



**OFFICE OF THE  
Advisory Board  
TOWN HALL  
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**August 14, 2019**

Present: Kieran Meehan, Bob Nelson, Harold Simmons, Leo Tometich  
Also attending: Town Administrator Brian Palaia, Town Engineer Jeffrey S. Rider, Massachusetts DEP storm water consultants

Meeting called to order at 6:04 p.m.

**Town Engineer, storm water consultant financial impacts**

Dunstable has some storm water runoff systems that are governed by the Municipal Separate Storm Sewer System (MS4) General Permit. Fred Civian, Jeff and Michelle from the Massachusetts Department of Environmental Protection along with our Town Engineer presented some storm water information and a summary of the major MS4 requirements.

1. Untreated storm water runoff is currently the main source of river pollution.
2. The Dunstable five year MS4 permit is in effect July 1<sup>st</sup>, 2019.
3. Some discussion about the number of storm water outlet or outfall sites, the number of catch basins, and how they are maintained.
  - 3.1. Maintenance mostly sub-contracted out by the Highway Department.
4. Of the approximately 200 requirements in the MS4 permit, Dunstable currently needs to focus on annual maintenance of storm water equipment and annual reporting of storm water system activity.
  - 4.1. Catch basin and storm water maintenance typically handled by the Highway Department.
  - 4.2. First report due Sep. 1<sup>st</sup>, 2019.
5. Fred will send more specific MS4 permit requirements as needed.
6. Dunstable has a storm water working group to address MS4 permit requirements.
7. MS4 has more complete reporting requirements in future years that may require additional funding.

**Town Administrator Update and Review of FY21-26 Budget Projections**

1. Building on the budget discussion from our last meeting, Brian and Bob have continued to identify potential new revenue plus municipal department needs, and put these costs into a preliminary FY21 budget worksheet.
2. Projecting these municipal costs and the GDRSD budget plan information into FY21 through FY26, currently results in an approximately \$950,000 override.
3. Plan to do some additional work on the five-year funding plan for municipal departments.
4. The potential override amount will continue to be adjusted as more details are available.
5. Some discussion about the FY21 budget timeline.

**Board Vacancy**

Jake Lewon expressed some interest in joining the Advisory Board and was kind enough stop by for an introduction tonight.

Motion to recommend that the Select Board appoint Jake to the Advisory Board - Kieran, - 2<sup>nd</sup> Harold. Vote: Unanimous to appoint

Motion to adjourn - Kieran, - 2<sup>nd</sup> Harold. Vote: Unanimous to adjourn

Meeting adjourned at 8:20 p.m.