergency vehicle operator training provided through the Town of Dunstable insurance carrier. Other monthly training exercises included the use of force and legal procedure.

The Dunstable Police Department met with school officials to discuss school safety plans. Several school safety training exercises were conducted at the Swallow Union School in collaboration with the school administration and staff.

In review of our comprehensive emergency plan, Dunstable Police Officers Benjamin Sargent and Nicholas Papageorgiou joined with the Massachusetts State Police Air wing in order to complete aerial photography of strategic Dunstable locations. These aerial photographs will remain available in the event of natural disaster or emergency operations.

Throughout the year, officers investigated crimes against the person and the property. Citizens are reminded that numerous crimes are opportunistic and can be prevented. Please continue to access your risk as a victim of crime. Citizens are encouraged to take the necessary crime prevention steps to in order “harden” soft crime targets. Dunstable Police Officers remain regularly available to provide crime prevention information.

Sergeant Darrell Gilmore remains available to serve as a liaison to all Dunstable senior citizens. The Police Department is aware that there may be specific concerns specific to addressing the needs of senior citizens. Sergeant Gilmore will continue to meet with senior citizens and attend senior citizen events in order to exchange important safety information.

In closing, I would like to take this opportunity to express my sincere appreciation to the Dunstable Fire Department, Dunstable Emergency Medical Service, Dunstable Highway Department and the Police Departments from the surrounding communities for their professionalism and continued service.

Also, I wish to thank all N.E.M.L.E.C. communities, Massachusetts State Police, Federal Bureau of Investigation, Treasury Department, District Attorney and the Attorney Generals Office for their assistance.

I express my grateful appreciation to the many New Hampshire law enforcement organizations for their continued assistance.

In addition, I would like to express my sincere thank you on behalf of our department to the members of the Board of Selectman, the municipal personnel and to the citizens of the Town of Dunstable for their cooperation and support, and we anticipate serving you in the upcoming year.

Respectfully submitted,

James G. Downes III
Chief of Police

REPORT OF THE TOWN ACCOUNTANT

To the Honorable Board of Selectmen and the Townspeople of Dunstable:

I was appointed to the position of Town Accountant by the Board of Selectmen on July 27, 2009 for a term to expire June 30, 2010. I am enjoying my position with the Town of Dunstable and have had the pleasure of working with department heads, various boards and the finance committee. The Accounting Department runs smoothly due, in no small part, to the ongoing efforts of Ruth Rogers, the department assistant. Ruth's dedication to supporting the operation of this Town is commendable, and she has truly made this transition seem effortless.

The mission of the Accounting Department is to provide timely and accurate financial data to assist users in making informed decisions. This department is committed to being a resource to all users before, during and after any financial transaction. As the Town Accountant, I am responsible for verifying any expense payment is lawful and does not exceed the budgeted appropriation. I maintain municipal books for all financial transactions, including detailed records of all debt, and at the close of the fiscal year prepare reports for the Department of Revenue for the certification of free cash. Each month I issue reports to all departments detailing their appropriations, expenditures made, and the remaining balances. Additionally, I work with the Treasurer to ensure cash is reconciled monthly and work with the Assessor to aid in the preparation of the annual tax recapitulation report.

During my brief time here in Dunstable, the Financial Statement Audit for the year ending June 30, 2008 has been finalized by the independent accounting firm of R.E. Brown & Company. The Town will have another audit for the fiscal year ending June 30, 2010. The 2009 fiscal year has been closed and the statements that follow in this report reflect all financial activity for that period. Free cash for July 1, 2009 was certified by the Division of Local Services on October 15, 2009 in the amount of \$152,612 for the general fund and \$29,335 for the water enterprise fund. Schedule A was submitted to the Department of Revenue before the October 31st deadline and has been approved.

Financial information is available on the Mass.gov website and by contacting this office through email kfales@dunstable-ma.gov or phone 978-649-4514 x 221. Regularly scheduled office hours at the Town Hall are Wednesday and Thursday 9:30 to 3:30.

Respectfully submitted,

Kimberley Fales, CPA, CGA
Town Accountant

TOWN OF DUNSTABLE
COMBINED BALANCE SHEET ALL FUND TYPES & GROUPS
JUNE 30, 2009

ASSETS	GENERAL FUND	CPA FUND	SPECIAL REVENUE FUND	ENTERPRISE FUNDS	CAPITAL PROJECTS FUND	TRUST FUND	AGENCY FUND	LONG TERM DEBT	GROUP TOTAL
Cash & Investments Unrestricted	281,287.62	670,415.10	330,533.91	112,735.10	8,503.45	497,120.23	118,919.42		2,019,514.83
Cash Restricted						104,304.54			104,304.54
Investment Restricted						500.00			500.00
Petty Cash	100.00								100.00
Receivables:									-
Personal Property Tax Current	369.65								369.65
Real Estate Tax Prior	5,268.41	141.79							5,410.20
Real Estate Tax Current	70,755.72	1,910.19							72,665.91
Provisions for Abatelements	(32,841.32)								(32,841.32)
Tax Liens Receivable	37,097.79								37,097.79
Motor Vehicle Excise Prior	8,085.57								8,085.57
Motor Vehicle Excise Current	12,453.13								12,453.13
Water User Charges				3,987.57					3,987.57
Due from Others	(24.03)					1,700.00			1,675.97
Due from (to) Other Funds	500.50					(500.50)			-
Amt to be Provided for Pmt of Bonds								3,777,320.00	3,777,320.00
TOTAL ASSETS	383,053.04	672,467.08	330,533.91	116,722.67	8,503.45	603,124.27	118,919.42	3,777,320.00	6,010,643.84
LIABILITIES AND FUND EQUITY									
Warrants Payable	113,907.89	3,562.50	168,137.88	17,050.19		5,960.00	1,264.50		309,882.96
Unclaimed Items	2,062.93								2,062.93
Tax Withholdings	(6,385.30)								(6,385.30)
Due to Others	16.50								117,671.42
Deferred Revenue Property Tax	31,125.02	2,051.98					117,654.92		33,177.00
Deferred Revenue Tax Liens	37,097.79								37,097.79
Deferred Rev Motor Vehicle Ex	20,538.70								20,538.70
Deferred Revenue Water Charges				3,987.57					3,987.57
Notes Payable			200,000.00					302,320.00	302,320.00
Bonds Payable								3,475,000.00	3,675,000.00
TOTAL LIABILITIES	198,363.53	5,614.48	368,137.88	21,037.76	-	5,960.00	118,919.42	3,777,320.00	4,495,353.07
FUND EQUITY									
Reserve for Encumbrances	39,583.16								39,583.16
Reserve for Expenditures	97,024.00	262,817.09		49,850.00					409,691.09
Reserve for Special Purposes	14,866.43		(37,603.97)			106,504.54			83,767.00
Reserve for Open Space		92,449.80							92,449.80
Reserve for Historic Rec.		92,449.80							92,449.80
Reserve for Community Housing		126,686.11	-	45,834.91	8,503.45	490,659.73			869,585.55
Unreserved Fund Balance	197,881.35								(104,665.43)
FB Res for Approp Deficits	(184,689.51)		(37,603.97)	95,684.91	8,503.45	597,164.27	-		1,515,290.77
TOTAL FUND EQUITY	184,689.51	666,852.60	(37,603.97)	116,722.67	8,503.45	603,124.27	118,919.42	3,777,320.00	6,010,643.84
TOTAL LIAB. & FUND EQUITY	383,053.04	672,467.08	330,533.91	116,722.67	8,503.45	603,124.27	118,919.42	3,777,320.00	6,010,643.84

TOWN OF DUNSTABLE
STATEMENT OF REVENUE, BUDGET VS ACTUAL
JULY 1, 2008 - JUNE 30, 2009

GENERAL FUND	BUDGET	ACTUAL RECEIPTS	BALANCE FAVORABLE (UNFAVORABLE)
TAXES			
Personal Property Current	135,216.41	137,186.58	1,970.17
Personal Property Prior	-	355.87	355.87
Real Estate Current	6,490,735.92	6,405,973.69	(84,762.23)
Real Estate Prior	-	70,504.87	70,504.87
Motor Vehicle Excise Current	440,000.00	353,372.03	(86,627.97)
Motor Vehicle Excise Prior	-	62,202.35	62,202.35
Other Classified Taxes			-
	<u>7,065,952.33</u>	<u>7,029,595.39</u>	<u>(36,356.94)</u>
INTEREST			
Interest on Property Tax	11,300.00	20,752.85	9,452.85
Interest on Motor Vehicle	1,200.00	1,335.19	135.19
Interest on Tax Liens			-
Interest on Capital Projects			-
Interest on Investments	<u>12,000.00</u>	<u>5,786.28</u>	<u>(6,213.72)</u>
	<u>24,500.00</u>	<u>27,874.32</u>	<u>3,374.32</u>
LICENSES & PERMITS			
Driveway Permits	200.00	-	(200.00)
Camp License	10.00	10.00	-
Cable T V	100.00	690.50	590.50
Raffle Permits	50.00	20.00	(30.00)
Fire Permits	3,000.00	3,965.00	965.00
Building Permits	16,000.00	8,425.75	(7,574.25)
Gas Permits	1,500.00	1,500.00	-
Plumbing Permits	2,000.00	2,000.00	-
Electrical Permits	6,000.00	4,985.00	(1,015.00)
Common Victullar	50.00	100.00	50.00
Dog Licenses	<u>3,500.00</u>	<u>4,248.00</u>	<u>748.00</u>
	<u>32,410.00</u>	<u>25,944.25</u>	<u>(6,465.75)</u>

TOWN OF DUNSTABLE
STATEMENT OF REVENUE, BUDGET VS ACTUAL
JULY 1, 2008 - JUNE 30, 2009

GENERAL FUND	BUDGET	ACTUAL RECEIPTS	BALANCE FAVORABLE (UNFAVORABLE)
GENERAL GOVERNMENT			
Selectmen			
Rental	20,000.00	19,110.75	(889.25)
Other Misc.	1,000.00	140.06	(859.94)
Tax Collector			
Demand Fees	6,000.00	6,595.85	595.85
R M V Surcharge	1,000.00	1,620.00	620.00
Municipal Lien Certificates	2,000.00	3,225.00	1,225.00
Treasurer	-	19.00	19.00
Assessors	300.00	266.00	(34.00)
Town Clerk			
Dog License Fines	450.00	2,150.00	1,700.00
Certified Vitals	400.00	815.00	415.00
Passports	4,000.00	1,925.00	(2,075.00)
Non Criminal Fines	-	2,200.00	2,200.00
Business Certificates	100.00	160.00	60.00
Other Miscellaneous	200.00	274.00	74.00
Conservation Tree Fund	-	1,184.00	1,184.00
Planning Board			
Hearings	2,000.00	2,950.00	950.00
Board of Appeals			
Filing Fees	500.00	500.00	-
Hearings	1,000.00	600.00	(400.00)
	<u>38,950.00</u>	<u>43,734.66</u>	<u>4,784.66</u>
PUBLIC SAFETY			
Police Department			
Firearms Licenses	1,300.00	550.00	(750.00)
Police Reports	200.00	131.00	(69.00)
Court Fines	1,600.00	1,582.00	(18.00)
R M V Violations	15,000.00	13,742.50	(1,257.50)
Sp. Duty Surcharge	3,000.00	6,147.72	3,147.72
Animal Control Boarding Fees	-	150.00	150.00
	<u>21,100.00</u>	<u>22,303.22</u>	<u>1,203.22</u>
OTHER DEPARTMENTAL			
Cemetery Interments	1,400.00	8,600.00	7,200.00
Board of Health	-	20.00	20.00
Library Fines & Copies	400.00	456.31	56.31
	<u>1,800.00</u>	<u>9,076.31</u>	<u>7,276.31</u>

TOWN OF DUNSTABLE
STATEMENT OF REVENUE, BUDGET VS ACTUAL
JULY 1, 2008 - JUNE 30, 2009

GENERAL FUND	BUDGET	ACTUAL RECEIPTS	BALANCE FAVORABLE (UNFAVORABLE)
STATE & FEDERAL RECEIPTS			
State Owned Land	3,617.00	3,617.00	-
Abate. for Elderly & Veterans	7,594.00	7,681.00	87.00
Additional Assistance	30,076.00	27,145.00	(2,931.00)
Additional Polling Hours	-	504.00	504.00
Veteran Benefits	-	-	-
State Lottery	259,136.00	233,884.00	(25,252.00)
Police Career Incentive	21,474.00	20,599.61	(874.39)
Federal Gas Tax	-	2,310.29	2,310.29
	<u>321,897.00</u>	<u>295,740.90</u>	<u>(26,156.10)</u>
REFUNDS & MISC RECEIPTS			
Sale of Fixed Assets	-	8,750.00	8,750.00
Water Betterments	-	-	-
Other Misc Receipts	600.00	284.91	(315.09)
	<u>600.00</u>	<u>9,034.91</u>	<u>8,434.91</u>
TOTAL REVENUES	<u><u>7,507,209.33</u></u>	<u><u>7,463,303.96</u></u>	<u><u>(43,905.37)</u></u>

TOWN OF DUNSTABLE
SCHEDULE OF DEPARTMENTAL PAYMENTS
JULY 1, 2008 - JUNE 30, 2009

	ACTUAL	BUDGET	FAVORABLE (UNFAVORABLE)
GENERAL FUND			
GENERAL GOVERNMENT			
SELECTMEN			
Salaries	1,800.00		
Communication	2,111.13		
Professional Service Legal	6,162.44		
Professional Services	150.00		
Dues & Memberships	685.00		
Repair & Maintenance	3,957.79		
In State Travel	113.40		
Energy	136.19		
Office Supplies	82.72		
Training	200.00		
	15,398.67	15,493.43	94.76
PERSONNEL POLICY CONSULTANT			
FINANCE COMMITTEE			
Dues & Memberships	-	515.00	515.00
Reserve Fund			
	126.00	126.00	-
		5,829.85	5,829.85
ACCOUNTANT			
Salary	18,178.00		
Clerical	6,031.00		
Dues & Memberships	70.00		
Communication	42.65		
Office Supplies	1,022.78		
Professional Services	4,317.03		
In State Travel	45.36		
	29,706.82	44,942.81	15,235.99
AUDIT OF RECORDS			
	-		
ASSESSORS			
Salary	900.00		
Assistant Assessor	24,651.00		
Clerical	11,040.58		
Repair & Maintenance	420.40		
Professional Services	4,800.00		
Communication	210.00		
Other Purchased Services	20.00		
Office Supplies	252.11		
In State Travel	167.67		
Dues & Memberships	85.00		
	42,546.76	43,384.00	837.24

TOWN OF DUNSTABLE
SCHEDULE OF DEPARTMENTAL PAYMENTS
JULY 1, 2008 - JUNE 30, 2009

GENERAL FUND	ACTUAL	BUDGET	FAVORABLE (UNFAVORABLE)
TREASURER			
Salary	21,592.00		
Certification Stipend	1,000.00		
Professional Services	5,954.27		
Communication	680.25		
Office Supplies	613.66		
In State Travel	65.75		
Dues & Memberships	170.00		
Other Charges	-	30,092.00	16.07
TAX COLLECTOR	30,075.93		
Salary	21,592.00		
Professional Services	5,925.00		
Tax Lien Fees	473.40		
Communication	3,738.78		
Office Supplies	1,805.44		
In State Travel	182.25		
Dues & Memberships	45.00	33,792.00	30.13
LEGAL DEPARTMENT	29,602.10		
Professional Services		30,000.00	397.90
TOWN CLERK			
Salary	25,462.00		
Certification Stipend	1,000.00		
Professional Services	380.00		
Communication	998.42		
Office Supplies	489.67		
In State Travel	9.31		
Dues & Memberships	90.00	29,462.00	1,032.60
DOG LICENSE PROGRAM	28,429.40		
Communication	69.75		
Supplies	165.64	500.00	264.61
ELECTION & REGISTRATION	235.39		
Election & Reg Stipends	1,657.13		
Registrar Salary	200.00		
Repair & Maintenance	175.00		
Professional Services	4,659.37		
Communication	1,177.89		
Other Supplies	82.98	8,350.00	397.63
	7,952.37		

TOWN OF DUNSTABLE
SCHEDULE OF DEPARTMENTAL PAYMENTS
JULY 1, 2008 - JUNE 30, 2009

GENERAL FUND	ACTUAL	BUDGET	FAVORABLE (UNFAVORABLE)
CONSERVATION COMMISSION			
Clerical	11,468.24		
Communication	9.54		
Office Supplies	20.00		
Other Supplies	284.47		
In State Travel	25.97		
Dues & Memberships	567.00		
Other Charges	93.02		
	12,468.24	15,406.00	2,937.76
PLANNING BOARD			
Clerical	11,370.48		
Professional Services	1,100.70		
Communication	129.42		
Office Supplies	20.00		
	12,620.60	17,660.12	5,039.52
BOARD OF APPEALS			
Clerical	375.00		
Professional Services	659.10		
Communication	65.23		
Office Supplies	50.00		
Dues & Memberships	60.00		
N. Midd Council of Gov Assessment	734.60		
	1,943.93	2,734.60	790.67
TOWN HALL			
Clerical	38,295.79		
Caretaker	4,040.00		
Energy	20,489.59		
Repair & Maintenance	8,331.89		
Water	2,022.56		
Other Property Related Services	3,935.00		
Professional Services	576.30		
Communication	4,942.57		
Office Supplies	876.37		
Repair & Maintenance Supplies	128.01		
Custodial Supplies	442.54		
Other Supplies	117.39		
	512.44		
	7,348.93		
TOWN HALL PHONE/COMPUTERS			
NEW TOWN HALL SERVER			
	92,059.38	100,243.73	8,184.35
160 PLEASANT STREET ENERGY			
TOWN REPORTS	135.09	1,093.73	958.64
TOWN PLANNING ENGINEER	3,019.45	5,000.00	1,980.55
	7,749.01	15,000.00	7,250.99
TOTAL GENERAL GOVERNMENT	347,831.01	399,625.27	51,794.26

TOWN OF DUNSTABLE
SCHEDULE OF DEPARTMENTAL PAYMENTS
JULY 1, 2008 - JUNE 30, 2009

GENERAL FUND	ACTUAL	BUDGET	FAVORABLE (UNFAVORABLE)
PUBLIC SAFETY			
POLICE DEPARTMENT			
Chief Salary	91,531.00		
Wages	452,721.34		
Tuition Reimbursement	1,580.00		
Repair & Maintenance	2,251.35		
Professional Services Training	50.00		
Communication	401.55		
Office Supplies	3,969.35		
Other Supplies	9,607.16		
Dues & Memberships	9,385.00		
Other Charges	-	606,195.00	34,698.25
Cruiser Account:			
Repairs & Maintenance	7,736.76		
Vehicle Supplies	19,151.00		
Insurance	988.00		
	27,875.76	43,521.00	15,645.24
Radio Account:			
Town of Groton	63,396.18		
Dues & Memberships	1,500.00		
Communications	8,223.13		
Other Services	-		
	73,119.31	74,887.00	1,767.69
Lockup Account	900.00	3,500.00	2,600.00
New Cruiser	31,277.00	31,277.00	-
Police Station Expense			
Wages	3,328.00		
Energy	7,589.45		
Water	296.18		
Other Property Related Services	1,272.05		
Communication	3,992.00		
Custodial Supplies	90.00		
Other Supplies	2,033.72		
Other Charges	-		
	18,601.40	18,729.00	127.60
FIRE DEPARTMENT			
Fire Chief Wages	16,000.00		
Fire Department Wages	4,570.00		
Fire Department Stipends	3,930.00		
Energy	3,624.77		
Water	130.00		
Repair & Maintenance	4,401.59		
Professional Services	505.95		
Communications	7,541.11		
Office Supplies	194.90		
Building Maintenance Supplies	174.87		

TOWN OF DUNSTABLE
SCHEDULE OF DEPARTMENTAL PAYMENTS
JULY 1, 2008 - JUNE 30, 2009

	ACTUAL	BUDGET	FAVORABLE (UNFAVORABLE)
GENERAL FUND			
Custodial Supplies	418.62		
Groundskeeping Supplies	100.00		
Vehicle Supplies	3,983.89		
Food Service Supplies	402.85		
Other Firefighting Supplies	70.28		
Out Of State Travel	5.00		
Dues & Membership	640.10		
Fire Equipment	46,693.93	47,650.00	956.07
Fire Dept Training	17,354.03	18,000.00	645.97
Fire Truck Repairs Art #12	685.48	1,250.00	564.52
Fire Pumper Truck Repair Art#2 ATM 05/2008	1,421.38	1,421.38	-
	5,787.86	7,000.00	1,212.14
EMERGENCY MEDICAL SERVICE			
Stipends	2,150.00		
Medical Supplies	5,953.47		
Dues & Memberships	300.00		
Other Charges	-	8,500.00	96.53
INSPECTORS			
Building Inspector Salary	14,853.00	14,853.00	-
Building Inspector Expense	347.23	1,300.00	952.77
Gas Inspector Salary	1,996.00	1,996.00	-
Plumbing Inspector Salary	2,380.00	2,380.00	-
Electrical Inspector Salary	5,520.00	5,520.00	-
Inspector of Animals	400.00	400.00	-
Emergency Management	308.14	500.00	191.86
ANIMAL CONTROL TREE WARDEN	8,500.00	8,500.00	-
	11,998.04	12,000.00	1.96
<u>TOTAL PUBLIC SAFETY</u>		849,918.78	59,460.60
EDUCATION			
G.D.R.S. District	3,954,195.00	3,954,195.00	-
G.D.R.S. District Debt	524,949.00	539,529.00	14,580.00
G.L.R.V.T.H.S.	136,899.00	137,718.00	819.00
Minuteman Reg Voc Tech High School	-	20,665.00	20,665.00
<u>TOTAL EDUCATION</u>		4,616,043.00	36,064.00

**TOWN OF DUNSTABLE
SCHEDULE OF DEPARTMENTAL PAYMENTS
JULY 1, 2008 - JUNE 30, 2009**

GENERAL FUND PUBLIC WORKS & FACILITIES HIGHWAY DEPARTMENT	ACTUAL	BUDGET	FAVORABLE (UNFAVORABLE)
Wages	96,634.11		
Clerical	14,624.39		
	111,258.50	111,422.11	163.61
Maintenance Account			
Repair & Maintenance	10,233.68		
Professional Services	500.00		
Groundskeeping Supplies	932.66		
Vehicle Supplies	15,049.43		
Other Charges	-		
	26,715.77	27,000.00	284.23
Machinery Fund			
Energy	5,983.20		
Repair & Maintenance	6,978.97		
Rentals	114.75		
Professional Services	1,080.00		
Communication	4,510.72		
Office Supplies	235.12		
Custodial Supplies	1,201.01		
Vehicle Supplies	1,373.89		
Public Works Supplies	4,877.03		
Dues & Memberships	80.00		
Insurance Premiums	988.00		
Other Charges	-		
	27,422.69	32,786.00	5,363.31
Lease Purchase			
Brush/Signs & Line Paint	12,894.14	14,000.00	1,105.86
Street Lights	8,251.21	8,467.69	216.48
Paving	7,690.62	7,690.53	(0.09)
	9,020.48	15,000.00	5,979.52
Snow Removal			
Wages	17,970.00		
Overtime	23,564.93		
Equipment Repairs	4,740.78		
Other Purchased Services	1,870.49		
Vehicle Supplies	5,457.95		
Salt	141,164.21		
Sand	1,113.88		
Chemicals	4,565.00		
Plowing Services Subcontracted	54,479.18		
Public Works Supplies	739.01		
Other Charges	-		
	255,665.43	91,000.00	(164,665.43)

TOWN OF DUNSTABLE
SCHEDULE OF DEPARTMENTAL PAYMENTS
JULY 1, 2008 - JUNE 30, 2009

GENERAL FUND	ACTUAL	BUDGET	FAVORABLE (UNFAVORABLE)
TRANSFER STATION / LANDFILL			
Wages	2,687.50		
Rentals	600.00		
Rubbish Removal Services	40,829.56		
Landfill Expenses	1,934.80		
Other Charges	217.91		
	46,269.77	52,000.00	5,730.23
CEMETERY DEPARTMENT			
Wages	9,889.04		
Water	695.15		
Repair & Maintenance	505.75		
Other Property Related Services	600.00		
Repair & Maintenance Supplies	241.57		
Other Supplies	28.49		
Groundskeeping Supplies	415.92		
Wages Internment Service	1,005.50		
Other Charges - Internments	6,500.00		
	19,881.42	20,200.50	
TOTAL PUBLIC WORKS		379,566.83	(145,503.20)
HUMAN SERVICES			
BOARD OF HEALTH			
Clerical	3,990.40		
Dues & Memberships	185.00		
Other Charges	-		
	4,175.40	7,000.00	2,824.60
Nashoba Assessment	4,760.00	4,760.00	-
Nashoba Nursing	1,646.00	1,646.00	-
Mental Health Assessment	400.00	400.00	-
COUNCIL ON AGING			
Wages	2,693.72		
Office Supplies	194.89		
Food Service Supplies	2,119.16		
Dues & Memberships	258.00		
Bus Transportation Services	5,306.10		
In State Travel	2,176.90		
Other Charges	-		
	12,748.77	12,765.77	17.00
VETERANS BENEFITS			
Salary	637.00		
Communications	256.08		
Food Service Supplies	27.38		
Other Supplies	412.60		
In State Travel	80.20		
Dues & Memberships	330.00		
	1,743.26	2,243.26	3,341.60
TOTAL HUMAN SERVICES		25,473.43	28,815.03

TOWN OF DUNSTABLE
SCHEDULE OF DEPARTMENTAL PAYMENTS
JULY 1, 2008 - JUNE 30, 2009

	ACTUAL	BUDGET	FAVORABLE (UNFAVORABLE)
GENERAL FUND			
CULTURE & RECREATION			
LIBRARY			
Wages	64,392.65		
Energy	24,924.95		
Water	217.70		
Repair & Maintenance	9,916.46		
Other Property Related Services	2,848.06		
Professional Services	60.00		
Communication	500.58		
Office Supplies	1,927.10		
Custodial Supplies	58.38		
Other Supplies Collection Materials	21,645.77		
Dues & Memberships	140.00		
M/V/L Consortium Dues	11,287.00		
Other Charges	-		
	137,918.65	140,489.00	2,570.35
TECHNOLOGY & CABLE TV		1,100.00	1,100.00
RECREATION COMMISSION			
Rentals and Leases	1,983.50		
Other Charges	-		
	1,983.50	2,500.00	516.50
PARKS DEPARTMENT			
Other Property Related Services	7,840.00		
Other Charges	-		
	7,840.00	7,840.00	-
Larier Field Maintenance			
Memorial Day Committee			
	9,320.00	9,320.00	-
	300.00	300.00	-
TOTAL CULTURAL & RECREATION	157,362.15	161,549.00	4,186.85

TOWN OF DUNSTABLE
SCHEDULE OF DEPARTMENTAL PAYMENTS
JULY 1, 2008 - JUNE 30, 2009

GENERAL FUND	ACTUAL	BUDGET	FAVORABLE (UNFAVORABLE)
DEBT SERVICE			
Long Term Debt	360,140.00		
Long Term Interest	107,271.57		
Temp. Loan Interest	-		
TOTAL DEBT SERVICE	467,411.57	472,698.00	5,286.43
INSURANCE & ASSESSMENTS			
County Retirement	145,478.00		
State Assessment	2,004.00		
Insurances:			
Group Health Insurance	79,851.31		
Unemployment Compensation	375.00		
Medicare Town Share	15,804.55		
Building & Liability	64,191.12		
TOTAL DEBT SERVICE, INSURANCE & ASSESSMENTS	307,703.98	329,197.00	21,493.02
TOTAL GENERAL FUND DEPARTMENTAL PAYMENTS	7,296,813.95	801,895.00	26,779.45
	7,332,937.51	7,332,937.51	36,123.56

TOWN OF DUNSTABLE
STATEMENT OF CHANGE IN FUND BALANCE - SPECIAL REVENUE FUNDS
JULY 1, 2008 - JUNE 30, 2009

ACCOUNT NUMBER		BALANCE 7/1/2008	RECEIPTS	EXPENDED	BALANCE 6/30/2009
2600-13-122-3560-0000-000	Butterfield Relief/Poor	5,186.01	825.83	-	6,011.84
2661-10-171-3560-0000-000	Conservation Wetland Act	23,136.42	-	4,640.00	18,496.42
2662-20-171-3300-0000-000	Town Forest Timber	454.08	-	-	454.08
2280-10-171-3560-0000-000	Wetland By-Law Fees	475.00	-	-	475.00
2010-13-192-3560-0000-000	Town Hall Committee	1,448.09	-	-	1,448.09
2150-10-210-3560-0000-000	Police Special Duty	5,822.92	62,701.57	62,365.57	6,158.92
2820-12-210-3520-0000-004	Police Community Grant	7,414.13	8,607.80	10,589.96	5,431.97
2830-12-220-3520-0000-000	Fire Dept State Grant	-	4,145.75	4,145.75	-
2660-10-421-3280-0000-000	Hwy Machinery Fund Reserve	11,086.28	2,300.00	3,386.28	10,000.00
2390-12-422-3520-0000-000	Hwy Chapter 90 Improvement Grant	-	135,221.08	289,204.51	(153,983.43)
2781-12-422-3520-0000-000	Comm of MA FEMA 07 Match	1,645.48	-	1,000.00	645.48
2782-11-422-3510-2009-000	FEMA 2009 Ice Storm Grant	-	-	32,071.22	(32,071.22)
2450-10-433-3560-0000-000	Landfill Revolving	16,285.90	62,082.25	78,368.15	-
2160-20-491-3300-0000-001	Cemetery Sale of Lots	4,150.50	1,700.00	-	5,850.50
2602-13-491-3560-0000-003	Butterfield Cem. Fund	3,247.74	1,650.41	-	4,898.15
2603-13-491-3560-0000-004	Cemetery Gifts & Donations	630.00	-	-	630.00
2604-13-491-3560-0000-005	Cemetery Setting of Stone	40.00	20.00	-	60.00
2800-12-541-3520-0000-000	Elder Affairs Grant	-	3,300.00	2,998.36	301.64
2801-12-541-3520-0000-001	Elder Affairs Pharmacy	163.61	-	-	163.61
2605-13-541-3560-0000-002	Elder Affairs Donations	3,069.65	33.50	-	3,103.15
2607-13-541-3560-0000-003	Council on Aging Building Fund	6,401.25	2,313.00	-	8,714.25
2802-12-610-3520-0000-001	Library Incentive Grant	6,627.45	2,631.58	2,260.50	6,998.53
2803-12-610-3520-0000-002	Library Equal. Grant	6,231.94	1,581.02	1,705.15	6,107.81
2618-13-610-3560-0000-003	Library Trustee Account	7,194.39	3,024.28	1,711.01	8,507.66
2608-13-610-3560-0000-004	Library Expansion Fund	46.41	-	-	46.41
2609-13-610-3560-0000-006	Library Jose Abeyta Memorial	477.08	-	254.93	222.15
2610-13-610-3560-0000-007	Library Lucy Kennedy Memorial	2,407.00	-	125.00	2,282.00
2611-13-610-3560-0000-008	Library Germaine Crawford	1,248.00	25.00	-	1,273.00
2612-13-610-3560-0000-009	Library Lloyd Barnes Mem.	707.85	-	-	707.85
2624-13-610-3560-0000-000	Library Beverly Rock Mem.	1,345.17	-	400.00	945.17
2623-13-610-3560-0000-028	Library Helen Kennedy Mem	29,383.26	1,098.62	-	30,481.88
2625-13-610-3560-0000-000	Library Lucille Dumont Mem	-	1,525.00	100.00	1,425.00
2613-13-630-3560-0000-000	Recreation Music Fund	482.25	-	-	482.25
2614-13-631-3560-0000-000	Dunstable Road Race Donations	316.12	-	-	316.12
2615-13-699-3560-0000-000	Cultural Council Grant	4,708.38	4,362.71	2,992.00	6,079.09
2616-13-699-3560-0000-001	Cultural Council Fundraiser	133.20	-	-	133.20
2470-10-631-3560-0000-000	Town Recreation Revolving Fund	-	1,295.00	1,135.14	159.86
2629-13-692-3560-0000-000	Memorial Day Donation	1,172.29	-	845.56	326.73
2617-13-693-3560-0000-000	Summer Concert Donations	8,418.87	4,919.00	4,225.00	9,112.87
		161,556.72	305,363.40	504,524.09	(37,603.97)

**TOWN OF DUNSTABLE
WATER ENTERPRISE FUND
JULY 1, 2008 - JUNE 30, 2009**

Fund Balance as of July 1, 2008

Reserve for Encumbrances	-	
Reserve for Expenditures	53,030.00	
Reserve for Special Purposes	-	
Unreserved Retained Earnings	<u>6,858.15</u>	
		59,888.15

Receipts:

User Charges	58,111.07	
Special Assessments	-	
Interest on Charges	394.04	
Other Misc Receipts	900.00	
Wellhead State Grant	-	
Connection Fees	400.00	
Other Financing Sources	<u>73.56</u>	
		<u>59,878.67</u>
		119,766.82

Expended:

Wages	6,318.47	
Energy	6,811.04	
Repair & Maintenance	22,455.10	
Rentals	88.00	
Training	375.00	
Professional Services	1,272.90	
Communication	423.41	
Office Supplies	326.51	
Repair Maintenance Supplies	494.86	
Public Works Supplies	955.40	
D.E.P. Assessments	144.70	
In-State Travel	136.52	
Dues & Subscriptions	280.00	
Long Term Debt	-	
		<u>40,081.91</u>
		<u><u>79,684.91</u></u>

Fund Balances as of June 30, 2009:

Reserve for Encumbrances		
Reserve for Expenditures	49,850.00	
Reserve for Special Purposes		
Unreserved Retained Earnings	<u>29,834.91</u>	
		<u><u>79,684.91</u></u>

**TOWN OF DUNSTABLE
TRANSFER STATION ENTERPRISE FUND
JULY 1, 2008 - JUNE 30, 2009**

Fund Balance as of July 1, 2008

Reserve for Encumbrances	-	
Reserve for Expenditures	-	
Reserve for Special Purposes	-	
Unreserved Retained Earnings	-	-

Receipts:

User Charges	-	
Special Assessments	-	
Interest on Charges	-	
Other Misc Receipts	-	
Wellhead State Grant	-	
Connection Fees	-	
Other Financing Sources	16,000.00	16,000.00
		<u>16,000.00</u>

Expended:

Wages	-	
Energy	-	
Repair & Maintenance	-	
Rentals	-	
Training	-	
Professional Services	-	
Communication	-	
Office Supplies	-	
Repair Maintenance Supplies	-	
Public Works Supplies	-	
D.E.P. Assessments	-	
In-State Travel	-	
Dues & Subscriptions	-	
Long Term Debt	-	
		<u>-</u>
		<u>16,000.00</u>

Fund Balances as of June 30, 2009:

Reserve for Encumbrances	-	
Reserve for Expenditures	-	
Reserve for Special Purposes	-	
Unreserved Retained Earnings	16,000.00	16,000.00
		<u><u>16,000.00</u></u>

**TOWN OF DUNSTABLE
CAPITAL PROJECTS BALANCE SHEET
JUNE 30, 2009**

FIRE TRUCK & EQUIPMENT PROJECT

Cash, Fire Truck & Equipment	8,503.45
TOTAL ASSETS	<u>8,503.45</u>
Warrants Payable	-
Due to Others	-
Undesigned FB	8,503.45
F. B. Reserve for Encumbrances	-
TOTAL LIABILITIES & FUND EQUITY	<u>8,503.45</u>

**TOWN OF DUNSTABLE
BALANCE SHEET - TRUST FUNDS
JUNE 30, 2009**

ASSETS	NON-EXPENDABLE	EXPENDABLE	TOTAL
Cash & Investments	104,804.54	497,120.23	601,924.77
TOTAL ASSETS	<u>104,804.54</u>	<u>497,120.23</u>	<u>601,924.77</u>
LIABILITIES			
Due to General Fund	-	500.50	500.50
Warrants Payable	-	5,960.00	5,960.00
TOTAL LIABILITIES	<u>-</u>	<u>6,460.50</u>	<u>6,460.50</u>
FUND BALANCES			
Harriett C Proctor Chapel	-	26,195.47	26,195.47
Asa T. Butterfield Library	21,200.00	1,873.92	23,073.92
Cemetery Perpetual Care	48,221.00	25,963.86	74,184.86
E D & May Swallow Cemetery	1,000.00	1,695.05	2,695.05
Ellen Kendall Library Fund	50.00	251.17	301.17
E R Bennett Public Grounds	500.00	847.06	1,347.06
Fred Fletcher Cemetery Fund	2,532.54	2,445.45	4,977.99
Meeting House Hill Cemetery	1,400.00	2,374.95	3,774.95
Owen Parkhurst Library Fund	1,000.00	2,009.53	3,009.53
Rideout Cemetery PC	401.00	678.35	1,079.35
Sarah Parkhurst Roby Bldg.	2,000.00	3,665.82	5,665.82
Sarah Roby Highway Fund	1,000.00	4,581.36	5,581.36
Sarah Parkhurst Free Lecture	5,000.00	2,147.08	7,147.08
Charles & Hazel Grasse Trust	10,000.00	2,536.33	12,536.33
Marietta Parkhurst Water	500.00	-	500.00
Conservation Timber Fund	-	5,372.38	5,372.38
Conservation Land Fund	-	2.59	2.59
Stabilizaion Fund	-	367,541.54	367,541.54
James McKenna Memorial	-	7,051.09	7,051.09
Majorie Olney Library	-	9,727.86	9,727.86
Scholarship Fund	-	353.61	353.61
Educational Fund	-	826.09	826.09
Senior Fund	-	2,241.73	2,241.73
Sarah Parkhurst Charity	5,000.00	11,904.50	16,904.50
Harriet C Proctor Charity	5,000.00	8,372.94	13,372.94
TOTAL FUND BALANCE	<u>104,804.54</u>	<u>490,659.73</u>	<u>595,464.27</u>
TOTAL LIABILITIES & FUND BALANCE	<u>104,804.54</u>	<u>497,120.23</u>	<u>601,924.77</u>

TOWN OF DUNSTABLE
EXPENDABLE TRUST FUNDS - CHANGES IN FUND BALANCE
JUNE 30, 2009

Account #	BALANCE 7/1/2008	INCOME	EXPENDED	BALANCE 6/30/2009
H C Proctor Cemetery Chapel	25,689.51	505.96	-	26,195.47
Asa T Butterfield Library	3,529.80	478.86	2,134.74	1,873.92
Cemetery Perpetual Care	34,376.04	4,035.14	12,447.32	25,963.86
E D & May Swallow Cemetery	1,652.28	42.77	-	1,695.05
Eilen Kendall Library	246.39	4.78	-	251.17
E R Bennett Grounds	825.67	21.39	-	847.06
Fred Fletcher Cemetery	2,366.44	79.01	-	2,445.45
Meeting House Hill Cemetery	2,315.03	59.92	-	2,374.95
Owen Parkhurst	4,596.32	76.85	2,663.64	2,009.53
Rideout Cemetery P C	661.22	17.13	-	678.35
S A Parkhurst Roby Bldg Fund	3,575.89	89.93	-	3,665.82
Sarah A Roby Highway Fund	4,492.77	88.59	-	4,581.36
S A Parkhurst Free Lecture	2,033.63	113.45	-	2,147.08
C & H Grasse Trust	2,337.33	199.00	-	2,536.33
Conservation Timber	6,434.14	60.24	1,122.00	5,372.38
Conservation Land Fund	611.46	5,006.63	5,615.50	2.59
Stabilization Fund	310,838.65	56,702.89	-	367,541.54
James McKenna Memorial	7,456.86	114.23	520.00	7,051.09
Majorie Olney Library	9,573.39	154.47	-	9,727.86
H C Proctor Charity	5,034.61	3,338.33	-	8,372.94
S A Parkhurst Charity	13,346.95	282.55	1,725.00	11,904.50
Scholarship Donations	333.09	20.52	-	353.61
Educational Donations	778.14	47.95	-	826.09
Senior Donations	2,032.61	209.12	-	2,241.73
TOTAL EXPENDABLE	445,138.22	71,749.71	26,228.20	490,659.73

TOWN OF DUNSTABLE
STATEMENT OF LONG TERM DEBT GROUP OF ACCOUNTS
JUNE 30, 2009

	Original Loan	Balance 07/01/08	Retirements FY09	Balance 06/30/09
LIBRARY / LAND				
Dated May 15, 1999	673,500.00	67,350.00	(67,350.00)	-
LAND ACQUISITION				
19 Year General Obligation Bond	1,425,000.00	975,000.00	(75,000.00)	900,000.00
Variable Coupon Rate 3.1 - 4.5%				
Issued 09/01/2002				
Maturity 05/15/2021				
POLICE STATION				
9 Year General Obligation Bond	263,000.00	87,650.00	(29,225.00)	58,425.00
Variable Coupon Rate 3.1 - 4.0%				
Issued 09/01/2002				
Maturity 05/15/2011				
160 PLEASANT STREET				
9 Year General Obligation Bond	40,000.00	13,000.00	(4,500.00)	8,500.00
Variable Coupon Rate 3.1 - 4.0%				
Issued 09/01/2002				
Maturity 05/15/2011				
TOWN HALL ARCHITECT				
19 Year General Obligation Bond	132,000.00	90,000.00	(7,000.00)	83,000.00
Variable Coupon Rate 3.1 - 4.5%				
Issued 09/01/2002				
Maturity 05/15/2021				
TOWN HALL RENOVATION				
19 Year General Obligation Bond	1,500,000.00	1,032,150.00	(77,475.00)	954,675.00
Variable Coupon Rate 3.1 - 4.5%				
Issued 09/01/2002				
Maturity 05/15/2021				
RECREATION FIELDS				
10 Year General Obligation Bond	168,000.00	67,200.00	(16,800.00)	50,400.00
Variable Coupon Rate 3.1 - 4.0%				
Issued 09/01/2002				
Maturity 05/15/2012				
FIRE TRUCK				
5 Year State House Note 4.25%	300,000.00	180,000.00	(60,000.00)	120,000.00
Issued 11/01/2005				
Maturity 11/01/2010				
HENRY PROPERTY				
10 Year State House Note 4.97%	227,907.49	205,110.00	(22,790.00)	182,320.00
Issued 11/15/2006				
Maturity 11/15/2006				
CPA - FARM PROPERTY				
19 Year General Obligation Bond	1,500,000.00	1,500,000.00	(80,000.00)	1,420,000.00
Variable Coupon Rate 4.2 - 6.0%				
Issued 08/15/2007				
Maturity 08/15/2026				
TOTAL:		4,217,460.00	(440,140.00)	3,777,320.00

REPORT OF THE COUNCIL ON AGING

The Senior Citizens of Dunstable continue to be served by the Council on Aging.

The Council serves under the direction of the State Department of Elder Affairs and the Elder Services of the Merrimack Valley. The Dunstable Council on Aging contributes a fee of \$98.00 each year for its participation fee for which the Elderly receive assistance with Fuel Assistance, Advice, and referrals of necessary help.

Director Ruth Tully, who is available at the Town Hall on Tuesday, 12 noon to 4 pm and Thursday from 12noon to 3:pm, is serving the Dunstable Seniors.

We now have the Alternative Transportation Program in effect, which provides a more flexible service for the seniors without any other rides. This Alter-Ride Van Service is for Medical and shopping trips and has proven to be a very responsible, co-operative and always prompt and courteous. This service has proven to be very successful and also very accommodating. Also, there is a Handyman in town that has been very helpful to many of our Seniors who need some work done around the yard and home. We now have added a snowplowing and snow-shoveling service for those who need the help clearing their walkways.

We provide help with the Senior Pharmacy Programs and Fuel Assistance, and the Meals on wheels program. At the senior meeting day, which is the First Wednesday of the month, we provide a blood pressure clinic, cholesterol checks, and have a day for Flu, H1N1, and Pneumonia shots. The town nurse is at the Town Hall the same day from 11:00 a.m. to 12:00 p.m, which is on the first Wednesday of every month. We also have assistance with applications for Food Stamp Applications.

In May, the Tyngsboro-Dunstable Lion's Club put on a delicious Roast Beef dinner for the Seniors of both towns, which was well attended and very much enjoyed. In June, the Dunstable Police Union put on an outing for the Seniors and treated them to a Luncheon at Scupper Jacks, in Acton. Everyone had a great time and the meal was delicious. In July,, the Dunstable Fireman put on a great cookout for the seniors, which was also delicious and appreciated by everyone. In August, Senator Panagiotakis treated the Seniors to a cook-out and answered any questions they might have had. Earlier in the year, we also had entertainment by performer, Greg Curtis, which was paid for by the Massachusetts and Local Cultural Councils.

We now have a Triad Officer, Sgt. Darrell Gilmore, who has been very helpful to the Seniors and is keeping them updated with a lot of valuable information. We have added another service to the Seniors which is a Shine Councilor, Kay Whitehead, who helps the Seniors with Insurance problems and understanding Medicare benefits. If anyone needs to schedule an appointment, they need to call Ruth Tully at 978-649-4514 ext. 223. Mrs. Whitehead is usually at the Town Hall by Appointment.

There are approximately 400 seniors in the Town of Dunstable. Several of these received varying kinds of services over the past year, such as Fuel Assistance, Meals on Wheels, and Transportation and local assistance. . The Council applied for a grant in the sum of \$3500.00 from the State of Massachusetts. The members of the Council on Aging and the Director volunteer their time to help wherever and whenever needed.

The Council on Aging are working with the Seniors of Dunstable to show the need for a Senior Center, which is now at the Dunstable Library. We are getting some support and would like to encourage any resident 60 years or older to come and join us to have fun, and become involved. This is held the 2nd, 3rd and 4th Wednesday's of every month.

The Dunstable Senior Club meets once a month, on the first Wednesday of every month. The meetings start at 11:00 a.m. and begin with a catered meal put on by the Merrimack Education Center, followed by a business meeting and entertainment. We welcome all Citizens 60 and over to come and join the Club and have some fun.

Respectfully Submitted,

Arlene Silk, Chair and Treasurer

Members:

Gerald Simmons

Carol Vaillancourt

Janet Waldman

Jean Carpenter, Secretary

Marjorie Ryder

Ralph Sabatino

Ruth Tully, Director

REPORT OF THE COMMUNITY PRESERVATION COMMITTEE

The Community Preservation Committee is appointed by the Board of Selectman. A representative is appointed for one year from each of the following: Conservation Commission, Historical Commission, Planning Board, Parks Commission, Affordable Housing Committee, and the Board of Selectman. Three Members-at-Large are appointed to each serve three year terms.

The Annual Public Hearing was held on October 28, 2009.

The following requests were submitted to the CPC and recommended for funding during 2009; \$4500 for the finalization of the "Center District" and East District" in the National Register of Historic Places project.

\$18000 for repair of the Town Hall Roof.

\$90,000 for purchase of Open Space on Hardy Street.

Administrative funds were expended for posting of the Annual CPA Public Hearing, Legal and engineering costs in the Hardy St. Project, and membership dues to the Community Preservation Coalition.

The Committee accepts requests throughout the year and meets as needed. Information and Application forms are available on the town website.

Respectfully submitted

Susan Psaledakis, Chairperson

Leah Basbanes

Timothy Joyce

George Basbanes

Lisa Gervais

David Nicholson

Kevin Welch

Joseph Dean

Joan Simmons

REPORT OF THE CONSERVATION COMMISSION

The Dunstable Conservation Commission serves the community as a state mandated regulatory agency while also promoting the conservation and sustainable use of Dunstable's natural resources. The Conservation Commission Act (Massachusetts General Laws, Chapter 40, Section 8C) of 1957 designates the Conservation Commission as the official agency charged with the protection of the community's natural resources. In 1972, Conservation Commissions were given the added responsibility for administering the Wetlands Protection Act (MA G.L. Chapter 131, Section 40). In addition to its responsibility under the state statute, the Commission has similar responsibilities as set forth in the Dunstable General Wetlands Bylaw.

Commission member, Alan Chaney, attended the MACC conference in March. Secretary, Cheryl Mann, attended a NMCOG Pictometry seminar. Her training at the seminar prepared her so that the town departments can effectively utilize the aerial electronic images obtained by the town for use by the departments for planning, maintaining conservation properties, enforcement, tracking of Water Department infrastructure, etc.

The Conservation Commission held a "Cut your own Christmas tree" sale December 5th and 12th at the Flat Rock Hill Conservation Area on Mill Street and at the Amos Kendall Conservation land on High Street. Peer Leaders and National Honor Society students from the Groton-Dunstable Regional High School assisted the Commission during the sale.

Under the Wetlands Protection Act and the Town Bylaw, Commission files show the following actions were taken in the calendar year 2009:

Notices of Intent Hearings/continuations	3
Requests for Determination/continuations	0
Site Visits	12
Certificates of Compliance	0
Building Permits	0
Occupancy Permits	0

Note:

The Dunstable Conservation Commission meetings are generally scheduled on the second and fourth Monday of each month at the Town Hall, starting at 7:30pm. Interested residents are welcome to attend.

The Commission reminds residents that a \$250 fine will be imposed on anyone caught operating motor vehicles on Conservation property.

Respectfully,

Leah Basbanes, Chairperson

Marilyn Pike Juan Amodei

Bill Moeller Jeff Haight

Judy Larter Alan Chaney

Cheryl Mann, Secretary

REPORT OF THE PLANNING BOARD

Chapter 41, Section 70 of the General Laws of Massachusetts allows for every town with a population of less than 10,000 people to create a Planning Board which shall make careful studies of the resources, possibilities and needs of the town, particularly with respect to conditions injurious to the public health or otherwise in and about rented dwellings, and make plans for the development of the municipality, with special reference to proper housing of its habitants.

The Planning Board would like to remind residents that many of the roads in Dunstable have been designated as scenic roads. According to M.G.L. Chapter 40, Section 15C, “after a road has been designated as a scenic road any repair, maintenance, reconstruction, or paving work done with respect thereto shall not involve or include the cutting or removal of trees, or the tearing down or destruction of stone walls, or portions thereof, except with the prior written consent of the Planning Board.....”. If you have any questions, please call the office (978) 649-4514 x230.

The Dunstable Planning Board meets regularly at 7:30pm on the first and third Mondays of each month, or as required.

There are 5 board members. Three board members are required to conduct regular business and four members are required for hearings.

The Planning Board held work sessions to address potential changes to the Rules and Regulations for Site Plans, Special Permits and Subdivisions. A hearing was held in October to approve those changes.

Joyce Cail is the Planning Board contact working with the Northern Middlesex Council of Governments.

George Basbanes has agreed to continue as the Planning Board representative on the Community Preservation Committee.

Member, Judy Larter, attended the Zoning Committee meetings on behalf of the Planning Board.

Plans not requiring subdivision approval	8
Building Permits signed	1
Zoning Hearings	1
Planning Board Rules & Regulations Hearings	1
Definitive Hearings/continuations	2
Subdivision Approvals	1
Special Permit Hearings/continuations/extensions	1
Scenic Road Hearings/continuations	0
Preliminary Meetings/continuations	0

Respectfully Submitted,

Judy Larter, Chair
Joyce Cail, Vice Chair
George Basbanes, Secretary
Brett Rock, Member at large
W.J. Goldthwaite, Member at large
Cheryl Mann, Office Secretary

REPORT OF THE BOARD OF ROAD COMMISSIONERS

As a result of continued budget constraints, meeting the needs of the town has remained a challenge. During the year, we completed projects throughout the town, including paving a section of Main St., brush removal along roadsides, and culvert replacement in various locations. A shelter was erected for protection of the sand supply at the salt shed location. An attempt is continuously made to keep the rubbish picked up along our roadsides. In addition to snow removal on town roads, we assisted with snow removal at the town hall, cemetery, town pumping station, transfer station, library and Larter Field.

David Tully Jr., Highway Foreman, continued to work with federal and state agencies in attempts to recover costs associated with emergency management efforts, storm clean-up and damage repairs from the December 2008 ice storm. Reimbursement amounts in excess of \$75,000 from both FEMA and the state were secured by his efforts.

There are a number of future projects we continue to actively monitor. The highest priorities include the wall at McGovern's farm, the North Main Street bridge and the replacement of the salt shed. The North Main St. bridge is monitored by the state. It is likely that it will need to be replaced in the future. The salt shed remains in deteriorating condition. We will continue to evaluate potential funding sources, although some level of town funding will be needed.

We were able to complete and assist other town boards with several projects. The Highway Department assisted the Water Department various times throughout the year including flushing the water system and fixing leaks. David Tully Jr., Acting Water Superintendent, assisted with monitoring the pump station, fixing leaks, reading and changing over meters, and exercising valves. New hydrants and shut-off valves were also installed. Drainage work was also completed.

During the year, the Highway Department continued to attend training courses and Emergency Management meetings.

I would like to thank my fellow Commissioners, Tom Dumont and David Crandall for their input and suggestions that have been helpful and instrumental in making it though this financially challenging year.

Respectfully submitted,

Michael Martin
Chairman

REPORT OF THE SAFE PATHWAYS COMMITTEE

The Safe Pathways Committee was appointed in Sept 2009 to address recommendations in the Dunstable Master Plan regarding pedestrian and non-motorized vehicle traffic.

Our first meeting was held on Oct. 7, 2009. Meetings will continue to be held monthly and the public is welcome.

The members for FY 2009-2010 are;

John Callahan, Diana Dalida, Lisa Gervais, Catherine Irzyk, Robert Irzyk, Julianna Perrissimotto, Susan Psaledakis, Bruce Tannenbaum.

The Mission statement and goals, as accepted at our meeting on Feb. 10, 2010 are as follows:

Mission Statement

The mission of the Pathways Committee is to provide the Dunstable community with a plan to implement the recommendations related to multi-use trails as outlined in the Dunstable Master Plan. By developing an interconnecting system of pathways and trails, a wide variety of users will be able to experience a range of diverse activities.

Goals

1. Identify and map existing trails in order to make them more accessible.
2. Create a multi-use path system that can be used by non-motorized vehicles to link important areas of the town center, schools, library, town hall, convenient store, police station, fire station.
3. Develop a path or trail system that can be used for travel by non-motorized vehicles between the town center and major conservation lands, existing railroad beds and town forest.
4. Improve the safety of pedestrian pathways and vehicular crossings in the town center.
5. Protect and enhance the aspects of Dunstable's existing image which epitomizes the positive character of the community.

GROTON-DUNSTABLE REGIONAL SCHOOL DISTRICT

Administrative Offices: Prescott School Building, 145 Main Street
P.O. Box 729, Groton, MA 01450
(978) 448-5505 Fax: (978) 448-9402

Alan Genovese, Superintendent of Schools

School Committee Meetings

1st & 3rd Wednesday of the month at 7:00pm
Groton-Dunstable Regional High School Library

It is with both pride and pleasure that I submit my fifth and final report for your review. I would like to extend my sincere appreciation to the School Committee, the staff, parents, community officials, and the townspeople for their support and cooperation during the last 5 years. I would also like to recognize the Central Office staff and the Administrative Team for their dedication to the District and their commitment to the students we service.

As we look at the data taken from the October 1 Enrollment Report for 2007 we found the District's enrollment to be 2,896 students (HS: 857; MS: 931; Elem.: 1,039; ECC 69). The October 1 of 2008 report shows an enrollment of 2,822 students (HS: 832; MS: 922; Elem. 1001; ECC 68). The October 1, 2009 report shows 2,805 students (HS: 851; MS: 929; Elem. 949; ECC 76).

Our MCAS results continue to improve along with other formal assessments such as SATs, PSATs, and AP test scores. Ninety eight percent (98%) of our 10th grade students achieved an Advanced or Proficient score in the MCAS and ranked in the top 5% in the State.

Every year I have the pleasure of selecting a senior to receive the Massachusetts Association of School Superintendent's Certificate of Academic Excellence. This distinguished award is given to a well-rounded student who has demonstrated academic excellence and community service, while participating in a variety of other enrichment activities. It is unfortunate that this award is limited to only one student in our High School because so many students are eligible to receive this award for their academic accomplishments. This decision is always a difficult one to make and I am fortunate to have the expertise of our guidance staff to help narrow the field of qualified candidates. **Kaitlin Onthank** received the award in January of 2009. Commended by the National Merit Scholarship Program and a League All-Star Award winner in Track and Field, she is currently attending Virginia Tech with an interest in industrial design. **Nicole McAllister** received the award in January of 2010. A National Honor Society member she is a varsity tennis player, dancer, and as a Senior Girl Scout is involved in various community service projects. Her academic success has enabled her to apply to the most competitive post-secondary programs with plans to major in molecular genetics.

I am proud of what we have accomplished this past year and over the last 5 years. The dedicated staff and the support of the School Committee – even during challenging times – have helped students achieve at high levels. The next two years will be extremely challenging and I hope that both communities will support the District during these very difficult financial times.

To provide greater efficiencies and save money, Central Office reorganized several positions. There is no longer a Director of Curriculum, but rather a Coordinator of Curriculum, Library Services, Instructional Technology and Professional Development. This position provides a cost savings for the District while creating better coordination of these selected services and programs. The Director of Pupil Personnel Services is handling the District's Special Education transportation and the Human Resources Manager is working with Group Insurance Commission (GIC) to handle the health insurance of active and retired employees.

Each year the District has several financial audits performed. These reviews have generated positive findings. The District handled its financial responsibilities in a prudent and professional manner and follows acceptable accounting practices. The special education circuit breaker audit revealed the District is applying for appropriate reimbursable services and utilizing these funds for their intended purposes. The special education and business staff are to be commended for their diligence in monitoring programs and services and related finances.

We are developing Professional Learning Communities (PLC) in all schools and piloting an innovative teacher evaluation system. We have restructured our curriculum leadership team with an emphasis on site-based management and decision making.

District officials conducted multiple focus group meetings to gather information that would help shape a 5 year strategic plan for the District. Various stakeholders were invited to participate. A public forum was held to share the information collected and hear additional suggestions to be considered for the plan. A final plan will be approved by the School Committee after the new Superintendent has an opportunity to add to its development.

Finally, I would like to offer a special thanks to Paul Funch, School Committee Chair, Chuck McKinney, Vice Chair and Jon Sjoberg, Secretary, Pete Carson, Berta Erickson, Jim Frey, and Frank O'Connell for their leadership, dedication and many contributions to the children in Dunstable and Groton during the past year. Additionally, I would like to thank our current School Committee: Jim Frey, Chair; Jon Sjoberg, Vice Chair; Alison Manugian, Secretary; and additional members Pete Carson, Berta Erickson and Erik Dichter. I consider myself most fortunate to be a part of this high performing District as we collectively continue on a path toward excellence and greatness.

Respectfully Submitted By,

Dr. Alan D. Genovese, Superintendent of Schools

GROTON-DUNSTABLE REGIONAL SCHOOL DISTRICT

Director of Business and Finance / Superintendent of Schools – Dr. Alan D. Genovese

The District completed Fiscal Year 2009 with positive results in all aspects of its financial operations. These outcomes are even more remarkable given the pressures placed on the District by the State's new formula for the distribution of Chapter 70 financial aid and the unprecedented mid-year cuts in state aid.

The District's total revenue for the operating budget fell short of projections by \$85,539. This was mainly due to the reduction in transportation reimbursements and interest earnings on bank deposits.

The District was able to set aside \$254,285 in special education circuit breaker funds for use in FY 2010. Current regulations allow districts to carry over these funds, but they must be expended completely by the end of the following year. Special education expenses are difficult to plan for and almost entirely impossible to predict.

The District reduced negative balances in certain revolving funds by \$37,103 which contributes to the District's excess and deficiency (E&D) account. The Department of Revenue (DOR) has certified the District's FY 2009 E&D at \$985,194, or 2.74% of the FY 2010 total budget. Both the Department of Revenue and the District's auditors recommend an E&D balance of 5.0% of the current budget as a reserve for emergencies and unanticipated expenses.

It is highly likely that the District will rely heavily on appropriations from E&D to balance the FY 2011 budget – the last year of the phase-in of the new chapter 70 formula. The District will continue to monitor the impact of the foundation formula on the District and towns.

Financial Highlights

Revenue gain – operating budget		\$85,539
Operating budget balance		\$213,952
Revolving fund improvement		\$171,930
Circuit breaker carryover		\$254,285
E&D certification		\$985,194
		2.74%

Respectfully Submitted By,

Dr. Alan D. Genovese
Acting Business Administrator

GROTON-DUNSTABLE REGIONAL SCHOOL DISTRICT

Curriculum & Development

The District continually strives to improve student learning. One of the important data sources used to examine student progress is the Massachusetts Comprehensive Assessment System, better known as MCAS. Last spring, all students in grades 3-8 and 10 were tested in both English Language Arts (ELA) and Math. Groton-Dunstable students continue to raise our composite performance index, and performed well above the state's performance targets as noted below:

2009 MCAS Test	State Performance Target (composite performance index)	GDRSD (composite performance index)
English Language Arts	86.5	94.4
Math	78.5	91.2

The District continues its focus on fully implementing the more rigorous K-8 mathematics programs aligned to the state's standards. We are developing common assessments at all grade levels in core academic areas, incorporating instructional technology, and differentiating instruction to support all students. Teachers are working together in Professional Learning Communities to improve instruction and student learning in all areas, across grade levels.

As required by the No Child Left Behind Act, the District continues to support teachers by providing funding for professional development to maintain their highly qualified status. The District is proud to report that in the 2008-2009 school year, 98.6% of its staff members were licensed in the area of their teaching assignment. Other NCLB mandates overseen by the curriculum office include: the English Learner Education program for those students whose native language is not English; providing required professional development to teachers of limited English proficient students; and providing assistance to students residing in our communities who have no permanent home as defined by the McKinney-Vento Homeless Education Assistance Act.

Groton-Dunstable received the following grants for the 2009-2010 school year: Title I, that provides in-school and after-school math and reading instructional support at the Middle School to those students who qualify; Title IIa, that funds professional development, including a teacher induction program for staff new to the District; Title IIc, that provides a small amount of funding for professional development in instructional technology; and Title IV, the Safe and Drug Free Schools grant, that helps to support health-related programs and professional development. This year three private schools in the community, Country Day of the Holy Union, Groton Community School and Seven Hills at Groton, have access to some of the grant funds.

Respectfully Submitted By,

Kim Cochrane, CAGS Coordinator of Curriculum,
Libraries, Instructional Technology and Professional
Development

GROTON-DUNSTABLE REGIONAL SCHOOL DISTRICT

Pupil Personnel Services

The Pupil Personnel Services Department provides support services for all students within the Groton-Dunstable Regional School District to enhance access to the general curriculum and to strengthen the opportunity to progress effectively in all academic areas.

Support services for students include: nursing, guidance counseling, school social work, behavior consultation, psychological assessment, related therapy services that include speech/language, occupational and physical therapy, services for the vision and hearing impaired, assistive technology, special education, early childhood program, and special transportation. All schools have a registered nurse, guidance counselors, a Team Chairperson, special education teachers and paraprofessionals. District-wide personnel offer related therapy services, psychological assessment and social work counseling in each school.

Federally mandated standards for competency require all children to become proficient in reading and math. The district complies with these mandates and is responsive and collaborative in its efforts to educate all students. Special education services are provided in accordance with state and federal regulations for eligible students ages three (3) to twenty-two (22). The District provides specialized services and programs for students with a range of disabilities through the Special Education Program that include specialized instruction and related services for students based on their Individual Education Program (IEP). Applied Behavior Analysis therapy (ABA) services are provided for the District's autistic population. Counseling is provided by guidance counselors, the school social worker and contracted service providers. Psychological assessment is provided by licensed school psychologists. And home or hospital tutoring is provided for students who are unable to attend school.

The school district has three classrooms with specialized services for children with autism and related disabilities. The R+ Classroom, Reinforcing Positive Outcomes, at the Florence Roche Elementary School and the SSC, Student Support Classroom, at the Middle School make it possible for students diagnosed with autism to be educated in their local school district with their peers including the opportunity to participate in the general education curriculum. The New England Center for Children operates a classroom in partnership with the school district at the Swallow Union School in Dunstable that includes children from both Groton and Dunstable who have autism disorder.

The continuing goals of Pupil Personnel Services are: to support inclusion opportunities and activities through expansion of the co-teaching model including ongoing professional development for teachers, to facilitate positive transition of students changing schools through a collaborative process that includes staff and parents in transition planning, to provide professional development to teachers on scientifically researched methods and programs – particularly in the area of reading and math, to increase collaboration between special education and regular education staff, to increase communication and collaboration with parents, and to provide as many effective and cost-efficient services for special education children as possible within the school district.

Respectfully Submitted By:

Camilla Huston, Director of Pupil Personnel Services

GROTON-DUNSTABLE REGIONAL SCHOOL DISTRICT

Peter Twomey Youth Center

The Peter Twomey Youth Center (PTYC) is located on the main campus of the Groton-Dunstable Regional Schools, behind the Groton-Dunstable Regional Middle School North Building. It is self-supporting and is funded by tuitions, community donations and the annual Peter Twomey Memorial Golf Classic fundraiser.

The PTYC is the home of the school district's Extended Day Program which runs: a Before School Program; a Mid-Day Program for Pre-K and Kindergarten students and; an After School Program for students enrolled in Pre-Kindergarten through 8th Grade. These programs are available in Groton (Florence Roche and PTYC), Dunstable (Union Building) and the Early Childhood Center (Boutwell). No matter what the location, the Extended Day Program is committed to providing academic support, supervised peer socialization and organized age appropriate activities within a safe and nurturing environment for the over 189 students enrolled in the various programs.

During the fall of 2009 a landscape project was completed that created a small park behind the PTYC, across from the Softball fields. This park will be utilized by the Extended Day Middle School students during the school week and will be available to families that are attending youth softball games on the weekends and during the summer. This spring will see the addition of several picnic tables and benches to add to the usefulness of this area.

During the spring of 2009, we were also able to fulfill a promise to Middle School students to open the PTYC on Saturday evenings. With the addition of cable, new computers for games, the donations of both a pool table and a ping pong table, along with a grant from the Town of Groton's Lecture Fund for live entertainment, the PTYC was a popular place on the 1st and 3rd Saturdays from 7-9pm. We will be opening again during the spring of 2010.

The PTYC is also the base for the Groton-Dunstable Community Education Program which consists of the Children's Enrichment Program, the Adult Education Program and the Middle School After School Clubs. During the fall of 2009, over 400 students within the District participated in After School Programs. The Adult Education Program is also offered twice a year with eight week sessions offered in the fall and spring. The ever popular self help and health classes thrived along with college aid and financial programs. Other programs that fall under Community Education are: Summer Tennis Camp, Flag Football, and Chess Club.

Respectfully Submitted By,

Karen Tuomi

Director of Extended Day and Community Services

GROTON-DUNSTABLE REGIONAL SCHOOL DISTRICT

Regional High School

Groton-Dunstable Regional High School students, teachers, administrators, and staff are proud of both the collective and individual achievements during the 2008-2009 school year. The achievements span the areas of academics, athletics, visual arts and the performing arts.

Performance Data

- 96% of the GDRHS graduating class of 2009 enrolled in post secondary institutions
- GDRHS SAT scores for 2009: Reading (539), Writing (536), Math (568)
- 50% of our students taking Environmental Science A.P. exams scored a 3 or higher
- 100% of our students taking Calculus AB A.P. exams scored 3 or higher
- 100% of our students taking Calculus BC A.P. exams scored 3 or higher
- 76% of our students taking U.S. History A.P. exams scored 3 or higher
- 100% of our students taking Physics A.P. exams scored 3 or higher
- 89% of our students taking the Statistics AP exam scored a 3 or higher
- 77% of our students taking Biology A.P. exams scored 3 or higher
- 80% of our students taking English Literature A.P. exams scored 3 or higher
- 85% of our students taking Chemistry A.P. exams scored 3 or higher
- On the 2009 MCAS Tests, our students scored well above the state average and we have met Annual Yearly Progress as outlined in the No Child Left Behind Act
 - Math: 98% Advanced & Proficient
 - English: 98% Advanced & Proficient
 - Science: 90% Advanced & Proficient (new exam)
- There were 57 Adams Scholarship Winners

Accomplishments 2008-2009

- Eight GRDHS students were named Commended Students in National Merit Scholarship Program: Madison Covenor; Max Harrington; Jennifer Manglass; Nick Morgan; Emily Pike; Gabrielle Premkumar; Matthew Rasmussen; and Dan Waters.
- One GDRHS student was named as a National Merit Semi-Finalist: Esther Edwin.
- Six GDRHS students were selected to the Central MA District Chorus: Jeffrey Amirault; Max Irvine; Richard Greene; Briana Manalo; Jennifer Fusco; and Clara O'Rourke. Two were selected to the Central MA District Band: Alina Budrys and Brett Davis. Two GDRHS students received All-State recommendations: Briana Manalo and Max Irvine.
- Over all one third of the Class of 2009 was enrolled in the Senior Internship Program.
- Through the Student Activities Council and various other students groups, GD made donations to several local charities during the past school year including the Lowell Wish Project and Loaves & Fishes Food Pantry.
- GDRHS continues to offer over 25 clubs and activities for students in grades 9 through 12.
- Our 9th grade orientation, with the theme "We are GD, I am Limitless" proved to be a very successful.
- GDRHS offered 23 different athletic programs and 41 teams in the 2008-2009 season.
- 350 students at GDRHS participated in athletics during 2008-2009.
- Over 65% of the students at GDRHS participated in athletics during the school year.
- Groton-Dunstable Football Team played its second season with continued success qualifying them for the Central Mass Football Playoffs for the second year in a row.
- Dances after each home game provided students with safe and supervised opportunities to gather listen to music and enjoy our beautiful facility.
- The 2009 Homecoming Dance had 500 students in attendance.
- GDRHS won several league championships in the Mid Wach League in 2008-2009 school year.
- Students from the 2008-2009 Professional Journalism, Design, and Production class and members

of the Yearbook Club was honored by the National Scholastic Press Association (NSPA). The GDRSD 2008-2009 yearbook earned a First-Class Honor Rating. This was the first year that the GDRHS yearbook received a Mark of Distinction in photography.

Respectfully Submitted By,

Shelley Marcus Cohen, Principal;
Christopher Jones, Assistant Principal;
John Gould, Dean of Students

GROTON-DUNSTABLE REGIONAL SCHOOL DISTRICT

Regional Middle School

The Groton-Dunstable Regional Middle School is located in two buildings and provides educational services to children in 5th through 8th grades. Grades 5 & 6 are housed in the South building and grades 7 & 8 are housed in the North building. The mission of the Middle School is: *“to inspire, motivate, and challenge the developmentally unique middle school student to think, learn, and strive for excellence in every endeavor in a safe and supportive community.”*

Accomplishments 2008 – 2009

- Ongoing curriculum work across all content areas, including: MCAS analysis, writing across the curriculum, and analysis of mini bench-marks (common formative assessments).
- Continued effort to create a smooth and positive transition from the elementary school to the Middle School and from the Middle School to the High School. For example: Grade 4 Parent/Student Orientation Evening, Step Up Day and visits to the elementary and high schools.
- Led by the Student Council, the entire school became involved in two community service projects; Project Mitten raised \$10,210 for the Children’s Community Fund and a very successful food drive benefited Loaves and Fishes.
- Destination Imagination Program
- Implementation of four Principal’s Coffees to enhance communication between home and school
- On-line Parent Survey
- Further Implementation of the Co-Teaching Model in both Math and ELA across all grade levels
- Work continues to move forward with the final production of the Big Book Project
- Addition of Common Chapters in our Student/Parent Handbook (i.e. revision of Drug/Alcohol Policy)
- 8th Grade Class Day at YMCA in June for 8th grade students
- Opening of the Enrichment Resource Center for community and staff
- Hiring of a consultant from the Gifted and Talented Program at UCONN to coach teachers in developing strategies in meeting the needs of high-end learners (Gifted & Talented)
- Opening of the new Fitness Center as part of the Wellness/PE Department
- Opening of the Student Success Program for students on the spectrum
- Hiring of a .5 English Language Arts Coordinator
- Formation of a Math Task Force Committee (teachers, parents, administrators) to evaluate the effectiveness of the Connected Math Program.
- Formation of a Standards Based Report Card (K-8) to explore the advantages/disadvantages of Standards Based Report Cards
- Professional Development provided by the Turning Point Coaches – Year 2
- Formation of the Rachel’s Challenge After School Club to promote ways to show acts of kindness in the school/community. This club is a follow up to the Rachel’s Challenge Assembly.
- Technology – Upgraded and installed thirty (30) new projectors in various classrooms (mounted)
- Implementation of a two year Reading Pilot Program in Grade 5

Respectfully Submitted By,

Steven M. Silverman,
Principal

GROTON-DUNSTABLE REGIONAL SCHOOL DISTRICT

Swallow Union Elementary School

Swallow Union School is located in the center of Dunstable. The Union building was dedicated in December, 1895, with less than 60 students, K-9. The Swallow building opened its doors in 1963, and a connector was added in 1978. The last major renovation was completed in September, 1995. Currently we house grades K-4 and we have roughly 375 students.

Our staff of well-trained professionals continues to be eager to learn new teaching techniques to enhance their daily instruction. They set high expectations for themselves and their students. Currently, our School Improvement Plan focuses on the areas of math, social studies, and science.

There are several other programs that we would like to highlight:

- As described in our School Improvement Plan, we have started designing common assessments in the area of science and social studies. Elementary teachers district-wide are utilizing the curriculum half-days to work on these assessments. The goal for the end of the school year is to have two common assessments at each grade level for these subjects. These assessments will be helpful for teachers because it will allow them to gather vital information about their students, and collaborate with grade level teammates about their findings. It will also promote consistency in covering our curriculum.
- We are continuing to put in a great deal of work in math. We are gathering monthly math facts data, as well as end of unit data. This information has been used by staff to form instructional math groups and focus areas of instruction. Furthermore, we offer an eight week before school math program for third and fourth students who have been identified as needing extra support in attaining the math skills we deem essential.
- As a result of the loss of the Reading Recovery Program, we have selected to pilot the Level Literacy Intervention Program (LLI) to address the needs of struggling first grade readers and writers. LLI is a scientifically based system that is designed to prevent literacy difficulties rather than correct long-term failure.

Swallow Union continues to house the District's Applied Behavior Analysis (ABA) program, which is contracted through the New England Center for Children. This program is for students with intense special needs and it has been a wonderful asset to our school.

Respectfully Submitted By,

Peter Myerson, Principal

GROTON-DUNSTABLE REGIONAL SCHOOL DISTRICT

Boutwell Early Childhood Center

The Boutwell Early Childhood Center provides an integrated, language based early childhood education program that offers stimulating programming for children ages 3-5, as well as a Parent Child Playgroup. Along with daily discoveries in our subject areas, we encountered some moments worth highlighting along the way.

Accomplishments 2009:

- Improving the alignment of specific preschool curriculum (this year's area of focus is Social Skill Development) and the Guidelines for Preschool Learning Experiences
- Third year of the School Council for the Boutwell School, the Council's subcommittee, the Playground Improvement Team or 'PIT crew', through donations and grant support replaced playground equipment with items that are specifically children age 3 to 5.
- Continual improvement in pre-numeracy, pre-writing and school readiness skills
- Expanded parent-run science workshops (designed by teachers)
- Expanded the use of our social skills curriculum (AI's Pals)
- Accepted an invitation from the Department of Elementary and Secondary Education (DESE, formerly DOE) to participate in a pilot of a Behavioral Health Assessment Tool – Boutwell was the only Early Childhood specific school in the state to support the state's effort in this pilot project
- Developed a new Kindergarten readiness program to better prepare children who will be age eligible for Kindergarten the following year
- Expanded our writing program (Hand Writing without Tears)
- Added sessions to our on-site child care program in conjunction with the Peter Twomey Youth Center

Goals for 2010:

- Complete the work on the alignment of our Social Skills Development curriculum and the Guidelines for Preschool Learning Experiences
- Continue to develop the role of our School Council for the Boutwell School
- Upgrade the computer systems

Boutwell welcomes the following new staff members for the 2009-2010 school year: New Teacher – Charlotte Phillips (now a permanent member of our teaching staff) and a new Student Support Assistant – Lydia Falco.

With this year's social skills focus, Boutwell students are working hard to achieve excellence in behaviors that will prepare them to be successful in classrooms. Thanks to the efforts of our teachers and specialists, students are developing self calming skills, conflict resolution skills and how to develop learning partnerships with peers. Thanks to the generosity of the Boutwell/Florence Roche PTA we have had enrichment opportunities such as the puppet shows and opportunities to learn about animals and our environment.

Respectfully Submitted By,

Russell Hoyt, Early Childhood Director,
Boutwell Early Childhood Center

GREATER LOWELL TECHNICAL HIGH SCHOOL DISTRICT ANNUAL REPORT

The Greater Lowell Technical High School Committee meets in the Administrative Office (Room 2260), 250 Pawtucket Boulevard, Tyngsborough, Massachusetts. Meetings are public and district residents are welcome to attend. Regular meetings are videotaped and copies are made available to district communities for rebroadcast on local access cable television stations.

MISSION STATEMENT

Greater Lowell Technical High School commits to ensure students' readiness for career, college, and citizenship in the 21st century. We challenge and support students as they realize their individual potential for personal and professional success.

PHILOSOPHY

Greater Lowell Technical High School believes in the philosophy and goals of the Massachusetts Common Core of Learning, the Massachusetts Curriculum Frameworks, and the Massachusetts Vocational Technical Education Frameworks to ensure that students attain the academic and technical skills required to secure employment, to continue post-secondary studies, or to pursue a combination of both.

MCAS

The first time passing rates for Grade 10 Greater Lowell Technical High School class of 2011 in the areas of English, Mathematics and Science continue to increase. The passing rate has shown a continuous improvement over the four year period. This year's passing rates for the areas of English and Math exceed the state's rates. Greater Lowell administered the Biology MCAS test to a group of Grade 9 students who participated in an accelerated biology program. These 54 students scored in the proficient and advanced categories. Greater Lowell's passing rates are as follows: English 97%, math 94%, and science 84%. The state average for English is 96% and 92% for math. Since 2006, the GLTHS Grade 10 English scores increased 26% in the advanced and proficient categories; 59% of the students tested in the proficient category. Since 2006, GLTHS Grade 10 math scores increased 22% in the advanced and proficient categories, with the number of students doubling from 10% to 21% who tested in the advanced category between 2006 and 2009. During the same time period, the school decreased the number of students not passing the test in their first effort by 16%.

Greater Lowell met the 2009 No Child Left Behind Adequate Yearly Progress goals for the second year, with a performance rating of high. The achievement resulted in the school being only one of four districts in Massachusetts removed from the targeted improvement watch list.

POSTSECONDARY AND LPN PROGRAMS

Postsecondary - Greater Lowell offers a variety of choices for those interested in improving job skills, changing careers or simply pursuing a leisure-time interest. More than 450 students took postsecondary courses during the past school year. Students can earn certificates of completion in many of the courses including vocational-technical courses for licensure such as Electrical Code Review, postsecondary career courses such as EKG, and enrichment courses such as Digital Photography using Photoshop

LPN - The Practical Nursing Program is a 40-week, postsecondary course with 1,097 hours of classroom and clinical instruction. This past year 70 students graduated from the program and became licensed practical nurses. After completing the program, graduates are eligible to take the National Council of Licensing Examination - Practical Nursing. To accommodate diverse schedules, both a daytime and an evening/weekends division are offered.

COMMUNITY INVOLVEMENT

Greater Lowell Technical High School takes pride in giving back to the member communities. For example, GLTHS carpentry students completed and delivered a storage shed for the Dracut Housing Authority. Students restored a 1980s Army vehicle for the Dunstable Fire Department to assist in fighting fires in wooded areas. Automotive students provided a free mobile auto inspection service to Council on Aging members from Tyngsborough. Students checked cars for tire wear, belt wear, corroded battery terminals, and assessed the general well-being of hoses, wires, and various fluids.

The Community Service Learning Program at Greater Lowell Technical High School promotes community involvement by connecting academic studies to real-life experiences. Service learning projects combine community service with student learning in a practical way that enhances academic knowledge, empowers students to take on a leadership role, and improves community environments and fellowship. This year more than 75 students participated in over 20 community service events this past year, including the collection of more than 7,000 lbs. of food goods for the Greater Lowell Food Pantry and the running of a summer camp for children living at Alternative House.

FINANCES

<u>Revenue</u>	<u>2009</u>
1. Excess and Deficiency	\$1,142,150
2. Assessments: includes minimum contribution, and transportation aid	
Dracut	\$2,575,398
Dunstable	\$159,987
Lowell	\$5,406,281
Tyngsborough	<u>\$940,703</u>
Total	\$9,082,369
3. State Aid	
Chapter 70	21,032,322
Transportation	<u>\$1,192,345</u>
Total State Aid	<u>\$22,224,667</u>
 TOTAL REVENUE	 \$32,449,186
<u>Expenses</u>	
1. Operating	
Instruction	\$15,662,599
Plant	\$3,525,266
Fixed Charges	\$6,478,204
Administration	\$2,279,298
Other Services	\$4,164,964
Programs w/other Districts	\$338,855
 TOTAL BUDGET	 \$32,449,186

BOARD MEMBERS

Fred W. Bahou, Jr.	2013	Lowell
David C. Laferriere	2011	Lowell
Michael J. Lenzi	2011	Lowell
Paul E. Morin	2012	Dracut
George W. O'Hare	2013	Lowell
Victor A. Olson	2011	Dracut
Steven P. O'Neill	2012	Tyngsborough
David E. Tully	2012	Dunstable

REPORT OF THE WATER COMMISSIONERS



To the Water Users and Citizens of the Town of Dunstable, this is the 2009 annual report for the Dunstable Water Department.

The Water Department had another productive year and would like to thank our own Board of Road Commissioners, David Tully and George Mershon for their ongoing support over the past year.

Hydrants throughout the system were flushed, backflow preventors were tested, and the department initiated a program to exercise the valves on the distribution system, all of which are part of a periodic maintenance program required to meet MassDEP compliance as well as fulfillment to our DEP Sanitary Survey report. The federal Safe Drinking Water Act (SDWA), calls for a routine sanitary survey of all public drinking water systems once every five (5) years. This inspection of a water system's facilities, operations, and record keeping identifies conditions that may present a sanitary or public health risk.

The department developed a series of tie-in diagrams of most of the existing valves on the distribution system.

For the 3rd year in a row, the Dunstable Water Department was awarded the Small System Security Award from the Department of Environmental Protection Drinking Water Program. In June, Commissioner, Don Pottle, attended the ceremony in Dighton, MA and received the award on behalf of the department.

Due to the State of Massachusetts Groundwater Rule (GWR), which went into effect on 12/1/09, the Dunstable Water Department was required to file forms GWR B (Capacity Response) & C (Monitoring Plan) with DEP. The department's submission was reviewed for compliance with the "triggered monitoring plan" criteria and approved by the DEP office of Drinking Water Programs in mid December.

The Mass Dept of Environmental Protection's Drinking Water Program (MassDEP/DWP) adopted new emergency response regulations and chemical safety control guidance for Public Water Systems (PWSs) in the state. The new regulations include specific requirements for Emergency Response Plans (ERPs) and notification requirements for reporting emergencies to MassDEP and local Board of Health. The MassDEP/DWP also added Chapter 12 to the *Guidelines and Policies for Public Water Systems* and each PWS is expected to comply with the new regulations. A failure to submit the ERP Checklist and thoroughly complete the Plan will result in MassDEP/DWP taking enforcement action. Dunstable Water Department's Emergency Response Plan & Checklist was updated per the new DEP requirements and was submitted for approval in December.

MassDEP/DWP undertook a Chemical Safety Initiative to review the handling and storage of treatment chemicals at water treatment facilities. This task was performed by the MassDEP/DWP Emergency Response Work Group – focused on reviewing existing technology and to develop guidelines & requirements without imposing unreasonable costs on water suppliers. The result is the Chemical Safety Control Strategy incorporated into Chapter 6 of the *Guidelines and Policies for Public Water Systems*. The Dunstable Water Department began to research critical points and is in process to develop our Chemical Safety Control Strategy – due for submission/meet compliance by June 30 2010.

Photo ID Badges were purchased for all Water Department employees.

The Secretary attended a Mass Water Works Association class (Communicating with the Public) at the Littleton Electric Light and Water Department in May.

The Water Board adopted the Red Flag Policy (identify theft) in May of 2009. This policy is intended to make employees aware of the potential for identity theft.

Dick Kilhart and Mike Leach from Mass Rural Water continued to be a great resource discussing operational issues with the Water Department.

If you have any questions, please feel free to contact us at 978-649-4514 x230. Our office hours are: Monday-Thursday 7:30am-3:00pm. The Water Board meets the 4th Tuesday of the month. The public is invited.

Thank you for your continued support.

Respectfully,

Karl Huber-Chairman
Donald Pottle-Commissioner
Peter Georges – Commissioner
David Hardman – Associate Member
Cheryl Mann – Secretary



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF DUNSTABLE
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DUNSTABLE, MA 01827-1313
(978) 649-4514 X224
FAX (978) 649-4371
e-mail select-board@dunstable-ma.gov



ANNUAL TOWN MEETING
TOWN WARRANT
COMMONWEALTH OF MASSACHUSETTS

Middlesex ss.

To either of the Constables of the Town of Dunstable in the County of Middlesex:

Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and Town Affairs, to meet at the Swallow School in said Dunstable, on Monday the 10th of May 2010, at seven o'clock in the evening, then and there to act on the following articles.

ARTICLE 1. To consider and act on the printed reports of several Town Officers and Committees.

ARTICLE 2. To see what sum or sums the Town will vote to raise and appropriate to defray the expenses for the Town, to fix Salary & Compensation for all elected and appointed Town Officers, or take any action in relation thereto.

ARTICLE 3. To see if the Town will vote to have the Selectmen appoint for a term of one year, one Pound Keeper, two Fence Viewers, two Field Drivers, and three Surveyors of Lumber, or take any action in relation thereto.

ARTICLE 4. To see if the Town will vote to accept any Gifts or Trust Funds, which may be offered under any condition, or take any action in relation thereto.

ARTICLE 5. To see if the Town will vote to hear reports of any Committees appointed at any previous Town Meeting, or take any action in relation thereto.

ARTICLE 6. To see if the Town will vote to pay any unpaid bills of 2009, or take any action in relation thereto.

ARTICLE 7. To see if the Town will raise and appropriate, borrow or transfer from available funds, the sum of Two Hundred Thousand Dollars and No Cents (\$200,000.00), or any other amount, for the construction and improvement to town roads of the Acts of 2006 State Reimbursement funds under G.L. Chapter 90, Section 34, Clause 127(A), or take any relation thereto.

ARTICLE 8. To see if the Town will vote to raise and appropriate any sum of money for the resurfacing and/or repaving of town roads and to determine whether such appropriate shall be raised by borrowing or otherwise, or take any action in relation thereto.

ARTICLE 9. To see if the Town will vote to raise and appropriate, borrow or transfer from available funds the sum of Twenty-Nine Thousand Three Hundred Twenty-Five (\$29,325.00) and no/100 Dollars, or any other amount to cover the purchase of new highway equipment including a sander, a radio repeater and FCC license, or take any action in relation thereto.

ARTICLE 10. To see if the Town will vote to transfer the One Thousand One Hundred Sixty (\$1,160.00) Dollars collected from annual sales of Christmas Trees into an account known as the Christmas Tree Fund, account #0001-01-171-4730-0000-000, any & all expenditures from that fund to be made under the direction of the Conservation Commission, or take any action in relation thereto.

ARTICLE 11. To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of Twenty Thousand Six Hundred Sixty-Five (\$20,665.00) and no/100 Dollars or any other amount for the purpose of paying an invoice due to Minuteman Regional Vocational Technical School District in Lexington for the Chapter 74 tuition for the 2010-2011 school year, or take any action in relation thereto.

ARTICLE 12. To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of Thirty-Nine Thousand Nine Hundred Fourteen (\$39,914.00) Dollars, for the purchase of a police records management system, which would provided for the storage, retrieval, retention, manipulation, archiving and viewing of information, records, documents or files pertaining to law enforcement operations, or take any action in relation thereto.

ARTICLE 13. To see if the Town will vote to appropriate or reserve from the Community Preservation Fund annual revenues in the amounts recommended by the Community Preservation Committee for committee administrative expenses, community preservation projects, and other expenses in fiscal year 2011, with each item being considered a separate appropriation, or take any action in relation thereto.

ARTICLE 14. To see if the Town will vote to appropriate or reserve Two Thousand Five Hundred (\$2,500.00) Dollars or any other amount from the Community Preservation Fund annual revenues in the amount recommended by the Community Preservation Committee, to cover support cost for consultants, etc. toward the creation of affordable housing through the drafting and passage of inclusionary zoning provisions within the Dunstable Zoning bylaw, or take any action in relation thereto.

ARTICLE 15. To see if the Town will vote to appropriate or reserve Forty Thousand (\$40,000.00) Dollars or any other amount from the Community Preservation Fund annual revenues in the amount recommended by the Community Preservation Committee, to be used in conjunction with funding through a state energy grant, to supply and install historic window replacements for the Union School Building, or take any action in relation thereto.

ARTICLE 16. To see if the Town will vote to Amend further the Town Meeting Bylaw pertaining to the quorum requirement of a town meeting, amended pursuant to vote under Article 7 of the Special Town Meeting of January 25, 2010, so that the properly amended section reads as follows:

"Section 7. Fifty (50) registered voters shall constitute a quorum, provided that, for the limited purpose of convening a special or annual town meeting in order that it may act to postpone the meeting to a day certain under circumstances of inclement weather, or other circumstances that render the conduct of a town meeting impracticable, one (1) registered voter shall constitute a quorum." (This vote being proposed in order to correct a scrivener's error in the Article and Motion of January 25, 2010, wherein the subject section was inadvertently referred to as "Section 6.")

or take any action in relation thereto.

ARTICLE 17. To see if the Town will vote to raise and appropriate, borrow, or transfer from available funds, the sum of Eight Thousand Five Hundred (\$8,500.00) Dollars or any other amount, to cover the cost of a new water source for the Town Hall grounds irrigation system, or take any action in relation thereto.

ARTICLE 18. To see if the Town will vote to appropriate the sum of \$125,000.00 to operate the Transfer Station, pursuant to a requested budget of \$10,800.00 for personnel and

\$114,200.00 for operating expenses, for the ensuing fiscal year and that \$75,000.00 of this sum come from trash sticker revenue, \$15,000.00 of this sum come from enterprise retained earnings, and that \$35,000.00 of this sum be appropriated in the general fund as a subsidy to the transfer station, or take any other action in relation thereto.

ARTICLE 19. To see if the Town will vote to appropriate the sum of \$46,600.00 to operate the Water Department, pursuant to a requested budget of \$18,154.00 for personnel and \$23,546.00 for operating expenses, and \$4,900.00 for an emergency reserve fund for the ensuing fiscal year and that the full amount of this sum come from water enterprise revenues, or take any other action in relation thereto.

ARTICLE 20. To see if the Town will vote to authorize the Board of Health to enter into and/or extend a contract with any provider of household waste removal services, hazardous or otherwise, public or private, including by such vote the authority to enter into agreements under Massachusetts General Laws, Chapter 40, Section 4 and/or 4A, or any other provisions of law and the authority in behalf of said Board of Health to determine terms and provisions of any such agreements and whether the Town will vote to raise and appropriate any sum or sums to defray the cost of any such service or agreement, or take any action in relation thereto.

ARTICLE 21. To see if the Town will, in accordance with M.G.L. Chapter 40, Section 4A, authorize the Board of Health to enter into an Inter-Municipal agreement with one or more other governmental units to provide public health services which the Board of Health is authorized to perform, in accordance with an Inter-Municipal Mutual Aid Agreement to be entered into between the Town and various governmental units, or take any action in relation thereto.

ARTICLE 22. To see if the Town will vote to authorize the use of a revolving fund for the next fiscal year pursuant to the authority of Section 53E1/2 of Chapter 44 of the General Laws, as established under Chapter 275 of the Acts of 1990, to be administered and expended by the Cemetery Commission for the operation and maintenance of the cemetery including the payment of wages or salaries of employees of such facility who are not full time employees of the Town, such fund to be funded by receipts collected from sale of lots, interment fees and other such pertinent fees appertaining to the cemetery, and establish the maximum dollar limit to be expended from such fund during the next fiscal year, or take any action in relation thereto.

ARTICLE 23. To see if the Town will vote to authorize the Board of Selectmen to enter into and/or extend a contract with any provider of dispatch and related services, public or private, including by such vote the authority to enter into agreements under Massachusetts General Laws, Chapter 40, Section 4 and/or 4A, or any other provisions of law and the authority in behalf of said Board of Selectmen to determine terms and provisions of any such agreements and whether the Town will vote to raise and appropriate any sum or sums to defray the cost of any such service or agreement, or take any action in relation thereto.

ARTICLE 24. To see if the Town will vote to authorize the use of a revolving fund for the next fiscal year pursuant to the authority of Section 53E1/2 of Chapter 44 of the General Laws, as established under Chapter 275 of the Acts of 1990, to be administered and expended by the Recreation Committee for repairs, maintenance and/or improvements to town recreational sites (including Town Field, Larter Field, tennis courts, and any other facility under Recreation purview), such fund to be funded by donations, fund raising efforts, grants, and receipts for usage permits, and establish the maximum dollar limit to be expended from such fund during the next fiscal year, or take any action in relation thereto.

ARTICLE 25. To see if the Town will vote to authorize the use of a revolving fund for the next fiscal year pursuant to the authority of Section 53E1/2 of Chapter 44 of the General Laws, as established under Chapter 275 of the Acts of 1990, to be administered and expended by the Council on Aging for van transportation and miscellaneous transportation

costs, etc. such fund to be funded by donations, fund raising efforts, grants, and receipts from usage fees, etc. and establish the maximum dollar limit to be expended from such fund during the next fiscal year, or take any action in relation thereto.

ARTICLE 26. To see if the Town will vote to raise and appropriate the sum of Three Hundred Nine Thousand Six Hundred Forty Seven (\$309,647.00) Dollars, or any other amount, in addition to sums appropriated under Article 2 hereof, for the town's assessed portion of the budget of the Groton Dunstable Regional School System for fiscal year 2011, or take any action in relation thereto.

ARTICLE 27. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the Stabilization Fund, which was established in accordance with Section 5B of Chapter 40 of the General Laws.

ARTICLE 28. To see if the Town will vote to allow the Board of Assessors to use any sum of Free Cash in the Treasurer's hands for the purpose of reducing the Tax Levy of 2010, or take any action in relation thereto.

ARTICLE 29. To see if the Town will vote pursuant to Section 121 of Chapter 53 of the General Laws to make arrangements for the Town Caucus of the ensuing year, including without limitation the day and hour when such caucus shall be held, how long the polls shall be kept open, and for the preparation and use of ballots, or take any action in relation thereto.

ARTICLE 30. To see if the town will vote to amend the Zoning Bylaw in Section 9. B-2 Service Business District, at Subsection 9.1, "Uses Permitted," by deleting the text thereof and substituting the following text:

"Uses Permitted:

Any use permitted and as regulated elsewhere in this bylaw in a B-1 District, but not including any uses incorporated in the B-1 District from the R-1 and R-2 Districts."

and further, at Subsection 9.4.1., by inserting a period (full stop) after the phrase, "...purposes of this bylaw," and deleting everything thereafter within Subsection 9.4.1.;

and further, in Section 11. Development Rules and Regulations for All Districts, by deleting all requirements referenced within the B-2 District as pertaining to "Residential Uses," relative to Minimum Lot Area, Frontage, Front Yard, Side Yard and Back Yard; or take any action in relation thereto.

ARTICLE 31. To see if the Town will amend the zoning bylaw in Section 6 – R1 District, Single Family Residence District in order to clarify certain provisions relative to appeals rights in connection with customary home occupations by adding in Section 6.1.(g)ii7.v., after the phrase, "...shall thereupon be treated as an application for a special permit under Section 6.2, the following clause: *"subject to the appeal provisions of Massachusetts General Laws, Chapter 40A, Section 17, as the same may be amended from time to time;*

Or take any action in relation thereto.

ARTICLE 32. To see if the Town will vote to amend the Zoning Bylaw and the Zoning Map of the Town of Dunstable, Section 8 – B-1 Retail Business District and Map, by reclassifying Lot 0, Block 41 on the Assessors Map 12 and Lot 0, Block 61A on the Assessors Map 12 to be within the B-1 Retail Business District classification, as shown on a map to be incorporated into the Dunstable Zoning Bylaw, such map is on file and available for inspection at the Dunstable Town Hall, Planning Board Office, or take any action in relation thereto.

ARTICLE 33. To see if the Town will vote to amend the Zoning Bylaw in Section 8. B-1 Retail Business District, by adding the following section providing for certain uses by Special Permit of the Planning Board:

"8.2. Uses Permitted by Special Permit of the Planning Board

- (a) Office for contractors and tradesmen including carpenters, electricians, plumbers, landscapers, painters, and masons. Storage and maintenance of vehicles used in the business. Parking for employees and customers. Interior and exterior storage of materials directly used in the operation of the business provided any exterior storage is screened from view from any public way, residential zone or use. Provided further that any such use or storage will not create a noise, dust, vibration or odor nuisance. No retail sale of material is allowed at the site.
- (b) The Planning Board may impose any requirements or limitation on size of buildings and storage areas, number of parking spaces, hours of operation, setbacks of buildings, and pavement/parking area from property lines, provided that the setbacks are not less than otherwise required by this bylaw.
- (d) All applicants granted a special permit by the Planning Board under this section of the Zoning Bylaw who are required to obtain a National Pollution Discharge Elimination System (NPDES) permit for stormwater discharge associated with industrial activity shall provide a copy of the Notice of Intent (NOI) and Stormwater Pollution Prevention Plan (SWPPP) to the Planning Board. Failure to comply with all provisions of the NOI, SWPPP and resultant permit shall be grounds for revocation of the site plan and special permit approval by the Planning Board."

and further, by adjusting the subsequent text and numbering in Section 8. accordingly, as follows:

- Change "8.2." to "8.3.";
- Change "8.2.1." to "8.3.1.";
- Change "8.2.2." to "8.3.2."; and

Insert within said last section the following phrases:

- After "Section 8.1.(b) – (h)" the phrase "and 8.2"; and after "Section 14" the phrase "of this Bylaw";

or take any action in relation thereto.

ARTICLE 34. To see if the Town will vote to amend Section 15.2. of the Dunstable Zoning Bylaw, "Floodplain District," and the map of said District in the Dunstable Zoning Map, as follows:

(A) By repealing the existing Floodplain District Map, referred to in said Section 15.2., and which was based on the Dunstable Flood Insurance Rate Maps (FIRMs), and the Flood Boundary and Floodway Maps, dated July 5, 1982, as well as the revision thereto prepared by the Federal Emergency Management Agency (aka, FEMA), effective November 9, 1999; and by substituting therefor those areas of the town designated as special flood hazard areas, Zone A and Zone AE, shown on the Middlesex County Flood Insurance Rate Maps (FIRMs) pertinent to Dunstable and issued by FEMA, consisting of twelve (12) separate sheets and being numbered 25017C0083E, 25017C0084E, 25017C0091E, 25017C0092E, 25017C0093E, 25017C0094E, 25017C0103E, 25017C0104E, 25017C0111E, 25017C0112E, 25017C0113E and 25017C0114E, said sheets prospectively dated June 4, 2010, copies of which are available for inspection at the office of the Planning Board in the Dunstable Town

Hall, said special flood hazard areas shown on said maps to be reproduced, illustrated and incorporated in a dedicated, specially drafted Floodplain District Overlay Map in the event this proposal is enacted by the Dunstable Town Meeting; and

(B) By repealing Section 15.2. of the Zoning Bylaw, "Floodplain District," as presently constituted, and by substituting therefore the following:

"15.2. Floodplain District

15.2.1. The Floodplain District is herein established as an overlay district effective in all districts. The uses permitted in the underlying district are allowed provided that they meet the following additional requirements. The Floodplain District includes all special flood hazard areas designated as Zone A or Zone AE on the Town of Dunstable Floodplain District Overlay Map.

15.2.2. Development Regulations. The following requirements apply in the Floodplain District:

- (a) The exact boundaries of the District shall be defined and determined with reference to the 100-year base flood elevations shown on the FIRMs and further defined by the Middlesex County Flood Insurance Study (FIS) report dated and effective June 4, 2010, which FIRMs and FIS report are incorporated herein by reference and are on file with the Town Clerk, Planning Board and Building Inspector.
- (b) All development in the district, including structural and non-structural activities, whether permitted by right or by special permit must be in compliance with Chapter 131, Section 40 of the Massachusetts General Laws ("The Wetlands Protection Act") and with the following:
 - (i) Sections of the Massachusetts State Building Code which address floodplain and coastal high hazard areas (as of the effective date of this section, 780 CMR 120.G, "Flood Resistant Construction and Construction in Coastal Dunes");
 - (ii) Wetlands Protection Regulations, Department of Environmental Protection (DEP) (as of the effective date of this section, 310 CMR 10.00);
 - (iii) Inland Wetlands Restriction, DEP (as of the effective date of this section, 310 CMR 13.00);
 - (iv) Minimum Requirements for the Subsurface Disposal of Sanitary Sewage, DEP (as of the effective date of this section, 310 CMR 15, Title 5);
 - (v) The Dunstable Wetlands Protection Bylaw.

Any variances from the provisions and requirements of the above referenced state regulations may only be granted in accordance with the required variance procedures of these state regulations.

- (c) Base flood elevation data is required for subdivision proposals or other developments greater than 5 acres within unnumbered A zones. In Zones AE, along watercourses that have a regulatory floodway designated on the Middlesex County FIRMs, encroachments are prohibited in the regulatory floodway which would result in any increase in flood levels within the community during the occurrence of the base flood discharge.
- (d) No building or structure shall be erected in, nor shall fill be placed within the 100-year floodplain as defined in Section 15.2.1. of this Bylaw, provided that, upon the

issuance of a Special Permit by the Planning Board, placement of fill and related activity may be allowed subject to the following requirements:

- (i) The Board finds that such placement of fill is in all regards in compliance with the Commonwealth of Massachusetts Wetlands Protection Act as in force and effect and the Town of Dunstable Wetlands Protection Bylaw;
 - (ii) The proposed use shall comply in all respects with the provisions of the underlying district;
 - (iii) Within ten (10) days of receipt of the application, the Board shall transmit one copy of the proposal plan to each of the Conservation Commission, the Board of Health and the Building Inspector; final action shall not be taken until reports have been received from the above Boards or officials, or until thirty five (35) days have elapsed without receipt thereof;
 - (iv) Certification by a registered professional engineer is provided by the applicant, demonstrating that such filling shall not result in any increase in flood levels during the occurrence of the one-hundred-year flood; no such filling nor any new construction substantial improvement or other development shall be permitted unless it is demonstrated that the cumulative effect of the proposed filling and development when combined with all other existing and anticipated development, will not increase the water surface elevation of the base flood at any point in the Town of Dunstable;
 - (v) The Board finds that all other requirements of this Section 15.2. are met;
 - (vi) The Board may specify such additional requirements and conditions as it finds necessary to protect the health, safety and welfare of the public and the occupants of the proposed fill area.
- (e) Construction of ways, public or private, and whether or not subject to Subdivision Control, shall be reviewed to determine whether such development will be reasonably safe from flooding. If any part of a subdivision proposal or other new development involving a way is located within the Floodplain District established under this Section, it shall be designed to assure that:
- (i) the proposal is designed consistent with the need to minimize flood damage; and
 - (ii) all public utilities and facilities, such as sewer, gas, electrical, and water systems shall be located and constructed to minimize or eliminate flood damage; and
 - (iii) adequate drainage systems shall be provided to reduce exposure to flood hazards; and
 - (iv) all other requirements of this Section 15.2. are met.

The requirements of this subsection shall be enforced by the Planning Board in collaboration with the Building Inspector, as to subdivisions, or by the Building Inspector, as to other development.

- (f) All proposed water and sewer facilities to be located in the Floodplain District established under this Section shall be reviewed by the Board of Health for the following determination and certification:
 - (i) New and replacement water supply systems shall be designed to minimize or eliminate infiltration of flood waters into the system; and
 - (ii) New and replacement sanitary sewage systems shall be designed to minimize or eliminate infiltration of flood waters into the systems and discharges from the systems into flood waters."

ARTICLE 35. To see if the Town will vote to amend the zoning bylaw in Section 20. Definitions. By adding the following:

"20.11. Frontage. A street providing frontage is defined as provided in subsection 20.19. Street, Road or Way."

and by renumbering the subsequent subsections accordingly;

and further, by deleting from the definition of Street, Road or Way (subsection 20.18.(c) in the un-amended numbering), the language after the word, "having," through the word "construction," and by substituting therefore the following clause:

"a minimum right-of way width of 40 feet, and a traveled way consisting of 16 feet of asphalt pavement a minimum of three inches thick over compacted, well draining gravel base with two feet wide shoulders of 1 ½ inch angular crushed stone six inches deep,"

so that the amended subsection reads as follows:

"A way in existence prior to said Subdivision Control Law having become effective in the Town of Dunstable, having a minimum right-of way width of 40 feet, and a traveled way consisting of 16 feet of asphalt pavement a minimum of three inches thick over compacted, well draining gravel base with two feet wide shoulders of 1 ½ inch angular crushed stone six inches deep, to provide for the needs of vehicular traffic in relation to the proposed use of the land abutting thereon or served thereby, and for the installation of municipal services to serve such land and the buildings erected or to be erected thereon."

or take any action in relation thereto.

ARTICLE 36. To see if the town will vote to amend the zoning bylaw by adding the following section relative to Wind Energy Conversion Devices:

SECTION 24: Wind Energy Conversion Device

A. Purpose. The purpose of this section is to regulate and provide criteria for the construction and operation of wind energy conversion facilities in order to address the public health, safety, and welfare, and minimize impacts on scenic, natural, and historic resources of the Town.

B. Applicability. No wind energy conversion facility shall be placed, constructed, modified, or operated except in conformance with the provisions of this section and other applicable sections of this By-law.

- (1) Wind monitoring or meteorological tower. No wind monitoring or meteorological tower shall be erected, constructed, installed, or modified

without first obtaining a building permit. The Building Inspector may issue a permit only if the tower complies with the following requirements:

- (a) Setbacks. The base and all anchor points or guy wires for wind monitoring or meteorological towers shall comply with the building setback requirements of the zoning district in which they are located. Additionally, wind monitoring or meteorological towers shall be set back a distance of at least 1.5 times the overall height of the tower from the nearest property line.
- (b) Time limit. A wind monitoring or meteorological tower shall be removed within eighteen months of the start of construction.
- (2) Small-scale wind energy conversion devices. No small-scale wind energy conversion device shall be erected, constructed, installed or modified without first obtaining a building permit. The Building Inspector may issue a permit only if the small-scale wind energy conversion device complies with § 24.B(2) of this By-law. If the device does not comply with one or more of the following requirements, the applicant shall be required to obtain a special permit from the Planning Board waiving such requirement(s) after finding that such waiver(s) will not derogate from the intent of this chapter or be detrimental or injurious to the public. In no event shall the Planning Board grant a waiver of height requirements.
 - (a) Setbacks. The base and all anchor points or guy wires for small-scale wind energy conversion devices shall comply with the building setback requirements of the zoning district in which they are located. Additionally, small-scale wind energy conversion devices shall be set back a distance of at least 1.5 times the overall height of the device from the nearest property line.
 - (b) Height. No small-scale wind energy conversion device shall be higher than 65 feet.
 - (c) Number. No more than two (2) small-scale wind energy conversion towers shall be on any parcel.
 - (d) Lighting. There shall be no lighting affixed to a small-scale wind energy conversion device.
 - (e) Appearance, color, finish. The small-scale wind energy conversion device shall be painted a non-reflective color that blends with its surroundings.
 - (f) Signage and advertising. Signs on the small-scale wind energy conversion facility shall comply with Section 13 of this By-law, and shall be limited to:
 - [1] Those necessary to identify the owner, provide a 24-hour emergency contact phone number, and warn of any danger.
 - [2] Educational signs providing information about the facility and the benefits of renewable energy.
 - [3] Reasonable identification of the manufacturer or operator of the wind energy facility, not to include any advertising display.

(g) Noise. The small-scale wind energy conversion device and associated equipment shall comply with the provisions of the Massachusetts Department of Environmental Protection's ("DEP") Division of Air Quality Noise Regulations (310 CMR 7.10) in effect on April 27, 2009, unless the applicant provides written confirmation from DEP that those provisions are not applicable to the proposed facility.

(h) Connection to the power grid. Approval of a wind-energy device neither permits nor denies access to the power grid.

(i) Unauthorized access. Small-scale wind energy conversion devices and other parts of the facility shall be designed to prevent unauthorized access.

- (3) Large-scale wind energy conversion devices. No large-scale wind energy conversion device shall be erected, constructed, installed or modified without a special permit from the Planning Board as provided herein.

(a) Special permit. Large-scale wind energy conversion devices, where permissible (under) shall be subject to the special permit requirements set forth below and must be operated in compliance with said requirements and any further requirements which the Planning Board may impose upon the special permit, and in a manner that minimizes any adverse visual, safety, and environmental impacts. The Planning Board shall act as the special permit granting authority for all applications under this section. For sites proposed on conservation land, the installation must be reviewed and approved by the Conservation Commission. No special permit shall be granted unless the Planning Board finds in its written evaluation and opinion that:

- [1] The specific site is an appropriate location for such use;
- [2] The use will not adversely affect the neighborhood;
- [3] There will not be any serious hazard to pedestrians or vehicles from the use;
- [4] No nuisance will be created by the use;
- [5] Adequate and appropriate facilities will be provided for the proper operation of the use; and
- [6] The use demonstrates economic and energy benefits to the Town.

In granting a special permit under this Section, the Planning Board may impose reasonable conditions, safeguards and limitations and may require the applicant to implement all reasonable measures to mitigate unforeseen adverse impacts of the wind facility, should they occur.

- (b) General siting standards.

[1] Height. The height of a large-scale wind energy facility will be proposed by the applicant and shall be determined by the Planning Board, after consultation with the Board's engineer, along with a finding that the height of the facility will not derogate from the intent of this chapter or be detrimental or injurious to the public.

[2] Setbacks. Large-scale wind energy conversion devices shall be set back a distance equal to the overall height of the wind energy conversion facility plus twenty-five (25) feet from the nearest property line and from the nearest private or public way right-of-way line. Any supporting structure including guy wires shall not be located closer to any property line or right-of-way line than the distance equal to the minimum building setback required for the zoning district in which the facility is located. The Planning Board may reduce the above minimum setback distances, (but in no case shall the setback be less than the height of the large scale wind energy conversion device) as appropriate based on site-specific considerations, if the project satisfies all other criteria for the granting of a special permit under the provisions of this section.

(c) Design standards.

[1] Color and finish. The color of the large-scale wind energy conversion device shall be subject to final approval by the Planning Board, although a neutral, non-reflective exterior color designed to blend with the surrounding environment is encouraged.

[2] Lighting. Large-scale wind energy conversion devices shall be lighted only if required by the Federal Aviation Administration. Lighting of other parts of the wind facility, such as appurtenant structures, shall be limited to that required for safety and operational purposes and shall be reasonably shielded from abutting properties.

[3] Signage. Signs on the large-scale wind energy conversion facility shall comply with Section 13 of this By-law and shall be limited to:

- [a] Those necessary to identify the owner, provide a 24-hour emergency contact phone number, and warn of any danger.
- [b] Educational signs providing information about the facility and the benefits of renewable energy.

[4] Advertising. Wind energy conversion devices shall not be used for displaying any advertising except for reasonable identification of the manufacturer or operator of the wind energy facility.

[5] Connections. Reasonable efforts shall be made to locate wires from the wind energy conversion device underground, depending on appropriate soil conditions, shape, and topography of the site or any requirements of the utility provider. Electrical transformers for utility interconnections may be above ground if required by the utility provider but should not be pole mounted.

[6] Appurtenant structures. The Planning Board may impose reasonable requirements concerning the bulk, height, setbacks, and building coverage of structures appurtenant to a large-scale wind energy conversion device, as well as parking requirements for such structures. All appurtenant structures, including, but not limited to, equipment shelters, storage facilities, transformers, and substations, shall be architecturally compatible with each other and shall only be used for housing of equipment for the particular wind energy conversion facilities on the site. Whenever possible, structures should be shielded

from view by vegetation and/or located in an underground vault and joined or clustered to avoid adverse visual impacts.

- [7] Support towers. Monopole towers are the preferred type of support for the large scale wind energy conversion devices.
- (d) Safety, aesthetic and environmental standards.
 - [1] Unauthorized access. Large-scale wind energy conversion devices and structures appurtenant to large-scale wind energy conversion facilities shall be designed to prevent unauthorized access.
 - [2] Shadow/Flicker. Large-scale wind energy conversion devices shall be sited in a manner that minimizes shadowing or flicker impacts. The applicant has the burden of proving that any shadow or flicker effect resulting from the facility will not have any significant adverse impact on neighboring or adjacent uses either because of the proposed siting of the facility or because of proposed mitigation measures.
 - [3] Noise. The large-scale wind energy conversion devices and associated equipment shall conform with the provisions of the Department of Environmental Protection's ("DEP") Division of Air Quality Noise Regulations (310 CMR 7.10) in effect on April 27, 2009, unless the applicant provides written confirmation from DEP that those provisions are not applicable to the proposed facility. An analysis prepared by a qualified engineer shall be presented to demonstrate that the proposed facility will be in compliance with these noise standards.
 - [4] Connection to the power grid. Approval of a wind-energy device neither permits nor denies access to the power grid.
 - [5] Land clearing, soil erosion, and habitat impacts. Clearing of natural vegetation shall be limited to that which is necessary for the construction, operation, and maintenance of the wind facility and is otherwise prescribed by applicable laws or regulations.
 - [6] Waivers of standards. In considering an application for a special permit for a large-scale wind energy conversion facility, the Planning Board may waive any of the standards in the foregoing Subsections (3)(b), (3)(c) or (3)(d), provided that it finds that such waiver is in the public interest and does not derogate from the intent of this section.
 - [7] Modifications. All material modifications to a large-scale wind energy conversion facility made after issuance of the special permit shall be subject to further special permit approval by the Planning Board in accordance with this section.
- (e) Abandonment or decommissioning.
 - [1] Removal requirements. Any large-scale wind energy conversion facility which has reached the end of its useful life or has been abandoned shall be removed. When the wind facility is scheduled to be decommissioned, the applicant shall notify the Building Inspector by certified mail of the proposed date of discontinued operations and plans for removal. The owner/operator shall physically remove the wind facility no more than 150 days after the date of discontinued

operations. Within the same 150-day period, the wind facility site shall be restored to the state it was in before the facility was constructed.

Upon request by the owner/operator, the Planning Board may grant an extension to the removal period based on weather or soil conditions. More specifically, commissioning shall consist of:

- [a] Physical removal of all wind energy conversion devices, structures, equipment, security barriers and transmission lines from the site.
- [b] Disposal of all solid and hazardous waste in accordance with local and state waste disposal regulations.
- [c] Re-vegetation of the site as necessary to minimize erosion. The Planning Board may allow the owner to leave landscaping or designated below-grade foundations in order to minimize erosion and disruption to vegetation.
- [2] Abandonment. Absent notice of a proposed date of decommissioning, the facility shall be deemed to be abandoned if the facility is not maintained or operated for a period of one year except where prior written consent of the Planning Board was obtained, or upon expiration of the special permit without renewal or extension.
- [3] Financial surety. As a condition of the special permit, the Planning Board shall require the applicant to provide surety in an amount approved by the Board to be necessary to ensure proper removal of the facility upon abandonment. Such surety may be provided in the form of a bond acceptable to the Planning Board or by placing a sum of money into an account to be held by an independent escrow agent appointed by the applicant and the Planning Board. Such surety will not be required for municipally-owned facilities. The applicant shall submit to the Planning Board a fully inclusive estimate of the costs associated with removal, prepared by a qualified, professional engineer registered to practice in the Commonwealth of Massachusetts. The applicant shall provide written authorization and, as necessary, shall provide the written authorization of the owner of the subject property, for the Town or the escrow agent to enter upon the subject property to remove the wind facility in the event that the applicant fails to do so within the required time after abandonment or decommissioning as required under this section.
- (f) Term of special permit. Unless abandoned earlier, a special permit issued for a large scale wind energy conversion facility shall automatically expire after 25 years, unless extended or renewed by the Planning Board upon a finding that there has been satisfactory operation of the facility in accordance with the requirements of the special permit and this section. An application for renewal or extension must be submitted at least 180 days prior to expiration of the special permit. Upon final expiration of the special permit (including extensions and renewals), the wind facility shall be removed by the owner/operator as required by this section.
- (g) Application process and requirements.
 - [1] Application procedures.

[a] General. The special permit application for a large-scale wind energy conversion facility shall be filed in accordance with the rules and regulations of the Planning Board concerning special permits.

[b] Pre-application conference. Prior to the submission of an application for a special permit under this section, the applicant is strongly encouraged to meet with the Planning Board at a public meeting to discuss the proposed wind energy conversion facility in general terms and to clarify the filing requirements. The purpose of the conference is to inform the Planning Board as to the preliminary nature of the proposed wind energy conversion facility. As such, no formal filings are required for the pre-application conference. However, the applicant is encouraged to prepare sufficient preliminary architectural and/or engineering drawings to inform the Planning Board of the location of the proposed facility as well as its scale and overall design.

[c] Professional fees. The Planning Board may impose reasonable fees for the employment of outside consultants to be expended in accordance with the requirements and provisions of MGL C. 44, § 53G, and as specified in The Board's Rules and Regulations.

[d] Additional requirements. The Planning Board may require that the applicant arrange for a balloon or crane test at the proposed site to illustrate the height of the proposed facility. The date, time, and location of such test shall be advertised in a newspaper of general circulation in the Town at least 14 days, but not more than 21 days, prior to the test. In addition, notice shall be provided to the Town, abutters, and abutting Historic Commissions and an identical courtesy notice shall be sent to the Town Clerk of all adjacent towns.

[2] Required documents.

[a] General. Upon filing of the special permit application with the Town Clerk as required under MGL c. 40A, § 11, the applicant shall provide the Planning Board with the appropriate number of copies as required by the Board's Rules and Regulations, including the Town Clerk's certification as to the date and time of the filing. All plans, calculations and drawings shall be prepared, stamped, and signed by a professional engineer licensed to practice in Massachusetts. In addition to the submittal requirements contained in the Board's Rules & Regulations the application shall include:

[i] Location map: copy of a portion of the most recent USGS Quadrangle Map, at a scale of 1:25,000, identifying the parcel on which the proposed facility site is to be located, the location(s) of the wind energy conversion devices on the site, and the area within at least two miles from the facility. Zoning district designation for the subject parcel should be noted on the map, or a copy of the Zoning Map with the parcel identified may be submitted.

[ii] Existing areas of tree cover, including average height of trees, on the site parcel and adjacent parcels within 300 feet.

[iii] The latitude and longitude of the proposed wind energy conversion facility shall be shown on the plan. Any one of these three

formats may be used when indicating the facility's latitude and longitude:

- [A] Degrees, minutes, seconds;
- [B] Degrees, minutes, decimal; or
- [C] Decimal degrees.

The latitude and longitude measurements should be taken from the approximate center of the wind energy conversion facility.

[iv] Location of viewpoints referenced below in this section.

- [b] Visualizations. Before the public hearing has been opened, the Planning Board shall select between three and six sight lines, including from the nearest building with a view of the wind facility, for pre- and post-construction view representations. Sites for the view representations shall be selected from populated areas or public ways within a 2-mile radius of the wind facility. View representations shall be submitted by the applicant during the public hearing and shall have the following characteristics:
 - [i] View representations shall be in color and shall include actual pre-construction photographs and accurate post-construction simulations of the height and breadth of the wind facility (e.g. superimpositions of the wind facility onto photographs of existing views).
 - [ii] View representations shall include existing, or proposed, buildings or tree coverage.
 - [iii] View representations shall be accompanied by a description of the technical procedures followed in producing the visualization (distances, angles, lens, etc.).
- [3] Monitoring and maintenance.
 - [a] After the wind energy conversion facility is operational, the applicant shall submit to the Town at annual intervals from the date of issuance of the special permit, a report detailing operating data for the facility (including but not limited to days of operation, energy production, etc.).
 - [b] The applicant shall maintain the wind energy conversion facility in good condition. Such maintenance shall include, but not be limited to, painting, structural integrity of the foundation and support structure and security barrier (if applicable), and maintenance of any buffer areas and landscaping.
 - [c] The applicant or facility owner shall maintain a phone number and identify a responsible person for the public to contact with inquiries and complaints throughout the life of the project.
- [4] Emergency services. The applicant shall provide a copy of the project summary and site plan to the Emergency Management Director, Police Chief, and Fire Chief prior to issuance of a building permit. Upon

request, the applicant shall cooperate with local emergency services in developing an emergency response plan.

- C. Conflict with other laws. The provisions of this section shall be considered supplemental to other existing provisions in this By-law to the extent that a conflict exists between this section and the provisions in other sections of this chapter, the more restrictive provisions shall apply.

Amend Definitions in Zoning Bylaw

Nacelle: The frame and housing at the top of the wind energy conversion facility tower that encloses the gearbox and generator and protects them from the weather.

Rotor: The blades and hub of the wind energy conversion device that rotates during energy conversion device operation.

Small Scale Wind Energy Conversion Device: A wind energy conversion device that may be free-standing or mounted on a structure not exceeding 65 feet in height.

Special Permit Granting Authority (SPGA): The Planning Board

Large Scale Wind Energy Conversion Device: A wind energy conversion device that exceeds 65 feet in height.

Wind Energy Conversion Device: A device that converts kinetic energy of the wind into electrical power. A wind energy conversion device typically consists of a rotor, nacelle and supporting tower.

Wind Energy Conversion Facility: All equipment, machinery and structures utilized in connection with the conversion of wind to electricity. This includes, but is not limited to, all transmission, storage, collection and supply equipment, substations, transformers, site access, service roads and machinery associated with the use. A wind energy conversion facility may consist of one or more wind energy conversion devices.

Wind Energy Conversion Device Height: The distance measured from the natural grade to the highest point on the device during operation.

Windmill: A device, usually associated with agriculture, that converts kinetic energy of the wind into mechanical power, not electrical power. A windmill is not a wind energy conversion device per these definitions.

Wind Monitoring or Meteorological ("test" or "met") Tower: A tower, whose period in existence shall not be greater than 18 months, used for supporting anemometer, wind vane, and other equipment to assess the wind resource at a predetermined height above the ground, erected as part of a wind-energy conversion feasibility process.

or take any action in relation thereto.

On May 17, 2010 at 12:00 o'clock noon, at the Dunstable Public Library the following articles will be voted on:

To bring in their votes, all on one ballot, for the following officers and questions: for the term of one year: one Moderator and two Constables; for the term of three years: one Selectman, one Assessor, one member to the Board of Health, one Town Clerk, one Road

Commissioner, one Trustee to the Public Library, one Cemetery Commissioner, one Water Commissioner, one Park Commissioner, one Commissioner of Trust Funds, and two members to the Advisory Committee; for the term of five years: one member to the Planning Board, one Commissioner to Expend Proctor & Parkhurst Trust Funds and one Commissioner to Expend Parkhurst Free Lecture Funds.

and

"Shall the Town of Dunstable be allowed to assess an additional \$309,647.00 in real estate and personal property taxes for the purpose of supplementing the Groton Dunstable Regional School District operating budget for the fiscal year beginning July first two thousand and ten?"

Yes _____ No _____

And you are hereby directed to serve this warrant, by posting attested copies thereof, one at the Post Office and one at the Town Hall in said Dunstable seven days at least before the time of holding such Town Meeting.

HEREOF FAIL NOT, and make due return of this warrant, with your doings thereon, to the Town Clerk, at the time and place of the meeting as aforesaid.

Given under our hands this 27th day of April, in the year of our Lord, two thousand and ten.

Wesley D. Goss

Kevin W. Welch

Walter F. Alterisio

I have served this warrant by posting attested copies thereof, one at the Post Office and one at the Town Hall _____ days before said meeting.

Date

Constable



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF DUNSTABLE
TOWN HALL, 511 MAIN STREET
DUNSTABLE, MA 01827-1313
(978) 649-4514 X224
FAX (978) 649-4371
e-mail selectmen@dunstable-ma.gov



SPECIAL TOWN MEETING
TOWN WARRANT
COMMONWEALTH OF MASSACHUSETTS

Middlesex ss.

To either of the Constables of the Town of Dunstable in the County of Middlesex:

Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and Town Affairs, to meet at the Swallow School in said Dunstable, on Monday the 10th of May 2010, at 7:05PM in the evening, then and there to act on the following articles.

ARTICLE 1. To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of Ninety Thousand (\$90,000.00) Dollars, or any other sum, to defray the excess expenditures, as authorized for Snow Removal in accordance with Chapter 44 Section 31D of Massachusetts General Laws, in addition to those costs defrayed by the appropriation voted under Article 2 of the Annual Town Meeting of May 11, 2009, or take any action in relation thereto.

ARTICLE 2. To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of Twenty Thousand Six Hundred Sixty-Five (\$20,665.00) and no/100 Dollars or any other amount for the purpose of paying an outstanding invoice due to Minuteman Regional Vocational Technical School District in Lexington for the Chapter 74 tuition for the 2009-2010 school year, or take any action in relation thereto.

ARTICLE 3. To see if the Town will vote to pay any unpaid bills of 2009, or take any action in relation thereto.

ARTICLE 4. To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of Three Thousand Six Hundred (\$3600.00) and no/100 Dollars, or any other amount for the purchase of a replacement

copier machine for the Town Hall first floor offices, or take any action in relation thereto.

ARTICLE 5. To see if the Town will vote to appropriate or reserve Six Thousand (\$6,000.00) Dollars or any other amount from the Community Preservation Fund annual revenues in the amount recommended by the Community Preservation Committee, to be used in conjunction with any state funding which might become available, to pay for additional engineering necessary to cover modification costs of the construction plans for McGovern's Farm Wall to protect the historic integrity of the wall, or take any action in relation thereto.

And you are hereby directed to serve this warrant, by posting attested copies thereof, one at the Post Office and one at the Town Hall in said Dunstable fourteen days at least before the time of holding such Town Meeting.

HEREOF FAIL NOT, and make due return of this warrant, with your doings thereon, to the Town Clerk, at the time and place of the meeting as aforesaid.

Given under our hands this 20th day of April in the year of our Lord, two thousand and ten.

Wesley D. Goss

Kevin W. Welch

Walter F. Alterisio

I have served this warrant by posting attested copies thereof, one at the Post Office and one at the Town Hall _____ days before said meeting.

Date

Constable