

# TOWN OF DUNSTABLE



## ANNUAL REPORT 2007

PLEASE BRING THIS REPORT WITH YOU  
TO THE  
ANNUAL TOWN MEETING  
7:00 P.M.  
MAY 12, 2008



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# ELECTED OFFICERS OF THE TOWN OF DUNSTABLE – 2007

## Selectmen

KEVIN W. WELCH .....	Term Expires 2008
WALTER F. ALTERISIO .....	Term Expires 2009
WESLEY D. GOSS .....	Term Expires 2010

## Assessors

GEORGE A. FROST .....	Term Expires 2008
ROBERT RICARDELLI .....	Term Expires 2009
BRETT A. ROCK .....	Term Expires 2010

## Board of Health

MARIA E. AMODEI .....	Term Expires 2008
ROBERT E. PARKIN .....	Term Expires 2009
WILLIAM B. MOELLER .....	Term Expires 2010

## Tax Collector & Town Treasurer

BONNIE S. RICARDELLI .....	Term Expires 2008
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## Town Clerk & Clerk of Registrars

CAROL A. SKERRETT .....	Term Expires 2010
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## Board of Road Commissioners

JAMES F. REGAN .....	Term Expires 2007
THOMAS F. DUMONT .....	Term Expires 2008
MICHAEL MARTIN .....	Term Expires 2009

## Town Moderator

ANNE J. FARINA .....	Term Expires 2007
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## Tree Warden

ROBERT E. BACON .....	Term Expires 2008
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## Constables

PATRICK K. MURPHY .....	Term Expires 2008
SEAN G. READY .....	Term Expires 2008

## Greater Lowell Reg. Voc. Tech. School

DAVID E. TULLY .....	Term Expires 2009
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## Groton-Dunstable Reg. School Dist.

FOREST T. BUZAN .....	Term Expires 2008
FRANCIS D. O'CONNELL .....	Term Expires 2009

### **Trustees Public Library**

ANNE MARIE PAQUIN .....	Term Expires 2008
CATHERINE E. BENCE .....	Term Expires 2009
JOHN CALLAHAN .....	Term Expires 2010

### **Cemetery Commissioners**

PHYLLIS ROOTOVICH .....	Term Expires 2008
DAVID R. HARDMAN .....	Term Expires 2009
JUDITH K. LARTER .....	Term Expires 2010

### **Water Commissioners**

KARL J. HUBER, JR. ....	Term Expires 2008
PETER J. GEORGES .....	Term Expires 2009
DONALD S. POTTLE .....	Term Expires 2010

### **Park Commissioners**

FRANCIS A. WRIGHT, JR. ....	Term Expires 2008
ROBERT A. BUSSE .....	Term Expires 2009
DAVID A. IERARDI .....	Term Expires 2010

### **Planning Board**

BRETT A. ROCK .....	Term Expires 2008
WILLARD J. GOLDTHWAITE, JR. ....	Term Expires 2009
JUDITH K. LARTER .....	Term Expires 2010
JOYCE R. CAIL .....	Term Expires 2011
GEORGE J. BASBANES .....	Term Expires 2012

### **Commissioners of Trust Funds**

CHRISTINE M. KENNEDY .....	Term Expires 2008
SUSAN K. PSALEDAKIS .....	Term Expires 2009
CAROL A. SKERRETT .....	Term Expires 2010

### **Commissioners to Expend Proctor & Parkhurst Trust Funds**

RUTH TULLY .....	Term Expires 2008
PAM CROCKER .....	Term Expires 2009
DANICE N. PALUMBO .....	Term Expires 2010
MARGERY E. KIMPTON .....	Term Expires 2011
PHILIPPE R. JUSSAUME .....	Term Expires 2012

### **Commissioners to Expend Parkhurst Free Lecture Funds**

BETH DAHLBERG-FAULKNER .....	Term Expires 2008
JOAN M. SIMMONS .....	Term Expires 2009
JANET WALDMAN .....	Term Expires 2010
MARGERY E. KIMPTON .....	Term Expires 2011
GEORGE BASBANES .....	Term Expires 2012

### **Advisory Board**

JOSEPH P. DEAN .....	Term Expires 2008
DANA E. METZLER .....	Term Expires 2008
BRIAN F. REYNOLDS .....	Term Expires 2009
DAVID E. WALLACE .....	Term Expires 2009
RONALD J. MIKOL .....	Term Expires 2010
HAROLD K. SIMMONS .....	Term Expires 2010

## **APPOINTED OFFICERS AND STAFF – 2007**

### **Town Accountant**

ROBERTA L. DEAN .....	Term Expires 2008
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### **Town Forest Committee**

ALAN CHANEY .....	Term Expires 2008
JEFFREY HAIGHT .....	Term Expires 2009
RONALD PATENAUDE .....	Term Expires 2010

### **Zoning Officer**

DANA E. BARNES .....	Term Expires 2008
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### **Zoning Board of Appeals**

JOSHUA WEST .....	Term Expires 2008
WESLEY GOSS .....	Term Expires 2009
JUDITH A. THOMPSON .....	Term Expires 2010
ALICE R. EKSTROM .....	Term Expires 2011
KAREN L. BLACKBURN .....	Term Expires 2012

### **& Associate Members**

LISA O'CONNELL .....	Term Expires 2008
AL HORTON .....	Term Expires 2010
VACANT .....	

### **Board of Registrars**

BARBARA MARTIN .....	Term Expires 2007
NORMAN LOMBARDIE .....	Term Expires 2008
EVELYN METZLER .....	Term Expires 2009

### **Council on Aging**

M. ROBIE STEVENS .....	Term Expires 2008
GERALD W. SIMMONS .....	Term Expires 2008
MARJORIE W. RYDER .....	Term Expires 2009
ARLENE J. SILK .....	Term Expires 2009
RALPH J. SABATINO .....	Term Expires 2010
JEAN CARPENTER .....	Term Expires 2010
CAROL VALLIANCOURT .....	Term Expires 2010
RUTH L. TULLY, ELDER ASSISTANT .....	

### **Conservation Commission**

WILLIAM B. MOELLER .....	Term Expires 2008
MARILYN PIKE .....	Term Expires 2009
JUAN AMODEI .....	Term Expires 2009
ALAN CHANEY .....	Term Expires 2010
JUDITH K. LARTER .....	Term Expires 2011
JEFFREY HAIGHT .....	Term Expires 2012
LEAH D. BASBANES .....	Term Expires 2012

### **Recreation Commission**

DAVID A. IERARDI .....	Term Expires 2007
ROBERT A. BUSSE .....	Term Expires 2008
CAROLINE WURM .....	Term Expires 2009
JODY HARNEY .....	Term Expires 2010
BRIAN LOCAPO .....	Term Expires 2011

### **Town Counsel**

RICHARD W. LARKIN .....	Term Expires 2008
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### **Town Engineer**

JEFFREY RIDER, Cuoco & Cormier Engineering Associates, Inc. ....	Term Expires 2008
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### **Surveyors of Lumber**

FRANK COVER .....	GEORGE E. TULLY
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### **Veterans' Grave Agent**

PHYLLIS ROOTOVICH .....	Term Expires 2007
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### **Veterans' Agent**

PETER J. GEORGES .....	Term Expires 2008
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### **Gas & Plumbing Inspector**

JAMES L. DOW .....	Term Expires 2008
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### **Electrical Inspector**

DAVID G. SWEET .....	Term Expires 2008
DAVID G. SWEET II, Alternate Inspector .....	Term Expires 2008

### **Building Inspector**

DANA E. BARNES .....	Term Expires 2008
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### **Dog Officer**

SEAN G. READY .....	Term Expires 2008
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### **Animal Inspector**

MICHAEL F. PALUMBO .....	Term Expires 2008
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### **Fire Chief**

CHARLES H. RICH, JR ..... Term Expires 2008

### **Pound Keepers**

SEAN READY ..... Term Expires 2008

GERALD W. SIMMONS ..... Term Expires 2008

### **Emergency Medical Squad**

BARBARA E. MAYNARD, Director *(Retired December 31, 2007)*

BEN SIMMONS	MATT NOWAK	DAVID SPINOSA
CHRIS LOCAPO	DONNA GALOTTA	GREG RICH
JEFFERY DESMARAIS	RON MIKOL	MICHAEL J. SCHWETZ
KEVIN COONEY	POLICE CHIEF JAMES G. DOWNES III	

### **Fence Viewers and Field Drivers**

GERALD W. SIMMONS

### **Historical Commission**

RAYMOND SULLIVAN ..... Term Expires 2008

FRANK O. CLARK ..... Term Expires 2008

SUSAN J. TULLY ..... Term Expires 2009

RONALD A. WOOD ..... Term Expires 2009

MICHAEL V. WURM ..... Term Expires 2010

TIMOTHY P. JOYCE ..... Term Expires 2010

ANNE L. DAVIS ..... Term Expires 2010

### **North Middlesex Council of Governments**

WALTER F. ALTERISIO

JUDITH K. LARTER

### **Election Officers**

BETTE F. AMODEI	JAYNE BARNES	MARY T. CARLETON
LINDA CORNELL	MARY DEBARBIAN	JUNE M. DINGLE
PATRICIA DUNKLEE	CAROLYN GEISSLER	DEBRA A. HUBER
CATHERINE IRZYK	NORMAN LOMBARDI	BARBARA MAYNARD
AMY SCHEMBECHLER	MARIE SEBASTYN	MARILYN SHERIDAN
ARLENE SILK	RENA SIMMONS	MICHAEL UDOT
CORAL WEBBER		ANN-MARIE WRIGHT

ELECTION WARDEN, GERALD W. SIMMONS

JOHN J. BUTTERFIELD, ASS'T WARDEN

### **Police Chief**

JAMES G. DOWNES, III ..... Term Expires 2007

### **Police Lieutenant**

JAMES W. DOW ..... Term Expires 2007



### **Police Sergeant**

DARRELL GILMORE ..... Term Expires 2007

### **Master Patrolman**

MICHAEL LYNN ..... Term Expires 2007

### **Patrol Officers**

ERIK HOAR

BENJAMIN SARGENT

NICHOLAS PAPAGEORGIOU

### **Reserve Police Officers**

GEORGE AGGOTT  
GREGG SANBORN

SEAN G. READY  
JOHN KOYUTIS  
MICHAEL A. TEDESCO

DANIEL H. KOWALSKI  
JAMES G. DOWNES, JR.

### **Special Police Officers**

#### **Groton**

GEORGE R. AGGOTT  
JAMES A. CULLEN, III  
JEFF P. FRATES-FOX  
JASON M. GOODWIN  
JOHN F. ROONEY  
ERIC M. WATKINS

PETER S. BRESLIN  
RICHARD C. ELIE  
DERRICK J. GEMOS  
RYAN P. GRIFFIN  
DALE P. ROSE  
COREY E. WAITE

PAUL CONNELL  
KEVIN FEELEY  
JEFFREY M. GIGLIOTTI  
IRMIN L. PIERCE III  
EDWARD P. SHERIDAN, SR.  
KEITH W. WEIDLICH

#### **Pepperell**

ALAN S. DAVIS  
ALAN LESSIEUR  
STEVEN D. BEZANSON  
TODD BLAIN  
JARED CARRUBBA  
WILLIAM GREATHEAD  
PAUL NELSON

GORDON CANDOW  
DAVID SCOTT  
RICHARD SMITH  
NICK PARKER  
HAYLIE BOUTWELL  
THOMAS MASKALENKO

JAMES PETERS  
ARMANDO HERRARA  
STEVEN BURKE  
BRUCE HASKINS  
FABRIZIO VESTRI  
DAVID QUERZE  
STEPHEN MULKERIN

### **Tyngsborough**

MARK BOURQUE  
CHARLES CHRONOPOULOUS, SR.  
CHARLES CHRONOPOULOUS  
RONALD GOULET  
STEVEN MANNING  
MICHAEL MICELI  
CHRISTOPHER RIDER  
SHAUN WAGNER  
SHAUN WOODS  
TOP PHONEXAY XAYACHECK  
ROBERT GRAY  
RICHARD MELLO

RICHARD BURROWS  
CHRISTOPHER CHRONOPOULOUS  
RICHARD HOWE  
CHARLES MELANSON  
BRYAN NASWORTHY  
CHARLES RUBINO  
THOMAS WALSH  
WILLIAM MULLIGAN  
JOHN MARTIN  
WALESCA CARRUCINI

MICHAEL CASELLA  
STEVEN GEORGES  
JACK MANNING  
KENNETH HEALEY  
ANDREW RAY  
PATRICK TIMMONS  
CINDY WEEKS  
HOWARD GIVEN  
JOSEPH TAFF  
JOE PIVIROTTO  
MICHAEL JOHNSON

### **Cultural Council**

JENNIFER L. WEST .....	Term Expires 2008
KAREN S. THOMPSON .....	Term Expires 2008
JAYNA SMITH .....	Term Expires 2009
MURIEL E. HOLMES .....	Term Expires 2009
DOT MASTAKOURAS .....	Term Expires 2010
CAROL ROCK .....	Term Expires 2010

### **Cable Committee**

CAROLYN A. WURM .....	Term Expires 2009
RICHARD W. GALLANT .....	Term Expires 2010
BOGDAN J. SNIEZEK .....	Term Expires 2010
KENNETH T. FAUBEL .....	Term Expires 2010
VACANT .....	

### **ADA Coordinator**

DANA E. BARNES .....	Term Expires 2008
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### **Emergency Management Director**

SUSAN K. PSALEDAKIS .....	Term Expires 2008
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### **Technology Advisory Committee**

KENNETH T. FAUBEL	KATHY ICENOGL	FRANK O'CONNELL
DOT MASTAKOURAS	BERNARD A. DINATALE	SUSAN P. WRIGHT

### **Mixed Use Development Review Committee**

JOHN A. BAGNI	JOYCE CAIL	DAVID A. JOHNSON
	WILLIAM B. MOELLER	

### **Affordable Housing Study Committee**

DAVID NICHOLSON	DAVID JOHNSON	JOHN A. BAGNI
JUDITH K. LARTER	WILLIAM B. MOELLER	WESLEY GOSS
	KEVIN WELCH, Associate Member	

### **Personnel Board**

BONNIE S. RICARDELLI .....	Term Expires 2008
ROBERTA L. DEAN .....	Term Expires 2008
DEBORAH L. BUSSE .....	Term Expires 2009
CHARLENE K. WEISBERG .....	Term Expires 2010
VACANT .....	

### **Agricultural Commission**

WESLEY D. GOSS .....	Term Expires 2008
CHARLES W. TULLY, JR. ....	Term Expires 2008
CARL B. FLOWERS .....	Term Expires 2009
ALBERT N. HORTON .....	Term Expires 2009
JOAN M. SIMMONS .....	Term Expires 2010

### **Capital Improvements Program Steering Committee**

HAROLD K. SIMMONS      DR. ALAN D. GENOVESE      ROBERTA L. DEAN  
BONNIE S. RICARDELLI      KEVIN WELCH

### **Groundwater Protection Committee**

KARL HUBER, PETER GEORGES, DAVID WELLINGTON & GERRY SIMMONS –  
representing the Water Commission  
WILLIAM E. MOELLER – Board of Health  
MICHAEL A. MARTIN – Road Commission  
JEFFREY HAIGHT – Conservation Commission  
JOYCE CAIL – Planning Board  
WESLEY D. GOSS & CHARLES W. TULLY, JR. – Agricultural Commission  
WALTER F. ALTERISIO – Selectmen  
JOAN M. SIMMONS – Resident

### **Community Preservation Committee**

LEAH BASBANES, designated by Conservation .....	Term Expires 2008
MICHAEL V. WURM, designated by Historical Commission .....	Term Expires 2008
GEORGE J. BASBANES, designated by Planning Board .....	Term Expires 2008
ROBERT A. BUSSER, designated by Park Commission .....	Term Expires 2008
DAVID NICHOLSON, designated by Affordable Housing .....	Term Expires 2008
WESLEY D. GOSS, designated by Selectman .....	Term Expires 2008
JOAN M. SIMMONS, Member at Large .....	Term Expires 2008
SUSAN K. PSALEDAKIS, Member At Large .....	Term Expires 2009
JOSEPH P. DEAN, Member at Large .....	Term Expires 2010

## **BOARD OF SELECTMEN**

The Board usually meets at the Town Hall on Monday evenings commencing at 7:00 P.M. with any variations to this schedule posted accordingly.

The Board would like to extend its thanks to all the individuals on town boards and committees who unselfishly donate their time and energy to maintain Dunstable and the things we most cherish about this town we live in.

The members were elected to serve in the following roles for this term: Kevin Welch as Chairman, Walter F. Alterisio as Procurement Officer and Wesley D. Goss as Clerk.

The Board continues to welcome citizen participation and attempts to work with the citizens and the many boards, officers and committees in an effort to keep up with the many changes Dunstable is experiencing. Members in the Board have been actively working with the Community Preservation Committee, MUD Review Committee, Cable Committee and Affordable Housing Study Committee to name just a few.

During this past year, through the diligence and hard work of the Cable Committee, Dunstable has licensed Verizon as an additional provider. The Board continues to work with multiple boards and committees addressing issues as they come up during the year, and will endeavor to continue to do so, the insure all residents can be familiar with proposed project(s) and share ideas and concerns.

Respectfully submitted,  
BOARD OF SELECTMEN

Kevin Welch  
Walter F. Alterisio  
Wesley D. Goss

## TOWN CLERK

In April, the AutoMARK Voter Assist Terminal was delivered to all towns and cities in Massachusetts, in accordance with the Help America Vote federal law which requires that each polling location be equipped with one disability-accessibility voting machine.

In May, voters approved amendments to zoning bylaws 11.3.1 (striking out the word “residential” and substituting the phrase “for any development purpose), Section 20.18 (defining “street, road or way”) which were approved by the Attorney General on August 16, 2007 and posted to the public. Voters also approved adopting the provisions of MGL Chapter 39, Section 23D, the “Mullin Law” so that absence by a member of a Town board or commission from a session of an adjudicatory hearing of that board or commission shall not necessarily disqualify that member from voting on the matter in hearing, provided certain terms and conditions of the statute are met.

Also in May, a special state primary and election were called by the Secretary of State to fill a vacancy for Congressman in the 5<sup>th</sup> District. Dunstable voter turnout was 5<sup>th</sup> of the 29 communities.

In November, Governor Patrick added Massachusetts to the list of 21 states holding their presidential primary and caucuses on February 5, 2008 (Chapter 179 of the Acts of 2007).

The Town Clerk’s Office continued to hold Saturday hours in January and February for the convenience of our residents. In 2007, the Town Clerk’s office posted 510 board and committee meetings and notarized 44 documents for residents. The Town Clerk’s office collected \$10,677.55 in fees to the Town of Dunstable.

With this report, I would like to recognize Mary DeBarbian, whose name first appears in the election records in 1960, although it would not surprise me if her service precedes the records. Thank you, Mary, for 48 dedicated years.

All residents who are U. S. Citizens, 18 and older, are encouraged to register to vote. Absentee ballots are available if you are unable to make it to the polls. Are you interested in serving on the Election Committee; if so please contact the Town Clerk’s office.

I hereby submit the annual report of the Town Clerk’s Office for the year ending 2007 to the Board of Selectmen and Citizens of Dunstable, Massachusetts.

Respectfully submitted,

Carol A. Skerrett  
Town Clerk

## REPORT OF THE TOWN CLERK 2007

<b>Population .....</b>	<b>3,226 (3,175 in 2006)</b>
Households (census forms mailed) .....	1,107
<b>Registered Voters</b>	
a. Active Voters .....	2,045
b. Inactive Voters .....	58
Democrats .....	409
Republicans .....	372
Unenrolled .....	1,293
Green-Rainbow .....	3
Working Families .....	2

## VITAL STATISTICS 2007

The Town Clerk's office recorded births, deaths and marriages as follows:

### Births

Males .....	10
Females .....	6
Total Births Recorded .....	16

### Deaths

Males .....	5
Females .....	1
Total Deaths Recorded .....	6

<b>Marriages .....</b>	<b>15</b>
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## DOG LICENSES 2007

A total of 580 dogs and 4 kennels were licensed amounting to \$4,034.00 to the Town of Dunstable.

<u>Type</u>		<u>Total</u>
Female/Male @ \$10.00 .....		\$610.00
Spayed/Neutered @ \$6.00 .....		2,844.00
Kennel (4 dogs) @ \$25.00	0 .....	0.00
Kennel (5-10 dogs) @ \$50.00	0 .....	0.00
Kennel (11 or more) @ \$75.00	4 .....	300.00
Senior @ \$.00	30 .....	0.00
Subtotal .....		\$3,754.00
Late Fees/Fines .....		280.00
<b>Total Town of Dunstable .....</b>		<b>\$4,034.00</b>

### FISH AND GAME LICENSES 2007

Total – Division of Fisheries/Wildlife ..... \$1,216.20  
**Town of Dunstable ..... 58.55**

### PASSPORTS 2007

Total Passport Applications Processed ..... 200  
**Total Town of Dunstable ..... \$6,000.00**

### BUSINESS CERTIFICATES/RAFFLE PERMITS/ VOTER AND STREET LISTINGS 2007

Total Business Certificates Issued ..... 140.00  
Total Raffle Permits Issued ..... 40.00  
Total Voter Lists and Street Lists ..... \$100.00  
**Total Town of Dunstable ..... \$280.00**

### COPIES OF CERTIFIED VITAL RECORDS 2007

**Total Town of Dunstable ..... \$305.00**

# **SPECIAL TOWN MEETING**

**February 26, 2007**

After determining that a quorum was present, the Special Town Meeting was called to order at 7:32 pm. by Moderator Anne Farina. Kathy Icenogle, Bill Soda, Joe Vlcek and Tim Joyce were appointed and sworn in as hand counters. The check-in table was supervised by Ann Marie Wright who handled the unusually large crowd expeditiously. Announcements included the request for interested volunteers to serve on a Fire Chief Search Committee since Chief Bacon is retiring in June, along with dates and nomination information from the 2007 election calendar.

Following the Pledge of Allegiance, the Town Clerk read the greetings; a motion was made and seconded to dispense with the reading of the articles (motion passes), ending with the closing of the warrant and return of service.

**ARTICLE 1.** Motion made and seconded that the Town appropriate the sum of Thirty-Nine Thousand (\$39,000.00) Dollars by transfer from the Town Forest Timber Account (No. 24-3-171-001), to be applied to the acquisition of the Ferrari Farm property that is the subject of ARTICLE 2 of this warrant, this appropriation to be contingent, however, on an affirmative vote for acquisition of said property under ARTICLE 2.

A member questioned the dollar amount of \$39,000.00, versus the \$70,000.00 written in the warrant. It was explained that Article 2 would include 2 separate transfers to equal the balance.

2/3 Vote Required  
Motion Passes Unanimously

**ARTICLE 2.** Motion made and seconded that the Town appropriate the sum of \$1,990,932.00, to be applied together with the sum appropriated under ARTICLE 1 at this meeting for the purpose of acquiring for conservation and passive recreation purposes, by eminent domain, negotiated purchase, deed, or otherwise, certain real property together with any improvements thereon, known as the Ferrari Farm property situated on/near 67 Mill Street and Northeasterly thereof, being shown as Assessor's Parcels Nos. 50, 51 and 81 on Map 11, and being a portion of the premises described in a deed dated December 11, 1987, recorded with Middlesex North District Registry of Deeds, Book 4346, Page 335, and Registered Land Certificate No. 28167 in Book 143, Page 333, or howsoever otherwise the premises might be described, but EXCEPTING from said premises a parcel of land including the dwelling house on the premises comprising approximately ten (10) acres, shown in its approximate configuration on a draft plan prepared by BEALS ASSOCIATES PLLC, of Exeter, NH, dated February 21, 2007, which is on file in the office of the Conservation Commission and the Board of Selectmen; hereby authorizing the Board of Selectmen to affirm and approve in their discretion the final boundaries of the parcel to be acquired, in consultation with the Conservation Commission and the Trust for Public Land, and in accordance with a memorandum of Agreement with said Trust, dated February 26, 2007, and in order to effect such appropriation, to carry out the following financial measures:

- o Authorize the Treasurer with the approval of the Selectmen and Community Preservation Committee to borrow pursuant to Chapter 44B, Section 11, of the General Laws (the



- Community Preservation Act), as amended, or any other law, the sum of \$1,500,000.00;
- o Authorize the Treasurer with the approval of the Selectmen to borrow pursuant to Chapter 44, Section 8C, of the General Laws, as amended, or any other law, the sum of \$420,971.00, in anticipation of a reimbursement under a Federal Land and Water Conservation Fund grant of the EOEa;
- o Transfer from the Conservation Land Fund (Account No. 82-2-000-020) the sum of \$21,000.00;
- o Accept a transfer from the Conservation Timber Fund of the sum of \$10,000.00; Thereby aggregating \$1,990,932.00 for the entire appropriation hereunder, which sum together with the sum appropriated under ARTICLE I, a total of \$1,990,971.00, shall be expended for the acquisition of said land; that said land be conveyed to the Town under the provisions of Massachusetts General Laws, Chapter 40, Section 8C, as amended, the requirements of the Land and Water Conservation Fund Project Agreement, and other applicable statutes and Agreements relating to Conservation or this purchase, to be held in the custody and control of the Conservation Commission of Dunstable; and that the Conservation Commission, together with the Board of Selectmen if necessary, be authorized to prepare and submit on behalf of the Town any and all applications for grants and/or reimbursements from the Commonwealth of Massachusetts or its affiliates as deemed necessary under the LWCF grant and/or any other provision of law appropriately connected with the scope of this Article; and that the Town, the Board of Selectmen, and/or the Conservation Commission be authorized to enter into any and all agreements, execute any and all instruments, accept instruments of conveyance on behalf of the Town, or otherwise do all things reasonably necessary and ordered to these purposes.

*A presentation was made by Chris LaPointe, representing The Trust for Public Land (TPL). The Dunstable Conservation Commission, in partnership with the Dunstable Rural Land Trust and TPL and other conservation partners, are working to purchase and protect the 159 acres of land known as the Ferrari Farm (149 acres held and managed by the Dunstable Conservation Commission, and the house with 10 acres to be sold privately; a historical preservation restriction will be placed on the house to prevent demolishing, etc.). Also as part of the presentation, project funding including an explanation of the Community Preservation funds was outlined. The following boards and commissions voted in favor of the Town's \$1.5 million dollar contribution to the project: Board of Selectmen, Finance Committee (Advisory Board), Planning Board, Recreation Commission, Historical Commission, Conservation Commission, Board of Health, Town Forest Committee, Parks Commission and Community Preservation Committee.*

2/3 Vote Required  
Motion Passes Unanimously

Motion made and seconded to adjourn the Special Town Meeting at 8:02 pm.

Transfer from the Town Forest Timber Account (24-3-171-001)	\$ 39,000.00
Authorization to Borrow MGL Chapter 44B, Section 11	1,500,000.00
Authorization to Borrow MGL Chapter 44, Section 8C	420,971.00
Transfer from the Conservation Land Fund (Account No. 82-2-000-020)	21,000.00
Transfer from the Conservation Timber Fund	10,000.00

## Quorum Certificate

In accordance with The Town of Dunstable's Town Meetings, Town Elections & Records By-law, I hereby certify that the quorum for an Annual or Special Town Meeting is 50 registered voters of the Town of Dunstable.

Total number of voters checked in at the Special Town Meeting of February 26, 2007: 256.

Respectfully submitted,

Carol A. Skerrett  
Town Clerk, CMMC

## ANNUAL TOWN CAUCUS

April 5, 2007

Total Ballots Cast: 54

I hereby certify the election results of the Town Caucus, duly certified as called and held in accordance with MGL Chapter 53, Sections 117 to 121 inclusive. Meeting called to order at 7:02 pm and it was voted to keep the polls open until 8:10 pm.

### Selectman – 3 year term

Wesley Goss ..... 47

### Town Clerk – 3 year term

Susan K. Psaledakis ..... 34

Carol A. Skerrett (write in) \* ..... 14

### Road Commissioner – 1 year term

Thomas Dumont ..... 49

### Town Moderator – 1 year term

Anne J. Farina ..... 47

### Groton-Dunstable Reg. School Comm. – 3-yr.

Forrest T. Buzan ..... 35

Frank King (write in) \* ..... 5

### Cemetery Commissioner – 3 year term

Judith K. Larter ..... 45

### Water Commissioner – 3 year term

Donald S. Pottle ..... 47

### Assessor – 3 year term

Brett Rock ..... 51

### Road Commissioner – 3 year term

James Regan ..... 45

### Board of Health – 3 year term

William Moeller ..... 48

### Constable – 1 year term (Vote for TWO)

Patrick G. Murphy ..... 50

Sean Ready ..... 48

### Library Trustee – 3 year term .....

John M. Callahan ..... 47

### Park Commissioner – 3 year term

Michael F. Palumbo ..... 39

David A. Ierardi (write in) \* ..... 8

### Planning Board – 5 year term

George J. Basbanes ..... 42

**Comm. Of Trust Funds - 3 year term**

No Candidate

**Advisory Board – 3 year term (Vote for TWO)**

Harold K. Simmons ..... 49  
Ron Mikol (write in) \* ..... 13

**Comm. To Expend Proctor/Parkhurst –  
5 year term**

Philippe Jussaume ..... 44

**Tree Warden – 1 year term**

Robert D. Bacon ..... 52

**Comm. To Expend Parkhurst Free Lecture – 5 year term**

No Candidate

Total votes cast: 54

\* Nominated at Caucus, pending acceptance by candidate

Carol A. Skerrett  
Town Clerk

Caucus Committee: David E. Tully  
Willard J. Goldthwaite  
Joseph T. Maguire, Jr.  
Sandra G. Murphy (resigned 2007)  
David H. Webber

**SPECIAL TOWN MEETING  
May 14, 2007**

After determining that a quorum was present, the Special Town Meeting was called to order at 7:15 by Moderator, Anne Farina. The format of the evening was outlined; the Moderator would accept a motion to recess the Annual Town Meeting and open the Special Town Meeting. Following the adjournment of the Special Town Meeting, a motion would be accepted to re-open the Annual Town Meeting.

**ARTICLE 1.** Motion made and seconded that the Town transfer the following amounts to Account #01-5-423-000 (Highway Snow Removal) in order to offset the deficit allowed within the provisions of MGL Chapter 44, Section 31D:

Group Health Insurance	01-5-914-000	\$20,000.00
Highway Sander	01-5-422-015	940.31
Engineering	01-5-199-005	6,324.00
Highway Sign	01-5-422-010	<u>315.00</u>
TOTAL:		\$27,579.31

Majority Vote Required  
Voted in the Affirmative

**ARTICLE 2.** Motion made and seconded that the Town transfer from the Parks account, the sum of Five Thousand (\$5,000.00) Dollars, to be added to the sum appropriated under Article 2 in line item #01-5-650-001 of the Annual Town Meeting of May 8, 2006, for Larter Field Maintenance.

Majority Vote Required  
Voted in the Affirmative

**ARTICLE 3.** Motion made and seconded that the Town vote to transfer from the Transfer Station account, the sum of Five Thousand (\$5,000.00) Dollars; from the Police Wages and Mileage account, the sum of Two Thousand Five Hundred (\$2,500.00) Dollars; and from the Police Department Expense account, the sum of Two Thousand Five Hundred (\$2,500.00) Dollars, for a TOTAL of Ten Thousand (\$10,000.00) Dollars, to be added to those funds appropriated under Article 2 in line item #01-5-132-000 of the Annual Town Meeting of May 8, 2006, for the purpose of supplementing the Reserve Account.

Majority Vote Required  
Voted in the Affirmative

**ARTICLE 4.** Motion made and seconded that the Town vote to transfer from the Planning Board Clerical account, the sum of Two Thousand Two Hundred (\$2,200.00) and from the Highway Sign account, the sum of One Thousand One Hundred Eighty-five (\$1,185.00) Dollars, for a TOTAL of Three Thousand Three Hundred Eighty Five (\$3,385.00) Dollars, to be used for the purchase of miscellaneous fire equipment with the understanding that \$1,692.50 of that total will be reimbursed through MA DCR and USDA through a grant from the National Fire Plan's (NFP) Volunteer Fire Assistance (VFA) Program.

Majority Vote Required  
Voted in the Affirmative

**ARTICLE 5.** Motion made and seconded that the Town vote to appropriate from the Community Preservation Fund annual revenues, the following amounts as recommended by the Committee:

Interest on temporary note, Ferrari Farm	\$ 30,415.37
Bond expense, Ferrari Farm	35,000.00
Community Housing Reserve	34,642.00
Administrative Expense	17,321.00
Balance to Budgeted Reserve	229,041.63

Majority Vote Required  
Voted in the Affirmative

Motion made and seconded to adjourn the Special Town Meeting at 7:25 pm.

Majority Vote Required  
Voted in the Affirmative

## Quorum Certificate

In accordance with The Town of Dunstable's Town Meetings, Town Elections & Records By-law, I hereby certify that the quorum for an Annual or Special Town Meeting is 50 registered voters of the Town of Dunstable.

Total number of voters checked in at the Special Town Meeting of May 14, 2007: 183

Respectfully submitted,

Carol A. Skerrett  
Town Clerk, CMMC

### **Transfer from:**

Group Health Insurance	#01-5-914-000	\$20,000.00
Highway Sander	#01-5-422-015	940.31
Engineering	#01-5-199-005	6,324.00
Highway Sign	#01-5-422-010	<u>315.00</u>
TOTAL:		\$27,579.31

### **Transfer to:**

Highway Snow Removal	#01-5-423-000
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### **Transfer from:**

Parks account	\$5,000.00
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### **Transfer to:**

Larter Field Maintenance	#01-5-650-001
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### **Transfer from:**

Transfer Station	#01-5-433-000	\$5,000.00
Police Wages and Mileage	#01-5-210-001	\$2,500.00
Police Department Expense	#01-5-210-005	<u>\$2,500.00</u>
TOTAL:		\$10,000.00

### **Transfer to:**

Reserve Account	#01-5-132-000
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### **Transfer from:**

Planning Board Clerical	#01-5-175-001	\$2,200.00
Highway Sign	#01-5-422-010	<u>\$1,185.00</u>
TOTAL:		\$3,385.00

### **Transfer to:**

Fire Equipment	#01-5-220-006
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### **Appropriate from the Community Preservation Fund annual revenues:**

Interest on temporary note, Ferrari Farm	\$ 30,415.37
Bond expense, Ferrari Farm	35,000.00
Community Housing Reserve	34,642.00
Administrative Expense	17,321.00
Balance to Budgeted Reserve	229,041.63

# ANNUAL TOWN MEETING

May 14, 2007

After determining that a quorum was present, the Annual Town Meeting was called to order at 7:00: by Moderator, Anne Farina. The format of the evening was outlined; the Moderator would accept a motion to recess the Annual Town Meeting and open the Special Town Meeting. Following the adjournment of the Special Town Meeting, a motion would be accepted to reopen the Annual Town Meeting. Upon returning to the business of the Annual Town Meeting, Article 2 would be stated by line item and a motion for unquestioned line items would be made and voted on. Questioned line items would then be considered. A motion would be made to move Article 20 (school budget) up for consideration following Article 2. Finally, a motion would be made to recess this Annual Town Meeting to a date after the ballot election, June 4 or a date voted on by Town Meeting, in which case we would come back to either legally adjourn the Annual Town Meeting or take necessary action on financial articles.

Tellers appointed included Mary Beth Pallis, Jack Butterfield, Karen Debrececi, Mark Sebastian and Rob Sullivan.

The Moderator requested a moment of silence in recognition of the tragic events that occurred, not just in Dunstable but around the world. Boy Scout Troop #28 was thanked for delivering over 1,100 town reports. John Cushion and Justin Starr were recognized for achieving the rank of Eagle Scout. John completed his service project by undertaking a landscaping project along the front lawn of the library which included clearing old brush and restoring a gate in the stone wall. It was noted that Joe Calderan and Joshua Walsh are in the final stages of completing their projects. The American Flag was carried by Collin Sullivan, the Dunstable Flag by Daniel Faubel and Troop 28 Flag by Liam Wash. Color guards included Alex Richmond, William Frey, Matt Fenn, Sean Carville, Brogan Walsh, Bradley Flint and Zachary Berard.

Following the Pledge of Allegiance, Town Clerk Carol Skerrett read the greetings; a motion was made and seconded to dispense with the reading of the articles, ending with the closing of the warrant and return of service.

Motion made and seconded to recess the Annual Town Meeting at 7:15 pm and resume after the completion of the Special Town Meeting.

Majority Vote Required  
Voted in the Affirmative

Motion made and seconded to reopen the Annual Town Meeting at 7:30 pm.

**ARTICLE 1.** Motion made and seconded that the Town accept the 2006 Annual Report as printed and add Articles 4 and 5 to the Special Town Meeting Warrant for May 14, 2007.

Majority Vote Required  
Voted in the Affirmative

**ARTICLE 2.** Motion made and seconded that the Town raise and appropriate the following amounts to defray the expenses for the Town, to fix Salary & Compensation for all elected and appointed Town Officers, provided said budget items are contingent on an affirmative vote on the ballot provision seeking authority to override Proposition 2-1/2, so called, relative to the Municipal Operating Budget.

The following line items appear differently from the insert within the town report:

135.005 Town Accountant Expense Recommended                      FY08 is \$1,800.00 (from \$10,224.00)  
422.008 Highway Lease/Purchase Equipment Recommended      FY08 is \$14,545.00 (from \$28,308.00)

		<u>Recommended FY08</u>
<b>GENERAL GOVERNMENT</b>		
122.000	Selectmen Salaries .....	1,800
122.005	Selectmen Expense .....	5,000
122.009	Selectmen Specialized Legal .....	12,000
131.005	Finance Committee Expense .....	150
132.000	Reserve Account .....	50,000
135.000	Town Accountant Salary .....	18,179
135.001	Town Accountant Clerical .....	6,030
135.005	Town Accountant Expense .....	1,800
135.005	Audit .....	0
135.007	Audit of books .....	10,000
141.000	Assessor's Salaries .....	900
141.001	Assessor's Associate .....	24,651
141.002	Assessors Clerical .....	11,832
141.005	Assessors Expense .....	11,000
145.000	Treasurer Salary .....	21,591
145.001	Tax Collector Salary Certification .....	1,000
145.005	Treasurer Expense .....	7,500
146.000	Tax Collector Salary .....	21,591
146.005	Tax Collector Expense .....	12,200
151.000	Town Counsel Retainer .....	30,000
151.005	Contingent legal expenses .....	0
160.000	Dog License Program .....	500
161.000	Town Clerk Salary .....	25,462
161.001	Town Clerk Salary Certification .....	1,000
161.005	Town Clerk Expense .....	3,000
162.000	Election and Registration Wages .....	2,000
162.005	Election and Registration Expenses .....	4,000
163.000	Registrar Salary .....	200
171.001	Conservation Committee Clerical .....	14,406
171.005	Conservation Committee Expense .....	3,000
171.006	Conservation Land Fund .....	0
175.001	Planning Board Clerical .....	14,406
175.005	Planning Board Expense .....	1,000
175.006	Planning Board Legal NRLT .....	10,000
176.005	Zoning Board of Appeals Expense .....	2,000
new	Zoning Board Legal Expense .....	0
176.006	Northern Mdlx Council of Gov'ts .....	717
192.000	Town Hall Clerical .....	42,082
192.001	Town Hall Caretaker Wages .....	7,500
192.005	Town Hall Expenses .....	30,000
192.009	Town Hall Phone / Computer .....	0
195.000	Town Reports .....	5,000
199.005	Town Engineer .....	22,500
<b>Subtotal General Government .....</b>		<b>435,997</b>

**PUBLIC SAFETY****POLICE DEPARTMENT**

210.000	Police Chief Salary .....	91,532
210.001	Police Wages .....	487,653
New	Police Clerical .....	0
210.005	Police Expenses .....	30,155
210.006	Police Cruiser Expense .....	40,460
210.007	Police Radio Services .....	70,179
210.008	Police Lockup .....	3,500
210.009	Police Cruiser .....	28,000
211.000	Police Station Expense .....	20,265
	<b>Subtotal Police .....</b>	<b>771,743</b>

**FIRE DEPARTMENT**

220.000	Fire Wages .....	24,500
220.005	Fire Expenses .....	16,250
220.007	Fire Dept Training .....	1,250
220.006	Fire Equipment .....	18,000
	<b>Subtotal Fire .....</b>	<b>60,000</b>

232.005	EMS Operating Expenses .....	7,400
241.000	Building Inspector Salary .....	14,853
241.005	Building Inspector Expense .....	1,300
242.000	Gas Inspector Salary .....	2,004
243.000	Plumbing Inspector Salary .....	2,520
245.000	Electrical Inspector Salary .....	6,580
249.001	Animal Inspector Expenses .....	400
291.000	Emergency Management .....	500
292.000	Dog Officer Wages and Expense .....	8,500
294.000	Tree Warden Wages and Expense .....	12,000
	<b>Subtotal Public Safety .....</b>	<b>887,800</b>

**SCHOOLS****G.D.R.S.D.**

300.001	GDRSD Operating Budget .....	3,849,195
300.002	GDRSD Debt .....	575,168
	<b>Subtotal GDRSD .....</b>	<b>4,424,363</b>

**G.L.R.V.T.S.**

300.003	GLRVT Operating Budget .....	120,458
	<b>Subtotal GLRVTS .....</b>	<b>120,458</b>
	<b>Subtotal Schools .....</b>	<b>4,544,821</b>

**PUBLIC WORKS****HIGHWAY DEPARTMENT**

422.000	Highway Salaries .....	95,553
422.002	Highway part-time wages .....	0
422.001	Highway Clerical .....	14,788
422.006	Highway Maintenance .....	27,000
422.007	Highway Machinery Fund .....	31,000
422.008	Highway Lease/Purchase Equipment .....	14,545
422.009	Highway Brush Removal .....	6,500
422.010	Highway Sign Maintenance .....	1,500
422.011	Highway Line Painting .....	7,200
423.013	Highway Paving .....	11,000
423.000	Highway Snow Removal .....	121,696
424.000	Street Lights .....	6,000
	<b>Subtotal Highway Department .....</b>	<b>336,782</b>



433.000	Transfer Station .....	86,500
433.001	Landfill Expenses .....	2,000

491.000	Cemetery Wages and Supplies .....	11,960
491.001	Cemetery Care of Lots .....	735
491.002	Cemetery Interments .....	3,000
	<b>Subtotal Public Works .....</b>	<b>440,977</b>

**HUMAN SERVICES**

510.002	Nashoba Board of Health Assessment .....	4,760
510.005	Board of Health Expense .....	7,000
522.000	Nursing Services .....	1,646
523.000	Greater Lowell Mental Health .....	400
541.000	Council on Aging .....	5,000
541.005	Council on Aging Transportation .....	7,000
543.000	Veterans Agent Salary .....	618
543.002	Veterans Agent Expense .....	500
543.006	Veterans Benefits .....	500
	<b>Subtotal Human Services .....</b>	<b>27,424</b>

**LIBRARY & RECREATION**

610.000	Library Salaries .....	69,005
610.005	Library Expenses .....	64,875
611.000	MVL Consortium Dues .....	11,283
630.000	Cable Television Committee .....	100
631.005	Recreation Department Expense .....	6,600
620.000	Technology .....	1,000
650.000	Parks Department Expense .....	14,000
650.001	Larier Field Maintenance .....	14,000
670.000	Arts Lottery Commission Cultural Council .....	75
691.000	Historical Committee Expense .....	500
692.000	Memorial Day Committee .....	550
693.000	Summer Concert Series .....	2,000
	<b>Subtotal Library &amp; Recreation .....</b>	<b>183,988</b>

**DEBT & INTEREST**

710.000	Long Term Debt .....	349,036
751.000	Long Term Interest .....	120,716
752.000	Short Term Interest .....	10,000
	<b>Subtotal Debt &amp; Interest .....</b>	<b>479,752</b>

**INSURANCE & ASSESSMENTS**

910.000	Disability Insurance Claims .....	0
911.000	County Retirement .....	127,637
914.000	Group Health Insurance .....	110,250
919.000	FICA .....	21,500
945.000	Property and Liability Insurance .....	60,500
	<b>Subtotal Insurance &amp; Assessments .....</b>	<b>319,887</b>

**WATER DEPARTMENT**

061.501	Water Dept. Clerical .....	5,681
061.502	Water Dept. Expense .....	400
061.503	Water Dept. Debt .....	11,656
061.505	Water Dept. Maintenance .....	34,390
	<b>Subtotal Water Department .....</b>	<b>52,127</b>
	<b>Total Budget Line Items .....</b>	<b>7,372,773</b>
	<b>Total Debt and Interest .....</b>	<b>\$1,056,576</b>
	<b>Total Debt and Interest % .....</b>	<b>14.3%</b>
	<b>Total Operating Line Items .....</b>	<b>6,316,197</b>
	<b>Total Operating Line Items % .....</b>	<b>85.7%</b>

Total GDRSD School Operating & Debt .....	4,424,363
Total Dunstable Budget Line Items .....	7,372,773
Total GDRSD to total budget % .....	60%
Total GDRSD School Operating .....	3,849,195
Total Dunstable Budget Line Items .....	7,372,773
Total GDRSD Operating to total budget % .....	52%
Increase in GDRSD Operating Assessment .....	5%
Total Municipal Operating & Debt .....	2,948,410
Total Dunstable Budget Line Items .....	7,372,773
Dunstable operating & Debt to total Budget % .....	40%
Municipal Operating Budget .....	2,599,374
Increase in Municipal Operating Budget .....	7.7%

**Items questioned:**

300.001	GDRSD Operating Budget .....	\$3,849,195.00
300.002	GDRSD Debt .....	575,168.00
300.003	GLRVT Operating Budget .....	118,169.00
061.501	Water Dept. Clerical .....	5,681.00
061.502	Water Dept. Expense .....	400.00
061.503	Water Dept. Debt .....	11,656.00
061.505	Water Dept. Maintenance .....	34,390.00

Motion made and seconded to approve the line items not in question.

Majority Vote Required  
Voted in the Affirmative

Motion made and seconded that the Town raise and appropriate the following sums to defray the Town's allocated portion of the operating budget and existing debt of the Groton-Dunstable Regional School District:

300.001	GDRSD Operating Budget .....	\$3,849,195.00
300.002	GDRSD Debt .....	575,168.00

Majority Vote Required  
Voted in the Affirmative

Motion made and seconded that the Town raise and appropriate the sum of \$120,458.00 as the Town's assessed share of the Greater Lowell Regional Vocational Technical School's operating budget under line item 300.003. *(Due to a change in the state formula calculations).*

Majority Vote Required  
Voted in the Affirmative

Motion made and seconded that the Town raise and appropriate by transfer from water receipts the following sums:

061.501	Water Dept. Clerical .....	5,681.00
061.502	Water Dept. Expense .....	400.00
061.503	Water Dept. Debt .....	11,656.00
061.505	Water Dept. Maintenance .....	34,390.00

Majority Vote Required  
Voted in the Affirmative

At this point, a motion was made and seconded that this meeting take Article 20 of the warrant out of order and address it immediately, as it addresses a supplement to the school budget appropriation voted under Article 2.

Majority Vote Required  
Voted in the Affirmative

**ARTICLE 20.** Motion made and seconded that the Town vote to raise and appropriate the sum of Two Hundred Seventy Eight Thousand Nine Hundred Forty Eight (\$278,948.00) Dollars, in addition to sums appropriated under Article 2 hereof, for the town's assessed portion of the budget of the Groton Dunstable Regional School System for fiscal year 2008, contingent upon an affirmative vote on the ballot provision seeking authority to override Proposition 2-1/2, so-called, relative to the Town's assessed share of said school budget.

Majority Vote Required  
Voted in the Affirmative

**ARTICLE 3.** Motion made and seconded that the Town vote to have the Selectmen appoint for a term of one year, one Pound Keeper, two Fence Viewers, two Field Drivers, and three Surveyors of Lumber.

Majority Vote Required  
Voted in the Affirmative

**ARTICLE 4.** Motion made and seconded that the Town take no action (*to accept any gifts or trust funds as there were none*).

Majority Vote Required  
Voted in the Affirmative

**ARTICLE 5.** Motion made and seconded that the Town vote to hear reports of any Committees appointed at any previous Town Meeting. (*None presented*).

Majority Vote Required  
Voted in the Affirmative

**ARTICLE 6.** Motion made and seconded that the Town take no action. (*Regarding unpaid bills, as there were none*).

Majority Vote Required  
Voted in the Affirmative

**ARTICLE 7.** Motion made and seconded that the Town adopt the provisions of Massachusetts General Laws, Chapter 39, Section 23D, the “Mullin Law”, so called, so that absence by a member of a Town board or commission from a session of an adjudicatory hearing of that board or commission shall not necessarily disqualify that member from voting on the matter in hearing, provided certain terms and conditions of the statute are met.

Majority Vote Required  
Voted in the Affirmative

**ARTICLE 8.** Motion made and seconded that the Town vote to amend the Zoning Bylaw of the Town of Dunstable in Section 20.18, defining “Street, Road or Way”, as follows:

- (a) By inserting in subsection (a) thereof, after the phrase, “duly laid out” the additional phrase “and accepted” so that the provision will read, “A public way duly laid out and accepted by the Town of Dunstable...; and
- (b) By inserting in subsection (c) thereof, after the phrase, “in the opinion of the Planning Board,” the additional phrase “determined in accordance with pertinent requirements or guidelines, if any, in its duly adopted Rules and Regulations for the Subdivision of Land,...;”

*The Planning Board recommends passage of this article.*

2/3 Vote Required  
95 cast, 63 required, 92 in favor  
Voted in the Affirmative

**ARTICLE 9.** Motion made and seconded that the Town vote to amend the Zoning Bylaw of the Town of Dunstable in Section 11.3.1., as follows:

By striking the phrase, “for residential use” in the second sentence, thereof, and substituting therefore the phrase, “for any development purpose.”

*The Planning Board recommends passage of this article.*

2/3 Vote Required  
83 cast, 56 required, 81 in favor  
Voted in the Affirmative

**ARTICLE 10.** Motion made and seconded that the Town vote to borrow in anticipation of revenue or reimbursement, the sum of One Hundred Thirty Six Thousand Two Hundred Nineteen Dollars and No Cents (\$136,219.00), or any other amount that might become available, for the construction and improvement to town roads under G. L. Chapter 90, Section 34 Clause 127(A).

Majority Vote Required  
Voted in the Affirmative Unanimously

**ARTICLE 11.** Motion made and seconded that the Town vote to raise and appropriate the sum of Forty Five Thousand (\$45,000.00) Dollars for the purchase of breathing equipment for the Fire Department, contingent upon an affirmative vote on the ballot provision seeking authority to override Proposition 2-1/2, so called, relative to the Municipal Operating Budget for the next fiscal year.

Majority Vote Required  
Voted in the Affirmative

**ARTICLE 12.** Motion made and seconded that the Town vote to raise and appropriate the sum of Ten Thousand (\$10,000.00) Dollars to cover the cost of repairs to the Fire Truck, contingent upon an affirmative vote on the ballot provision seeking authority to override Proposition 2-1/2, so called, relative to the Municipal Operating Budget for the next fiscal year.

Majority Vote Required  
Voted in the Affirmative

**ARTICLE 13.** Motion made and seconded that the Town vote to raise and appropriate the sum of Ten Thousand (\$10,000.00) Dollars to upgrade the Town Hall Server, contingent upon an affirmative vote on the ballot provision seeking authority to override Proposition 2-1/2, so called, relative to the Municipal Operating Budget for the next fiscal year.

Majority Vote Required  
Voted in the Affirmative

**ARTICLE 14.** Motion made and seconded that the Town vote to raise and appropriate the sum of Four Thousand Four Hundred (\$4,400.00) Dollars, for the purchase of a new copier for the Library, contingent upon an affirmative vote on the ballot provision seeking authority to override Proposition 2-1/2, so called, relative to the Municipal Operating Budget for the next fiscal year.

Majority Vote Required  
Voted in the Affirmative

**ARTICLE 15.** Motion made and seconded that the Town vote to raise and appropriate the sum of Eight Thousand Four Hundred Twenty-four (\$8,424.00) Dollars for the lease or purchase of an updated accounting software package for the Town Accountant, hereby authorizing the Town to enter into such lease/purchase agreement, but contingent upon an affirmative vote on the ballot provision seeking authority to override Proposition 2-1/2, so called, relative to the Municipal Operating Budget for the next fiscal year.

Majority Vote Required  
Voted in the Affirmative

**ARTICLE 16.** Motion made and seconded that the Town vote to raise and appropriate the sum of Fifteen Thousand (\$15,000.00) Dollars to cover the cost of land preparation for expansion of

the Central Cemetery, contingent upon an affirmative vote on the ballot provision seeking authority to override Proposition 2-1/2, so called, relative to the Municipal Operating Budget for the next fiscal year.

Majority Vote Required  
Voted in the Affirmative

**ARTICLE 17.** Motion made and seconded that the Town vote to raise and appropriate the sum of Thirty Seven Thousand Eight Hundred (\$37,800.00) Dollars, for the purchase of a records management system for the Police Department, contingent upon an affirmative vote on the ballot provision seeking authority to override Proposition 2-1/2, so called, relative to the Municipal Operating Budget for the next fiscal year.

Majority Vote Required  
Voted in the Affirmative

**ARTICLE 18.** Motion made and seconded that the Town vote to consolidate three existing highway accounts (currently known as Highway Line Painting 01-5-422-011, Highway Sign Maintenance 01-5-422-010 and Highway Brush Removal 01-5-422-009) into a new line item entitled Brush, Signs and Line Painting 01-5-422-014.

Majority Vote Required  
Voted in the Affirmative

**ARTICLE 19.** Motion made and seconded that the Town vote to authorize the Board of Road Commissioners to enter into a lease/purchase agreement for the purchase of one (1) 2007 F550 one-ton truck for the Highway Department, and that the Town raise and appropriate for the first year's payment on such lease, the sum of Thirteen Thousand Seven Hundred Sixty Three (\$13,763.00) Dollars, contingent upon an affirmative vote on the ballot provision seeking authority to override Proposition 2-1/2 so called, relative to the Municipal Operating Budget for the next fiscal year. *(This motion authorizes the lease which is 5 years; the same amount will be part of the budget for the 5 years).*

Majority Vote Required  
Voted in the Affirmative

**ARTICLE 21.** Motion made and seconded that the Town vote to accept a transfer of open land from Nashua River Land Corporation, or its affiliate or designee, in connection with the development of that corporation's land on River Street and the Nashua River, the subject land shown on the subdivision plan of the project on file with the Planning Board and Town Clerk.

Majority Vote Required  
Voted in the Affirmative

**ARTICLE 22.** Motion made and seconded that the Town vote to authorize the Board of Health to enter into and/or extend a contract with any provider of household waste removal services,

hazardous or otherwise, public or private, including by such vote the authority to enter into agreements under Massachusetts General Laws, Chapter 40, Section 4 and/or 4A, or any other provisions of law, with authority in behalf of said Board of Health to determine terms and provisions of any such agreements the costs of such service or agreement to be defrayed through the Transfer Station appropriations made under ARTICLE 2 of this meeting.

Majority Vote Required  
Voted in the Affirmative

**ARTICLE 23.** Motion made and seconded that the Town, in accordance with M.G.L. Chapter 40, Section 4A, authorize the Board of Health to enter into an Inter-Municipal agreement with one or more other governmental units to provide public health services with the Board of Health is authorized to perform, in accordance with an Inter-Municipal Mutual Aid Agreement to be entered into between the Town and various governmental units.

Majority Vote Required  
Voted in the Affirmative

**ARTICLE 24.** Motion made and seconded that the Town vote to authorize the use of a revolving fund for the next fiscal year pursuant to the authority of Section 53E1/2 of Chapter 44 of the General Laws, as established under Chapter 275 of the Acts of 1990, to be administered and expended by the Board of Health for the operation and maintenance of the solid waste facility/transfer station including the payment of wages or salaries of employees of such facility who are not full time employees of the Town, such fund to be funded by receipts collected for tags, stickers and recycling and other such permit fees appertaining to the use of the solid waste facility/transfer station, the maximum dollar limit to be expended from such fund during the next fiscal year to be Thirty Thousand (\$30,000.00).

Majority Vote Required  
Voted in the Affirmative

At this point, the Board of Health drew 3 names of winners who will each receive a free set of 2008 Transfer Station sets. Congratulations to Mary Dow, Brian Poitras and Leo Tometich.

**ARTICLE 25.** Motion made and seconded that the Town vote to authorize the Board of Selectmen to enter into and/or extend a contract with any provider of dispatch and related services, public or private, including by such vote the authority to enter into agreements under Massachusetts General Laws, Chapter 40, Section 4 and/or 4A, or any other provisions of law and the authority in behalf of said Board of Selectmen to determine terms and provisions of any such agreements, the costs of such services to be defrayed through the appropriation made under ARTICLE 2 of this warrant for Police Radio Services.

Majority Vote Required  
Voted in the Affirmative

**ARTICLE 26.** Motion made and seconded that the Town vote to authorize the use of a revolving fund for the next fiscal year pursuant to the authority of Section 53E1/2 of Chapter 44 of the

General Laws, as established under Chapter 275 of the Acts of 1990, to be administered and expended by the Planning Board for engineering services and supervisory services related to subdivisions, special permits and site plans including the payment of wages or salaries of employees of the Town Engineer or any other engineering firm engaged by the Planning Board, who are not full time employees of the Town, such fund to be funded by receipts collected from engineering fees, and any other such permit fees appertaining to development of land as detailed by the Planning Board in their rules and regulations for subdivisions, the maximum dollar limit to be expended from such fund during the next fiscal year to be Thirty Thousand (\$30,000.00) Dollars.

Majority Vote Required  
Voted in the Affirmative

**ARTICLE 27.** Motion made and seconded that the Town take no action (*raise and appropriate or transfer from available funds a sum of money for the Stabilization Fund*).

Majority Vote Required  
Voted in the Affirmative

**ARTICLE 28.** Motion made and seconded that the Town take no action (*to allow the Board of Assessors to use any sum of Free Cash to reduce the Tax Levy of 2008*).

Majority Vote Required  
Voted in the Affirmative

Motion made and seconded that the Town move to postpone this meeting to Monday evening, June 4, 2007 at 7:00 pm at this location.

Majority Vote Required  
Voted in the Affirmative

Motion made and seconded to adjourn this portion of the Annual Town Meeting at 10:25 pm.

Majority Vote Required  
Voted in the Affirmative

### **Quorum Certificate**

In accordance with The Town of Dunstable's Town Meetings, Town Elections & Records By-law, I hereby certify that the quorum for an Annual or Special Town Meeting is 50 registered voters of the Town of Dunstable.

Total number of voters checked in at the Annual Town Meeting of May 14, 2007: 183

Respectfully submitted,

Carol A. Skerrett  
Town Clerk, CMMC



	<u><b>BUDGET</b></u>	<u><b>ARTICLES</b></u>
Raise and Appropriate	\$7,320,646	
Transfer from Water Receipts	52,127	
Total Budget	\$7,372,773	

Raise and Appropriate  
*(Contingent upon an affirmative vote on the ballot provision seeking authority to override Proposition 2-1/2 so called, relative to the Municipal Operating Budget for the next fiscal year)*

	\$278,948.00	Article 20
	45,000.00	Article 11
	10,000.00	Article 12
	10,000.00	Article 13
	4,400.00	Article 14
	8,424.00	Article 15
	15,000.00	Article 16
	37,800.00	Article 17
	13,763.00	Article 19
Authorization to Borrow MGL Chapter 90	\$136,219.00	Article 10
Revolving Fund, Chapter 44, Section 53E-1/2 (Planning Board)	\$30,000.00	Article 26
Revolving Fund, Chapter 44, Section 53E-1/2 (solid waste)	30,000.00	Article 24

# **ANNUAL TOWN ELECTION**

**May 21, 2007**

**Total Ballots Cast: 919 (45% of registered voters)**

<u><b>SELECTMAN-3 years – (1)</b></u>	<u><b>ASSESSOR-3 years – (1)</b></u>
Wesley D. Goss ..... 606	Brett A. Rock ..... 666
Ralph J. Sabatino ..... 204	
<u><b>TOWN CLERK-3 years – (1)</b></u>	<u><b>BOARD OF HEALTH – (1)</b></u>
Carol A. Skerrett ..... 531	William B. Moeller ..... 649
Susan K. Psaledakis ..... 352	
<u><b>ROAD COMMISSIONER-3 years – (1)</b></u>	<u><b>TOWN MODERATOR-1 year – (1)</b></u>
James F. Regan ..... 710	Anne J. Farina ..... 696
<u><b>ROAD COMMISSIONER-1 year – (1)</b></u>	<u><b>LIBRARY TRUSTEE-3 years – (1)</b></u>
Thomas F. Dumont ..... 731	John M. Callahan ..... 676
<u><b>CEMETERY COMMISSIONER-3 years (1)</b></u>	<u><b>PLANNING BOARD-5 yrs. –(1)</b></u>
Judith K. Larte ..... 745	George J. Basbanes ..... 644

**GROTON-DUNSTABLE REGIONAL  
SCHOOL COMMITTEE- 1 year – (1)**

Forrest T. Buzan .....	444
Francis R. King, Jr. ....	350

**COMMISSIONER OF**

**TRUST FUNDS-3 years – (1)**

Donald S. Pottle .....	665
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**PARK COMMISSIONER-3 years – (1)**

Michael F. Palumbo .....	358
David A. Ierardi .....	451

**COMMISSIONER TO EXPEND**

**PARKHURST FREE**

**LECTURE FUNDS-5 years – (1)**

George Basbanes (write in) .....	5
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**CONSTABLE-1 year – (2)**

Patrick G. Murphy .....	614
Sean G. Ready .....	593

**TREE WARDEN-1 year – (1)**

Robert D. Bacon .....	720
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**WATER COMMISSIONER-3 years – (1)**

Carol A. Skerrett (write in) .....	14
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**ADVISORY BOARD-3 years – (2)**

Harold K. Simmons .....	684
Ronald J. Mikol .....	450

**COMMISSIONER TO EXPEND**

**PROCTOR AND PARKHURST**

**TRUST FUNDS-5 Years – (1)**

Philippe Jussaume .....	594
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**Question #1:**

Shall the Town of Dunstable be allowed to assess an additional \$396,388.00 in real estate and personal property taxes for the purposes of covering the shortage in the municipal operating budget for the fiscal year beginning July first, two thousand and seven?

YES 450 NO 456 BLANKS 13

**Question #2:**

Shall the Town of Dunstable be allowed to assess an additional \$278,948.00 in real estate and personal property taxes for the purpose of paying the Town's assessed share of the budget of the Groton-Dunstable Regional School System for the fiscal year beginning July first, two thousand and seven?

YES 301 NO 611 BLANKS 7

# RECONVENED ANNUAL TOWN MEETING

June 4, 2007

The Annual Town Meeting reconvened at 7:10 pm after determining that a quorum was present by Moderator, Anne Farina. The format of the evening was outlined. The Advisory Board will read through their revised recommended budget by line item and a motion would be made to move the unquestioned items for consideration. The questioned items would then be considered and voted on.

Following the Pledge of Allegiance -

Motion made and seconded that the meeting vote to reconsider the action taken under Article 1 read as follows “I move that the Town accept the 2006 Annual Report, as printed, subject to the correction that the Special Town Meeting Warrant of May 14, 2007, printed on page 139, be deleted and the Special Town Meeting as actually signed and posted by the Selectmen be substituted therefor.” *(The town report was printed prior to the special town meeting warrant articles being finalized).*

Majority Vote Required  
Voted in the Affirmative

Motion made and seconded that the meeting vote to reconsider the action taken under Article 2.

Majority Vote Required  
Voted in the Affirmative

(Thereupon, the acting chair of the Fincom recited the following line item proposals in anticipation of action by the meeting):

		<u>Recommended FY08</u>
<b>GENERAL GOVERNMENT</b>		
122.000	Selectmen Salaries .....	0
122.005	Selectmen Expense .....	5,000
122.009	Selectmen Specialized Legal .....	3,000
131.005	Finance Committee Expense .....	150
132.000	Reserve Account .....	25,000
135.000	Town Accountant Salary .....	17,649
135.001	Town Accountant Clerical .....	5,855
135.005	Town Accountant Expense .....	10,300
135.005	Audit .....	0
135.007	Audit of books .....	0
141.000	Assessor's Salaries .....	900
141.001	Assessor's Associate .....	23,933
141.002	Assessors Clerical .....	11,488
141.005	Assessors Expense .....	6,000
145.000	Treasurer Salary .....	20,963
145.001	Tax Collector Salary Certification .....	1,000
145.005	Treasurer Expense .....	7,500
146.000	Tax Collector Salary .....	20,963
146.005	Tax Collector Expense .....	12,200

151.000	Town Counsel Retainer .....	28,000
151.005	Contingent legal expenses .....	0
160.000	Dog License Program .....	500
161.000	Town Clerk Salary .....	24,720
161.001	Town Clerk Salary Certification .....	1,000
161.005	Town Clerk Expense .....	3,000
162.000	Election and Registration Wages .....	2,000
162.005	Election and Registration Expenses .....	3,000
163.000	Registrar Salary .....	200
171.001	Conservation Committee Clerical .....	13,986
171.005	Conservation Committee Expense .....	2,000
171.006	Conservation Land Fund .....	0
175.001	Planning Board Clerical .....	13,986
175.005	Planning Board Expense .....	1,000
175.006	Planning Board Legal NRTL .....	3,000
176.005	Zoning Board of Appeals Expense .....	2,000
new	Zoning Board Legal Expense .....	0
176.006	Northern Mdlsx Council of Gov'ts .....	717
192.000	Town Hall Clerical .....	40,856
192.001	Town Hall Caretaker Wages .....	7,500
192.005	Town Hall Expenses .....	30,000
192.009	Town Hall Phone / Computer .....	0
195.000	Town Reports .....	5,000
199.005	Town Engineer .....	22,500
	<b>Subtotal General Government .....</b>	<b>376,866</b>

**PUBLIC SAFETY**POLICE DEPARTMENT

210.000	Police Chief Salary .....	91,532
210.001	Police Wages .....	399,094
New	Police Clerical .....	0
210.005	Police Expenses .....	24,715
210.006	Police Cruiser Expense .....	43,521
210.007	Police Radio Services .....	73,001
210.008	Police Lockup .....	3,500
210.009	Police Cruiser .....	28,000
211.000	Police Station Expense .....	18,729
	<b>Subtotal Police .....</b>	<b>682,092</b>

FIRE DEPARTMENT

220.000	Fire Wages .....	3,000
220.005	Fire Expenses .....	16,250
220.007	Fire Dept Training .....	1,250
220.006	Fire Equipment .....	18,000
	<b>Subtotal Fire .....</b>	<b>38,500</b>

232.005	EMS Operating Expenses .....	7,400
241.000	Building Inspector Salary .....	14,420
241.005	Building Inspector Expense .....	1,300
242.000	Gas Inspector Salary .....	2,004
243.000	Plumbing Inspector Salary .....	2,520
245.000	Electrical Inspector Salary .....	6,580
249.001	Animal Inspector Expenses .....	400
291.000	Emergency Management .....	500
292.000	Dog Officer Wages and Expense .....	8,500
294.000	Tree Warden Wages and Expense .....	12,000
	<b>Subtotal Public Safety .....</b>	<b>776,219</b>

**SCHOOLS**G.D.R.S.D.

300.001	GDRSD Operating Budget .....	3,849,195
300.002	GDRSD Debt .....	575,168
	<b>Subtotal GDRSD .....</b>	<b>4,424,363</b>

G.L.R.V.T.S.

300.003	GLRVTS Operating Budget .....	120,458
	<b>Subtotal GLRVTS .....</b>	<b>120,458</b>
	<b>Subtotal Schools .....</b>	<b>4,544,821</b>

**PUBLIC WORKS**HIGHWAY DEPARTMENT

422.000	Highway Salaries .....	92,770
422.002	Highway part-time wages .....	0
422.001	Highway Clerical .....	14,357
422.006	Highway Maintenance .....	27,000
422.007	Highway Machinery Fund .....	32,786
422.008	Highway Lease/Purchase Equipment .....	14,545
422.009	Highway Brush Removal .....	0
422.010	Highway Sign Maintenance .....	0
422.011	Highway Line Painting .....	0
423.013	Highway Paving .....	5,000
423.000	Highway Snow Removal .....	91,000
424.000	Street Lights .....	6,000
	<b>Subtotal Highway Department .....</b>	<b>283,458</b>

433.000	Transfer Station .....	66,500
433.001	Landfill Expenses .....	2,000
491.000	Cemetery Wages and Supplies .....	11,960
491.001	Cemetery Care of Lots .....	735
491.002	Cemetery Interments .....	3,000
	<b>Subtotal Public Works .....</b>	<b>367,653</b>

**HUMAN SERVICES**

510.002	Nashoba Board of Health Assessment .....	4,760
510.005	Board of Health Expense .....	7,000
522.000	Nursing Services .....	1,646
523.000	Greater Lowell Mental Health .....	400
541.000	Council on Aging .....	5,000
541.005	Council on Aging Transportation .....	7,000
543.000	Veterans Agent Salary .....	618
543.002	Veterans Agent Expense .....	500
543.006	Veterans Benefits .....	500
	<b>Subtotal Human Services .....</b>	<b>27,424</b>

**LIBRARY & RECREATION**

610.000	Library Salaries .....	52,507
610.005	Library Expenses .....	57,875
611.000	MVL Consortium Dues .....	11,283
630.000	Cable Television Committee .....	100
631.005	Recreation Department Expense .....	500
620.000	Technology .....	1,000
650.000	Parks Department Expense .....	6,000
650.001	Larter Field Maintenance .....	6,000
670.000	Arts Lottery Commission Cultural Council .....	0
691.000	Historical Committee Expense .....	0
692.000	Memorial Day Committee .....	0

693.000	Summer Concert Series .....	0
	<b>Subtotal Library &amp; Recreation .....</b>	<b>135,265</b>

**DEBT & INTEREST**

710.000	Long Term Debt .....	349,036
751.000	Long Term Interest .....	120,716
752.000	Short Term Interest .....	10,000
	<b>Subtotal Debt &amp; Interest .....</b>	<b>479,752</b>

**INSURANCE & ASSESSMENTS**

910.000	Disability Insurance Claims .....	0
911.000	County Retirement .....	127,637
914.000	Group Health Insurance .....	110,250
919.000	FICA .....	40,241
945.000	Property and Liability Insurance .....	60,500
	<b>Subtotal Insurance &amp; Assessments .....</b>	<b>338,628</b>

**WATER DEPARTMENT**

061.501	Water Dept. Clerical .....	5,516
061.502	Water Dept. Expense .....	400
061.503	Water Dept. Debt .....	11,656
061.505	Water Dept. Maintenance .....	34,390
	<b>Subtotal Water Department .....</b>	<b>51,962</b>

**Total Budget Line Items .....** 7,098,590

**Items questioned:**

135.001	Town Accountant Clerical .....	5,855
135.005	Town Accountant Expense .....	10,300
141.000	Assessor's Salaries .....	900
141.001	Assessor's Associate .....	23,933
141.002	Assessor's Clerical .....	11,488
141.005	Assessors Expense .....	6,000
145.000	Treasurer Salary .....	20,963
146.000	Tax Collector Salary .....	20,963
161.000	Town Clerk Salary .....	24,720
162.000	Election and Registration Wages .....	2,000
162.005	Election and Registration Expenses .....	3,000
171.001	Conservation Commission Clerical .....	13,986
171.005	Conservation Commission Expense .....	2,000
171.006	Conservation Land Fund .....	0
175.001	Planning Board Clerical .....	13,986
175.006	Planning Board Legal NRLC .....	3,000
192.000	Town Hall Clerical .....	40,856
192.001	Town Hall Caretaker Wages .....	7,500
195.000	Town Reports .....	5,000
199.005	Town Engineer .....	22,500
210.000	Police Chief Salary .....	91,532
210.001	Police Wages .....	399,094
210.005	Police Expenses .....	24,715
210.006	Police Cruiser Expense .....	43,521
210.007	Police Radio Services .....	73,001
210.009	Police Cruiser .....	28,000
220.000	Fire Wages .....	3,000
220.006	Fire Equipment .....	18,000
245.000	Electrical Inspector Salary .....	6,580
292.000	Dog Officer Wages and Expense .....	8,500
294.000	Tree Warden Wages and Expense .....	12,000
422.001	Highway Clerical .....	14,357

422.009	Highway Brush Removal .....	0
422.010	Highway Sign Maintenance .....	0
422.011	Highway Line Painting .....	0
423.013	Highway Paving .....	5,000
423.000	Highway Snow Removal .....	91,000
433.000	Transfer Station .....	66,500
433.001	Landfill Expenses .....	2,000
491.000	Cemetery Wages and Supplies .....	11,960
610.000	Library Salaries .....	52,507
610.005	Library Expenses .....	57,875
611.000	MVL Consortium Dues .....	11,283
631.005	Recreation Department Expense .....	500
650.000	Parks Department Expense .....	6,000
650.001	Larter Field Maintenance .....	6,000
919.000	FICA .....	40,241
061.501	Water Dept. Clerical .....	5,516
061.502	Water Dept. Expense .....	400
061.503	Water Dept. Debt .....	11,656
061.505	Water Dept. Maintenance .....	34,390

Motion made and seconded to raise and appropriate unquestioned items.

Majority Vote Required  
Voted in the Affirmative

Returning to consider questioned items:

Town meeting members requested that the Police Chief make his presentation since the bulk of the budget would revolve around the Public Safety budget appropriated. Police Chief James Downes outlined the proposed amount of \$399,094 would result in a cut of one position, leaving one officer on the street during staggered shifts with gaps in coverage. The gaps would occur whenever a Police Officer has to drive to another town (such as youth arrests) or to appear in court. During these gaps, there would be no officer available to answer a call or respond to a medical emergency. There are certain types of calls, such as domestic violence calls, where the law mandates that a minimum of two officers must respond. This proposed budget offers limited, if any, funding for community events and would restrict their abilities to handle investigations.

Following a lengthy discussion, a motion was made and seconded that the Town raise and appropriate the following:

210.000	Police Chief Salary .....	88,915
210.001	Police Wages .....	465,281
210.005	Police Expenses .....	24,715
210.006	Police Cruiser Expense .....	43,521
210.007	Police Radio Services .....	73,001
210.009	Police Cruiser .....	28,000
211.000	Police Station Expense .....	18,729
222.000	Fire Wages .....	23,000
220.006	Fire Equipment .....	18,000
	Total .....	783,162

A motion was then made and seconded to amend line item 222.000 (fire wages) from \$23,000 to \$3,000.

Majority Vote Required  
Motion to Amend Fails

Motion made and seconded that the Town amend line item 210.001 (police wages) from \$465,281 to \$552.634.

Majority Vote Required  
Motion to Amend fails

A new motion was made and seconded to separate 222.000, Fire Wages and 220.006 Fire Equipment from the original motion. *(220.005 Fire Expenses was not questioned).*

Majority vote required  
Voted in the Affirmative

Town Counsel advised that the vote revoked the original motion. A subsequent motion was made and seconded that the Town vote to raise and appropriate the following:

210.000	Police Chief Salary .....	88,915
210.001	Police Wages .....	465,281
210.005	Police Expenses .....	24,715
210.006	Police Cruiser Expense .....	43,521
210.007	Police Radio Services .....	73,001
210.009	Police Cruiser .....	28,000
211.000	Police Station Expense .....	18,729
	Total .....	\$742,162

Majority Vote Required  
Voted in the Affirmative

Motion made and seconded that the Town vote to raise and appropriate the following:

220.000	Fire Wages .....	23,000
220.006	Fire Equipment .....	18,000
	Total .....	\$41,000

Majority Vote Required  
Voted in the Affirmative

Motion made and seconded that the Town vote to raise and appropriate the following:

610.000	Library Salaries .....	65,013
610.005	Library Expenses .....	60,364



611.000	MVL Consortium Dues .....	11,283
	Total .....	\$136,660

Library Director, Mary Beth Pallis, explained this is the minimum amount needed to maintain the library’s certification. Requesting a one-year waiver is not an option now that the voters amended the Public Safety budget and the cuts are not apportioned with the cuts to the library’s budget. This amended budget will reflect a decrease in the number of hours the library can be open.

Majority Vote Required  
Voted in the Affirmative

Motion made and seconded that the Town raise and appropriate the amounts recommended by the Advisory Board for clerical expenses and salaries as follows:

135.001	Town Accountant Clerical .....	5,855
135.005	Town Accountant Expense .....	10,300
141.000	Assessor’s Salaries .....	900
141.001	Assessor’s Associate .....	23,933
141.002	Assessor’s Clerical .....	11,488
141.005	Assessors Expense .....	6,000
145.000	Treasurer Salary .....	20,963
146.000	Tax Collector Salary .....	20,963
161.000	Town Clerk Salary .....	24,720
162.000	Election and Registration Wages .....	2,000
162.005	Election and Registration Expenses .....	3,000
171.001	Conservation Commission Clerical .....	13,986
175.001	Planning Board Clerical .....	13,986
192.000	Town Hall Clerical .....	40,856
192.001	Town Hall Caretaker Wages .....	7,500
422.001	Highway Clerical .....	14,357
	Total .....	\$220,807

Majority Vote Required  
Voted in the Affirmative

Motion made and seconded that the Town vote to raise and appropriate the following sum:

171.005	Conservation Commission Expense .....	\$1,000
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Majority Vote Required  
Voted in the Affirmative

Motion made and seconded that the Town vote to raise and appropriate the following:

175.006	Planning Board Legal NRLC .....	\$3,000
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195.000	Annual Reports .....	5,000
199.005	Town Engineer .....	22,500

Motion to amend made and withdrawn to reduce 199.005 Town Engineer from \$22,500 to \$12,500.

Majority Vote Required  
Voted in the Affirmative

Motion made and seconded that the Town vote to raise and appropriate the following:

199.005	Town Engineer .....	\$20,000
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Majority Vote Required  
Voted in the Affirmative

Motion made and seconded that the Town vote to raise and appropriate the following:

245.000	Electrical Inspector Salary .....	\$6,580
	<i>(Fees minus 15% for administrative work)</i>	

Majority Vote Required  
Voted in the Affirmative

Motion made and seconded that the Town vote to raise and appropriate the following:

292.000	Dog Officer Wages and Expense .....	\$4,250
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Majority Vote Required  
Voted in the Affirmative

Motion made and seconded that the Town vote to raise and appropriate the following:

294.000	Tree Warden Wages and Expense .....	\$12,000
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Majority Vote Required  
Voted in the Affirmative

Motion made and seconded that the Town vote to raise and appropriate the sum of \$7,500 under line item 422.014 as approved under Article 18 (replacing former line items 422.009, 010 and 011)

422.014	Brush, Signs and Line Painting (new line item) .....	\$7,500
423.013	Highway Paving .....	5,000
423.000	Highway Snow Removal .....	91,000

Majority Vote Required  
Voted in the Affirmative

Motion made and seconded that the Town raise and appropriate the following sum:

433.000 Transfer Station ..... \$33,250

Majority Vote Required  
Motion fails

Motion made and seconded that the Town vote to raise and appropriate the following:

433.000 Transfer Station ..... \$66,500  
433.001 Landfill Expenses ..... 2,000

Majority Vote Required  
Voted in the Affirmative

Motion made and seconded that the Town vote to raise and appropriate the following:

491.000 Cemetery Wages and Supplies ..... \$11,960

Majority Vote Required  
Voted in the Affirmative

Motion made and seconded that the Town vote to raise and appropriate the following:

631.005 Recreation Expenses ..... \$500

Majority Vote Required  
Hand Count of 30 Yes, 39 No, Motion Fails

Motion made and seconded that the Town vote to raise and appropriate the following:

631.005 Recreation Expenses ..... \$1,920

Majority Vote Required  
Voted in the Affirmative

Motion made and seconded that the Town vote to raise and appropriate the following:

650.000 Parks Department Expense ..... \$6,000

Majority Vote Required  
Voted in the Affirmative

Motion made and seconded that the Town vote to raise and appropriate the following:

650.001    Larter Field Maintenance ..... \$6,000

Majority Vote Required  
Voted in the Affirmative

Motion made and seconded that the Town vote to raise and appropriate the following:

919.000    FICA ..... \$21,500

Motion made and seconded to amend the dollar amount to \$16,500.00.

Motion to Amend  
Majority Vote Required  
Voted in the Affirmative

On the main motion as amended,

Majority Vote Required  
Voted in the Affirmative

Motion made and seconded that the Town vote to ratify and confirm the appropriation and transfer of water receipts moved and voted at the session of May 14, 2007, under Article 2, line items pertaining to the funding of the Water Department from water receipts:

061.501    Water Dept. Clerical ..... 5,516  
061.502    Water Dept. Expense ..... 400  
061.503    Water Dept. Debt ..... 11,656  
061.505    Water Dept. Maintenance ..... 34,390  
            Total ..... \$51,962

Majority Vote Required  
Voted in the Affirmative

Motion made and seconded that the Town reconsider the action taken under Article 11 and Article 12.

Motion to Reconsider  
Majority Vote Required  
Voted in the Affirmative

**ARTICLE 11.** Motion made and seconded that the Town vote to raise and appropriate the sum of \$22,500.00 for the purchase of breathing equipment for the Fire Department.

Majority Vote Required  
Voted in the Affirmative

**ARTICLE 12.** Motion made and seconded that the Town vote to raise and appropriate the sum of \$10,000.00 to cover the cost of repairs to the Fire Truck.

Majority Vote Required  
Voted in the Affirmative

Motion made and seconded that the Town adjourn the Annual Town Meeting at 11:05 pm.

Majority Vote Required  
Voted in the Affirmative

**Quorum Certificate**

In accordance with The Town of Dunstable’s Town Meetings, Town Elections & Records By-law, I hereby certify that the quorum for an Annual or Special Town Meeting is 50 registered voters of the Town of Dunstable. Total number of voters checked in at the Annual Town Meeting, Reconvened Session of June 4, 2007: 156

Respectfully submitted,

Carol A. Skerrett  
Town Clerk, CMMC

	BUDGET	ARTICLES
Raise and appropriate	\$7,122,618.00	\$32,500.00
		(Articles 11, 12)
Transfer from Water Receipts	<u>51,962.00</u>	
Total Budget	\$7,174,580.00	

**SPECIAL STATE PRIMARY**

**September 4, 2007**

**Total Ballots Cast: 331 (16% of Registered Voters)**

Democrat:	224 Ballots Cast
Republican:	107 Ballots Cast
Working Families:	0 Ballots Cast
Green-Rainbow:	0 Ballots Cast

**Representative in Congress – 5th District**

Eileen M. Donoghue (D) .....	83
James B. Eldridge (D) .....	12
Barry R. Finegold (D) .....	12
James R. Miceli (D) .....	8
Nicola S. Tsongas (D) .....	109
Jim Ogonowski (R) .....	99
Thomas P. Tierney (R) .....	8

# SPECIAL STATE ELECTION

October 16, 2007

Total Ballots Cast: 698 (33% of Registered Voters)

## Representative in Congress – 5th District

Jim Ogonowski (R) .....	359
Nicola S. Tsongas (D) .....	294
Kurt Hayes (I) .....	4
Patrick O. Murphy (I) .....	39
Kevin J. Thompson .....	1

# SPECIAL TOWN MEETING

October 29, 2007

After determining that a quorum was present, the Special Town Meeting was called to order at 7:18 pm. by Moderator Anne Farina. The voter check-in table was supervised by Ann-Marie Wright.

Following the Pledge of Allegiance, the Town Clerk read the greetings; a motion was made and seconded to dispense with the reading of the articles, ending with the closing of the warrant and return of service.

**ARTICLE 1.** Motion made and seconded that the Town take no action (*to vote to reserve from the Community Preservation Fund annual revenues the sum of Six Thousand (\$6,000.00) Dollars as recommended by the Community Preservation Committee for the repair and restoration of the historic watering trough located on the island in the town center*).

Majority Vote Required  
Voted in the Affirmative

**ARTICLE 2.** Motion made and seconded that the Town vote to appropriate from the Community Preservation Fund annual revenues, the following amount as recommended by the Committee: Interest on long term bond, Ferrari Farm \$33,250.00, said payment being due February 15, 2008.

Majority Vote Required  
Voted in the Affirmative

**ARTICLE 3.** Motion made and seconded that the Town transfer the sum of Five Thousand (\$5,000.00) Dollars from Cemetery Special Revenue (Sale of Lots) to supplement the Cemetery Interments operating budget for the remainder of FY08.

Majority Vote Required  
Voted in the Affirmative

Motion made and seconded to adjourn at 7:32 pm. Total number of voters checked in at the Special Town Meeting of October 29, 2007: 52.

**Quorum Certificate**

In accordance with The Town of Dunstable’s Town Meetings, Town Elections & Records By-law, I hereby certify that the quorum for an Annual or Special Town Meeting is 50 registered voters of the Town of Dunstable.

Total number of voters checked in at the Special Town Meeting of October 29, 2007: 52

Respectfully submitted,

Carol A. Skerrett  
Town Clerk, CMMC

**Transfers:**

Transfer from 243-491-001 (Cemetery Sale of Lots)  
to 491.002 (Cemetery Interments) ..... \$5,000.00

# TOWN TREASURER

## GENERAL ACCOUNT

Cash on Deposit July 1, 2006	\$1,423,673.34	
Receipts During the Year	\$9,618,571.77	
Interest Earned	\$39,452.67	
Expenditures During the Year	<u>\$10,529,608.73</u>	
Cash on Deposit June 30, 2007		\$552,089.05

## STABILIZATION FUND

Cash on Deposit July 1, 2006	\$287,719.42	
Receipts During the Year	\$0.00	
Interest Earned	\$12,195.69	
Expenditures During the Year	<u>\$0.00</u>	
Cash on Deposit June 30, 2007		\$299,915.11

## CONSERVATION COMMISSION LAND FUND

Cash on Deposit July 1, 2006	\$500.84	
Receipts During the Year	\$25,000.00	
Interest Earned	\$597.14	
Expenditures During the Year	<u>\$25,500.00</u>	
Cash on Deposit June 30, 2007		\$597.98

## CONSERVATION COMMISSION TIMBER

Cash on Deposit July 1, 2006	\$2,802.06	
Receipts During the Year	\$46,127.74	
Interest Earned	\$166.71	
Expenditures During the Year	<u>\$45,529.00</u>	
Cash on Deposit June 30, 2007		\$3,567.51

## SUBDIVISION ACCOUNTS

Cash on Deposit July 1, 2006	\$21,142.79	
Receipts During the Year	\$0.00	
Interest Earned	\$958.69	
Expenditures During the Year	<u>\$0.00</u>	
Cash on Deposit June 30, 2007		\$22,101.48

## PERFORMANCE BONDS ACCOUNT

Cash on Deposit July 1, 2006	\$31,533.49	
Receipts During the Year	\$53,700.00	
Interest Earned	\$3,111.73	
Expenditures During the Year	<u>\$0.00</u>	
Cash on Deposit June 30, 2007		\$88,345.22



**TOWN HALL CAPITAL PROJECT ACCOUNT**

Cash on Deposit July 1, 2006	\$6,331.62	
Receipts During the Year	\$0.00	
Interest Earned	\$43.52	
Expenditures During the Year	<u>\$6,165.61</u>	
Cash on Deposit June 30, 2007		\$209.53

**FIRE DEPARTMENT CAPITAL ACCOUNT**

Cash on Deposit July 1, 2006	\$76,775.90	
Receipts During the Year	\$0.00	
Interest Earned	\$1,201.00	
Expenditures During the Year	<u>\$40,637.38</u>	
Cash on Deposit July 1, 2007		\$37,339.52

**COMMUNITY PRESERVATION ACT ACCOUNT**

Cash on Deposit July 1, 2006	\$0.00	
Receipts During the Year	\$169,910.19	
Interest Earned	\$9,592.33	
Expenditures During the Year	<u>\$977.22</u>	
Cash on Deposit July 1, 2007		\$178,525.30

<b>TAX TITLE ACCOUNT</b>		\$15,492.90
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Respectfully submitted,

Bonnie S. Ricardelli  
Treasurer

# BOARD OF ASSESSORS

To the Honorable Board of Selectmen and the Townspeople of Dunstable:

The three members of the Board of Assessors are elected to a staggered three-year term. The Board meets on the 2<sup>nd</sup> Thursday of each month at the Town Hall, 511 Main Street at 7:00 p.m.

The Board of Assessors is responsible for valuing real estate and personal property, processing motor vehicle excise taxes, processing statutory tax exemptions (for disabled veterans, elderly, and widows), and for setting the tax rate each year. Valuation sheets are available for public viewing in the assessors' office or at the library.

Items subject to personal property taxation include boats, livestock, business machinery, and unregistered motor vehicles. There is no tax on household goods. Taxpayers may appeal a real or personal property assessment by filing an abatement form with the board prior to October 1 of the year in question or 30 days from the mailing of the first tax bill. An abatement form may be obtained from the Board of Assessors office at the Town Hall.

Each year the Board of Selectmen conduct a public hearing and with the information provided by the Assessing Office, determine if they wish to shift a portion of the tax burden from the residential and open space properties to the commercial, industrial, and personal property owners through classification.

Anyone wishing a meeting with the Board should contact the office at (978) 649-4514 ext. 227.

## **Board Members**

Robert Ricardelli, Chairman  
George Frost  
Brett Rock

## **Office Staff**

Victor E. Stewart, Assistant Assessor, Appraiser  
Teresa Atwood, Secretary

## **F/Y 2008 TAX LEVY COMPUTATIONS**

Total amount to be raised	\$7,731,760.98
Total receipts and other revenue	1,502,466.31
Local tax levy	\$6,229,294.67

## **F/Y 2008 TOTAL VALUATIONS BY CLASS**

	<u>Parcels</u>	<u>Value</u>	<u>Levy %</u>	<u>Tax Dollars</u>
Residential	1,278	\$516,252,860	96.4665	\$6,005,183.29
Commercial	6	5,289,872	.9885	61,574.11
Industrial	18	4,463,000	.8339	51,949.32
Personal Property	<u>34</u>	<u>9,153,960</u>	<u>1.7111</u>	<u>106,587.95</u>
Total	1,336	\$535,159,692	100.0000	\$6,229,294.69

**F/Y 2008 TAX RATE 11.64 PER THOUSAND, ALL CLASSES**

**Levy Limit Components**

F/Y 2007 BASE	4,915,811
+2.5%	122,895
Allowable growth	86,775
Override	79,494
Subtotal	5,204,975
Debt exclusion	1,026,030
Max levy	6,231,005

# TAX COLLECTOR

July 1, 2006 through June 30, 2007

<u>Tax</u>	<u>Levy</u>	<u>Refund</u>	<u>Payment to Treasurer</u>	<u>Abatelements Tax Title</u>	<u>Uncollected</u>
<b>Year 2007</b>					
Real Estate	\$5,773,642.47	\$8,267.84	\$5,690,779.28	\$19,845.30	\$71,285.73
Personal Property	\$85,149.59		\$85,149.59		\$0.00
MV Excise	\$382,406.36	\$1,263.52	\$353,042.83	\$8,996.29	\$21,630.76
Water Betterment	\$2,428.75	\$0.00	\$2,428.75	\$0.00	\$0.00
CPA	\$173,209.38	\$1,014.42	\$169,910.19	\$2,248.20	\$2,065.41
<b>Year 2006</b>					
Real Estate	\$103,701.03	\$25.89	\$99,209.46	\$0.00	\$4,517.46
Personal Property	\$13.33	\$0.00	\$13.33	\$0.00	\$0.00
MV Excise	\$64,177.07	\$3,194.99	\$59,640.51	\$4,992.80	\$2,738.75
Forest Products					
<b>Year 2005</b>					
Real Estate	\$8,311.39		\$7,647.65		\$663.74
MV Excise	\$2,893.64	\$525.79	\$1,017.75	\$511.78	\$1,889.90
<b>Year 2004</b>					
Real Estate	\$1,263.49		\$1,263.49		\$0.00
MV Excise	\$2,045.74	\$753.23	\$603.34	\$753.23	\$1,442.40
<b>Year 2003</b>					
MV Excise	\$4,828.41		\$1,695.00		\$3,133.41
<b>Year 2002</b>					
MV Excise	\$1,612.92	\$37.08	\$861.35	\$788.65	\$0.00
Roll-Back Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL TAXES</b>			<b>\$6,473,262.52</b>		
<b>DEMANDS AND OTHER COSTS</b>			<b>\$4,765.00</b>		
<b>INTEREST</b>			<b>\$15,698.62</b>		
<b>TOTAL PAID TO TOWN TREASURER</b>			<b>\$6,493,726.14</b>		

Respectfully submitted,

Bonnie S. Ricardelli  
Collector of Taxes

## DUNSTABLE FREE PUBLIC LIBRARY

The year 2007 saw many changes here at the Dunstable Free Public Library. With the steadfast guidance of the Board of Library Trustees: Cathy Bence, John Callahan and Anne Paguin the staff weathered them remarkably. As the fiscal times became tight I feel we all step up and made the difficult decisions and persevered. We have a remarkable staff that work hard each day to provide the service that our community should have.

Margaret Abeyta	Reference Librarian .....	18 years
Mary Beth Pallis	Director .....	9 years
Amy Regan	Technical/Circulation Librarian .....	7 years
Gail Silveria	Technical/Circulation Librarian .....	5 years
Susan Tully	Children's Librarian .....	20 years
Suzanne Wall	Reference Librarian .....	3 years
Theresa Wiscarva	Library Assistant .....	15 years

We are also very fortunate to have supportive members of the community working on our Friends of the Dunstable Free Public Library. Coral Webber, Jane Martinez and Paul Debrecini have worked together on promoting and programming various events over the year. We also receive a very generous trust fund from the family of Helen Kennedy. We will be working closely making sure that money is used wisely and towards the family's expectations.

There was also a group of people that rallied in the eleventh hour to make sure word got out that the Library was in jeopardy of losing their State Certification status we are truly appreciative of this collective group for not only their hard work but for believing in Public Libraries and their importance to our community. With out you we are a building that holds books, with you we are a working collection and a center for the town.

Respectfully submitted,

Mary Beth Pallis  
Library Director

## **THE TRUSTEES OF THE DUNSTABLE FREE PUBLIC LIBRARY**

2007 has been a challenging year for the Town and for the library. Both are working hard to balance budgets in a time of limited resources and rising costs.

The Library Trustees, along with the Library Director, continue to take seriously our fiscal responsibility toward the Town residents. We have tried to balance the needs of the community with our budgetary limits, though not always as smoothly as we would hope.

The library budget has remained unchanged for the last three years, even as utility costs continue to rise. As a result, for fiscal 2008, the library has cut back some hours and consolidated those hours to Thursday, Friday, and Saturday. Both the library staff and the Trustees feel it is important to keep the library open on Saturday. The numbers are not in yet, but it is hoped that this change will provide some relief from the rising cost of heating and maintaining the building. We will be reviewing the costs over the course of this winter. The new hours also ensure that when the library is open to the public there are at least two staff member on duty, for the safety of both the public and the staff. The staff also works a few hours when the library is closed to the public, allowing them to handle inter-library loan and ordering and shelving books in as quick and efficient a manner as possible.

The Trustees want to thank our Library Director Mary-Beth Pallis for working long and hard this year to try to find creative ways to keep the library certified and eligible for state aid. One result of this effort was \$3,758.69 in State Aid grants during 2007 which were used to offset expenses at the library this year. Our thanks also go to our Children's Librarian Sue Tully for her tireless commitment to the children and seniors in this town. In addition, we want to thank our dedicated Staff, who always make patrons and visitors feel welcome and who provide assistance with a wide variety of Library materials. And to the Friends of the Library, library volunteers, and the community at large, thank you for your continued support.

Respectfully submitted,  
Trustees of the Dunstable Free Public Library

Catherine Bence  
Anne Paquin  
John Callahan

# FIRE DEPARTMENT

On behalf of all the members of the Dunstable Fire and EMS Department, I would like to congratulate retired Fire Chief George Bacon and thank him for his 38 years of dedicated service to the Town of Dunstable. Also retiring this past year was Larry Gerossie, Bud Rich, and Robie Stevens. Again, we thank you for your dedicated service and wish you well. "Congratulations to all!"

As of January 1, 2008, the Dunstable Fire Department and the Dunstable EMS have merged as one department. EMS Director Barbara Maynard retired after 19 years of dedicated service to the town. On behalf of all the Dunstable Fire and EMS members, I would like to thank her and wish her well in her retirement. "Congratulations Barbara!"

During this time of transition, the surrounding departments have assisted when needed. Special thanks to the Towns of Pepperell and Groton for their help in setting up and organizing the different programs and systems we are now using. I would also like to thank Police Chief Downes and the members of his department for their assistance over the past year. I look forward to our two departments training and working together in the future.

Thank you to the Ladies Auxiliary for all their hard work and support over the past year. The ever-famous "Pizza Night" is a big undertaking and I know a lot of hard work is required in putting this event together. Also, their help wrapping gifts and lending a hand at the Children's Christmas Party is very much appreciated.

Finally, I would like to send out an invitation to the residents of Dunstable to please stop by the fire station to see some of the small changes that have already taken place. There is now a business office located in the station. Please stop by the office for permits or any other assistance you may need from the department. Some have already stopped to visit and wish me well and I thank you for your support.

## **Officers of the Fire Department:**

Fire Chief Charles Rich, Jr.  
Captain Dennis Hoar  
Lieutenant Arthur Guild

Assistant Chief Harold Simmons  
Captain Brian Rich

## **Volunteer Members of the Department:**

David Barker, Wayne Cornell, Gordon Davidson, Seth Dubey, Shawn Ferrari, Jeff Labrie, Chris Locapo, Tom Matthews, Ronald Mikol, Mark Quirbach, Greg Rich, Ben Simmons and Frank Wright

## **Members of the Ladies Auxiliary:**

Dawn Ferrari, Joan Ferrari, Joanne Mikol, Joan Simmons and Ann-Marie Wright

## **Incident Breakdown for 2007:**

Structure Fire .....	1	Chimney Fires .....	2	Carbon Detectors ..	5	False Alarms .....	22
Auto Accidents .....	8	Illegal Burning .....	6	Mutual Aid .....	9	Brush Fires .....	10
Assist Public .....	1	Oil Burner .....	4	Missing Child .....	1	Haz Mat .....	1
Stove Fires .....	4	Assist Police .....	1	Power Lines Down	2	Car Fires .....	2
Assist EMS .....	2	<b>TOTAL CALLS:</b>	<b>54</b>				

Respectfully submitted,

Charles Rich, Jr., Fire Chief

# ELECTRICAL INSPECTOR

<u>Permit Name</u>	<u>Address</u>	<u>Work</u>	<u>Date</u>	<u>Fee</u>
<b><u>2007</u></b>				
1 James Prescott	10 Dogwood Lane	remodel bath	1/12/07	125.00
2 Marilyn Pike	249 Kemp St.	dishwasher	1/18/07	35.00
3 Patrick Melampy	1024 Main St.	attic/bsmt remodel	1/23/07	175.00
4 Celine Leclerc	215 Kemp St.	addition	1/30/07	125.00
5 Trevor MacDonald	27 Brook St	ig pool	2/20/07	100.00
6 Chris Puranananda	338 Pond St.	remodel	2/28/07	125.00
7 Jon Crandall	147 Hardy St.	alarm	3/19/07	50.00
8 Jackie Frey	737 Main St.	bathroom	3/22/07	125.00
9 Patricia McAuliffe	145 Depot St.	dormer	3/29/07	125.00
10 Mark Caefer	741 Main St.	ig pool	4/3/07	100.00
11 Dennis Gleeson	17 Gregg Rd/Nashua	ig pool	4/5/07	100.00
12 Ken Brunelle	493 High St.	new house	4/19/07	200.00
13 John Livingston	3 Massapoag Way	addition	5/3/07	125.00
14 Ray Dugas	655 Main St.	serv repair	5/15/07	50.00
15 Ken Tully	2 Woodland Rd.	new house	5/17/07	185.00
16 Ken Tully	2 Woodland Rd.	alarm	5/31/07	50.00
17 Kevin Tully	159 Hardy St.	garage	5/31/07	50.00
18 Nancy Gaissl	254 Hall St.	ig pool	6/4/07	100.00
19 Robin DeAngelis	187 Hardy St.	ag pool	6/4/07	70.00
20 Bourget Amusement	510 Main St.	ground rods/sumfst	6/6/07	125.00
21 Wm Cook	56 Adam St.	ag pool	6/11/07	70.00
22 Tom Wheeler	212 Kemp St.	ag pool	6/12/07	70.00
23 Robert Sullivan	25 Horse Hill	ig pool	6/12/07	100.00
24 Brian Poitras	568 Groton St.	ag pool	6/13/07	70.00
25 Dave Sneden	56 Horse Hill St.	sunroom	6/13/07	125.00
26 Gary Guarino	141 Century Wy	garage/mudroom	6/20/07	125.00
27 Sarah Lingeman	427 Pond St.	srvc chg/remodel	6/20/07	275.00
28 Sean Ready	28 Century Way	addition	6/27/07	125.00
29 Walter Flewelling	75 Adams St.	basement remodel	7/11/07	100.00
30 Heather Trawick	23 Sky Top Lane	addition	7/16/07	125.00
31 Mark Quirbach	504 Groton St.	ig pool	7/17/07	100.00
32 Philip D'Amour	78 Century Way	renovations	7/17/07	125.00
33 Richard Akins	422 River St.	porch	7/18/07	125.00
34 Dunstable Fire Dept	28 Pleasant St.	renovations	7/26/07	WAIVED
35 Daniel Gill	629 Groton St.	meter socket	8/6/07	50.00
36 Jorge Fernandez	23 Century Way	kitchen	8/6/07	75.00
37 Charles Rubeski	93 Forest St.	remodel kitchen/bath	8/16/07	125.00
38 Robert Parkin	701 Pleasant St.	addition	8/23/07	125.00
39 Dunstable Gas	238 Pleasant St.	range	8/23/07	35.00
40 Mike Onesty	78 Pond St.	remodel	8/23/07	125.00
41 Maribeth Morrissey	66 Forest St.	porch	8/30/07	125.00
42 George Bacon	136 Pleasant St.	new service	9/6/07	100.00



<u>Permit Name</u>	<u>Address</u>	<u>Work</u>	<u>Date</u>	<u>Fee</u>
43 Ken Tully	18 Woodland Rd.	new house	9/12/07	185.00
44 Ken Tully	18 Woodland Rd.	alarm	9/13/07	50.00
45 Louis Berard	73 Century Way	service upgrade	9/17/07	100.00
46 Jim King	94 Highland St.	sunroom	9/19/07	125.00
47 Martin Morenz	85 Forest St.	ig pool	10/9/07	100.00
48 Richard Gallant	166 High St.	alarm	10/17/07	50.00
49 Tom Flanagan	408 Westford St.	alarm	10/17/07	50.00
50 Richard Gallant	166 High St.	new house	10/18/07	185.00
51 Tim Joyce	67 Mill St.	serv change	10/25/07	135.00
52 Ed Hinkson	174 Hall St.	alarm	10/30/07	50.00
53 David Long	20 Brittany Lane	porch	10/31/07	125.00
54 Walter Forget	18 Lake Circle	new house	10/31/07	150.00
55 Sharon Demers	157 Off Pond St.	new house	11/1/07	150.00
56 Robert Hodgkinson	15 Upton St.	addition	11/8/07	125.00
57 Ken Tully	12 Woodland Dr.	new house	11/8/07	235.00
58 Scott Tremblay	611 Pleasant St.	new house	11/14/07	185.00
59 Sharon Jones	627 Pleasant St.	new basement	11/20/07	100.00
60 Archer Davis	107 Mill St.	dishwasher	11/28/07	40.00
61 Dave Kimpton	576 Main St.	transformer/valve	12/10/07	35.00
62 Mark Webber	95 Highland St.	alarm	12/10/07	65.00
63 Leo Tometich	84 Hall St.	addn/service change	12/17/07	225.00

**TOTAL ..... \$6,900.00**

**TOTAL ..... \$6,900.00**

**LESS 80% FEE ..... 5,520.00**

**20% TO TOWN ..... 1,380.00**

Respectfully submitted,

James Dow  
Electrical Inspector

## GAS INSPECTOR

<u>Permit</u>	<u>Name</u>	<u>Address</u>	<u>Work</u>	<u>Date</u>	<u>Fee</u>
1	Jim Galletley	190 Westford St.	fireplace	1/10/07	40.00
2	Frank Wright	509 Groton St.	stove	1/22/07	40.00
3	Dave Chabot	169 Westford St.	water heater	2/1/07	25.00
4	Richard Akins	422 River St.	heater	2/8/07	40.00
5	Jean Marc Mourant	39 Depot St.	new house	2/12/07	100.00
6	Brian Weilbrenner	20 Massapoag Way	new gas service	2/13/07	100.00
7	Tim Phelan	174 Lowell St.	new house	3/12/07	100.00
8	Jason Gerrish	631 Hollis St.	fireplace	3/12/07	40.00
9	Gerry Bettencourt	253 Hall St.	heater	3/13/07	40.00
10	Phil D'Amour	78 Century Way	fireplace	4/5/07	40.00
11	David Hawkins	325 Pond St.	stove	4/23/07	40.00
12	Larry Montague	517 Groton St.	flex hose	5/14/07	40.00
13	Matt Raymond	501 High St.	stove	5/16/07	40.00
14	Ken Tully	2 Woodland Dr.	new house	5/22/07	100.00
15	Richard Silvestris	19 Robbins Farm Rd.	ug line	6/1/07	25.00
16	Ken Brunelle	493 High St.	new house	6/6/07	100.00
17	Sean Ready	28 Century Way	remodel	6/11/07	100.00
18	Richard Gallant	140 High St.	line to pool/grill	6/20/07	40.00
19	Charlene Cafer	741 Main St.	pool heater	6/25/07	35.00
20	Ken Tully	2 Woodland Rd.	ug line	6/25/07	40.00
21	Bill Moeller	156 Hollis St.	water heater	6/27/07	25.00
22	Gerri Davidson	649 Hollis St.	water heater	7/10/07	25.00
23	Ken Brunelle	493 High St.	ug line	8/7/07	40.00
24	Brett Cover	140 Depot St.	new house	8/13/07	100.00
25	Richard Silvestris	19 Robbins Farm Rd	new piping	8/16/07	40.00
26	Ken Tully	18 Woodland Rd	new house	8/30/07	100.00
27	John Cover	140 Depot St.	ug line	9/5/07	40.00
28	Geoff Trawick	23 Sky Top Lane	addition	9/19/07	100.00
29	Tom Erickson	159 Off Pond St.	new house	9/27/07	100.00
30	Joe Bettencourt	64 Adam St.	stove	10/4/07	40.00
31	Leonard Barros	240 River St.	heater	10/15/07	40.00
32	Arthur Guild	165 River St.	line	10/16/07	40.00
33	John Holtgreffe	51 Hall St.	ug line	10/30/07	40.00
34	Walter Forget	18 Lake Circle	new house	10/30/07	100.00
35	Geoff Trawick	23 Sky Top Lane	heater	11/5/07	40.00
36	Matt Raymond	501 High St.	ug line	11/14/07	40.00
37	Tim Joyce	67 Mill St.	ug line	11/14/07	40.00
38	Scott Tremblay	611 Pleasant St.	ug line	11/14/07	40.00
39	Richard Silvestris	19 Robbins Farm Rd	furnace	11/21/07	40.00
40	Alyce Woods	52 Highland St.	furnace	11/21/07	40.00
41	Wayne Pelletier	35 Brook St.	ug line	11/28/07	40.00
42	Scott Tremblay	611 Pleasant St.	new house	11/29/07	100.00
43	Joanne Morenz	85 Forest St.	pool heater	11/29/07	35.00

<u>Permit</u>	<u>Name</u>	<u>Address</u>	<u>Work</u>	<u>Date</u>	<u>Fee</u>
44	Andrew Sniezek	402 Pond St.	tank	12/4/07	25.00
45	Arthur Guild	165 River St.	fireplace	12/6/07	40.00
46	David Chabot	169 Westford St.	range	12/18/07	30.00
47	Mary Moeller	167 Hollis St.	range	12/18/07	30.00

**TOTAL ..... \$2,495.00**

**TOTAL ..... \$2,495.00**

**LESS 80% FEE ..... 1,996.00**

**20% TO TOWN ..... 499.00**

Respectfully submitted,

James Dow  
Gas Inspector

# PLUMBING INSPECTOR

<u>Permit</u>	<u>Name</u>	<u>Address</u>	<u>Work</u>	<u>Date</u>	<u>Fee</u>
1	Judy Cardinal	25 Pleasant St Ext	remodel	1/16/07	100.00
2	Marilyn Pike	249 Kemp St.	dishwasher	1/18/07	40.00
3	Frank Wright	509 Groton St.	remodel	1/22/07	100.00
4	Jean Mourant	39 Depot St.	new house	1/31/07	120.00
5	Dave Chabot	169 Westford St.	water heater	2/1/07	25.00
6	Jim Prescott	10 Dogwood Lane	remodel	2/12/07	100.00
7	Pat Diberto	204 Groton St.	addition	2/13/07	120.00
8	John Livingston	3 Lower Dam Way	remodel	2/26/07	100.00
9	Joel Leclerc	215 Kemp St.	remodel	2/28/07	150.00
10	Tim Phelan	174 Lowell St.	new house	3/12/07	120.00
11	Jim Frey	737 Main St.	remodel	3/28/07	100.00
12	Phil D'Amour	78 Century Way	remodel	4/5/07	100.00
13	Chris Puranananda	338 Pond St.	remodel	4/24/07	100.00
14	Sean Ready	28 Century Way	remodel	4/24/07	100.00
15	Ken Tully	2 Woodland Rd	new house	5/22/07	120.00
16	J Perrissivoto	565 Pleasant St	back flow preventer	5/22/07	40.00
17	Ken Brunelle	493 High St.	new house	6/6/07	120.00
18	Bill Moeller	156 Hollis St.	water heater	6/27/07	25.00
19	Gerri Davidson	649 Hollis St.	water heater	7/10/07	25.00
20	Richard Gallant	166 High St.	new house	7/23/07	120.00
21	David Chabot	169 Westford St.	dishwasher	7/24/07	40.00
22	Brett Cover	140 Depot St.	new house	8/9/07	120.00
23	Charles Rubeski	93 Forest St.	remodel	8/22/07	100.00
24	Dunstable Gas	238 Pleasant St.	ug line	8/23/07	40.00
25	Ken Tully	18 Woodland Rd.	new house	8/30/07	120.00
26	Michael Onesty	78 Pond St.	remodel	9/6/07	100.00
27	Thomas Flanagan	408 Westford St.	remodel	9/19/07	100.00
28	Town of Dunstable	589 Pleasant St.	furnace	9/19/07	40.00
29	Tom Erickson	157 Off Pond St.	new house	9/27/07	120.00
30	Jorge Fernandez	23 Century Way	appliances	9/27/07	40.00
31	Peter Scully	35 Lower Dam Way	dishwasher	10/4/07	40.00
32	Walter Forget	18 Lake Circle	new house	10/30/07	120.00
33	Archer Davis	107 Mill St.	dishwasher	11/28/07	25.00
34	Scott Tremblay	611 Pleasant St.	new house	11/29/07	120.00
35	Dave Kimpton	576 Main St.	water heater	12/10/07	25.00

**TOTAL ..... \$2,975.00**

**TOTAL ..... \$2,975.00**

**LESS 80% FEE ..... 2,380.00**

**20% TO TOWN ..... 595.00**

Respectfully submitted,

James Dow  
Plumbing Inspector

# BUILDING INSPECTOR

<u>Permit #</u>	<u>Name of Applicant</u>	<u>Address</u>	<u>Purpose</u>	<u>Fee</u>	<u>Issued</u>
2006-104	Ken Tully	2 Woodland Drive	3957 sq. ft. house and occupancy permit	1,785.65	1/8/07
2007-001	Michael Palumbo	641 Groton Street	replace 2 double hung windows	35.00	1/8/07
2007-002	James Prescott	10 Dogwood Lane	remodel bath & laundry rooms	61.00	1/8/07
2006-122	George DiBerto	204 Groton Street	remainder of fee for 484 sq. ft.		
			addition-inlaw apt.	192.80	1/22/07
2007-003	Peter Andrews	1024 Main Street	finish 680 sq. ft. 3rd flr. & 871 sq. ft. basement	355.00	1/22/07
2006-116	Todd & Yvonne Poindexter	205 High Street	additional 324 sq. ft to house - new total 3016 sq. ft.	145.80	1/22/07
2007-004	Chris Puranananda	338 Pond Street	finish area over garage: 540 sq. ft.	87.00	2/12/07
2007-005	Robert McAuliffe	145 Depot Street	finish section 2nd floor (room size 3' X 24'; add shed		
2007-005		145 Depot Street	dormer	25.00	2/12/07
2007-006	Thomas Paradis	627 Pleasant Street	finish section of basement 500 sq. ft.	25.00	2/12/07
2007-007	Jan Yarbrough	144 Pond Street	960 sq. ft. barn	288.00	2/26/07
2007-008	Kenneth Brunelle	493 High Street	3598 sq. ft. house & occupancy	1,649.10	3/5/07
2007-009	Jim & Jackie Frey/Josh West	737 Main Street	remodel bathroom	25.00	3/5/07
2007-010	Robert Bean	16 Massapoag Way	Fireplace insert	30.00	3/19/07
2007-011	Philip D'Amour	78 Century Way	interior remodel & replace windows	515.00	3/19/07
2007-012	Cheri & David Spinosa	29 Century Way	wood stove	30.00	3/26/07
2007-013	David Sweet Jr.	10 Sweets Pond Way	reroof front side of house	35.00	3/26/07
2007-014	Marc Caluwe	257 Lowell Street	reroof front side of house	35.00	3/26/07
2007-015	Harold Hepburn	60 School Street	gazebo	42.00	3/26/07
2007-016	Mitchell Guziejka	253 Pleasant Street	change front window to smaller bay	35.00	4/2/07
2007-017	John Elsbree Jr.	67 High Street	wood stove	30.00	4/9/07
2007-018	Mark & Charlene Caefer	741 Main Street	18' X 40' inground gunite pool	75.00	4/9/07

<u>Permit #</u>	<u>Name of Applicant</u>	<u>Address</u>	<u>Purpose</u>	<u>Fee</u>	<u>Issued</u>
2007-019	Denis Gleeson	17 Gregg Road, Nashua	22' X 44' inground gunite pool pool's in Dunstable)	75.00	4/9/07
2007-020	Anne Davis	155 Main Street	reroof barn/entry way	35.00	4/9/07
2007-021	Robert Hodginkson	15 Upton Street	10' X 16' shed	48.00	4/9/07
2007-022	Richard M. Guay	601 Hollis Street	311 sq. ft. deck	93.30	4/23/07
2007-023	Natalie Desjardins-McCormack	214 Pond Street	3- 14' X 16' decks (640 sq. feet)	128.00	4/30/07
2007-024	Robert Hodginkson	15 Upton Street	480 sq. ft. addition & interior alterations	411.00	4/30/07
2007-025	William & Beth Gering	601 Main Street	10' X 14' shed	42.00	5/7/07
2007-026	Peter & Martha Gove	114 Hall Street	reroof house	35.00	5/7/07
2007-027	Gary & Lynne Guarino	141 Century Way	24' X 25' garage addition; 7' X 24' mud room addition	256.20	5/7/07
2007-028	Cheryl Sargent	486 Main Street	26 new windows; 2 new exterior doors; reside garage	99.00	5/7/07
2007-029	Luke Williams	642 Pleasant Street	10' X 14' shed	42.00	5/7/07
2007-030	Steve Harrington	362 Pond Street	444 sq. ft. deck	88.80	5/7/07
2007-031	Geoffrey & Heather Trawick	23 Sky Top Lane	320 sq. ft. addition	144.00	5/7/07
2007-032	Ken Brunelle	493 High Street	12' X 16' shed	57.60	5/21/07
2007-033	Dennis Hoar	164 Kemp Street	convert existing greenhouse to 3 season porch	19.20	5/21/07
2007-034	Steven Partridge	56 Horse Hill Street	10' X 16' deck, 16' X 16' deck & 256 sq. ft. sunroom	134.40	5/21/07
2007-035	Michael Provost	23 Century Way	roof repairs	55.00	5/21/07
2007-036	Peter & Nancy Gaines	415 River Street	finish room in attic	45.00	5/21/07
2007-037	Bruce Tannenbaum	565 Pleasant Street	reroof house	35.00	5/21/07
2007-038	Michael Lynch	714 Main Street	replace windows & doors in screen porch	55.00	5/21/07
2007-039	Trevor McDonald	27 Brook Street	inground pool	75.00	6/4/07
2007-040	Keith Whitney	123 Century Way	12' X 16' pool house	57.60	6/4/07
2007-041	Richard Gallant	166 High Street	3600 sq. ft. house & occupancy	1,650.00	6/4/07
2007-042	William Cook	56 Adams Street	aboveground pool	35.00	6/4/07

<b><u>Permit #</u></b>	<b><u>Name of Applicant</u></b>	<b><u>Address</u></b>	<b><u>Purpose</u></b>	<b><u>Fee</u></b>	<b><u>Issued</u></b>
2007-043	Ralph Snow	60 Sky Top Lane	10' X 10' pool deck	30.00	6/4/07
2007-044	William McGonagle	36 Pleasant Street	12' X 22' deck	52.80	6/4/07
2007-045	John & Laurel Cover	140 Depot Street	1764 sq. ft. house & occupancy	823.80	6/4/07
2007-046	David Wellington	529 Main Street	reroof house	35.00	6/11/07
2007-047	John & Nancy Gaissl	254 Hall Street	inground pool	75.00	6/11/07
2007-048	Ken Tully	18 Woodland Drive	3700 sq. ft. house & occupancy	1,695.00	6/11/07
2007-049	Sarah Lingeman	427 Pond Street	renovate kitchen; replace windows	195.00	6/11/07
2007-050	Edward Atkison	32 French Street	reside house	45.00	6/11/07
2007-051	Thomas & Kim Wheeler	212 Kemp Street	aboveground pool	35.00	6/11/07
2007-052	Andrews Gunité	25 Horse Hill Street	inground pool	75.00	6/18/07
2007-053	Brian Poitras	568 Groton Street	aboveground pool	35.00	6/18/07
2007-054	Thomas Woytaszek	187 Hardy Street	aboveground pool	35.00	6/18/07
2007-055	Ralph Snow	60 Sky Top Lane	100 sq. ft. addition to existing deck	30.00	6/18/07
2007-056	Walter Flewelling	75 Adams Street	247 sq. ft. finished basement	83.00	6/25/07
2007-057	John J. Reardon	45 High Street	14' X 14' deck	36.00	6/25/07
2007-058	Ken Tully	2 Woodland Drive	1000 sq. ft. finished basement	135.00	6/25/07
2007-059	Mark Flanagan	422 River Street	enclosed existing 14' X 17' deck	115.00	6/25/07
2007-060	Nancy Gallant	40 High Street	reroof workshop roof	35.00	6/25/07
2007-061	Maria Poor	143 Fletcher Street	shed roof over front stairs	25.00	7/2/07
2007-062	Beth Morrissey	66 Forest Street	12' X 12' three season room - 12' X 12' deck	57.60	7/23/07
2007-063	Michael Provost	23 Century Way	replace existing deck; replace two windows & sliding door; remodel kitchen	155.00	7/9/07
2007-063	Michael Provost	23 Century Way	replace 7 windows-porch	45.00	7/9/07
2007-064	Clifton Davis	1143 Main Street	replace 12 windows	55.00	7/9/07
2007-066	Debbie Messinger	1131 Main Street	reroof house	35.00	7/9/07
2007-067	Robert Parkin	701 Pleasant Street	disability access to house	55.00	7/9/07
2007-068	Domenick Yezzi	145 Off Pond Street	reroof house	35.00	7/16/07
2007-069	Mark Quirbach	504 Groton Street	inground pool	75.00	7/16/07

<b><u>Permit #</u></b>	<b><u>Name of Applicant</u></b>	<b><u>Address</u></b>	<b><u>Purpose</u></b>	<b><u>Fee</u></b>	<b><u>Issued</u></b>
2007-070	Peter Wasylak/SJS Construction	108 Depot Street	reroof house	35.00	7/16/07
2007-071	Cheri Finn	504 Forest Street	reroof house	35.00	7/16/07
2007-072	Dunstable Fire Department	28 Pleasant Street	create interior office	WAIVED	7/16/07
2007-073	Sarath Krishnaswamy	275 Pond Street	replace siding	95.00	7/16/07
2007-074	Scott Tremblay	611 Pleasant Street	2816 sq. ft. house & occupancy permit	1,525.25	7/23/07
2007-075	Richard Goodman	412 Pond Street	10' X 12' shed	36.00	7/23/07
2007-076	Marc DiCicco	17 Sky Top Lane	enclose 12' X 20' deck-screen porch	48.00	7/23/07
2007-077	Michael Onesty	78 Pond Street	remodel kitchen, bathrooms, drywall repairs	115.00	7/30/07
2007-078	Joe Maguire/Laszlo S. Hir	309 Hall Street	replacement windows	130.00	8/6/07
2007-079	Jim King	94 Highland Street	324 sq. ft. ready built sunroom	235.00	7/30/07
2007-080	David Callahan	111 Pleasant Street	repair damaged garage	79.00	7/30/07
2007-081	Walter Forget	18 Lake Circle	demolition of fire damaged structure	25.00	8/6/07
2007-081	Walter Forget	18 Lake Circle	1242 sq. ft. replacment dwelling	558.90	10/16/07
2007-082	Jason Gerrish	631 Hollis Street	12' X 14' shed	50.40	8/6/07
2007-083	Mr. & Mrs. Tom Flanagan	408 Westford Street	increase living space-master bedroom	435.00	8/6/07
2007-084	Dan Williams	473 Pond Street	reroof house	35.00	8/6/07
2007-085	Charles Rubeski	93 Forest Street	10' X 28' deck; relocate kitchen; add 2nd floor bathroom	411.00	8/13/07
2007-086	Beth Gerrig	601 Main Street	replacement sash	45.00	8/20/07
2007-087	Joan Straub	16 Oak Street	replacement windows	61.50	8/20/07
2007-088	Mary Daquinio	519 Main Street	replacement windows	45.00	8/20/07
2007-089	Justin Pallis	764 Main Street	32' X 22' garage	211.20	8/27/07
2007-090	Henry & Janet Fontaine	77 Fletcher Street	reroof barn	35.00	9/11/07
2007-091	Marc Bellerose	33 Forest Street	8' X 12' shed	28.80	9/11/07
2007-092	Paul & Diana Dalida	690 Pleasant Street	16' X 11' sunroom	36.00	9/11/07
2007-093	Beatrice & Robert Goudey	11 Brittany Lane	new front entrance	55.00	9/18/07
2007-094	Jay Jewell	12 Upton Street	10' X 16' shed	32.00	9/18/07
2007-095	Louise & Thomas Bowen	2 School Street	8' X 10' shed	24.00	9/25/07



<b><u>Permit #</u></b>	<b><u>Name of Applicant</u></b>	<b><u>Address</u></b>	<b><u>Purpose</u></b>	<b><u>Fee</u></b>	<b><u>Issued</u></b>
2007-096	Jacob Tinus	126 Pond Street	16 replacement windows	111.00	9/25/07
2007-097	Richard Gallant	140 High Street	14' X 24' shed	100.80	9/25/07
2007-098	Kevin Welch	133 Century Way	40' X 48' garage	576.00	9/25/07
2007-099	Tim Phelan	174 Lowell Street	243 sq. ft. deck	48.60	10/2/07
2007-100	Vincent Hollins	779 Main Street	new roof - barn	35.00	10/16/07
2007-101	Ken Tully	12 Woodland Road	5997 sq. ft. house & occupancy permit	2,728.68	10/16/07
2007-102	David LaRiviere	19 Oak Street	reroof house	35.00	10/16/07
2007-103	Alyce Woods/Hancock Builders	52 Highland Street	12' X 20' deck	48.00	10/16/07
2007-104	Mike Bushness	20 Brittany Lane	15' X 18' screen porch	54.00	10/16/07
2007-105	Morenz & Stone Edge Design	85 Forest Street	inground pool	75.00	10/16/07
2007-106	Frank O'Connell	65 Mill Street	6 replacement windows & 1 exterior door	45.00	10/22/07
2007-107	Pinnacle Roofing-Mark McKernan	Union School-Main Street	slate roof repairs;		
			repoint chimney;double vly ridge	WAIVED	10/29/07
2007-108	Ronald Wood	466 Main Street	replace & bump out 3 windows	55.00	11/19/07
2007-109	Michael O'Connor	97 Cross Street	reroof house	35.00	11/19/07
2007-110	Thomas Bartlett	17 Pleasant Street	reroof front entrance	15.00	11/19/07
2007-111	David Belley	47 Forest Street	reside garage	55.00	11/19/07
2007-112	Tim Joyce	67 Mill Street	ell foundation to re-attach house to barn; remodel int.	835.00	11/19/07
2007-113	Timothy Belanger	432 River Street	14' X 20' shed	84.00	11/26/07
2007-114	Daniel Temple	290 Depot Street	create hall to master bedroom & small room	55.00	12/31/07
2007-115	Rose & Jim Russell	112 Thorndike Street	pole barns	211.20	12/17/07
2007-116	Mary Ellen Smart	40 Depot Street	wood stove	25.00	12/26/07
2007-296	Ronan Courtney	197 Pond Street	Home Occupation Permit	25.00	2/26/07
2007-297	Cheri Spinosa	29 Century Way	Home Occupation Permit	25.00	3/19/07
2007-298	Cathy Bureau	198 Groton Street	Home Occupation Permit	25.00	3/26/07
2007-299	Audrey Rossetti	423 Groton Street	Home Occupation Permit	25.00	4/30/07
2007-300	Lynn Lavallee	40 Depot Street	Home Occupation Permit	25.00	6/11/07

<b><u>Permit #</u></b>	<b><u>Name of Applicant</u></b>	<b><u>Address</u></b>	<b><u>Purpose</u></b>	<b><u>Fee</u></b>	<b><u>Issued</u></b>
2007-301	Laura Pica	655 Main Street	Home Occupation Permit	25.00	7/16/07
2007-302	Ruth Lowder	144 Thorndike Street	Home Occupation Permit	25.00	10/29/07
2007-303	Timothy Belanger	432 River Street	Home Occupation Permit	25.00	11/26/07
2005-634	Stephen J. Smith	815 Main Street	temporary occupancy & occupancy permit	150.00	3/26/07
2007-674	James Tranfaglia	242 Groton Street	occupancy permit - 2nd floor addition	PREPAID	1/30/07
2007-675	Celine Leclerc-Cecile Jussaume	215 Kemp Street	occupancy permit - addition	PREPAID	5/8/07
2007-676	First Federal Savings Bank	402 Pond Street	occupancy permit	30.00	5/21/07
2007-677	George Diberto	204 Groton Street	occupancy permit - in law addition	PREPAID	5/21/07
2007-678	Harold & Lorraine West	64 Woods Court	occupancy permit	30.00	8/13/07
	Jean-Marc Mourant	39 Depot Street	occupancy permit	30.00	6/25/07
2007-681	Timothy & Jean Phelan	174 Lowell Street	occupancy permit	PREPAID	8/28/07
2007-682	Ken Tully	2 Woodland Road	occupancy permit	PREPAID	10/16/07
2007-683	Brett & Sherry Cover	140 Depot Street	occupancy permit	PREPAID	10/29/07
2007-684	Ken Tully	18 Woodland Drive	occupancy permit	PREPAID	11/19/07
2007-685	Kenneth Brunelle	493 High Street	occupancy permit	PREPAID	11/19/07
<b>Total Fees Collected 2007</b>				<b>\$23,409.98</b>	

## **BOARD OF HEALTH**

The Dunstable Board of Health meets on the first and third Tuesday of the month. The most time consuming activity at Board of Health meetings is the review of septic systems plans and well results for proposed and existing lots. Our agents, the Nashoba Associated Boards of Health does the field work and maintains the records for us. Other activities by our agent are also included in the Nashoba report. Our Nashoba agent, Bridgett Braley is available for consultation and receipt of documents every Wednesday afternoon from 1:00 p.m. to 3:00 p.m. in the Board of Health office. She can be reached at 978-649-4514, Ext. 235 during those hours. She may also be reached at the Nashoba office at 1-800-427-9762, Ext. 3015. The Board of Health Secretary is available on Fridays from 9:00 A.M. to 12:00 P.M.

The solid waste costs for Dunstable remain low, largely due to the volume of recyclable materials removed from the trash stream. The citizens of Dunstable are to be commended on their efforts. A hazardous waste collection day was held jointly with Tyngsborough in May. Televisions, computers, monitors and printers were also collected on that day.

A full listing of the items that can be deposited at the transfer station and the number of tags required can be obtained from the Board of Health office or on the Town of Dunstable Website. Transfer station permits are \$100.00/household. Senior citizens may purchase a permit for \$25.00. Bulky goods such as furniture, carpets, mattresses, etc. can be disposed of twice a year, the last three weeks of April and the last three weeks of October.

Respectfully submitted,

Maria Amodei, Chairman  
William Moeller  
Robert Parkin  
Joan Ferrari, Secretary

# NASHOBA ASSOCIATED BOARDS OF HEALTH

Nashoba Associated Boards of Health continues to serve the local Board of Health in meeting the challenges of environmental and public health needs in Dunstable. In addition to the day to day public health work conducted for Dunstable we also provide the following services.

- Maintaining Nashoba's internet web site to provide information for the public. (See [nashoba.org](http://nashoba.org))
- Through our involvement in the Bioterrorism Regional Coalition we are keeping the Dunstable Board of Health up-to date on matters of emergency preparedness planning. We are currently working on Dunstable's Emergency Dispensing Site plan.
- Response to the bioterrorism threat through coordination and communication with the Centers for Disease Control, the MDPH, the Massachusetts Emergency Management Agency, and the Northern Middlesex Regional Emergency Planning Committee (LEPC) of which Dunstable is a member.
- Response to the West Nile Encephalitis(WNV) surveillance effort through coordination with MDPH, through the collection of suspected bird samples, submittal to the MDPH lab, and follow-up when the lab results were obtained.
- Response to health related impacts of beavers through coordination with the local Board of Health in the issuance of the necessary permits.
- Response to state mandated changes in regulations requiring more frequent beach sampling through sample collection, submittal for analysis, and follow-up when results were obtained.

We look forward to continuing our work with Dunstable's Board of Health. Included in the day to day work of Nashoba in 2007 were the following:

- Through membership in the Association Dunstable benefited from the services of Nashoba staff including: Registered Sanitarians, Certified Health Officers, Registered Nurses, Nutritionists, Registered Physical & Occupational Therapists, Licensed Social Workers, Certified Home Health Aides, and Registered Dental Hygienists.
- Provided health education programs in collaboration with the Dunstable Council on Aging.
- Collaborated with Elder Services of Merrimack Valley concerning elders at risk and other safety issues.
- Reviewed 19 Title 5 state mandated private Septic System Inspections for Dunstable Board of Health. Received, reviewed, and filed these state mandated (but unfunded) Title 5 inspections. Corresponded with inspectors regarding deficiencies; referred deficient inspections to Dunstable Board of Health for enforcement action.

By the Dunstable Board of Health's continued participation in the Association you can shape your future local public health programs and share in the benefits of quality service at a reasonable cost!

## Environmental Health Department

Environmental Information Responses Dunstable Office (days) ..... 44  
The Nashoba sanitarian is available for the public on Wednesday afternoon at the Dunstable Board of Health Office. This does not reflect the daily calls handled by the three Nashoba secretaries during daily business hours.

Food Service Licenses & Inspections ..... 11  
Nashoba annually mails out and receives application from both restaurants and retail food businesses. Licenses are renewed for existing facilities. Plans are submitted and reviewed prior to initial licensing. All licensees are inspected at a minimum twice a year. Where deficiencies are found, a re-inspection is scheduled to insure compliance. When a complaint from the public is received an inspection is also conducted. During this inspection health factors of food handlers is also investigated, and where appropriate medical consultation and laboratory testing may be required.

Beach/Camp/School Inspections ..... 4  
Camps are inspected at least annually at opening for compliance with State Sanitary Code, Chapter IV, 105CMR430.00. Public swimming beaches are sampled for water quality every other week during the summer and more often if a problem is suspected.

Housing & Nuisance Investigations ..... 2  
Nashoba, as agent for the local Board of Health, inspects dwellings for conformance with State Sanitary Code, 105 CMR 410.00, issues orders for correction, and re-inspect for compliance. Similarly, complaints from residents concerning unsanitary conditions or pollution events are investigated.

Septic System Test Applications ..... 8  
Applications from residents proposing to build or upgrade a septic system are accepted, a file created, and testing dates are coordinated with the applicants engineer.

Septic System Lot Tests ..... 53  
Nashoba sanitarian witnesses soil evaluations, deep hole tests, and, usually on a separate date, percolation tests conducted by the applicant’s engineer which serve as the basis of the design of the septic system.

Septic System Plan Applications ..... 9  
Detailed plans created by engineers hired by residents proposing to build or upgrade a septic system are received, filed, and routed to the Nashoba sanitarian for review.

Septic System Plan Reviews ..... 13  
Engineered plans are reviewed according to state code, Title 5, and local Board of Health regulations and review forms are created and sent to engineer for revision. Subsequent re-submittals by the engineer are also reviewed.

Septic System Permit Applications (new lots) ..... 2  
Septic System Permit Applications (upgrades) ..... 9  
Applicants’ approved plan submittals and Board of Health requirements are incorporated into a permit to construct the septic system.

Septic System Construction Inspections ..... 32  
Nashoba Sanitarian is called to construction site at various phases of construction to witness & verify that system is built according to plans.

Septic System Consultations .....	11
During all phases of application, design, and construction the Nashoba Sanitarian is called upon for legal details and interpretation.	

Well Permits .....	9
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Water Quality/Well Consultations .....	18
Private wells are regulated solely by local Board of Health regulations, The Nashoba Sanitarian assist the Board of Health by reviewing well plans, securing well water samples, and interpreting water quality test results.	

Rabies Clinics – Animals Immunized .....	2
Nashoba arranges for local clinics with cooperating veterinarians, arranging for dates and location, placing ads in local newspapers, and sending home flyers through local schools. In addition, since the recent raccoon rabies epizootic Nashoba has arranged for delivery of over 500 animal specimens to the State lab in Boston for analysis and has counseled possible exposure victims to seek medical assistance.	

**Nashoba Nursing Service & Hospice**

Home Health Nursing Visits .....	191
Nashoba’s Certified Home Health Registered Nurses visits provide skilled services to patients in their home under physician’s orders. These services include assessment of physical, psychological, and nutritional needs. Skills include teaching/supervision of medications, wound care, ostomy care, IV therapy on a 24 hour basis, catheter care, case management and referral to other services as needed.	

Home Health Aide Visits .....	63
Nashoba’s Certified Home Care Aides provide assistance with daily activities of daily living including bathing dressing, exercises and meal preparation.	

Rehabilitative Therapy Visit .....	210
Nashoba Therapists provide skilled physical, occupational, speech, and dietary therapeutic interventions through assessment, treatment and education. Their integration of client, caregiver, and medical outcomes aims at attaining maximum functional dependence.	

Medical Social Service Visits .....	7
Nashoba Social Workers provide short-term assistance to patients at home for counseling and referral to community resources.	

**Clinics**

Local Well Adult, Support Groups, & Other Clinic Visits .....	228
Visits include well adult clinics, and immunization, cholesterol exercise, mental health and bereavement clinics.	

Number of patients that attended Flu Clinics held in Dunstable .....	109
Number of patients whom received Flu Shots that live in Dunstable .....	95
Number of patients whom received Pneumovax Vaccine .....	2
Number of patients whom attended Well Adult Clinics from Dunstable .....	98

**Communicable Disease**

**Communicable Disease Reporting & Control**

Nashoba’s Nursing Service & Environmental Health Department work together to meet the local Board of Health’s responsibilities under the law to do the following:

- Investigate and control the spread of communicable diseases within Dunstable (MGL Chap111, Sec 6, 7, and 92-116). Nashoba works with the Massachusetts Department of Public Health (MDPH) in this area.
- Receive and process reports from physicians concerning cases of diseases “dangerous to the public health” as defined by MDPH (MGL Chap111, Sec6)
- Notify MDPH Division of Epidemiology and Immunization within 24 hours of receiving notice of any case “dangerous to the public health”.
- Receive reports and undertake follow-up as necessary regarding certain food borne and water-borne diseases and diseases being monitored by the MDPH.
- Receives reports, investigates and conducts follow-up on all incidences involving positive rabies results.

Number of Communicable Disease cases Investigated .....	15
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**Communicable Disease**

**Number of Cases**

Campylobacter	1
Ehrlichiosis	1
Lyme Disease	11
Rocky Mountain Spotted Fever	1
Varicella	1

**Health Promotion**

Skilled Nursing Visits .....	26
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**Dental Health Department**

**Examination, Cleaning & Fluoride - Grades K, 2 & 4**

Nashoba’s Registered Dental Hygienists, operating out of the school nurse’s office and records, provide these services to those children whose parents have given written consent.

Students Eligible .....	188
Students Participating .....	89
Referred to Dentist .....	6

**Instruction - Grades K, 1 & 5**

Nashoba’s Registered Dental Hygienists also provide classroom instruction of cleaning and maintaining health teeth to all children in these grades.

Number of Programs.....	3
Students Participating .....	131

# POLICE DEPARTMENT

I hereby submit the annual report of the Police Department for the year ending December 31, 2007

Chief of Police:	James G. Downes, III
Lieutenant of Police:	James W. Dow
Sergeant of Police:	Darrell Gilmore
Patrol Officers:	Michael Lynn, Benjamin Sargent, Erik Hoar, Nicholas Papageorgiou
Reserve Officers:	George Aggott, Sean Ready, Daniel Kowalski, Michael Tedesco, Gregg Sanborn
Traffic/Detail:	John Koyutis, James G. Downes Jr.

A complete report breakdown of the statistics involving types of calls received, motor vehicle violations, and court action is available at the Town Hall during normal business hours in either the Town Clerk or Selectman's Office, along with a list of violent crimes committed since 1970.

The Police Department remains strongly committed to its core mission to protect persons and property while serving to improve the quality of life of all citizens. The philosophy of "Community Policing" remains a central theme within the Department's expanding community role. Today's society recognizes officers not solely as "crime fighters" but problem solvers which act in partnership with the community.

During the past year, police officers met the increasing challenges of a slowing economy. With higher unemployment and less business opportunity, several criminal groups collaborated to commit acts of theft and residential burglary. Throughout the year, investigating officers remained steadily engaged in the acts of detecting, investigating and arresting these alleged criminals. Officers worked in partnership with local and regional burglary task forces and processed important pieces of physical evidence discovered at crime scenes. Sharepoint technology allowed officers the ability to share integral information with other investigating communities.

During the year, officers completed emergency management training as required through the National Incident Management System. This mandatory training prepares officers to operate under one central emergency management system during incidents of natural disaster and/or terrorism. The completion of this training is a necessary requirement for municipalities to be eligible to receive federal and state funding.

In addition, the Police Department received a Massachusetts grant to provide additional incident command training which would integrate training with the Dunstable Fire Department and Dunstable Emergency Medical Service. Grant funding will be used to conduct "table top exercises" followed by a mock search and rescue exercise involving all Dunstable public safety disciplines.

In order to further our public safety mission, the Police Department continues to explore the use of technology and community partnerships. Through our partnership with NEMLEC (North East Massachusetts Law Enforcement Council), the Dunstable Police Department participates



through a computer network (sharepoint) of forty nine cities and towns that continuously share important criminal intelligence.

In addition, officers continue to receive police training through distance learning (computer) provided through the Massachusetts State Police. Officers receive a variety of on line police training involving contemporary policing topics.

During the year, officers continued to share information with the public concerning matters of crime prevention and public safety. Officers attended numerous community social events to spread the message of safety. Officers were available at the summer band concerts, vehicle night, summerfest, grange fair Etc. Additional officers were assigned to Halloween activities and children were provided safety glow sticks. The Department continues to utilize the town web site (Town of Dunstable.org) and the "Neighbor to Neighbor" newspaper to provide citizens with important public safety information.

Throughout the year, joint management meetings were held with police and school officials in order to discuss and review all emergency planning contingencies. Emergency planning and safety drills were conducted in cooperation with police and school officials. In partnership with the Middlesex District Attorney's office, police and school officials renewed an agreement of understanding which provides police and school officials important public safety information.

In closing, I would like to take this opportunity to express my sincere appreciation to the Dunstable Fire Department, Dunstable Emergency Medical Service, Dunstable Highway Department and the Police Departments from the surrounding communities for their professionalism and continued service.

The Police Department thanks Retired Emergency Medical Director, Barbara Maynard and Retired Fire Chief, George Bacon for their many years of dedicated service to the Town of Dunstable.

Also, I wish to thank all N.E.M.L.E.C. communities, Massachusetts State Police, Federal Bureau of Investigation, Treasury Department, District Attorney and the Attorney Generals Office for their assistance.

I express my grateful appreciation to the many New Hampshire law enforcement organizations for their continued assistance.

In addition, I would like to express my sincere thanks on behalf of our department, to the members of the Board of Selectman, the municipal personnel and to the citizens of the Town of Dunstable for their cooperation and support, and we anticipate serving you in the upcoming year.

Respectfully submitted,

James G. Downes III  
Chief of Police

TOWN ACCOUNTANT

TOWN OF DUNSTABLE  
COMBINED BALANCE SHEET ALL FUND TYPES & GROUPS  
JUNE 30, 2007

ASSETS	GENERAL FUND	CPA Fund	SPECIAL REVENUE	WATER ENTERPRISE	CAPITAL PROJECTS	TRUST FUNDS	LONG TERM DEBT	GROUP TOTAL
Cash & Investments	366,128.96	178,525.30	240,497.23	65,764.72	34,549.05	532,480.64		1,417,945.90
Petty Cash	100.00							100.00
Receivables:		2,065.41						2,065.41
Real Estate Tax Prior	5,181.20							5,181.20
Real Estate Tax Current	71,285.73							71,285.73
Provisions for Abatements	(9,760.60)							(9,760.60)
Deferred Revenue Property Tax	(66,706.33)	(2,065.41)		(17,215.18)				(85,986.92)
Tax Liens Receivable	15,492.90							15,492.90
Deferred Revenue Tax Liens	(15,492.90)							(15,492.90)
Motor Vehicle Excise Prior	9,204.46							9,204.46
Motor Vehicle Excise Current	21,630.76							21,630.76
Deferred Rev Motor Vehicle Ex	(30,835.22)							(30,835.22)
Water User Charges				17,215.18				17,215.18
Deferred Revenue Water Charges								-
Water Special Assessments								-
Deferred Rev Special Assess.			472,892.50					472,892.50
Due from Other Gov'ts			(472,892.50)					(472,892.50)
Deferred Rev Gov't Receivable		1,500,000.00	420,971.00				3,077,607.49	4,998,578.49
Am't to be Provided for Pmt of Bonds								
<b>TOTAL ASSETS</b>	<b>366,228.96</b>	<b>1,678,525.30</b>	<b>661,468.23</b>	<b>65,764.72</b>	<b>34,549.05</b>	<b>532,480.64</b>	<b>3,077,607.49</b>	<b>6,416,624.39</b>
<b>LIABILITIES AND FUND EQUITY</b>								
Warrants Payable	145,466.58		13,052.01	11,010.39	1,315.00	178.73		171,022.71
Unclaimed Items	1,863.62							1,863.62
Tax Withholdings	6,922.47							6,922.47
Due to Others	4,825.99		4,115.00		4,430.44			13,371.43
Notes Payable		1,500,000.00	420,971.00				3,077,607.49	1,920,971.00
Bonds Payable								3,077,607.49
<b>TOTAL LIABILITIES</b>	<b>159,078.66</b>	<b>1,500,000.00</b>	<b>438,138.01</b>	<b>11,010.39</b>	<b>5,745.44</b>	<b>178.73</b>	<b>3,077,607.49</b>	<b>5,191,758.72</b>
<b>FUND EQUITY</b>								
Reserve for Encumbrances	8,483.01				28,803.61			37,286.62
Reserve for Expenditures				51,962.00				51,962.00
Reserve for Special Purposes			223,330.22			532,301.91		755,632.13
Reserve for Open Space		17,852.53						17,852.53
Reserve for Historic Rec.		17,852.53						17,852.53
Reserve for Community Housing		17,852.53		2,792.33				17,852.53
Unreserved Fund Balance	198,667.29	124,967.71						326,427.33
<b>TOTAL FUND EQUITY</b>	<b>207,150.30</b>	<b>178,525.30</b>	<b>223,330.22</b>	<b>54,754.33</b>	<b>28,803.61</b>	<b>532,301.91</b>	<b>-</b>	<b>1,224,865.67</b>
<b>TOTAL LIAB. &amp; FUND EQUITY</b>	<b>366,228.96</b>	<b>1,678,525.30</b>	<b>661,468.23</b>	<b>65,764.72</b>	<b>34,549.05</b>	<b>532,480.64</b>	<b>3,077,607.49</b>	<b>6,416,624.39</b>

**TOWN OF DUNSTABLE**  
**BALANCE SHEET - TRUST FUNDS**  
**JUNE 30, 2007**

<b>ASSETS</b>	<b>NON-EXPENDABLE</b>	<b>EXPENDABLE</b>	<b>TOTAL</b>
Cash & Investments	104,804.54	427,176.10	531,980.64
<b>TOTAL ASSETS</b>	<u>104,804.54</u>	<u>427,176.10</u>	<u>531,980.64</u>

**FUND BALANCES**

Harriett C Proctor Chapel		24,996.93	24,996.93
Asa T. Butterfield Library	21,200.00	3,674.02	24,874.02
Cemetery Perpetual Care	48,221.00	31,982.01	80,203.01
E D & May Swallow Cemetery	1,000.00	1,575.40	2,575.40
Ellen Kendall Library Fund	50.00	237.80	287.80
E R Bennett Public Grounds	500.00	787.25	1,287.25
Fred Fletcher Cemetery Fund	2,532.54	2,224.44	4,756.98
Harriet C Proctor Charity	5,000.00	4,743.76	9,743.76
Meeting House Hill Cemetery	1,400.00	2,207.35	3,607.35
Owen Parkhurst Library Fund	1,000.00	4,434.11	5,434.11
Rideout Cemetery PC	401.00	630.43	1,031.43
Sarah Parkhurst Roby Bldg.	2,000.00	3,414.27	5,414.27
Sarah Roby Highway Fund	1,000.00	4,333.56	5,333.56
Sarah Parkhurst Charity	5,000.00	10,891.76	15,891.76
Sarah Parkhurst Free Lecture	5,000.00	1,829.76	6,829.76
Charles & Hazel Grasse Trust	10,000.00	5,083.66	15,083.66
Marietta Parkhurst Water	500.00		500.00
Conservation Timber Fund		3,567.51	3,567.51
Conservation Land Fund		597.98	597.98
Stabilizaion Fund		299,915.11	299,915.11
F.B. Res. For Expenditures			-
James McKenna Memorial		7,593.46	7,593.46
Scholarship Fund		230.39	230.39
Educational Fund		638.09	638.09
Senior Fund		1,568.62	1,568.62
Majorie Olney Library		10,340.09	10,340.09
Warrants Payable		178.73	178.73
<b>TOTAL FUND BALANCE</b>	<u>104,804.54</u>	<u>427,676.49</u>	<u>532,481.03</u>

Per Balance Sheet @ 06/30/07	532,480.64
Marietta Parkhurst Water investment	0

**TOWN OF DUNSTABLE  
CAPITAL PROJECTS BALANCE SHEET  
JUNE 30, 2007**

**TOWN HALL RENOVATION**

Cash, Town Hall Renovation	209.53
<b>TOTAL ASSETS</b>	<b><u>209.53</u></b>
Due to Others	209.53
F. B. Reserve for Encumbrances	
<b>TOTAL LIABILITIES &amp; FUND EQUITY</b>	<b><u>209.53</u></b>

**FIRE TRUCK & EQUIPMENT PROJECT**

Cash, Fire Truck & Equipment	34,339.52
<b>TOTAL ASSETS</b>	<b><u>34,339.52</u></b>
Warrants Payable	1,315.00
Due to Others	4,220.91
F. B. Reserve for Encumbrances	<u>28,803.61</u>
<b>TOTAL LIABILITIES &amp; FUND EQUITY</b>	<b><u>34,339.52</u></b>

**TOWN OF DUNSTABLE  
EXPENDABLE TRUST FUNDS  
JUNE 30, 2007**

Account #	BALANCE 6/30/06	INCOME	EXPENDED	BALANCE 6/30/07
H C Proctor Cemetery Chapel	24,248.99	747.94		24,996.93
Asa T Butterfield Library	11,728.93	889.62	8,944.53	3,674.02
Cemetery Perpetual Care	29,582.25	2,399.76		31,982.01
E D & May Swallow Cemetery	1,498.34	77.06		1,575.40
Ellen Kendall Library	229.19	8.61		237.80
E R Bennett Grounds	748.74	38.51		787.25
Fred Fletcher Cemetery	2,082.11	142.33		2,224.44
H C Proctor Charity	5,266.54	302.22	825.00	4,743.76
Meeting House Hill Cemetery	2,099.41	107.94		2,207.35
Owen Parkhurst	4,271.51	162.60		4,434.11
Rideout Cemetery P C	599.57	30.86		630.43
S A Parkhurst Roby Bldg Fund	3,252.27	162.00		3,414.27
Sarah A Roby Highway Fund	4,173.97	159.59		4,333.56
S A Parkhurst Charity	4,642.55	6,552.00	302.79	10,891.76
S A Parkhurst Free Lecture	1,625.41	204.35		1,829.76
C & H Grasse Trust	6,529.43	503.87	1,949.64	5,083.66
Conservation Sale of Timber	2,802.06	46,294.45	45,529.00	3,567.51
Conservation Land Fund	500.84	25,597.14	25,500.00	597.98
Stabilization Fund	287,719.42	12,195.69		299,915.11
James McKenna Memorial	10,384.79	317.04	3,108.37	7,593.46
Scholarship Donations	194.10	36.29		230.39
Educational Donations	502.44	135.65		638.09
Senior Donations	1,256.25	312.37		1,568.62
Majorie Olney Library	10,325.53	314.56	300.00	10,340.09
6th Middlesex Monument		6,000.00	6,000.00	-
Warrants Payable			(178.73)	178.73
F.B. Res for Expenditures	-			-
<b>TOTAL EXPENDABLE</b>	<u>416,264.64</u>	<u>103,692.45</u>	<u>92,459.33</u>	<u>427,676.49</u>
Balance per Trial Balance @06/30/07				427,676.49
Interest		19,605.17	21,251.60	123,417.16
		7026.42		-
		12,578.75		

**TOWN OF DUNSTABLE  
FY07 BALANCE SHEET  
GENERAL FUND**

Expense Category	Account	Previous Year's Balance	Original Budget	Budget Revisions	Revised Budget	Actual Expended	Balance	% Exp.	FY 2008 Carry FWD
GENERAL Government									
Selectmen's Salaries	01-5-122-000		1,800.00		1,800.00	1,800.00		100.00%	
Selectmen's Expense	01-5-122-005		5,000.00		5,000.00	4,998.13	1.87	99.96%	
Selectmen Special Legal	01-5-122-006	536.2	10,000.00	9,425.21	19,961.41	19,961.41		199.61%	
Personnel Policy Consult.	01-5-124-000	515			515		515	0.00%	515
Land Use Consultant	01-5-124-001	5,500.00	0					100.00%	
Finance Committee Expense	01-5-131-005		150		5,500.00	5,500.00		80.00%	
Reserve Account	01-5-132-000		25,000.00	-24,028.82	971.18	120	30	0.00%	
Town Accountant Salary	01-5-135-000		17,649.00		17,649.00	17,649.00		100.00%	
Town Accountant Clerical	01-5-135-001		5,855.00		5,855.00	5,791.12	63.88	98.91%	
Town Accountant's Expense	01-5-135-005		1,800.00		1,800.00	1,712.30	87.7	95.13%	
Audit of Books	01-5-135-007		10,000.00		10,000.00	10,000.00		100.00%	
Assessor's Salaries	01-5-141-000		900		900	900		100.00%	
Assessor's Associate	01-5-141-001		23,933.00		23,933.00	23,933.00		100.00%	
Assessors Clerical Wages	01-5-141-002		11,488.00		11,488.00	10,694.32	793.68	93.09%	
Assessors Expense	01-5-141-005		6,000.00		6,000.00	5,715.13	284.87	95.25%	
Treasurer's Salary	01-5-145-000		20,963.00		20,963.00	20,963.00		100.00%	
Treas.Coll. Certification	01-5-145-001		1,000.00		1,000.00	1,000.00		100.00%	
Treasurer's Expense	01-5-145-005		7,500.00		7,500.00	7,485.84	14.16	99.81%	
Tax Collector's Salary	01-5-146-000		20,963.00		20,963.00	20,963.00		100.00%	
Tax Collector's Expense	01-5-146-005		12,200.00	307.53	12,507.53	12,507.53		102.52%	
Town Counsel Retainer	01-5-151-000		30,000.00		30,000.00	28,032.74	1,967.26	93.44%	
Dog License Program	01-5-160-000		500		500	271.33	228.67	54.27%	100.98
Town Clerk's Salary	01-5-161-000		24,720.00		24,720.00	24,720.00		100.00%	
Town Clerk Certification	01-5-161-001		1,000.00		1,000.00	1,000.00		100.00%	
Town Clerk's Expense	01-5-161-005		2,500.00		2,500.00	2,450.00	50	98.00%	
Election & Reg. Wages	01-5-162-000		3,000.00		3,000.00	1,837.32	1,162.68	61.24%	
Election & Reg. Expenses	01-5-162-005		3,000.00	899.21	3,899.21	3,899.21		129.97%	
Registrar Salary	01-5-163-000		200		200	200		100.00%	
Conservation Comm Cl.	01-5-171-001		13,986.00		13,986.00	11,184.74	2,801.26	79.97%	
Conservation Comm. Exp.	01-5-171-005		3,000.00		3,000.00	2,162.98	837.02	72.10%	
Conservation Land Fund	01-5-171-006		25,000.00		25,000.00	25,000.00		100.00%	
Planning Board Clerical	01-5-175-001		13,986.00	-2,200.00	11,786.00	11,066.09	719.91	79.12%	
Planning Bd Expense	01-5-175-005		1,000.00	256.59	1,256.59	1,256.59		125.66%	
Planning Bd NRTL Legal	01-5-175-006		10,000.00	2,828.20	12,828.20	12,828.20		128.28%	
Zoning Bd Expense	01-5-176-005		2,000.00		2,000.00	1,124.86	875.14	56.24%	
No. Midd. Council of Govt Clerical	01-5-176-006		700		700	700		100.00%	
Town Hall Caretaker	01-5-192-000		40,856.00		40,856.00	37,674.31	3,181.69	92.21%	
Town Hall Expense	01-5-192-001		7,500.00		7,500.00	4,929.07	2,570.93	65.72%	
Town Hall Phone/Computer	01-5-192-005		30,000.00	1,000.00	31,000.00	31,000.00		103.33%	
160 Pleasant St. Renovatin	01-5-192-009	3,429.87			3,429.87	1,356.12	2,073.75	39.54%	2,073.75
Town Reports	01-5-193-013	1,374.63			1,374.63	161.67	1,212.96	11.76%	1,212.96
Engineer	01-5-195-000		5,000.00		5,000.00	4,842.57	157.43	96.85%	
	01-5-199-005		22,500.00	-6,324.00	16,176.00	6,663.01	9,512.99	29.61%	
TOTAL GENERAL GOVERNMENT		5,855.70	422,649.00	-12,336.08	416,168.62	386,054.59	30,114.03	91.34%	

PROTECT. PERSONS & PROPERTY

Police Chief Salary	01-5-210-000	88,915.00	88,915.00	88,915.00	100.00%
Police Wages & Milage	01-5-210-001	464,509.00	-2,500.00	23,044.14	94.50%
Police Dept. Expense	01-5-210-005	31,384.00	-2,500.00	2,366.64	84.49%
Police Cruiser Expense	01-5-210-006	34,360.00		2,686.41	92.18%
Police Radio	01-5-210-007	70,634.00		2,136.54	96.98%
Police Lockup	01-5-210-008	3,500.00		850	75.71%
Police Cruiser - New	01-5-210-009	28,000.00		27,990.65	99.97%
Police Station Expense	01-5-211-000	20,265.00		17,538.60	86.55%
Fire Dept. S & W	01-5-220-000	3,000.00		3,000.00	100.00%
Fire Expenses	01-5-220-005	12,500.00	97.82	12,597.82	100.78%
Fire Equipment	01-5-220-006	3,750.00	3,385.00	7,129.00	190.11%
Fire Dept. Training	01-5-220-007	1,250.00		1,192.00	95.36%
Emerg Med Ser Expense	01-5-232-005	7,400.00		7,311.00	98.80%
Building Inspector Salary	01-5-241-000	14,420.00		14,420.00	100.00%
Building Insp. Expense	01-5-241-005	1,300.00		466.84	35.91%
Gas Inspector Salary	01-5-242-000	2,224.00		2,224.00	100.00%
Plumbing Insp. Salary	01-5-243-000	3,704.00		3,704.00	100.00%
Electrical Insp Salary	01-5-245-000	7,308.00		7,308.00	100.00%
Insp of Animal Exp	01-5-249-001	400		400	100.00%
Emergency Management	01-5-291-000	500		19,102	38.20%
Dog Officer Time & Exp.	01-5-292-000	8,500.00		8,500.00	100.00%
Tree Warden Time & Exp.	01-5-294-000	12,000.00		11,549.00	96.24%
TOTAL PROTECT. PERSONS & PROPERTY	0	819,823.00	-1,517.18	782,740.20	95.48%

308.98

PUBLIC WORKS AND FACILITIES

Highway S. & W.	01-5-422-000	92,770.00	1,792.63	94,562.63	101.93%
Highway Clerical	01-5-422-001	14,357.00		14,198.45	98.90%
Highway Maintenance	01-5-422-006	27,000.00		26,942.30	99.79%
Highway Machinery Fund	01-5-422-007	31,000.00	157.27	31,157.27	100.51%
Highway Lease Purchase	01-5-422-008	14,545.00	0.36	14,545.36	100.00%
Highway Brush Removal	01-5-422-009	6,500.00		6,420.00	98.77%
Highway Sign Maintenance	01-5-422-010	1,500.00	-1,500.00		0.00%
Highway Line Painting	01-5-422-011	7,200.00		7,200.00	100.00%
Highway Paving	01-5-422-013			526.78	100.00%
Highway Sander	01-5-422-015	11,985.00	-940.31	11,044.54	92.15%
Highway Snow Removal	01-5-423-000	91,000.00	27,579.31	118,579.31	130.31%
Highway Paving	01-5-423-013	11,000.00	-1,792.63	618.7	5.62%
Street Lights	01-5-424-000	6,000.00	1,500.00	7,250.63	120.84%
Transfer Station	01-5-433-000	86,500.00	-5,000.00	81,500.00	94.22%
Landfill Expense	01-5-433-001	2,000.00		1,934.80	96.74%

Expense Category	Account	Previous Year's Balance	Original Budget	Budget Revisions	Revised Budget	Actual Expended	Balance	% Exp.	FY 2008 Carry FWD
Trans. Station Container	01-5-433-002	5,800.00			5,800.00	5,800.00		100.00%	
Cemetery Wages & Supplies	01-5-491-000		11,960.00		11,960.00	11,441.90	518.1	95.67%	
Cemetery Care of Lots	01-5-491-001		735		735	735	735	0.00%	
Cemetery Inerments	01-5-491-002		3,000.00	3,718.86	6,718.86	6,718.75	0.11	223.96%	
TOTAL PUBLIC WORKS AND FACILITIES		6,326.78	419,032.00	25,515.49	450,894.27	440,441.42	10,452.85	105.10%	
HUMAN SERVICES									
Nashoba Bd of Health Assm	01-5-510-002		5,083.00		5,083.00	4,760.00	323	93.65%	
Board of Health Expense	01-5-510-005		7,000.00		7,000.00	4,758.49	2,241.51	67.98%	
Town Nurse Assessment	01-5-522-000		1,758.00		1,758.00	1,646.00	112	93.63%	
Mental Health Assessment	01-5-523-000		400		400	400		100.00%	
Council on Aging	01-5-541-000		5,000.00		5,000.00	4,979.78	20.22	99.60%	
Council on Aging Bus	01-5-541-005		7,000.00	584.89	7,584.89	7,584.89		108.36%	
Veterans Agent Salary	01-5-543-000		618		618	618		100.00%	
Veterans Expenses	01-5-543-002		500	191.13	691.13	691.13	500	138.23%	
Veteran's Benefits	01-5-543-006		500		500			0.00%	
TOTAL HUMAN SERVICES		0	27,859.00	776.02	28,635.02	25,438.29	3,196.73	91.31%	
CULTURE AND RECREATION									
Library S. & W.	01-5-610-000		65,013.00		65,013.00	62,815.95	2,197.05	96.62%	
Library Expense	01-5-610-005		57,875.00	3,900.00	61,775.00	61,775.00		106.74%	
M.V.L. Consortium Dues	01-5-611-000		11,283.00		11,283.00	11,283.00		100.00%	
Technology Expense	01-5-620-000		1,000.00		1,000.00		1,000.00	0.00%	1,000.00
Cable TV Committee	01-5-630-000		100		100		100	0.00%	
Recreation Expense	01-5-631-005		5,500.00		5,500.00	3,406.24	2,093.76	61.93%	
Parks Department	01-5-650-000	2,419.41	14,000.00	-5,000.00	11,419.41	10,647.21	772.2	76.05%	
Larier Field Maintenance	01-5-650-001	99.73	10,000.00	7,000.00	17,099.73	14,989.99	2,109.74	149.90%	
Arts Lottery Commission	01-5-670-000		75		75		75	0.00%	
Historical Comm. Expense	01-5-691-000		500		500		500	0.00%	
Memorial Day Committee	01-5-692-000		550		550	498.07	51.93	90.56%	
Summer Concerts	01-5-693-000	500	2,000.00		2,500.00	2,500.00		125.00%	
TOTAL CULTURE AND RECREATION		3,019.14	167,896.00	5,900.00	176,815.14	167,915.46	8,899.68	100.01%	
DEBT SERVICE									
Long Term Debt	01-5-710-000		326,239.00		326,239.00	326,239.00		100.00%	
Long Term Interest	01-5-751-000		121,205.00		121,205.00	121,205.00		100.00%	
Temporary Loan Interest	01-5-752-000		17,868.00		17,868.00	17,867.80	0.2	100.00%	
TOTAL DEBT SERVICE		0	465,312.00	0	465,312.00	465,311.80	0.2	100.00%	



MISCELLANEOUS EXPENSE									
County Retirement System	01-5-911-000	85,651.00		85,651.00		83,954.00	1,697.00		98.02%
Group Health Insurance	01-5-914-000	112,500.00	-20,000.00	92,500.00		89,924.30	2,575.70		79.93%
FICA Town Share	01-5-919-000	21,500.00	1,661.75	23,161.75		23,161.75			107.73%
Bldg/Vehicle Liab. Ins.	01-5-945-000	58,000.00		58,000.00		56,538.04	1,461.96		97.48%
Trans. Station Container	01-5-433-002	5,800.00		5,800.00		5,800.00			100.00%
Cemetery Wages & Supplies	01-5-491-000	11,960.00		11,960.00		11,441.90	518.1		95.67%
Cemetery Care of Lots	01-5-491-001	735		735			735		0.00%
Cemetery Interments	01-5-491-002	3,000.00	3,718.86	6,718.86		6,718.75	0.11		223.96%
TOTAL PUBLIC WORKS AND FACILITIES		419,052.00	25,515.49	450,894.27		440,441.42	10,452.85		105.10%
HUMAN SERVICES									
Nashoba Bd of Health Assm	01-5-510-002	5,083.00		5,083.00		4,760.00	323		93.65%
Board of Health Expense	01-5-510-005	7,000.00		7,000.00		4,758.49	2,241.51		67.98%
Town Nurse Assessment	01-5-522-000	1,758.00		1,758.00		1,646.00	112		93.63%
Mental Health Assessment	01-5-523-000	400		400		400			100.00%
Council on Aging	01-5-541-000	5,000.00		5,000.00		4,979.78	20.22		99.60%
Council on Aging Bus	01-5-541-005	7,000.00	584.89	7,584.89		7,584.89			108.36%
Veterans Agent Salary	01-5-543-000	618		618		618			100.00%
Veterans Expenses	01-5-543-002	500	191.13	691.13		691.13			138.23%
Veterans's Benefits	01-5-543-006	500		500			500		0.00%
TOTAL HUMAN SERVICES		27,859.00	776.02	28,635.02		25,438.29	3,196.73		91.31%
CULTURE AND RECREATION									
Library S. & W.	01-5-610-000	65,013.00		65,013.00		62,815.95	2,197.05		96.62%
Library Expense	01-5-610-005	57,875.00	3,900.00	61,775.00		61,775.00			106.74%
M.V.L. Consortium Dues	01-5-611-000	11,283.00		11,283.00		11,283.00			100.00%
Technology Expense	01-5-620-000	1,000.00		1,000.00			1,000.00		0.00%
Cable TV Committee	01-5-630-000	100		100			100		0.00%
Recreation Expense	01-5-631-005	5,500.00		5,500.00		3,406.24	2,093.76		61.93%
Parks Department	01-5-650-000	14,000.00	-5,000.00	11,419.41		10,647.21	772.2		76.05%
Larier Field Maintenance	01-5-650-001	10,000.00	7,000.00	17,099.73		14,989.99	2,109.74		149.90%
Arts Lottery Commission	01-5-670-000	75		75			75		0.00%
Historical Comm. Expense	01-5-691-000	500		500		498.07	500		0.00%
Memorial Day Committee	01-5-692-000	550		550			51.93		90.56%
Summer Concerts	01-5-693-000	2,000.00		2,500.00		2,500.00			125.00%
TOTAL CULTURE AND RECREATION		167,896.00	5,900.00	176,815.14		167,915.46	8,899.68		100.01%
DEBT SERVICE									
Long Term Debt	01-5-710-000	326,239.00		326,239.00		326,239.00			100.00%
Long Term Interest	01-5-751-000	121,205.00		121,205.00		121,205.00			100.00%
Temporary Loan Interest	01-5-752-000	17,868.00		17,868.00		17,867.80	0.2		100.00%
TOTAL DEBT SERVICE		465,312.00	0	465,312.00		465,311.80	0.2		100.00%

Expense Category	Account	Previous Year's Balance	Original Budget	Budget Revisions	Revised Budget	Actual Expended	Balance	% Exp.	FY 2008 Curr. F.Y.D.
MISCELLANEOUS EXPENSE									
County Retirement System	01-5-911-000		85,651.00		85,651.00	83,954.00	1,697.00	98.02%	
Group Health Insurance	01-5-914-000		112,500.00	-20,000.00	92,500.00	89,924.30	2,575.70	79.93%	
FICA Town Share	01-5-919-000		21,500.00	1,661.75	23,161.75	23,161.75		107.73%	
Bldg/Vehicle Liab. Ins.	01-5-945-000		58,000.00		58,000.00	56,538.04	1,461.96	97.48%	1,461.96
TOTAL MISCELLANEOUS EXPENSES		0	277,651.00	-18,338.25	259,312.75	253,578.09	5,734.66	91.33%	
TOTAL EXPENSES as of 2007/06/30		15,201.62	6,979,233.00	0	6,994,434.62	6,898,813.85	95,620.77	98.85%	8,213.63

**TOWN OF DUNSTABLE**  
**SCHEDULE OF DEPARTMENTAL PAYMENTS**  
**JULY 1, 2006 - JUNE 30, 2007**

**GENERAL GOVERNMENT  
SELECTMEN**

Salaries	1,800.00
Other Charges	239.94
Postage	1,037.79
Supplies	441.19
Legal Notices	987.00
Professional Services	299.00
Dues & Subscriptions	800.00
Conferences	255.00
Add Equip	
Milage	196.99
Electric	110.81
Office Supplies	630.41

6,798.13

**FINANCE COMMITTEE**

Dues	120.00
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120.00

**Selectmen Special Legal**

19,961.41

**LAND USE CONSULTANT**

5,500.00

25,461.41

**ACCOUNTANT**

Salary	17,649.00
Certification	
Clerical	5,791.12
Dues	70.00
Supplies / Postage	406.68
Professional Services	650.00
Training	450.00
Milage	135.62

25,152.42

**AUDIT OF RECORDS**

10,000.00

**ASSESSORS**

Salary	900.00
Assistant Assessor	23,933.00
Clerical	10,694.32
Other Charges	51.94
Postage	242.00
Supplies	745.35
Dues & Subscriptions	180.00
Professional Services	4,200.00
Legal Notices	
Milage	230.84
Conferences	65.00

41,242.45

**TREASURER**

Salary	20,963.00
Certification	1,000.00
Professional Services	3,892.50
Dues & Subscriptions	45.00
Postage	735.65
Supplies	319.30
Mileage/Training	
Other Services	540.00

Other Charges	<u>1,953.39</u>	29,448.84
<b>TAX COLLECTOR</b>		
Salary	20,963.00	
Certification		
Postage	2,409.17	
Supplies	1,075.66	
Purchase of Services	4,800.00	
Professional Services	3,200.00	
Legal Notices	219.00	
Other Services	540.00	
Mileage	218.70	
Dues & subscriptions	<u>45.00</u>	
		33,470.53
Quarterly Billing	<u></u>	-
<b>LEGAL DEPARTMENT</b>		
Retainer	28,032.74	
Special Litigation		
Special Legal Expense	<u></u>	28,032.74
<b>TOWN CLERK</b>		
Salary	24,720.00	
Certification	1,000.00	
Dues & Subscriptions	125.00	
Conference	230.00	
Milage	69.26	
Postage	431.32	
Supplies	672.81	
Professional Services	350.00	
Other Services		
Other Charges	381.81	
Legal Notice	<u>189.80</u>	
		28,170.00
<b>DOG LICENSE PROGRAM</b>		
Postage		
Supplies	<u>271.33</u>	
		271.33
<b>ELECTION &amp; REGISTRATION</b>		
Election & Reg Wages	1,837.32	
Registrars	200.00	
Ballot Clerks	887.85	
Telephone	39.00	
Office Supplies	2,221.60	
Other Charges	319.60	
Postage	<u>431.16</u>	
		5,936.53
<b>CONSERVATION COMMISSION</b>		
Clerical	11,184.74	
Dues & Subscriptions	571.00	
Postage	299.55	
Conferences	129.50	
Supplies	749.77	
Other Charges	114.16	
Purchase of Service	145.00	
Legal Notices	<u>154.00</u>	
		13,347.72
Conservation Land Fund		25,000.00
<b>PLANNING BOARD</b>		
Clerical	11,066.09	

Postage	300.72	
Conferences	105.00	
Dues & Subscriptions	60.00	
Other Charges		
Legal Notices	739.90	
Supplies	50.97	
	<hr/>	
Planning Board NRLT Legal	12,828.20	12,322.68
	<hr/>	
<b>N . MIDD COUNCIL OF GOV.</b>		12,828.20
Assessment	700.00	
	<hr/>	
		700.00
<b>BOARD OF APPEALS</b>		
Clerical	322.50	
Postage	16.68	
Dues & Subscriptions	50.00	
Professional Services		
Legal Notices	735.68	
	<hr/>	
		1,124.86
<b>TOWN HALL</b>		
Clerical	37,674.31	
Caretaker	4,929.07	
Supplies	1,628.30	
Heat	5,209.46	
Electric	9,832.52	
Telephone	3,234.17	
Water	2,528.16	
Repairs	4,519.61	
Dues & Subscriptions	315.40	
Postage		
Other Charges	1,594.45	
Purchase of Services	2,137.93	
Professional Services		
Training		
Other Services		
	<hr/>	
		73,603.38
<b>TOWN REPORTS</b>		4,842.57
<b>TOWN PLANNING ENGINEER</b>		6,663.01
<b>TOWN HALL PHONE/COMPUTERS</b>		1,356.12
<b>160 'PLEASANT ST RENOVATION</b>		161.67
		<hr/>
<b><u>TOTAL GENERAL GOVERNMENT</u></b>		<b>386,054.59</b>
<b>PUBLIC SAFETY</b>		
<b>POLICE DEPARTMENT</b>		
Chief Salary	88,915.00	
Wages & Mileage	438,964.86	
Telephone / Pagers		
Dues & Subscriptions	9,155.00	
Postage	424.00	
Supplies	4,759.21	
Equipment Repair	218.00	
Training	645.00	
Purchase of Services	34.00	
Other Services	200.00	
Other Charges	3,736.23	
New Equipment	1,696.00	
Uniforms	5,649.92	
	<hr/>	
		554,397.22
Cruiser Account:		
Gas & Oil	23,493.57	

Supplies	3,581.96	
Repairs	<u>4,598.06</u>	31,673.59
Radio Account:		
Town of Groton	60,161.84	
Supplies	2,764.88	
Telephone	120.12	
Communications		
Equipment Repair	956.00	
New Equipment		
Purchase of Services	66.67	
Other Charges	1,735.75	
Other Services	<u>2,692.20</u>	68,497.46
Lockup Account		2,650.00
Bullet Proof Vests		
New Cruiser		27,990.65
Art # 12 Police Records		
Police Station Expense		
Wages	3,525.00	
Lights	5,591.57	
Heat	1,636.90	
Telephone	2,498.55	
Water	458.23	
Purchase of Services	2,449.65	
Other Charges		
Supplies	1,072.35	
Equipment Repair	<u>306.35</u>	17,538.60
<b>FIRE DEPARTMENT</b>		
Wages	3,000.00	
Light	1,242.16	
Heat	1,406.95	
Water	105.00	
Gas & Oil	963.36	
Telephone	2,397.51	
Repairs	1,851.76	
Supplies	2,708.68	
Postage	14.40	
Dues	158.00	
Town of Pepperell	1,750.00	
Other Charges		
		15,597.82
Fire Equipment		5,436.50
Fire Dept Training		1,192.00
<b>EMERGENCY MEDICAL SERVICE</b>		
Stipends	4,150.00	
Training/Conferences	788.00	
Postage	18.19	
Dues & Subscriptions		
Clothing		
Supplies	<u>2,354.81</u>	7,311.00
<b>INSPECTORS</b>		
Building Inspector Salary		14,420.00
Building Inspector Expense		466.84
Gas Inspector Salary		2,224.00
Plumbing Inspector Salary		3,704.00
Electrical Inspector Salary		7,308.00
Inspector of Animals		400.00

Emergency Management		191.02	
<b>DOG OFFICER</b>		8,500.00	
<b>TREE WARDEN</b>		<u>11,549.00</u>	
<b><u>TOTAL PUBLIC SAFETY</u></b>			<b>781,047.70</b>
<b>EDUCATION</b>			
G.D.R.S. District		3,654,258.00	
G.D.R.S. District Debt		604,392.00	
G.L.R.V.T.H.S.		<u>118,684.00</u>	
<b><u>TOTAL EDUCATION</u></b>			<b>4,377,334.00</b>
<b>PUBLIC WORKS &amp; FACILITIES</b>			
<b>HIGHWAY DEPARTMENT</b>			
Wages	95,315.19		
Clerical	<u>14,198.45</u>		
		109,513.64	
Maintenance Account			
Purchase of Services	8,342.47		
Equipment Rental			
Gas & Oil	3,462.73		
Legal Notice			
Utilities	39.07		
Telephone	47.66		
Supplies	5,919.94		
Paving	1,673.29		
Equipment Repairs	<u>7,184.58</u>		
		26,669.74	
Machinery Fund			
Repairs	11,152.27		
Gas & Oil	1,680.71		
Electric	3,411.80		
Telephone	555.12		
Mileage			
Gas Heat	3,281.23		
Other Supplies	8,232.99		
Other Services	278.27		
Purchase of Services	439.45		
Legal Notice	296.00		
Dues	145.00		
Add. Equipment			
Other Charges	1,189.31		
Postage	<u>15.12</u>		
		30,677.27	
Lease Purchase		14,545.36	
Brush Removal		6,420.00	
Sign Maintenance		-	
Line Painting		7,200.00	
Street Lights		7,250.63	
Paving		1,145.48	
Highway Sander		11,044.54	
Snow Removal			
Overtime	17,853.77		
Equipment Rental	35,680.00		
Equipment Repairs			
Salt	49,704.90		

Chemicals	2,475.00		
Sand			
Supplies	5,341.64		
Gas & Oil	4,489.00		
Purchase of Service	3,035.00		
Add. Equipment			
		118,579.31	
<b>TRANSFER STATION / LANDFILL</b>			
Wages	6,708.00		
Purchase of Services	74,792.00		
Transfer Station Container	5,800.00		
Landfill Expense	1,934.80	??	
		89,234.80	
<b>CEMETERY DEPARTMENT</b>			
Wages	7,983.50		
Postage	46.70		
Purchase of Services	7,824.00		
Water	805.48		
Repairs	700.77		
Gas & Oil	294.41		
Supplies	217.86		
Other Charges	287.93		
Care of Lot Fund	-		
Internments			
		18,160.65	
<b><u>TOTAL PUBLIC WORKS</u></b>			<b>440,441.42</b>
<b>HUMAN SERVICES</b>			
<b>BOARD OF HEALTH</b>			
Clerical	3,957.90		
Telephone	224.64		
Postage	109.00		
Dues	100.00		
Supplies	266.95		
Other Charges	100.00		
Legal Notices			
Professional Services			
		4,758.49	
Nashoba Assessment		4,760.00	
Nashoba Nursing		1,646.00	
Mental Health Assessment		400.00	
<b>COUNCIL ON AGING</b>			
Wages	1,174.00		
Postage	156.00		
Supplies	240.83		
Telephone	224.64		
Conferences	1,207.50		
Taxi Service	6,298.41		
Excursions			
Purchase of Services	68.00		
Other Services	22.00		
Other Charges	1,638.81		
Dues	248.00		
Milage	1,286.48		
		12,564.67	
<b>VETERANS BENEFITS</b>			
Salary	618.00		
Conferences	472.00		



Telephone	219.13		
Dues/Subs			
		<u>1,309.13</u>	
<b><u>TOTAL HUMAN SERVICES</u></b>			<b>25,438.29</b>
<b>CULTURE &amp; RECREATION</b>			
<b>LIBRARY</b>			
Wages	62,815.95		
Telephone	1,277.55		
Supplies	1,594.36		
Electric	13,937.20		
Gas	9,014.96		
Water	751.80		
Equipment Repairs	4,120.00		
Dues & Subscriptions	26,978.11		
MV Library Consortium	11,283.00		
Purchase of Services	2,173.45		
Other Charges	1,875.57		
Postage	<u>52.00</u>		
		135,873.95	
<b>RECREATION COMMISSION</b>			
Supplies	212.74		
Purchase of Services	2,677.50		
Field Maintenance			
Additional Equipment	216.00		
Other Charges	<u>300.00</u>		
		3,406.24	
<b>PARKS DEPARTMENT</b>			
Grounds			
Purchase of Services	10,647.21		
Department Supplies			
		10,647.21	
Summer Concerts		2,500.00	
Larier Field Maintenance		14,989.99	
Arts Lottery Commission			
Historical Commission			
Memorial Day Committee		498.07	
<b><u>TOTAL CULTURAL &amp; RECREATION</u></b>			<b>167,915.46</b>
<b>DEBT SERVICE</b>			
Long Term Debt	326,239.00		
Long Term Interest	121,205.00		
Temp. Loan Interest	<u>17,867.80</u>		
<b>TOTAL DEBT SERVICE</b>		465,311.80	
<b>INSURANCE &amp; ASSESSMENTS</b>			
County Retirement	83,954.00		
Insurances:			
Group Health Insurance	89,924.30		
F I C A Town Share	23,161.75		
Building & Liability	56,538.04		
Unemployment Compensation			
		<u>253,578.09</u>	
<b><u>TOTAL INSURANCE &amp; ASSESSMENTS</u></b>			<b>718,889.89</b>
<b>TOTAL GENERAL FUND DEPARTMENTAL PAYMENTS</b>			<b>6,897,121.35</b>
			<u>6,897,121.35</u>

**TOWN OF DUNSTABLE  
SPECIAL REVENUE FUNDS  
JULY 1, 2006 - JUNE 30, 2007**

		BALANCE 7/1/06	RECEIPTS	EXPENDED	BALANCE 6/30/07
24-3-122-000	Butterfield Relief/Poor	4,239.09	469.68		4,708.77
24-3-122-002	Nashua River Bond	31,533.49	1,429.88		32,963.37
24-3-146-001	Deputy Tax Collector	-	4,195.00	4,195.00	-
24-3-160-000	Town Clerk Fees	-			-
24-3-171-000	Conservation Wetland Act	21,917.43	740.00	1,513.51	21,143.92
24-3-171-001	Town Forest Timber	39,454.08		39,000.00	454.08
24-3-171-003	Wetland By-Law Fees		50.00		50.00
24-3-175-016	Nashua River Engineer	(859.66)			(859.66)
24-3-192-000	Town Hall Committee	2,373.15			2,373.15
24-3-210-000	Police Special Duty	6,903.80	43,676.24	47,169.64	3,410.40
24-3-210-004	Police Community Grant	11,369.73	11,296.46	5,940.13	16,726.06
24-3-210-005	Police FAST Grant	0.00			0.00
24-3-210-006	Police Bullet Proof Vest Grant	-			-
24-3-210-007	Police Terrorism Grant	-			-
24-3-210-008	Police Gas Generator	-			-
24-3-220-001	Fire Dept State Grant			1,692.50	(1,692.50)
24-3-421-000	Hwy Machinery Fund Reserve	0.28	9,786.00		9,786.28
24-3-422-000	Hwy. Ch 90 Construcion	(111,638.00)	360,879.89	258,842.89	(9,601.00)
24-3-425-000	FEMA Frant May Flood		14,283.93	14040.24	243.69
24-3-431-000	Landfill Revolving	3,514.07	32,608.00	33,003.98	3,118.09
24-3-491-000	Due to Cemetery P.C.	410.00	150.00		560.00
24-3-491-001	Cemetery Sale of Lots	5,625.50	2,100.00		7,725.50
24-3-491-003	Butterfield Cem. Fund	1,859.68	939.36		2,799.04
24-3-491-004	Cemetery Gifts & Donations	630.00			630.00
24-3-541-000	Elder Affairs Grant	-	3,200.00	3,200.00	-
24-3-541-001	Elder Affairs Pharmacy	163.61			163.61
24-3-541-002	Elder Affairs Donations	1,337.65	1,728.00	525	2,540.65
24-3-541-003	Council on Aging Building Fund	1,570.00	2346		3,916.00
24-3-610-001	Library Incentive Grant	4,202.47	2,161.95	1,804.50	4,559.92
24-3-610-002	Library Equal. Grant	7,773.32	1,383.81	3,364.00	5,793.13
24-3-610-003	Library Trustee Account	7,767.61	3,509.00	1,836.13	9,440.48
24-3-610-004	Library Expansion Fund	2,749.40	77.68		2,827.08
24-3-610-006	Library Jose Abeyta Memorial	477.08			477.08
24-3-610-007	Library Lucy Kennedy Memorial	2,337.00	170.00		2,507.00
24-3-610-008	Library Germaine Crawford	1,173.00	25.00		1,198.00
24-3-610-009	Library Lloyd Barnes Mem.	852.12		144.27	707.85
24-3-630-000	Recreation Music Fund	482.25			482.25
24-3-631-000	Dunstable Road Race Donations	5,931.80	4,787.00	10,402.68	316.12
24-3-670-000	Cultural Council Grant	2,836.94	4,101.63	1,025.00	5,913.57
24-3-670-001	Cultural Council Fundraiser	133.20			133.20
24-3-693-000	Summer Concert Donations	4,779.34	2,130.00	220.44	6,688.90
	Surety Deposits & Bonds	21,142.79	56,340.54		77,483.33
	Pl. Bd. 53G Accounts	6,631.57	7,689.55	10,726.79	3,594.33
	Z.B.A. 53G Accounts	47.25	1.28		48.53
		<b>89,721.04</b>	<b>572,255.88</b>	<b>438,646.70</b>	<b>223,330.22</b>

**223,330.22**

Balance per Combined Balance Sheet @06/30/07

**223,330.22**

**TOWN OF DUNSTABLE  
STATEMENT OF LONG TERM DEBT GROUP OF ACCOUNTS  
JUNE 30, 2007**

**LIBRARY / LAND / NEW WELL**

Dated May 15, 1999

Original Loan \$673,500.00

**BALANCE:** 134,700.00

**LAND ACQUISITION**

Dated Sept. 1, 2002

Original Loan \$1,425,000.00

**BALANCE:** 1,050,000.00

**POLICE STATION**

Dated Sept. 1, 2002

Original Loan \$263,000.00

**BALANCE:** 116,875.00

**160 PLEASANT STREET**

Original Loan \$40,000.00

**BALANCE:** 17,500.00

**TOWN HALL ARCHITECT**

Original Loan \$132,000.00

**BALANCE:** 97,000.00

**TOWN HALL RENOVATION**

Original Loan \$1,500,000.00

**BALANCE:** 1,109,625.00

**RECREATION FIELDS**

Original Loan \$168,000.00

**BALANCE:** 84,000.00

**Fire Truck**

Dated November 1, 2005

Original Loan \$300,000

**BALANCE:** 240,000.00

Henry Property

Original Loan 07 \$227907.49

**BALANCE:** 227,907.49

**TOTAL:** 3,077,607.49

**TOWN OF DUNSTABLE**  
**STATEMENT OF REVENUE, BUDGET VS ACTUAL**  
**JULY 1, 2006 - JUNE 30, 2007**

	<b>BUDGET</b>	<b>ACTUAL RECEIPTS</b>	<b>BALANCE FAVORABLE (UNFAVORABLE)</b>
<b>TAXES</b>			
Personal Property Current	85,149.61	85,162.92	13.31
Real Estate Current	5,773,683.38	5,792,062.80	18,379.42
Motor Vehicle Excise	419,000.00	411,086.17	(7,913.83)
Other Classified Taxes	13,000.00		(13,000.00)
	<u>6,290,832.99</u>	<u>6,288,311.89</u>	<u>(2,521.10)</u>
<b>INTEREST</b>			
Interest on Property Tax	13,900.00	14,740.97	840.97
Interest on Motor Vehicle	1,100.00	1,007.65	(92.35)
Interest on Tax Liens			-
Interest on Capital Projects			-
Interest on Investments	20,000.00	33,641.65	13,641.65
	<u>35,000.00</u>	<u>49,390.27</u>	<u>14,390.27</u>
<b>LICENSES &amp; PERMITS</b>			
Driveway Permits	200.00	200.00	-
Camp License		10.00	10.00
Cable T V	400.00	546.00	146.00
Building Permits	26,000.00	25,023.40	(976.60)
Gas Permits	2,500.00	2,585.00	85.00
Plumbing Permits	4,100.00	3,015.00	(1,085.00)
Electrical Permits	8,250.00	8,845.00	595.00
Common Victullar		75.00	75.00
Dog Licenses	3,000.00	3,995.00	995.00
	<u>44,450.00</u>	<u>44,294.40</u>	<u>(155.60)</u>
<b>GENERAL GOVERNMENT</b>			
Selectmen			
Rental	18,000.00	18,300.00	300.00
Other Misc.	1,000.00	530.19	(469.81)
Tax Collector			
Demand Fees	4,750.00	4,765.00	15.00
R M V Surcharge	1,000.00	1,420.00	420.00
Tax Liens Redeemed			-
Assessors		333.00	333.00
Town Clerk			
Raffle Permits	50.00	40.00	(10.00)
Dog License Fines	500.00	615.00	115.00
Certified Vitals		530.00	530.00
Passports	3,350.00	6,750.00	3,400.00
Non Criminal Fines			-
Municipal Lien Cert.		2,350.00	2,350.00
Salmon Commons Reim.			-
Planning Board			
Hearings	4,000.00	3,075.00	(925.00)
Board of Appeals			
Filing Fees	3,200.00	300.00	(2,900.00)
Hearings	600.00	600.00	-
	<u>36,450.00</u>	<u>39,608.19</u>	<u>3,158.19</u>

**TOWN OF DUNSTABLE**  
**STATEMENT OF REVENUE, BUDGET VS ACTUAL**  
**JULY 1, 2006 - JUNE 30, 2007**

	<b>BUDGET</b>	<b>ACTUAL RECEIPTS</b>	<b>BALANCE FAVORABLE (UNFAVORABLE)</b>
<b>PUBLIC SAFETY</b>			
Police Department			
Firearms Licenses	900.00	1,850.00	950.00
Police Reports	200.00	190.00	(10.00)
Court Fines	3,500.00	3,585.00	85.00
R M V Violations	21,500.00	23,625.00	2,125.00
Sp. Duty Surcharge	15,000.00	4,307.58	(10,692.42)
	<u>41,100.00</u>	<u>33,557.58</u>	<u>(7,542.42)</u>
<b>OTHER DEPARTMENTAL</b>			
Cemetery Interments	3,800.00	6,250.00	2,450.00
Library Fines & Copies	800.00	664.80	(135.20)
	<u>4,600.00</u>	<u>6,914.80</u>	<u>2,314.80</u>
<b>STATE &amp; FEDERAL RECEIPTS</b>			
State Owned Land	951.00	951.00	-
Abate. for Elderly	3,498.00	7,594.00	4,096.00
Additional Assistance	30,079.00	30,076.00	(3.00)
Additional Polling Hours		504.00	504.00
State Lottery	253,795.00	253,795.00	-
Emergency Mgt. Grant Reim.			-
Police Career Incentive	21,139.00	21,089.45	(49.55)
Municipal Relief Aid			
Federal Gas Tax		3,561.00	3,561.00
	<u>309,462.00</u>	<u>317,570.45</u>	<u>8,108.45</u>
<b>REFUNDS &amp; MISC RECEIPTS</b>			
Sale of Fixed Assets		6,695.00	6,695.00
Water Betterments	2,500.00	2,428.75	(71.25)
Other Misc Receipts	4,000.00	99.56	(3,900.44)
	<u>6,500.00</u>	<u>9,223.31</u>	<u>2,723.31</u>
<b>TOTAL REVENUES</b>	<u><u>6,768,394.99</u></u>	<u><u>6,788,870.89</u></u>	<u><u>20,475.90</u></u>
	6,768,394.99	6,788,870.89	20,475.90
	-	-	(0.00)

**TOWN OF DUNSTABLE  
WATER ENTERPRISE FUNDS  
JULY 1, 2006 - JUNE 30, 2007**

Cash on Hand July 1, 2006	68,445.99		
Warrants Payable	<u>6,378.64</u>		
Fund Balance July 1, 2006	62,067.35		
Receipts:			
User Charges	33,660.56		
Special Assessments	2,428.75		
Interest on Charges	195.56		
Other Misc Receipts			
Wellhead State Grant			
Connection Fees Revolving	2,443.50		2,443.50
Other Financing Sources	<u>13,251.83</u>		
	51,980.20		Closed Water DEP Compliance Fund
	<u>114,047.55</u>		
Expended:			
Wages	9,775.25		
Chemicals	3,703.91		
Office Supplies	148.00		
Dept. Supplies	6,953.10		
Other Services	6,805.20		
Add'l Equip & Training	840.00		
Equipment Repair	1,274.95		
Testing	3,475.00		
Electric	7,667.68		
Gas Heat	272.84		
Highway M.F.R.	1,000.00		
Postage	283.45		
D.E.P. Assessments	122.10		
Dues & Subscriptions	367.00		
Betterments to General	2,428.75		
Long Term Debt	12,145.97		
Refund	(105.00)		
Transfer New Well Capital Project			
New Well Site Project	<u>57,158.20</u>	54,729.45	(2,428.75)
	<u>56,889.35</u>	42,583.48	
<b>Fund Balances as of June 30, 2007:</b>			
Reserve for Encumbrances			
Reserve for Expenditures	51,962.00		
Reserve for Special Purposes			
Unreserved Retained Earnings	<u>2,792.33</u>		
	<u>54,754.33</u>		
	Delta	2,135.02	
Less revolving fee	2,443.50		
Diff	<u>308.48</u>		
	233.48	Audit Adj.	
	75.00	Currency year cash	

## COUNCIL ON AGING

The Senior Citizens of Dunstable continue to be served by the Council on Aging.

The Council serves under the direction of the State Department of Elder Affairs and the Elder Services of the Merrimack Valley. Elder Assistant Ruth Tully, who is available at the Town Hall on Tuesday, 10:00 am to 4:00 pm and Thursday from 11:00 am to 3:00 pm, serving the Dunstable Seniors.

We now have the Alternative Transportation Program in effect, which provides a more flexible service for the seniors without rides. This service is for Medical and shopping trips and is from a local Taxi service, which is very responsible, co-operative and prompt. This service has proven to be very successful and also very accommodating. Also, there is a Handyman in town that has been very helpful to many of our seniors who need some work done around the yard and home. We now have added a snow shoveling service for those who need the help clearing their walkways.

We provide help with the Senior Pharmacy Programs and Fuel Assistance, and the Meals on wheels program. At the senior meeting day, which is the First Wednesday of the month, we provide a blood pressure clinic, cholesterol checks, and have a day for Flu and Pneumonia shots. The town nurse is at the Town Hall the same day from 11:00 a.m. to 12:00 p.m. We also have assistance with applications for Food Stamp Applications.

In May, the Tyngsboro-Dunstable Lion's Club put on a delicious Roast Beef dinner for the seniors of both towns, which was well attended and very much enjoyed. In June, we put on an outing for the seniors and treated them to a Luncheon at Scupper Jacks, in Acton. Everyone had a great time and the meal was delicious. In July, the Dunstable Fireman put on a great cookout for the seniors, which was also delicious and appreciated by everyone. In August, Senator Panagiotakos treated the Seniors to a cook-out and answered any questions they might have had. In September, we had a guest from the Shine program to help explain the new Medicare Part D program. In October, we had a speaker from the Lifeline Company to encourage Seniors that live alone or are alone for any length of time, to consider investing in.

We now have a Triad Officer, Sgt. Darrell Gilmore, who has been very helpful to the Seniors and is keeping them updated with a lot of valuable information.

There are approximately 350 seniors in the Town of Dunstable. Several of these received varying kinds of services over the past year, such as Fuel Assistance, Meals on Wheels, and Transportation and local assistance. The Council applied for a grant in the sum of \$3,300.00 from the State of Massachusetts. The members of the Council on Aging and the Assistant volunteer their time to help wherever and whenever needed.

The Council on Aging are working with the Seniors of Dunstable to show the need for a Senior Center, which is now at the Dunstable Library. We are getting some support and would like to encourage any resident 60 years or older to come and join us to have fun, and become involved. This is held the 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> Wednesdays of every month.

The Dunstable Senior Club meets once a month, on the first Wednesday of every month. The meetings start at 11:00 a.m. and begin with a catered meal put on by the Merrimack Education Center, followed by a business meeting and entertainment. We welcome all Citizens 60 and over to come and join the Club and have some fun.

Respectfully submitted,

M. Robie Stevens, Chairman

Arlene Silk, Treasurer

Members:

Gerald Simmons

Marjorie Ryder

Jean Carpenter

Ralph Sabatino

Gloria Goss



## CONSERVATION COMMISSION

The Dunstable Conservation Commission serves the community as a regulatory agency while also promoting the conservation and sustainable use of natural resources. The Conservation Commission Act (Massachusetts General Laws, Chapter 40, Section 8C) of 1957 designates the Conservation Commission as the official agency charged with the protection of the community's natural resources. In 1972, Conservation Commissions were given the added responsibility for administering the Wetlands Protection Act (MA G.L. Chapter 131, Section 40). In addition to its responsibility under the state statute, the commission has similar responsibilities as set forth in the Dunstable General Wetlands Bylaw.

Under G.L. Ch. 44 §53G, the Commission held a hearing in March on amending the "Rules for Hiring Outside Consultants". The Commission voted to adopt the model rules set by MACC. Changes took affect immediately.

Secretary Cheryl Mann attended the yearly MACC conference in March held at Holy Cross College in Worcester where she participated in the workshop on the new MACC Wetlands bylaw as well as a workshop on Understanding the Massachusetts Endangered Species Act.

The Conservation Commission logged some of the properties under its control on which logging is authorized during 2007, bringing in over \$46,000. Proceeds from these cuts were deposited into the Conservation Timber Fund and used towards the purchase of the Flat Rock Hill Conservation Area, see below.

The Commission, in cooperation with a state EOEA Land and Water Conservation Fund grant, and Town Meeting support, purchased 148+/- acres off Mill Street known as the Flat Rock Hill Conservation area. This beautiful piece of property is open to the public and will be used for wildlife habitat and passive recreational purposes including hiking, jogging, bird watching, photography, nature study, and cross country skiing. In 2007, the Commission had a Forest Management Plan prepared for this property by New England Forestry by which it will utilize best practices for attaining and maximizing attainment of the intended uses of the land.

On the first two Saturdays in December, the Conservation Commission held a "Cut your own Christmas tree" sale at the Unkety Woods Preserve on Woods Court and the Amos Kendall Conservation land off High Street. The Commission netted about \$2,000 which was deposited into the Timber Fund.

This Fall the commission was busy helping residents living on Massapoag with their filing of Chapter 91 paperwork. This was due to the Department of Environmental Protection (MassDEP) Waterways Program (M.G.L. Ch. 91) requirement that residents living on great ponds such as Massapoag must file to license their docks.

In acting upon its administrative responsibilities under the Wetlands Protection Act and the Bylaw, the Commission files show the following actions were taken in the calendar year 2007:

Notices of Intent Hearings/continuations ..... 8  
Requests for Determination/continuations ..... 5  
Site Visits ..... 21  
Certificates of Compliance ..... 3  
Building Permits ..... 5  
Occupancy Permits..... 3

The Dunstable Conservation Commission meetings generally occur on the second and fourth Monday of each month at the Town Hall, starting at 7:30pm. Interested residents are welcome to attend.

Respectfully submitted,  
  
Leah Basbanes, Chairperson  
Marilyn Pike  
Juan Amodei  
Bill Moeller  
Jeff Haight  
Judy Larter  
Alan Chaney  
Cheryl Mann, Secretary

## EMERGENCY MEDICAL SERVICES

I hereby submit the annual report to the Dunstable Emergency Medical Services for the year 2007:

### Members:

Barbara E. Maynard, Director .....	NAEMT, MREMT, DEMS, CPR-I, EMT-D, CISD, EMT-D., CISD
Ben Simmons .....	MREMT, DENTS, EMT-D, DFD
David Spinosa .....	MREMT, DEMS, EMT-D
Greg Rich .....	MREMT, DEMS, EMT-D, DFD
Donna Galotta .....	MREMT, DEMS, EMT-D.
Jeff Desmaris .....	MREMT, DEMS, EMT-D.
Matt Nowak .....	MREMT, DEMS, EMT-D.
Mike Schwetz .....	MREMT, DEMS, EMT-D.
Chris Locapo .....	MREMT, DEMS, EMT-D.DFD
Kevin Cooney .....	MREMT, DEMS, EMT-D, CISD
Ron Mikol .....	MREMT, DEMS, EMT-D, DFD
Jim Downes, III .....	MREMT, DPD, EMT-D
Jim Dow .....	1ST RESPONDER, DPD
Ben Sargent .....	1ST RESPONDER, DPD
Darrell Gilmore .....	1ST RESPONDER, DPD
Michael Lynn .....	1ST RESPONDER, DPD
George Aggott .....	1ST RESPONDER, DPD
John Dumont .....	1ST RESPONDER, DPD
John Koyutis .....	1ST RESPONDER, DPD
Peter Russell .....	1ST RESPONDER, DPD
Eric Hoar .....	1ST RESPONDER, DPD
Shaun Ferrari .....	1ST RESPONDER, DFD
Wayne Cornell .....	1ST RESPONDER, DFD
Seth Dubey .....	1ST RESPONDER, DFD
Bud Rich .....	1ST RESPONDER, DFD
Brian Rich .....	1ST RESPONDER, DFD
Gordon Davidson .....	1ST RESPONDER, DFD
David Barker .....	1ST RESPONDER, DFD
Robie Stevens .....	1ST RESPONDER, DFD
Dennis Hoar .....	1ST RESPONDER, DFD
Mark Quirbach .....	1ST RESPONDER, DFD
Harold Simmons .....	1ST RESPONDER, DFD
Frank Wright .....	1ST RESPONDER, DFD
Arthur Guild .....	1ST RESPONDER, DFD
Tom Mathews .....	1ST RESPONDER, DFD
Charles Rich .....	1ST RESPONDER, DFD
Jeff Flabrie .....	1ST RESPONDER, DFD

- NAEMT - National Association of Emergency Medical Technicians.
- MREMT - Massachusetts Registry of Emergency Medical Technicians.
- DEMS - Dunstable Emergency Medical Services.
- CPR-I - Cardio Pulmonary Resuscitation (CPR) Instructor.
- CISD - Critical Incident Stress Debriefing.
- EMT-D - Emergency Medical Technician - Defibrillator.
- DPD - Dunstable Police Department.
- DFD - Dunstable Fire Department.

Number of Calls:	110 ( 2007)	99 (2006)	106 (2005)
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This will be my final report as you EMS Director. In June of this year after 15 years as your EMS Director and 20 years as an EMT I decided to retire. As of January 1st of 2008, the Emergency Medical Services become part of the Fire Department and serves under the direction of Charles Rich, our new Fire Chief. The merger process went smoothly with full cooperation and support from everyone involved. Both departments will now have more opportunity to train together in preparation of working side by side at emergency calls.

At this time I would like sincerely to congratulate Charlie on his new promotion. He has a great drive and passion for his work and will be an invaluable asset to our community. Any group such as ours cannot survive without the continual support of other individuals and departments in and outside of our community. I'd like to personally thank Police Chief Jim Downes and his officers for always being there, former Fire Chief George Bacon, Groton Dispatch, Patriot Ambulance, and the Town Hall Staff.

Respectively submitted,

Barbara E. Maynard,  
Dunstable EMS Director

<b>EMS Director</b>	<b>Ambulance</b>	<b>Fire Department</b>	<b>Police Department</b>
<b>649-9197</b>	<b>911</b>	<b>649-6661</b>	<b>649-7445</b>

# PLANNING BOARD

Chapter 41, Section 70 of the General Laws of Massachusetts allows for every town with a population of less than 10,000 people to create a Planning Board which shall make careful studies of the resources, possibilities and needs of the town, particularly with respect to conditions injurious to the public health or otherwise in and about rented dwellings, and make plans for the development of the municipality, with special reference to proper housing of its habitants.

The Planning Board would like to remind residents that many of the roads in Dunstable have been designated as scenic roads. According to M.G.L. Chapter 40, Section 15C, “after a road has been designated as a scenic road any repair, maintenance, reconstruction, or paving work done with respect thereto shall not involve or include the cutting or removal of trees, or the tearing down or destruction of stone walls, or portions thereof, except with the prior written consent of the Planning Board”. If you have any questions, please call the office, (978) 649-4514 x230.

The Dunstable Planning Board meets regularly at 7:30pm on the first and third Mondays of each month, or as required.

There are 5 board members. Three board members are required to conduct regular business and four members are required for hearings.

The Planning Board held a hearing for two changes to the Zoning Bylaw which were approved at the Annual Town Meeting in 2007. These changes pertained to 11.3.1 Area, Frontage-Yard Requirements and 20.18 defining Street, Road or Way.

The on-going legal dispute between the Nashua River Land Corporation (Plaintiff) and the Planning Board acting on behalf of the Town of Dunstable has been resolved. A definitive subdivision hearing was conducted on August 20<sup>th</sup> and subsequently approved by the Board.

Two Planning Board members attended a seminar on Smart Growth held at the University of Massachusetts – Lowell.

Plans not requiring subdivision approval .....	6
Building Permits signed .....	7
Zoning Hearings .....	1
Planning Board Rules & Regulations Hearings .....	0
Definitive Hearings/continuations .....	2
Subdivision Approvals .....	1
Special Permit Hearings/continuations .....	6
Scenic Road Hearings/continuations .....	1
Preliminary Meetings continuations .....	5

Respectfully submitted,

George Basbanes, Chairman

Brett Rock, Vice Chairman

W.J. Goldthwaite, Secretary

Judy Larter, Member at large

Joyce Cail, Member at large

Cheryl Mann, Secretary

## **BOARD OF ROAD COMMISSIONERS**

The Board has worked hard throughout the year to balance fiscal responsibility and public safety.

As with other areas of the town, budget reductions this past year created challenges. Nonetheless, we were able to complete and assist other town boards with several projects. Completed projects include paving sections of Westford St., repairing drainage along a section of Pleasant St., brush removal along roadsides and culvert replacement in various locations. An attempt is continuously made to keep the rubbish picked up along our roadsides. The Highway Department also assisted with snow removal at the town hall, cemetery, town pumping station, transfer station, library and Larter Field.

The Highway Department assisted the Water Department various times throughout the year including flushing the water system and fixing leaks. David Tully became the acting water superintendent and assisted with monitoring the pump station, fixing leaks as well as reading and changing over meters.

I would like to thank my fellow Commissioners, Michael Martin and Tom Dumont for their input and suggestions that have been helpful and instrumental in making it though this financially challenging year.

Respectfully submitted,

James Regan  
Chairman

# GROTON-DUNSTABLE REGIONAL SCHOOL DISTRICT

## SUPERINTENDENT OF SCHOOLS

It is with both pride and pleasure that I submit my third report for your review. I would like to extend my sincere appreciation to the school committee, the staff, parents, community officials, and the townspeople for their support and cooperation. I would also like to recognize the Administrative Office staff and the school principals for their dedication to the district and commitment to the students we service.

Overall, the population of the school district has decreased slightly this year and it appears that this decrease will continue at least in the foreseeable future. Although the high school experienced a slight increase from 813 in FY 06 to 819 in FY 07 the middle school population decreased from 960 in FY 06 compared to 950 in FY 07. Additionally, the elementary population decreased from 1,135 in FY 06 to 1,101 in FY 07. The Early Childhood Center at Boutwell enrolled 67 in FY 06 compared to 77 students in FY 07. The October 1, 2006 student enrollment was 2,947. The district continued to make corresponding staffing reductions, as a result of this decrease in population and will continue to do so, when possible, in future years.

Teachers and administrators continued to focus on raising student achievement and we are proud of our student's accomplishments. SATs, PSATs, Advancement Placement tests, MCAS results and other assessments all indicated that students are achieving at high levels. Although there are numerous success stories, I would like to recognize Thomas Mann who was the recipient of the Massachusetts Association of School Superintendent's Award for Academic Excellence. Thomas was one of hundreds of students at the high achieving great success both in school and in the community. With the support of parents and taxpayers, and the hard work of staff, administrators and students, the district's overall performance remained significantly above the state average and high school students continued to achieve at high academic standards.

The professional development opportunities offered to staff continued to link curriculum, instruction, and assessment in a way that makes learning rigorous and relevant. All students are expected to make academic progress each year and the district is expected to make Adequate Yearly Progress (AYP) so all students demonstrate proficiency by the year 2014, as measured by MCAS. It is our belief that all students are capable of learning and achieving at high levels. We will continue to focus our efforts on student learning and measurable student outcomes.

The School Committee and district officials continue to research and implement cost saving strategies. One successful initiative was implementing an energy conservation program that reduced energy consumption. Another effort that yielded a significant avoidance of cost increases was executing a highly competitive bidding process for health insurance, and resulted in over \$500,000 in savings. The school budget was reduced accordingly. We will continue to fulfill our obligation to operate as efficiently as possible and pass these savings on to the taxpayers as we collectively strive toward offering the best education possible. With limited state, federal, and local dollars available to the district, accompanied by declining enrollment, it is essential that we continue to take control of our own destiny and seek creative solutions to ensure we are delivering quality programs and services to children while spending each tax dollar wisely.

Finally, I would like to offer a special thanks to Chairman Chuck McKinney, School Committee Chair, Frank O'Connell, Vice Chair and Cindy Barrett, secretary, for their leadership this past year. Additionally, I would like to thank Berta Erickson, Forrest Buzan, Paul Funch and Karen Lofgren for their dedication and many contributions to the youth in these two towns regional. This high performing school district continued on its path to excellence and I consider myself most fortunate to serve as your superintendent.

Respectfully submitted,

Dr. Alan D. Genovese  
Superintendent of Schools



# GROTON-DUNSTABLE REGIONAL HIGH SCHOOL

Groton-Dunstable Regional High School students, teachers, administrators, and staff are proud of both the collective and individual achievements during the 2006-2007 school year. The achievements span the areas of academics, athletics, visual arts and the performing arts.

## Performance Data

- 97% of the GDRHS. graduating class of 2007 enrolled in post secondary institutions.
- GDRHS SAT scores for 2007 Verbal (**539**) Math (**568**).
  - SAT combined 1107
- 93% of our eligible students took the SAT's.
- 100% of our students taking Calculus A.P. exams scored 5 or higher.
- 90% of our students taking U.S. History A.P. exams scored 3 or higher.
- 100% of our students taking Physics A.P. exams scored 3 or higher.
- 100% of our students taking Biology A.P. exams scored 3 or higher.
- 93% of our students taking English Literature A.P. exams scored 3 or higher.
- 100% of our students taking Chemistry A.P. exams scored 3 or higher.
- On the 2007 MCAS Tests, our students scored well above the state average and we have met Annual Yearly Progress as outlined in the No Child Left Behind Act.
  - 2007 ELA Advanced/Proficient Range = 90%
  - 2007 Math Advanced/Proficient Range = 92%
- There were 55 Adams Scholarship Winners.

## Accomplishments 2006-2007

- GD News, a video program produced, edited and directed by Groton-Dunstable students became a regular feature on Groton Cable and in GDRHS classrooms.
- One GDRHS student was named as Semi-Finalist and eight students were named Commended Students in National Merit Scholarship Program.
- Five GDRHS students were selected to the Central MA District Chorus and Band. Two GDRHS students received All-State recommendations.
- Over 40% of the Class of 2007 was enrolled in the Senior Internship Program.
- Through the Student Activities Council and various other students groups, GD made donations to several local charities during the 2006-2007 school year including the Lowell Wish Project and Loaves & Fishes Food Pantry.
- GDRHS hosted its 2<sup>nd</sup> annual American Red Cross Blood Drive.
- Our 9<sup>th</sup> grade orientation, with the theme "Just Do It" proved to be a rousing success.
- 62% of students at GDRHS participated in athletics during 2006-2007.
- Ayer/Groton-Dunstable Football Team was 2006 Division III Central Massachusetts Champions.
- Boys Lacrosse team was 2007 Division B Central Massachusetts Champions.
- Girl's Track and Field Team broke numerous GD records during the 2007 spring season.
- 2 GDRHS staff members attended Advanced Placement Summer Training Workshops.
- GDRHS Students participated in the Bread Loaf New England Young Writers' Conference at Middlebury College, Yearbook New England Camp at Bridgewater State College, HOBY, Boy's State, Girl's State, and the Actors' Shakespeare Project's all-female *Macbeth* in Cambridge.

- GDRHS staff applied for and received over \$10,000 dollars worth of grants from the GDEF.
- The primary focus of the GDRHS faculty during 2006-2007 was Looking at Student Work.

Respectfully submitted,

Shelley Marcus Cohen, Principal  
Christopher Jones, Assistant Principal  
Marisa Brisson, Dean of Students

# GROTON-DUNSTABLE MIDDLE SCHOOL

The Groton-Dunstable Regional Middle School is located in two buildings and provides educational services to children in 5<sup>th</sup> through 8<sup>th</sup> grades. The mission of the Middle School is to respond to the developmental needs of students between the ages of ten and fourteen. As a bridge between elementary and secondary school, the Middle School nurtures the intellectual, social, and emotional development of the middle level child. A team approach, creating smaller learning communities for staff and students, ensures continuity and consistency in educational programs; as well as a warm, safe, and enthusiastic environment for learning.

## **Accomplishments 2006 – 2007**

- The Literacy Libraries in both buildings have been expanded and organized.
- Ongoing curriculum work across all content areas, including: MCAS analysis, writing across the curriculum, and the establishment of power standards.
- Staff seminar on brain chemistry and function in the adolescent child.
- Peer training by teachers for student-led conferences in which students discuss their progress and their goals.
- The Million Pennies Project, which was initiated to help students understand the magnitude of the Holocaust, was completed successfully with tremendous involvement from many communities.
- Efforts to create a smooth and positive transition from the elementary school to the middle school included the development of transition teams, visits to the elementary school, and informational sessions for students and parents.
- Led by the Student Council, the entire school became involved in two community service projects; Project Mitten raised \$9,000 for the Children's Community Fund and a very successful food drive benefited Loaves and Fishes.
- Renewed interest in parental involvement resulted in a greatly expanded Middle School Parent & Teacher Organization with a fully operational board and increased enrollment

Respectfully submitted,

Steve Silverman

# **BOUTWELL EARLY CHILDHOOD CENTER**

The Boutwell Early Childhood Center provided an integrated, language based early childhood education program that offered stimulating programming for 91 children aged 3-5 over the past year as well 21 children who attended the Parent Child Playgroup. Along with daily discoveries in our subject areas, we encountered some moments worth highlighting along the way.

## **Accomplishments 2007**

- Continued to improve the alignment of specific preschool curriculum and the Guidelines for Preschool Learning Experiences
- Established a School Council for the Boutwell School
- Reconfigured group offerings to better match the needs of young children and their families
- Upgraded the security systems
- Continual improvement in pre-numeracy, pre-writing and school readiness skills
- Continued the development of the parent run science workshops (designed by teachers)
- Improved our assessment process – Upgraded the tool to both screen and assess children
- Reviewed social skills curriculums
- Conducted an annual Kindergarten forum to help staff at Boutwell and the elementary schools establish best practices for children transitioning to Kindergarten
- Introduced and trained staff on the use of the Hand Writing without Tears
- Continued the development of the Parent Child Group

Academically, Boutwell students are working hard to achieve excellence in Preschool and Pre-Kindergarten classrooms. Thanks to the efforts of our teachers and specialists, students are developing pre-reading skills, social skills and making connections across all areas and to the world outside the classroom. Thanks to the generosity of the Groton Trust Funds Lecture Fund and the Boutwell/Florence Roche PTA we have had enrichment opportunities such as the opportunity to learn about “Curious Creatures” - animals of all sorts (snakes, alligators, etc.).

Respectfully submitted,

Russell Hoyt, Early Childhood Director,  
Boutwell Early Childhood Center

## SWALLOW UNION ELEMENTARY SCHOOL

Swallow Union Elementary School is located in the center of Dunstable. The Union building was dedicated in December 1895, with less than 60 students, K-9. The Swallow building opened its doors in 1963, and a connector was added in 1978. The last major renovation was completed in September 1995. We now average about 300 students in grades kindergarten through 4<sup>th</sup>.

Our staff of well-trained professionals are eager to learn and practice new teaching techniques. They set high expectations for themselves and their students. Currently, they have been focusing and working diligently in the subject areas of language arts and math.

There are several other programs that we would like to highlight:

- As part of our school's improvement plan, we have initiated weekly collaborative planning time for our teachers. This is the first step towards strengthening our professional learning community. During this time, the teachers meet at grade level and work on a goal that they have developed based on the district and state assessments. This time allows them to review students' work, develop grade level assessments, discuss activities that have been successful, and strategies for those students who may need the extra support on a skill. The best learning occurs for our students when our staff works together and shares their knowledge, expertise, and experience with their peers. This collaborative planning time allows this to happen.
- We also are dedicating a great deal of time and resources in the area of reading and writing. Our staff has been involved in professional development, we have established a literacy team of staff members, have begun to strengthen our classroom and literacy library book selections, and are promoting the love of reading and writing through quality teaching instruction.

Swallow Union continues to house the districts Applied Behavior Analysis Program, which is contracted through the New England Center For Children. This program is for students with special needs and has been a wonderful asset to our school.

Respectfully submitted,

Peter Myerson

# CURRICULUM AND STAFF DEVELOPMENT

The district is focusing its efforts on the following strategic planning goal and objectives:

**Goal:** All subgroups will make AYP in ELA and Math. The percentage of students in the advanced and proficient categories will increase by 3%.

**Objective 1:** To use student performance data to assess student progress; and

**Objective 2:** To improve student learning by strengthening instructional practices and programs.

One of the important data sources used to examine student progress is the Massachusetts Comprehensive Assessment System, better known as MCAS. Last spring all students in grades 3-8 and 10 were tested in both English Language Arts (ELA) and Math. Groton-Dunstable students on the whole performed well above the state's performance targets as noted below:

	<b>2007 MCAS Test State Performance Target (composite performance index)</b>	<b>GDRSD (composite performance index)</b>
English Language Arts	85.4	94.3
Math	76.5	89.9

The district is proud that its special education population met the adequate yearly progress (AYP) improvement target in math; however, they did not meet the expected target in ELA at the 3-5 grade span. As a result, the district is continuing its focus on fully implementing the new, more rigorous K-8 mathematics programs aligned to the state's standards. In addition, the district is providing sustained professional development in both ELA and math best practices to its teachers. It is also providing support to these students during the school day and/or during an after school program.

The district has continued to address the regulations of the No Child Left Behind Act. One of these requirements is to have all teachers licensed by the Commonwealth of Massachusetts and all core academic area teachers highly qualified in the content areas they teach. The district is proud to report that in the 2005-2006 school year 99.1% of its staff members were licensed in the area of their teaching assignment. It continues to support teachers by providing funding for professional development to maintain their highly qualified status. Other NCLB mandates overseen by the curriculum office include compliance with all civil rights regulations and providing staff training in that area; the English Learner Education program for those students whose native language is not English and providing required professional development to teachers of limited English proficient students; and providing assistance to students residing in our communities who are without a permanent home as defined by the McKinney-Vento Homeless Education Assistance Act.

Respectfully submitted,

Susan Rübel  
Director of Curriculum and Staff Development

## **PUPIL PERSONNEL SERVICES**

The Pupil Personnel Office provides student support services for all students within the District in order to enhance students' access to the curriculum, and to strengthen students' opportunities to progress in all academic areas.

Student support services include: nursing, guidance counseling, social work, behavioral consulting, psychological assessment, occupational, speech and physical therapy, services for the vision and hearing impaired, services in assistive technology, special education, early childhood services and special transportation.

All schools have a registered nurse, guidance counselors, a Team Chairperson, special education teachers and special education aides. Related therapeutic services are provided District-wide.

Special education services are mandated by state and federal regulations for eligible students ages three to twenty-two. The District provides specialized services and programs for students with a range of disabilities. Applied behavioral therapy services are provided for the District's autistic population. Tutorial services are provided for students unable to attend school. Mental health counseling supports are provided through contracted services, and psychological assessment services are provided in district as well as through contracted services. Special education services strive to provide specialized instruction and related services in an effective and cost-efficient manner. Tutorial programs are provided for non-English speaking students as well.

The needs of our students have become more complex. Federally-mandated higher standards for competency for all children to become proficient in reading and math require the District to be responsive and collaborative in our efforts to educate our students.

Goals of the Pupil Personnel Student Support Services office are: to support inclusion opportunities and activities through expansion and enhancement of co-teaching including ongoing professional development for teachers, to facilitate positive transition of students changing schools through a collaborative process that includes staff and parents in transition planning, to provide professional development to teachers regarding scientifically researched methods and programs - particularly in the area of reading, to increase collaboration between special education and regular education staff, and to increase communication and collaboration with parents.

Respectfully submitted,

Camilla Huston  
Director of Pupil Personnel Services

## **HELENE MORGAN BABCOCK AND ALFRED BABCOCK MEMORIAL SCHOLARSHIP TRUST**

The Trustees of the Helene Morgan Babcock and Alfred Babcock Memorial Scholarship Trust are pleased to report that awards were once again given to deserving graduating seniors from the town of Dunstable.

During the spring of 2007, five scholarships were awarded to Dunstable graduates. These students were interviewed individually by the Trustees and met all qualifications for excellence in academics, leadership, and service to the community. This years scholarship recipients represented Groton Dunstable Regional High School as well as Bishop Guertin High School.

The Babcock Scholar receives a four-year scholarship of \$4000 per year (for a total of \$16,000). The Babcock Scholar for 2007 was William Craft. Receiving one time scholarship awards of \$2000 each were: Chelsey Fenn, Kaitlyn Mungovan, Matthew Belley, and Thomas Mann. Laura Starbird (2005 Babcock Scholar) and Kara Cover (2006 Babcock Scholar) also received their yearly awards of \$4000. Total scholarship money awarded in 2007 was \$20,000.

The Board of Trustees regrettably saw the service of five of its members come to an end. Kim Cushion, Mae Hopke, Marybeth Pallis, Alan Davis, and Alan Vervaeke left the board. New Trustees, Joanne Antonelli, Kim Flanagan, Kim Terwilliger, Dave Johnson, and Jason Elwood were welcomed and approved by the board of Selectman in accordance with the Trust instrument.

This report is being provided by the Trustees as a matter of courtesy and information to the residents of Dunstable.

Respectfully submitted,  
Board of Trustees

Joanne Antonelli  
Dave Johnson  
Frank O'Connell  
Kevin Welch  
Jason Elwood  
David Kimpton  
Kim Terwilliger  
Kim Flanagan  
Lee McGovern  
Dave Wallace



## **PETER TWOMEY YOUTH CENTER**

The Peter Twomey Youth Center (PTYC) is located on the main campus of the Groton-Dunstable Regional Schools, behind the Groton-Dunstable Regional Middle School North Building. It is self-supporting and is funded by tuitions, community donations and the annual Peter Twomey Memorial Golf Classic fundraiser.

The PTYC is the home of the School District's Extended Day Program which runs a Before School Program, a Mid Day Program for Pre-K and Kindergarten students, and an After School Program for students enrolled in Kindergarten through 8<sup>th</sup> Grade. These programs are available in both Groton (Florence Roche and PTYC) and Dunstable (Union Building). No matter what the location, the Extended Day Program is committed to providing academic support, supervised peer socialization and organized activities within a safe and nurturing environment for the over 200 students enrolled in the various programs.

During the summer of 2007 the PTYC underwent a major renovation with the installation of a much need new roof. This new roof will insure future years of occupancy for the facility with special protection to the hard wood gym floor. Although the construction delayed the start of the Extended Day Summer Program, when it did begin in August, many students enjoyed days at the beach and field trips to wonderful places including Fenway Park.

In the Fall of 2007, with the support of the Superintendent, the School Committee gave the green light to the expansion of the Extended Day space at the PTYC. A room at the end of the building, previously used by the Maintenance Department, will be turned into a dedicated space for Middle School students. This space will provide the District's largest population with an after-school space during the week and with the opportunity to open the facility on week-ends for this school population. This project should be completed soon.

The PTYC is also the base for the Groton-Dunstable Community Education Program which consists of the Children's Enrichment Program and the Adult Education Program. Twice a year the Children's Enrichment Program offers six week session of after school classes to student within the District. Some of the more popular classes offered this year were Doodlers, Cooking for Fun and Latin Dance. The Adult Education Program is also offered twice a year with eight week sessions offered in the Fall and Spring. The ever popular Yoga and Pilates classes thrived with new computers classes also doing well. Other programs that fall under Community Education are: Summer Tennis Camp, Flag Football, Chess Club and the Middle School Summer School Program.

Respectfully submitted,

Karen Tuomi

Director of Extended Day and Community Services

## SUMMER CONCERT SERIES

2007 was our sixth year holding weekly concerts on the town common and consisted of seven concerts, which began on Wednesday, June 20th and ran through August 15th.

As there was no town funding for the 2007 Summer Concert Series, we relied on a lot of local support. We would like to thank the Recreation Department for co-funding one concert, and the Dunstable Cultural Council for funding two concerts.

Additional thanks go out to the following business supporters for their contributions to the Summer Concert Series: Shaw's in Nashua, Stop & Shop in Hudson, NH, Trader Joe's and Sullivan Farms in Tyngsboro, along with several town businesses who helped to keep us going.

We would like to thank the Dunstable Police Department for doing their part as well.

The sale of ice cream remains very popular with proceeds from each \$2.50 sundae funding two full concerts! (By-the-way: All those extra sundae calories don't count when they're for a good cause like our summer concerts!) Critical to the success of ice cream sales were all our volunteer scoopers, many of whom were also able to promote their own organizations such as:

The Middlesex County Junior 4-H Fair Directors, The Dunstable Grange, The Dunstable Hookers (that would be rug hooking), and the Dunstable-Tyngsboro Lion's Club.

We'll be on the look out for more volunteer scoopers for the upcoming Summer Concert Series, so don't be shy, especially if you're looking to promote your group!

The Common Chefs and their helpers from the church cooked up some tasty hamburgers, hot dogs and sausage again this year. No one went hungry!

Setting up along the edge of the common several vendors, including the Dunstable Seniors group, sold homemade items and other town groups got their message out each week.

We appreciate the support that the concert series has received from the community. Most evenings brought several hundred people of all ages together for a foot stomping good time.

Please feel free to contact any committee member if you would like to volunteer in any way, or if you have ideas you would like to share.

Respectfully submitted,

Paul Debrececi  
Susan Tully  
Jean McKinney  
Diana Scudder  
Laura Tully  
John Callahan

# WATER COMMISSIONERS

To the Water Users and Citizens of the Town of Dunstable:

In 2007, the Source Water Protection Committee worked to develop a bylaw which would protect the Town's water source. The Committee, after presenting their findings to the various Boards and Commissions in Town, received endorsement and will present the bylaw for approval at the 2008 Annual Town Meeting.

The Water Department retired two dedicated employees during 2007. Water Commissioner, David Wellington did not run for re-election in May and Superintendent, Gerry Simmons retired in October. The Water Department would like to thank Dave and Gerry for their many years of service.

**Classes:** The Highway Foreman attended a leak detection seminar in February. The Water Department Secretary attended a Consumer Confidence Report class in March.

Hydrants throughout the system were flushed as part of a periodic maintenance program.

The Water Department Emergency Handbook was updated in May. This handbook is used by the Water Department staff, the Police Department and the Fire Department.

Dick Kilhart from Mass Rural Water performed free leak detection on our water system. No leaks were found.

In April of 2007, the Board held a publicized hearing on increasing the water rates and implementing a service charge for water customers. These changes took affect immediately.

The 1<sup>st</sup> phase of meter replacements was completed during the summer and fall of 2007. The Department is hoping to implement phase 2 of meter replacements in 2008.

The Water Department would like to welcome Donald Pottle as the new Water Commissioner, effective May of 2007.

The Dunstable Water Department would like to thank our own Board of Road Commissioners, David Tully, and George Mershon for their ongoing support over the past year.

If you have any questions, please feel free to contact us at 978-649-4514 x230. Our office hours are: Monday-Thursday 7:30 am-3:00 pm. The Water Board meets the 4<sup>th</sup> Tuesday of the month. The public is invited.

Respectfully submitted,  
Karl Huber, Chairman  
Peter Georges, Commissioner  
David Wellington, Commissioner  
Cheryl Mann, Secretary

## **ZONING BOARD OF APPEALS**

The Zoning Board of Appeals heard and acted on five appeals during the year of 2006, meeting as needed.

The Board:

- Considered two requests for a special permit of which one was granted and one was determined not required and was authorized under applicable M.G.L.

Documents pertaining to these cases are on file and available for review at the Dunstable Town Hall.

I wish to recognize the work of the dedicated members of the Zoning Board of Appeals who serve the citizens of Dunstable on a volunteer basis:

- Karen Blackburn, Member
- Alice Ekstrom, Member
- Wesley Goss, Chairperson
- Albert Horton, Associate Member
- Lisa O'Connell, Associate Member and Secretary
- Judith Thompson, Member
- Joshua West, Clerk
- Leo Tometich – Appointed October 1, 2007

Their concern for the welfare of our Town is obvious and demonstrated by the time and effort each of these individuals devotes to their duties as members of the Zoning Board of Appeals.

The Board would like to recognize the outstanding tenure of Karen Blackburn on the Zoning Board of Appeals. Her years of service have been a wonderful asset to the Town of Dunstable. We wish her well in her future endeavors.

Respectfully submitted,

Wesley Goss, Chairperson  
Dunstable Zoning Board of Appeals

**INSERT BUDGET PAGES HERE**

# **ANNUAL TOWN MEETING TOWN WARRANT COMMONWEALTH OF MASSACHUSETTS**

Middlesex ss.

To either of the Constables of the Town of Dunstable in the County of Middlesex:

Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and Town Affairs, to meet at the Swallow School in said Dunstable, on Monday the 12th of May 2008, at seven o'clock in the evening, then and there to act on the following articles.

**ARTICLE 1.** To consider and act on the printed reports of several Town Officers and Committees.

**ARTICLE 2.** To see what sum or sums the Town will vote to raise and appropriate to defray the expenses for the Town, to fix Salary & Compensation for all elected and appointed Town Officers, or take any action in relation thereto.

**ARTICLE 3.** To see if the Town will vote to have the Selectmen appoint for a term of one year, one Pound Keeper, two Fence Viewers, two Field Drivers, and three Surveyors of Lumber, or take any action in relation thereto.

**ARTICLE 4.** To see if the Town will vote to accept any Gifts or Trust Funds, which may be offered under any condition, or take any action in relation thereto.

**ARTICLE 5.** To see if the Town will vote to hear reports of any Committees appointed at any previous Town Meeting, or take any action in relation thereto.

**ARTICLE 6.** To see if the Town will vote to pay any unpaid bills of 2007, or take any action in relation thereto.

**ARTICLE 7.** To see if the Town will vote to raise and appropriate or transfer from available funds the sum of Eight Hundred Fifty Seven Dollars and 66 cents (\$857.66), or any other amount, for the purpose of closing the revenue deficit on account 24-3-175-016 Nashua River Engineer, or take any action in relation thereto.

**ARTICLE 8.** To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of Two Hundred Five Thousand (\$205,000.00) Dollars, or any other sum, to defray the excess expenditures, as authorized for Snow Removal in accordance with Chapter 44 Section 31D of Massachusetts General Laws, in addition to those costs defrayed by the appropriation voted under Article 2 of the Annual Town Meeting of May 14, 2007, or take any action in relation thereto.

**ARTICLE 9.** To see if the Town will raise and appropriate, borrow or transfer from available funds, the sum of Two Hundred Thousand Dollars and no Cents (\$200,000.00), or any other amount, for the construction and improvement to town roads of the Acts of 2006 State Reimbursement funds under G.L. Chapter 90, Section 34, Clause 127(A), or take any relation thereto.

**ARTICLE 10.** To see if the Town will vote to raise and appropriate any sum of money for the resurfacing and/or repaving of town roads and to determine whether such appropriate shall be raised by borrowing or otherwise, or take any action in relation thereto.

**ARTICLE 11.** To see if the Town will vote to authorize the Board of Road Commissioners to enter into a lease/purchase agreement for a 2008 F550 truck, the maximum annual payment not to exceed Fourteen Thousand (\$14,000.00) Dollars, or take any action in relation thereto.

**ARTICLE 12.** To see if the Town will vote to appropriate or reserve Five Thousand (\$5,000.00) Dollars or any other amount from the Community Preservation Fund annual revenues in the amount recommended by the Community Preservation Committee for restoration of the historic watering trough located on the island in the town center, or take any action in relation thereto.

**ARTICLE 13.** To see if the Town will vote to appropriate or reserve from the Community Preservation Fund annual revenues in the amounts recommended by the Community Preservation Committee for committee administrative expenses, community preservation projects, and other expenses in fiscal year 2009, with each item being considered a separate appropriation, or take any action in relation thereto.

**ARTICLE 14.** To see if the Town will vote to appropriate or reserve Fifteen Thousand (\$15,000.00) Dollars from the Community Preservation Fund annual revenues or any other amount for the Blanchard Hill Clearing & Stone Arch Bridge Road projects, requested by the Conservation Commission and approved at the CPA meeting of March 13, 2008, or take any action in relation thereto.

**ARTICLE 15.** To see if the Town will vote to raise and appropriate, borrow, or transfer from available funds, the sum of Ten Thousand (\$10,000.00) Dollars or any other amount to upgrade the Town Hall Server, or take any action in relation thereto.

**ARTICLE 16.** To see if the Town will vote to assess an additional Thirty Thousand Five Hundred Fifty Two Dollars (\$30,552.00) in real estate and personal property taxes for the purpose of operating the Groton-Dunstable Regional Public Schools for the fiscal year beginning July first, two thousand and eight, and to determine whether said vote shall be contingent upon an affirmative vote on a ballot question at the Annual Town Election or any other election, or take any action in relation thereto.

**ARTICLE 17.** To see if the Town will vote to raise and appropriate, borrow, or transfer from available funds, the sum of Eight Thousand Five Hundred (\$8,500.00) Dollars or any other amount, to cover the cost of a new water source for the Town Hall grounds irrigation system, or taken any action in relation thereto.

**ARTICLE 18.** To see if the Town will vote to adopt the provisions of Massachusetts General Laws, Chapter 41, Section 23A, which would authorize and empower the selectmen to appoint an executive secretary or town administrator who may be appointed by them for a term of one or three years and to remove him/her at their discretion, or take any action in relation thereto.

**ARTICLE 19.** To see if the Town will vote to amend the Town Meetings, Town Elections and Records Bylaw of the Town of Dunstable as follows:

**ARTICLE I - TOWN MEETINGS**

**Delete the following section:** “§4. The records of the Town Meeting shall, unless otherwise directed by the meeting, be read to the meeting by the Town Clerk for approval before adjournment.” **and renumber subsequent sections accordingly.**

**ARTICLE III - RECORDS AND REPORTS**

**Delete the following section:** “§1. The Selectmen shall cause copies of the Annual Town Reports to be distributed among the taxpayers of the Town by mail or otherwise at least three (3) days before the Annual Town Meeting” **and renumber subsequent sections accordingly.**

or take any action in relation thereto.

**ARTICLE 20.** To see if the Town will vote to enact as a general prudential bylaw of the Town, the following “Water Supply Protection Bylaw”:

**WATER SUPPLY PROTECTION BYLAW**

**1. PURPOSE OF BYLAW**

The purpose of this Water Supply Protection Bylaw is to:

- a. promote the health, safety, and general welfare of the community by ensuring an adequate quality and quantity of drinking water for the residents, institutions, and businesses of the Town of Dunstable;
- b. preserve and protect existing and potential sources of drinking water supplies;
- c. conserve the natural resources of the Town of Dunstable; and
- d. prevent temporary and permanent contamination of the environment.

**2. JURISDICTION**

No person shall perform any action or carry on any activity in or on any land within the Dunstable Water Supply Protection Area that is prohibited hereunder.

**3. DEFINITIONS**

*Aquifer:* Geologic formation composed of rock, sand or gravel that contains significant amounts of potentially recoverable water by means of wells of any appropriated type or design.



*Water Supply Protection Area*: Those land area(s) designated on a map adopted pursuant to this Bylaw that provide direct recharge to an existing or planned public drinking water supply well. The Water Supply Protection Area includes the area designated as a Zone II previously approved by the Massachusetts DEP, or its successor.

*Hazardous Material*: Any substance or mixture of physical, chemical, or infectious characteristics posing a significant, actual, or potential hazard to water supplies or other hazards to human health if such substance or mixture were discharged to land or water. Hazardous materials include, without limitation: synthetic organic chemicals; petroleum products; heavy metals; radioactive or infectious wastes; acids and alkalis; solvents and thinners in quantities greater than normal household use; and all substances defined as hazardous or toxic under M.G.L. c. 21C and 21E and 310 CMR 30.00.

*Hazardous Waste*: Any waste defined in the Massachusetts Hazardous Waste Regulations, 310 CMR Section 30.010. This includes, but is not limited to, waste oil, waste solvents, waste oil-based paint and waste pesticides.

*Impervious Surface*: Material layer or structure on or above the ground that does not allow precipitation or surface water to penetrate directly into the soil.

*Landfill*: A facility established in accordance with a valid site assignment for the purposes of disposing solid waste into or on the land, pursuant to 310 CMR 19.006, or any subsequent regulation substantially similar thereto.

*Petroleum Product*: Petroleum or petroleum by-product including, but not limited to: fuel oil; gasoline; diesel; kerosene; aviation jet fuel; aviation gasoline; lubricating oils; oily sludge; oil refuse; oil mixed with other wastes; crude oils; or other liquid hydrocarbons regardless of specific gravity. Petroleum product shall not include liquefied petroleum gas including, but not limited to, liquefied natural gas, propane or butane.

*Non-sanitary wastewater*: Wastewater discharges from industrial and commercial facilities containing wastes from any activity other than collection of sanitary sewage including, but not limited to, activities specified in the Standard Industrial Classification (SIC) Codes set forth in 310 CMR 15.004(6).

*Open Dump*: A facility operated or maintained in violation of the Resource Conservation and Recovery Act (42 U.S.C. 4004(a)(b)), or state regulations and criteria for solid waste disposal.

*Potential Drinking Water Sources*: Areas that could provide significant potable water in the future.

*Recharge Areas*: Areas that collect precipitation or surface water and carry it to aquifers by means including direct surface runoff, infiltration, seepage and groundwater flow. Recharge areas include DEP approved Zone I, Zone II, or Zone III areas.

Septage: The liquid, solid, and semi-solid contents of privies, chemical toilets, cesspools, holding tanks, or other sewage waste receptacles. Septage does not include any material that is a hazardous waste as defined by 310 CMR 30.000.

Sludge: The solid, semi-solid, and liquid residue that results from a process of wastewater treatment or drinking water treatment. Sludge does not include grit, screening, or grease and oil which are removed at the head-works of a facility

Treatment Works: Any and all devices, processes and properties, real or personal, used in the collection, pumping, transmission, storage, treatment, disposal, recycling, reclamation, or re-use of waterborne pollutants, but not including any works receiving a hazardous waste from off the site of the works for the purpose of treatment, storage, or disposal.

Very Small Quantity Generator: Any public or private entity, other than residential, which produces less than 27 gallons (100 kilograms) a month of hazardous waste or waste oil, but not including any acutely hazardous waste as defined in 310 CMR 30.136.

Waste Oil Retention Facility: A waste oil collection facility for automobile service stations, retail outlets, and marinas or any other source that generate or collects used oil and related petroleum products which is sheltered and has adequate protection to contain a spill, seepage, or discharge of petroleum waste products in accordance with M.G.L. c.21. §52A.

## **DEP PROTECTION DESIGNATION ZONES**

Zone I: Four hundred (400') feet, the designated protective radius around a public water system well or well-field.

Zone II: The approved area of an aquifer which contributes water to a well under the most severe pumping and recharge conditions that can be realistically anticipated as defined in 310 CMR 22.00.

Zone III: The land area beyond the area of Zone II from which surface water and groundwater drain into Zone II.

## **4. ESTABLISHMENT AND DELINEATION OF WATER SUPPLY PROTECTION AREAS**

- 4.1 For the purposes of this Bylaw, there are hereby established within the Town of Dunstable certain groundwater protection areas, consisting of aquifers or recharge areas which are delineated on a map entitled, "Dunstable Water Protection Zones." It is dated March 6, 2008. This map is hereby made a part of this Bylaw and is on file in the Office of the Town Clerk.

## **5. DISPUTES RELATIVE TO WATER SUPPLY PROTECTION AREA**

- 5.1. If the location of any land relative to the Water Supply Protection Area is in doubt,

resolution of the boundary dispute shall be through an application to the Planning Board in the nature of an application for a special permit. Planning Board Rules and Regulations relative to Special Permits as well as notice and hearing provisions under Massachusetts zoning law shall govern such applications. Notwithstanding the foregoing, neither the proceeding nor this Bylaw shall be deemed to be governed under Chapter 40A of the Massachusetts General Laws, the Zoning Act. Any such application for this purpose shall be accompanied by documentation sufficient at a minimum to identify the parcel, the specific dispute, and the location of the Water Supply Protection Area boundary as contended by the petitioner. Following a hearing at which all interested parties shall be entitled to present their arguments and positions, the Planning Board shall make the final decision as to the location of the disputed property relative to the Water Supply Protection Area.

- 5.2. Proposed Water Supply Protection Areas 1, 2 and 3 have been determined on the basis of U. S. Government Soil Conservation Service designations of the soil types which are characterized as permeable soils which overlie contiguously the Salmon Brook aquifer system; and includes within its limits at a minimum, the Zone II protection area for the Town of Dunstable as approved by the Department of Environmental Protection. Proposed Water Supply Protection Area 4 has been determined in the same manner relative to the Unkety Brook aquifer system. Any application submitted pursuant to the preceding subsection shall be heard and processed with reference to these criteria. In the event any land the subject of such an application appears to fall within the boundary limits of any area identified in this enactment, the burden of proof shall be upon the owner or applicant to demonstrate by clear and convincing evidence that such land does not fall within the Water Supply Protection Area. °Any such proof shall at a minimum establish the fact that the land in question does not overlie the permeable soils that are contiguous to the aquifer system that provides the public water supply.
- 5.3. Where the boundary line or limits of the Water Supply Protection Area divide a lot or parcel, the requirements established by this Bylaw shall apply only to the portion of the lot or parcel located within the Water Supply Protection Area.

## **6. PROHIBITED ACTIVITIES**

- 6.1 The following uses are prohibited within the Water Supply Protection Area:
  - a. landfills and open dumps as defined in 310 CMR 19.006;
  - b. automobile graveyards and junkyards, as defined in M.G.L. c. 140B, §1, or as limited under Dunstable's Junk and Unregistered Motor Vehicle Bylaw;
  - c. landfills receiving only wastewater and/or septage residuals including those approved by the Department pursuant to M.G.L. c. 21 §§26 through 53; M.G.L. c. 111 §17; M.G.L. c. 83, §6 and 7, and regulations promulgated thereunder;

- d. facilities that generate, treat, store, or dispose of hazardous waste that are subject to M.G.L. c. 21C and 310 CMR 30.00, except for:
  - 1. very small quantity generators as defined under 310 CMR 30.000;
  - 2. household hazardous waste centers and events under 310 CMR 30.390;
  - 3. waste oil retention facilities required by M.G.L. c. 21, §52A;
  - 4. water remediation treatment works approved by DEP for the treatment of contaminated waters.
- e. petroleum, fuel oil, and heating oil bulk stations and terminals including, but not limited to, those listed under Standard Industrial Classification (SIC) Codes 5983 and 5171, not including liquefied petroleum gas.
- f. storage of liquid hazardous materials, as defined in M.G.L. c. 21E, and/or liquid petroleum products unless such storage is:
  - 1. above ground level and on an impervious surface which is not corruptible or subject to degradation if exposed to any of the materials that may be stored thereon; and
  - 2. either in container(s) OR above ground tank(s) within a building OR outdoors in covered container(s) OR above ground tank(s) in an area that has a containment system designed and operated to hold either; 10% of the total possible storage capacity of all containers OR 110% of the largest container's storage capacity, whichever is greater.
- g. storage of sludge and septage, unless such storage is in compliance with 310 CMR 32.30 and 310 CMR 32.31;
- h. storage of deicing chemicals unless such storage, including loading areas, is within a structure designed to prevent the generation and escape of contaminated runoff or leachate;
- i. storage of animal manure unless covered or contained within a structure designed to prevent the generation and escape of contaminated runoff or leachate;
- j. earth removal, consisting of the removal of soil, loam, sand, gravel, or any other earth material to within 10 feet of historical high groundwater as determined from monitoring wells and historical water table fluctuation data compiled by the United States Geological Survey, except for excavations for building foundations, roads, or utility works;
- k. discharge to the ground of non-sanitary wastewater including industrial and commercial process waste water, except;

1. the replacement or repair of an existing treatment works that will not result in a design capacity greater than the design capacity of the existing treatment works;
  2. treatment works approved by the Department of Environmental Protection designed for the treatment of contaminated ground or surface water and operating in compliance with 314 CMR 5.05(3) or 5.05(13); and
  3. publicly owned treatment works.
- l. stockpiling and disposal of snow and ice containing deicing chemicals brought in from outside the Town;
  - m. storage of commercial fertilizers, as defined in M.G.L. c. 128, §64, unless such storage is within a structure designed to prevent the generation and escape of contaminated runoff or leachate.

## **7. ACTIVITIES REQUIRING SPECIAL AUTHORIZATION**

- 7.1 The following uses and activities are permitted only upon the issuance of a permit or special authorization by the Planning Board under such conditions as the board may reasonably require:
- a. Those activities that involve the handling of toxic or hazardous materials in quantities greater than those associated with normal household use (except as prohibited under Section 6). Such activities shall be reviewed and limited sufficiently to prevent contamination of groundwater;
  - b. The rendering impervious of any lot or parcel more than 15% or 2,500 square feet, whichever is greater. A system for groundwater recharge must be provided which does not degrade groundwater quality. For non-residential uses, recharge shall be by storm water infiltration basins or similar system covered with natural vegetation, and dry wells shall be used only where other methods are unfeasible.

For all non-residential uses, all such basins and wells shall be preceded by oil, grease, and sediment traps to facilitate removal of contamination. Any and all recharge areas shall be permanently maintained in full working order by the owner.

## **8. PROCEDURES REGARDING SPECIAL AUTHORIZATION APPLICATIONS**

- 8.1. Authorization for activities described in the preceding section shall be granted if the Planning Board determines, after having solicited and received comment from the Board of Health, Conservation Commission, Board of Road Commissioners and Board of Water Commissioners that the Authorization may be granted without derogating from the intent and purposes of this enactment, in light of the specific criteria set forth herein, including Subsection 8.3., hereinbelow. If thirty-five (35) days have elapsed without response following referral to any of the aforementioned boards soliciting

comment, it shall be noted in the Planning Board's decision that "Board/Commission X did not object to the proposal," or words of similar import. Nothing herein shall preclude any other Town officer, board or department from submitting advice or comment in regard to any application hereunder. The Planning Board shall not grant any such authorization under this section unless the petitioner's application materials include, in the Planning Board's opinion, sufficiently detailed, definite, and credible information to support affirmative findings in relation to the standards given in this enactment. The Planning Board shall document the basis for any departures from the recommendations of any responding Town boards, departments or commissions in its decision.

- 8.2. Special Applications hereunder shall be subject to the site plan provisions of Section 14 of the Town of Dunstable Zoning Bylaw, provided that such requirements may be modified or waived by the Planning Board in a specific instance upon application for good cause shown.
- 8.3. Any grant of a authorization hereunder shall include findings that the proposed use meets the standards specified in Section 6 of this Bylaw, and activity will:
  - a. in no way, during construction or thereafter, adversely affect the existing or potential quality or quantity of water that is available in the Water Supply Protection Area;
  - b. be designed to avoid substantial disturbance of the soils, topography, drainage, vegetation, and other water-related natural characteristics of the site to be developed or altered, in light of the purposes of the Water Supply Protection Area;
  - c. include a complete list of chemicals, pesticides, herbicides, fertilizers, fuels, and other potentially hazardous materials to be used or stored on the premises in quantities greater than those associated with normal household use;
    1. for those activities using or storing such hazardous materials, a hazardous materials management plan shall be prepared and filed with the Fire Chief and Board of Health. The plan shall include:
      - i. provisions to protect against the discharge of hazardous materials or wastes to the environment due to spillage, accidental damage, corrosion, leakage, or vandalism, including spill containment and clean-up procedures;
      - ii. provisions for indoor, secured storage of hazardous materials and wastes with impervious floor surfaces;
      - iii. evidence of compliance with the Massachusetts Hazardous Waste Regulations 310 CMR 30.00; and

- iv. proposed down-gradient location(s) for groundwater monitoring well(s), should the Planning Board deem the activity a potential groundwater threat.

## **9. ENFORCEMENT AND PENALTIES**

- 9.1 Written notice of any violations of this Bylaw shall be given by the Board of Water Commissioners Inspector to the responsible person as soon as possible after detection of a violation or a continuing violation. Notice to the assessed owner of the property shall be deemed notice to the responsible person. Such notice shall specify the requirement or restriction violated and the nature of the violation, and may also identify the actions necessary to remove, remedy or abate the violations and may specify preventive measures required for avoiding future violations as well as a schedule of compliance.
- 9.2 A copy of such notice shall be submitted to the Planning Board, Board of Health, Conservation Commission, Board of Road Commissioners, and the Dunstable Police Department. The cost of any abatement, containment, clean-up, or other action of compliance shall be borne by the owner and operator of the premises.
- 9.3 The Board of Water Commissioners, its agents, officers, and employees, including without limiting the generality hereof, the Dunstable Police Department, shall have authority to enter upon privately owned land for the purpose of performing their duties under this Bylaw and may make such examinations, surveys or sampling as the commissioners deem necessary.
- 9.4 The Commissioners shall have authority to enforce this Bylaw, its regulations, and permits issued thereunder by violation notices, administrative orders, and civil and/or criminal court actions.
- 9.5
  - a. Whosoever violates any provision of this Bylaw shall be penalized by a criminal complaint brought in the district court or by a non-criminal disposition pursuant to Chapter 40, Section 21D of the General Laws.
  - b. Any person who upon application of criminal complaint brought in the district court and found guilty of a misdemeanor shall be fined in an amount not to exceed three hundred dollars (\$300.00). Each day such violation is committed or permitted to continue shall constitute a separate offense and shall be punishable as such hereunder.
  - c. Any person who is penalized by a non-criminal disposition brought pursuant to the provisions of Chapter 40, Section 21D of the General Laws, shall be subject to a specific penalty of one hundred dollars (\$100.00). Each day such violation is committed or permitted to continue shall constitute a separate offense and shall be punishable as such hereunder.

- 9.6 The Board of Water Commissioners is hereby empowered to notify the owner of any property in the Water Supply Protection Area of any violation hereof, and to order the cessation or abatement thereof. Such notice shall be by registered mail or certified mail, addressed to said owner at his last known address or such notice may be served upon such owner or agent by a constable or other legal officer as provided by law, and authorized to serve such process.
- 9.7 Upon the failure, neglect or refusal of any owner or agent so notified properly to abate such violations within such time as the Board of Water Commissioners deems reasonable, after receipt of such written notice provided for in the preceding sub-section, the Board of Water Commissioners is hereby authorized and empowered to pay for and carry out the abatement of such violation.
- 9.8 When the town has effected the abatement of such violation, the actual cost thereof, plus accrued interest at the rate of fourteen percent (14%) per annum from the date of the completion of the work, if not paid by such owner prior thereto, shall be charged to the owner of such property on the next regular tax bill forwarded to such owner by the town and said charge shall be due and payable by said owner at the time of payment of such bill. And such claim for the expense by said Board of town in so doing shall constitute a debt due the town upon the completion of the work and the rendering of an account thereof to the owner, and is recoverable from such owner in an action of contract, together with interest thereon at the rate of fourteen per cent (14%) per annum from the date said debt becomes due and payable.
- 9.9 Where the full amount due the town is not paid by such owner within thirty (30) days after the abatement of such violation, as provided for in subsections 10.6 and 10.7 of this Bylaw, then, and in that case, the Board of Water Commissioners or the town may cause to be recorded, in the registry of deeds, a sworn statement showing the cost and expense incurred for the work, the date the work was done and the location of the property on which said work was done. The recording of such sworn statement shall constitute a lien on the property, and shall remain in full force and effect for the amount due in principal and interest, plus costs of court, if any, for collection until final payment has been made. Said costs and expenses shall be collected in the manner fixed by law for the collection of taxes, Sworn statements recorded in accordance with the provisions hereof shall be prima facie evidence that all legal formalities have been complied with and that the work has been done properly and satisfactorily and shall be full notice to every person concerned that the amount of the statement, plus interest, constitutes a charge against the property designated or described in the statement and that the same is due and collectible as provided by law. Such lien may be dissolved by filing with the register of deeds for record or registration, as the case may be, in the county or district, if the county is divided into districts, where the land lies, a certificate from the collector of taxes of the town that the debt for which the lien attached, together with interest and costs thereon, has been paid or abated. Such collector shall have the same powers and be subject to the same duties with respect to such claim as in the case of the annual taxes upon real estate; and the provisions of law relative to the collection of such annual taxes, the sale or taking of land for the non-payment thereof, and the redemption of land so sold or taken shall apply to such claim.



## 10. SEVERABILITY

- 10.1 A determination that any portion or provision of this Bylaw is invalid shall not invalidate any other portion or provision thereof, nor shall it invalidate any Special Authorization previously issued thereunder.

or take any action in relation thereto.

**ARTICLE 21.** To see if the Town will vote to amend the Zoning Bylaw of the Town by implementing an overlay district map to be known as the “Dunstable Water Supply District,” comprising lands in the Town overlying public water supplies or potential public water supplies; and by enacting provisions to be applicable within such district substantially similar to those in the general prudential bylaw printed herein in ARTICLE 20, or take any action in relation thereto.

**ARTICLE 22.** To see if the Town will vote to amend the Zoning Bylaw and the Zoning Map of the Town of Dunstable by including lot 0 Block 41 on the Assessors Map 12 (213-215 Pleasant Street) within the B-1 Classification, as shown on the proposed map entitled “B1 – Retail Business District” dated 04/01/07, to be incorporated into the Dunstable Zoning Bylaw, such map on file and available for inspection at the Dunstable Town Hall, Planning Board Office, or take any action in relation thereto.

**ARTICLE 23.** To see if the Town will vote to approve, adopt, ratify and/or confirm the rules and regulations adopted heretofore by the Board of Water Commissioners, including without limitation recent amendments approved by the Board on February 26, 2008, all as required pursuant to Chapter 344 of the Acts of 1916, copies of such rules and regulations available at Town Hall during ordinary business hours and at this Annual Town Meeting, or take any action in relation thereto.

**ARTICLE 24.** To see if the Town will vote to authorize the Board of Health to enter into and/or extend a contract with any provider of household waste removal services, hazardous or otherwise, public or private, including by such vote the authority to enter into agreements under Massachusetts General Laws, Chapter 40, Section 4 and/or 4A, or any other provisions of law and the authority in behalf of said Board of Health to determine terms and provisions of any such agreements and whether the Town will vote to raise and appropriate any sum or sums to defray the cost of any such service or agreement, or take any action in relation thereto.

**ARTICLE 25.** To see if the Town will, in accordance with M.G.L. Chapter 40, Section 4A, authorize the Board of Health to enter into an Inter-Municipal agreement with one or more other governmental units to provide public health services which the Board of Health is authorized to perform, in accordance with an Inter-Municipal Mutual Aid Agreement to be entered into between the Town and various governmental units, or take any action in relation thereto.

**ARTICLE 26.** To see if the Town will vote to authorize the use of a revolving fund for the next fiscal year pursuant to the authority of Section 53E1/2 of Chapter 44 of the General Laws, as established under Chapter 275 of the Acts of 1990, to be administered and expended by the Board of Health for the operation and maintenance of the solid waste facility/transfer station

including the payment of wages or salaries of employees of such facility who are not full time employees of the Town, such fund to be funded by receipts collected for tags, stickers and recycling and other such permit fees appertaining to the use of the solid waste facility/transfer station, and establish the maximum dollar limit to be expended from such fund during the next fiscal year, or take any action in relation thereto.

**ARTICLE 27.** To see if the Town will vote to authorize the Board of Selectmen to enter into and/or extend a contract with any provider of dispatch and related services, public or private, including by such vote the authority to enter into agreements under Massachusetts General Laws, Chapter 40, Section 4 and/or 4A, or any other provisions of law and the authority in behalf of said Board of Selectmen to determine terms and provisions of any such agreements and whether the Town will vote to raise and appropriate any sum or sums to defray the cost of any such service or agreement, or take any action in relation thereto.

**ARTICLE 28.** To see if the Town will vote to authorize the use of a revolving fund for the next fiscal year pursuant to the authority of Section 53E1/2 of Chapter 44 of the General Laws, as established under Chapter 275 of the Acts of 1990, to be administered and expended by the Planning Board for engineering services and supervisory services related to subdivisions, special permits and site plans including the payment of wages or salaries of employees of the Town Engineer or any other engineering firm engaged by the Planning Board, who are not full time employees of the Town, such fund to be funded by receipts collected from engineering fees, and any other such permit fees appertaining to development of land as detailed by the Planning Board in their rules and regulations for subdivisions, and establish the maximum dollar limit to be expended from such fund during the next fiscal year, or take any action in relation thereto.

**ARTICLE 29.** To see if the Town will vote to authorize the use of a revolving fund for the next fiscal year pursuant to the authority of Section 53E1/2 of Chapter 44 of the General Laws, as established under Chapter 275 of the Acts of 1990, to be administered and expended by the Recreation Committee for repairs, maintenance and/or improvements to town recreational sites (including Town Field, Larter Field, tennis courts, and any other facility under Recreation purview), such fund to be funded by donations, fund raising efforts, grants, and receipts for usage permits, and establish the maximum dollar limit to be expended from such fund during the next fiscal year, or take any action in relation thereto.

**ARTICLE 30.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the Stabilization Fund, which was established in accordance with Section 5B of Chapter 40 of the General Laws.

**ARTICLE 31.** To see if the Town will vote to allow the Board of Assessors to use any sum of Free Cash in the Treasurer's hands for the purpose of reducing the Tax Levy of 2008, or take any action in relation thereto.

On May 19, 2008 at 12:00 o'clock noon, at the Dunstable Public Library the following articles will be voted on:

To bring in their votes, all on one ballot, for the following officers and questions: for the term of

one year: one Moderator and two Constables; for the term of three years: one Selectman, one Assessor, one member to the Board of Health, one Treasurer, one Tax Collector, one Road Commissioner, one Tree Warden, one member of the Groton–Dunstable Regional School Committee, one Trustee to the Public Library, one Cemetery Commissioner, one Water Commissioner, one Park Commissioner, one Commissioner of Trust Funds, and two members to the Advisory Committee; for the term of five years: one member to the Planning Board, one Commissioner to Expend Proctor & Parkhurst Trust Funds and one Commissioner to Expend Parkhurst Free Lecture Funds;

“Shall the Town of Dunstable be allowed to exempt from the limitations of proposition two and one-half, so called, the amounts needed to pay for its allocable portion of the Bonds issued by the Groton-Dunstable Regional School District to pay additional costs of acquiring land for the purpose of locating the new District High School, as previously approved in Article #1 of a Special Town Meeting held on November 7, 2005, including the payment of all other costs incidental and related thereto?

YES \_\_\_\_\_ NO \_\_\_\_\_”

and

“Shall the Town of Dunstable be allowed to assess an additional \$30,552.00 in real estate and personal property taxes for the purposes of funding the Town’s share of the cost of operating the Groton-Dunstable Regional Public Schools for the fiscal year beginning, July first, two thousand and eight?

YES \_\_\_\_\_ NO \_\_\_\_\_”;

And you are hereby directed to serve this warrant, by posting attested copies thereof, one at the Post Office and one at the Town Hall in said Dunstable seven days at least before the time of holding such Town Meeting.

**HEREOF FAIL NOT**, and make due return of this warrant, with your doings thereon, to the Town Clerk, at the time and place of the meeting as aforesaid.

Given under our hands this 21<sup>st</sup> day of April, in the year of our Lord, two thousand and eight.

\_\_\_\_\_  
Kevin Welch

\_\_\_\_\_  
Walter F. Alterisio

\_\_\_\_\_  
Wesley D. Goss

I have served this warrant by posting attested copies thereof, one at the Post Office and one at the Town Hall \_\_\_\_\_ days before said meeting.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Constable

**SPECIAL TOWN MEETING  
TOWN WARRANT  
COMMONWEALTH OF MASSACHUSETTS**

Middlesex ss.

To either of the Constables of the Town of Dunstable in the County of Middlesex:

Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and Town Affairs, to meet at the Swallow School in said Dunstable, on Monday the 12<sup>th</sup> of May 2008, at 7:05 PM in the evening, then and there to act on the following articles.

**ARTICLE 1.** To see if the Town will vote to appropriate or reserve from the Community Preservation Fund 10% (\$34,642.00) of estimated annual revenues of FY2008 for acquisitions and initiatives for Historic resources, or take any action in relation thereto.

**ARTICLE 2.** To see if the Town will vote to raise appropriate or transfer from available funds the sum of Twelve Thousand (\$12,000.00) or any other amount to be used for repairs to the Fire Department pumper truck, or take any action in relation thereto.

And you are hereby directed to serve this warrant, by posting attested copies thereof, one at the Post Office and one at the Town Hall in said Dunstable fourteen days at least before the time of holding such Town Meeting.

**HEREOF FAIL NOT**, and make due return of this warrant, with your doings thereon, to the Town Clerk, at the time and place of the meeting as aforesaid.

Given under our hands this 21<sup>ST</sup> day of April in the year of our Lord, two thousand and eight.

\_\_\_\_\_  
Kevin W. Welch

\_\_\_\_\_  
Walter F. Alterisio

\_\_\_\_\_  
Wesley D. Goss

I have served this warrant by posting attested copies thereof, one at the Post Office and one at the Town Hall \_\_\_\_\_ days before said meeting.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Constable