



OFFICE OF THE
Advisory Board
TOWN HALL
511 MAIN STREET
DUNSTABLE, MA 01827-1313
(978) 649-4514 x222 FAX (978) 649-4371
advisory@dunstable-ma.gov

June 29, 2022

Present: Jim Frey, Jake Lewon, Harold Simmons, Leo Tometich, Matt Naughton, Clint Keeney; Town Administrator David DeManche.

Meeting called to order 6:33 p.m. at Dunstable Town Hall

Review/Approve Meeting Minutes

The Advisory Board meeting minutes from May 14, 2022, were presented for review and approval.

Motion: To accept the minutes as presented (Frey)

2nd: Simmons

Vote: 5 in favor, 1 Abstention (Keeney)

Debt Exclusion for GDRSD FY23 Capital Items

Following failure of this item at regular town elections in June, the town was advised that Groton had approved GDRSD's capital request, and that Dunstable would be expected to meet it's pro rata funding obligation, either voluntarily or involuntarily via super town meeting. The select board has agreed to hold a new town vote on July 19th for funding the \$188,974 via capital debt exclusion. The committee discussed options available to fund the request, in all or in part, should the second town vote fail to win approval. This matter will be taken up again after the town vote, if needed.

Other New Business

ATFC (Association of Town Finance Committees) Dues

This is a budgeted expense that provides helpful information to the Advisory Board regarding state and municipal financial oversight.

Motion: To approve payment of \$135 for annual dues.

2nd: Harold

Vote: Unanimous in favor

Board of Health Trash Pickup

There will be a shortage in remaining funds to pay the final service bill of FY22 (June 2022) due to an unanticipated fuel surcharge from G.W. Shaw, the service provider. An aggravating factor is that some town departments do not budget or pay directly for their dumpster services, but must be covered as part of overall BoH commitments. BoH have requested an additional \$3000 in fund for FY22. This amount can be covered from remaining town reserve funds for FY22. Board of Health will also be queried to get a budget projection for FY23, to understand if a similar shortfall should be anticipated in FY23.

Motion: To approve transfer of \$3000 from town reserve funds to the Transfer Station account for covering final FY22 expenses.

2nd: Tometich

Vote: Unanimous in favor

Advisory Board Restructuring

Jake nominated for Chair (Frey)

Second: Leo

Vote: Unanimous in favor

Harold nominated for Vice Chair for FY23 (Leo)

Second: Jim

Vote: Unanimous in favor

Jim nominated as Secretary (Matt)

Second: Leo

Vote: Unanimous in favor

Next Meeting

Next meeting will be held on July 13th, 6:30 p.m.

Motion to adjourn Jim, 2nd - Leo. Vote: Unanimous to adjourn

Meeting adjourned at 8:05 p.m.