



**BOARD OF ROAD COMMISSIONERS
TOWN OF DUNSTABLE
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**MINUTES
February 04, 2020**

Chairman Michael Martin called the meeting to order at 3:45p.m.

Members present were Pete Gove and Mat Morton

Also in attendance Pat Flaherty

Meeting held at Dunstable Town Hall, 511 Main Street – Lower level – Office

Pete made a motion to approve December 10, 2019 meeting minutes. Mat seconded -motion passed unanimously.

Pat had a few concerns regarding Chapman Street. One being who is responsible for the sprinkler system along the roadside? Will it be shut off? I will ask Mark. Second mailbox placement, Mike agreed that is a concern. Board decided to send the mailbox policy to the homeowners. The Board questioned the retention pond areas and who is responsible to mow and clean them. Pat will look into it and review the As-built plans as they are different date from the plans he signed off on for the Planning Board. He feels the River's Edge Homeowners Declaration of Trust will tell us about upkeep. Discussion took place about the Fire Prevention Cistern and it was determined to be the responsibility of the Fire Department . Otherwise, Pat said paving is good, nice sub-base. Mike made a motion for the Board of Road Commissioners intent to layout the road, Chapman Street. Pete seconded. Vote unanimous. Planning Board already issued a report. A letter will be sent to abutters with the date and time of the meeting along with the mailbox policy. Pat left the meeting

Discussion took place in regards to Jeff Ryders suggestions about adding to the Driveway Permit and changing the Rules and Regulations, Section 4. Pete made a motion to remove second sentence in Section 4, Inspections and Fees. Mat seconded. Vote unanimous. Mike made a motion to add k. That any construction, reconstruction or repaving of a driveway shall not change any of the existing drainage pattern to Section 2. Driveway Design Requirements so it could be added to the Curb Cut/Driveway/Temporary Entrance/Exit Permit. Pete seconded. Vote unanimous.

Mike had heard of water run off on High Street and Forest Street needing extra attention. The Board would like Kristina to check with David and find out addresses and if there is a need to send a letter to homeowners regarding discharge of water.

Mike made a motion to close the meeting at 4:55. Pete seconded- motion passed unanimously.

Respectfully submitted,

Kristina Hooper
Dunstable Highway
Administrative Assistant