Year 6 Annual Report
Massachusetts Small MS4 General Permit
New Permittees
Reporting Period: July 1, 2023-June 30, 2024

Please DO NOT attach any documents to this form. Instead, attach all requested documents to an email when submitting the form. Also ensure any websites included on this form are publicly accessible

Unless otherwise noted, all fields are required to be filled out. If a field is left blank, it will be assumed the requirement or task has not been completed. Please ONLY report on activities between July 1, 2023 and June 30, 2024 unless otherwise requested.

Part I: Contact Information

Name of Municipality or Organization: Town of Dunstable

EPA NPDES Permit Number: MAR041242

Primary MS4 Program Manager Contact Information

Name: Jason Silva Title: Town Administrator

Street Address Line 1: 511 Main Street

Street Address Line 2:

City: Dunstable State: MA Zip Code: 01827

Email: jsilva@dunstable-ma.gov Phone Number: (978) 649-4514

Stormwater Management Program (SWMP) Information

SWMP Location (web address): https://www.dunstable-ma.gov/stormwater-ms4/pages/stormwater-management-plan

Date SWMP was Last Updated: Jan 1, 2021

If the SWMP is not available on the web please provide the physical address:

Part II: Self-Assessment

First, in the box below, select the impairment(s) and/or TMDL(s) that are applicable to your MS4.

Impairment(s)

☐ Bacteria/Pathogens ☐ Chloride ☐ Nitrogen ☒ Phosphorus
☐ Solids/ Oil/ Grease (Hydrocarbons)/ Metals

TMDL(s)

In State: ☐ Assabet River Phosphorus ☐ Bacteria and Pathogen ☐ Cape Cod Nitrogen
☐ Charles River Watershed Phosphorus ☐ Lake and Pond Phosphorus

Out of State: ☐ Bacteria/Pathogens ☐ Metals ☐ Nitrogen ☐ Phosphorus

Clear Impairments and TMDLs

Next, check off all requirements below that have been completed. ***By checking each box you are certifying that you have completed that permit requirement fully.*** *If you have not completed a requirement leave the box unchecked. Additional information will be requested in later sections.*

Year 6 Requirements

☒ Developed a report assessing current street design and parking lot guidelines and other local requirements within the municipality that affect the creation of impervious cover, made it available as part of the SWMP, and:

- ○ No updates were recommended
- ◉ Updates were recommended. The anticipated date or date of completion for updates is/was:

No date has been set.

☒ Developed a report assessing local regulations to determine the feasibility of making green infrastructure practices allowable when appropriate site conditions exist, made it available as part of the SWMP, and:

- ◉ No updates were recommended
- ○ Updates were recommended. The anticipated date or date of completion for updates is/was:

☒ Identified a minimum of 5 permittee-owned properties that could potentially be modified or retrofitted with BMPs to reduce impervious cover

Swallow Union Elementary School, 522 Main St.
Fire Station, 28 Pleasant St.
Police Station, 23 Pleasant St.
Free Public Library, 588 Main St.
Larter Field, 80 Groton St.

Optional: If you would like to describe progress made on any incomplete requirements listed above or provide any additional details, please use the box below:

Annual Requirements

- ☒ Provided an opportunity for public participation in review and implementation of SWMP and complied with State Public Notice Requirements
- ☒ Kept records relating to the permit available for 5 years and made available to the public
- ☒ The SSO inventory has been updated, including the status of mitigation and corrective measures implemented
  - ◉ This is not applicable because we do not have sanitary sewer
  - ○ This is not applicable because we did not find any new SSOs
  - ○ The updated SSO inventory is attached to the email submission
  - ○ The updated SSO inventory can be found at the following publicly available website:
- ☐ Updated the outfall and interconnection inventory and priority ranking as necessary
  - ○ The priority ranking of outfalls/interconnections is attached to the email submission
  - ○ The priority ranking of outfalls/interconnections can be found at the following website:
- ☒ Updated system map due in year 5 as necessary
- ☒ Provided training to employees involved in IDDE program within the reporting period
- ☒ Properly stored and disposed of catch basin cleanings and street sweepings so they did not discharge to receiving waters
- ☒ All curbed roadways were swept at least once within the reporting period
- ☒ Implemented SWPPPs for all permittee owned or operated maintenance garages, public works yards, transfer stations, and other waste handling facilities
- ☒ Enclosed all road salt storage piles or facilities and implemented winter road maintenance procedures to minimize the use of road salt
- ☒ Updated inventory of all permittee owned facilities as necessary
- ☒ O&M programs for all permittee owned facilities have been completed and updated as necessary
- ☒ Implemented all maintenance procedures for permittee owned facilities in accordance with O&M programs
- ☒ Implemented program for MS4 infrastructure maintenance to reduce the discharge of pollutants
- ☒ Inspected all permittee owned treatment structures (excluding catch basins)

Optional: If you would like to describe progress made on any incomplete requirements listed above or provide any additional details, please use the box below:

Phosphorus (Combination of Impaired Waters Requirements and TMDL Requirements as Applicable)

Annual Requirements

*Public Education and Outreach**

☒ Distributed an annual message in the spring (April/May) that encourages the proper use and disposal of grass clippings and encourages the proper use of slow-release and phosphorus-free fertilizers

☒ Distributed an annual message in the summer (June/July) encouraging the proper management of pet waste, including noting any existing ordinances where appropriate

☒ Distributed an annual message in the fall (August/September/October) encouraging the proper disposal of leaf litter

** Public education messages can be combined with other public education requirements as applicable (see Appendix H and F for more information)*

Good Housekeeping and Pollution Prevention for Permittee Owned Operations

☐ Increased street sweeping frequency of all municipal owned streets and parking lots subject to Permit part 2.3.7.a.iii.(c) to a minimum of two times per year (spring and fall)

Phosphorus Source Identification Report

☒ Completed the Phosphorus Source Identification Report

- ◉ The Phosphorus Sourchace Identification Report is attached to the email submission
- ○ The Phosphorus Source Identification Report can be found at the following website:

Potential structural BMPs

☐ Any structural BMPs already existing or installed in the regulated area by the permittee or its agents was tracked and the phosphorus removal by the BMP was estimated consistent with Attachment 3 to Appendix F. The BMP type, total area treated by the BMP, the design storage volume of the BMP and the estimated phosphorus removed in mass per year by the BMP were documented.

- ◉ No BMPs were installed
- ○ The BMP information is attached to the email submission
- ○ The BMP information can be found at the following website:

Total estimated phosphorus removed in **lbs/year** from the installed BMPs: 0

Optional: If you would like to describe progress made on any incomplete requirements listed above or provide any additional details, please use the box below:

There are no TMDL's specified for the Nashua River, therefore the Town is following Appendix H with

regards to phosphorus. The Town is working towards implementing a leaf pick-up program as alternative to the second street sweeping, as allowed by the permit. The Town views this as a more economical solution, given the fact that the majority of the streets within the MS4 are currently not curbed.

Optional: Use the box below to provide any additional information you would like to share as part of your self-assessment:

Part III: Receiving Waters/Impaired Waters/TMDL

Have you made any changes to your lists of receiving waters, outfalls, or impairments since the NOI was submitted? Make sure you are referring to the most recent EPA approved Section 303(d) Impaired Waters List which can be found here: https://www.epa.gov/tmdl/region-1-impaired-waters-and-303d-lists-state

- ○ Yes
- ◉ No

If yes, describe below, including any relevant impairments or TMDLs:

Part IV: Minimum Control Measures

Please fill out all of the metrics below. If applicable, include in the description who completed the task if completed by a third party.

MCM1: Public Education

Number of educational messages completed **during this reporting period**: 13

*Below, report on the educational messages completed **during this reporting period**. For the measurable goal(s) please describe the method/measures used to assess the overall effectiveness of the educational program.*

BMP:Stormwater Management for Small Businesses

Message Description and Distribution Method:

"Stormwater Management for Small Businesses" educates small business owners on property maintenance tips, disposal of hazardous waste, grease traps, and preventing stormwater pollution. The message is available on the Town Stormwater/MS4 web page and in person at the Town Hall.

Targeted Audience: Businesses, institutions and commercial facilities

Responsible Department/Parties: Town Administrator's Office

Measurable Goal(s):

The number of views on the Town website and the number of brochures picked up from the Town Hall can be counted.

Message Date(s): : 7/1/2023 to 6/30/2024

Message Completed for: Appendix F Requirements ☐ Appendix H Requirements ☒

Was this message different than what was proposed in your NOI? Yes ◉ No ○

If yes, describe why the change was made:

Measurable goals were adjusted to account for digital distribution of the message on the web page.

BMP:Make Your Business the Solution to Stormwater Pollution

Message Description and Distribution Method:

"Make Your Business the Solution to Stormwater Pollution"educates business owners on on best practices in the topics of car fleet cleaning, parking lots, winter weather care, building maintenance and storage, and pet care. The message is available on the Town Stormwater/MS4 web page and in person at the Town Hall.

Targeted Audience: Businesses, institutions and commercial facilities

Responsible Department/Parties: Town Administrator's Office

Measurable Goal(s):

The number of views on the Town website and the number of brochures picked up from the Town Hall can be

counted.

Message Date(s): : 7/1/2023 to 6/30/2024

Message Completed for: Appendix F Requirements ☐ Appendix H Requirements ☒

Was this message different than what was proposed in your NOI? Yes ◉ No ○

If yes, describe why the change was made:

Measurable goals were adjusted to account for digital distribution of the message on the web page.

BMP:Automotive Industry Guide For Stormwater

Message Description and Distribution Method:

"Automotive Industry Guide for Stormwater" educates automotive businesses on best practices specific to their industry, such as engine and parts cleaning, body repair and painting, and managing vehicle fluids. The message is available on the Town Stormwater/MS4 web page and in person at the Town Hall.

Targeted Audience: Businesses, institutions and commercial facilities

Responsible Department/Parties: Town Administrator's Office

Measurable Goal(s):

The number of views on the Town website and the number of brochures picked up from the Town Hall can be counted.

Message Date(s): 7/1/2023 to 6/30/2024

Message Completed for: Appendix F Requirements ☐ Appendix H Requirements ☒

Was this message different than what was proposed in your NOI? Yes ◉ No ○

If yes, describe why the change was made:

Measurable goals were adjusted to account for digital distribution of the message on the web page.

BMP:Stormwater Guide For Small Businesses

Message Description and Distribution Method:

Outlines best practices for small businesses on the topic of dumpsters, cleaning outdoor areas, general cleaning, landscaping, irrigation, hardscapes. Provides educational material on preventing stormwater pollution and common pollutants. The message is available on the Town Stormwater/MS4 web page and in person at the Town Hall.

Targeted Audience: Businesses, institutions and commercial facilities

Responsible Department/Parties: Town Administrator's Office

Measurable Goal(s):

The number of views on the Town website and the number of brochures picked up from the Town Hall can be

counted.

Message Date(s): 7/1/2023 to 6/30/2024

Message Completed for: Appendix F Requirements ☐ Appendix H Requirements ☒

Was this message different than what was proposed in your NOI? Yes ◉ No ○

If yes, describe why the change was made:

Measurable goals were adjusted to account for digital distribution of the message on the web page.

BMP:Construction Guide to Solutions on Stormwater

Message Description and Distribution Method:

"Construction Guide to Solutions on Stormwater" educates developers and contractors on best practices in erosion and sediment controls for project sites. The message is available on the Town Stormwater/MS4 web page and in person at the Town Hall.

Targeted Audience: Developers (construction)

Responsible Department/Parties: Town Administrator's Office

Measurable Goal(s):

The number of views on the Town website and the number of brochures picked up from the Town Hall can be counted.

Message Date(s): 7/1/2023 to 6/30/2024

Message Completed for: Appendix F Requirements ☐ Appendix H Requirements ☒

Was this message different than what was proposed in your NOI? Yes ◉ No ○

If yes, describe why the change was made:

Measurable goals were adjusted to account for digital distribution of the message on the web page.

BMP:Northern Middlesex Stormwater Collaborative

Message Description and Distribution Method:

Information on regional stormwater collaborative formed by Northern Middlesex Stormwater Council of Governments. The collaborative develops messaging and outlines steps for creating stormwater educations and outreach, Website: www.nmstormwater.org/urban-waters.

Targeted Audience: Residents

Responsible Department/Parties: Town Administrator's Office

Measurable Goal(s):

The number of views on the Town website and the number of brochures picked up from the Town Hall can be

counted.

Message Date(s): 7/1/2023 to 6/30/2024

Message Completed for: Appendix F Requirements ☐ Appendix H Requirements ☒

Was this message different than what was proposed in your NOI? Yes ◉ No ○

If yes, describe why the change was made:

Measurable goals were adjusted to account for digital distribution of the message on the web page.

BMP:Protecting Your Lake or Pond From Stormwater Pollution

Message Description and Distribution Method:

"Protecting Your Lake or Pond from Stormwater Pollution" educates residents who live near lakes and ponds on the impact they can have on the health of a lake. The message includes steps to prevent and reduce stormwater pollution and best management practices. The message educates the public on reducing and eliminating nutrients and bacteria, encouraging infiltration and controlling sedimentation, and lake water quality. The message is available on the Town Stormwater/MS4 web page and in person at the Town Hall.

Targeted Audience: Residents

Responsible Department/Parties: Town Administrator's Office

Measurable Goal(s):

The number of views on the Town website and the number of brochures picked up from the Town Hall can be counted.

Message Date(s): 7/1/2023 to 6/30/2024

Message Completed for: Appendix F Requirements ☐ Appendix H Requirements ☒

Was this message different than what was proposed in your NOI? Yes ◉ No ○

If yes, describe why the change was made:

Measurable goals were adjusted to account for digital distribution of the message on the web page.

BMP:Pet Waste Disposal

Message Description and Distribution Method:

"Dog Waste & Surface Water Quality" educated residents on the polluting affects of dog waste to streams, ponds, rivers, and lakes. The message described the individual action that can be taken to reduce the amount of dog waste entering the stormwater system. The message is available on the Town Stormwater/MS4 web page and in person at the Town Hall.

Targeted Audience: Residents

Responsible Department/Parties: Town Administrator's Office

Measurable Goal(s):

The number of views on the Town website and the number of brochures picked up from the Town Hall can be counted.

Message Date(s): 7/1/2023 to 6/30/2024

Message Completed for: Appendix F Requirements ☐ Appendix H Requirements ☒

Was this message different than what was proposed in your NOI? Yes ◉ No ○

If yes, describe why the change was made:

Measurable goals were adjusted to account for digital distribution of the message on the web page.

BMP:Make Your Home the Solution to Stormwater Pollution

Message Description and Distribution Method:

"Make Your Home the Solution to Stormwater Pollution" educates residents on protecting our local waterways from pollution. The message includes best management practices for cars and driveways, lawn and garden, home repair and improvement, swimming pool, septic system maintenance, and pet care. The message is available on the Town Stormwater/MS4 web page and in person at the Town Hall.

Targeted Audience: Residents

Responsible Department/Parties: Town Administrator's Office

Measurable Goal(s):

The number of views on the Town website and the number of brochures picked up from the Town Hall can be counted.

Message Date(s): 7/1/2023 to 6/30/2024

Message Completed for: Appendix F Requirements ☐ Appendix H Requirements ☒

Was this message different than what was proposed in your NOI? Yes ◉ No ○

If yes, describe why the change was made:

Measurable goals were adjusted to account for digital distribution of the message on the web page.

BMP:Natural Yard Care

Message Description and Distribution Method:

"Natural Yard Care" educates residents on changes they can make in their yard care to protect the environment. The message includes tips for composting, mulching, reducing fertilizers and pesticides, and smart watering. The message is available on the Town Stormwater/MS4 web page and in person at the Town Hall.

Targeted Audience: Residents

Responsible Department/Parties: Town Administrator's Office

Measurable Goal(s):

The number of views on the Town website and the number of brochures picked up from the Town Hall can be counted.

Message Date(s): 7/1/2023 to 6/30/2024

Message Completed for: Appendix F Requirements ☐ Appendix H Requirements ☒

Was this message different than what was proposed in your NOI? Yes ◉ No ○

If yes, describe why the change was made:

Measurable goals were adjusted to account for digital distribution of the message on the web page.

BMP:What You Can Do As A Citizen - Stormwater

Message Description and Distribution Method:

"What You Can Do As a Citizen - Stormwater" educates residents on best management practices for landscaping, car washing, pet waste, and household waste. The message is available on the Town Stormwater/ MS4 web page and in person at the Town Hall.

Targeted Audience: Residents

Responsible Department/Parties: Town Administrator's Office

Measurable Goal(s):

The number of views on the Town website and the number of brochures picked up from the Town Hall can be counted.

Message Date(s): 7/1/2023 to 6/30/2024

Message Completed for: Appendix F Requirements ☐ Appendix H Requirements ☒

Was this message different than what was proposed in your NOI? Yes ◉ No ○

If yes, describe why the change was made:

Measurable goals were adjusted to account for digital distribution of the message on the web page.

BMP:Phosphorus in the Charles River - What You Should Know

Message Description and Distribution Method:

"Phosphorus in the Charles River - What You Should Know" educates residents on the consequence of too much phosphorous entering the Charles and what you can do to prevent it. The message is available on the Town Stormwater/MS4 web page and in person at the Town Hall.

Targeted Audience: Residents

Responsible Department/Parties: Town Administrator's Office

Measurable Goal(s):

The number of views on the Town website and the number of brochures picked up from the Town Hall can be counted.

Message Date(s): 7/1/2023 to 6/30/2024

Message Completed for: Appendix F Requirements ☐ Appendix H Requirements ☒

Was this message different than what was proposed in your NOI? Yes ◉ No ○

If yes, describe why the change was made:

Measurable goals were adjusted to account for digital distribution of the message on the web page.

BMP:Small Farms and The Role They Play In Preventing Runoff Pollution

Message Description and Distribution Method:

"Small Farms & The Role They Play in Preventing or Reducing Runoff Pollution" educates farmers on protecting water quality. The message includes best management practices in reducing erosion, managing nutrients, and pesticides. The message is available on the Town Stormwater/MS4 web page and in person at the Town Hall.

Targeted Audience: Farmers

Responsible Department/Parties: Town Administrator's Office

Measurable Goal(s):

The number of views on the Town website and the number of brochures picked up from the Town Hall can be counted.

Message Date(s): 7/1/2023 to 6/30/2024

Message Completed for: Appendix F Requirements ☐ Appendix H Requirements ☒

Was this message different than what was proposed in your NOI? Yes ◉ No ○

If yes, describe why the change was made:

Measurable goals were adjusted to account for digital distribution of the message on the web page.

Add an Educational Message

MCM2: Public Participation

Describe the opportunity provided for public involvement in the development of the Stormwater Management Program (SWMP) **during this reporting period**:

A link is available on the Town Stormwater/MS4 web page for the public to comment or report any problems/ violations online. Additionally, the Stormwater Management Plan is publicly available at the Town Administrator's office and web page.

Was this opportunity different than what was proposed in your NOI? Yes ○ No ○

Describe any other public involvement or participation opportunities conducted **during this reporting period**:

Indirectly, the community had the opportunity to influence the SWMP as part of the the Municipal Vulnerability Program / Hazard Mitigation Program. In late summer of 2023, fliers and messaging was sent out soliciting public involvement in the MVP/HMP process. In the fall, the Town conducted 2 4-hour workshops through which members of the community came together to discuss natural hazards and how they impact the community's assets, which include the stormwater system, ponds, and rivers. Community members also offered input as to how to improve the climate resiliency of these assets. The results of the workshops were shared at a heavily attended Town meeting in late fall.

MCM3: Illicit Discharge Detection and Elimination (IDDE)

Sanitary Sewer Overflows (SSOs)

Check off the box below if the statement is true.

☒ This SSO section is NOT applicable because we DO NOT have sanitary sewer

*Below, report on the number of SSOs identified in the MS4 system and removed **during this reporting period**.*

Number of SSOs identified: 0

Number of SSOs removed: 0

*Below, report on the total number of SSOs identified in the MS4 system and removed to date. At a minimum, report SSOs identified **since the effective date of the permit (July 1, 2018)**.*

Total number of SSOs identified: 0

Total number of SSOs removed: 0

MS4 System Mapping

Percent of Phase II map complete: 95

Optional: Describe any additional progress you made on your map during this reporting period or provide additional status information regarding your map:

The map has been expanded to include the catchment areas associated with each urbanized area.

Screening of Outfalls/Interconnections

If conducted, please submit any outfall monitoring results from this reporting period. Outfall monitoring results should include the date, outfall/interconnection identifier, location, weather conditions at time of sampling, precipitation in previous 48 hours, field screening parameter results, and results from all analyses. Please also include the updated inventory and ranking of outfalls/interconnections based on monitoring results.

- ○ No outfalls were inspected
- ○ The outfall screening data is attached to the email submission
- ○ The outfall screening data can be found at the following website:

*Below, report on the number of outfalls/interconnections screened **during this reporting period**.*

Number of outfalls screened: 0

*Below, report on the percent of outfalls/interconnections screened **to date**.*

Percent of outfalls screened: 0

Optional: Provide additional information regarding your outfall/interconnection screening:

Catchment Investigations

*If conducted, please submit all data collected **during this reporting period** as part of the dry and wet weather investigations. Also include the presence or absence of System Vulnerability Factors for each catchment.*

- ◉ No catchment investigations were conducted
- ○ The catchment investigation data is attached to the email submission
- ○ The catchment investigation data can be found at the following website:

*Below, report on the number of catchment investigations completed **during this reporting period**.*

Number of catchment investigations completed this reporting period: 0

*Below, report on the percent of catchments investigated **to date**.*

Percent of total catchments investigated: 0

Optional: Provide any additional information for clarity regarding the catchment investigations below:

Catchment areas will be investigated based off of the results from the phosphorus report.

IDDE Progress

If illicit discharges were found, please submit a document describing work conducted over this reporting period, and cumulative to date, including location source; description of the discharge; method of discovery; date of discovery; and date of elimination, mitigation, or enforcement OR planned corrective measures and schedule of removal.

- (•) No illicit discharges were found
- ( ) The illicit discharge removal report is attached to the email submission
- ( ) The illicit discharge removal report can be found at the following website:

*Below, report on the number of illicit discharges identified and removed, along with the volume of sewage removed **during this reporting period**.*

Number of illicit discharges identified: 0

Number of illicit discharges removed: 0

Estimated volume of sewage removed: 0 gallons/day

*Below, report on the total number of illicit discharges identified and removed to date. At a minimum, report on the number of illicit discharges identified and removed **since the effective date of the permit (July 1, 2018)**.*

Total number of illicit discharges identified: 0

Total number of illicit discharges removed: 0

Optional: Provide any additional information for clarity regarding illicit discharges identified, removed, or planned to be removed below:

Employee Training

Describe the frequency and type of employee training conducted **during this reporting period**:

IDDE training 2/29/24 hosted by Baystate Roads and attended by Kristina Hooper.
IDDE training 5/24/24 hosted by NMCOG and attended by Kristina Hooper.

MCM4: Construction Site Stormwater Runoff Control

*Below, report on the construction site plan reviews, inspections, and enforcement actions completed **during this reporting period**.*

Number of site plan reviews completed: 11

Number of inspections completed: 6

Number of enforcement actions taken: 2

Optional: Enter any additional information relevant to construction site plan reviews, inspections, and enforcement actions:

Of the 11 site plan reviews, 3 were ANR's not requiring inspection. 2 inspections carried over from site plans reviewed in the previous plan year. Enforcement actions came from 2 site developments that did not require Land Disturbance Permits.

MCM5: Post-Construction Stormwater Management in New Development and Redevelopment

Ordinance or Regulatory Mechanism

Date ordinance was completed: August 30th, 2021

Website of ordinance or regulatory mechanism: https://www.dunstable-ma.gov/sites/g/files/vyhlif4361/f/uploads/general_bylaws_of_the_town_of_dunstable_2023_4.pdf

As-built Drawings

*Below, report on the number of as-built drawings received **during this reporting period**.*

Number of as-built drawings received: 1

Optional: Enter any additional information relevant to the submission of as-built drawings:

Other projects inspected during the plan year are still under construction.

MCM6: Good Housekeeping

Catch Basin Cleaning

*Below, report on the number of catch basins inspected and cleaned, along with the total volume of material removed from the catch basins **during this reporting period**.*

Number of catch basins inspected: 0

Number of catch basins cleaned: 285

Total volume or weight of material removed from all catch basins: 45 cubic yards

Below, report on the total number of catch basins in the MS4 system, if known.

Total number of catch basins: 153

If applicable:

Report on the actions taken if a catch basin sump is more than 50% full during two consecutive routine inspections/cleaning events:

Street Sweeping

*Report on street sweeping completed **during this reporting period** using one of the three metrics below.*

- ○ Number of miles cleaned:
- ◉ Volume of material removed: 18 cubic yards
- ○ Weight of material removed: [Select Units]

Stormwater Pollution Prevention Plan (SWPPP)

*Below, report on the number of site inspections for facilities that require a SWPPP completed **during this reporting period**.*

Number of site inspections completed: 0

Describe any corrective actions taken at a facility with a SWPPP:

The Town of Dunstable's maintenance garages, public works yards, transfer stations, or similar locations are not located within the NPDES Phase II Stormwater Program Automatically Designated MS4 Areas, so SWPPPs were not created for them.

Additional Information

Monitoring or Study Results

Results from any other stormwater or receiving water quality monitoring or studies conducted during the reporting period not otherwise mentioned above, where the data is being used to inform permit compliance or permit effectiveness must be attached.

- ◉ Not applicable
- ○ The results from additional reports or studies are attached to the email submission
- ○ The results from additional reports or studies can be found at the following website(s):

If such monitoring or studies were conducted on your behalf or if monitoring or studies conducted by other entities were reported to you, a brief description of the type of information gathered or received shall be described below:

Additional Information

Enter any additional information relevant to your stormwater management program implementation during the reporting period. Include any BMP modifications made by the MS4 if not already discussed above.

Activities Planned for Next Reporting Period

Please confirm that your SWMP has been, or will be, updated to comply with all applicable permit requirements including but not limited to the year 7 requirements summarized below. (Note: impaired waters and TMDL requirements are not listed below)

Yes, I agree ☒

Annual Requirements

- Annual report submitted and available to the public
- Annual opportunity for public participation in review and implementation of SWMP
- Keep records relating to the permit available for 5 years and make available to the public
- Properly store and dispose of catch basin cleanings and street sweepings so they do not discharge to receiving waters
- Continue public education and outreach program
- Update inventory of all known locations where SSOs have discharged to the MS4
- Sweep all curbed roadways at least once within the reporting period
- Annual training to employees involved in IDDE program
- Clean catch basins in accordance with catch basin cleaning procedures to ensure that no catch basin is greater than 50% full
- Review site plans of construction sites as part of the construction stormwater runoff control program
- Conduct site inspections of construction sites as necessary
- Inspect and maintain stormwater treatment structures
- Log catch basins cleaned or inspected
- Sweep all curbed streets at least annually
- Implement SWPPPs for all permittee owned or operated maintenance garages, public works yards,

transfer stations, and other waste handling facilities
- Review inventory of all permittee owned facilities in the categories of parks and open space, buildings and facilities, and vehicles and equipment; update if necessary
- Review O&M programs for all permittee owned facilities; update if necessary
- Implement all maintenance procedures for permittee owned facilities in accordance with O&M programs
- Enclose all road salt storage piles or facilities and implement winter road maintenance procedures to minimize the use of road salt
- Review as-built drawings for new and redevelopment to ensure compliance with post construction bylaws, regulations, or regulatory mechanism consistent with permit requirements

Provide any additional details on activities planned for permit year 7 below:

Part VI: Certification of Small MS4 Annual Report 2024

40 CFR 144.32(d) Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, I certify that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name: Jason Silva Title: Town Administrator

Signature: Jason Silva Digitally signed by Jason Silva Date: 2024.09.27 10:40:25 -04'00' Date:

[Signatory may be a duly authorized representative]

Note: When prompted during signing, save the document under a new file name.

Annual Report Submission

Please submit the form electronically via email to both EPA and MassDEP by clicking on one of the links below or using the email addresses listed below. Please ensure that all required attachments are included in the email and not attached to this PDF.

EPA: stormwater.reports@epa.gov MassDEP: Stormwater.DEP@mass.gov

Paper Signature:

If you did not sign electronically above, you can print the signature page by clicking the button below.

Print Signature Page

Optional: If you did not sign electronically above, you may lock the form by clicking the "Lock Form" button below which will prompt you to save the locked version of the form. Save this locked version under a new file name.

Lock Form