

DUNSTABLE, MASSACHUSETTS

**2015
ANNUAL REPORT
OF THE OFFICERS AND COMMITTEES**

**PLEASE BRING THIS REPORT WITH YOU
TO THE ANNUAL TOWN MEETING
7:00 P.M.
MAY 9, 2016**



IMPORTANT INFORMATION

Emergencies - Fire - Police – Ambulance	Dial 911
Police	649-7445
Fire	649-6661
Dog Officer	978-502-2022
Dunstable Public Library	649-7830
Greater Lowell Regional Voc. High School	454-5411
Groton Dunstable Regional Supt. Office	448-5505
Nashoba Associated Board of Health	772-3335
Veteran’s Agent	978-649-3919
Town Hall Offices:	<u>Note new Main Town Hall Telephone Number:</u>
Accountant	649-4514
Assessors	Ext. 221
Board of Health	Ext. 227
Building Inspector	Ext. 229
Conservation Commission	Ext. 226
Elder Assistant-Council on Aging	Ext. 230
Planning Board	Ext. 223
Plumbing, Gas & Wiring Permits	Ext. 230
Board of Road Commissioners	Ext. 227
Selectmen	Ext. 227
Tax Collector	Ext. 224
Town Clerk	Ext. 228
Treasurer	Ext. 222
Water Department	Ext. 228
	Ext. 230

Scheduled Meeting Times

Assessors	meet 2 nd Thursday evening of month
Conservation Commission	meets 2 nd & 4 th Monday evening of month
Board of Appeals	meets as posted
Board of Health	meets 1 st & 3 rd Tuesday evening of month
Planning Board	meet 1 st & 3 rd Monday evening of month
Board of Road Commissioners	meets as posted
Recreation Committee	meets as posted
Selectmen	meets twice a month on Wednesday
	evenings at 6:30PM
Water Commission	meets every 4 th Tuesday of month
	at 6:00PM

Office Hours

Assessors	Days	7:30AM to 2:30PM Monday-Thursday
Board of Health	Day	1:30PM to 4:30PM Tuesday
NASHOBA Board of Health		1:00PM to 3:00PM Wednesday
Building Inspector	Evening	6:00PM to 8:00PM Monday
Conservation Commission	Day	11:00AM to 7:30PM Monday
	Days	8:00AM to 3:00PM Tuesday –Thursday
COA-Elder Assistant	Days	12:00PM to 4:00PM Tuesday
		12:00PM to 3:00PM Wednesday
Library		3:00PM to 8:00PM Tuesday
		10:00AM to 2:00PM Wednesday
		10:00AM to 8:00PM Thursday
		10:00AM to 2:00PM Friday
		10:00AM to 2:00PM Saturday
Planning Board	Days	11:00AM to 7:30PM Monday
		8:00AM to 3:00PM Tuesday – Thursday
Selectmen’s Office	Days	9:00AM to 5:00PM Monday – Friday
Town Administrator	Days	9:00AM to 5:00PM Monday – Friday
Treasurer/Collector	Evening	6:00PM to 9:00PM Monday
	Days	8:00AM to 1:00PM Tuesday
		8:00AM to 2:00PM Wednesday
		8:00AM to 1:00PM Thursday & Friday
		Others by Appointment Only
Town Clerk	Days	9:00AM to 3:00PM Tuesday-Thursday
	Evening	6:00PM to 8:00PM Monday
		Others by Appointment Only
Water Commission	Days	11:00AM to 7:30PM Monday
		8:00AM to 3:00PM Tuesday – Thursday
Town Accountant	Day	4:30PM to 9:00PM Monday
		Others by Appointment Only

TOWN OF DUNSTABLE



ANNUAL REPORT 2015

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TO THE
ANNUAL TOWN MEETING
7:00 P.M.
MAY 9, 2016

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ELECTED OFFICERS OF THE TOWN OF DUNSTABLE - 2015

Selectmen

KENNETH J. LEVA	Term Expires 2016
DANIEL F. DEVLIN	Term Expires 2017
WALTER F. ALTERISIO	Term Expires 2018

Assessors

BRETT A. ROCK	Term Expires 2016
DANIEL R. KENNEDY	Term Expires 2017
ROBERT RICARDELLI	Term Expires 2018

Board of Health

WILLIAM B. MOELLER	Term Expires 2016
MARIA AMODEI	Term Expires 2017
ROBERT E. PARKIN	Term Expires 2018

Tax Collector & Town Treasurer

BONNIE S. RICARDELLI	Term Expires 2017
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Town Clerk

CAROL A. SKERRETT	Term Expires 2016
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Board of Road Commissioners

WESLEY D. GOSS	Term Expires 2016
PETER M. GOVE	Term Expires 2017
MICHAEL L. MARTIN	Term Expires 2018

Town Moderator

ROBERT F. NELSON	Term Expires 2016
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Tree Warden

ROBERT E. BACON *	Term Ended 6-2-15
MICHAEL L. MARTIN (appt. 6-17-15)	Term Expires 2016

Constables

JON N. CRANDALL, JR.	Term Expires 2016
BRETT A. ROCK	Term Expires 2016

Greater Lowell Reg. Voc. Tech. School

KEMPTON P. GIGGEY	Term Expires 2018
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Groton-Dunstable Reg. School Dist.

STEPHANIE J. CRONIN	Term Expires 2017
JENNIFER H. MCKENZIE	Term Expires 2018

* denotes resignation

Trustees Public Library

JOHN CALLAHAN	Term Expires 2016
JOANNE L. MIKOL	Term Expires 2017
CATHERINE E. BENCE	Term Expires 2018

Cemetery Commissioners

JUDITH K. LARTER	Term Expires 2016
ANN MARIE WINKOWSKI	Term Expires 2017
DAVID HARDMAN	Term Expires 2018

Water Commissioners

ROBERT R. GAMACHE	Term Expires 2016
MARK E. CULLEN	Term Expires 2017
BRYAN CONANT	Term Expires 2018

Park Commissioners

NEIL J. ATWOOD	Term Expires 2016
JAMES E. TULLY	Term Expires 2017
JEFFREY HASTINGS	Term Expires 2018

Planning Board

JOSEPH J. VLCEK	Term Expires 2016
GEORGE J. BASBANES	Term Expires 2017
BRETT A. ROCK	Term Expires 2018
JOSHUA KELLY	Term Expires 2019
JOAN SIMMONS	Term Expires 2020

Commissioners of Trust Funds

ALAN E. CHANEY	Term Expires 2016
MARK ATWOOD	Term Expires 2017
PHILIPPE R. JUSSAUME	Term Expires 2018

Commissioners to Expend Proctor & Parkhurst Trust Funds

DANICE N. PALUMBO (appt. 6-12-15)	Term Expires 2016
MARGERY E. KIMPTON	Term Expires 2016
RUTH L. TULLY	Term Expires 2017
PHILIPPE R. JUSSAUME	Term Expires 2018
SUSAN PRESCOTT	Term Expires 2019

Commissioners to Expend Parkhurst Free Lecture Funds

JAMES E. TULLY	Term Expires 2016
SUSAN M. CHANEY	Term Expires 2017
LISA ANSARA	Term Expires 2018
SUSAN PRESCOTT	Term Expires 2019
VACANT	

Advisory Committee

**RONALD J. MIKOL
HAROLD K. SIMMONS
PAMELA F. CROCKER
DANA E. METZLER
CHRISTINE E. MUIR
AMIE STEVENS**

**Term Expires 2016
Term Expires 2016
Term Expires 2017
Term Expires 2017
Term Expires 2018
Term Expires 2018**

APPOINTED OFFICERS & STAFF 2015

Town Accountant

LORRAINE LEONARD

Term Expires 2016

Town Forest Committee

**RONALD PATENAUDE
ALAN CHANEY
JEFFERY HAIGHT**

**Term Expires 2016
Term Expires 2017
Term Expires 2018**

Zoning Officer

**DANA E. BARNES
HARRY CULLINAN, Alternate**

**Term Expires 2016
Term Expires 2016**

Zoning Board of Appeals

**NANCY CHANEY
LEO TOMETICH
GERALD MEAD
MATTHEW RAYMOND
RONALD LAMARRE**

**Term Expires 2016
Term Expires 2017
Term Expires 2018
Term Expires 2019
Term Expires 2020**

& Associate Members

**TJ LIVINGSTONE
ROBERT IRZYK
STANLEY NORKUNAS**

**Term Expires 2016
Term Expires 2017
Term Expires 2018**

Board of Registrars

**BARBARA E. MARTIN
AMY SCHEMBECHLER
RAPHAEL GLOD**

**Term Expires 2016
Term Expires 2017
Term Expires 2018**

Council on Aging

**T. BRIAN O'DONNELL
MARY DONOVAN MOELLER
GERALD SIMMONS ^Δ
DANICE PALUMBO
MARILYN SHERIDAN
JANICE O'DONNELL
DONALD J. POTTLE
MARGERY E. KIMPTON
RUTH L. TULLY, ELDER ASSISTANT**

**Term Expires 2016
Term Expires 2016
Term Expires 2017
Term Expires 2017
Term Expires 2017
Term Expires 2018
Term Expires 2018
Term Expires 2018**

Conservation Commission

**JUDITH K. LARTER
LEAH D. BASBANES
JEFFREY HAIGHT
WILLIAM B. MOELLER
MARILYN L. PIKE
JUAN AMODEI**

**Term Expires 2016
Term Expires 2017
Term Expires 2017
Term Expires 2018
Term Expires 2019
Term Expires 2019**

ALAN CHANEY		Term Expires 2020
	Recreation Commission	
JAMES E. TULLY		Term Expires 2016
BRIAN LOCAPO		Term Expires 2016
ROBERT A. BUSSER		Term Expires 2018
DEREK J. BERNARD		Term Expires 2019
VACANT		
	Town Counsel	
RICHARD W. LARKIN		Term Expires 2016
	Town Engineer	
JEFFREY S. RIDER		Term Expires 2015
	Surveyors of Lumber	
FRANK COVER		CHARLES W. TULLY, JR.
	Veterans' Grave Agent	
ALAN E. CHANEY		Term Expires 2016
	Veterans' Agent	
JOSEPH DEAN		Term Expires 2016
	Gas & Plumbing Inspector	
JAMES L. DOW		Term Expires 2016
JOHN CRYAN, Alternate Inspector		Term Expires 2016
	Electrical Inspector	
DAVID G. SWEET		Term Expires 2016
DAVID G. SWEET II, Alternate Inspector		Term Expires 2016
	Building Inspector	
DANA E. BARNES		Term Expires 2016
HARRY CULLINAN, Alternate Inspector		Term Expires 2016
	Animal Control Officer	
JOHN GREENHALGH		Term Expires 2016
	Animal Inspector	
MICHAEL F. PALUMBO		Term Expires 2016
	Fire Chief	
BRIAN C. RICH		Term Expires 2016
	Pound Keepers	
VACANT		
VACANT		

Fence Viewers & Field Drivers

ROBERT E. KENNEDY

Term Expires 2016

Historical Commission

**ANNE L. DAVIS
CATHERINE O. IRZYK
TIMOTHY P. JOYCE
RAYMOND SULLIVAN
GERALD J. DURKIN
CAROL E. BACON**

**Term Expires 2016
Term Expires 2016
Term Expires 2016
Term Expires 2017
Term Expires 2018
Term Expires 2018**

Personnel Board

**FRANK ANTONNELLI
PETER GEORGES
PATRICK MURPHY
JEAN O'BRIEN
VACANT**

**Term Expires 2016
Term Expires 2016
Term Expires 2016
Term Expires 2016
Term Expires 2016**

North Middlesex Council of Governments

WALTER F. ALTERISIO

Selectmen's Delegate

Election Officers

**BETTE F. AMODEI
AMY SCHEMBECHLER
LORRAINE WEST
SUSAN TANTILLO
ELECTION WARDEN, ROBERT GUERNSEY**

**CAROL DRISCOLL
MARILYN SHERIDAN
ANN-MARIE WRIGHT
ALEXANDRA WRIGHT
WILLIAM MURPHY**

Police Chief

JAMES G. DOWNES III

Term Expires 2016

Police Lieutenant

JAMES W. DOW

Term Expires 2016

Police Sergeant

DARRELL GILMORE

Term Expires 2016

Master Patrolmen

ERIK HOAR

NICHOLAS PAPAGEORGIOU

Patrol Officers

**CHARLES A. CHAPRALES
MATTHEW K. TULLY**

SHAWN R. DRINKWINE

Reserve Police Officers

JOHN KOYUTIS

SEAN G. READY

**JEFFREY D. SWIFT
DANIEL R. ADAMS
TIMOTHY IALLEGIO**

**GREGG SANBORN
PHILIP SEPE
MATTHEW J. SECH**

**Special Police Officers
Groton**

**CHIEF DONALD L. PALMA, JR.
PETER S. BRESLIN
PAUL R. CONNELL
VICTOR SAWYER
MICHAEL RATTE
KAYLA SHEEHAN
EDWARD P. SHERIDAN SR.
BETHANY EVANS-BONCZAR
GREGORY STEWARD
NICHOLAS C. BELTZ
STEPHEN MCANDREW
KATHLEEN NEWELL
OMAR A. CONNOR
TIMOTHY MCGIBBON**

**ROBERT BREault
GORDON CANDOW
JAMES A. CULLEN III
DERRICK J. GEMOS
JASON M. GOODWIN
DALE P. ROSE
COREY E. WAITE
PATRICK TIMMINS
EDWARD BUSHNOE
KEVIN T. HENEHAN
RACHEL E. MEAD
TIMOTHY COOPER
MICHAEL LYNN
THOMAS MACE**

Pepperell

**CHIEF DAVID SCOTT
STEVEN D. BEZANSON
RICHARD SMITH
TODD BLAIN
BRUCE HASKINS
FABRIZIO VESTRI
JEREMIAH FRIEND
PAUL NELSON
GLENN CASWELL
ANTHONY WALES**

**ALAN LESSIEUR
STEPHEN MULKERIN
STEVEN BURKE
NICK PARKER
JARED CARRUBBA
WILLIAM GREATHEAD
DAVID QUERZE
THOMAS MASKALENKO
ARMANDO HERRARA**

Tyngsborough

**CHIEF RICHARD HOWE
JASON KUSHMEREK
JOHN MANNING
SHAUN WAGNER
CYNTHIA SHAY
DENNIS LEACH
CHARLES MELANSON
MICHAEL CASELLA
PETER KULISICH
ROBERT COTE
JOHN COBURN
NATHAN ABDULLAH
EDWARD CAISSIE
EVAN DONNELLY**

**TIMOTHY SULLIVAN
SHAUN WOODS
MARK BOURQUE
BRYAN NASWORTHY
THOMAS WALSH
CHRISTOPHER RIDER
CHARLES RUBINO
KENNETH HEALEY
STEPHEN DESILETS
DANIEL WHITMAN
PAUL PATALANO
ALISON BAILEY
DANIEL CAMPBELL**

* denotes resignation

Δ deceased

7

X in box indicates confirmation

Cultural Council

DONNA STRAM	Term Expires 2016
LAURA TULLY-ROTHMAN	Term Expires 2016
DAWN BUZAN	Term Expires 2017
CLAUDIA NOVAK	Term Expires 2017
LISA ANN WRIGHT	Term Expires 2017
LORI PESTANA	Term Expires 2017
NANCY CURRAN	Term Expires 2018

Cable Committee

VACANT
VACANT
VACANT
VACANT
VACANT

ADA Coordinator

DANIEL DEVLIN	Term Expires 2016
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Emergency Management Director

JON N. CRANDALL, JR.	Term Expires 2016
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Technology Advisory Committee

VACANT	VACANT
VACANT	VACANT
VACANT	

Affordable Housing Committee

ALAN CHANEY	Term Expires 2016
CAROL E. BACON	Term Expires 2016
MARY MOELLER	Term Expires 2016
WILLIAM S. JENNINGS	Term Expires 2016
DANA METZLER	Term Expires 2016

Agricultural Commission

SUSAN M. CHANEY	Term Expires 2016
JOAN SIMMONS	Term Expires 2016
CHARLES W. TULLY, JR.	Term Expires 2017
CARL B. FLOWERS	Term Expires 2018
ALBERT N. HORTON	Term Expires 2018

Community Preservation Committee

JUDITH K. LARTER, designated by Conservation	Term Expires 2016
CAROL BACON, designated by Historical Commission	Term Expires 2016
GEORGE J. BASBANES, designated by Planning Board	Term Expires 2016
JEFFREY HASTINGS, designated by Park Commission	Term Expires 2016
BRIAN O'DONNELL, designated by Affordable Housing	Term Expires 2016

KENNETH J. LEVA, Selectmen's delegate
CATHERINE IRZYK, Member at Large
JOAN M. SIMMONS, Member at Large
SUSAN PSALEDAKIS, Member at Large

Term Expires 2016
Term Expires 2016
Term Expires 2017
Term Expires 2018

Safe Pathways Committee

JOHN M. CALLAHAN
SUSAN K. PSALEDAKIS
ROBERT IRZYK
DIANA L. DALIDA
CATHERINE IRZYK

Term Expires 2016
Term Expires 2016
Term Expires 2016
Term Expires 2016
Term Expires 2016

Capital Planning Committee

ROBERT JACOBSON
HAROLD WEST
ANTHONY LIVELY

Term Expires 2016
Term Expires 2016
Term Expires 2016

Memorial Strategy Review Committee

PHIL DENYSE
DANA E. METZLER

ALAN E. CHANEY
JOSEPH P. DEAN

Report of the Board of Selectmen

The Board usually meets at the Town Hall on alternating Wednesday evenings commencing at 6:30 P.M. with meetings and any variations posted accordingly.

The Board, as always, would like to extend its thanks to all the individuals on town boards and committees who continue to unselfishly donate their time and energy to maintain Dunstable and the things we most cherish about this town we live in.

The members were elected to serve in the following roles for this term: Kenneth J. Leva as Chairman, Daniel F. Devlin as Procurement Officer and Walter F. Alterisio as Clerk.

The Board continues to welcome citizen participation and attempts to work with the citizens and the many boards, officers and committees in an effort to keep up with the many changes Dunstable is experiencing. Members on the Board have been actively working with the Police & Fire Departments, Road Commissioners, Planning Board, GDRSD School Committee and Water Commission to name just a few.

The Board continues to work on the Governance Committee's recommendations related to the Financial Management Review report from the analysis conducted by the Technical Assistance Section of Massachusetts Department of Revenue, Division of Local Services, the Board has been working toward implementation of Governance Committee & DLS recommendations. The most recent of which was the hiring of Tracey Hutton as the towns new full time Town Administrator.

As the year has progressed, the Board continues to work with multiple boards, officials and committees and the Town Administrator to address issues as they arise and endeavors to continue its work with these parties, so as to insure all residents are familiar with proposed project(s) and able to share ideas and concerns.

BOARD OF SELECTMEN

Kenneth J. Leva
Daniel F. Devlin
Walter F. Alterisio

Jake K. Voelker,
Administrative Assistant

Report of the Town Clerk 2015

In May, voters approved that the Town accept Sky Top Lane as a public way. Voters also approved 3 general bylaws which included a new Personnel Bylaw, amendments to the Dog Control Bylaw and Anti-Litter Bylaw. Voters approved 5 amendments to the Zoning Bylaws, which are all included in this report (see May town meeting). Voters were asked to appropriate and borrow \$3,500,000 for the construction of a 200,000 gallon Water Storage Facility and Booster Pump Station, Water Main Replacement, engineering and modifications to existing well stations for the Dunstable Water Department which was approved at the Annual Town Meeting but failed at the Annual Town Election. Voters also approved \$25,000 from the Community Preservation Committee to be allotted towards the restoration of old Town records.

In October, Secretary of the Commonwealth announced that Massachusetts has implemented online voter registration which allows an applicant to apply to register, change party status or change address for voter registration purposes.

In 2015, the Town Clerk's office posted 428 board and committee meetings and collected \$5,288.00 in fees to the Town of Dunstable. I hereby submit the annual report of the Town Clerk's Office for the year ending 2015 to the Board of Selectmen and Citizens of Dunstable, Massachusetts.

Respectfully submitted,

Carol A. Skerrett
Town Clerk CMMC

REPORT OF THE TOWN CLERK 2015

Population (calendar year to Dec. 31)	3,158
Registered Voters	2,248
Democrats	436
Republicans	381
United Independent	6
Green-Rainbow	0
Other	8
Unenrolled	1,417

VITAL STATISTICS

The Town Clerk’s office recorded births, deaths and marriages as follows:

Births

Males	9
Females	9
Total Births Recorded	18

Deaths

Males	10
Females	4
Total Deaths Recorded	14

Marriages	1
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DOG LICENSES

A total of 592 dogs and 6 kennels were licensed amounting to \$3,740.00 to the Town of Dunstable.

Female/Male @ \$10.00	280.00
Spayed/Neutered @ \$6.00	3,060.00
Kennels	400.00
Late Fees/Fines/Violations	.00
Total Dog Licenses	\$3,740.00

NON-CRIMINAL CITATIONS

Citations – Dogs	\$.00
Citation - Marijuana	400.00
Citations - Miscellaneous	300.00
Total Town of Dunstable	\$700.00

BUSINESS CERTIFICATES/RAFFLE PERMITS/VOTER AND STREET LISTINGS

Total Business Certificates –	\$ 240.00
Total Raffle Permits Issued -	50.00
Total Voter Lists and Street Lists	30.00
Underground Tank/Pole Recording	25.00
Total Town of Dunstable	\$345.00

COPIES OF CERTIFIED RECORDS

Certified Copies of Records	\$490.00
Notary Services	13.00
Total Town of Dunstable	\$503.00

**ANNUAL TOWN MEETING
May 11, 2015**

After determining that a quorum was present, the Annual Town Meeting was called to order at 7:09 pm by Moderator, Robert Nelson. The Tellers who included Mary Beth Pallis, John Callahan, Brian Locapo and William Murphy, were sworn in by Town Clerk. The check-in table was staffed by Ann-Marie Wright and Mary Dow. An admirable contingent of the Boy Scouts and Girl Scouts participated in the presentation of the flags and the Pledge of Allegiance.

Town Clerk Carol Skerrett read the greetings; a motion was made and seconded to dispense with the reading of the articles (voted in the affirmative), ending with the closing of the warrant and return of service. A question to allow non-voters (Town Administrator and Administrative Assistant) to be seated at the Selectmen’s table was approved by the Moderator.

A moment of silence was observed in recognition of Gerald Simmons and George Tully, both of whom served the town in numerous ways over the course of several decades.

Chairman of the Safe Pathways Committee, John Callahan, presented a brief update on their progress and goals; a copy of which is on file with the Town Clerk.

ARTICLE 1. Motion made and seconded that the Town accept the 2014 Annual Town Report as printed.

Majority Vote Required
Voted in the Affirmative

ARTICLE 2. Motion made and seconded that the Board of Selectmen annually appoint one Pound Keeper, two Fence Viewers, two Field Drivers, and three Surveyors of Lumber.

Majority Vote Required
Voted in the Affirmative

FINANCIAL FISCAL YEAR 2015

ARTICLE 3. Motion made and seconded that the Town take no action (*Fiscal Year 2015 Supplemental Appropriations*).

Majority Vote Required
Voted in the Affirmative

ARTICLE 4. Motion made and seconded that the Town transfer Twelve Thousand Five Hundred Thirty Two Dollars and Forty Cents (\$12,532.40) from Accountant Professional Services 0001-01-135-532-0000-005 to Reserve Account 0001-01-132-5960-0000-000.

ADVISORY BOARD and BOARD OF SELECTMEN recommend support of this Article.

Majority Vote Required
Voted in the Affirmative

ARTICLE 5. Motion made and seconded that the Town appropriate and use \$25,000 from FY2015 CP Historic Reserve for the Preservation of Town documents.

ADVISORY BOARD and BOARD OF SELECTMEN recommend support of this Article.

Majority Vote Required
Voted in the Affirmative

FINANCIAL FISCAL YEAR 2016

ARTICLE 6. Motion made and seconded that the Town fix the salaries of the elected officers of the town as provided by Chapter 41, Section 108 of the Massachusetts General Laws, as amended for Fiscal Year 2016, beginning July 1,2015, as follows:

Selectmen - Chairman	\$ 600.00
Member	\$ 600.00
Member	\$ 600.00
Assessors - Chairman	\$ 300.00
Member	\$ 300.00
Member	\$ 300.00
Treasurer	\$24,554.00
Tax Collector	\$24,555.00
Town Clerk	\$28,956.00

ADVISORY BOARD and BOARD OF SELECTMEN recommend support of this Article.

Majority Vote Required
Voted in the Affirmative

ARTICLE 7. Motion made and seconded that the Town raise and appropriate to defray the expenses for the Town, the sums listed in the printed budget, Eight Million Nine Hundred Thirty Eight Thousand Forty Six Dollars (\$8,938,046).

ADVISORY BOARD and BOARD OF SELECTMEN recommend support of this Article.

Line Items
Fiscal Year 2016

Recommended
FY16

GENERAL GOVERNMENT

Town Administrator - 120 84,800
SALARIES 80,000
OPERATIONS 4,800

Selectmen - 122 14,300
SALARIES 1,800
OPERATIONS 12,500

FINCOM - 131 150
SALARIES 28,612
OPERATIONS 7,100

Assessors - 141 53,586
SALARIES 41,456
OPERATIONS 12,130

Treasurer - 145 34,599
SALARIES 25,554
OPERATIONS 9,045

Tax Collector - 146 37,677
SALARIES 24,555
OPERATIONS 13,122

Town Legal Professional and Technical - 151 30,000

Dog Program - 160 500

Town Clerk - 161 32,106
SALARIES 29,956
OPERATIONS 2,150

Elections - 162 9,500
SALARIES 2,500
OPERATIONS 7,000

Registrar - 163	225
SALARIES	225
OPERATIONS	
Conservation - 171	15,346
SALARIES	13,966
OPERATIONS	1,380
Planning Board - 175	14,966
SALARIES	13,966
OPERATIONS	1,000
Zoning Board - 176	2,500
SALARIES	1,000
OPERATIONS	
Town Hall - 192	89,019
SALARIES	46,919
OPERATIONS	42,100
Town Rentals - 193	
Town Reports - 195	5,000
Town Engineer - 199	16,000
SALARIES	-
OPERATIONS	21,000
TOTAL GENERAL GOVERNMENT	500,986
SALARIES	310,509
OPERATIONS	190,477
SAFETY	
Police Department - 210	997,661
SALARIES	774,543
OPERATIONS	223,118
Fire Department - 220	154,352
SALARIES	76,000
OPERATIONS	78,352
Building Inspector - 241	18,541
SALARIES	16,891
OPERATIONS	1,650

Gas Inspector - 242	2,308
SALARIES	2,308
OPERATIONS	
Plumbing Inspector - 243	2,704
SALARIES	2,704
OPERATIONS	
Electrical Inspector - 245	10,732
Animal Inspector - 249	400
Emergency Management - 291	4,700
Dog Officer - 292	9,000
Forestry Public Works - 294	12,000
TOTAL PUBLIC SAFETY	1,212,398
SALARIES	872,446
OPERATIONS	339,952
SCHOOLS - 300	
GDRSD - 300	5,172,484
GLRVTS - 300	162,944
ESSEX - 300	45,794
TOTAL Regional & Vocational Schools	5,381,222
PUBLIC WORKS	
Highway Department Operations - 422	366,569
SALARIES	174,793
OPERATIONS	191,776
Snow Removal - 423	281,013
SALARIES	51,486
OPERATIONS	229,527
Street Lights - 424	8,100
Subtotal Hwy Dpt	655,682
Transfer Station - 433	22,313
SALARIES	
OPERATIONS	22,313
Cemetery - 491	13,600
SALARIES	9,000
OPERATIONS	4,600

Subtotal Public Works	35,913
TOTAL PUBLIC WORKS	691,595
SALARIES	235,279
OPERATIONS	456,316
HUMAN SERVICES	
Board of Health - 510	16,589
SALARIES	5,038
OPERATIONS	11,551
Town Nurse Assessment -522	3,224
Mental Health Assessment - 523	400
Council on Aging - 541	18,449
SALARIES	6,541
OPERATIONS	11,908
Veterans Affairs - 543	15,354
SALARIES	5,254
OPERATIONS	10,100
TOTAL HUMAN SERVICES	54,016
SALARIES	16,833
OPERATIONS	37,183
LIBRARY, PARKS & RECREATION	
Library Operations - 610	141,639
SALARIES	76,151
OPERATIONS	65,488
Library Consortium and Other Dues - 611	13,100
Technical Expense and Other Supplies - 620	11,950
Cable TV, Comm and Other Supplies - 630	
Recreation Department - 631	2,080
Parks Department - 650	47,150
Memorial Day Committee - 692	700
TOTAL LIBRARY & RECREATION	216,619
SALARIES	76,151
OPERATIONS	138,388
DEBT & INTEREST	

Long Term Debt - 710	255,498
Long Term Interest - 715	43,518
Temporary Loan Interest - 725	2,125
TOTAL DEBT & INTEREST	301,141
INSURANCE & ASSESSMENTS	
Cherry Sheet - 820	
County Retirement System - 911	215,351
Unemployment Compensation - 913	
Group Health Insurance - 914	241,500
Medicare Town Share - 919	23,500
Bldg/Vehicle Liab. Ins. - 945	99,717
TOTAL INSURANCE & ASSESSMENTS	580,068
Total Budget for the Fiscal Year Ended	8,938,046

Motion made and seconded to approve the budget as presented minus those items in the line items questioned, listed.

Majority Vote Required
Voted in the Affirmative

Questioned Line Items:

ESSEX - 300	45,794
Essex Agricultural Tuition	18,294
Essex Agricultural Transportation	27,500

Motion made and seconded to approve.

Majority Vote Required
Voted in the Affirmative

ARTICLE 8. Motion made and seconded that the Town appropriate One Hundred Seventy Eight Thousand Eight Hundred Ninety Seven Dollars \$178,897 from the proceeds due to the Town under the provisions of Massachusetts General Laws Chapter 90.

ADVISORY BOARD and BOARD OF SELECTMEN recommend support of this Article.

Majority Vote Required
Voted in the Affirmative

ARTICLE 9. Motion made and seconded that the Town approve the establishment of a Stabilization Fund by the Groton-Dunstable Regional School District Committee, pursuant to Section 16G½ of Chapter 71 of the Massachusetts General Laws, said Stabilization Fund

to be invested and to retain its own interest earnings as provided by law, and to set up an operational line item for the transfer of available monies into said Stabilization Fund.

ADVISORY BOARD does not support this Article.

BOARD OF SELECTMEN recommends support of this Article.

Majority Vote Required

Yes: 89

No: 144

Motion Fails

ARTICLE 10. Motion made and seconded that the Town raise and appropriate by transfer from free cash the sum of Ten Thousand Dollars (\$10,000) to repair, including the replacement of parts, the Town Hall furnace system.

ADVISORY BOARD and **BOARD OF SELECTMEN** recommend support of this Article.

Majority Vote Required

Voted in the Affirmative

ARTICLE 11. Motion made and seconded that the Town raise and appropriate by transfer from free cash Twenty Thousand Dollars (\$20,000) to pay for a consultant to assist the Town in meeting the stormwater management requirements of any MS4 Permit issued to and for the Town.

ADVISORY BOARD and **BOARD OF SELECTMEN** recommend support of this Article.

Majority Vote Required

Voted in the Affirmative

ARTICLE 12. Motion made and seconded that the Town take no action under Article 12 (*Fiscal Year 2016 Transfer to Stabilization*).

ADVISORY BOARD and **BOARD OF SELECTMEN** recommend no action on this article.

Majority Vote Required

Voted in the Affirmative

ARTICLE 13. Motion made and seconded that the Town appropriate and borrow \$3,500,000 for the construction of a 200,000 gallon Water Storage Facility and Booster Pump Station, Water Main Replacement, engineering and modifications to existing well stations for the Dunstable Water Department and to authorize the treasurer, with the approval of the Selectmen, to issue any bonds or notes that may be necessary for that purpose, as authorized by General Laws Chapter 44, §8(5) or any other general or special

law, for a period of 40 years, provided, however, that this appropriation and debt be contingent upon passage of a Proposition 2 ½ debt exclusion referendum under General Laws Chapter 59, §21C(k).

ADVISORY BOARD and **BOARD OF SELECTMEN** recommend support of this Article. A presentation was made by the Chair of the Water Commissioners, Bryan Conant, and following a lengthy question and answer period, the vote was taken. A copy of the presentation is on file with the Town Clerk.

2/3 Vote Required
 Yes: 97
 No: 32
 Voted in the Affirmative

ARTICLE 14. Motion made and seconded that the Town authorize or reauthorize pursuant to Massachusetts General Laws Chapter 44, Section 53E1/2 for the Fiscal Year 2016, beginning July 1, 2015 the Revolving Fund Accounts listed in the warrant and subject to the terms and conditions stated therein.

Listed here for the purposes of the record:

<u>Revolving Fund</u>	<u>Authorized Authority</u>	<u>Receipts Credited</u>	<u>Spending Purpose</u>	<u>FY Spending Limit</u>
Cemetery	Cemetery Commission	Receipts collected from sale of lots, interment fees and other such pertinent fees apertaining to the cemetery.	Operation and/or maintenance of the cemetery including the payment of wages or salaries of employees of such facility who are not full time employees of the Town.	\$8,500.00
Recreation	Recreation Commission	Funded through donations, fund raising efforts, grants, and receipts for usage permits.	Expended for the repairs, maintenance and/or improvement to town recreational sites (including Town Field, Larter Field, tennis courts, and any other facility under Recreation purview.)	\$7,000.00

COA Transport	Council on Aging	Funded through donations, fund raising efforts, grants, and receipts from usage fees, etc.	Van transportation and miscellaneous transportation costs, etc.	\$1,000.00
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ADVISORY BOARD and BOARD OF SELECTMEN recommend support of this Article.

Majority Vote Required
Voted in the Affirmative

ARTICLE 15. Motion made and seconded that the Town appropriate the sum of \$84,756 to operate the Transfer Station, pursuant to a requested budget of \$16,906 for personnel and \$67,850 for operating expenses and for ensuing fiscal year and that \$64,743 of this sum come from trash sticker revenue and that \$20,013 of this sum be appropriated in the general fund as a subsidy to the transfer station.

ADVISORY BOARD and BOARD OF SELECTMEN recommend support of this Article.

Majority Vote Required
Voted in the Affirmative

ARTICLE 16. Motion made and seconded that the Town appropriate the sum of \$54,672.00 to operate the Water Department, pursuant to a requested budget of \$19,623.00 for personnel, \$32,549.00 for operating expenses and \$2,500.00 for an emergency reserve fund, for the ensuing fiscal year and that the full amount of this sum come from water enterprise revenues.

ADVISORY BOARD and BOARD OF SELECTMEN recommend support of this Article.

Majority Vote Required
Voted in the Affirmative

ARTICLE 17. Motion made and seconded that the Town authorize the Board of Selectmen to enter into renewable energy purchase and/or net metering credit purchase agreements, including solar energy and related net metering credits, for terms of more than three years, and to take all actions necessary to implement and administer such agreements.

ADVISORY BOARD and BOARD OF SELECTMEN recommend support of this Article.

Majority Vote Required
Voted in the Affirmative

ARTICLE 18. Motion made and seconded that the Town appropriate from Community Preservation Fund annual revenues the following amounts as recommended by the CPC for fiscal year 2016:

Principal payment, Ferrari Farm note.	\$80,000
Interest on Ferrari Farm note.	\$37,900
Open Space Reserve.	\$26,104
Community Housing Reserve.	\$26,104
Historic Reserve.	\$26,104
Administrative Expense.	\$ 9,000
Balance to Undesignated Reserve.	\$55,831

and further, I move that the Town appropriate \$25,000 from FY2016 CP Historic Reserve for the Preservation of Town documents.

Majority Vote Required
Voted in the Affirmative

and further, I move that the Town appropriate \$64,500 from FY16 Open Space Reserve and \$300,000 from Undesignated Accounts for an Agricultural Preservation Restriction on 41 acres of farmland on Hollis Street as recommended by the CPC.

ADVISORY BOARD and **BOARD OF SELECTMEN** recommend support of this Article.

2/3 Vote Required
Yes: 100
No: 2
Voted in the Affirmative

ARTICLE 19. Motion made and seconded that the Town appropriate the sum of \$277,000.00 for the purchase through the Conservation Commission, on behalf of the Town, of a Conservation Restriction as defined in G.L. c. 184, §31, as amended, on certain real property situated on the easterly corner of Main and Forest Streets, comprising approximately six acres, believed to be owned by the Miller family, and in order to effect such appropriation, to carry out the following financial measures:

- \$65,000.00 to come from CPC undesignated fund to be applied to the purchase;
- Authorize the Treasurer with the approval of the Selectmen to borrow pursuant to Chapter 44, Section 8C, of the General Laws, as amended, or any other law, the sum of \$166,200.00, in anticipation of a reimbursement under a grant of the Massachusetts LAND Grant program (General Laws Chapter 132A, Section 11), also known as the Self-Help program;
- Accept a transfer from the Conservation Timber Fund of the sum of \$45,800.00;

Thereby aggregating \$277,000.00 for the entire appropriation hereunder, and further, that the Conservation Commission hold the rights so acquired to ensure the management of the property for conservation purposes (General Laws Chapter 40, Section 8C) including appropriate public access, with the due regard for public safety on those occasions when the premises are occupied by grazing cattle, all to be addressed in the Conservation Restriction;

and further that the Conservation Commission be authorized to make application to said LAND Grant program, and accept any funds therefrom.

2/3 Vote Required

Yes: 100

No: 2

Moderator Declared the Motion Voted in the Affirmative

ARTICLE 20. Motion made and seconded that the Town accept the provisions of Massachusetts General Laws, Chapter 44, Section 53F3/4, as enacted under Chapter 352, Section 2, of the Acts of 2014, and establish a new account to be named PEG Access and Cable Related Fund.

Majority Vote Required

Voted in the Affirmative

ARTICLE 21. Motion made and seconded that Town accept as a public way in the town a certain existing roadway known as Skytop Lane, as laid out and filed with the Town Clerk, all as prescribed in applicable law; and further that the Selectmen be authorized to take by eminent domain, on behalf of the Town, as provided under Massachusetts General Laws Chapter 82, Section 24, and related laws, such interests in easement or fee as in their discretionary judgment are necessary or sufficient to these purposes; and further that the Selectmen be authorized to accept on behalf of the Town and the Board of Road Commissioners any deeds or releases of any such interests from any parties holding same.

ADVISORY BOARD and BOARD OF SELECTMEN recommend support of this Article.

2/3 Vote Required

Voted in the Affirmative Unanimously

ARTICLE 22. Motion made and seconded that Town allow the Board of Assessors to use Two Hundred Thousand Dollars (\$200,000) Free Cash in the Treasurer's hands for the purpose of reducing the Tax Levy of 2016.

ADVISORY BOARD and BOARD OF SELECTMEN recommend support of this Article.

Majority Vote Required

Voted in the Affirmative

ARTICLE 23. Motion made and seconded that Town take no action (*regarding the wage classification plan*).

ADVISORY BOARD and BOARD OF SELECTMEN recommend no action be taken on this article.

Majority Vote Required
Voted in the Affirmative

ARTICLE 24. Motion made and seconded that the Town adopt the **Personnel Bylaw**, the text of which shall be verbatim as printed in the warrant of this meeting.

ADVISORY BOARD, BOARD OF SELECTMEN, and PERSONNEL BOARD recommend support of this Article

Majority Vote Required
Voted in the Affirmative

ARTICLE 25. Motion made and seconded that the Town amend the Anti-Litter Bylaw by striking the phrase, "Twenty-five," and substituting therefore the phrase "One Hundred," referring to the fine in dollars for violation of the snow littering section.

ADVISORY BOARD does not recommend support of this article.
BOARD OF SELECTMEN recommends support of this Article.

Majority Vote Required
Voted in the Affirmative

ARTICLE 26. Motion made and seconded that the Town amend the Dog Control Bylaw by repealing it as presently composed and by enacting in its place the text appearing in the Warrant for this meeting, Article 26, *but not including* those items in the text marked as stricken; and subject to the following amendments of the printed text: In Section 2.6.B., the first statutory reference to be "Massachusetts General Laws Chapter 140, Section 141," and the second, "Massachusetts General Laws Chapter 140, Section 145B."

ADVISORY BOARD and BOARD OF SELECTMEN recommend support of this Article.

Majority Vote Required
Voted in the Affirmative

ARTICLE 27. Motion made and seconded that the Town amend the Zoning Bylaw by deleting subsection 6.2(g), and substituting therefore, new subsection 6.2.1 ACCESSORY DWELLING UNITS, implementing the quoted text appearing in the Warrant for this meeting, Article 27.

ADVISORY BOARD takes no position on this article.
BOARD OF SELECTMEN and PLANNING BOARD recommend support of this Article.

2/3 Vote Required
Voted in the Affirmative Unanimously

ARTICLE 28. Motion made and seconded that the Town amend the Zoning Bylaw in subsection 6.3. by deleting in the first sentence the phrase, “(a) through (g),” and by substituting therefore the phrase, “and 6.2.1”.

ADVISORY BOARD takes no position on this article.

BOARD OF SELECTMEN and **PLANNING BOARD** recommend support of this Article.

2/3 Vote Required
Voted in the Affirmative Unanimously

ARTICLE 29. Motion made and seconded that the Town amend the Zoning Bylaw at subsections 6.7.5 and 6.7.11 as follows: In 6.7.5, delete the entire subsection (K), pertaining to Lighting, and re-label subsections (L)(M)(N)(O), as (K)(L)(M)(N), respectively; and in 6.7.11, delete subsection (j), pertaining to exterior lighting, and re-label subsections (k)(l)(m)(n), as (J)(k)(l)(m), respectively.

ADVISORY BOARD, BOARD OF SELECTMEN and **PLANNING BOARD** recommend support of this Article.

2/3 Vote Required
Voted in the Affirmative Unanimously

ARTICLE 30. Motion made and seconded that the Town amend the Zoning Bylaw in Section 14. SITE PLANS as follows: At subsections 14.1, 14.2, 14.5.(c), and 14.5.(e), respectively, insert the clauses appearing in bold print in the Warrant for this meeting Article 30, in the places indicated.

ADVISORY BOARD, BOARD OF SELECTMEN and **PLANNING BOARD** recommend support of this Article.

2/3 Vote Required
Voted in the Affirmative Unanimously

ARTICLE 31. Motion made and seconded that the Town amend the Zoning Bylaw in Section 25, subsection 25.5.2, by deleting the word “National” and substituting the word “Massachusetts,” pertaining to the applicable electrical code; and further in subsection 25.9.1, by deleting the phrase “20 acres” and substituting therefor the phrase “two acres,” the latter amendment referring to the minimum lot size.

ADVISORY BOARD does not support as written.

PLANNING BOARD recommends support of this Article.

2/3 Vote Required
Yes: 45
No: 14
Voted in the Affirmative

Motion made and seconded to dispense with the reading of the minutes.

Majority Vote Required
Voted in the Affirmative

Motion made and seconded to adjourn at 10:15 pm.

Majority Vote Required
Voted in the Affirmative

Quorum Certificate

In accordance with The Town of Dunstable's Town Meetings, Town Elections & Records Bylaw, I hereby certify that the quorum for an Annual or Special Town Meeting is 50 registered voters of the Town of Dunstable.

Total number of voters checked in at the Annual Town Meeting of May 11, 2015: 144

Respectfully submitted,
Carol A. Skerrett
Town Clerk CMMC

**TOWN OF DUNSTABLE
ANNUAL TOWN ELECTION - May 18, 2015**

OFFICIAL RESULTS

PARTY: All

TOTAL VOTES CAST: 292

Town of Dunstable Registered Voters 2,195

Voter Turnout 13%

Office/Candidate

Board of Selectmen Vote for One - Three Year Term

Walter F. Alterisio 218

Blanks 63

All Others 11

Total 292

Board of Health Vote for One - Three Year Term

Robert E. Parkin 215

Blanks 76

All Others 1

Total 292

Road Commissioner Vote for One - One Year Term

Wesley D. Goss 237

Blanks 55

All Others 0
Total 292

Library Trustee Vote for One - Three Year Term

Catherine Bence 224
Blanks 68
All Others 0
Total 292

Water Commissioner Vote for One - Three Year Term

Bryan M. Conant 223
Blanks 67
All Others 2
Total 292

Advisory Board Vote for Two - Three Year Term

Christine Muir 218
Amie Stevens 202
Blanks 164
All Others 0
Total 584

Constable Vote for Two - One Year Term

Jon N. Crandall, Jr. 245
Brett A. Rock 202
Blanks 136
All Others 1
Total 584

Board of Assessors Vote for One - Three Year Term

Robert J. Ricardelli 241
Blanks 51
All Others 0
Total 292

Road Commissioner Vote for One - Three Year Term

Michael L. Martin 232
Blanks 59
All Others 1
Total 292

Cemetery Commissioner Vote for One - Three Year Term

David R. Hardman 229
Blanks 62
All Others 1
Total 292

Planning Board Vote for One - Five Year Term

Joan M. Simmons 236

Blanks 54

All Others 2

Total 292

Town Moderator Vote for One - One Year Term

Robert F. Nelson (write in) 51

Blanks 227

All Others 14

Total 292

Groton-Dunstable Regional School Committee Vote for One - Three Year Term

Jennifer McKenzie (write in) 44

Blanks 226

All Others 22

Total 292

Greater Lowell Regional Technical High School Committee Vote for One - Three Year Term

Kempton P. Giggey (write in) 14

Blanks 269

All Others 9

Total 292

Park Commissioner Vote for One - Three Year Term

Jeffrey Hastings (write in) 38

Blanks 242

All Others 12

Total 292

Commissioner of Trust Funds Vote for One - Three Year Term

Philippe R. Jussaume (write in) 8

Blanks 279

All Others 5

Total 292

Commissioner to Expend Proctor Parkhurst Trust Funds Vote for One - Five Year Term

Blanks 282

All Others 10

Total 292

Commissioner to Expend Parkhurst Free Lecture Funds Vote for One - Five Year Term

Blanks 287

All Others 5
Total 292

Question - Water Storage Facility

Yes 133
No 148
Blanks 11
Total 292

Carol A. Skerrett, Town Clerk CMMC

TOWN OF DUNSTABLE

OFFICIAL RESULTS

SPECIAL TOWN ELECTION – August 25, 2015

TOTAL VOTES CAST: 458

2,210 Registered Voters

21% Voter Turnout

	TAPE	AUXILIARY	TOTAL
QUESTION: Water Storage Facility, Booster Pump Station, Water Main Replacement, Engineering and Modifications			
YES	188	0	188
NO	270	0	270
BLANKS	0	0	0
TOTALS	458	0	458

Certified, this 27th day of August, 2015

Carol A. Skerrett, Town Clerk CMMC

**SPECIAL TOWN MEETING
November 17, 2015**

After determining that a quorum was present, the Special Town Meeting was called to order at 7:00 pm by Moderator, Robert Nelson. The tellers, who included John Callahan and Carol Bacon, were sworn in by Town Clerk. The check-in table was staffed by Ann-Marie Wright. The Moderator informed the voters that there was a typographical error in the numbering of the articles and that the last two articles would be 10A and 10B.

A question by the Board of Selectmen to allow non-voters (Town Administrator) to be seated at the Selectmen's table was approved by the Moderator. Tracey Hutton was introduced to the voters present as our new, permanent Town Administrator.

Town Clerk Carol Skerrett read the greetings; a motion was made and seconded to dispense with the reading of the articles (voted in the affirmative), ending with the closing of the warrant and return of service.

ARTICLE 1. Motion made and seconded that the Town **appropriate from free cash** the sum of Three Thousand Nine Hundred Seventy Seven Dollars (\$3,977) for the purpose of paying the unpaid bills of FY2015 as follows:

Lowell Sun:	\$77.91
Gulf (Petroleum)	\$359.09
Millennium Roads	\$3,540.00

9/10 vote required

Voted in the Affirmative Unanimously

ARTICLE 2. Motion made and seconded to allow the Assessors to negotiate a Payment in Lieu of Taxes (PILOT) agreement, pursuant to G. L. c. 59 §38H, and related laws, with Citizens Energy Corporation.

(Once that negotiation is completed, any agreement will come back to Town Meeting for final approval. Property privately owned by Charles George Family with outstanding back taxes. Citizen's Energy, a nonprofit would put in a solar farm with equipment that would have personal property taxes assessed. Tyngsboro has already signed off on their part of the project. Assessors voted not to recommend abatement on the taxes in arrears. Any sums of money that would be generated by this program have nothing to do with property taxes delinquent or paid.)

Majority Vote Required

Voted in the Affirmative; 1 Opposed

ARTICLE 3. Motion made and seconded that the Town **appropriate by transfer from free cash** the sum of Thirty Thousand Dollars (\$30,000) to the Fire Department for the purpose of purchase and installation of Fire Communications Equipment. Of that sum, Eleven Thousand and Seven Hundred Dollars (\$11,700) will be used to reimburse the Fire Department budget for equipment already purchased in fiscal year 2016.

Majority Vote Required

Voted in the Affirmative Unanimously

ARTICLE 4. Motion made and seconded that the Town **appropriate by transfer from free cash** the sum of Four Thousand Seven Hundred and Ten Dollars and Eighty One Cents (\$4,710.81) to account 122-5730-0000-008 to pay for inclusion in the Northern Middlesex Stormwater Collaborative for FY16 paid to the Northern Middlesex Council of Governments.

Majority Vote Required

Voted in the Affirmative Unanimously

ARTICLE 5. Motion made and seconded that the Town **transfer from retained earning** the sum of Thirteen Thousand and Fifteen Dollars (\$13,015) to account 6500-04-451-5240-2010-00 for the purpose of funding major repairs to existing equipment or other existing capital assets as deemed necessary by the Board of Water Commissioners for FY2016.

Majority Vote Required

Voted in the Affirmative Unanimously

ARTICLE 6. Motion made and seconded that the Town **appropriate from free cash** the sum of Five Thousand Five Hundred and Eighteen Dollars (\$5,518) to account 6500-04-451-5240-2010-002, Water Special Projects Capital Repair and Maintenance, to reimburse the account for work to isolate the Pond Street hydropneumatic tanks.

Majority Vote Required

Voted in the Affirmative Unanimously

ARTICLE 7. Motion made and seconded that the Town create a dedicated Stabilization Fund pursuant to the provisions of G.L., C. 40, §5B, to be known as the Water System Stabilization Fund, in addition to the existing Stabilization Fund, for the purpose of funding emergency hydropneumatic tank repairs and related services, if needed, or other exigency in case of a water system failure, and in order to fund it, to transfer \$50,000 from the existing Stabilization Fund, and to authorize the Treasurer to take action relative thereto.

2/3 Vote Required

Voted in the Affirmative Unanimously

ARTICLE 8. Motion made and seconded that the Town **appropriate by transfer from free cash** the sum of Seven Thousand Dollars (\$7,000) for the purpose of procuring design and construction oversight of egress repairs and modifications at the Library.

Majority Vote Required

Voted in the Affirmative Unanimously

ARTICLE 9. Motion made and seconded that the Town **appropriate by transfer from free cash** the sum of Five Thousand Six Hundred and Thirty Seven Dollars (\$5,637.00) for the repair of the Town Hall elevator floor.

Majority Vote Required

Voted in the Affirmative Unanimously

ARTICLE 10A. Motion made and seconded that the Town take no action (*acceptance of Open Space from Carolina Estates*).

Majority Vote Required

Voted in the Affirmative

ARTICLE 10B. Motion made and seconded that the Town **raise and appropriate** the sum of Nineteen Thousand Five Hundred and Seven Dollars (\$19,507) to make the first fiscal year 2015 snow and ice deficit amortized payment.

Majority Vote Required

Voted in the Affirmative Unanimously

Motion made and seconded to dispense with the reading of the minutes.

Majority Vote Required

Voted in the Affirmative

Motion made and seconded to adjourn the November 17, 2015 Special Town Meeting at 7:56 pm.

Majority Vote Required

Voted in the Affirmative

Quorum Certificate

In accordance with The Town of Dunstable's Town Meetings, Town Elections & Records Bylaw, I hereby certify that the quorum for an Annual or Special Town Meeting is 50 registered voters of the Town of Dunstable.

Total number of voters checked in at the Special Town Meeting of November 17, 2015:
61

Respectfully submitted,

Carol A. Skerrett
Town Clerk CMMC

2015 Report of the Building Inspector

Permit #	Name of Applicant	Address	Purpose	Fee	Issued
2015-001	Roland Brandt/Vivint Solar	485 Pleasant St.	26 roof mounted solar panels	436.50	1/5/2015
2015-002	Town of Dunstable	589 Pleasant St.	temporary salt shed	n/c	1/12/2015
2015-003	SolarCity Corp.	235 Kemp St.	9.1 kw pv array	235.00	1/12/2015
2015-004	Clint Worden	333 Groton St.	strip and reshingle	75.00	1/12/2015
2015-005	Ron Patenaude	158 River St.	woodstove	45.00	1/26/2015
2015-006	Michael Palumbo/Endless Mntn Solar	174 Kemp St.	30 roof mounted solar panels	381.00	2/17/2015
2015-007	Lorden Oil Co.	1054 Main St.	3 zone propane furnace heating & cooling system	50.00	2/17/2015
2015-008	Michael Lynch	714 Main St.	combine 2 bedrooms into 1	45.00	2/23/2015
2015-009	Dave Winkowski	94 Cross St.	woodstove	45.00	3/2/2015
2015-010	Tammy Clement/Boston Solar	134 Pond St.	43 roof mounted solar panels	155.00	3/2/2015
2015-011	Tammy Clement/Boston Solar	134 Pond St.	31 roof mounted solar panels	105.00	3/2/2015
2015-012	Thomas Quinn	103 Thorndike St.	rebuild deck per plans	291.00	3/9/2015
2015-013	Central Cooling & Heating Inc	33 Massapoag Way	install a/c w/ductwork (2 systems)	100.00	3/23/2015
2015-014	Malham Hamami	70 Skytop Lane	pellet stove	45.00	3/23/2015
2015-015	Philip Conroy	617 Groton St.	replace kitchen cabinets/add new window	82.00	3/30/2015
2015-016	RGS Energy	393 Pleasant St.	36 roof mounted solar panels	375.00	4/6/2015
2015-017	Jon Hughes	1 Pleasant St.	add stairway to existing deck	25.00	4/6/2015
2015-018	Mike Bushnell	441 Groton St.	misc repairs due to fire, replace siding, insulation, drywall, trim	185.00	4/14/2015
2015-019	Albert Patenaude	7 Alexander Way (lot 9)	2248 sq ft house	1,461.20	4/27/2015
2015-020	Albert Patenaude	5 Alexander Way (lot 8)	2160 sq ft house	1,404.00	4/27/2015
2015-021	Albert Patenaude	3 Alexander Way (lot 7)	2160 sq ft house	1,404.00	4/27/2015
2015-022	Geoff Hollis (Boston Solar)	217 Hardy St.	96 ground mounted solar panels	255.00	5/4/2015
2015-023	SolarCity Corp. (Dawn Evans)	77 Lowell St.	8.06kw roof mounted solar array	205.00	5/4/2015
2015-024	Karl Pokraka	8 Robbins Farm Rd.	remove walls kitchen, dining rm, add Lul's, drywall, wood trim	65.00	5/4/2015
2015-025	Ernest Sweet	233 Pleasant St.	replace front door	25.00	5/4/2015
2015-026	Roof Diagnostics/Dave Hawkins	325 Pond St.	7.425kw roof mounted solar array	256.75	5/4/2015
2015-027	Ken Tully	54 Massapoag Way	2061 sq ft house occupancy permit	1,389.65 40.00	5/4/2015 5/4/2015
2015-028	Joe Valliere	330 Pleasant St.	demo existing cabin	50.00	5/4/2015
2015-029	Anthony Fiore	700 Groton St.	strip and reroof house	75.00	5/11/2015
2015-030	New England Clean Energy	338 Pond St.	above ground pool roof mounted 9.69 kw solar electric system	80.00 399.56	5/11/2015 5/11/2015

2015-031	Dale Holmes O'Neil	112 Pond St.	reeroof house	75.00	5/11/2015
2015-032	Ecogen Services	26 Thordmike St.	18 roof mounted solar panels	119.52	5/11/2015
2015-033	David Debay/Clear Choice	3 Linwood Lane	reside house	225.00	5/18/2015
2015-034	David Kimpton	576 Main St.	partial roof reshingle	55.00	5/18/2015
2015-035	Mark Freeman	99 Parkhurst St.	strip and reeroof house	75.00	5/18/2015
2015-036	Mark Freeman	270 Depot St.	strip and reeroof house	75.00	5/18/2015
2015-037	David Lantagne	98 River St.	12 replacement windows	75.00	6/1/2015
2015-038	David Lantagne	98 River St.	24x24 horse barn	259.20	6/1/2015
2015-039	John Briggs (Northeast Solar Services)	446 Hollis St.	27 roof mounted solar panels	290.00	6/1/2015
2015-040	Solar City Corp	80 Oak St.	85 roof mounted solar panels	555.00	6/1/2015
2015-041	Nancy Aherm (Max Berger)	650 Pleasant St.	replace existing deck	108.00	6/1/2015
2015-042	Danetti Insulation Co.	177 Pleasant St.	blow in insulation in walls and attic	79.20	6/1/2015
2015-043	Dana Lorden	4 Alexander Way (lot 2)	2815 sq ft new house	1,829.45	6/1/2015
2015-044	Thomas Bowen	4 Alexander Way (lot 2)	occupancy permit	40.00	6/1/2015
2015-045	Lloyd Grant	3 School St.	new rubber roof	75.00	6/8/2015
2015-046	Melissa Silva	68 Depot St.	rebuild screen porch	50.00	6/8/2015
2015-047	Robert Mooney	393 Forest St.	pool house around inground pool	477.00	6/8/2015
2015-048	Michael Barry	914 Main St.	10x12 shed	54.00	6/8/2015
2015-049	David Belley	725 Main St.	replace kitchen	605.00	6/8/2015
2015-050	Charles & Veronica Beauchain	47 Forest St.	replace above ground pool	50.00	6/8/2015
2015-051	Robert Lafleur	7 Sky Top Lane	inground pool	125.00	6/8/2015
2015-052	Solar City Corp	55 Horse Hill St.	12 x 16 deck	86.40	6/15/2015
2015-053	Environmental Pools Inc	4 Upton St.	11.96kw roof mounted solar array	305.00	6/15/2015
2015-054	Ryan Fairbairn	230 River St.	inground gunite pool	125.00	6/15/2015
		1058 Main St.	remove & replace existing room same size	355.00	6/15/2015
			snotubes, framing & windows. Replace existing cabinets		
2015-055	Robert Kukulski	67 Sky Top Lane	add 444 sq ft of deck	199.80	6/15/2015
2015-056	Ronan Courtney	431 Forest St.	10 x20 deck to pool	90.00	6/15/2015
2015-057	Phillip Conroy	617 Groton St.	4 x 5 deck at front entrance	10.00	6/15/2015
2015-058	Roofing King/Craig Lacrosse	19 Robbins Farm Rd	reeroof house	75.00	6/22/2015
2015-059	Chester Farrow	33 Fletcher St.	reeroof house	75.00	6/22/2015
2015-060	Joseph Silva	264 Lowell St.	finish two rooms 2nd floor	65.00	6/22/2015
2015-061	William Stevenson	135 Pleasant St.	replace front stairs	25.00	6/22/2015
2015-062	Scott McClory	10 Lake Circle	reeroof, reside interior remodel/8 replacement windows	205.00	6/29/2015
2015-063	Rosario Fell	22 Depot St.	above ground pool	80.00	6/29/2015

2015-064	Harold West	64 Woods Ct.	replace barn sills, foundation, roof and siding	155.00	6/29/2015
2015-065	Matt Raymond	501 High St.	30x30 pool house	405.00	6/29/2015
2015-066	Matthew Nigel Wright	57 Pleasant St.	reroof small section of roof, add ridge vents	75.00	6/29/2015
2015-067	Lorden Oil Co.	3 Alexander Way (lot 7)	one propane furnace, 2 zones heating & cooling	50.00	6/29/2015
2015-068	Lorden Oil Co.	5 Alexander Way (lot 8)	one propane furnace, 2 zones heating & cooling	50.00	6/29/2015
2015-069	Lorden Oil Co.	7 Alexander Way (lot 9)	one propane furnace, 2 zones heating & cooling	50.00	6/29/2015
2015-070	David Skerrett	1143 Main St.	roof repairs/some replacement (25.00 cash)	75.00	6/29/2015
2015-071	Brian Pittenger	412 River St.	repair/replace deck	244.45	7/6/2015
2015-072	Solar City Corp	297 Lowell St.	10.865kw roof mounted solar array	275.00	7/6/2015
2015-073	BGL Custom Homes LLC	6 Alexander Way (lot 3)	2688 sq ft house and occupancy (40.00)	1,747.20	7/6/2015
2015-074	Richard Troia/The Home Depot	601 Main St.	16 replacement windows	205.00	7/6/2015
2015-075	James Simmons	416 Main St.	install new siding	331.00	7/6/2015
2015-076	Carl Nevejans	286 Groton St.	reroof house, repair walls, some windows, railing and miscellaneous repairs	260.00	7/13/2015
2015-077	Scott Yarbrough	144 Pond St.	23 roof mounted solar panels	205.00	7/13/2015
2015-078	Floyd Lantron	40 Sky Top Lane	enclose existing deck into three season porch (cash)	165.00	7/13/2015
2015-079	S R Services/Nikole Roth	176 High St.	add vinyl siding, trim around entire house	237.85	7/20/2015
2015-080	Marilyn Sheridan	51 Lowell St	strip and reroof house	75.00	7/27/2015
2015-081	Richard M Guay	11 Robbins Farm Rd	eight replacement windows, exterior trim work and siding replacement	330.00	7/27/2015
2015-082	Richard Madden	600 Hollis St.	1056 sq ft garage addition	475.20	7/27/2015
2015-083	Anthony Fiore	302 Depot St.	repair and replace rotten clapboards	55.00	8/3/2015
2015-084	Dawlyn Sinclair Adams	637 Pleasant St.	replace siding, new back door w/6 x 12 deck, 2 new windows, replace front door, roof above basement door	95.00	8/3/2015
2015-086	John Bagni	54 Swallow Lane	ground mounted solar panels	145.00	8/3/2015
2015-087	Calvin Chase	491 Hollis St.	389 sq. ft deck	175.00	8/10/2015
2015-088	Jason Quenneville	690 Groton St.	new metal roof	75.00	8/10/2015
2015-089	Andrew Hudson	627 Main St.	strip and reroof house	75.00	8/10/2015
2015-090	Solar City Corp	95 Hardy St.	8.48 kw pv array roof mounted	215.00	8/10/2015
2015-091	Tom Quinn	195 Off Pond St.	roof repairs	35.00	8/10/2015
2015-092	Renewal by Anderson	56 Century Way	replace six (6) windows	186.00	8/10/2015
2015-093	Wilson Brothers HVAC	4 Alexander Way (lot 2)	hvac system, propane furnace, 2 zones	50.00	8/17/2015
2015-094	New England Clean Energy Mark Durrenberger	542 Groton St.	8.67 kw roof mounted solar array	352.10	8/17/2015
2015-095	Clint Keeney	368 Pond St.	3400 sq ft house	2,210.00	8/17/2015

2015-096	Roland Brandt/Vivint Solar	57 Highland St.	occupancy (40.00)	655.00	8/24/2015
2015-097	Carl Nevejans	121 Pleasant St.	50 roof mounted solar array strip and reroof house	75.00	8/24/2015
2015-098	LeClair Roofing	622 Pleasant St.	strip and reroof house	75.00	8/24/2015
2015-099	Chick Beaulieu	59 High St.	strip and reroof house	75.00	8/24/2015
2015-100	Solar City Corp	28 Forest St.	7.95kw roof mounted solar array	205.00	8/24/2015
2015-101	Diane Cao	14 Robbins Farm Rd.	stainless line in chimney/repairs to masonry chimney	25.00	8/24/2015
2015-102	Albert Patenaude	44 Alexander Way (lot 8) (formerly #5)	26 x 28 two car garage unfinished above	327.60	8/24/2015
2015-103	Albert Patenaude	32 Alexander Way (lot 7) (formerly #3)	26 x 28 two car garage unfinished above	327.60	8/24/2015
2015-104	Patrick Kenney	1061 Main St.	roof repairs	35.00	8/24/2015
2015-105	Fontaine Enterprises	17 Mill St.	insulation		
2015-106	Jason Bulger	114 Oak St.	add 2 walls, sheetrock ceiling 2nd floor, garage	45.00	9/14/2015
2015-107	J&J Heating	54 Massapoeg Way	hvac system	50.00	9/1/2015
2015-108	Jonathan Mousseau	61 Valley St.	int remodel of existing garage office space	205.00	9/1/2015
2015-109	Richard & Virginia Holt	464 Hollis St.	reroof house	75.00	9/1/2015
2015-110	McGovern Farms	94 French St.	repair barn	150.00	9/1/2015
2015-111	Nashoba Heating & Cooling	39 Alexander Way (lot 3)	install 2 gas lp furnaces with 3 duct zone system, 1 ac condensers outside	100.00	9/14/2015
2015-112	Jamie Moran (Renewal by Anderson)	20 Lake Circle	replace 6 windows, 1 door	103.00	9/14/2015
2015-113	Peter Ngeht	22 Pleasant St.	remodel kitchen, remodel 3 bathrooms, replace 38 windows, 6 exterior doors, interior remodel	299.80	9/14/2015
2015-114	Carolina Properties Inc (Gerard Welch)	25 Alexander Way (lot 1)	3000 sq ft house	1,985.00	9/14/2015
2015-115	Bruce Stewart	43 Woods Ct.	occupancy permit	40.00	9/14/2015
2015-116	Joseph Dean	165 Pleasant St.	rebuild existing deck, replace slider, frame & install 3 windows	165.00	9/21/2015
2015-117	Stephen Richardson	535 Forest St.	12x22 shed	118.80	9/21/2015
2015-118	Derek Knight	230 River St.	14x20 deck	126.00	9/21/2015
2015-119	Brian & Jessica Costa	58 Groton St.	build staircase off deck to landing to ground	78.00	9/28/2015
2015-120	Ken Coleman	519 Main St.	2 8x10 sheds	69.80	9/21/2015
2015-121	AJC Roofing (Mark Freeman)	306 Depot St.	strip & reroof section of house	75.00	9/28/2015
2015-122	Tommy Tam	22 Pleasant St.	strip & reroof house	75.00	9/28/2015
2015-123	SolarCity	448 High St.	ductwork for hvac unit	50.00	9/28/2015
2015-124	Tim Sheehan	55 Cross St.	roof mounted solar array reroof house	205.00	9/28/2015
				75.00	10/5/2015

2015-125	Nashua Siding & Windows	52 Cross St.	strip siding, reside with vinyl and trim work	175.00	10/5/2015
2015-126	Kenneth Burt	119 Hall St.	strip and reroof house	75.00	10/19/2015
2015-127	David Callahan	111 Pleasant St.	strip and reroof house	75.00	10/19/2015
2015-128	Jeff Parker/Ann Clancy	41 School St.	new layer of roof shingles over existing shingles	75.00	10/19/2015
2015-129	Solar City Corp.	8 Jamie Rd	10.4kw roof mounted solar array	265.00	10/19/2015
2015-130	Deborah Miller	280 Main St.	strip and reroof barn	75.00	10/19/2015
2015-131	Ronan Courtney	99 Hall St.	demo existing deck, build new 16 x 28' deck	201.60	10/26/2015
2015-132	Robert Nelson	614 Hollis St.	strip and reroof house	75.00	10/26/2015
2015-133	Steve Toomey	627 Main St.	demo inside down to studs, reinsulate drywall		
2015-134	Solar City Corp	15 Kimberly Lane	finish interior, new french door	895.00	11/2/2015
2015-135	Robert Alter/Pella Window & Door	1107 Main St.	6.375 kw roof mounted solar array	165.00	11/2/2015
2015-136	Steven Hou/Gerald Frazee	1163 Main St.	replace sliding door, replace window	55.00	11/2/2015
2015-137	Diane Glinka	546 Main St.	strip and reroof	75.00	11/2/2015
2015-138	Jeff & Victoria Rainville	295 Westford St.	reside house	60.00	11/2/2015
2015-76	Richard Melito	286 Groton St.	woodstove insert	45.00	11/2/2015
2015-139	Thomas Dowling	1124 Main St.	reissue pink card	20.00	11/2/2015
2015-140	Ruth Rogers	329 Pleasant St.	woodstove in fireplace	45.00	11/9/2015
2015-141	Vivint Solar Inc	128 River St.	reroof house	75.00	11/9/2015
2015-142	Susan Landsman	295 Pond St.	28 roof mounted solar panels	369.00	11/9/2015
2015-143	Solar City Corp	215 River St.	new modular dwelling (occupancy permit included)	1,856.00	11/9/2015
2015-144	Anthony Longo	94 Highland St.	12.74 kw roof mounted solar array	325.00	11/16/2015
2015-145	Jody Dupuis	172 Hardy St.	replace front stairs with granite	55.00	11/16/2015
2015-146	Solar City Corp		remodel 2nd floor main house	115.00	11/16/2015
2015-147	Rebuildex/Don Allan	511 Main St.	repair flat roof at entry-ice, womens bath-ceiling tile	n/c	11/23/2015
2015-148	Wrightway Heating & Cooling	644 Groton St.	various drywall repairs		
2015-149	T-Mobile Northeast	583 Pleasant St.	install attic & basement furnaces/misc venting	50.00	11/23/2015
2015-150	Peter Jablonski	39 French St.	add 3 antennas, 3 bias tees behind antennas, small	155.00	11/23/2015
2015-151	Dennis King	104 Hall St.	bdu cabinet to existing concrete slab		
			10 x 20 shed	54.00	11/23/2015
			strip & reshingle roof, double up 2x6 rafters,	182.24	11/30/2015
			insulate attic to R-50		
2015-152	Eric Dove	345 Pond St.	strip & reroof mid section of house	75.00	12/1/2015
2015-153	Renewal by Anderson/David Tully	1070 Main St.	replace 44 windows and 2 doors	831.92	12/14/2015
2015-154	Boston Solar	31 Pleasant St.	52 ground mounted solar panels	492.50	12/14/2015
2015-155	Home Depot/John Paglierani	6 Dogwood Lane	replace 6 windows, 1 door	55.00	12/14/2015

2015-156	Anthony Longo/Dennis Zannoni	473 Pond St.	deck repairs and alterations	95.00	12/14/2015
2015-157	Solar City Corp	417 Main St.	roof mounted solar array	225.00	12/14/2015
2015-158	Trinity Solar	3 Brittiany Lane	13 kw roof mounted solar array	455.00	12/14/2015
2015-159	Trinity Solar	362 River St.	1268 kw roof mounted solar array	745.00	12/14/2015
2015-160	A. Fagundes	310 Main St.	install 2 new air units in plae of existing furnace	100.00	12/14/2015
2015-161	George McGovern	94 French St.	reroof house	75.00	12/14/2015
2015-162	Trinity Solar	64 Adams St.	13.26kw (51 panels) roof mounted solar array	455.00	12/21/2015
2015-163	RJ Talbot Roofing	31 Depot St.	strip and reroof house	75.00	12/21/2015
2015-164	Skyline Solar	103 Thorndike St.	44 roof mounted solar panels	395.00	12/28/2015
2014-94	Gerald & Avril Bettencourt	253 Hall St.	1000 sq ft addition, change windows existing house reroof and reside house	770.00	3/17/2015
339	Lisa Ann Wright	57 Pleasant St.	home occupation	40.00	9/15/2015
340	Rosemarie Gering	601 Main St.	home occupation	25.00	12/14/2015
			TOTAL	42,309.89	

2015 Report of the Plumbing Inspector

Permit #	Name	Address	Work	Date	Fee
P2015-1	Ken Tully	328 Hollis St.	new house	1/13/2015	120.00
2	Sue Mansur	60 Forest St.	remodel	1/20/2015	100.00
3	Bob McCauley	362 River St.	dishwasher	1/29/2015	40.00
4	Victor Lapointe	9 Adams St.	dishwasher	2/4/2015	40.00
5	R&R Realty	17 Pleasant St.	store	2/4/2015	175.00
6	Michael Mullavey	78 Highland St.	dishwasher	2/16/2015	40.00
7	Virginia Hankard	151 Kemp St.	sink repair	2/16/2015	40.00
8	Sean Mosharo	418 High St.	3 appliances	2/19/2015	65.00
9	Town of Dunstable	Pleasant St. police dep	water heater	2/23/2015	0.00
10	Linda Heron	35 High St.	water heater	2/24/2015	25.00
VOID 11	Eddie Ramos	290 Massapoag Way	new house (TYNGS)	2/25/2015	120.00
12	Doug Ehlert	329 Forest St.	remodel	3/3/2015	100.00
13	Marjorie Ryder	148 Lowell St.	water heater	3/23/2015	25.00
14	Patricia DiBerto	204 Groton St.	water heater	4/6/2015	25.00
15	Jon Mason	503 Main St.	dishwasher	4/9/2015	40.00
16	James Falkner	271 Kemp St.	water heater	4/14/2015	25.00
17	Dan McGonigle	33 Massapoag Way	new house	4/16/2015	120.00
18	Mark Whitney	441 Groton St.	sink/toilet	5/12/2015	40.00
19	Evangelical Church	98 Brook St.	remodel	6/4/2015	100.00
20	Mike Barry	725 Main St.	remodel kitchen	6/15/2015	100.00
21	Ken Tully	54 Massapoag Way	new house	6/18/2015	120.00
22	Patenaude Constr	3 Alexander Way	new house	6/17/2015	120.00
23	Philip Conroy	617 Groton St.	remodel	6/15/2015	100.00
24	Al Patenaude	5 Alexander Way	new house	7/13/2015	120.00
25	Al Patenaude	7 Alexander Way	new house	7/20/2015	120.00
26	Swallow Union School	518 Main St.	water heater/pump	8/10/2015	40.00
27	Dana Lorden	4 Alexander Way	new house	9/8/2015	120.00
28	Purak Oza	80 Sky Top Lane	dishwasher	9/14/2015	40.00
29	BGL Custom Homes	6 Alexander Way	new house	9/14/2015	120.00
30	Joshua Nguyen	22 Pleasant St.	remodel	9/15/2015	100.00
31	Josh Kelley	245 Forest St.	water heater	10/1/2015	40.00
32	Ken McKenna	18 Robbins Farm Rd.	dishwasher, piping	10/21/2015	40.00
33	David Calderan	187 Pond St.	water heater, piping	10/22/2015	40.00
34	Gerald Frazee	1163 Main St.	water heater	10/26/2015	25.00
35	Laura Johnston	644 Groton St.	new house	11/10/2015	120.00
36	Dawlyn Adams	637 Pleasant St.	remodel	11/16/2015	100.00
37	Gwen Johnson	65 Parkhurst St.	cross connection	11/19/2015	40.00
38	Gerry Bettencourt	253 Hall St.	addition	11/30/2015	100.00
39	Wm Faiella	25 Alexander Way	new house	12/1/2015	120.00
40	David Jarry	124 Lowell St.	water heater	12/10/2015	25.00
41	Robert Giovanni	33 Alexander Way	pump to well	12/15/2015	40.00
42	Ryan Strong-Fairburn	1058 Main St.	remodel	12/22/2015	<u>150.00</u>
TOTAL					3,180.00
less 80% fee					2,544.00
20% to town					636.00

2015 Report of the Gas Inspector

Permit #	Name	Address	Work	Date	Fee
G2015-1	Ken Tully	328 Hollis St.	new house	1/13/2015	100.00
2	Gary Brake	94 Pond St.	generator	1/29/2015	90.00
3	Gerry Simmons	114 Pleasant St.	garage furnace	2/10/2015	45.00
4	Justin Agraz	557 Main St.	direct vent heater	2/11/2015	40.00
5	Town of Dunstable	Pleasant St.	water heater	2/23/2015	0.00
6	Linda Heron	35 High St.	water heater	2/24/2015	25.00
7	Ken Tully	328 Hollis St.	temp tank/gas line	3/2/2015	40.00
8	Jay Parikh	17 Pleasant St.	furnace	3/2/2015	40.00
9	Mike Palumbo	174 Kemp St.	generator	3/9/2015	90.00
10	Marjorie Ryder	148 Lowell St.	water heater	3/23/2015	25.00
11	Dave Winkowski	94 Cross St.	boiler	4/6/2015	40.00
12	James Falkner	271 Kemp St.	furnace,water heater	4/14/2015	40.00
13	Dan McGonigle	33 Massapoag Way	new house	4/16/2015	100.00
14	Fred Geissler	606 Groton St.	heater	5/5/2015	40.00
15	Mark Whitney	441 Groton St.	fireplace	5/12/2015	40.00
16	Suzanne Nault	136 Lowell St.	ug line	5/14/2015	40.00
17	Jason Bulger	114 Oak ST.	generator	5/28/2015	40.00
18	Marcia Walsh	828 Main St.	ug piping	5/28/2015	40.00
19	Evangelical Church	98 Brook St.	remodel	6/4/2015	100.00
20	Jason Bulger	114 Oak St.	ug piping	6/4/2015	40.00
21	William White	51 Lake St.	fireplace	6/5/2015	40.00
22	Michael Barry	725 Main St.	stove	6/15/2015	40.00
23	Ken Tully	54 Massapoag Way	new house	6/18/2015	100.00
24	Patenaude Construct	3 Alexander Way	new house	6/18/2015	100.00
25	Jennifer Davidson	733 Main St.	generator	6/17/2015	40.00
26	Dan McGonigle	33 Massapoag Way	ug line	6/23/2015	40.00
27	David Hawkins	325 Pond St.	stove & line	6/22/2015	40.00
28	Evangelical Church	98 Brook St.	ug piping	6/29/2015	40.00
29	Patenaude Construction	5 Alexander Way	new house	7/29/2015	100.00
30	Patenaude Construction	7 Alexander Way	new house	7/29/2015	100.00
31	Brenda Marshall	627 Main St.	fireplace	9/1/2015	40.00
32	Dana Lorden	4 Alexander Way	new house	9/8/2015	100.00
33	Tim Chase	501 Hollis St.	generator	9/8/2015	40.00
34	BGL Custom Homes	6 Alexander Way	new house	9/14/2015	100.00
35	Joshua Nguyen	22 Pleasant St.	remodel	9/15/2015	100.00
36	David Ward	230 River St.	pool heater and piping	9/28/2015	75.00
37	Shorta Yuasa	53 Forest St.	piping	9/29/2015	40.00
38	John Patterson	15 Pleasant St. Ext	furnace & piping	9/30/2015	65.00
39	D. Sciuto	39 Kemp St.	oven	10/1/2015	40.00
40	Josh Kelly	245 Forest St.	water heater	10/1/2015	40.00
41	Ken Tully	54 Massapoag Way	tank w/piping	10/6/2015	40.00
42	Ken McKenna	18 Robbins Farm Rd	oven	10/21/2015	40.00
43	Al Patenaude	54 Alexander Way	generator	10/26/2015	60.00
44	Al Patenaude	54 Alexander Way	piping	10/26/2015	40.00

45 Peter Gamache	39 Alexander Way	pipng	10/28/2015	40.00
46 BGL Custom Homes	39 Alexander Way	generator	11/3/2015	40.00
47 Laura Johnston	644 Groton St.	new house	11/10/2015	120.00
48 Lisa Pettee	40 Adams St.	stove	11/12/2015	40.00
49 Dawlyn S Adams	637 Pleasant St.	remodel	11/16/2015	100.00
50 Yoshie Norton	1177 Main St.	stove/piping	11/16/2015	40.00
51 Gwen Johnson	65 Parkhurst St.	boiler	11/19/2015	50.00
52 Kieran Meehan	32 Alexander Way	generator	11/24/2015	40.00
53 Zoe Hornsby	310 Main St.	furnace	12/1/2015	40.00
54 Wm Faiella	25 Alexander Way	new house	12/1/2015	100.00
55 Ryan Kasey	1058 Main St.	stove	12/8/2015	40.00
56 Ken Tully	116 Fletcher St.	generator	12/8/2015	40.00
57 David Jarry	124 Lowell St.	water heater	12/10/2015	25.00
58 Rob Giovanni	43 Alexander Way	ug piping	12/10/2015	40.00
59 Mark Melragni	25 Pond St.	garage heater	12/14/2015	40.00
60 Carolina Properties	25 Alexander Way	ug piping	12/14/2015	40.00
61 Al Flint	22 Horse Hill St.	fireplace	12/16/2015	40.00
62 Richard Butler	81 Westford St.	stove	12/21/2015	<u>40.00</u>
		TOTAL		3,390.00
		less 80% fee		2,712.00
		total to town		678.00

2015 Report of the Electrical Inspector

Permit #	Name	Address	Work	Date	Fee
2015-1	Don Maclean	485 Pleasant St.	pv solar	1/6/2015	150.00
2	Eric McKenzie	165 Thorndike St.	addition	1/12/2015	150.00
3	Brad Busa	235 Kemp St.	pv solar	1/13/2015	150.00
4	Frank O'Connell	65 Mill St.	garage	1/13/2015	150.00
5	David Ernick	35 High St.	alarm	1/13/2015	50.00
6	Ken Tully	328 Hollis St.	new house	1/20/2015	200.00
7	Eric McKenzie	165 Thorndike St.	alarm	1/29/2015	50.00
8	Joseph Mansur	60 Forest St.	remodel	1/29/2015	150.00
9	John Ward	87 Fletcher St.	replace meter socket	2/5/2015	75.00
10	Chris Dahlberg	68 School St	garage	2/16/2015	150.00
11	Tom Paradise	627 Pleasant St.	panel replacement	2/19/2015	175.00
12	Kathy Gerow	13 Brook St.	emergency service	2/24/2015	175.00
13	Mike Palumbo	174 Kemp St.	solar	2/24/2015	150.00
14	Katie Masharo	418 High St.	bath fan	2/26/2015	60.00
15	Danice Palumbo	174 Kemp St.	generator	3/12/2015	75.00
16	Dana Barnes	393 Pleasant St.	pv solar	3/12/2015	150.00
17	Steven Walsh	828 Main St.	basement	3/17/2015	150.00
18	Aina Pallis	224 High St.	alarm	3/23/2015	50.00
19	Justin Agraz	557 Main St.	heater	3/26/2015	60.00
20	Dan McGonigle	33 Massapoag Way	new house	4/9/2015	235.00
21	Jon/Tammy Drake	34 Swallow Lane	alarm	4/28/2015	50.00
22	David Hawkins	325 Pond St.	pv solar	4/27/2015	150.00
23	Ed Taylor	6 Parkhurst St.	emergency new servic	4/29/2015	200.00
24	Mark Whitney	441 Groton St.	wire wall/fire smoke de	5/5/2015	150.00
25	Tammy Clements	134 Pond St.	10.75kw solar	5/5/2015	150.00
26	Tammy Clements	134 Pond St.	7.75 solar	5/5/2015	150.00
27	Geoff Hollis	217 Hardy St.	solar	5/5/2015	150.00
28	Dawn Evans	77 Lowell St.	solar	5/5/2015	150.00
29	Suzanne Nault	130 Lowell St.	generator	5/5/2015	100.00
30	Anthony Fiore	700 Groton St.	ag pool	5/11/2015	150.00
31	Chris Puranananda	338 Pond St.	solar	5/19/2015	150.00
32	Ken McKenna	18 Robbins Farm Rd	6 outlets	5/26/2015	60.00
33	Phil Denyse	436 Forest St.	repair service	5/27/2015	175.00
34	Lorain Chellis	67 Valley St.	alarm	6/1/2015	50.00
35	Lukas Sturm	16 Jamie Lane	alarm	6/1/2015	50.00
36	Lisa Koyutis	80 Oak St.	solar	6/1/2015	150.00
37	Donna Ward	230 River St.	ig pool	6/2/2015	175.00
38	Dave Hawkins	325 Pond St.	solar trench	6/2/2015	60.00
39	Robert Holt	446 Hollis St.	solar	6/2/2015	150.00
40	Kelly Wilson	497 Forest St.	service repair	6/2/2015	60.00
41	Charles Beauchain	7 Sky Top Lane	ig pool	6/8/2015	175.00
42	Phil Conroy	617 Groton St.	remodel kitchen	6/9/2015	150.00
43	Michael Barry	725 Main St.	kitchen remodel	6/15/2015	150.00
44	Christine Schwefler	4 Upton St.	solar	6/15/2015	150.00

45	Wm Psaledakis	26 Thorndike St.	solar	6/18/2015	150.00
46	Patendaude Constr	3 Alexander Way	new house	6/22/2015	235.00
47	Rosario Fell	22 Depot St.	ag pool	6/25/2015	150.00
48	Patenaude Constr	5 Alexander Way	new house	7/2/2015	235.00
49	Patenaude Constr	7 Alexander Way	new house	7/2/2015	235.00
50	Joanne Merwin	247 Lowell St.	solar	7/7/2015	150.00
51	Scott yarbrough	144 Pond St.	solar	7/14/2015	150.00
52	Joe Silva	274 Lowell St.	2 bedrooms	7/15/2015	60.00
53	Peter Gamache	6 Alexander Way	new house	7/28/2015	235.00
54	Dave Lantagne	18 River St.	ug service	7/28/2015	60.00
55	JulianaPerrissinotto	565 Pleasant St.	100 replace & panel	8/4/2015	160.00
56	J Carhart	57 Highland St	solar	8/13/2015	150.00
57	Leonard Monk	95 Hardy St.	solar	8/18/2015	150.00
58	Lisa Towle	542 Groton St.	solar	8/18/2015	150.00
59	Don Soracco	60 Pond St.	boiler/co2 detector	8/19/2015	60.00
60	Ken Tully	54 Massapoag Way	new house	8/20/2015	235.00
61	Melissa Silva	393 Forest St.	ig pool	8/25/2015	175.00
62	Deb Sullivan	28 Forest St.	solar	8/25/2015	150.00
63	Clint Keeney	368 Pond St.	temp service	9/1/2015	150.00
64	Yu-He Zhang	40 Sky Top Lane	3 season room, porch	9/10/2015	150.00
65	Dana Lorden	33 Alexander Way	new house	9/14/2015	235.00
66	Joshua Nguyen	22 Pleasant St.	remodel	9/17/2015	150.00
67	Carolina Properties	25 Alexander Way	new house	9/28/2015	235.00
68	Matt Raymond	501 High St.	pool house	9/29/2015	150.00
69	Donna Acquaviva	448 High St.	solar	9/29/2015	150.00
70	Brian Pittenger	412 River St.	alarm	10/5/2015	50.00
71	Gerald Frazee	1163 Main St.	boiler	10/6/2015	60.00
72	Yoshie Norton	1177 Main St.	service upgrade	10/13/2015	175.00
73	Kasie Fairbarn	1058 Main St.	remodel	10/15/2015	150.00
74	Jennifer Davidson	733 Main St.	generator	10/19/2015	75.00
75	Wes Goss	446 Pleasant St.	greenhouse	10/19/2015	215.00
76	Al Patenaude	44 Alexander Way	garage	10/20/2015	150.00
77	Al Patenaude	32 Alexander Way	garage	10/20/2015	150.00
78	Bob Dion	8 Jamie Rd	solar	10/21/2015	150.00
79	Eric Bonomolo	87 Parkhurst St.	alarm	10/26/2015	50.00
80	Gerald Bettencourt	253 Hall St.	addition	10/26/2015	150.00
81	Jody Dupuis	127 Hardy St.	garage	10/28/2015	150.00
82	Peter Galvin	27 Swallow Lane	boiler	10/29/2015	60.00
83	George Marshall	627 Main St.	replace service 200 am	11/2/2015	175.00
84	Paul Debreceni	15 Kimberly Lane	solar	11/3/2015	150.00
85	Charles Teeple	128 River St.	solar	11/3/2015	150.00
86	R&R Realty	17 Pleasant St.	smoke alarms	11/16/2015	150.00
87	Clinton Keeney	368 Pond St.	new house	11/18/2015	235.00
88	Robert Hoare	51 School St.	solar	11/19/2015	150.00
89	Eugene Wogan	215 River St.	solar	11/19/2015	150.00
90	Michael Thompson	31 Pleasant St.	solar	11/30/2015	150.00
91	Melissa Silva	393 Forest St.	pool house	12/1/2015	150.00
92	David Hardman	417 Main St.	solar	12/10/2015	150.00

93 Kevin Rice	64 Adams St.	solar	12/10/2015	150.00
94 Bob McCauley	362 River St.	solar	12/14/2015	150.00
95 James McCarthy	3 Brittany Lane	solar	12/14/2015	150.00
96 Dave Ierardi	39 Sky Top Lane	alarm	12/16/2015	50.00
97 Jonathan Mousseau	61B Valley St.	remodel office	12/23/2015	150.00
98 William Soda	103 Thorndike St.	solar	12/23/2015	<u>150.00</u>
		TOTAL		13,465.00
		less 80% fee		10,772.00
		20% to town		2,693.00

REPORT OF THE FIRE DEPARTMENT

During the past year the Fire Department responded to 270 incidents and held an average of 2 training per a month including our annual CPR training. There were two live fire trainings this past year. The first was several live forestry burns and the second was the live fire training at the Nashua Fire Rescue Training Grounds. Where we participated in several live fire evolutions. Members of the Groton Fire Departments also participated in the live fire training.

The fire department received 3 grants this year. The first grant was for teaching fire safety to school aged children beginning with preschool, the second grant was to educate senior citizens on fire safety and assist them with the proper installation of smoke detectors, carbon monoxide detectors and other safety devices for their residence and the third was from MIIA Insurance for the purchase and installation of backup cameras in all fire department vehicles.

I would like to thank the Police Chief and his department for all their help and cooperation during this past year. Also thank you to Jon Crandall Emergency Management Director for all his help.

If anyone between the ages of 16 and 65 would be interested in becoming a member of the fire department, please contact the fire chief. At this time the department only has 8 members of its 25 members who live in town, with the remaining residing within 8 miles of the town borders.

To the officers and members of the Dunstable Fire Department I want you to know that your help is highly appreciated and that without you this department would not be what it is today. **“Thank You!”**

OFFICERS AND MEMBERS OF THE DUNSTABLE FIRE DEPARTMENT

Fire Chief Brian Rich	Assistant Chief Harold Simmons	Captain Greg Rich
Lt. Ben Simmons	Lt. Dave Barker	FF Kevin D Babcock
FF Kevin P Babcock	AUX FF Michelle Callahan	FF Cam Covert
FF Dan Doherty	FF Mike Gavin	FF Patrick Kerrigan
FF Jeff Labrie	FF Don Maffee	FF Christopher McClure
FF Ron Mikol	FF Kevin Morrissey	FF Steve Nasta
FF Mark Quirbach	AUX FF Charles Rich Jr.	FF David Tarr
FF Frank Wright	AUX FF Alexandria Wright	PROB FF Nick Lucie
PROB FF Mike Ricard		

THE DEPARTMENT RESPONDED TO 236 INCIDENTS IN 2014

Structure Fire-2	Missing Person-3	Motor Vehicle Crash-15
Oil Burner-3	Medical Calls-117	Building Collapse-2
Brush Fires-3	Mutual Aid Given- 18	Smoke/Carbon Alarms-36
Weather Related-4	Assist Police-2	Transformers/ Electric Wires-6
Misc. Fires-1	Hazardous Condition- 6	Service Call / Assist the Public-16
Investigation -8	Flammable Gas-4	Animal Rescue-4
Good Intent- 5	Investigate Controlled Burns & Smoke Calls-15	

Respectfully Submitted
Brian Rich
Fire Chief

REPORT OF THE AFFORDABLE HOUSING COMMITTEE 2015

The process of building community housing of any kind is a very involved, drawn out process because the needs of the community don't always coincide with state statutes such as 40B, and selecting sites and financing are complicated issues. Infrastructure that is not available, such as water and sewer, presents very large obstacles; and as in the case of Dunstable this year, can be insurmountable.

The Affordable Housing Committee has had a productive as well as disappointing year. With the defeat of the water expansion vote, the Committee has had to refocus its efforts on the Multi-Use District on Pleasant Street instead of the "Best" Triangle at Main and Lowell Streets as a site for Senior Housing which we have identified as the Town's most pressing need at this time. Thanks to our Town Administrator, Tracey Hutton, we have issued a Request for Proposals for a feasibility and marketing study on the MUD, and will be working on that further into next year.

We have had a meeting with Mass. Housing Cooperative to discuss the process of actually getting affordable/community housing built. We have met with the Department of Housing and Community Development to discuss the production planning and financing of community housing. We have met with Common Ground Development, the construction division of Community Teamwork from Lowell to discuss the process of selecting a contractor and getting building done.

Lastly, thanks to grants written by our Consultant/Town Administrator Madonna McKenzie, we were able to get our Housing Production Plan updated. We have been working all year with Jay Donovan from Northern Middlesex Council of Governments who has been doing the actual writing on the document and we will be presenting the completed work to the Selectmen and Planning Board for approval early in 2016.

We would like to thank Mary Moeller for her service on the committee the last two years, and both Madonna McKenzie and Tracey Hutton for their invaluable help with our work.

Respectfully submitted,

Carol Bacon, Chairman
Alan Chaney
William Jennings
Dana Metzler
Mary Moeller, resigned 12/15
Brian O'Donnell

REPORT OF THE BOARD OF HEALTH 2015

The Dunstable Board of Health meets on the first and third Tuesday of the month. A common, though time consuming activity at Board of Health meetings is the review of on-site wastewater disposal system plans and well test results for proposed and existing lots. Another area of frequent activity relates to the management of the transfer station and waste disposal matters.

Our agents, the Nashoba Associated Boards of Health complete all the field work and maintain records for the Town relating to on-site disposal system and well test matters. Other, health care related activities by our agent are also included in the Nashoba Associated Boards of Health Report on file at the Town Hall or on the Town website. Our Nashoba agent, Bridgett Braley is available for consultation and receipt of documents every Wednesday afternoon from 1:00 p.m. to 3:00 p.m. in the lower level of the Town Hall. . She can be reached at 978-649-4514 Ext. 235 during those hours. She may also be reached Monday-Friday at the Nashoba office at 1-800-427-9762 Ext. 303. The Board of Health Secretary is available on Tuesday of each week.

The solid waste costs for Dunstable remain relatively low, in large part due to the volume of recyclable materials removed from the trash stream. Eighty-six tons of material was recycled for the year. The citizens of Dunstable are to be commended for their efforts. Bulky item disposal was conducted in April and October. A hazardous waste collection day was held jointly with Tyngsborough in May.

The Board of Health purchased two new trash roll-off containers replacing ones that had been used for many years. We were able to sell them for scrap metal and put the money towards the new ones.

A full listing of the bulky items that can be deposited at the transfer station and the number of tags required can be obtained from the Board of Health office or on the Town of Dunstable Website. Bulky items such as furniture, carpets, mattresses, etc. can be disposed of twice years at times that will be published and which are usually scheduled for the last three weeks of April and the last three weeks of October.

In July 2012 the Board of Health signed a five year contract with Waste Management to pickup and dispose of our trash. The new contract represents a significant savings in charges.

Transfer Station Permits and Tags are now valid July 1st of each year and expire on June 30th of the following year

Respectfully submitted,
Maria Amodei, Chairman
William Moeller
Robert Parkin
Joan Ferrari, Secretary

REPORT OF THE POLICE DEPARTMENT

To the Honorable Board of Selectman
Dunstable, Massachusetts

I hereby submit the annual report of the Police Department for the year ending December 31, 2015

Chief of Police:	James G. Downes III
Lieutenant of Police:	James W. Dow
Administrative Assistant:	Bernadette Georges
Sergeant of Police:	Darrell Gilmore
Patrol Officers:	Erik Hoar, Nicholas Papageorgiou, Charles Chaprales, Matthew Tully, Shawn Drinkwine
Reserve Officers:	Sean Ready, Gregg Sanborn, Jeffrey Swift, Matthew Sech, Timothy Ialeggio, Philip Sepe,
Traffic/Detail:	John Koyutis

A complete breakdown of police statistics involving types of calls received, motor vehicle violations and court action is available at the Town Hall during normal business hours in either the Town Clerk or Selectman's Office, along with a list of violent crimes committed since 1970.

Policing in the 21st century continues to evolve and re-define itself among a myriad of approaches to societal problems. Although the past year, may be perceived as posing significant policing challenges, it may just as easily be argued that this past year presents a time of great opportunity to further enhance the service of policing. Significant criminal justice reform has not occurred since President Nixon's Administration in the 1960's. Perhaps a criminal justice commission is overdue in order to examine criminal justice reform in the 21st century. An effective criminal justice commission might further evaluate and study the detailed components within the criminal justice system, which includes law enforcement, courts and corrections.

As a first step, the President of the United States published "The Interim Report of Policing in the United States", which provided significant criminal justice recommendations. Some of the areas of discussion in this report concerned police legitimacy, community policing, body cameras, officer safety and procedural justice. We expect these topics will continue to be topics of discussion, affecting all police departments.

As we continue to discuss these issues regionally and on the national stage, members of our department will continue to remain current in their police training while implementing best police practices. In order to achieve this training objective, I am pleased to report that Massachusetts remains one of the first states to evaluate its in-service police training and recruit training program in order to address contemporary policing concerns. In response to concerns, several Massachusetts police departments are piloting the use of body cameras. Some research has indicated that the use of body cameras may decrease police use of force and citizen-police complaints.

As a further result of the President's Interim Report as noted above, police officers throughout the nation are receiving additional training in order to minimize police officer injury and police officer loss of life. During this past year, too many police officers have been cowardly gunned down or ambushed while in the performance of their sworn duties. In addition, far too many officers have lost their lives as a result of traffic related incidents. Throughout the year, officers have been receiving data driven information on best practices in order to reduce these risks.

On a more local note, the police department updated all its rules & regulations, policies & procedures. This policy assessment project was completed after an extensive three (3) year review which involved all department members. This review included over two hundred in-house policies related to operations, administration, investigations, traffic, detainment and special occurrences etc.

During the upcoming year, we anticipate being voluntarily reviewed by the Massachusetts Police Accreditation Commission in order to achieve complete accreditation. The first step in this process was completed in late last year during a mock accreditation assessment. We will keep you informed as we continue to progress. It remains our goal to provide you with the best in police service.

As specific crime continues to rise in particular locations, we remind residents that our best defense against crime is "Community Partnership" as written on the doors of all our marked cruisers. We find that we are most effective when residents and police work together to achieve common goals.

Your vigilance over the past year is welcomed and much appreciated. We provided a number of electronic crime alerts to residents throughout the year. Many of you contacted our police department with information or alerted our officers to suspicious activity. In some circumstances, we prevented a crime and in other circumstances our investigators solved cases. In the past, I have informed potential criminals that Dunstable has a very effective neighborhood watch combined with an active notification system which alerts the community to matters of police concern. We encourage you to keep up the good work.

We express our deepest concern to all the victims of crime, but we express a special note of concern to all the victims of mass murders as was reported in this last year's media reports.

Although these incidents of violent, deadly crime continue to remain a very rare occurrence, we remind our readers to report threatening and suspicious activity to law

enforcement early in order to determine if preventive actions may be warranted. In some of these tragic events, warning signs of violence were present before the act was committed. It has been suggested that if these warning signs were reported earlier some violent acts may have been prevented. As your law enforcement agency, we will continue to provide outreach and education to citizens in order to deter and prevent victimization.

In closing, I would like to take this opportunity to express my sincere appreciation to the Dunstable Fire Department, Dunstable Emergency Medical Service, Dunstable Highway Department and the Police Departments from the surrounding communities for their professionalism and continued service.

Also, I wish to thank all N.E.M.L.E.C. communities, Massachusetts State Police, Federal Bureau of Investigation, Treasury Department, District Attorney and the Attorney General's Office for their assistance.

I express my grateful appreciation to the many New Hampshire law enforcement organizations for their continued assistance.

In addition, I would like to express my sincere thank you on behalf of our department to the members of the Board of Selectman, the municipal personnel and to the citizens of the Town of Dunstable for their cooperation and support, and we anticipate serving you in the upcoming year.

Respectfully submitted
James G. Downes III
Chief of Police

REPORT OF THE BOARD OF ROAD COMMISSIONERS

As a result of continued budget constraints, meeting the needs of the town has remained a challenge. During the year, Highway completed projects throughout the town, including paving Kemp Street, replacing culverts, brush removal along roadsides, and roadside trash pick-up. In addition to snow removal on town roads, Highway also assisted with snow removal at the town hall, cemetery, town pumping station, transfer station, library and Larter Field.

The Main St. reconstruction project (across from the cemetery) is progressing.

Highway continues to seek and apply for reimbursement funds from FEMA as declared disasters allow resulting from designated storms.

We continue to assist other town boards with several projects. The Highway Department assisted the Water Department various times throughout the year including flushing the water system and fixing leaks. David Tully Jr., Acting Water Superintendent, assisted with monitoring the pump station, fixing leaks, reading and changing over meters, and exercising valves. He also assisted with the alarm system and pressure problems.

I would like to thank my fellow Commissioners, Peter Gove and Wes Goss for their input and suggestions that have been helpful and instrumental in making it though this financially challenging year.

Respectfully submitted,

Michael L. Martin
Chairman

REPORT OF THE CEMETERY COMMISSION

Dunstable's Central Cemetery is a public, nonsectarian cemetery open to all Dunstable residents. The operating budget comes from annual Town Meeting appropriations, fees, and trust fund interest. Three elected commissioners govern the Cemetery Department; an appointed superintendent handles interments and maintenance, including four outlying cemeteries now closed to burials from the general public.

In 2015 there were 16 interments. In addition to regular maintenance, the cemetery crew raised a number of flat markers, straightened a number of upright monuments, and straightened/repared damaged granite posts at the Swallow Cemetery. We also note with sadness the passing of Alfred Garside of Garside Granite, Westford, who over the years skillfully repaired many older monuments in the Central, Blood, and Meeting House Hill Cemeteries.

Once again, the Cemetery Commission thanks other town boards and individuals for their help and cooperation: the Highway Department for timely and careful snowplowing and brush chipping; the Police Department for help with traffic control during large funerals and monitoring of all cemeteries to prevent vandalism; the Water Department for annual turn on and shut off of the water lines. We also thank Charles Tully and associates for repairing a section of the retaining wall at the Rideout Cemetery.

The Cemetery Department asks that lot owners and visitors at the Central Cemetery take note of and follow posted rules regarding hours, plantings, decorations, etc. Owners may wish to refer to their Lot Owner's Rule Book as well; the Rule Book is available at the Central Cemetery and at the Town hall. These rules are designed to maintain the beauty and dignity of the cemetery, and to ensure economy and safety in cemetery maintenance, particularly where power equipment is used.

Respectfully submitted,
David Hardman, Chair
Judy Larter
Annemarie Winkowski

2015 REPORT OF THE COUNCIL ON AGING

The Senior Citizens of Dunstable continue to be served by the Council on Aging. Director, Ruth Tully, who is available at the Town Hall on Tuesday from 10am to 2pm and on Wednesday, from 10am to 4pm. If you need to get in touch with her, you may call her at 978-649-4514 ext.223.

The Council serves under the direction of the State Department of Elder Affairs and the Elder Services of the Merrimack Valley. The Dunstable Council on Aging contributes a fee of \$175.00 in dues and fees each year to the Massachusetts Council on Aging and the Merrimack Valley Council on Aging, for its participation fee for which the Elderly receive assistance with Fuel Assistance, Meals, Advice, and referrals of necessary help. This year we have had a busy year for Fuel Applications and Personal help.

We continue to provide Alternative Transportation Program, which accommodates flexible service for the seniors without any other means of transportation. This Alter-Ride Van Service is for Medical appointments and you need to call Ruth at 978-649-4514 ext. 223 at least 2 days prior to your appointment to schedule a ride., shopping trips are also available and has proven to be a very successful and accommodating service. The trips to get groceries are usually on Thursday's and you need to call Ruth to schedule a ride. The cost for the trips are \$5.00 for local medical appointments and \$10.00 for Burlington and Boston Trips. We set up rides for any senior who reside in Dunstable. Any Senior that would like to attend the Dunstable Seniors at the Town Hall on the first Wednesday or Senior Center at the Library Community room on the Second, Third and Fourth Wednesday is welcome to come and enjoy themselves. Also, there is a Handyman in town that has been very helpful to many of our Seniors who need some work done around the yard and home.

We provide help with the Senior Pharmacy Programs and Fuel Assistance, and the Meals on wheels program. At the senior meeting day, which is the First Wednesday of the month, we provide a blood pressure clinic, cholesterol checks, and have a day for Flu shots, blood/sugar screenings, as well as eye and hearing screenings. The town nurse is at the Town Hall the same day, from 11a.m. to 12 noon, which is on the first Wednesday of every month.

In June, the Dunstable Police Union put on an outing for the Senior's and treated them to a Clambake Luncheon at the Veteran's Hall in Pepperell, Mass. There were about 50 Senior's attending, and everyone had a great time and the meal was delicious. In September, the Dunstable Fireman put on a great cookout for the seniors, which was also delicious and appreciated by everyone. Also in attendance was a Representative from Representative Sheila Harrington's office, to help celebrate the Seniors who turned 90 years of age in 2015. In August Senator Eileen Donahue treated the Senior's to an Ice Cream social and answered any questions that the Senior's might have had. It was a great opportunity to ask question. During the year we have has speakers and entertainers which were both entertaining and informative. We also had Atty. Aleta Manugian talking on "What you need to do about setting up your Trust account." There were quite a few questions on this.

We have a Triad Officer, Sgt. Darrell Gilmore, who has been very helpful to the Senior's and is keeping them updated with a lot of valuable information and the Scams going on. We have a person at Elder Services who helps the Senior's with Insurance problems and understanding Medicare benefit's .If anyone needs to schedule an appointment, they need to call Ruth Tully at 978-649-4514 ext. 223.

There are approximately 502 seniors in the Town of Dunstable. Several of these received varying kinds of services over the past year, such as Fuel Assistance, Meals on Wheels, and Transportation and local assistance. We need some volunteers to deliver Meals on Wheels on Monday, Tuesday, Thursday and Friday. If interested in helping, please call Ruth Tully at the Council on Aging Office. The Council applied fo a grant in the sum of \$4581.00, from the State of Massachusetts and a Municipal budget of \$5000.00 The members of the Council on Aging and the Director volunteer their time to help wherever and whenever needed.

The Council on Aging are working with the Seniors of Dunstable to show the need for a Senior Center, which is now at the Dunstable Library Community Room. We are getting some support and would like to encourage any resident, 60 years or older to come and join us to have fun, and become involved. This is held the 2nd, 3rd and 4th Wednesday's of every month. A lunch is provided plus they have a lot of activities planned and socializing. We have added a Bone Builder Class at the Library which is held every Wednesday and Friday morning from 10:30am to 11:30am and is attended by 16 participants and 3Trainers. This is an active program put on free by Community Teamwork's, anyone 60 and older is welcome to come and participate.

The Dunstable Senior Club meets once a month, on the first Wednesday of every month. This is attended by 45-50 Senior's and they have a great time and delicious lunch. The meetings start at 11:00 a.m. and begin with a delicious meal, followed by a business meeting and entertainment. We welcome all Citizens 60 and over to come and join the Club and have some fun. The Board of the Council meet the second Tuesday of the month at 1:00 pm.

Respectfully Submitted,

Ruth Tully, Director

Brian O'Donnell, Chairman
Marilyn Sheridan, Secretary
Mary Moeller, Treasurer:
Gerald Simmons
Janice O' Donnell
Margery Kimpton

2015 REPORT OF THE CONSERVATION COMMISSION

The Dunstable Conservation Commission meetings are generally scheduled on the second and fourth Monday of each month at the Town Hall, starting at 7:30pm. Interested residents are welcome to attend.

The Dunstable Conservation Commission serves the community as a state mandated regulatory agency while also promoting the conservation and sustainable use of Dunstable's natural resources. The Conservation Commission Act (Massachusetts General Laws, Chapter 40, Section 8C) of 1957 designates the Conservation Commission as the official agency charged with the protection of the community's natural resources. In 1972, Conservation Commissions were given the added responsibility for administering the Wetlands Protection Act (MA G.L. Chapter 131, Section 40). In addition to its responsibility under the state statute, the Commission has similar responsibilities as set forth in the Dunstable General Wetlands Bylaw.

Under the Wetlands Protection Act and the Town Bylaw, Commission files show the following actions were taken in the calendar year 2015:

Abbreviated Notice of Resource Area	
Delineation (ANRAD) hearings/continuations	0
Notices of Intent hearings/continuations	3
Requests for Determination/continuations	0
Wetland Bylaw Hearing	0
Certificates of Compliance	8
Building Permits	11
Occupancy Permits	1
Site Visits	14
Demolition Permits	0
Enforcement Orders	0

Judy Larter continued to serve as the Commission's representative on the Dunstable Community Preservation Committee.

A foliar herbicide application to touch-up a small area of knotweed re-sprouts at Flat Rock Hill Conservation area was done in October.

The Conservation Commission held a "cut your own Christmas tree" sale December 5th and 12th at the Amos Kendall (High St.) conservation property. The Commission earned \$1,060. Funds must be spent for conservation purposes.

A resident of Dunstable and student at the Nashoba Valley Technical High School donated materials and time to build a bridge on the Spaulding Proctor Reservation.

On December 17th, the Commission was notified that the Town was awarded a state LAND grant in the amount of \$166,500 to place a Conservation Restriction on property located at the corner of Main Street and Forest Street owned by the Miller Family.

The Tully Agricultural Preservation Restriction on 41 acres on Hollis Street was approved by voters at the Annual Town Meeting in May 2015.

A small parcel of land on Lake Massapoag once owned by Harriet Messier was donated by the Drummey family to the Conservation Commission.

The Secretary attended the Massachusetts Association of Conservation Commissioner's February conference and two classes titled, "Enforcing Wetlands Violations: Best Practices, Applicable Legal Procedures, and Standards" and "No More Dirty Water: Green Infrastructure for Stormwater Treatment and Control".

For information about the Conservation Commission, please go to the town website at www.dunstable-ma.gov

Useful Information

One sometimes hears that Dunstable is "closed to hunting". This is not the case. Dunstable does have a "discharge of firearms" bylaw. One must have the written permission of the landowner in order to discharge a firearm. As a matter of practice, neither the Town, nor the Dunstable Rural Land Trust grants such permission for land they control. Bow hunting and fishing are permitted unless the property is posted. State property (Massachusetts Division of Fisheries & Wildlife) is governed by separate rules; check their website at <http://www.mass.gov/dfwele/dfw/>

Questions sometimes arise with regard to the operation of snow vehicles and recreation vehicles. Residents may wish to refer to Massachusetts General Law Chapter 90B, Section 26, paragraph (e): "No person shall operate a snow vehicle or recreation vehicle on privately-owned property unless...the operator has in his possession...a document, signed by the owner...authorizing operation of such vehicle...". "No person shall operate a snow vehicle or recreation vehicle on publicly-owned property except on trails marked and designated for use by such vehicles, or without the express permission of the owner."

Respectfully,
Leah Basbanes, Chair
Juan Amodei
Alan Chaney
Jeff Haight
Judy Larter
Bill Moeller
Marilyn Pike
Cheryl Mann, Secretary

2015 REPORT OF THE PLANNING BOARD

Chapter 41, Section 70 of the General Laws of Massachusetts allows towns “having a population of less than 10,000 people to create a Planning Board which shall make careful studies of the resources, possibilities and needs of the town, particularly with respect to conditions injurious to the public health or otherwise in and about rented dwellings, and make plans for the development of the municipality, with special reference to proper housing of its inhabitants.”

The Planning Board would like to remind residents that many of the roads in Dunstable have been designated as scenic roads. According to M.G.L. Chapter 40, Section 15C, “after a road has been designated as a scenic road any repair, maintenance, reconstruction, or paving work done with respect thereto shall not involve or include the cutting or removal of trees, or the tearing down or destruction of stone walls, or portions thereof, except with the prior written consent of the Planning Board.....”. If you have any questions, please call the office (978) 649-4514 x230.

The Planning Board generally meets at 7:30pm on the 1st and 3rd Mondays of each month, or as required. The public is welcome at these meetings. There are five board members; three are required to conduct regular business.

George Basbanes agreed to stay on as the Planning Board representative on the Community Preservation Committee. Joe Vlcek continued in his role as Planning Board representative on the Stormwater Committee.

A hearing on changes to the Rules and Regulations for Subdivisions and Fee Schedule was held and approved in March 2015.

The Board held a hearing on the following additions/changes to the Town of Dunstable's Zoning Bylaw:

Section 6.2. Uses Permitted by Special Permit of the Board of Appeals; deleted entire subsection 6.2(g), and substituted new subsection *6.2.1. Accessory Dwelling Units*

Subsection 6.3.; deleted “(a) through (g),” and substituted therefore the phrase, “*and 6.2.1*”.

Section 6.7. Uses Permitted by Special Permit of the Planning Board; In 6.7.5, deleted the entire subsection (K), pertaining to Lighting, and re-label subsections (L)(M)(N)(O), as (K)(L)(M)(N), respectively; and in 6.7.11, deleted the entire subsection (j), pertaining to Exterior Lighting, and re-label subsections (k)(l)(m)(n), as (j)(k)(l)(m), respectively.

Section 14 Site Plans; In subsection 14.1 deleted “architect or” and added “*See Section 15.1 Earth Removal*”. In subsection 14.2 added “*The provisions of this section shall govern the content of the site plan, unless the authority has adopted their own rules and regulations governing the submittal of site plans*”. In subsection 14.5.(c) added

“Permanent bounds showing property lines shall be installed”. In subsection 14.5.(e) added *“To avoid confusion, Planning Board reserves the right to approve/disapprove street names”*.

Section 25 Large-Scale Ground-Mounted Solar Photovoltaic Facilities; deleted in subsection 25.5.2, the word “National” and substituted the word “*Massachusetts,*” and further deleted in subsection 25.9.1, the phrase “20 acres” and substituted the phrase “*two acres*”.

The Board has been working on a Medical Marijuana Bylaw which they hope to present to voters at the Annual Town Meeting in May of 2016.

The Planning Board notes the following activities during 2015:

Plans not requiring subdivision approval	12	Building Permits signed	12
Definitive Hearings/continuations	1	Zoning Hearings	1
Scenic Road Hearings/continuations	0	Fee Schedule Hearing	1
Preliminary Meetings/continuations	1	Subdivision Approvals	0
Special Permit Hearings/continuations	8	Rules and Reg. Hearing	1

Respectfully Submitted,

Joseph Vlcek, Chairman
George Basbanes, Vice Chairman
Brett Rock, Clerk

Joshua Kelly, Member at large
Joan Simmons, Member at large
Cheryl Mann, Office Secretary

Groton-Dunstable Regional School District 2015 Town Report

Groton-Dunstable Regional School District

Superintendent of Schools
Curriculum, Instruction, and Assessment
Human Resources
Business Department
Pupil Personnel Services
Technology Department
Extended Day and Community Services
Groton-Dunstable Regional High School
Groton-Dunstable Regional Middle School
Florence-Roche
Swallow Union
Boutwell Early Childhood Center

Superintendent's Office

Submitted by Dr. Kristan Rodriguez, Superintendent of Schools

It is with great pride and pleasure that I present the Groton-Dunstable Regional School District's end of year report. As the returning superintendent of schools, I am so grateful to have worked with such a supportive community, staff, and students this past year. We have a strong school system with many amazing things happening in our district each day.

District improvements were made this past year including the development of a new website for the district, the purchase of a state endorsed student management system, the development of a new local access television show about the schools, the introduction of after school foreign language clubs for elementary students, and a grant sponsored Mandarin program. We have also expanded our global scholars program with many of our students taking trips internationally and growing our foreign exchange program in district. Through cost saving measures, we also worked to restore some vital positions in the district that were previously eliminated such as a portion of an English teacher, a reading specialist, and a technology support staff member. In addition, we developed two additional in-house special education programs and hired staff to support those.

Throughout the year, we have utilized data to determine goals and needs for our district. Data from my report of entry findings identified the following district improvement goals for the 2015-2016 school year. We are actively working to meet these goals.

- As measured by a completed plan in the spring of 2016, the district will create a Multi-Tiered System of Support (MTSS) GD model inclusive of standards-based instruction and assessment, Universal Design for Learning (UDL), and growth mindset.
- As measured by a completed ELA PK-12 scope and sequence in the spring of 2016, the district will align the curriculum in all grades to the *Massachusetts Curriculum Frameworks* to ensure a strong structure for ELA instruction.
- By June 2016, the district will research the PBIS structure and develop initial programming to support social/emotional learning.
- By the spring of 2016, the district will create a long-range district strategy with corresponding annual district improvement plans, and develop multi-year district

technology and capital plans, as evidenced by the publication and public sharing of these plans.

- By the spring of 2016, the district will provide a series of ten community outreach efforts surrounding the district strategy and budget, inclusive of, but not limited to, multi-board meetings and regional agreement meetings, as evidenced by meeting artifacts.
- By the spring of 2016, school district representatives will increase their exposure/visibility/involvement in the community by attending at least five community events/meetings for local businesses/organizations, as evidenced by a list of these meetings.
- By June of 2016, the district will implement a new website, student data management system, and create direct community messages regarding district strategy work, as measured by summaries of said work in emails and blog entries.
- By spring of 2016, the district will provide high quality professional development that is consistently evaluated by participant feedback, with results shared with teachers, para-educators and administrators, and utilized to drive professional development offerings for the following year.
- By December of 2015, power elements will be presented to staff to focus observations, professional development, and evidence submission in our educator evaluation framework, as measured by the elements section of the new GD educator evaluation website.

Every organization has areas that can be improved upon and our district is no exception. The information presented below as key findings is current as of November 2015. Major technology and capital needs are not addressed in the Needs Assessment. Technology and capital plans will be completed by Spring 2016.

Five key findings emerged as needs to be addressed:

1. **We need to reverse declining student performance in core areas** (*English, math, science, social studies and HS foreign language*) caused by the loss of essential staffing and resources.
2. **We need to restore and improve programs to meet the needs of students in the areas of the arts, library science, physical/behavioral health, technology and engineering, and foreign language.**
3. **We need to provide comprehensive social and emotional support to our students.**
4. **We need to improve performance of students with disabilities while meeting the needs of all learners.**
5. **We need to provide essential support services** including kindergarten assistants, technology support staff, nursing staff, custodial and maintenance staff, business office staff, and administrative assistants.

Academically and operationally, there were a number of identified root causes for these needs including large class sizes, lack of curriculum alignment and support, previous staffing reductions, new state and federal mandates, previous program eliminations, and growing social and emotional needs of students in our communities. These root causes have been compounded by student to staff ratios well above recommended levels. Many members in our community may not realize that overall student performance has declined, that our students with special needs are falling further behind their general population peers, and that a loss of programs has eliminated opportunities for students such as elementary foreign language, marching band, and theater. The district as a whole is simply not able to offer what was offered to previous students. We will continue to work with the towns to review these needs and discuss ways we can work

together to address them. To learn more about our needs assessment, please feel free to visit the following sites:

- Report <http://gdrsd.org/wp-content/uploads/GDRSD-Needs-Assessment-12.10.15.pdf>
- Summary <http://gdrsd.org/wp-content/uploads/Final-Needs-Assessment-Summary-12-18.pdf>
- Crosswalk <http://gdrsd.org/wp-content/uploads/Final-Crosswalk-12-18.pdf>

Curriculum, Instruction, and Assessment

Submitted by Dr. Katie Novak, Assistant Superintendent

The curriculum department focused on a number of main initiatives from January to December 2015, including beginning to align our curriculum to current *Massachusetts Curriculum Frameworks*, transitioning to PARCC testing in grades 3-8, and improving the quality of professional development (PD).

In January 2015, a group of teachers, administrators, coaches, and instructional technology staff met as a PARCC Action Team to prepare all stakeholders for the transition from MCAS to PARCC. The MCAS was not fully aligned to the current *Massachusetts Curriculum Frameworks*, so in addition to transitioning to an online, timed test, we had to develop a long term plan to align our curriculum. The *Massachusetts Curriculum Frameworks* for ELA and math came out in December 2011 but attempts to align actual curriculum materials in our district only began in earnest in Fall 2015 and will not be completely phased in and implemented with expertise for the next three to five years.

Given our gaps in curriculum alignment, the increased rigor of the PARCC, and the technological skills required to access the test, we anticipated a decrease in scores. As expected, both GD and the state saw a decrease in PARCC scores, however GDRSD saw greater declines than the state in some areas (see 2015 District Data Presentation: <http://gdrsd.org/wp-content/uploads/GDRSD-2014-2015-Data-Analysis.pdf>). One variable that affected our scores in relationship to the state was that other districts likely aligned curriculum to the current frameworks more readily than Groton-Dunstable.

Our lack of curriculum alignment, reductions in curriculum leadership, and inadequate staffing have affected the outcomes of our students. Our district accountability levels would have been affected, if not for the fact that we were “held harmless” in 2015 because we chose to take the PARCC test.

All Massachusetts schools and districts are classified into one of five accountability and assistance levels (1-5), with the highest performing in Level 1 and lowest performing in Level 5. Level 1 schools meet improvement targets for all students and all student subgroups. In 2014, our middle school was our only school identified as Level 2. In 2015, although we were “held harmless,” Florence-Roche did not meet their target for increasing the outcomes for students with disabilities and Swallow Union did not meet their target for the outcomes for all students. Without the “held harmless” distinction, three of our schools are performing as Level 2 schools. The high school is still classified as Level 1, but they still take the MCAS, which is not aligned to current *Massachusetts Curriculum Frameworks*.

As a district, we need to continue to align our curriculum to current frameworks, provide professional development for our teachers, and build systemic supports for all students as they access a rigorous and engaging education.

To increase student outcomes, we have been focusing on curriculum alignment and building content knowledge in our PD offerings. Throughout 2015, the PD committee met quarterly to improve the professional development offerings to our educators. Last year, we introduced our multi-part series, which offered over twenty mini-courses in a wide variety of professional development areas to all educators, eighteen self-paced book club offerings, and four in-service courses. These options enable employees to earn Professional Development Points (PDPs), which are required for re-licensure and to achieve highly qualified teacher (HQT) status.

During the summer of 2015, we offered two graduate courses endorsed by Fitchburg State University, *Introduction to Universal Design for Learning (UDL)*, and *Mastering the Art of Writing using Universal Design for Learning (UDL)* to our educators. In order to offer these graduate courses through Fitchburg State (which pay \$1000/per credit), I taught both these courses at no cost to the district (\$6000 savings) so teachers would have additional PD opportunities. We cannot expect future instructors to offer this service free of charge.

In December 2015, we had three additional graduate courses designed by GDRSD teachers approved by Fitchburg State University. We will pay these instructors \$1000/per credit. These courses will be delivered during the spring 2016 semester. These courses, *Teaching ELL Students*, *Teaching K-12 Mathematics in the 21st Century*, and *Integrating Google Apps for Educators*, will be offered in addition to our popular multi-part series, book clubs and inservice courses and will allow our educators to learn best practices in rigorous courses delivered by their colleagues. In order to fund all these offerings, I have presented, and continue to present, in other districts, so I can donate the honorarium to Groton-Dunstable. In 2015, these donations exceeded \$5,000. This amount will increase in 2016. This is also not a sustainable model. Providing professional development to other districts requires me to be out of Groton-Dunstable, and as mentioned previously, there are many important initiatives here to support.

Human Resources

Submitted by Dr. Katie Novak, Assistant Superintendent

In spring 2015, all returning staff members received appointment letters to ensure correct step and lane placement, current license information, and position. This allowed us to update all HR databases to ensure accuracy moving into the 15-16 school year.

Our human resources department welcomed an HR clerk in the summer of 2015 to help to manage substitute hiring and onboarding, fingerprinting and CORI reporting requirements, and benefits administration.

As a frame of reference, Massachusetts law now provides for state and federal criminal background checks for individuals working in public and private schools. (Massachusetts General Laws chapter 71, section 38R). Previously, all districts were required to use CORI checks, which do not show if an employee has a criminal record in another state. Also, CORI checks rely on a name-based search whereas the background checks use fingerprint data. We have 373 employees who will need to be fingerprinted, as well as all substitutes, bus drivers, and other contracted staff who work with our students. After the fingerprint reports are processed, they are sent to the district and must be reviewed. Under state regulations, the grounds for revocation of an educator's license include if the teacher has pleaded guilty to, been convicted of, or received a deferred sentence for "a crime involving moral turpitude" or one that "discredits the profession, brings the license into disrepute or lacks good moral character."

Lastly, the HR department was thrilled to welcome and onboard 45 new hires in 2015. Many of these employees were hired for positions left vacant by resignations and retirements, so in addition to onboarding new staff, our office completed exit procedures for our former colleagues. New hires in 2015 included 16 Unit A staff, 20 paraeducators, 2 cafeteria and maintenance staff, 1 custodian, 4 administrators, and a new HR clerk and Assistant to the Director of Business and Finance.

Business Department

Submitted by Mr. Jared Stanton, Director of Business and Finance

Unlike Fiscal Years 2013 and 2014, we experienced financial stability in FY2015. Due to the extraordinary efforts of every district employee and great cooperation from the two towns, FY2015 ended with a positive unexpended balance of \$213,059 in the general fund and actual revenue received exceeded budgeted revenue by \$232,897. This happened in spite of the 9C cuts to our Chapter 71 (Regional Transportation) which resulted in a loss \$116,755.

We worked with the staff this year to identify staffing, supply, and professional development cuts from past fiscal years and the impact this has had on our district. This information is available in our Needs Assessment document.

As a school district, we must continue to monitor those aspects of the budget that are not controlled by simple budgeting. The variability in state aid, the unexpected special education costs that occur throughout any school year, the conditions and costs of our utilities, and the growing costs of benefits for our employees are just some of these less controlled costs.

At this time, we project our FY2015 excess and deficiency (E&D) account will be certified by the Department of Revenue (DOR) at \$808,000; representing 2% of the FY2016 general fund budget. By law the district is permitted to maintain a fund balance of up to 5% of the budget in order to pay for unanticipated expenses, particularly in areas of private school special education tuitions and building infrastructure repairs (heating, ventilating, and air conditioning (HVAC), plumbing, electrical, etc.). This amount of E&D is still low, but we were able to increase it \$433,737 which is a significant amount in one year. With good budgeting and continued communication and transparency, effective strategic and technology and capital planning, and a continued partnership with the two towns, we feel we can increase E&D to the recommended level of 4% over the next few fiscal years.

At this time, the FY2016 general budget is in very good shape from both a revenue and an expenditure perspective. Although, we continue to be concerned with state aid particularly with Chapter 70 (state aid to support school operations), Chapter 71 (Regional Transportation Reimbursement) and Special Education Circuit Breaker.

The Business Office continues to hone our procedures and payroll practices to omit errors. Our staff continues to receive training on Tyler Technologies, the operating software that was implemented in January 2013. We also continue to consult with the Department of Revenue (DOR), Massachusetts Department of Elementary and Secondary Education (DESE), and Melanson Heath (our district accountants) on a number of fiscal procedures.

As I carry on in my third year as Director of Business and Finance, and my third budget cycle, I continue to find it invaluable to visit schools and classrooms to better understand the fiscal requests. In addition, bi-weekly meetings with all principals and assistant principals, weekly meetings with central office departments, regular meetings with school committee, the budget

and finance-subcommittee, and the two towns have made the FY2017 budget preparation a smooth process. The district will continue to work tirelessly with both towns to achieve long term fiscal stability.

Pupil Personnel Services

Submitted by Diane Pelletier, Interim Director

The Groton-Dunstable Regional School District provides a constellation of support services for students with special education needs. The primary goal is to ensure that students are offered a continuum of services in order to make effective progress in all areas within the least restrictive environment. The array of services that students may receive can include specialized academic instruction, instructional support, related therapy services (speech and language, occupational and physical therapy), counseling services (guidance, adjustment, psychological and vocational), consultation services (educational, behavioral and related services), supplemental services (behavioral support, assistive technology, transition planning, extended year services and specialized transportation), nursing/health services (medical, vision/hearing services, orientation and mobility), early childhood education and individualized assessment and evaluation.

All schools are supported by a registered nurse, guidance counselor(s), a special education team chairperson, licensed special education teachers and instructional support staff. In addition, the district is also supported by licensed school psychologists, speech and language pathologists, occupational therapists, licensed reading specialists, board certified behavior analysts (BCBA's), and a physical therapist.

In addition to providing special education instructional support and co-teaching models within the general education classrooms throughout the district, language-based classrooms have been developed and implemented at the middle and high school to support students with language-based learning disabilities that impact their ability to access curriculum in the general education environment. The district currently has therapeutic learning centers at all levels (elementary, middle, and high) that provide support to students with emotional disabilities that interfere with successful independent learning in the mainstream.

The following areas of focus and priority were identified as focus areas for the department:

- Reducing the dependence on services provided by outside agencies and increasing the utilization of in district personnel in order to provide better consistency, oversight and supervision.
- Developing long-term and sustainable professional development opportunities based on themes that emerged as a result of the Pupil Personnel Services (PPS) department needs assessment.
- Building the capacity of building staff and providing opportunities for educators to serve as a support and resource for colleagues.
- Strengthening the existing in-district programs (therapeutic, language-based) and eliminating programmatic gaps that result in out of district placements, with the goal of providing comprehensive and well-developed programs that are articulated to meet the needs of students across all grade spans.

- Developing transition practices that are structured in a sequential and consistent manner across the various school levels (PK to Kindergarten, 4th to 5th, 8th to 9th) in order to ensure continuity.

The continuing goal of the Pupil Personnel Services department is to build the capacity of programming within the district in order to support the majority of students with disabilities within their community to allow for access to general education when and where appropriate. As we continue to address the aforementioned priorities, the department will continue to develop and implement initiatives in order to best meet the needs of our students.

The district needs assessment outlines areas that we as a district have identified for staffing needs in the Pupil Personnel Services department. These include, but are not limited to a guidance counselor and adjustment counselor, a part time psychologist, a part time speech teacher, additional special education teachers and additional nursing support.

Technology Department

Submitted by Mr. Luke Callahan, M.Ed., Director of Technology, Information, and Media Relations

Over the past year, the educational technology department spearheaded improvements across the district aimed at enhancing communications, data management and continued support of the district's technology infrastructure.

With feedback from parents and staff, the technology department developed a capable website, which along with our television show "Back to School," acts as a showcase of the amazing things taking place within the Groton-Dunstable Regional School District. In addition, the technology department developed a custom, online platform to showcase student work through a customized, digital portfolio tool, which is available for all students.

Over the summer, the district transitioned to a new student information system, allowing data to be managed more efficiently as well as expediting necessary reporting to the Commonwealth of Massachusetts.

Our asset inventory system, developed during FY15, was used to identify and replace worn out technology equipment in FY16 and the maintenance of our existing hardware remains a top-priority. With FY16 funds, the department introduced technology in locations, with the support of building administration, thought to have the most impact on staff and students. In particular, library spaces at both elementaries and at the middle school received a needed refresh of technology resources, which included the installation of Google Chromeboxes.

With their simple-to-use, easy-to-manage approach, Google Chromebooks continue to be in high-demand. Additional Chromebooks were purchased at the classroom level from kindergarten through eighth grade. The selection of this equipment ties in well with existing Google software and affords our students not only an opportunity to collaborate, curate and create digital materials, but also remain current with digital activities that are expected in the 21st century and included in the *Massachusetts Curriculum Frameworks*.

District and building servers received substantial upgrades, allowing for speedier Internet connections, better security and greater access for Internet-capable devices. With support from

the business department, the district signed a service contract for 50 district printers, with a cost savings from prior fiscal years.

Technology integration continues to evolve and is becoming an essential tool for our staff, enhancing and supporting the delivery of our PreK through twelfth grade curriculum. At the macro-level, technology integration has shown marked improvement, however the district has identified a need to bolster instructional resources at the elementary level as well as increasing media and research skills at the middle school. The educational technology department continues to focus on the integration of technology into the curriculum and strives to ensure that resources are available for all students to become technologically literate and achieve their full academic potential. Additional staffing additions to the technology department will bolster both support and instruction for staff and students. These staffing positions, outlined in our Needs Assessment, include technicians to support our increasing devices so that our staff to device ratios are closer to state recommended levels and a technology integration specialist at the elementary level to support technology integration in the classroom.

Although not officially released until May 2016, the five-year technology strategic planning committee began its work identifying goals and recommendations for the Groton-Dunstable Regional School District. The underlying theme of the committee's work is that educational technology and a solid infrastructure will improve student academic achievement through the use of technology.

Extended Day and Community Services

Submitted by Ms. Karen Tuomi, Director

The Peter Twomey Youth Center (PTYC) is the base for our extended day programs (FR/SU/MS), community education programs (adult and children's enrichment), coordination of district security, and scheduling for all district facilities including the Performing Arts Center, the Black Box Theater, classrooms, gyms and fields. It is self-supporting and funded by tuitions, community donations and fundraisers. It is located on the main campus of schools in Groton.

This year, the Extended Day Program continues to see an increase in registrations with over 200 students attending one of the program sites. Extended Day provides students in the district before school care from 7am to 9am and then after school care from 3pm to 6pm. The Extended Day program provides safe, nurturing, supervised care along with homework support, age appropriate activities and peer socialization.

Community Education continues to offer residents in our area fun and informative adult classes ranging from Pilates to Sewing to Electrical Repair. At the middle school level, Community Education was very proud to sponsor the middle school play, *Shrek, The Musical*. Over 60 middle school students rehearsed several times a week to bring this play to family and friends. We are also offering several new classes for Middle School students including Makerspace and Pre-Robotics! These along with old favorites like Flag Football and Chess Club help give our students many options for after school fun.

The 2014-2015 school year saw more of a concentrated effort in coordinating district security which included making sure all site crisis plans were up to date as well as the training and education for our staff. These trainings included presentations given by the Groton Police Department and safety drills. These plans and trainings, along with some additional physical changes in the buildings, have strengthened our commitment to provide a safe and secure learning environment for our students and staff.

All of our facilities continue to be utilized after school and on weekends by residents of the two towns. Meetings, sporting events, practices, dance recitals and concerts are just some of the community events that are being scheduled on a daily basis.

Groton-Dunstable Regional High School

Submitted by Mr. Michael Mastrullo, Principal

By many measures, Groton-Dunstable Regional High School is a high performing school. The students arrive willing to learn and eager to succeed. At the core of the school's success is our staff, who must be commended for their dedication to students, and their willingness to work hard, adapt, and remain flexible as changes in education continue.

For better or worse, schools are largely judged, particularly by individuals outside of the educational establishment, by standardized test scores. Using these as a barometer, GDRHS is a successful high school. For example, while our school enrollment remained static, we have experienced considerable growth in our Advanced Placement (AP) program over the course of the last five years. In fact, the number of students in our AP program has grown by 68%, and notably, scores have remained consistent with more than 86% achieving a three or better. Math scores have been consistently exceptional; specifically, 100% of the 34 students taking the AP Calculus exam in 2015 scored a four or better.

Of the nearly four hundred schools in the state, GDRHS has consistently fared well on the Massachusetts Comprehensive Assessment System (MCAS). The ambitious objective set by the state is for 100% of students to score proficient or advanced in the three major subject areas of English, math, and science. The state average is 91%, 78% and 71% respectively. I am happy to report that in 2015 GDRHS students exceeded state averages with 100% (English), 98% (Math), and 92% (Science) of our students scoring proficient or advanced on this assessment. Furthermore, we achieved at an all-time high in the advanced category in ELA, and an all-time high in the proficient category in math. Lastly, we made large gains in proficiency scores for students with disabilities. While we have great success on this measure, we are aware that the state is phasing this assessment out. Specifically, the MCAS will be replaced with a new assessment after the graduating class of 2019.

Academic achievement is certainly not the only measure of student success. The amount of team and individual accomplishments is too great to list, but GDRHS students continue to excel in a broad range of areas including music, the arts, and athletics.

As with all successful institutions, it is important that we understand the root causes of our successes and reflect and celebrate these achievements. It is also imperative that we remain steadfast in the relentless pursuit of improvement. The GDRHS School Improvement Plan provides a glimpse into some areas where we will strive for improvement. A committee has been formed to review our current school schedule to make sure it is meeting the needs of our students. In conjunction with local colleges, we are offering an on-site dual enrollment program with the ambition of scaling the program to allow students to attain an associate's degree prior to high school graduation. In addition, we plan to continue the necessary curriculum work to meet the demands of the *Massachusetts Curriculum Frameworks*, and overhaul our Advisory Program in an effort to capitalize on the immense power of 900 students and 100 staff members to provide meaningful, local community service projects.

Additional staffing to counteract large class sizes in math and ELA is needed. We have also been cited by our accrediting agency for not having adequate curriculum leadership, and so moving forward, we need additional staff to allow our coordinators release time to do this curriculum work. We need to address lost programs such as theater and marching band, and obtain staff to support programs that surrounding districts offer (such as 3D art), but we do not have. This year we were awarded a grant through the U.S Department of State's Teachers of Critical Languages Program (TCLP) that afforded us the opportunity to fund a Mandarin Chinese Program for one year. Funding to make that position permanent is critical. Lastly, with more than 90% of our nearly 900 students attending college, an additional guidance counselor to help students with transitions entering and exiting high school would be beneficial. These budgeting requests, if provided, will assist GDRHS in our noble ambition of being the very best high school in the state.

Groton-Dunstable Regional Middle School

Submitted by Mr. James Lin, Principal

The year of 2015 was a year of exciting changes at Groton-Dunstable Middle School. At the end of the 2014-2015 school year, we bid farewell to Mr. Silverman, former Principal of GDRMS, who retired after leading the school for eight years. This summer, I took over the position and have enjoyed getting to know our staff, our students, and our community. We also welcomed Mr. Michael Lubawski as an Assistant Principal, as Ms. Dina Mancini left to accept a position in Lowell.

This year, we maintained many successful programs, piloted some new initiatives, and continued to self-assess to make necessary adjustments and ensure we deliver a high quality education to all students. One of the new initiatives we are piloting is the Master Schedule. This new schedule format includes two important elements – the rotating class schedule and the long block. The rotating schedule provides all students with the opportunity to take their core academic classes at different times during the school day. This format prevents students from having to consistently take a core academic class during a time in the school day when they are not functioning at their very best. The new schedule also includes a period every day that is extended by thirty minutes. This time was built in so staff could provide support to students who need extra academic help or to extend and enrich lessons. The schedule will be reviewed and potential suggestions will be made next school year.

During the 2015-2016 school year, we also started the implementation of the Bring Your Own Device (BYOD) program. This initiative has allowed teachers to broaden their abilities to integrate technology into their curricula. In the fall, fifth graders in their ELA classes used Green Screen Tools to enhance their book reviews. In the sixth grade, students used ThingLink, a Google App, during their science classes to make interactive posters on various topics on the Earth System. Seventh graders also had the opportunity to present the books they have read by making Green Screen movies or creating Prezi presentations. In the eighth grade science classes, students used applications such as WeVideo and Explain Everything to present information they had learned about climate change.

During this past summer, the school formed a Growth Mindset Committee lead by Assistant Principal Ann Russo. The Committee explored the growth mindset work performed by Carol Dweck and designed activities to be implemented throughout the school year to reinforce important habits of mind critical to learning, such as resiliency and tenacity. GDRMS staff members are beginning to incorporate these concepts into their daily interactions with students to help better prepare them for the challenging work we are asking them to do.

In the area of curriculum, we are responding to the results of the root cause analysis work that was performed at the end of the 2014-2015 school year. During that protocol, GDRMS faculty articulated that professional development and other resources were needed so that they could better evaluate their current curricula and align it to the existing *Massachusetts Curriculum Frameworks*. Under the leadership of Mr. Lubawski, Assistant Principal, Ms. Blydenburgh, ELA Curriculum Coordinator, and Mr. Snodgrass, Social Studies Curriculum Coordinator, both ELA and Social Studies teachers are using department meeting time and curriculum half days to work on enhancing the middle school writing curriculum and other literacy programs. This year the Mathematics Department, under the leadership of Ms. Gartland, Mathematics Curriculum Coordinator, adopted a new math program in all four grade levels, to align to existing curriculum frameworks.

In December, GDRMS students participated in a holiday fundraiser called Project Mitten. Each grade level engaged in their own fundraising activities to raise money for Groton and Dunstable families who are experiencing financial hardship. This year GDRMS students raised over \$8,000, which is quite an accomplishment. Later in the winter, the Student Council will organize the “SOUPER Bowl” activity to collect non-perishable food items for Loaves and Fishes.

This year, GDRMS continues their involvement in the Project 351 program. Project 351 is a youth congress created to celebrate service and civic leadership. This year eighth graders Abigail Eisenklam and Ari Navetta were selected by the eighth grade teachers to represent Dunstable and Groton, respectively. During the Martin Luther King weekend, Abigail and Ari traveled to Boston and joined Governor Baker along with the other students around the Commonwealth to participate in a day of community service. We are very proud of these two students!

GDRMS administration and faculty will continue to work on improving the ways we meet the needs of both struggling and high-performing students. We will keep examining and evaluating both our general education and special education intervention programs and establish a functioning Multi-Tiered System of Support (MTSS) inclusive of standard-based instruction and assessment, Universal Design for Learning (UDL), co-teaching classrooms, and growth mindset models. Based on the results of the needs assessment, we are requesting additional staff and resources to accomplish the aforementioned objectives. Specifically, we are requesting an additional special education teacher, a part-time reading teacher, a literacy teacher, a math teacher and a librarian.

Florence Roche

Submitted by Ms. Liz Garden, Principal

The Florence Roche Elementary School had a year of growth during 2015. In fact, growth, in particular, growth mindset, has been a topic of discussion among the students and staff. After using the logic model and working with Dr. Novak to conduct a root cause analysis of why the gap between special education and general education students has not decreased, a common theme emerged: as a staff, we needed to shift from a fixed mindset to a growth mindset. As a result, we have been discussing what it means to have a growth mindset and how we can continue to model and teach students how to persevere and learn from mistakes. As a school, we challenged ourselves to come up with 100 examples of growth mindset and posted our chart in the main lobby for people to add to it. Some of our special education teachers created a bulletin board in the front lobby that demonstrated how changing the way we say things could

change our mindset. For example, instead of saying, “This is too hard,” we encourage students to say, “I’ll use some of the strategies I’ve learned.”

As a school, we have been making adjustments to our teaching by implementing a new math curriculum, preparing to implement new units of study in Writer’s Workshop during the 2016-2017 school year, and continuing to enhance our Reader’s Workshop model in all classrooms. Our 3rd and 4th graders successfully participated in the PARCC assessment on Chromebooks in the spring. We have also continued to implement a new crisis management protocol for evacuations and lockdowns. We have continued to encourage our students to be involved in various community service projects, such as collecting supplies for The Transition House and delivering supplies to local senior citizens.

During 2015, we focused on the specialized instruction we provide for students who require special education. We have been developing a program for students who require a sub-separate environment, where students are able to learn foundational academic and social skills. During the 2014-2015 school year, we piloted a co-taught 4th grade classroom, and as a result of the program’s success, we have added a co-taught 2nd grade classroom and are planning for a 3rd grade co-taught classroom next year.

Florence Roche has developed a school improvement plan that includes four goals. Our first goal is to collaborate in grade level teams and plan implementation of Writer’s Workshop for the 2016-2017 school year. Our second goal is to reflect on our new math program in order to enhance, change or modify new lessons. Our third goal is to improve and streamline our communication at the classroom/grade level to caretaker level by regularly providing two-way communication with families about student performance and learning. Our fourth goal is to create an elementary technology integration plan.

After completing a needs assessment this past fall, we identified critical staffing needs that would help us better meet all students’ needs. This assessment determined the need for positions such as the following: A special education co-teacher, a part time math specialist, a reading specialist, a shared adjustment counselor, a literacy coordinator, nursing support, a certified librarian, and an additional specialist area teacher.

We would like to express our gratitude to the communities of Groton and Dunstable for supporting our efforts in shaping our children’s future.

Swallow Union

Submitted by Mr. Peter Myerson, Principal

Swallow Union is located in the center of Dunstable. The Union building was dedicated in December 1895, with less than 60 students, K-9. The Swallow building opened its doors in 1963 and the connector was added in 1978. The last major renovation was completed in September, 1995. Currently we house grades K-4 and educate 275 students.

In 2015, our staff of well-trained professionals continued to be eager to learn new teaching strategies to enhance their daily instruction. We are proud of the many accomplishments throughout our 2015 school year. They include a continued commitment to enhance our Reader’s Workshop model, the implementation of the new math program, our third and fourth graders partaking in the PARCC assessment, ongoing implementation of a new crisis management protocol for evacuations and lockdowns, and continuation of teaching and carrying out the importance of community service through our food and clothes drives.

Swallow Union now houses the elementary level Therapeutic Learning Center (TLC) program and the Applied Behavior Analysis (ABA) program. These two programs meet the needs for students with intensive special needs and has been a wonderful asset for all our students.

Currently, we have developed a school improvement plan, which focuses on three 1-year goals. Our first goal is to continue to review our implementation of the Reader's Workshop model in all of our classrooms. Our second goal is to reflect on our new math modules in order to enhance, change, or modify future lessons. Lastly, we will increase our communication methods, such as our e-mail blasts, website, and the use of Twitter. All of these goals include measurable data. At the end of this year, we will use this data to determine our strengths and weaknesses.

During the fall of 2015, the district conducted a needs assessment of each school. The findings included critical staffing needs that would greatly enhance our delivery of instruction academically and socially. This assessment determined the need for positions such as the following: A special education co-teacher, a part time math specialist, a part time reading specialist, a shared adjustment counselor, a literacy coordinator, a certified librarian, and an additional specialist area teacher.

Boutwell Early Childhood Center

Submitted by Mr. Russell Hoyt, Early Childhood Director

The Boutwell Early Childhood Center provided an integrated, language-based early childhood education program that offered stimulating programming for 68 children aged 3-5 over the past year. Along with daily discoveries in our subject areas, we encountered some moments worth highlighting along the way.

Our well-trained professionals continued to work on the alignment of specific preschool curriculum by reviewing the *Massachusetts Curriculum Framework for Mathematics* and the *Guidelines for Preschool Learning Experiences*, and focusing on social and emotional learning through our social skills curriculum. We are proud of the many accomplishments achieved during 2015, specifically the improvements in the preschool mathematics curriculum provided through the first year of our new math program. In addition, the staff are participating in a multi-part training to help students learn, practice and then independently demonstrate appropriate behavior throughout each child's day. The program the staff is learning to implement is called Positive Behavioral Intervention and Supports or PBIS.

Our teachers and parents continued to partner together during the ninth year of the School Council for the Boutwell School. The council is now focused on helping with the development of the PBIS program implementation, as the success of a social and emotional program that supports young children requires buy in from administrators, parents and the community.

Looking forward, our goals for 2016 are both rigorous and designed to support the district's youngest learners. We will complete the work on the alignment of our mathematics curriculum to the *Massachusetts Curriculum Frameworks* and the *Guidelines for Preschool Learning Experiences*. Staff will be supporting students' social and emotional learning as we develop and implement features of PBIS. The social and emotional learning piece has become important in supporting children in an inclusive setting.

With the continued focus on mathematics, Boutwell students are working hard to achieve an understanding of numeracy concepts that will improve their ability to learn throughout their lives. Thanks to the efforts of our teachers and specialists, students are learning to listen to and

say names of numbers in meaningful contexts, use positional and ordinal language (first, second, third) in everyday activities and use concrete objects to solve simple addition and subtraction problems using comparative language (more than, fewer than, same number of). This groundwork will certainly prepare our students for success well into their future in Groton-Dunstable.

**GREATER LOWELL TECHNICAL HIGH SCHOOL DISTRICT
ANNUAL TOWN REPORT**

The Greater Lowell Technical High School Committee meets in the Administrative Office (Room 2260), 250 Pawtucket Boulevard, Tyngsborough, Massachusetts. Meetings are public and district residents are welcome to attend. School Committee and sub-committee meeting schedule, past meeting minutes, and the current fiscal year budget are listed on the school's web site at www.gltech.org.

ELECTED SCHOOL COMMITTEE MEMBERS

Joseph M. Espinola III	Dracut	Raymond J. Boutin	Lowell
Paul E. Morin	Dracut	George W. O'Hare	Lowell
Kempton P. Giggey	Dunstable	Curtis J. LeMay	Lowell
Fred Bahou	Lowell	George A. Tatseos	Tyngsboro

MISSION STATEMENT

Greater Lowell Technical High School commits to ensure students' readiness for career, college, and citizenship in the 21st century. We challenge and support students as they realize their individual potential for personal and professional success.

STUDENT ENROLLMENT CHARACTERISTICS

- 57.5% high needs students which is 15.3% higher than the state average of 42.2%.
- 36.8% economically disadvantaged students which is 10.5% higher than the state average of 26.3%.
- 22% students with disabilities which is 4.9% higher than the state average of 17.1%.

STUDENT SUCCESS INDICATORS

- MCAS passing rate of 96% in ELA, 91% in math, and 94% in science.
- MCAS Advanced/Proficient rate of 88% in ELA, 74% in math, and 65% in science.
- Graduation rate of 93.5% which is 6.2% higher than the state average of 87.3%.
- Graduation rate of 78.8% for students with disabilities which is 8.9% higher than the state average 69.9%.
- Dropout rate of 0.7% which is more than 2 times lower than the state average of 1.9%.
- Retention rate of 0.7% which is more than half the state average of 1.5%.
- 31% of the Class of 2015 (155 students) were employed in their career major at graduation through the school's Cooperative Education program.

VOCATIONAL TECHNICAL EDUCATION PROGRAMS

Greater Lowell Tech offers high school students a career focused education in 24 diverse vocational technical programs organized into the following four occupational clusters: Construction Technology, Transportation/Manufacturing, Personal Services, and Technology. Each of the 24 programs are supported by an Advisory Committee comprised of business and industry partners that meet twice per year to make recommendations on program improvements and assist with identifying student employment opportunities.

ADULT PRACTICAL NURSING AND POSTSECONDARY PROGRAMS

The Practical Nursing Program is a 40-week, full-time, postsecondary course that includes both classroom and clinical instruction in acute and sub-acute local healthcare facilities. After completing the program, graduates are eligible to take the National Council of Licensing Examination to become a Licensed Practical Nurse. The (unofficial) first time attempted pass rate for the class of 2015 is 97%, well above the state average of 88-89%. To accommodate diverse schedules, both a daytime and an evening/weekends division are offered. The Placement Director reported that 98% of the graduates were placed in employment as of the spring of 2015.

Greater Lowell also offers a variety of adult continuing education courses in the area of health career training (including a class completely held in Spanish), computer training, introductory courses for the basic trades, and continuing education courses for electricians and plumbers to prepare for their Journeyman or Masters Exams. Personal enrichment courses are also offered for those interested in improving job skills, changing careers or simply pursuing a leisure-time interest. More than 650 adult students took postsecondary courses during the past school year. All Students earn certificates of completion and can obtain State or National Certifications, if applicable.

\$65M CONSTRUCTION PROJECT

Greater Lowell Technical High School's construction and renovation project is in the final stages of completion. The project includes the construction of a new cafeteria and science labs with extensive renovations to the restrooms, windows, doors, roof, HVAC, electrical, fire alarm, and fire suppression systems.

FINANCES

Revenue	<u>2015 - 2016</u>
1. Excess and Deficiency	\$300,000
2. Assessments: includes minimum contribution and transportation aid	
Dracut	\$4,219,645
Dunstable	\$162,944

Lowell	\$7,497,127
Tyngsborough	<u>\$1,252,717</u>
Total	\$13,132,433
3. State Aid	
Chapter 70	\$23,729,527
Transportation	<u>\$923,680</u>
Total State Aid	<u>\$24,653,207</u>
TOTAL REVENUE	\$38,085,640

Expenses	
1. Operating	
Instruction	\$18,063,015
Plant	\$3,226,815
Fixed Charges	\$8,448,497
Administration	\$2,531,850
Other Services	\$4,826,072
Programs w/other Districts	\$149,246
Debt Service (Building Project)	<u>\$840,145</u>
TOTAL EXPENSES	\$38,085,640

2015 REPORT OF THE WATER COMMISSIONERS

To the Water Users and Citizens of the Town of Dunstable, this is the 2015 Annual Report for the Dunstable Water Department (DWD).

The Board would like to remind residents that you can learn more about the Water Department through our website at www.dunstable-ma.gov. In addition to our Rules and Regulations, forms, upcoming agendas and meeting minutes, there are additional links which should answer your questions and guide you in better understanding our system.

The Water Department would like to thank David Tully Jr. for his continued support in 2015. David works 6 hours per week for the Water Department.

Service was performed on our system, backflow preventers were tested and hydrants were flushed, all of which are part of our yearly maintenance program.

Two public hearings were held in June and September to amend our Rates and Fees. Changes included increasing the following charges; system development, backflow testing, late charge interest, inspection fees, shut off charge, turn on charge, special meter readings, stand-by fees, freeze-ups, violations and increasing the service charge from \$15 to \$30.

Three information sessions were held to inform residents on the plans for installation of a water storage tank. The project passed at the Annual Town Meeting and although it failed twice at the ballot, the Board continues to work on a solution to the aging infrastructure. The Department installed a shutoff and hydrant on Pond Street to isolate the hydro-pneumatic tanks in case of a catastrophic failure of the system. The Board continues to work with Tighe and Bond in the hopes of bringing a solution to the Annual Town Meeting in May 2016.

The Dunstable Water Department would like to remind residents on **Town Water** of our policy on delinquent accounts. The Rules and Regulations state “Water may be shut off for non-payment of bills or disregard of rules.” Invoices w/interest are mailed to late accounts monthly. Each spring, three “Shut off Notices” are sent (by mail, by certified mail and hand delivered by the Constable) to inform residents that their water may be shut off in May/June.

Any water customer that would like to be notified when the department experiences an interruption in service, emergency or important notifications are urged to send their e-mail address to: CMann@dunstable-ma.gov

If you have any questions, please feel free to contact us at 978-649-4514 x230. Our office hours are: Monday 11am-7:30pm, Tuesday-Thursday 8:00am-3:00pm. The Water Board generally meets the 4th Tuesday of the month. The public is invited. Thank you for your continued support.

Respectfully,
Bryan Conant-Chairman
Mark Cullen - Commissioner
Robert Gamache-Commissioner

David Tully Jr.
Cheryl Mann - Secretary
David Hardman-Associate Member

REPORT OF THE CULTURAL COUNCIL

The Dunstable Cultural Council is a local chapter of the Massachusetts Cultural Council. The Council's mission is to provide entertaining educational programs for the community of Dunstable. Each year, the council members re-appropriate state funds provided to Dunstable for programs in the arts, sciences, and humanities for the benefit of our townspeople.

Each year the Dunstable Cultural Council members meet in November to review all of the upcoming year grant applications. They vote on which grants to fund that will benefit all of the members of our community. The grants include programs for children, seniors and the entire community.

To become a member, a current DCC member can submit candidates to the Board of Selectman for appointment. People interested in becoming a member of the DCC can write to the DCC at: culturalcouncil@dunstable-ma.gov

Members: Council Chair, Claudia Novak, Secretary Lisa Ann Wright, Donna Stram, Laura Tully-Rothman, Dawn Buzan, Lisa Ann Wright, Lori Pestana, Nancy Curran, and Carlton Chin. The following is the annual report completed by the Dunstable Cultural Council for 2016.

Council Name:	Dunstable Cultural Council
Date annual report completed:	11/20/2015

LCC Account Form

Submitted on:	9/17/2015
Municipal fiscal officer:	Lorraine Leonard
Council representative:	Claudia Novak

Account Balance Beginning of Period (7/1/2014):	\$3,731.07
State Revenue (FY2015 Allocation):	\$4,300.00
Municipal Revenues:	\$4.06
Other Revenues:	\$0.00
Total Revenues:	\$4,304.06
Total Expenditures:	\$4,123.42
Account Balance End of Period (6/30/2015):	\$3,911.71
Local Revenue/Interest in Account Balance:	\$137.26

Amount Available for Granting

Account Balance End of Period (6/30/2015):	\$3,911.71
Total Expenditures from 7/1/2015 to 9/17/2015:	\$2,771.00

Total Pending Expenditures (Encumbered funds):	\$1,200.00
Additional Local Revenue/Interest 7/1/2015 to: 8/5/2015	\$137.26
Available Remaining Balance:	\$77.97
Locally Raised Funds/Interest:	\$0.00
Administrative Funds for 2016:	\$5.00
FY2016 Allocation:	\$4,400
Amount Available for Granting in FY2016:	\$4,472

Voting Meeting: 10/24/2015

Voting Meeting Attendance:

Claudia Novak	Present
Colleen Welch	Absent
Dawn Buzan	Present
Donna Stram	Absent
Laura Rothman	Present
Lisa Wright	Present
Lori Pestana	Present
Nancy Curran	Absent

Denial Letter Postmark: 10/27/2015

Last date of Community Input: 3/12/2013

Total granted in FY2016 : \$4,472

NORTHERN MIDDLESEX COUNCIL OF GOVERNMENTS

The Northern Middlesex Council of Governments (NMCOG) was established in 1963 under Chapter 40B of the Massachusetts General Laws and is one of thirteen (13) regional planning agencies in the Commonwealth. NMCOG serves nine communities in the Greater Lowell area, including Dunstable, and provides professional technical assistance in the areas transportation, economic development, emergency management, land use, community development, permitting, smart growth, housing, historic preservation, open space and conservation, geographic information systems (GIS), pre-disaster mitigation and emergency response, and environmental protection. The Council's governing body is comprised of a chief elected official, Planning Board member and alternate from each member community.

The agency strives to bring a regional and interregional perspective to all areas of planning and resource management by fostering cooperative efforts between municipalities and encouraging collaboration between the public and private sectors. NMCOG promotes the interests of the local communities at the state and federal levels, and often acts as a liaison between the municipalities and other levels of government.

The Council maintains a staff of professional planners and technicians to assist in developing and implementing its policies. The Council meets monthly (usually the third Wednesday of each month) at 40 Church Street, Lowell, and all meetings are open to the public. Each NMCOG member community pays an equal per capita assessment, which is used to provide the local match for various State and Federal grant funding programs. The Council's annual budget includes \$81,970 in local assessments, of which \$910 represents Dunstable's share.

NMCOG devotes a large share of its resources to transportation issues. Over the past year, the Council assisted the Town in planning for improvements along the Route 113 and in implementing the Town's pathway project along Main Street. NMCOG undertakes an annual traffic counting program, collecting over one hundred counts at various locations throughout the region. Many of these counts are conducted within the Town of Dunstable. The count data is incorporated into a traffic count book and map that is distributed to local officials. Traffic count data is also available on the Council's web site at www.nmcog.org.

NMCOG is working with Dunstable and other communities throughout the region on initiatives to regionalize and collaborate on the delivery of certain municipal services. This project is funded by the Massachusetts Department of Housing and Community Development (DHCD), using funds made available by the legislature under the District Local Technical Assistance (DLTA) Program. The DLTA projects include analyzing opportunities for regional procurement of goods and services, improving 911 dispatch services, and identifying areas in which communities can work together collaboratively in addressing stormwater management

issues. Toward this end, the Northern Middlesex Stormwater Collaborative has focused on preparing for new stormwater permit requirements that will soon be imposed by U.S. EPA. NMCOG staff provides ongoing support to the Collaborative, which includes thirteen communities, including Dunstable.

NMCOG staff has assisted the Town in updating its Housing Production Plan through the use of State funds. A Housing Production Plan contains a strategy for creating affordable housing for low and moderate income residents. Having an approved plan in place gives communities that are under the 10% threshold of Chapter 40B, but are making steady progress in producing affordable housing on an annual basis, more control over comprehensive permit (40B) projects.

Respectfully submitted:

Walter Alterisio, Councilor, Dunstable Board of Selectmen

REPORT OF THE SAFE PATHWAYS COMMITTEE

The Safe Pathways Committee received a final plan for a paved pathway to run from Town Hall to Highland Street from contractor Stamski & McNary, Action MA. In Spring 2015 studied the plan and then shared the plan with Main Street residents to gain feedback. Historical heavy snow in Spring 2015 prevented much field review. The committee concentrated on strategies to obtain funding for the proposed project without decision and adjourned for the summer.

In Fall 2015 members learned of the Massachusetts Department of Transportation (MaDOT) plan to improve Route 113 east of Town Hall to the Westward Street. The committee was prompted to consider extend the pathway project from the town cemetery to the public library. In September Safe Pathways received the Selectmen endorsement to be included in the town's planning with MaDOT and pursue this idea. In October members of the committee attended a meeting with Northern Middlesex Council of Government where the town administrator presented the committee's work to date and our future goals for Main Street. NMCOG appeared to receive our efforts positively. The year closed with our hope is that the two pathway segments, each about 1000 feet in length, together would tie Main Street to allow residents easy safe passage at minimal intrusion into residential property.

John Callahan, Chair

REPORT OF THE COMMUNITY PRESERVATION COMMITTEE

The CPC consists of nine members. Six members serve one year terms as representatives of other committees and three serve staggered three year terms as members-at-large.

The board has at least one public hearing annually and also meets as needed to assess applications. Applications for funding are accepted throughout the year with the understanding that projects recommended for funding by the committee must be passed either at Annual Town Meeting or at a Special Town Meeting.

Application forms and requirements for successful requests may be found on the Town Website under Boards and Committees. Go to Community Preservation Committee, then to Additional Links.

Three projects were passed at the May 11, 2015 Annual Town Meeting.

\$364,000 are to be used toward the purchase of development rights of 41 acres of farmland under the state's Agricultural Preservation Restriction program.

\$65,000 was voted toward the purchase of a conservation restriction on 6 acres of open farmland on Rt. 113. The funding for this second project was contingent on the receipt of state self-help or "LAND" (Local Acquisitions for Natural Diversity) funds which were granted in December of 2015. Additional private donations complete the required amount.

\$25,000 from the Historic reserve was voted to be used for preservation of town records.

The state announced CPA matching funds in November 2015 for the town of Dunstable at 69%.

Respectfully Submitted,

Susan Psaledakis, Member-At-Large, Chair
Catherine Irzyk, Member-At-Large, Secretary
Joan Simmons, Member-At-Large
Carol Bacon, Historical Commission
George Basbanes, Planning Board
Alan Chaney, Affordable Housing
Jeffrey Hastings, Parks Commission
Judy Larter, Conservation Commission
Kenneth Leva, Board of Selectmen

Report of the Tax Collector July 1,2014 through June 30, 2015

Tax	Levy	Refund	Payment to Treasurer	Abatements Tax Title	Uncollected
Year 2015					
Real Estate	\$7,551,663.54	\$19,155.41	(\$7,460,909.47)	(\$28,624.04)	\$81,285.44
Personal Property	\$128,655.39		(\$128,641.50)		\$13.89
MV Excise	\$478,671.37	\$3,296.22	(\$443,366.66)	(\$11,540.98)	\$27,059.95
CPA	\$226,549.96		(\$222,718.95)	(\$1,522.74)	\$2,308.27
Year 2014					
Real Estate	\$113,825.10	\$3.61	(\$75,796.29)		\$38,032.42
Personal Property	\$238.13		(\$238.13)		\$0.00
MV Excise	\$74,338.74	\$6,205.05	(\$68,766.53)	(\$8,046.18)	\$3,731.08
CPA	\$3,013.94		(\$1,882.74)		\$1,131.20
Year 2013					
Real Estate	\$43,125.44		(\$17,684.46)		\$25,440.98
MV Excise	\$2,395.95	\$581.89	(\$1,598.03)	(\$581.89)	\$797.92
CPA	\$1,276.28		(\$592.80)		\$683.48
Year 2012					
Real Estate	\$32,037.55		(\$14,141.24)		\$17,896.31
MV Excise	\$1,649.06		(\$598.75)		\$1,050.31
CPA	\$942.55		(\$438.46)		\$504.09
Year 2011					
Real Estate	\$7,243.72		(\$7,052.81)		\$190.91
MV Excise	\$1,684.06		(\$40.00)		\$1,644.06
CPA	\$190.09		(\$190.09)		\$0.00
Year 2010					
MV Excise	\$1,170.01		(\$50.00)	(\$1,120.01)	\$0.00
Roll-Back Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL TAXES	\$8,444,706.91				
DEMANDS AND OTHER COSTS	\$8,574.94				
INTEREST	\$31,215.58				
TOTAL PAID TOWN TREASURER	\$8,484,497.43				

Respectfully Submitted,
Bonnie S. Ricardelli
Collector of Taxes

TREASURER'S REPORT
To the Selectmen and Citizens of the Town of Dunstable
The Annual Report of the Treasurer for the fiscal year ending June 30, 2015

GENERAL ACCOUNT

Cash on Deposit July 1, 2014	\$1,573,321.31	
Receipts During the Year	\$9,597,252.56	
Interest Earned	\$2,721.95	
Expenditures During the Year	-\$9,642,759.82	
Cash on Deposit June 30, 2015		\$1,530,536.00

STABILIZATION FUND

Cash on Deposit July 1, 2014	\$313,402.52	
Receipts During the Year		
Interest Earned	\$627.77	
Expenditures During the Year		
Cash on Deposit June 30, 2015		\$314,030.29

CONSERVATION COMMISSION LAND FUND

Cash on Deposit July 1, 2014	\$1,100.61	
Receipts During the Year	\$1,260.00	
Interest Earned	\$0.23	
Expenditures During the Year		
Cash on Deposit June 30, 2015		\$2,360.84

CONSERVATION COMMISSION TIMBER

Cash on Deposit July 1, 2014	\$77,540.63	
Receipts During the Year		
Interest Earned	\$7.75	
Expenditures During the Year		
Cash on Deposit June 30, 2015		\$77,548.38

SUBDIVISION ACCOUNTS

Cash on Deposit July 1, 2014	\$14,089.70	
Receipts During the Year		
Interest Earned	\$14.11	
Expenditures During the Year		
Cash on Deposit June 30, 2015		\$14,103.81

PERFORMANCE BONDS ACCOUNT

Cash on Deposit July 1, 2014	\$168,158.97	
Receipts During the Year	\$115,000.00	
Interest Earned	\$210.14	
Expenditures During the Year		
Cash on Deposit June 30, 2015		\$283,369.11

COMMUNITY PRESERVATION FUND

Cash on Deposit July 1, 2014	\$987,361.26	
Receipts During the Year	\$383,485.04	
Interest Earned	\$1,418.37	
Expenditures During the Year	-\$282,048.04	
Cash on Deposit June 30, 2015		\$1,090,216.63

CULTURAL COUNCIL FUND

Cash on Deposit July 1, 2014	\$3,731.07	
Receipts During the Year	\$4,300.00	
Interest Earned	\$4.66	
Expenditures During the Year	-\$4,123.42	
Cash on Deposit June 30, 2015		\$3,912.31

HIGHWAY STABILIZATION

Cash on Deposit July 1, 2014	\$10,033.73	
Receipts During the Year		
Interest Earned	\$1.98	
Expenditures During the Year		
Cash on Deposit June 30, 2015		\$10,035.71

TAX TITLE ACCOUNT

\$7,857.32

Respectfully Submitted
Bonnie S. Ricardelli
Treasurer

REPORT OF THE ADVISORY BOARD

The Advisory Board continued to work with the various boards and municipal departments to create a balanced budget and to support new and ongoing initiatives. We thank Interim Town Administrator Madonna McKenzie, new Town Accountant Lorraine Leonard, the Board of Selectmen, and all the boards and departments for their contributions.

There were some challenges within the usual budgeting cycle for FY16 as we navigated a new path with the Interim Town Administrator to create a recommended budget for the year. None were significant obstacles, though, and we successfully changed individual line items and formatting as needed. We appreciate those departments who took reductions in order to create an overall balanced budget.

We collaborated with several departments and boards in particular during this year. We worked closely with the Water Department and the Board of Selectmen to understand the needs and costs involved in updating the water infrastructure, and we reviewed the presentations given at Town Meeting and other venues to educate the public on the project. We met with members of the Capital Planning Committee to discuss a five-year plan for capital projects and funding. We continued to work with the Transfer Station to understand their costs and revenue, and to subsidize their expenses in the town budget. We also worked with the library on the ongoing lighting project.

The Advisory Board supported the Conservation Commission in purchasing new property, as well as purchasing Conservation Restrictions and Agriculture Preservation Rights on existing properties. We also recommended and supported articles that provided for the demolition of property at 160 Pleasant Street, the construction of new salt shed for the Highway Department and the reconstruction of Main Street.

We also began to understand and fund the requirements for stormwater management, which will be a significant undertaking for our town over the next several years. The Advisory Board also supported a feasibility study related to a Public Safety complex.

The Advisory Board continued to support and fully fund the educational needs of our students at the Groton Dunstable Regional schools, Greater Lowell Technical High School and Essex Agricultural and Technical High School. One member of our board agreed to participate in a committee established to review the GDRSD regional agreement while another joined the newly formed tri-board, which reviews the GDRSD finances on a quarterly basis.

In May, the board welcomed new member Amie Stevens. Other members include Harold Simmons, Dana Metzler, Ron Mikol, Pam Crocker and Christine Muir.

REPORT OF THE BOARD OF ASSESSORS

To the Honorable Board of Selectmen and the Townspeople of Dunstable:

The three members of the Board of Assessors are elected to a staggered three-year term. The Board meets on the 2nd Thursday of each month at the Town Hall, 511 Main Street at 7:00 p.m.

The Board of Assessors is responsible for valuing real estate and personal property, processing motor vehicle excise taxes, processing statutory tax exemptions (for disabled veterans, elderly, and widows), and for setting the tax rate each year. Valuation sheets are available for public viewing in the assessors' office or at the library.

Items subject to personal property taxation include boats, livestock, business machinery, and unregistered motor vehicles. There is no tax on household goods. Taxpayers may appeal a real or personal property assessment by filing an abatement form with the board prior to February 1 of the year in question or 30 days from the mailing of the first actual tax bill. An abatement form may be obtained from the Board of Assessors office at the Town Hall.

Each year the Board of Selectmen conduct a public hearing and with the information provided by the Assessing Office, determine if they wish to shift a portion of the tax burden from the residential and open space properties to the commercial, industrial, and personal property owners through classification.

Anyone wishing a meeting with the Board should contact the office at (978) 649-4514 ext. 227.

Board Members

Robert Ricardelli, Chairman
Daniel Kennedy
Brett Rock

Office Staff

Victoria L. Tidman, Assistant Assessor
Teresa Atwood, Secretary

F/Y 2016 TAX LEVY COMPUTATIONS

Total amount to be raised	\$10,010,732.99
Total receipts and other revenue	2,093,039.81
Local tax levy	\$ 7,917,693.18

F/Y 2016 TOTAL VALUATIONS BY CLASS

	<u>Parcels</u>	<u>Value</u>	<u>Levy %</u>	<u>Tax Dollars</u>
Residential	1321	\$463,330,200	96.8479	\$7,668,114.81
Commercial	6	4,669,884	.9761	77,286.50
Industrial	17	2,988,700	.6247	49,462.99
Personal Property	35	7,421,680	1.5513	122,828.80
Total	1385	\$478,410,464	100.0000	\$7,917,693.18

F/Y 2016 TAX RATE 16.55 PER THOUSAND, ALL CLASSES

Levy Limit Components

F/Y 2013 BASE	7,031,079
+2.5%	175,777
Allowable growth	90,230
Subtotal	7,297,086
Debt exclusion	623,750
Max levy	7,920,836

REPORT OF THE TOWN ACCOUNTANT



TOWN OF DUNSTABLE
COMBINED BALANCE SHEET ALL FUND TYPES & GROUPS
JUNE 30, 2015

ASSETS	GENERAL FUND	CPA FUND	SPECIAL REVENUE FUNDS	ENTERPRISE FUNDS	CAPITAL PROJECTS FUND	TRUST FUNDS	AGENCY FUND	LONG TERM DEBT	GROUP TOTAL
Cash Unrestricted	973,124.84	1,090,216.63	155,477.43	111,096.96	288,039.11	529,076.21	311,882.71		3,438,913.89
Cash Restricted	-	-	-	-	-	118,539.54	-		118,539.54
Investment Restricted	-	-	-	-	-	500.00	-		500.00
Receivables:									
Personal Property Tax Prior	-	-	-	-	-	-	-		-
Personal Property Tax Current	13.89	-	-	-	-	-	-		13.89
Real Estate Tax Prior	81,560.62	2,318.77	-	-	-	-	-		83,879.39
Real Estate Tax Current	81,285.44	2,308.27	-	-	-	-	-		83,593.71
Allowance for Abatements	(96,886.57)	-	-	-	-	-	-		(96,886.57)
Tax Liens Receivable	7,857.32	-	-	-	-	-	-		7,857.32
Motor Vehicle Excise Prior	7,223.37	-	-	-	-	-	-		7,223.37
Motor Vehicle Excise Current	27,059.95	-	-	-	-	-	-		27,059.95
Water User Charges	-	-	-	2,971.11	-	-	-		2,971.11
Prepaid Expenditures	-	-	-	-	-	-	-		-
Due from (to) Other Funds	-	-	-	-	-	-	-		-
Due from Commonwealth	-	-	35,029.93	-	-	-	-	1,950,580.00	35,029.93
Amt to be Provided for Pmt of Bonds	-	-	-	-	-	-	-	-	-
TOTAL ASSETS	1,081,238.86	1,094,843.67	190,507.36	114,068.07	288,039.11	648,115.75	311,882.71	1,950,580.00	5,659,275.53
LIABILITIES AND FUND EQUITY									
Warrants Payable	85,123.69	-	633.76	8,730.60	-	-	-		94,488.05
Accounts Payable	-	-	-	-	-	-	-		-
Tax Withholdings	16,189.07	-	-	-	-	-	-		16,189.07
Accrued Expenditures	-	-	-	-	-	-	-		-
Due to Others	1,412.50	-	-	-	-	-	-		1,412.50
Deferred Revenue Property Tax	65,973.38	4,627.04	-	-	-	-	-		70,600.42
Deferred Revenue Tax Liens	7,857.32	-	-	-	-	-	-		7,857.32
Deferred Rev Motor Vehicle Ex	34,283.32	-	-	-	-	-	-		34,283.32
Deferred Revenue Water Charges	-	-	-	2,971.11	-	-	-		2,971.11
Deferred Revenue State Grant	-	-	35,029.93	-	470,708.00	-	-	1,950,580.00	470,708.00
Notes Payable	-	-	-	-	-	-	-		-
Bonds Payable	-	-	-	-	-	-	311,882.71	1,950,580.00	1,950,580.00
Performance Bonds	-	-	-	-	-	-	-		-
TOTAL LIABILITIES	210,839.28	4,627.04	35,663.69	11,701.71	470,708.00	-	311,882.71	1,950,580.00	2,996,002.43
FUND EQUITY									
Reserve for Encumbrances	82,049.84	-	-	-	-	-	-		82,049.84
Reserve for Expenditures	122,136.00	30,000.00	-	-	-	-	-		152,136.00
Reserve for Petty Cash	50.00	-	-	-	-	-	-		50.00
Reserve for Continuing Appropriations	115,131.33	-	-	89,476.67	-	119,039.54	-		204,608.00
Reserve for Special Purposes	200,000.00	-	-	-	-	-	-		319,039.54
Reserve for Open Space	-	67,067.50	-	-	-	-	-		67,067.50
Reserve for Historic Rec.	-	246,916.50	-	-	-	-	-		246,916.50
Reserve for Community Housing	-	243,067.50	-	-	-	-	-		243,067.50
Unreserved Fund Balance	409,551.12	503,165.13	154,843.67	12,889.69	(202,668.89)	529,076.21	-		1,406,856.93
FB Res for Approp Delicts	(58,518.71)	-	-	-	(202,668.89)	-	-		(58,518.71)
TOTAL FUND EQUITY	870,399.58	1,090,216.63	154,843.67	102,366.36	(202,668.89)	648,115.75	-	1,950,580.00	2,663,273.10
TOTAL LIAB. & FUND EQUITY	1,081,238.86	1,094,843.67	190,507.36	114,068.07	288,039.11	648,115.75	311,882.71	1,950,580.00	5,659,275.53

TOWN OF DUNSTABLE
STATEMENT OF REVENUE, BUDGET VS ACTUAL
July 1, 2014 - June 30, 2015

GENERAL FUND	BUDGET	ACTUAL RECEIPTS	BALANCE FAVORABLE (UNFAVORABLE)
TAXES			
Personal Property Current	128,655.37	128,641.50	(13.87)
Personal Property Prior	-	238.13	238.13
Real Estate Current	7,551,662.99	7,460,909.47	(90,753.52)
Real Estate Prior	-	114,674.80	114,674.80
Roll Back Taxes Received	-	-	-
Motor Vehicle Excise Current	473,589.00	443,366.66	(30,222.34)
Motor Vehicle Excise Prior	-	71,053.31	71,053.31
Other - Payments After Abatement	-	975.05	975.05
	<u>8,153,907.36</u>	<u>8,219,858.92</u>	<u>65,951.56</u>
INTEREST			
Interest on Property Tax	21,000.00	29,450.76	8,450.76
Interest on Motor Vehicle	2,000.00	1,764.92	(235.08)
Interest on Tax Liens	-	-	-
Interest on Capital Projects	-	-	-
Interest on Investments	3,000.00	2,694.39	(305.61)
	<u>26,000.00</u>	<u>33,910.07</u>	<u>7,910.07</u>
LICENSES & PERMITS			
Driveway Permits	-	275.00	275.00
Cable T V	250.00	507.50	257.50
Raffle Permits	-	30.00	30.00
Firearms Licenses	1,500.00	850.00	(650.00)
Fire Permits	5,000.00	6,045.00	1,045.00
Building Permits	18,500.00	42,796.45	24,296.45
Gas Permits	2,800.00	3,085.80	285.80
Plumbing Permits	2,800.00	3,660.00	860.00
Electrical Permits	8,000.00	16,220.00	8,220.00
Planning Board Special Permits	4,000.00	1,250.00	(2,750.00)
Common Victullar	-	50.00	50.00
Dog Licenses	3,250.00	3,390.00	140.00
	<u>46,100.00</u>	<u>78,159.75</u>	<u>32,059.75</u>
	46,500.00		
FINES & VIOLATIONS			
Dog License Fines	100.00	-	(100.00)
Non Criminal Fines	500.00	500.00	-
Court Fines	400.00	1,182.00	782.00
Library Fines	-	33.00	33.00
	<u>1,000.00</u>	<u>1,715.00</u>	<u>715.00</u>
	13,000.00		
GENERAL GOVERNMENT			
Selectmen			
Rental Income	21,000.00	19,100.00	(1,900.00)
Other Miscellaneous	500.00	546.08	46.08
Tax Collector			
Demand Fees	10,000.00	8,574.94	(1,425.06)
R M V Surcharge	2,000.00	1,400.00	(600.00)
Municipal Lien Certificates	2,750.00	2,800.00	50.00
Treasurer			
	-	1.50	1.50
Assessors			
	448.00	338.00	(110.00)
Town Clerk			
Certified Vitals	650.00	525.00	(125.00)
Business Certificates	450.00	200.00	(250.00)
Other Miscellaneous	200.00	51.00	(149.00)

Conservation Tree Fund	990.00	990.00	-
Planning Board			
Application Fees	2,500.00	2,437.73	(62.27)
Board of Appeals			
Filing Fees	1,000.00	300.00	(700.00)
Hearings	1,000.00	200.00	(800.00)
	<u>43,488.00</u>	<u>37,464.25</u>	<u>(6,023.75)</u>
PUBLIC SAFETY			
Police Department			
Police Reports	150.00	116.00	(34.00)
R M V Violations	10,500.00	10,735.00	235.00
Sp. Duty Surcharge	3,000.00	5,118.39	2,118.39
Miscellaneous	1,500.00	2,251.20	751.20
	<u>15,150.00</u>	<u>18,220.59</u>	<u>3,070.59</u>
OTHER DEPARTMENTAL			
Highway Fees & Charges	1,300.00	1,325.00	25.00
Fire - Other Fees & Charges	100.00	56.00	(44.00)
Board of Health	-	20.00	20.00
	<u>1,400.00</u>	<u>1,401.00</u>	<u>1.00</u>
STATE & FEDERAL RECEIPTS			
State Owned Land	11,384.00	11,384.00	-
Chapter 70 Education Aid	-	-	-
Abate. for Elderly & Veterans	8,369.00	506.00	(7,863.00)
Unrestr. General Government Aid	218,858.00	218,858.00	-
Additional Government Aid	-	-	-
Veteran's Benefits	-	-	-
Federal Gas Tax Refund	3,000.00	-	(3,000.00)
	<u>241,611.00</u>	<u>230,748.00</u>	<u>(10,863.00)</u>
OTHER FINANCING SOURCES & MISC RECEIPTS			
Water Enterprise Expense Reimbursement	-	5,566.00	5,566.00
FEMA Grant Reimbursement	-	30,152.00	30,152.00
Other Misc Receipts	-	-	-
	<u>-</u>	<u>35,718.00</u>	<u>35,718.00</u>
TOTAL REVENUES	<u><u>8,528,656.36</u></u>	<u><u>8,657,195.58</u></u>	<u><u>128,539.22</u></u>

**TOWN OF DUNSTABLE
SCHEDULE OF DEPARTMENTAL PAYMENTS
JULY 1, 2014 - JUNE 30, 2015**

		ACTUAL	BUDGET	FAVORABLE (UNFAVORABLE)
GENERAL FUND				
GENERAL GOVERNMENT				
SELECTMEN				
Salaries	40,133.29	40,133.29	51,800.00	11,666.71
Energy	30.35		200.00	
Repair & Maintenance	1,043.95		1,000.00	
Professional & Technical	1,358.35		8,900.00	
Professional & Technical - Special Legal	7,833.31		7,500.00	
Tuition Reimbursement	-		-	
Communication	818.35		1,200.00	
Office Supplies	89.16		300.00	
In State Travel	11.30		100.00	
Dues and Memberships	683.00		900.00	
Dues and Memberships - No Midd C of G	888.59		1,000.00	
		12,756.36	21,100.00	8,343.64
FINANCE COMMITTEE				
Dues & Memberships	129.00	129.00	150.00	21.00
Reserve Fund	13,852.53	13,852.53	30,000.00	16,147.47
Unpaid Bills	537.34	537.34	537.34	-
ACCOUNTANT				
Salary	13,526.90		11,693.30	
Clerical	5,746.56	19,273.46	7,693.00	112.84
Professional Services	3,397.26		5,800.00	
Professional Services - Accounting	8,232.60		8,232.60	
Communication	1.61		200.00	
Office Supplies	848.24		1,000.00	
In State Travel	60.46		200.00	
Annual Audit	-		13,000.00	
Dues and Memberships	-		200.00	
		12,540.17	28,632.60	16,092.43
PY Encumbrance	12,000.00	12,000.00	12,000.00	-
ASSESSORS				
Salary	900.00		900.00	
Associate Assessor	27,484.89		27,485.00	
Clerical	12,025.86	40,410.75	12,276.00	250.25
Professional Services	5,987.00		7,100.00	
Prof Serv - Prop Review Assessment	245.00		3,500.00	
Office Supplies	1,009.61		870.00	
In State Travel	46.74		200.00	
Dues & Memberships	50.00		100.00	
		7,338.35	11,770.00	4,431.65
TREASURER				
Salary	24,073.00		24,073.00	
Certification Stipend	1,000.00	25,073.00	1,000.00	-
Professional Services	6,424.39		6,980.00	
Communication	931.65		800.00	
Office Supplies	947.25		655.00	
In State Travel	-		65.00	
Dues & Memberships	25.00		45.00	
Other Charges	668.24		500.00	
		8,996.53	9,045.00	48.47
TAX COLLECTOR				
Salary	24,073.00	24,073.00	24,073.00	-
Professional Services	7,579.00		7,000.00	
Communication	3,563.95		4,000.00	
Office Supplies	1,739.85		1,895.00	
In State Travel	-		182.00	
Dues & Memberships	25.00		45.00	
		12,907.80	13,122.00	214.20

LEGAL DEPARTMENT				
Professional Services	<u>30,332.00</u>			
		30,332.00	30,332.00	-
TOWN CLERK				
Salary	28,388.00		28,388.00	
Certification Stipend	<u>1,000.00</u>		<u>1,000.00</u>	
		29,388.00	29,388.00	-
Professional Services	915.88		865.88	
Communication	65.17		300.00	
Office Supplies	375.52		500.00	
In State Travel	263.13		300.00	
Dues & Memberships	<u>120.00</u>		<u>150.00</u>	
		1,739.70	2,115.88	376.18
DOG LICENSE PROGRAM				
Communication	83.00		100.00	
Supplies	<u>357.65</u>		<u>400.00</u>	
		440.65	500.00	59.35
ELECTION & REGISTRATION				
Election & Reg Stipends		1,841.63	2,000.00	158.37
Registrar Salary		200.00	225.00	25.00
Repair & Maintenance	200.00		300.00	
Professional Services	3,012.60		3,000.00	
Communication	1,511.18		3,000.00	
Other Supplies	<u>218.46</u>		<u>500.00</u>	
		4,942.24	6,800.00	1,857.76
CONSERVATION COMMISSION				
Clerical Wages		13,234.21	13,692.00	457.79
Professional Services	-		125.00	
Communication	71.74		150.00	
Office Supplies	236.99		100.00	
Other Supplies	258.10		100.00	
In State Travel	50.16		75.00	
Dues & Memberships	556.00		630.00	
Other Charges	<u>1,868.00</u>		<u>155.00</u>	
		3,040.99	1,335.00	(1,705.99)
Transfer to Land Trust		1,260.00	1,260.00	-
Demolition of Garage		4,000.00	4,000.00	-
PLANNING BOARD				
Clerical Wages		13,560.26	13,692.00	131.74
Professional Services	810.00		650.00	
Communication	46.49		180.00	
Office Supplies	<u>141.61</u>		<u>170.00</u>	
		998.10	1,000.00	1.90
BOARD OF APPEALS				
Clerical Wages		-	1,000.00	1,000.00
Professional Services	533.28		1,000.00	
Office Supplies	<u>-</u>		<u>500.00</u>	
		533.28	1,500.00	966.72
TOWN HALL				
Clerical Wages	31,176.76		42,835.00	
Clerical Wages Part Time	157.50		1,000.00	
Janitor/Recycler Wages	4,404.13		4,519.00	
Building Inspection Support	3,000.14		3,000.00	
		38,738.53	51,354.00	12,615.47
Energy	17,744.25		15,000.00	
Non-Energy Utilities	262.27		5,000.00	
Repair & Maintenance	9,826.08		9,000.00	
Other Property Related Services	3,626.95		3,500.00	
Professional Services	652.50		1,000.00	
Communication	3,043.89		4,500.00	
Office Supplies	1,909.26		2,000.00	
Custodial Supplies	284.04		500.00	
Other Supplies	<u>576.88</u>		<u>100.00</u>	
		37,926.12	40,600.00	2,673.88
160 PLEASANT STREET ENERGY		16.94	100.00	83.06
TOWN REPORTS		4,397.57	5,000.00	602.43
TOWN PLANNING ENGINEER		14,609.07	14,609.07	-
TOWN PROPERTY - SPECIAL ARTICLES	P/S Complex	-	30,000.00	30,000.00
	River St Survey		2,500.00	2,500.00
	Town Hall Wall/Ceiling		5,000.00	5,000.00
	Town Hall A/C		20,000.00	20,000.00
	Update Alarm Sy	14,580.00	14,580.00	-
	Demolition	15,500.00	14,475.00	(1,025.00)
TOTAL GENERAL GOVERNMENT			461,300.87	594,408.19
				133,107.32

PUBLIC SAFETY**POLICE DEPARTMENT**

Chief Salary	101,994.00	101,994.00		
Officer Wages	594,799.00	618,888.08		
Admin Assistant Wages	32,955.12	32,955.12		
Custodian Wages	<u>3,751.80</u>	<u>3,751.80</u>		
	733,499.92	757,589.00		24,089.08

Energy	7,823.89	8,707.36		
Water	156.00	175.00		
Repair & Maintenance	28,937.42	31,824.64		
Rentals and Leases	58.00	100.00		
Other Property Related Services	1,298.51	1,355.00		
Professional & Technical	8,215.00	8,603.00		
Tuition Reimbursement	-	-		
Communication	71,348.11	71,821.00		
Other Purchased Services	625.00	625.00		
Other Services - Lock Up	750.00	3,500.00		
Office Supplies	11,110.12	11,109.13		
Custodial Supplies	1,031.73	1,031.73		
Vehicle Supplies	27,424.40	27,917.00		
Other Supplies	19,531.45	20,001.59		
Dues & Memberships	13,138.95	14,166.55		
Replacement Equipment	-	-		
New Equipment	-	-		
Special Article, Replacement Vests	<u>9,788.80</u>	<u>10,000.00</u>		
	201,237.38	210,937.00		9,699.62

FIRE DEPARTMENT

Fire Chief Wages	47,000.00	47,000.00		
Fire Department Wages	<u>22,395.00</u>	<u>26,000.00</u>		
	69,395.00	73,000.00		3,605.00

Energy	4,020.07	4,500.00		
Water	156.00	200.00		
Repair & Maintenance	12,666.08	12,000.00		
Rentals & Leases	58.00	-		
Professional Services	1,723.98	1,500.00		
Training, Chief	385.00	500.00		
Communications	5,088.67	6,000.00		
Office Supplies	179.53	600.00		
Building & Equipment Maintenance Supplies	3,875.19	3,000.00		
Custodial Supplies	143.96	300.00		
Vehicle Supplies	3,752.98	6,000.00		
Food and Food Service Supplies	331.94	500.00		
Other Firefighting Supplies	6,443.62	5,500.00		
In-State Travel	940.91	-		
New Firefighting Equipment	8,558.18	5,000.00		
Replacement Equipment	16,072.18	19,000.00		
Dues & Membership	<u>1,080.15</u>	<u>1,000.00</u>		
	65,476.44	65,600.00		123.56

INSPECTORS

Building Inspector Salary	16,560.00	16,560.00		-
Building Inspector Expense	1,197.93	1,650.00		452.07
Gas Inspector Salary	2,436.00	2,436.00		-
Plumbing Inspector Salary	2,248.00	2,248.00		-
Electrical Inspector Salary	8,088.00	8,088.00		-
Inspector of Animals	400.00	400.00		-

EMERGENCY MANAGEMENT

	2,688.41	4,700.00		2,011.59
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ANIMAL CONTROL

	3,323.68	8,500.00		5,176.32
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TREE WARDEN

	<u>12,000.00</u>	75.00		(11,925.00)
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TOTAL PUBLIC SAFETY

		1,118,550.76	1,151,783.00	33,232.24
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EDUCATION

G.D.R.S. District	4,642,690.00	4,642,690.00		-
G.D.R.S. District Debt	416,021.00	416,021.00		-
G.L.R.V.T.H.S.	177,316.00	177,316.00		-
G.L.R.V.T.H.S. Distric Debt	16,399.00	16,399.00		-
Essex Ag.-Non-Regional	18,294.00	18,294.00		-
	<u>27,750.00</u>	<u>27,750.00</u>		-

TOTAL EDUCATION

		5,298,470.00	5,298,470.00	-
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**PUBLIC WORKS & FACILITIES
HIGHWAY DEPARTMENT**

Wages Operations Staff	148,219.01		154,473.00		
Clerical Wages	16,649.80		17,094.00		
		164,868.81		171,567.00	6,698.19
Energy	7,955.65		6,395.00		
Repair & Maintenance	49,237.07		50,000.00		
Professional Services	1,285.00		1,663.00		
Communication	3,466.09		5,000.00		
Office Supplies	21.99		256.00		
Custodial Supplies	-		1,279.00		
Vehicle Supplies	28,525.49		22,300.00		
Public Works Supplies	10,152.65		5,243.00		
Other Supplies	1,033.00		1,023.00		
Dues & Memberships	140.00		200.00		
Other Charges	-		-		
In State Travel	-		-		
Lease Purchase	15,636.09		15,895.00		
Brush/Signs& Line Paint	19,104.57		27,685.00		
Paving	56,634.21		60,900.00		
		193,191.81		197,839.00	4,647.19
PY Encumbrance		19,020.61		19,020.61	-
Street Lights		9,005.68		9,005.68	-
Snow Removal					
Wages	43,059.86		20,351.00		
Overtime	40,610.40		31,135.00		
		83,670.26		51,486.00	(32,184.26)
Equipment Repairs	9,991.63		5,583.00		
Other Property Services	11,281.25		5,583.00		
Vehicle Supplies	26,244.50		6,090.00		
Salt	116,033.21		177,258.00		
Sand	1,539.36		2,842.00		
Chemicals	14,750.00		12,171.00		
Plowing Services Subcontracted	17,502.79		20,000.00		
Public Works Supplies	-		-		
		197,342.74		229,527.00	32,184.26
TRANSFER STATION / LANDFILL					
Subsidy to Enterprise Fund	18,600.00		18,600.00		
Landfill Expenses	2,100.00		2,100.00		
Other Charges	-		-		
		20,700.00		20,700.00	-
Article, Replace Fencing	-		-	15,000.00	15,000.00
Article, Roll Off Containers	-	7,054.00	-	16,810.00	9,756.00
CEMETERY DEPARTMENT					
Wages		9,478.50		9,504.00	25.50
Water	1,749.84		915.00		
Other Property Related Services	1,163.61		600.00		
Repair & Maintenance Service	-		270.00		
Other Supplies	78.77		1,355.00		
Groundskeeping Supplies	425.87		289.00		
		3,418.09		3,429.00	10.91
TOTAL PUBLIC WORKS			707,750.50	743,888.29	36,137.79
HUMAN SERVICES					
BOARD OF HEALTH					
Clerical Wages		4,350.61		4,939.00	588.39
Rentals & Leases	-		1,200.00		
Communication	-		500.00		
Office Supplies	421.07		500.00		
Dues & Memberships	150.00		150.00		
		571.07		2,350.00	1,778.93
Nashoba Assessment		6,923.88		6,924.00	0.12
Nashoba Nursing		3,099.52		3,100.00	0.48
Mental Health Assessment		400.00		400.00	-

COUNCIL ON AGING			
Wages		4,901.91	6,412.00 1,510.09
Communication	-	-	-
Office Supplies	199.01	200.00	-
Food Service Supplies	2,244.95	2,000.00	-
Dues & Memberships	175.00	258.00	-
Bus Transportation Services	5,906.50	7,500.00	-
In State Travel	633.00	400.00	-
Other Supplies	-	-	-
		9,158.46	10,358.00 1,199.54
VETERANS SERVICES			
Salary		5,151.00	5,151.00 -
Professional & Technical	1,375.64	1,800.00	-
Communication	1,449.41	1,200.00	-
Office Supplies	195.72	500.00	-
Other Supplies	661.43	850.00	-
Food Services	384.79	1,320.00	-
In State Travel	3,040.33	450.00	-
Dues & Memberships	45.00	540.00	-
Veteran's Benefits	-	500.00	-
		7,152.32	7,160.00 7.68
Veteran's Benefits Fund		8,614.67	24,000.00 15,385.33
TOTAL HUMAN SERVICES		50,323.44	70,794.00 20,470.56
CULTURE & RECREATION			
LIBRARY			
Wages		72,837.20	74,658.00 1,820.80
Energy	20,677.58	18,000.00	-
Water	231.00	400.00	-
Repair & Maintenance	11,971.09	9,500.00	-
Rentals & Leases	140.00	-	-
Other Property Related Services	2,094.37	2,400.00	-
Professional & Technical	-	3,710.00	-
Communication	459.09	1,000.00	-
Office Supplies	4,531.02	4,000.00	-
Building Equip. Maint. & Repairs	300.00	-	-
Custodial & Housekeeping Supplies	28.99	1,000.00	-
Other Supplies Collection Materials	25,626.54	29,637.00	-
Library Dues & Memberships	1,363.00	1,400.00	-
Lighting Design Services ATM 5/11	-	7,000.00	-
Other Charges	-	-	-
		67,422.68	78,047.00 10,624.32
MVL Consortium Dues		11,700.00	11,700.00 -
Library Article, Tech Exp. Other Supplies		5,274.98	13,950.00 8,675.02
TECHNOLOGY & CABLE TV			
RECREATION COMMISSION			
Other Purchased Services	1,359.95	1,359.95	2,080.00 2,080.00 720.05
PARKS DEPARTMENT			
Energy	2,542.96	2,050.00	-
Rental & Leases	718.62	-	-
Other Property Related Services	30,925.44	39,028.00	-
Other Services	1,726.35	6,000.00	-
Other Supplies	200.00	-	-
		36,113.37	47,078.00 10,964.63
MEMORIAL DAY		700.00	700.00 -
TOTAL CULTURAL & RECREATION		195,408.18	228,213.00 32,804.82
DEBT SERVICE			
Long Term Debt	233,498.00	276,498.00	43,000.00
Long Term Interest	51,417.21	51,428.00	10.79
Temporary Loan Interest	-	1,000.00	1,000.00
TOTAL DEBT SERVICE		284,915.21	328,926.00 44,010.79

INSURANCE & BENEFITS			
County Retirement	198,716.00	198,716.00	-
Insurances:			
Group Health Insurance	197,160.42	201,306.00	4,145.58
Life Insurance	364.98	400.00	35.02
Medicare Town Share	20,851.42	22,897.00	2,045.58
Liability (Buildings, Vehicles, Workers)	98,254.00	98,254.00	-
TOTAL INSURANCE & BENEFITS	515,346.82	521,573.00	6,226.18
State Assessment	3,276.00	3,276.00	-
TOTAL GENERAL FUND DEPARTMENTAL PAYMENTS	<u>8,635,341.78</u>	<u>8,941,331.48</u>	<u>305,989.70</u>
OTHER FINANCING USES			
Transfer from general fund to transfer station for subsidy	(18,600.00)		
Transfer from general fund to FEMA grant	38,000.00		
Transfer from general fund to capital project for BAN on Technology Improvement	(45,708.00)		
Transfer from general fund to Conservation Funds	<u>3,010.00</u>		
GENERAL FUND EXPENDITURES	8,612,043.78		

Town of Dunstable
STATEMENT OF CHANGE IN FUND BALANCE - SPECIAL REVENUE FUNDS
JULY 1, 2014 - JUNE 30, 2015

ACCOUNT NUMBER		BALANCE <u>7/1/2014</u>	RECEIPTS	TRANSFERS	EXPENDED PAYROLL	EXPENDED OTHER	BALANCE <u>6/30/2015</u>
2010-13-192-3560-0000-000	Town Hall Committee	1,448.09	-	-	-	-	1,448.09
2020-00-000-3590-0000-000	Insurance Receipts < \$20,000	9,066.37	7,444.67	-	-	8,500.00	8,011.04
2022-01-161-3280-0000-000	Extended Polling Hours State Grant	5,676.24	1,119.00	-	-	-	6,795.24
2150-10-210-3560-0000-000	Police Special Duty	(106.48)	54,590.42	-	52,133.30	-	2,350.64
2280-10-171-3560-0000-000	Wetland By-Law Fees	875.00	100.00	-	-	-	975.00
2390-12-422-3520-0000-000	Hwy Chapter 90 Improvement Grant	(113,395.55)	193,753.58	-	-	115,387.96	(35,029.93)
2440-10-491-3280-0000-000	Cemetery Revolving Fund	4,772.82	8,200.00	-	8,093.00	5,470.47	(590.65)
2470-10-631-3560-0000-000	Town Recreation Revolving Fund	17,371.26	4,700.00	-	-	3,060.90	19,010.36
2480-10-541-3560-0000-000	C O A Transportation Revolving Fund	3,592.70	795.00	-	-	-	4,387.70
2600-13-122-3560-0000-000	Butterfield Relief/Poor	9,758.61	696.03	-	-	-	10,454.64
2602-13-491-3560-0000-003	Butterfield Cemetery Fund	12,392.02	1,392.06	-	-	-	13,784.08
2603-13-491-3560-0000-004	Cemetery Gifts & Donations	630.00	-	-	-	-	630.00
2604-13-491-3560-0000-005	Cemetery Setting of Stone	310.00	125.00	-	-	-	435.00
2605-13-541-3560-0000-002	Elder Affairs Donations	3,066.19	-	-	-	-	3,066.19
2607-13-541-3560-0000-003	Council on Aging Building Fund	29,346.75	-	-	-	-	29,346.75
2609-13-610-3560-0000-006	Library Jose Abeyta Memorial	222.15	-	-	-	-	222.15
2610-13-610-3560-0000-007	Library Lucy Kennedy Memorial	1,204.04	-	-	-	-	1,204.04
2611-13-610-3560-0000-008	Library Germaine Crawford	1,498.00	75.00	-	-	-	1,573.00
2612-13-610-3560-0000-009	Library Lloyd Barnes Mem.	141.00	-	-	-	-	141.00
2613-13-630-3560-0000-000	Recreation Music Fund	482.25	-	-	-	-	482.25
2614-13-631-3560-0000-000	Dunstable Road Race Donations	316.12	-	-	-	-	316.12
2615-13-699-3560-0000-000	Cultural Council Grant	3,731.07	4,304.06	-	-	4,123.42	3,911.71
2616-13-699-3560-0000-001	Cultural Council Fundraiser	133.20	-	-	-	-	133.20
2617-13-693-3560-0000-000	Summer Concert Donations	9,919.51	4,577.00	-	-	2,681.24	11,815.27
2618-13-610-3560-0000-003	Library Trustee Account	10,642.01	8,380.66	-	-	2,202.37	16,820.30
2623-13-610-3560-0000-028	Library Helen Kennedy Mem	20,659.88	-	-	-	-	20,659.88
2624-13-610-3560-0000-000	Library Beverly Rock Mem.	731.18	-	-	-	-	731.18
2625-13-610-3560-0000-000	Library Lucille Dumont Mem	1,425.00	-	-	-	-	1,425.00
2626-13-000-3280-0000-000	Tynngs Rotary Club Donations	2,495.00	-	-	-	2,100.00	395.00
2629-13-692-3560-0000-000	Memorial Day Donation	899.23	225.00	-	-	52.43	1,071.80
2630-13-000-3280-0000-000	Korean/Vietnam Memorial Donations	17.67	-	-	-	-	17.67
2631-13-000-3280-0000-000	Flag Donations	379.24	-	-	-	-	379.24
2661-10-171-3560-0000-000	Conservation Wetland Act	20,653.92	317.50	-	-	115.00	20,856.42
2662-20-171-3300-0000-000	Town Forest Timber	18,631.76	-	-	-	-	18,631.76
2663-13-171-3280-0000-000	ConsCom Carter Farm Donations	75.00	-	-	-	-	75.00
2782-11-422-3510-2009-000	FEMA Ice Storm Grant	586.00	-	(38,586.00)	-	-	(38,000.00)
2784-11-000-3510-2010-010	FEMA 4/10 Severe Storms Grants	23,224.00	-	(23,224.00)	-	-	-
2785-11-422-3510-2011-000	FEMA 1/11-12/11 Snow Ice Storm	6,342.00	-	(6,342.00)	-	-	-
2800-12-541-3520-0000-000	Elder Affairs Grant	-	4,072.00	-	4,072.00	-	-
2801-12-541-3520-0000-001	Elder Affairs Pharmacy	163.61	-	-	-	-	163.61
2802-12-610-3520-0000-001	Library Incentive Grant	5,901.46	2,194.12	-	-	-	8,095.58
2803-12-610-3520-0000-002	Library Equal Grant	15.93	1,205.39	-	-	-	1,221.32
2804-12-610-3520-0000-000	Library NR Circulation Grant	431.58	222.43	-	-	-	654.01
2820-12-210-3520-0000-004	Police Community Grant	28.40	-	-	-	-	28.40
2830-12-220-3520-0000-000	VFA Fire Equipment State Grant	22.93	2,000.00	-	-	1,961.23	61.70
2832-12-220-3280-0000-000	Fire SAFE State Grant	3,186.00	3,523.00	-	-	3,420.95	3,288.05
2833-12-220-3280-0000-000	Fire Senior SAFE Grant	1,124.75	2,495.00	-	-	1,209.79	2,409.96
2840-12-291-3520-2009-000	Emergency Management Grant	2,794.34	2,000.00	-	-	2,510.44	2,283.90
		122,882.25	308,506.92	(68,152.00)	64,298.30	152,796.20	146,142.67

	GDRSD Tech Improvement	Water System Engineering	Main Street Engineering	Salt Shed	TOTAL CAPITAL PROJECTS
Revenue	-	-	-	-	-
Expenditures	91,416.00	-	16,047.98	234,835.16	342,299.14
Surplus/Deficit	(91,416.00)	-	(16,047.98)	(234,835.16)	(342,299.14)
Tranfers In	45,332.00	-	-	-	45,332.00
Tranfers Out	-	-	-	-	-
Change in Fund Balance	(45,708.00)	-	(16,047.98)	(234,835.16)	(296,591.14)
Beg Fund Balance	-	-	-	50,522.25	50,522.25
Chance in Fund Balance	(45,708.00)	-	(16,047.98)	(184,312.91)	(246,068.89)
Fund Balance Adjustments	-	-	-	-	-
End Fund Balance	(45,708.00)	-	(16,047.98)	(184,312.91)	(246,068.89)
Cash	-	43,400.00	208,952.02	15,687.09	268,039.11
TOTAL ASSETS	-	43,400.00	208,952.02	15,687.09	268,039.11
Bond Anticipation Note	45,708.00	-	225,000.00	200,000.00	470,708.00
TOTAL LIABILITIES	45,708.00	-	225,000.00	200,000.00	470,708.00
Undesigned Fund Balance	(45,708.00)	(43,400.00)	(16,047.98)	(184,312.91)	(289,468.89)
TOTAL FUND BALANCE	(45,708.00)	(43,400.00)	(16,047.98)	(184,312.91)	(289,468.89)
TOTAL LIABILITIES & FUND EQUITY	-	(43,400.00)	208,952.02	15,687.09	181,239.11

**TOWN OF DUNSTABLE
COMBINED BALANCE SHEET - ENTERPRISE FUNDS
JUNE 30, 2015**

	WATER ENTERPRISE FUND	TRANSFER STATION ENTERPRISE FUND	TOTAL ENTERPRISE FUNDS
Cash	102,492.02	8,604.94	111,096.96
Water User Charges Receivable	2,971.11	0.00	2,971.11
TOTAL ASSETS	105,463.13	8,604.94	114,068.07
Warrants Payable	0.00	8,730.60	8,730.60
Accrued Payroll	0.00	0.00	0.00
Deferred Revenue	2,971.11	0.00	2,971.11
TOTAL LIABILITIES	2,971.11	8,730.60	11,701.71
Reserved for Encumbrances	0.00	0.00	0.00
Reserved for Expenditures	0.00	0.00	0.00
Reserved for Continuing Appropriations	89,476.67	0.00	89,476.67
Retained Earnings (Deficit)	13,015.35	(125.66)	12,889.69
TOTAL FUND EQUITY	102,492.02	(125.66)	102,366.36
TOTAL LIABILITIES & FUND EQUITY	105,463.13	8,604.94	114,068.07

**TOWN OF DUNSTABLE
WATER ENTERPRISE FUND
JULY 1, 2014 - JUNE 30, 2015**

	Budget	Actual	
Fund Balance as of July 1, 2014			
Reserve for Expenditures		-	
Reserve for Continuing Appropriations		94,685.13	
Unreserved Retained Earnings/(Deficit)		8,096.71	
			102,781.84
 Receipts:			
User Charges	49,000.00	59,006.35	
Special Assessments	500.00	601.00	
Interest on Charges	-	313.88	
Connection Fees	250.00	250.00	
Interest on Investment	75.00	109.38	
	<u>49,825.00</u>	<u>60,280.61</u>	60,280.61
 Other Financing Sources			
			163,062.45
 Expended:			
Wages	18,342.00	17,818.86	
Energy	6,204.00	8,171.39	
Repair & Maintenance	5,671.00	2,745.50	
Rentals	250.00	216.00	
Training	400.00	378.25	
Professional Services	5,009.00	3,138.00	
Communication	250.00	892.85	
Office Supplies	185.00	63.00	
Repair Maintenance Supplies	122.00	-	
Public Works Supplies	4,925.00	5,524.90	
In-State Travel	45.00	14.90	
Dues & Memberships	425.00	409.00	
Emergency Reserve	2,273.00	2,259.48	
Special Projects, Capital Asset Repair	<u>102,781.84</u>	<u>13,305.17</u>	
	146,882.84	54,937.30	54,937.30
 PY Encumbrance			-
 Other Financing Uses-Intergovernmental	5,724.00	5,633.13	5,633.13
			102,492.02
 Fund Balances as of June 30, 2014:			
Reserve for Encumbrances		-	
Reserve for Expenditures		-	
Reserve for Continuing Appropriations		89,476.67	
Unreserved Retained Earnings/(Deficit)		<u>13,015.35</u>	
		<u>102,492.02</u>	-

**TOWN OF DUNSTABLE
TRANSFER STATION ENTERPRISE FUND
JULY 1, 2014 - JUNE 30, 2015**

	Budget	Actual	
Fund Balance as of July 1, 2014			
Reserve for Expenditures		-	
Reserve for Special Purposes		-	
Unreserved Retained Earnings/(Deficit)		<u>3,513.12</u>	3,513.12
Expenditure of Encumbrance			-
Receipts:	-		
User Charges	65,000.00	54,290.00	
Other Recycling Fees	2,635.00	2,601.11	
Other Financing Sources-Gen Fund Subsidy	<u>18,600.00</u>	<u>18,600.00</u>	
			<u>75,491.11</u>
	86,235.00		79,004.23
Expended:			
Wages	15,696.00	15,945.66	
Repair & Maintenance	5,000.00	3,485.69	
Rentals	1,200.00	1,357.80	
Rubbish Removal	46,000.00	47,295.39	
Other Property Services	12,000.00	8,967.75	
Other Supplies	1,839.00	-	
Other Service - Hazard Waste Chg	<u>4,500.00</u>	<u>2,077.60</u>	
	86,235.00		<u>79,129.89</u>
			<u>(125.66)</u>
Fund Balances as of June 30, 2015:			
Reserve for Encumbrances			-
Reserve for Expenditures			-
Reserve for Special Purposes			-
Unreserved Retained Earnings/(Deficit)			<u>125.66</u>
			<u>125.66</u>

TOWN OF DUNSTABLE
BALANCE SHEET - TRUST FUNDS
June 30, 2015

ASSETS	NON-EXPENDABLE	EXPENDABLE	TOTAL
Cash	118,539.54	514,248.98	632,788.52
Investment - Stock	500.00	-	500.00
TOTAL ASSETS	<u>119,039.54</u>	<u>514,248.98</u>	<u>633,288.52</u>
 LIABILITIES			
Warrants Payable	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL LIABILITIES	<u>-</u>	<u>-</u>	<u>-</u>
 FUND BALANCES			
Harriett C Proctor Chapel	-	27,143.92	27,143.92
Asa T. Butterfield Library	21,200.00	813.78	22,013.78
Cemetery Perpetual Care	62,456.00	25,839.05	88,295.05
E D & May Swallow Cemetery	1,000.00	943.70	1,943.70
Ellen Kendall Library Fund	50.00	0.27	50.27
E R Bennett Public Grounds	500.00	897.79	1,397.79
Fred Fletcher Cemetery Fund	2,532.54	2,633.02	5,165.56
Meeting House Hill Cemetery	1,400.00	2,517.19	3,917.19
Owen Parkhurst Library Fund	1,000.00	1,197.64	2,197.64
Rideout Cemetery PC	401.00	719.03	1,120.03
Sarah Parkhurst Roby Bldg.	2,000.00	22.28	2,022.28
Sarah Roby Highway Fund	1,000.00	4,791.65	5,791.65
Sarah Parkhurst Free Lecture	5,000.00	2,416.38	7,416.38
Charles & Hazel Grasse Trust	10,000.00	1,940.74	11,940.74
Marietta Parkhurst Water	500.00	-	500.00
Conservation Timber Fund	-	76,545.38	76,545.38
Conservation Land Fund	-	15,267.43	15,267.43
James McKenna Memorial	-	5,505.48	5,505.48
Majorie Olney Library	-	6,832.17	6,832.17
Stabilizaion Fund	-	314,030.29	314,030.29
Stabilizaion Fund - Highway	-	10,035.71	10,035.71
Unemployment Comp Fund	-	15,082.06	15,082.06
Scholarship Fund	-	392.59	392.59
Educational Fund	-	1,026.92	1,026.92
Senior Fund	-	2,731.99	2,731.99
Sarah Parkhurst Charity	5,000.00	6,006.69	11,006.69
Harriet C Proctor Charity	5,000.00	3,743.06	8,743.06
TOTAL FUND BALANCE	<u>119,039.54</u>	<u>529,076.21</u>	<u>648,115.75</u>
 TOTAL LIABILITIES & FUND BALANCE	 <u>119,039.54</u>	 <u>529,076.21</u>	 <u>648,115.75</u>

TOWN OF DUNSTABLE
EXPENDABLE TRUST FUNDS - CHANGES IN FUND BALANCE
 June 30, 2015

Account #	BALANCE 7/1/2014	INCOME	TRANSFERS	EXPENDED	BALANCE 6/30/2015
H C Proctor Cemetery Chapel	27,076.15	67.77	-	-	27,143.92
Asa T Butterfield Library	758.80	54.98	-	-	813.78
Cemetery Perpetual Care	23,872.96	1,966.09	-	-	25,839.05
E D & May Swallow Cemetery	1,188.22	5.48	-	250.00	943.70
Ellen Kendall Library	0.16	0.11	-	-	0.27
E R Bennett Grounds	894.30	3.49	-	-	897.79
Fred Fletcher Cemetery	2,620.12	12.90	-	-	2,633.02
Meeting House Hill Cemetery	2,507.41	9.78	-	-	2,517.19
Owen Parkhurst	1,192.15	5.49	-	-	1,197.64
Rideout Cemetery P C	716.23	2.80	-	-	719.03
S A Parkhurst Roby Bldg Fund	17.23	5.05	-	-	22.28
Sarah A Roby Highway Fund	4,777.19	14.46	-	-	4,791.65
S A Parkhurst Free Lecture	2,397.86	18.52	-	-	2,416.38
C & H Grasse Trust	1,910.93	29.81	-	-	1,940.74
Conservation Timber	77,540.63	7.75	-	1,003.00	76,545.38
Conservation Land Fund	1,100.61	13,656.82	1,260.00	750.00	15,267.43
James McKenna Memorial	5,491.74	13.74	-	-	5,505.48
Majorie Olney Library	6,815.11	17.06	-	-	6,832.17
Stabilization Fund	313,402.52	627.77	-	-	314,030.29
Highway Stabilization Fund	10,033.73	1.98	-	-	10,035.71
Unemployment Comp Fund	15,044.41	37.65	-	-	15,082.06
H C Proctor Charity	3,721.23	21.83	-	-	3,743.06
S A Parkhurst Charity	7,028.15	28.54	-	1,050.00	6,006.69
Scholarship Donations	391.61	0.98	-	-	392.59
Educational Donations	1,024.36	2.56	-	-	1,026.92
Senior Donations	2,725.17	6.82	-	-	2,731.99
TOTAL EXPENDABLE	514,248.98	16,620.23	1,260.00	3,053.00	529,076.21

TOWN OF DUNSTABLE
NON-EXPENDABLE TRUST FUNDS - CHANGES IN FUND BALANCE
 June 30, 2015

Account #	<u>BALANCE</u> <u>7/1/2014</u>	<u>INCOME</u>	<u>TRANSFERS</u>	<u>BALANCE</u> <u>6/30/2015</u>
5302-06-610-3291-0000-004	21,200.00	-	-	21,200.00
5300-04-491-3291-0000-000	62,456.00	-	-	62,456.00
5304-04-491-3590-0000-006	1,000.00	-	-	1,000.00
5305-06-610-3590-0000-007	50.00	-	-	50.00
5306-06-610-3590-0000-008	500.00	-	-	500.00
5307-04-491-3590-0000-009	2,532.54	-	-	2,532.54
5308-04-491-3590-0000-011	1,400.00	-	-	1,400.00
5309-06-610-3590-0000-012	1,000.00	-	-	1,000.00
5310-04-491-3590-0000-013	401.00	-	-	401.00
5311-01-192-3590-0000-014	2,000.00	-	-	2,000.00
5312-04-420-3590-0000-015	1,000.00	-	-	1,000.00
5313-06-610-3590-0000-017	5,000.00	-	-	5,000.00
5314-06-610-3590-0000-018	10,000.00	-	-	10,000.00
5315-04-450-3280-0000-025	500.00	-	-	500.00
8514-00-000-3590-0000-010	5,000.00	-	-	5,000.00
8513-00-000-3590-0000-016	5,000.00	-	-	5,000.00
TOTAL EXPENDABLE	<u>119,039.54</u>	<u>-</u>	<u>-</u>	<u>119,039.54</u>

TOWN OF DUNSTABLE
STATEMENT OF LONG TERM DEBT GROUP OF ACCOUNTS
June 30, 2015

	Original Loan	<u>Balance</u> <u>07/01/14</u>	<u>Retirements</u> <u>FY15</u>	<u>Balance</u> <u>06/30/15</u>
LAND ACQUISITION				
19 Year General Obligation Bond Variable Coupon Rate 3.1 - 4.5% Issued 09/01/2002 Maturity 05/15/2021	1,425,000.00	525,000.00	(75,000.00)	450,000.00
TOWN HALL ARCHITECT				
19 Year General Obligation Bond Variable Coupon Rate 3.1 - 4.5% Issued 09/01/2002 Maturity 05/15/2021	132,000.00	48,000.00	(7,000.00)	41,000.00
TOWN HALL RENOVATION				
19 Year General Obligation Bond Variable Coupon Rate 3.1 - 4.5% Issued 09/01/2002 Maturity 05/15/2021	1,500,000.00	557,000.00	(83,000.00)	474,000.00
HENRY PROPERTY				
10 Year State House Note 4.97% Issued 11/15/2006 Maturity 11/15/2006	227,907.49	68,370.00	(22,790.00)	45,580.00
CPA - FARM PROPERTY				
19 Year General Obligation Bond Variable Coupon Rate 4.2 - 6.0% Issued 08/15/2007 Maturity 08/15/2026	1,500,000.00	1,020,000.00	(80,000.00)	940,000.00
TOTAL:		<u>2,218,370.00</u>	<u>(267,790.00)</u>	<u>1,950,580.00</u>

THE COMMONWEALTH OF MASSACHUSETTS
TOWN OF DUNSTABLE
WARRANT
ANNUAL TOWN MEETING - May 9, 2016

Middlesex, ss.

To either of the Constables of the Town of Dunstable in the County of Middlesex:

GREETINGS

IN THE NAME OF the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and town affairs, to meet at the Swallow School in said Dunstable on Monday, the Ninth of May next, at seven o'clock in the evening, and thereafter continuing from day to day until completed, then and there to act on the following articles:

ARTICLE 1 - Reports: To hear and act upon the reports of Town Officers, Boards, Committees, Commissioners, and Trustees, or take any other action relative thereto.

FINANCIAL FISCAL YEAR 2016

ARTICLE 2 - Fiscal Year 2016 Supplemental Appropriations: To see if the Town will vote to raise and appropriate, borrow or transfer from available funds a sum of money to supplement operating budgets for the Fiscal Year ending June 30, 2016, or take any action in relation thereto.

ARTICLE 3 - Fiscal Year 2016 Transfers: To see if the Town will vote to transfer into various line items of the Fiscal Year ending June 30, 2016 operating budget from other line items of said budget or from other available funds, or take any action in relation thereto.

ARTICLE 4 - Community Preservation Committee Recommended Transfers: To see what transfers or other action the Town may vote with respect to any recommended action of the Community Preservation Committee, or take any action in relation thereto.

ARTICLE 5 - Gas, Plumbing, and Electrical Inspector's Stipend: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute twenty four thousand and forty two dollars (\$24,042) or some other sum of money, to pay the inspectors for permits issued through fiscal year 2016, or take any action in relation thereto.

ARTICLE 6 - Reserve Fund: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute fifteen thousand (\$15,000) or some other sum of money, to the reserve fund, or take any action in relation thereto.

ARTICLE 7 - Capital Plan: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute twenty thousand (\$10,000) or some other sum of money, to the fund the FY17 Capital Improvement Plan, or take any action in relation thereto.

FINANCIAL FISCAL YEAR 2017

ARTICLE 8 - Salaries Elected Officials: To see if the Town will vote to fix the salaries of the elected officers of the town as provided by Chapter 41, Section 108 of the Massachusetts General Laws, as amended for Fiscal Year 2017, beginning July 1,2015, or take any action in relation thereto.

	Voted FY15	Voted FY16	Recommended FY17
Selectmen - Chairman	\$ 600	\$ 600	\$ 600
Member	\$ 600	\$ 600	\$ 600
Member	\$ 600	\$ 600	\$ 600
Assessors - Chairman	\$ 300	\$ 300	\$ 300
Member	\$ 300	\$ 300	\$ 300
Member	\$ 300	\$ 300	\$ 300
Town Clerk	\$28,388	\$28,956	\$29,536
Treasurer/Collector			\$54,927

ARTICLE 9 - Town Clerk: To see if the Town will vote pursuant to Chapter 41, section 1B of the Massachusetts General Laws, as amended, to make the office of Town Clerk appointive by the Board of Selectmen, for a term not to exceed three (3) years, subject to the approval of this vote at the next annual town election, or take any action in relation thereto.

ARTICLE 10 - Operating Budget: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow pursuant to any applicable statute, or any combination thereof, to fund the various departments, boards, committees, commissions, and other operating expenses of the town for Fiscal Year 2017, beginning July1, 2016, or take any action in relation thereto.

ARTICLE 11 - Chapter 90: To see if the Town will vote to appropriate a sum of money from the proceeds due to the Town under the provisions of Massachusetts General Laws Chapter 90, or take any action in relation thereto.

ARTICLE 12 - Main Street Engineering: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute eleven thousand and eighty dollars (\$11,080) or some other sum of money, to supplement the funds available for the engineering of the Main Street road reconstruction, or take any action in relation thereto.

ARTICLE 13 - Consultant to Assist Town with MS4 Permit Requirements: To see if the Town will vote to raise and appropriate, borrow, transfer from available funds, or any combination thereof, a sum of money to supplement the funds encumbered in account #0001-04-422-5300-2016-000 for a consultant to assist the Town in meeting the stormwater management requirements of any MS4 Permit issued to and for the Town, or take any action in relation thereto.

ARTICLE 14 - Community Housing Feasibility Study: To see if the Town will vote to reallocate the funds approved on October 20, 2014 for a Community Housing Feasibility Study of the Best Triangle to a Community Housing Feasibility Study of the MUD District on Rt. 113, or take any action in relation thereto.

ARTICLE 15 - Lighting at Dunstable Free Public Library: To see if the Town will vote to reallocate the funds approved on May 9, 2011 for design services to retrofit in the interior lighting at Dunstable Public Library to purchase and installation of said lighting, or take any action in relation thereto.

ARTICLE 16 - Dunstable Free Public Library Doorway Revisions: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute one hundred and fifty thousand dollars (\$150,000) or some other sum of money, to construct the revisions to the entrance and egress to the Dunstable Free Public Library, or take any action in relation thereto.

ARTICLE 17 - Swallow and Union Schools Lease: To see if the town will vote to authorize the Board of Selectmen to enter into a lease, or renew or extend any existing lease, with the Groton-Dunstable Regional School District relative to the Swallow and Union Schools, for a term of twenty (20) years, or any other term, at an annual rent of \$1.00, or any other amount, hereby granting to said Board of Selectmen full power and authority to do all things ordered to such purposes, or take any action in relation thereto.

ARTICLE 18 - Citizen Energy PILOT: To see if the Town will vote to ratify the PILOT (Payment in Lieu of Taxes) relative to property adjoining the location of the former Charles George landfill negotiated by the Assessors and approved at their March 31, 2016 meeting, or take any action in relation thereto.

ARTICLE 19 - Fiscal Year 2017 Transfer to Stabilization: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money, and if so what amount, for the Stabilization Fund pursuant to Massachusetts General Laws Chapter 40, Section 5B, or take any action in relation thereto.

ARTICLE 20 - Applicant Fee Revolving Fund: To see if the Town will vote to establish a new Revolving account as allowed by Massachusetts General Laws Chapter 40, Section 52E ½ , to be used to fund the on-line permit software application not to exceed \$10 an application, or take any action in relation thereto.

ARTICLE 21 - Revolving Funds: To see what revolving funds the Town will vote to authorize or reauthorize pursuant to Massachusetts General Laws Chapter 44, Section 53E1/2 for the Fiscal Year 2017, beginning July 1, 2016, or take any action in relation thereto.

Current Accounts

Revolving Fund	Authorized Authority	Receipts Credited	Spending Purpose	FY Spending Limit
Cemetery	Cemetery Commission	Receipts collected from sale of lots, interment fees and other such pertinent fees appertaining to the cemetery.	Operation and/or maintenance of the cemetery including the payment of wages or salaries of employees of such facility who are not full time employees of the Town.	\$8,500.00
Recreation	Recreation Commission	Funded through donations, fund raising efforts, grants, and receipts for usage permits.	Expended for the repairs, maintenance and/or improvement to town recreational sites (including Town Field, Larter Field, tennis courts, and any other facility under Recreation purview.)	\$7,000.00
COA Transport	Council on Aging	Funded through donations, fund raising efforts, grants, and receipts from usage fees, etc.	Van transportation and miscellaneous transportation costs, etc.	\$1,000.00

ARTICLE 22 - Transfer Station: To see if the Town will vote to discontinue operation of the Transfer Station as an enterprise fund and treat it as a department of government operations, with the enterprise fund balance closing accordingly to the General Fund, or take any action in relation thereto.

ARTICLE 23 - Water Department: To see what sums or sums the Town will vote to appropriate to operate the Water Department or take any action in relation thereto.

ARTICLE 24 - Community Preservation Committee Recommendations: To see what transfers or other action the Town may vote with respect to any recommended action of the Community Preservation Committee, or take any action in relation thereto.

ARTICLE 25 - Conservation Restriction: To see if the Town will vote to raise and appropriate, borrow, or transfer from available funds, or any combination thereof, a sum or sums to purchase through the Conservation Commission, on behalf of the Town, a Conservation Restriction as defined in Massachusetts General Laws Chapter 184, Section 31, as amended, on certain real property situated on Westford Street, comprising approximately eight seven (87) acres, believed to be owned by Lauren Chaney, and further, to determine whether the town will seek and/or accept any gifts or grants therefor, or apply funds under the control of the Community Preservation Committee, or take any action in relation thereto.

ARTICLE 26 - Town Forest Timber Funds: To see if the Town will vote to raise and appropriate, borrow, or transfer from the Town Forest Timber Fund, or any other source of available funds, or any combination thereof, eighteen thousand six hundred and thirty one dollars and seventy six cents (\$18,631.76), or some other sum, for the purchase of a Conservation Restriction as defined in Massachusetts General Laws Chapter 184, Section 31, as amended, on certain real property situated on Westford Street, comprising approximately eight seven (87) acres, believed to be owned by Lauren Chaney.

ARTICLE 27 - Acceptance of Open Space: To see if the Town will accept a deed of Carolina Properties, LLC, dated May 20, 2015, transferring certain lands in the Alexander Estates subdivision, approximating 15 acres, consisting primarily of Open Space, and subject to certain temporary easements, all as described in said deed recorded with the Middlesex North Registry of Deeds, Book 29349, Page 48, or take any action in relation thereto.

ARTICLE 28 - Acceptance of Gift: To see if the Town will vote to accept a gift of real property situated off Swallow Lane in Dunstable from Elizabeth Woods, et al, or any other gifts, real or personal, in Trust or otherwise, which may be offered under any condition, or take any action in relation thereto.

ARTICLE 29 - Free Cash Transfer: To see what sum the Town will vote to transfer from Free Cash (Surplus Revenue) to meet the appropriations of Fiscal Year 2017, beginning July 1, 2016 or to authorize the Assessors to use to establish the tax rate, or take any action in relation thereto.

ARTICLE 30 - Amend the Town Meeting, Town Elections & Records, General Bylaw Article III § 1: To see if the Town will vote to amend the General Bylaws by making deletions and insertions to Article III § 1 of the Town Meeting, Town Elections & Records, General Bylaw or take any action in relation thereto. Deletions shown by ~~{strikethrough}~~ and insertions shown by **{bold}** as follows:

The Selectmen shall cause ~~copies notice of the availability~~ of the Annual Town Reports to be distributed ~~among the taxpayers of the Town by~~ mailed to each household ~~or otherwise~~ at least ~~three~~ **five (35)** days before the Annual Town Meeting, **specifying not fewer than two accessible locations in Dunstable at which copies can be obtained, including when feasible the Town Hall and the Library.**

ARTICLE 31 - Suspension or Revocation of Licenses or Permits for Nonpayment of Taxes and Municipal Charges Bylaw: To see if the Town will amend the General Bylaws of the Town to include the following new Delinquent Licenses and Fees Bylaw below:

Suspension or Revocation of Licenses or Permits for Nonpayment of Taxes and Municipal Charges

Section 1. Delinquent List:

The tax collector or other municipal official responsible for records of all municipal taxes, assessments, betterments and other municipal charges, hereinafter referred to as the tax collector, shall annually furnish to each department, board, commission or division, hereinafter referred to as the licensing authority, that issues licenses or permits including renewals and transfers, a list of any person, corporation, or business enterprise, hereinafter referred to as the party, that has neglected or refused to pay any local taxes, fees, assessments, betterments or other municipal charges for not less than a twelve month period, and that such party has not filed in good faith a pending application for an abatement of such tax or a pending petition before the appellate tax board.

Section 2. Authority to Deny or Revoke Licenses or Permits:

The licensing authority may deny, revoke or suspend any license or permit, including renewals and transfers, of any party whose name appears on said list furnished to the licensing authority from the tax collector or with respect to any activity, event or other matter which is the subject of such license or permit and which activity, event or matter is carried out or exercised or is to be carried out or exercised on or about real estate owned by any party whose name appears on said list furnished to the licensing authority from the tax collector; provided, however, that written notice is given to the party and the tax collector, as required by applicable provisions of law, and the party is given a hearing, to be held not earlier than fourteen days after said notice. Said list shall be prima facie evidence for denial, revocation or suspension of said license or permit to any party. The tax collector shall have the right to intervene in any hearing conducted with respect to such license denial, revocation or suspension. Any findings made by the licensing authority with respect to such license denial, revocation or suspension shall be made only for the purposes of such proceeding and shall not be relevant to or introduced in any other proceeding at law, except for any appeal from such license denial, revocation or suspension. Any license or permit denied, suspended or revoked under this Bylaw shall not be reissued or renewed until the licensing authority receives a certificate issued by the tax collector that the party is in good standing with respect to any and all local taxes, fees, assessments, betterments or other municipal charges, payable to the municipality as the date of issuance of said certificate.

Section 3. Payment Agreements:

Any party shall be given an opportunity to enter into a payment agreement, thereby allowing the licensing authority to issue a certificate indicating said limitations to the license or permit and the validity of said license shall be conditioned upon the satisfactory compliance with said agreement. Failure to comply with said agreement

shall be grounds for the suspension or revocation of said license or permit; provided, however, that the holder be given notice and a hearing as required by applicable provisions of law.

Section 4. Determination of Business Interests:

The board of selectmen may waive such denial, suspension or revocation if it finds there is no direct or indirect business interest by the property owner, its officers or stockholders, if any, or members of his immediate family, as defined in M.G.L. c. 268A, § 1, in the business or activity conducted in or on said property.

Section 5. Exceptions:

This bylaw shall not apply to the following licenses and permits:

<u>License or Permit</u>	<u>Statutory Citation</u>
Open burning	M.G.L. c. 48, § 13
Bicycle Permits	M.G.L. c. 85, § 11A
Sales of articles for charitable purposes	MGL c. 101, § 33
Children work permits	MGL c. 149, § 69
Clubs, associations dispensing food or beverages licenses	MGL c. 140, § 21E
Dog licenses	MGL c. 140, § 137
Fishing, hunting, trapping licenses	MGL c. 131, § 12
Marriage licenses	MGL c. 207, § 28
Theatrical events, public exhibition permits	MGL c. 140, § 181

or take any action in relation thereto.

ARTICLE 32 - Capital Planning Bylaw: To see if the Town will amend the General Bylaws of the Town to include the following new Capital Planning Bylaw below:

Capital Planning Bylaw

Section 1. There shall be a Capital Planning Committee consisting of three (3) registered voters of the Town appointed by the Board of Selectmen. The terms of members shall be for three (3) years beginning July 1 and expiring June 30, except the initial appointment which will run from the date of appointment until June 30, 2017 for one member, June 30, 2018 for one members, and June 30, 2019 for one members. Any vacancies shall be filled in the same manner as the original appointment and persons appointed to fill vacancies shall serve for the remainder of his/her predecessor's term of office. The Capital Planning Committee will choose its own officers and will follow all requirements of the Open Meeting Law.

Section 2. The function of the Capital Planning Committee shall be to review the Capital Requirements of the Town and to make recommendations on the same in the form of a five year Capital Improvement Plan (CIP) at each Annual Town Meeting and deposit its original report with the Town Clerk. The Capital Requirements shall consist of

identified Town future projects, programs, improvements, and acquisitions having a useful life of at least five (5) years and a cost of at least \$10,000. The CIP shall be updated annually.

Section 3. All departments, boards, committees, commissions, and officers of the Town, including the Board of Selectmen and the School Committees shall, by September 1 of each year, submit to the Capital Planning Committee information concerning all capital projects, programs, improvements, and acquisitions anticipated as necessary during the next five (5) years. The Capital Planning Committee shall consider all requests and may request additional information and confer with any Town department, board, committee, commission or officer as needed to evaluate and prioritize submitted requests.

Section 4. The Capital Planning Committee shall consider the relative need, timing and cost of proposed capital expenditures and the effect each will have on the financial position of the Town. In evaluating and scheduling the requests, the Capital Planning Committee shall consider risks to public safety and health, deterioration of Town facilities, requirements of state and federal law, coordination with other capital requests, improvement of efficiency, systematic replacement, protection and conservation of resources, and equitable provision of services and facilities.

Section 5. Each year ninety (90) days prior to the Annual Town Meeting the Capital Planning Committee shall submit the CIP to the Board of Selectmen as the recommended Capital Budget for consideration at Town Meeting. The Board of Selectmen, in coordination with the Town Administrator, shall finalize the Capital Budget and submit it to the Advisory Board for funding recommendation. No appropriation shall be voted for a capital improvement requested by a department, board, committee, or commission unless the proposed capital improvement has been considered in the CIP; provided that, such an appropriation may be voted if it has been determined by the Board of Selectmen in open meeting to be of an emergency nature.

Section 6. The Capital Planning Committee may amend its recommendation relative to any specific capital request not included in the CIP if it finds reasonable cause why such request was not submitted in timely fashion for consideration at the Annual Town Meeting, and determines that it ought to be acted upon before the next Annual Town Meeting. Any such amendment, addition, or deletion must be submitted to the Board of Selectmen for its consideration and approval and reported to the next Special Town Meeting for adoption. The CIP shall be amended to reflect any changes and reported to the next Annual Town Meeting.

or take any action in relation thereto.

ARTICLE 33 - Stormwater Management and Erosion Control Bylaw: To see if the Town will amend the General Bylaws of the Town to include the following new Stormwater Management and Erosion Control Bylaw below:

Stormwater Management and Erosion Control Bylaw

1. PURPOSE

1.1 To acknowledge and address the fact that the United States Environmental Protection Agency has identified sedimentation and polluted stormwater runoff from land disturbance activities and polluted stormwater runoff from land development as major sources of water pollution, impacting drinking water supplies, natural habitats, and recreational resources;

1.2 To provide for the health, safety, and general welfare of the citizens of the Town of Dunstable through the protection of water bodies and groundwater resources by the regulation of activities that result in disturbance of land and the creation of stormwater runoff;

1.3 To establish the Town of Dunstable's legal authority to ensure compliance with the provisions of this Bylaw through the establishment of stormwater management standards and conditions that result in the minimization of offsite and downstream adverse impacts from development and redevelopment projects to abutters, townspeople and the general public;

2. OBJECTIVES

2.1 To comply with state and federal statutes and regulations relating to stormwater discharges and to ensure compliance with the provisions of this Bylaw through inspections, monitoring and enforcement by:

(A) Protecting water resources;

(B) Preventing pollutants from entering the Municipal Storm Drain System;

(C) Controlling the volume and rate of stormwater runoff resulting from land disturbance activities in order to minimize potential impacts of flooding;

(D) Requiring practices to manage and treat stormwater runoff generated from new development and redevelopment;

(E) Protecting groundwater and surface water from degradation or depletion;

(F) Promoting infiltration and the recharge of groundwater;

(G) Requiring practices that minimize soil erosion and sedimentation;

(H) Preventing flooding and erosion on abutting properties;

(I) Ensuring that soil erosion and sedimentation control measures and stormwater runoff management practices are incorporated into the site planning and design process and are implemented and maintained;

(J) Ensuring adequate long-term operation and maintenance of stormwater best management practices so they work as designed and;

(K) Requiring practices to control waste such as discarded building materials, concrete truck washout, chemicals, litter, and sanitary waste at construction sites that may cause adverse impacts to water quality.

3. DEFINITIONS

ABUTTER: The owner(s) of land adjacent to a land disturbance site.

AGRICULTURAL USE: The normal maintenance or improvement of land in agricultural or aquacultural use, as defined by the Massachusetts Wetlands Protection Act (M.G.L. c. 131 § 40) and its implementing regulations (310 CMR 10.00).

APPLICANT: The owner of record of the land shown on any plan or application submitted for approval to the Planning Board or other approving authority in accordance with this Bylaw and its Regulations.

AUTHORIZED ENFORCEMENT AGENCY: The Town of Dunstable Planning Board, its employees or agents designated to enforce the requirements of this Bylaw.

CERTIFICATE OF COMPLETION: A document issued by the Issuer of a Land Disturbance Permit which confirms that all documents, final digital and hard copy as-built plans, and final reports have been submitted and all work required by the terms of a Land Disturbance Permit has been satisfactorily completed in accordance with this Bylaw and its Regulations.

CLEARING: Any activity that removes the vegetative surface cover and/or organic layer. Clearing activities generally include grubbing activity as defined below.

DESIGNATED AGENT: Any person or entity designated by the Planning Board and approved by the Board of Selectmen to assist in the administration, implementation and enforcement of this Bylaw and its Regulations.

DESIGN CRITERIA: Engineering design criteria as contained in the Regulations authorized under this Bylaw.

DETENTION: The temporary storage of stormwater runoff.

DEVELOPMENT: The modification of land to accommodate a new use or expansion of use, usually involving construction.

DISTURBANCE OF LAND: Any action, including clearing and grubbing, that causes a change in the position, location, or arrangement of soil, sand, rock, gravel, or similar earth material.

EROSION: The wearing away of the land surface by natural or artificial forces such as wind, water, ice, gravity, or vehicle traffic and the subsequent detachment and transportation of soil particles.

GRUBBING: The act of clearing land surface by digging up roots and stumps.

IMPERVIOUS SURFACE: Any material or structure on or above the ground that limits water infiltrating the underlying soil. Impervious surface includes without limitation: roads, paved parking lots, sidewalks, sports courts and rooftops. Impervious surface also includes soils, gravel driveways, and similar surfaces with a Rational Method runoff coefficient greater than 0.85 or a NRCS Method Curve Number greater than 85.

LAND-DISTURBING ACTIVITY or LAND DISTURBANCE: Any activity, including clearing and grubbing, that causes a change in the position or location of soil, sand, rock, gravel, or similar earth material.

LAND DISTURBANCE PERMIT: A permit issued by the Planning Board or its Designated Agent pursuant to this Bylaw.

LOT: An area of land, in uniform ownership, with definite boundaries ascertainable by deed, plan, or other means.

MASSACHUSETTS ENDANGERED SPECIES ACT: (M.G.L. c. 131A) and its implementing regulations at (321 CMR 10.00) which prohibit the "taking" of any rare plant or animal species listed as Endangered, Threatened, or of Special Concern.

MASSACHUSETTS WETLANDS PROTECTION ACT: (M.G.L. c.131, s. 40) and its implementing regulations (310 CMR 10.00)

MUNICIPAL STORM DRAIN SYSTEM or MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4): The system of conveyances designed or used for collecting or conveying stormwater, including any road with a drainage system, street, gutter, curb, inlet, piped storm drain, pumping facility, retention or detention basin, natural or man-made or altered drainage channel, reservoir, and/or other drainage structure that together comprise the storm drainage system owned or operated by the Town of Dunstable.

OPERATION AND MAINTENANCE PLAN: A plan developed by a Massachusetts licensed Professional Engineer (PE) describing the functional, financial and organizational mechanisms for the ongoing operation and maintenance of a stormwater management system to ensure that it continues to function as designed.

OWNER: Shall be the owner of record of the lot or lots shown on any plan submitted. The owner shall submit the title reference or references from the Middlesex North District Registry of Deeds indicating the owner of record.

PAVEMENT: The surface of an area which consists of but is not limited to bituminous concrete, cement concrete, or paving bricks made of masonry or stone or like material that creates a impervious surface.

PAVING: The act of installing pavement.

PERMITTEE: The person who holds a Land Disturbance Permit and therefore bears the responsibilities and enjoys the privileges conferred thereby.

PERSON: An individual, partnership, association, firm, company, trust, corporation, other legally established entity, agency, authority, department or political subdivision of the Commonwealth or the federal government, to the extent permitted by law, and any officer, employee, or agent of such person.

RECHARGE: Addition of stormwater runoff to the groundwater by natural or artificial means.

REDEVELOPMENT: Development, rehabilitation, expansion, demolition or phased projects that disturb the ground surface on previously developed sites.

REGULATIONS: The regulations promulgated by the Planning Board in accordance with Section 6.2 of this Bylaw.

RETENTION: The holding of stormwater runoff in a basin without release except by means of evaporation, infiltration, or emergency bypass.

RUNOFF: Rainfall, snowmelt, groundwater seepage or irrigation water flowing over the ground surface.

SEDIMENT: Mineral or organic soil material that is transported, by wind or water, from its origin to another location; the product of erosion processes.

SEDIMENTATION: The process or act of deposition of sediment.

SITE: Any lot or parcel of land or area of property where land-disturbing activities are, were, or will be performed.

SLOPE: The incline of a ground surface expressed as a ratio of horizontal distance to vertical distance.

SOIL: Earth materials including duff, humic materials, sand, rock, silt, clay and gravel.

STORMWATER: Stormwater runoff, snow melt runoff, surface water runoff and drainage.

STORMWATER MANAGEMENT PLAN: A document containing narrative, drawings and details prepared by a Massachusetts licensed qualified Professional Engineer (PE) which includes structural and non-structural best management practices to manage and treat stormwater runoff generated from regulated development activity. A Stormwater Management Plan also includes an Operation and Maintenance Plan describing the maintenance requirements for structural best management practices.

WATERCOURSE: A natural or man-made channel through which water flows, including a river, brook, or stream.

WETLAND RESOURCE AREA: Areas specified in the Massachusetts Wetlands Protection Act M.G.L. c. 131, s.40 and regulations promulgated thereunder, and in the Town of Dunstable Wetlands Protection Bylaw and regulations promulgated thereunder.

WETLANDS: As defined in the Dunstable Wetlands Protection Bylaw and Conservation Commission regulations.

4. AUTHORITY

This Bylaw is adopted under authority granted by the Home Rule Amendment of the Massachusetts Constitution, the Home Rule statutes, and pursuant to the regulations of the federal Clean Water Act found at 40 CFR 122.34.

5. APPLICABILITY

5.1 This Bylaw shall apply to all development and redevelopment operations, to all water entering directly or indirectly into the Municipal Storm Drain System on public or ways within the Town, and to any direct discharge into the surface waters, ground waters and watercourses within the Town. Except in accordance with a Land Disturbance Permit issued pursuant to this Bylaw, no person shall perform any Land Disturbance that results in one or more of the Regulated Activities defined in Section 5.2 that is not an Exempt Activity listed in Section 8.1.

5.2 Regulated Activities subject to a Land Disturbance Permit shall include two tiers of permitting:

(A) Tier I

- i. Land Disturbance of 22,000 square feet or more of land, associated with development or redevelopment of a site; or
- ii. Development or Redevelopment involving multiple separate activities in discontinuous locations or on different schedules if the activities are part of a larger common plan of development that all together disturbs 22,000 square feet or more of land; or
- iii. Paving or other change in surface material that will create or disturb 22,000 square feet or more of Impervious Surface; or
- iv. Construction of a new drainage system or alteration of an existing drainage system or conveyance serving a drainage area of 22,000 square feet or more of land; or

- v. Any other activity altering the surface of an area of 22,000 square feet or more that will, or may, result in increased stormwater runoff flowing from the Site into a public way or the Municipal Storm Drain System.

(B) Tier II

- i. Land Disturbance of 40,000 square feet or more of land, associated with development or redevelopment of a site; or
- ii. Development or Redevelopment involving multiple separate activities in discontinuous locations or on different schedules if the activities are part of a larger common plan of development that all together disturbs 40,000 square feet or more of land; or
- iii. Paving or other change in surface material that will create or disturb 40,000 square feet or more of Impervious Surface; or
- iv. Construction of a new drainage system or alteration of an existing drainage system or conveyance serving a drainage area of 40,000 square feet or more of land; or
- v. Any other activity altering the surface of an area of 40,000 square feet or more that will, or may, result in increased stormwater runoff flowing from the Site into a public way or the Municipal Storm Drain System; or
- vi. Land Disturbance where there is a 15% or greater slope and where the Land Disturbance is greater than or equal to 200 square feet within the sloped area.

6. ADMINISTRATION

6.1. The Planning Board, shall administer, implement and enforce this Bylaw. Any powers granted to or duties imposed upon the Planning Board in this Bylaw may be delegated in writing to a Designated Agent upon a majority vote of the Planning Board and approval by the Board of Selectmen.

6.2 The Planning Board shall promulgate the Regulations to implement this Bylaw and shall establish fees and penalties to enforce this Bylaw. The Planning Board may periodically amend the Regulations, fees, and penalties as needed to effectuate the purposes of this Bylaw. Adoption of and revisions to regulations may only be made after conducting a public hearing to receive comments on any proposed regulations or revisions. Such hearing dates shall be advertised once in a newspaper of general circulation in Dunstable, at least 14 days before the hearing date. Such hearing shall comply with all aspects of the Massachusetts Open Meeting Law.

6.3 In promulgating the Regulations under this Bylaw, the Planning Board shall, at a minimum, follow and utilize the specifications and standards of the latest edition of the Massachusetts Stormwater Management Handbook as amended and issued by Massachusetts Department of Environmental Protection, or any successor publication so issued in this context.

6.4 Failure on the part of the Planning Board to promulgate the Regulations authorized by this Bylaw or fee and penalty structures shall not have the effect of suspending or invalidating this Bylaw.

6.5 The Planning Board or its Designated Agent shall review all applications for a Land Disturbance Permit, conduct inspections, issue a final permit and conduct any necessary enforcement action, as set forth herein:

6.5.1 Land Disturbance Permits shall be issued as follows:

- (A) Tier I Land Disturbance Permits shall be issued by the Planning Board's Designated Agent and shall not require review by the Planning Board.
- (B) Tier II Land Disturbance Permits shall be issued by the Planning Board.

6.5.2 Following receipt of a completed application, the Planning Board or its Designated Agent shall seek review and comments from the Road Commissioners and Town Engineer. The Planning Board or its Designated Agent shall not make a decision on the pending permit until it has received comments from the Road Commissioners and the Town Engineer or until these entities have allowed thirty (30) calendar days to elapse after receipt of the application materials without submission of comments.

6.5.3 When issuing a decision on an application, the Planning Board or its Designated Agent shall:

6.5.3.1 Approve the application and issue a Land Disturbance Permit upon finding that the proposed stormwater controls meet the objectives and requirements of this Bylaw and the Regulations;

6.5.3.2 Approve the application and issue a Land Disturbance Permit with conditions necessary to ensure that the project's stormwater controls will meet the objectives and requirements of this Bylaw and the Regulations;

6.5.3.3 Disapprove the application and deny a permit if it finds (a) that the proposed stormwater controls fail to meet the objectives and requirements of this Bylaw or the Regulations, or (b) that the information submitted with the application was insufficient to allow one of the determinations set forth Section 6.5.3.1 or Section 6.5.3.2.

6.5.4 The Planning Board or its Designated Agent shall take final action on an application within sixty (60) days of date the application was filed with the Town. A copy of the final action shall be filed with the Town Clerk. Certification by the Town Clerk that the allowed time has passed without final action being taken shall be deemed a grant of the Land Disturbance Permit.

6.6 The filing of an application for a Land Disturbance Permit required under this Bylaw shall constitute a grant of permission to the Planning Board and/or its

Designated Agent to enter the site in order to verify the information in the application and to inspect for compliance with permit conditions.

6.7 Appeals: A decision on an application for a Land Disturbance Permit by the Planning Board shall be final. Further relief from a decision by the Planning Board made under this Bylaw shall be reviewable in the Superior Court pursuant to M.G.L. c. 249, § 4. The remedies listed in this Bylaw are not exclusive of any other remedies available under any applicable federal, state or local law.

6.8 Any action by the Designated Agent of the Planning Board may be appealed to the Planning Board.

7. PROHIBITED ACTIVITIES

7.1 Illicit Discharges: No person shall dump, discharge, cause or allow to be discharged any pollutant or non-stormwater discharge into the Municipal Storm Drain System or the surface and ground waters and watercourses within the Town of Dunstable except as noted in Section 8 of this Bylaw.

7.2 Illicit Connections: No person shall construct, use, allow, maintain or continue any illicit connection to the Municipal Storm Drain System, regardless of whether the connection was permissible under applicable law, regulation or custom at the time of connection.

7.3 Obstruction - Storm Drainage Systems: No person shall obstruct or interfere with the normal flow of stormwater in or out of the Municipal Storm Drain System without prior written approval from the Planning Board or its Designated Agent.

8. EXEMPTIONS

8.1 Flow from the following sources are exempt from the provisions of this Bylaw:

- (A) Municipal waterline flushing;
- (B) Flow from potable water sources;
- (C) Springs;
- (D) Natural flow from riparian habitats and wetlands;
- (E) Diverted stream flow;
- (F) Rising groundwater;
- (G) Uncontaminated groundwater infiltration as defined in 40 CFR 35.2005 (2), or uncontaminated pumped groundwater;

- (H) Water from the exterior foundation drains, roof drains, footing drains (not including active ground water dewatering systems), or air conditioning condensation;
- (I) Discharge from landscape irrigation or lawn watering;
- (J) Water from residential activities, including, but not limited to, car washing, washing walkways, patios, house siding, windows, or similar exterior structure related washing activities;
- (K) Discharge from de-chlorinated swimming pool water (less than one ppm total chlorine) provided the water is allowed to stand for one week prior to draining and the pool is drained in such a way as not to cause a nuisance;
- (L) Discharge from street sweeping;
- (M) Uncontaminated groundwater discharge from a sump pump;
- (N) Discharges or flows resulting from fire-fighting activities;
- (O) Dye testing, provided verbal notification is given to the Planning Board or its Designated Agent prior to the time of the test and providing resulting concentrations are not at levels detrimental to resident aquatic organisms;
- (P) Non-storm water discharge permitted under an NPDES permit or a Surface Water Discharge Permit, waiver, or waste discharge order administered under the authority of the United States Environmental Protection Agency or the Department of Environmental Protection, provided that the discharge is in full compliance with the requirements of the permit, waiver, or order and applicable laws and regulations; and
- (Q) Discharge for which advanced written approval is received from the Planning Board or its Designated Agent as necessary to protect public health, safety, welfare or the environment.

8.2 The following Land Disturbing Activities are exempt from the provisions of this Bylaw:

- (A) Normal maintenance and improvement of land in Agricultural Use as defined in the Massachusetts Wetlands Protection Act regulations 310 CMR 10.04;
- (B) Maintenance of existing landscaping, stone walls, retaining walls, gardens or lawns associated with a single family residence;
- (C) Construction of utilities other than drainage systems that will not alter terrain, ground cover or drainage patterns;

- (D) Emergency repairs to any stormwater management facility or practice that poses a threat to public health, safety, welfare or the environment;
- (E) Repair of septic systems when required by the Board of Health for the protection of public health;
- (F) Any work or projects for which all necessary local approvals and permits have been issued prior to the effective date of this Bylaw;
- (G) Any land disturbance that results in a cumulative land disturbance of less than 22,000 square feet, provided that appropriate erosion and sedimentation controls are in place and properly maintained;
- (H) The construction of fencing that will not alter existing terrain or drainage patterns; and
- (I) The construction, improvement and maintenance of Town public ways and appurtenances.

8.3 When there is any question as to whether an activity is exempt from this Bylaw and the Regulations, the Planning Board shall make a definitive ruling as to the applicability of this Bylaw and the Regulations to the activity in question.

9. PERMIT PROCEDURES

Permit procedures and requirements, including permit submittals, right-of-entry, fee schedule (including requirements to post acceptable security), fine schedule, and public hearing process, shall be defined and included as part of the Regulations.

10. FEES

The Planning Board shall establish fees to cover expenses connected with application review and monitoring permit compliance. The fees shall be sufficient to cover Town secretarial staff and professional staff. The Planning Board is also authorized to retain and charge the Applicant fees to cover the cost for a Massachusetts licensed Professional Engineer or other professional consultant to advise the Planning Board or its Designated Agent on any or all aspect of the project. The Applicant for a Land Disturbance Permit may be required to establish and maintain an escrow account to cover the costs of said consultants. Applicants must pay review fees to the Town before the review process may begin.

11. SURETY

The Planning Board or its Designated Agent may require the Permittee to post before the start of land disturbance activity, a surety bond, irrevocable letter of credit, cash, or other acceptable security. The form of the bond shall be approved by Town Counsel, and be in an amount deemed sufficient to insure that the work will be

completed in accordance with the permit. If the project is phased, the Planning Board or its Designated Agent may release part of the bond as each phase is completed in compliance with the permit but the bond may not be fully released until the Planning Board or its Designated Agent has received the final report as required in the Regulations and issued a Certificate of Completion.

12. PERFORMANCE STANDARDS

Criteria for erosions and sediment control and post-construction stormwater management, including stormwater performance standards, shall be defined and included as part of Regulations.

13. ENFORCEMENT

13.1 The Planning Board or its Designated Agent shall enforce this Bylaw, its Regulations, orders, violation notices, and enforcement orders, and may pursue all civil and criminal remedies for such violations including injunctive relief and monetary damages and costs of litigation and attorney fees for such violations and for abatement and mitigation and compliance actions.

13.2 The Planning Board or its Designated Agent may issue a written order to enforce the provisions of this Bylaw or the Regulations thereunder, which may include:

- (A) A requirement to cease and desist from the land-disturbing activity until there is compliance with this Bylaw or provisions of the land-disturbance permit;
- (B) Maintenance, installation or performance of additional erosion and sediment control measures;
- (C) Monitoring, analyses, and reporting;
- (D) Remediation of erosion and sedimentation resulting directly or indirectly from the land-disturbing activity; and
- (E) Compliance with the Operation and Maintenance Plan.

13.3 If the enforcing person determines that abatement or remediation of erosion and sedimentation is required, the order shall set forth a deadline by which such abatement or remediation must be completed. Said order shall further advise that, should the violator or property owner fail to abate or perform remediation within the specified deadline, the Town of Dunstable may, at its option, undertake such work, and the property owner shall reimburse the Town's expenses.

13.4 Within thirty (30) days after completing all measures necessary to abate the violation or to perform remediation, the violator (if different than the property owner) and the property owner shall be notified of the costs incurred by the Town of Dunstable, including administrative costs. The violator or property owner may file a written protest objecting to the amount or basis of costs with the Planning Board

within thirty (30) days of receipt of the notification of the costs incurred. If the amount due is not received by the expiration of the time in which to file a protest or within thirty (30) days following a decision of the Planning Board affirming or reducing the costs, or from a final decision of a court of competent jurisdiction, the costs shall begin to accrue interest at the rate provided in M.G.L. 59, § 57, after the thirty-first day following the day on which the costs were due. Said costs and interest may be secured through a municipal charges lien on the property, pursuant to M.G.L. c. 40, § 58.

13.5 Criminal Penalty. Any person who violates any provision of this Bylaw, Regulation, order or permit issued there under, shall be punished by a fine of not more than \$300.00. Each day or part thereof that such violation occurs or continues shall constitute a separate offense.

13.6 Non-Criminal Disposition. As an alternative to criminal prosecution or civil action, the Town of Dunstable may elect to utilize the non-criminal disposition procedure set forth in G.L. Ch. 40, §21D, which has been adopted by the Town in the Town of Dunstable Non-Criminal Disposition Bylaw, in which case the Planning Board or its Designated Agent shall be the enforcing person. The penalty for each violation shall be \$300.00. Each day or part thereof that such violation occurs or continues shall constitute a separate offense.

14. WAIVERS

14.1 The Planning Board may grant a waiver from the provisions of this Bylaw at its discretion and after due consideration and consultation with the Board of Selectmen, Conservation Commission, Board of Health, Road Commissioners and Town Engineer where it makes a written finding that such action is:

- (A) Allowed by federal, state and local statutes and/or regulations;
- (B) In the public interest; and
- (C) Consistent with the purpose and intent of this Bylaw.

14.2 No waiver shall be granted unless the Applicant demonstrates that the enforcement of this Bylaw would be manifestly unjust and the Applicant has established that a level of protection for public health, safety, welfare or the environment at least equivalent to that provided under this Bylaw can be achieved without strict application of this Bylaw and/or the Regulations.

15. SEVERABILITY

If any provision, paragraph, sentence, or clause of this Bylaw shall be held invalid for any reason, all other provisions shall continue in full force and effect.

or take any action in relation thereto.

ARTICLE 34 - Marijuana Dispensary Bylaw: To see if the Town will amend the Zoning Bylaws of the Town to include the following new Marijuana Dispensary Bylaw below as Section 26, or other appropriate section in the context of the Bylaw::

REGISTERED MARIJUANA DISPENSARIES

1. **Purpose.** The purpose of this section is to provide for the limited establishment of Registered Marijuana Dispensaries (RMD) within the town as they are authorized pursuant to state regulations set forth in 105 CMR 725.000, as they may from time to time be amended. The intent of this section is to permit RMD's in harmony with policies set by law and the Department of Public Health where there is appropriate accessibility, where they may be readily monitored by law enforcement for health and public safety purposes, and where they will not adversely impact the character of the town in general and adjoining properties in particular.

2. **Applicability.** RMD's are not allowed as-of-right in any district within the town, whether as a primary or accessory use, or as a home occupation. The Planning Board may grant a Special Permit allowing an RMD in the B-1, B-2 or B-3 Districts.

3. **Definitions.** In addition to any applicable definitions contained in this Zoning Bylaw, definitions included in 105 CMR 725.000 shall govern any matters or proceedings under this section. "Marijuana" shall be construed to include "Marihuana" as defined in Chapter 94C of the Massachusetts General Laws.

4. **Minimum Criteria and Limitations on Approval.**

(1) An RMD shall not be located within a radius of five hundred (500) feet from a school, daycare center, preschool or afterschool facility, or any facility in which minors commonly congregate; or within two hundred (200) feet of a residence. Such distance shall be measured in a straight line from the nearest point of building or structure containing the proposed RMD to the nearest point of any building or structure serving the facility or residence in which persons ordinarily congregate.

(2) An RMD shall be properly registered with the Massachusetts Department of Public Health pursuant to 105 CMR 725.100 as in force at the time of application and shall comply with all applicable state and local laws, ordinances, rules and regulations. No building permit or certificate of occupancy shall be issued for an RMD that is not properly registered with the Massachusetts Department of Public Health. The RMD shall file copies of its initial certificate of registration and each annual renewal certificate with the Planning Board with a copy to the Town Clerk's office within one week of issuance, and shall immediately notify said Planning Board and Town Clerk's office if its registration is

not renewed or is revoked. The RMD shall provide the Dunstable Police Department with the names and contact information for all management staff and shall immediately notify the police department of any changes.

(3) A special permit granted by the Planning Board authorizing the establishment of an RMD shall be valid only for the registered person or legal entity to which the special permit was issued, and only for the location for which the RMD has been authorized by the special permit. If the registration for the RMD is revoked, transferred to another controlling person or entity, or relocated to a different site, a new special permit shall be required prior to the issuance of a certificate of occupancy.

(4) An RMD shall be located only in a permanent building and not within any mobile facility. All sales shall be conducted either within the building or by home delivery to qualified clients pursuant to applicable state regulations.

(5) An RMD shall conform to all dimensional requirements applicable to the zoning district in which it is located.

(6) An RMD shall be subject to the number of parking stalls required by Section 12 of this bylaw unless a lesser or greater number of stalls is required by the Planning Board.

(7) All signage shall conform to the requirements of 105 CMR 725.105(L) and to the requirements of Section 13 of this bylaw. No graphics, symbols or images of marijuana or related paraphernalia shall be displayed or clearly visible from the exterior of an RMD. The Planning Board may impose additional restrictions on signage to mitigate impact on the immediate neighborhood.

(8) The Planning Board may, as a special permit condition, reasonably limit the hours of operation of an RMD.

5. *Special Permit Application and Procedure.*

The procedural and application requirements of the Rules and Regulations Governing Special Permits shall apply. In addition, an application for special permit shall include, at a minimum, the following information:

- (1) General Information:
 - (a) A statement from the Applicant under oath, setting forth the following information:

- (i) the name and address of each owner, officer, manager, member, partner and employee of the RMD and (if applicable) the legal entity;
- (ii) the source of all marijuana that will be sold or distributed at the RMD, if applicable;
- (iii) the source of all marijuana that will be cultivated, processed, and/or packaged at the RMD, if applicable;
- (iv) the quantity of marijuana that will be cultivated, processed, packaged, sold and/or distributed at the RMD;
- (b) If the Applicant is a non-profit organization, a copy of its Articles of Organization, a current Certificate of Legal Existence from the Secretary of the Commonwealth, and the most recent annual report; if the Applicant is a for-profit corporate entity, a copy of its Articles of Incorporation or equivalent documents, a current Certificate of Legal Existence from the Secretary of the Commonwealth, and the most recent annual report; if the Applicant is a public agency, evidence of the agency's authority to engage in the development of the RMD as proposed by the application;
- (c) Copies of all licenses and permits issued by the Commonwealth of Massachusetts and any of its agencies for the RMD;
- (d) Evidence of the Applicant's right to use the site of the RMD, such as a deed, lease, purchase and sale agreement or other legally-binding document;
- (e) If the Applicant is business organization, a statement under oath disclosing all of its owners, shareholders, partners, members, managers, directors, officers, or other similarly-situated individuals and entities. If any of the above are entities rather than persons, the Applicant must disclose the identity of the owners of such entities until the disclosure contains the names of individuals;
- (f) A certified list of all parties in interest entitled to notice of the hearing for the special permit application, taken from the most recent tax list of the town and certified by the Town Assessor;
- (g) A market study demonstrating sufficient demand for the Marijuana for Medical Use proposed to be sold or distributed by the RMD;
- (h) Proposed security measures for the RMD, including lighting and alarms, to ensure the safety of persons and to protect the premises from theft.

- (i) The resume(s) of the Applicant and all members of the RMD's management, including company history, references, and relevant experience;

(2) *Description of Activities:* A narrative providing information about the type and scale of all activities that will take place on the proposed site, including but not limited to cultivating and processing of marijuana or marijuana infused products (MIP's as defined in 105 CMR 725.004), on-site sales, off site deliveries, distribution of educational materials, and other programs or activities.

(3) *Service Area:* A map and narrative describing the area proposed to be served by the RMD and the anticipated number of clients that will be served within that area. This description shall indicate where any other RMD's exist or have been proposed within the expected service area.

(4) *Transportation Analysis:* As per the Rules and Regulations Governing Site Plans Section 3.04 Traffic Impact, a traffic report may be required by the Planning Board depending on the size and complexity of the project. The extent and depth of the study will be set by the Planning Board based on the anticipated impact of the project.

(5) *Context Map:* A map depicting all properties and land uses within a minimum five hundred (500) foot radius of the proposed site, whether such uses are located in Dunstable or within surrounding communities, including but not limited to all educational uses, daycare, preschool and afterschool programs. The context map shall include the measured distance to all uses described in Section 26.4.(1), above.

(6) *Registration Materials:* A copy of the Certificate of Registration that was issued by the Massachusetts Department of Public Health.

6. Special Permit Criteria.

In granting a special permit for a Registered Marijuana Dispensary, in addition to finding that the general criteria for issuance of a special permit as set forth in the Rules and Regulations Governing Special Permits of this bylaw are met, and any provisions of this section, the Planning Board shall find at a minimum that the following criteria are met:

- (1) The RMD is located to serve an area that currently does not have reasonable access to medical marijuana, or if it is proposed to serve an area that is already served by another RMD, it has been established

by the Massachusetts Department of Public Health that supplemental service is needed.

(2) The site is located at least five hundred (500) feet from a school, daycare center, preschool or afterschool facility or any facility in which minors commonly congregate and two hundred (200) feet from the nearest residence, this distance to be measured from the nearest point of the facility or residence to the nearest point of the RMD.

(3) The site is designed such that it provides convenient, safe and secure access and egress for clients and employees arriving to and leaving from the site, whether driving, bicycling, walking or using public transportation.

(4) Traffic generated by client trips, employee trips, and deliveries to and from the RMD shall not create a significant adverse impact on nearby uses.

(5) Loading, refuse and service areas are designed to be secure and shielded from abutting uses.

(6) The building and site have been designed to be compatible with other buildings in the area and to mitigate any negative aesthetic impacts that might result from required security measures and restrictions on visibility into the building's interior.

(7) The building and site are accessible to persons with disabilities.

(8) The site is accessible to regional roadways and public transportation.

(9) The site is located where it may be readily monitored by law enforcement and other code enforcement personnel.

(10) The RMD's hours of operation will have no significant adverse impact on nearby uses.

7. Severability. If any portion of this section is ruled invalid, such ruling will not affect the validity of the remainder of the section.

or take any action in relation thereto.

And furthermore, in the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of the Dunstable who are qualified to vote in Town affairs, to meet at the Dunstable Public Library on Monday, May 16, 2016 at 12:00 o'clock noon, to cast their ballots for the following officers and questions:

Moderator, one position for one year; Selectmen, one position for three years; Assessors, one position for three years; Board of Health, one position for three years; Board of Road Commissioners, one position for three; Constables, two positions for one year; Tree Warden, one position for one year; Trustees Public Library, two positions one for two years and one for three years; Cemetery Commissioners, one position for three years; Water Commissioners, two positions one for two years and one for three years; Town Clerk, one position for three years; Park Commissioners, one position for three years; Planning Board, one position for five years; Commissioners of Trust Funds, one position for three years; Commissioners to Expend Proctor/Parkhurst Funds, two positions one for four years and one for five years; Commissioners to Expend Parkhurst Free Lecture Funds, two positions one for four years and one for five years; Advisory Board, two positions for three years.

1. Shall the Town of Dunstable be allowed to assess an additional \$1,110,000 in real estate and personal property taxes for the purpose of funding the Town's Annual Operating Budget, including the Town's share of the cost of operating the Groton Dunstable Regional School District for the fiscal year beginning July first two thousand sixteen?

Yes ____ No ____

2. Shall the Town of Dunstable be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to fund the Middle School Roof repairs?

Yes ____ No ____

3. Shall the Town of Dunstable be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to renovate the Greater Lowell Technical High School?

Yes ____ No ____

4. Shall the town vote to have its elected Town Clerk become an appointed Town Clerk of the town?

Yes ____ No ____

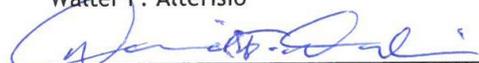
And you are hereby directed to serve this warrant, by posting attested copies thereof, one at the Post Office and one at the Town Hall in said Dunstable seven days at least before the time of holding such Town Meeting.

Hereof fail not, and make due return of this warrant, with your doings thereon, to the Town Clerk, at the time and place of the meeting as aforesaid.

Given under our hands this 11th day of April, two thousand and sixteen.

DUNSTABLE BOARD OF SELECTMEN


Walter F. Alterisio


Daniel F. Devlin


Kenneth J. Leva

I have served this warrant by posting attested copies thereof, one at the Post Office and one at the Town Hall _____ days before said meeting.

Date

Constable

FY17 PROPOSED BUDGET

OMNIBUS BUDGET	RECAP <u>FY2015</u>	RECAP <u>FY2016</u>	Governor's <u>FY2017</u>	% <u>Change</u>	No Override <u>FY2017</u>	Municipal <u>FY2017</u>
REVENUE						
Prior Year Levy Limit	\$ 6,616,546	\$ 7,031,079	\$ 7,297,086	3.8%	\$ 7,297,086	\$ 7,297,086
2 1/2 % Allowed Increase	\$ 165,414	\$ 175,777	\$ 182,427	3.8%	\$ 182,427	\$ 182,427
New Growth	\$ 49,119	\$ 90,230	\$ 50,000	-44.6%	\$ 50,000	\$ 50,000
Override	<u>\$ 200,000</u>	<u>\$ -</u>	<u>\$ -</u>	0.0%	<u>\$ -</u>	<u>\$ -</u>
Total Permanent Tax Base	<u>\$ 7,031,079</u>	<u>\$ 7,297,086</u>	<u>\$ 7,529,513</u>	3.2%	<u>\$ 7,529,513</u>	<u>\$ 7,529,513</u>
Excluded Debt	<u>\$ 654,644</u>	<u>\$ 623,750</u>	<u>\$ 563,925</u>	-9.6%	<u>\$ 563,925</u>	<u>\$ 563,925</u>
Levy Limit	<u>\$ 7,685,723</u>	<u>\$ 7,920,836</u>	<u>\$ 8,093,438</u>	2.2%	<u>\$ 8,093,438</u>	<u>\$ 8,093,438</u>
Cherry Sheet Receipts	\$ 242,268	\$ 255,739	\$ 270,148	5.6%	\$ 270,148	\$ 270,148
Local Receipts	\$ 638,541	\$ 644,700	\$ 710,000	10.1%	\$ 710,000	\$ 710,000
Free Cash	\$ 321,136	\$ 286,843	\$ -	0.0%	<u>\$ -</u>	<u>\$ -</u>
Water Enterprise Fund	\$ 49,825	\$ 54,672	\$ 62,011	13.4%	\$ 62,011	\$ 62,011
Overlay Surplus	\$ -	\$ -	\$ 24,050	0.0%	<u>\$ 24,050</u>	<u>\$ 24,050</u>
Est. Recpts & Other Rev.	<u>\$ 1,251,770</u>	<u>\$ 1,241,954</u>	<u>\$ 1,066,209</u>	-14.2%	<u>\$ 1,066,209</u>	<u>\$ 1,066,209</u>
Total Available Revenue	<u>\$ 8,937,493</u>	<u>\$ 9,162,790</u>	<u>\$ 9,159,647</u>	0.0%	<u>\$ 9,159,647</u>	<u>\$ 9,159,647</u>
Excess Levy Capacity	<u>\$ 5,405</u>	<u>\$ 3,143</u>	<u>\$ -</u>	-100.0%	<u>\$ -</u>	<u>\$ -</u>
Total Amount to be Raised	<u>\$ 8,932,088</u>	<u>\$ 9,159,647</u>	<u>\$ 9,159,647</u>	0.0%	<u>\$ 9,159,647</u>	<u>\$ 9,159,647</u>
EXPENSES						
	<u>FY15 Recap</u>	<u>FY16 Recap</u>	<u>FY17 Req.</u>		<u>FY17 N.O.</u>	<u>FY17 Muni</u>
Gen. Fund Budget, General Government	\$ 480,188	\$ 500,986	\$ 520,439	3.9%	\$ 508,542	\$ 520,439
Gen. Fund Budget, Public Safety	\$ 1,153,708	\$ 1,212,398	\$ 1,295,504	6.9%	\$ 1,285,624	\$ 1,295,504
Gen. Fund Budget, Schools	\$ 5,261,161	\$ 5,381,222	\$ 6,359,911	18.2%	\$ 5,730,878	\$ 5,730,878
Gen. Fund Budget, Public Works	\$ 691,752	\$ 691,595	\$ 791,961	14.5%	\$ 764,434	\$ 791,961
Gen. Fund Budget, Human Services	\$ 46,794	\$ 54,016	\$ 81,183	50.3%	\$ 54,147	\$ 81,183
Gen. Fund Budget, Library & Recreation	\$ 215,566	\$ 216,619	\$ 228,953	5.7%	\$ 222,569	\$ 228,953
Gen. Fund Budget, Debt Service	\$ 328,926	\$ 301,141	\$ 270,663	-10.1%	\$ 270,663	\$ 270,663
Gen. Fund Budget, Insurance & Assmnts	\$ 539,376	\$ 580,068	\$ 579,376	-0.1%	\$ 579,376	\$ 579,376
Water Enterprise Fund	\$ 49,825	\$ 54,672	\$ 62,011	13.4%	\$ 62,011	\$ 62,011
Overlay	\$ 40,688	\$ 33,622	\$ 35,000	4.1%	\$ 35,000	\$ 35,000
Cherry Sheet Charges	\$ 3,276	\$ 3,284	\$ 3,310	0.8%	\$ 3,310	\$ 3,310
Cherry Sheet Offset - Library	\$ 3,657	\$ 3,670	\$ 3,712	1.1%	\$ 3,712	\$ 3,712
Warrant Articles	\$ 121,136	\$ 106,350	\$ 35,130	-67.0%	<u>\$ 35,130</u>	<u>\$ 35,130</u>
Total Expenses	<u>\$ 8,936,053</u>	<u>\$ 9,139,643</u>	<u>\$ 10,267,153</u>	12.3%	<u>\$ 9,555,395</u>	<u>\$ 9,638,120</u>
Surplus/(Deficit)	<u>\$ (3,964)</u>	<u>\$ 20,004</u>	<u>\$ (1,107,506)</u>		<u>\$ (395,748)</u>	<u>\$ (478,473)</u>

Line #	Department/Account	Voted FY16	Requested FY17	Recommended FY17
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GENERAL GOVERNMENT

Town Administrator - 120		\$ 84,800	\$ 76,300	\$ 76,300
0001-01-120-5110-0000-005	Town Administrator Salary	\$ 80,000	\$ 72,500	\$ 72,500
0001-01-120-5380-0000-005	TA Expenses	\$ 500	\$ 500	\$ 500
0001-01-120-5420-0000-005	Office Supplies	\$ 400	\$ 400	\$ 400
0001-01-120-5700-0000-005	Insurance Premium	\$ 1,000	\$ -	\$ -
0001-01-120-5730-0000-005	TA Dues & Subscriptions	\$ 400	\$ 400	\$ 400
0001-01-120-5770-0000-005	TA Training & Meetings	\$ 2,500	\$ 2,500	\$ 2,500
1	SALARIES	\$ 80,000	\$ 72,500	\$ 72,500
2	OPERATIONS	\$ 4,800	\$ 3,800	\$ 3,800

Selectmen - 122		\$ 30,678	\$ 19,011	\$ 18,945
0001-01-122-5120-0000-000	Selectmen's Salaries-Town Administrator	\$ 11,667	\$ -	\$ -
0001-01-122-5120-0000-000	Selectmen's Salaries/Stipend	\$ 1,800	\$ 1,800	\$ 1,800
0001-01-122-5210-0000-005	Selectmen's Energy (Rental Utilities)	\$ 200	\$ 200	\$ 200
0001-01-122-5240-0000-005	Selectmen's Repairs and Maint. (Rental)	\$ 1,000	\$ 1,000	\$ 1,000
0001-01-122-5300-0000-005	Selectmen Professional and Tech	\$ 300	\$ 300	\$ 300
0001-01-122-5340-0000-005	Selectmen's Communication	\$ 1,200	\$ 1,200	\$ 1,200
0001-01-122-5420-0000-005	Selectmen's Office Supplies Expense	\$ 300	\$ 300	\$ 300
0001-01-122-5710-0000-005	Selectmen's In-State Travel	\$ 100	\$ 100	\$ 100
0001-01-122-5730-0000-005	Selectmen's Dues and Membership	\$ 900	\$ 900	\$ 900
0001-01-122-5300-0000-006	Selectmen Special Legal	\$ 7,500	\$ 7,500	\$ 7,500
0001-01-122-5730-0000-008	No. Midd. Council of Govt	\$ 5,711	\$ 5,711	\$ 5,645
3	SALARIES	\$ 13,467	\$ 1,800	\$ 1,800
4	OPERATIONS	\$ 17,211	\$ 17,211	\$ 17,145

FINCOM - 131				
5	0001-01-131-5730-0000-005 Finance Committee Dues and Memberships	\$ 150	\$ 150	\$ 150

Reserve Account - 132				
6	0001-01-132-5960-0000-000 Reserve Account	\$ 24,200	\$ 25,000	\$ 25,000

Line #	Department/Account	Voted FY16	Requested FY17	Recommended FY17	No Override FY17
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	Accountant - 135		\$ 48,712	\$ 48,621	\$ 49,253
	0001-01-135-5120-0000-000 Accountant Salary		\$ 20,765	\$ 20,765	\$ 20,765
	0001-01-135-5120-0000-001 Accountant Clerical		\$ 7,847	\$ 8,056	\$ 8,688
	0001-01-135-5300-0000-004 Accounting Annual Audit		\$ 13,000	\$ 14,000	\$ 14,000
	0001-01-135-5300-0000-005 Accountant Exp Professional and Tech		\$ 5,500	\$ 4,000	\$ 4,000
	0001-01-135-5340-0000-005 Accountants Communication		\$ 200	\$ 100	\$ 100
	0001-01-135-5420-0000-005 Accountants Office Supplies		\$ 1,000	\$ 1,000	\$ 1,000
	0001-01-135-5710-0000-005 Accountant In-State Travel		\$ 200	\$ 400	\$ 400
	0001-01-135-5730-0000-005 Accountant Dues and Membership		\$ 200	\$ 300	\$ 300
7		SALARIES	\$ 28,612	\$ 28,821	\$ 29,453
8		OPERATIONS	\$ 20,100	\$ 19,800	\$ 19,800

	Assessors - 141		\$ 53,586	\$ 56,562	\$ 56,918
	0001-01-141-5120-0000-000 Assessors Salaries/Stipend		\$ 900	\$ 900	\$ 900
	0001-01-141-5120-0000-001 Assessors Associate		\$ 28,035	\$ 28,596	\$ 28,596
	0001-01-141-5120-0000-002 Assessors Clerical Wages		\$ 12,521	\$ 12,771	\$ 13,127
	0001-01-141-5300-0000-005 Assessors Professional and Technical		\$ 7,460	\$ 9,500	\$ 9,500
	0001-01-141-5301-0000-005 Assessors Prof & Tech Prop Review Assessm		\$ 3,500	\$ 3,500	\$ 3,500
	0001-01-141-5340-0000-005 Assessors Communication		\$ -	\$ 125	\$ 125
	0001-01-141-5420-0000-005 Assessors Office Supplies		\$ 870	\$ 870	\$ 870
	0001-01-141-5710-0000-005 Assessors In-State Travel		\$ 200	\$ 200	\$ 200
	0001-01-141-5730-0000-005 Assessors Dues and Memberships		\$ 100	\$ 100	\$ 100
9		SALARIES	\$ 41,456	\$ 42,267	\$ 42,623
10		OPERATIONS	\$ 12,130	\$ 14,295	\$ 14,295

	Treasurer - 145		\$ 34,599	\$ 73,258	\$ 78,094
	0001-01-145-5120-0000-000 Treasurers Salary		\$ 24,554	\$ 50,091	\$ 54,927
	0001-01-145-5190-0000-001 Treas/Coll. Certification (Set)		\$ 1,000	\$ 1,000	\$ 1,000
	0001-01-145-5300-0000-005 Treasurers Professional and Technical		\$ 6,980	\$ 13,980	\$ 13,980
	0001-01-145-5340-0000-005 Treasurers Communication		\$ 800	\$ 5,800	\$ 5,800
	0001-01-145-5420-0000-005 Treasurers Office Supplies		\$ 655	\$ 1,550	\$ 1,550
	0001-01-145-5710-0000-005 Treasurers In-State Travel		\$ 65	\$ 247	\$ 247
	0001-01-145-5730-0000-005 Treasurers Dues and Memberships		\$ 45	\$ 90	\$ 90
	0001-01-145-5780-0000-005 Other Bank Charges		\$ 500	\$ 500	\$ 500
11		SALARIES	\$ 25,554	\$ 51,091	\$ 55,927
12		OPERATIONS	\$ 9,045	\$ 22,167	\$ 22,167

Line #	Department/Account	Voted FY16	Requested FY17	Recommended FY17
Tax Collector - 146		\$ 37,677	\$ -	\$ -
	0001-01-146-5120-0000-000 Tax Collectors Salary	\$ 24,555	\$ -	\$ -
	0001-01-146-5300-0000-005 Tax Collector Professional and Technical	\$ 7,000	\$ -	\$ -
	0001-01-146-5340-0000-005 Tax Collectors Communication	\$ 4,000	\$ -	\$ -
	0001-01-146-5420-0000-005 Tax Collectors Office Supplies	\$ 1,895	\$ -	\$ -
	0001-01-146-5710-0000-005 Tax Collectors In-State Travel	\$ 182	\$ -	\$ -
	0001-01-146-5730-0000-005 Tax Collectors Dues and Membership	\$ 45	\$ -	\$ -
	SALARIES	\$ 24,555	\$ -	\$ -
	OPERATIONS	\$ 13,122	\$ -	\$ -
Town Legal Professional and Technical - 151				
13	0001-01-151-5300-0000-000 Town Legal Professional and Technical	\$ 30,000	\$ 30,000	\$ 30,000
14 Dog Program - 160				
	Dog Lic Communication	\$ 100	\$ 150	\$ 150
	0001-01-160-5580-0000-000 Dog License Program Other Supplies	\$ 400	\$ 400	\$ 400
Town Clerk - 161				
	0001-01-161-5120-0000-000 Town Clerks Salary	\$ 28,956	\$ 29,536	\$ 29,536
	0001-01-161-5190-0000-001 Town Clerk Certification (Stipend)	\$ 1,000	\$ 1,000	\$ 1,000
	0001-01-161-5300-0000-005 Town Clerk Professional and Technical	\$ 1,100	\$ 1,000	\$ 1,000
	0001-01-161-5340-0000-005 Town Clerk Communication	\$ 500	\$ 500	\$ 500
	0001-01-161-5420-0000-005 Town Clerks Office Supplies	\$ 700	\$ 1,000	\$ 1,000
	0001-01-161-5710-0000-005 Town Clerks In-State Travel	\$ 300	\$ 300	\$ 300
	0001-01-161-5730-0000-005 Town Clerks Dues and Memberships	\$ 150	\$ 150	\$ 150
15	SALARIES	\$ 29,956	\$ 30,536	\$ 30,536
16	OPERATIONS	\$ 2,750	\$ 2,950	\$ 2,950
Elections - 162				
	0001-01-162-5120-0000-000 Election & Reg. Wages	\$ 2,500	\$ 3,500	\$ 3,500
	0001-01-162-5240-0000-005 Election & Reg Repairs and Maintenance	\$ 500	\$ 500	\$ 500
	0001-01-162-5300-0000-005 Elections Professional and Tech	\$ 3,000	\$ 3,000	\$ 3,000
	0001-01-162-5340-0000-005 Election and Reg Communication	\$ 3,000	\$ 3,000	\$ 3,000
	0001-01-162-5580-0000-005 Election & Reg. Other Supplies	\$ 500	\$ 1,000	\$ 1,000
17	SALARIES	\$ 2,500	\$ 3,500	\$ 3,500
18	OPERATIONS	\$ 7,000	\$ 7,500	\$ 7,500
Registrar - 163				
19	0001-01-163-5120-0000-000 Registrar Salary/Stipend	\$ 225	\$ 225	\$ 225

Line #	Department/Account	Voted FY16	Requested FY17	Recommended FY17
Conservation - 171		\$ 15,346	\$ 15,625	\$ 15,855
	0001-01-171-5120-0000-001 Conservation Comm Clerical	\$ 13,966	\$ 14,245	\$ 14,475
	0001-01-171-5300-0000-005 Conservation Professional and Technical	\$ 125	\$ 100	\$ 100
	0001-01-171-5340-0000-005 Conservation Communication	\$ 150	\$ 150	\$ 150
	0001-01-171-5420-0000-005 Conservation Comm. Office Supplies	\$ 150	\$ 175	\$ 175
	0001-01-171-5580-0000-005 Conservation Other Supplies	\$ 100	\$ 155	\$ 155
	0001-01-171-5710-0000-005 Conservation Comm. In-State Travel	\$ 50	\$ 50	\$ 50
	0001-01-171-5730-0000-005 Conservation Comm. Dues and Membership	\$ 650	\$ 625	\$ 625
	0001-01-171-5780-0000-005 Conservation Other Expenses	\$ 155	\$ 125	\$ 125
20	SALARIES	\$ 13,966	\$ 14,245	\$ 14,475
21	OPERATIONS	\$ 1,380	\$ 1,380	\$ 1,380
Planning Board - 175		\$ 14,966	\$ 15,245	\$ 15,475
	0001-01-175-5120-0000-001 Planning Board Clerical	\$ 13,966	\$ 14,245	\$ 14,475
	0001-01-175-5300-0000-005 Planning Bd Professional and Tech	\$ 650	\$ 650	\$ 650
	0001-01-175-5340-0000-005 Planning Bd Communication	\$ 180	\$ 180	\$ 180
	0001-01-175-5420-0000-005 Planning Bd Office Supplies	\$ 170	\$ 170	\$ 170
22	SALARIES	\$ 13,966	\$ 14,245	\$ 14,475
23	OPERATIONS	\$ 1,000	\$ 1,000	\$ 1,000
Zoning Board - 176		\$ 2,500	\$ 1,500	\$ 1,500
	0001-01-176-5120-0000-000 Part Time Wages	\$ 1,000	\$ -	\$ -
	0001-01-176-5300-0000-005 Zoning Bd Professional & Technical	\$ 1,000	\$ 1,000	\$ 1,000
	0001-01-176-5420-0000-005 Zoning Bd Office Supplies	\$ 500	\$ 500	\$ 500
24	SALARIES	\$ 1,000	\$ -	\$ -
25	OPERATIONS	\$ 1,500	\$ 1,500	\$ 1,500
Town Hall - 192		\$ 89,019	\$ 86,816	\$ 87,838
	0001-01-192-5110-0000-000 Town Hall Clerical	\$ 38,250	\$ 39,015	\$ 41,037
	0001-01-192-5120-0000-000 Town Hall Clerical Part Time Wages	\$ 1,000	\$ 1,000	\$ -
	0001-01-192-5190-0000-000 Town Hall - Building Inspection Support	\$ 3,060	\$ -	\$ -
	0001-01-192-5120-0000-001 Town Hall Caretaker Inside Janitor/Recycle	\$ 4,609	\$ 4,701	\$ 4,701
	0001-01-192-5210-0000-005 Town Hall Energy	\$ 16,000	\$ 16,000	\$ 16,000
	0001-01-192-5230-0000-005 Town Hall Non- Energy Utilities	\$ 5,000	\$ 5,000	\$ 5,000
	0001-01-192-5240-0000-005 Town Hall Repairs and Maint.	\$ 9,000	\$ 9,000	\$ 9,000
	0001-01-192-5290-0000-005 Town Hall Other Property Related Services	\$ 3,500	\$ 3,500	\$ 3,500
	0001-01-192-5300-0000-005 Town Hall Professional and Tech	\$ 1,000	\$ 1,000	\$ 1,000
	0001-01-192-5340-0000-005 Town Hall Communication	\$ 4,500	\$ 4,500	\$ 4,500
	0001-01-192-5420-0000-005 Town Hall Office Supplies	\$ 2,500	\$ 2,500	\$ 2,500
	0001-01-192-5430-0000-005 Town Hall Building Repairs and Maint	\$ 100	\$ 100	\$ 100
	0001-01-192-5450-0000-005 Town Hall Custodial Housekeeping Supplies	\$ 500	\$ 500	\$ 500
26	SALARIES	\$ 42,310	\$ 40,015	\$ 41,037
27	OPERATIONS	\$ 46,709	\$ 46,801	\$ 46,801

Line #	Department/Account	Voted FY16	Requested FY17	Recommended FY17
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28	Town Reports - 195	\$ 5,000	\$ 5,000	\$ 3,850
	0001-01-195-5380-0000-000 Town Reports	\$ 4,600	\$ 4,600	\$ 3,000
	0001-01-195-5420-0000-000 Town Report - Office Supplies	\$ 350	\$ 350	\$ 350
	0001-01-195-5340-0000-000 Town Reports - Communication	\$ 50	\$ 50	\$ 500

	Town Engineer - 199			
29	0001-01-199-5300-0000-005 Town Engineer	\$ 16,000	\$ 16,000	\$ 16,000

TOTAL GENERAL GOVERNMENT	\$ 530,164	\$ 514,350	\$ 520,439
SALARIES	\$ 317,342	\$ 299,021	\$ 306,326
OPERATIONS	\$ 212,822	\$ 215,329	\$ 214,113

Line #	Department/Account	Voted FY16	Requested FY17	Recommended FY17
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PUBLIC SAFETY

Police Department 210		\$ 997,661	\$ 1,066,939	\$ 1,049,026
0001-02-210-5110-0000-000	Police Salary - Chief	\$ 104,034	\$ 106,115	\$ 107,611
0001-02-210-5110-0000-001	Police Wages	\$ 464,095	\$ 479,070	\$ 483,095
0001-02-210-5110-0000-002	Police Wages - Admin Assistant	\$ 33,579	\$ 34,250	\$ 34,250
0001-02-210-5120-0000-001	Police Wages - Part Time	\$ 13,209	\$ 41,013	\$ 41,013
0001-02-210-5120-0000-003	Police Wages - Station Custodial Part time	\$ 3,787	\$ 3,942	\$ 3,942
0001-02-210-5130-0000-001	Police Overtime	\$ 140,000	\$ 127,696	\$ 127,696
0001-02-210-5140-0000-001	Police Differentials	\$ 15,839	\$ 16,313	\$ 16,313
0001-02-210-5210-0000-011	Police Station Energy	\$ 8,923	\$ 9,048	\$ 9,048
0001-02-210-5230-0000-011	Police Station Non-Energy Utilities	\$ 250	\$ 250	\$ 250
0001-02-210-5240-0000-005	Police Expense Maint and Repair Service	\$ 1,400	\$ 1,926	\$ 1,926
0001-02-210-5240-0000-006	Police Cruiser Repairs and Maint.	\$ 15,000	\$ 12,887	\$ 12,887
0001-02-210-5240-0000-007	Police Radio Repair & Maintain Service	\$ 7,400	\$ 7,400	\$ 7,400
0001-02-210-5240-0000-011	Police Station Repair & Maintenance Service	\$ 1,000	\$ 1,000	\$ 1,000
0001-02-210-5270-0000-005	Police Expense Rentals and Leases	\$ 100	\$ 100	\$ 100
0001-02-210-5290-0000-011	Police Station Other Property Related Services	\$ 1,855	\$ 1,855	\$ 1,855
0001-02-210-5300-0000-005	Police Expense Professional & Tech (Training)	\$ 8,000	\$ 9,000	\$ 9,000
0001-02-210-5310-0000-005	Police Expense Prof & Tech Tuition Reimbursement	\$ 1,600	\$ 1,600	\$ 1,600
0001-02-210-5340-0000-005	Police Expense Communication	\$ 700	\$ 700	\$ 700
0001-02-210-5340-0000-007	Police Radio Communication	\$ 66,997	\$ 68,000	\$ 68,000
0001-02-210-5340-0000-011	Police Station Communication (Phone)	\$ 3,500	\$ 3,500	\$ 3,500
0001-02-210-5380-0000-008	Police Lockup	\$ 3,500	\$ 1,000	\$ 1,000
0001-02-210-5380-0000-011	Police Station Other Purchased Services	\$ 100	\$ 100	\$ 100
0001-02-210-5420-0000-005	Police Expense Office Supplies	\$ 5,000	\$ 5,000	\$ 5,000
0001-02-210-5450-0000-011	Police Station Custodial and Housekeeping	\$ 1,600	\$ 1,600	\$ 1,600
0001-02-210-5480-0000-006	Police Cruiser Vehicular Supplies	\$ 30,000	\$ 28,000	\$ 26,000
0001-02-210-5580-0000-005	Police Expense Other Supplies	\$ 15,000	\$ 17,000	\$ 15,000
0001-02-210-5580-0000-011	Police Station Other Supplies	\$ 1,000	\$ 1,000	\$ 1,000
0001-02-210-5730-0000-005	Police Expense Dues and Memberships	\$ 12,300	\$ 12,300	\$ 12,300
0001-02-210-5730-0000-007	Police Radio Dues and Membership	\$ 2,000	\$ 2,000	\$ 2,000
0001-02-210-5850-2011-009	Police New Cruiser Cap Lease	\$ 35,893	\$ 73,274	\$ 53,840
30	SALARIES	\$ 774,543	\$ 808,399	\$ 813,920
31	OPERATIONS	\$ 223,118	\$ 258,540	\$ 235,106

Line #	Department/Account	Voted FY16	Requested FY17	Recommended FY17
Fire Department - 220		\$ 166,052	\$ 169,962	\$ 175,398
	0001-02-220-5110-0000-000 Fire Dept. S & W	\$ 15,000	\$ 28,000	\$ 28,000
	0001-02-220-5120-0000-000 Fire Dept. Training S & W	\$ 11,000	\$ 8,500	\$ 8,600
	0001-02-220-5100-0000-000 Fire Chief Wages	\$ 50,000	\$ 55,000	\$ 60,336
	0001-02-220-5210-0000-005 Fire Dept. Energy	\$ 4,500	\$ 4,500	\$ 4,500
	0001-02-220-5230-0000-005 Fire Dept. Non-Energy Water	\$ 200	\$ 200	\$ 200
	0001-02-220-5240-0000-005 Fire Repairs and Maint Expense	\$ 12,500	\$ 12,000	\$ 12,000
	0001-02-220-5270-0000-000 Fire Chief's Vehicle Lease	\$ 12,252	\$ 12,312	\$ 12,312
	0001-02-220-5300-0000-005 Fire Dept. Professional & Technical Service	\$ 1,500	\$ 1,750	\$ 1,750
	0001-02-220-5340-0000-005 Fire Dept. Communications	\$ 5,000	\$ 5,500	\$ 5,500
	0001-02-220-5420-0000-005 Fire Dept. Office Supplies	\$ 600	\$ 300	\$ 300
	0001-02-220-5430-0000-005 Fire Dept. Building and Equip Repairs and M	\$ 3,000	\$ 3,000	\$ 3,000
	0001-02-220-5450-0000-005 Fire Dept. Custodial and Housekeeping Sup	\$ 300	\$ 300	\$ 300
	0001-02-220-5480-0000-005 Fire Dept. Vehicular Supplies	\$ 6,000	\$ 4,000	\$ 4,000
	0001-02-220-5490-0000-005 Fire Expense Food and Food Service Supplie	\$ 500	\$ 500	\$ 500
	0001-02-220-5580-0000-005 Fire Dept. Firefighting Supplies	\$ 6,000	\$ 6,500	\$ 6,500
	0001-02-220-5581-0000-005 Fire Dept. Other Supplies - Training	\$ 500	\$ 1,500	\$ 1,500
	0001-02-220-5730-0000-005 Fire Dept. Dues and Memberships	\$ 1,000	\$ 1,100	\$ 1,100
	0001-02-220-5850-0000-006 New Fire Equipment	\$ 5,000	\$ 5,000	\$ 5,000
	0001-02-220-5870-0000-005 Replacement Equipment	\$ 30,700	\$ 19,000	\$ 19,000
	0001-02-220-5300-0000-007 Fire Dept. Training (Chief Only)	\$ 500	\$ 1,000	\$ 1,000
32	SALARIES	\$ 76,000	\$ 91,500	\$ 96,936
33	OPERATIONS	\$ 90,052	\$ 78,462	\$ 78,462
Building Inspector - 241		\$ 18,541	\$ 22,001	\$ 23,973
	0001-02-241-5120-0000-000 Building Inspector Salary	\$ 16,891	\$ 17,229	\$ 19,201
	0001-02-241-5300-0000-005 Building Insp. Professional & Technical	\$ 400	\$ 3,522	\$ 3,522
	0001-02-241-5340-0000-005 Building Inspector Communication	\$ 200	\$ 200	\$ 200
	0001-02-241-5420-0000-005 Building Insp. Office Supplies	\$ 300	\$ 300	\$ 300
	0001-02-241-5710-0000-005 Building Insp. In-State Travel	\$ 700	\$ 700	\$ 700
	0001-02-241-5730-0000-005 Building Insp. Dues and Membership	\$ 50	\$ 50	\$ 50
34	SALARIES	\$ 16,891	\$ 20,751	\$ 22,723
35	OPERATIONS	\$ 1,650	\$ 1,250	\$ 1,250
Gas Inspector - 242		\$ 2,308	\$ 2,750	\$ 2,750
36	0001-02-242-5120-0000-000 Gas Inspector Salary	\$ 2,308	\$ 2,750	\$ 2,750
Plumbing Inspector - 243		\$ 2,704	\$ 2,750	\$ 2,750
37	0001-02-243-5120-0000-000 Plumbing Insp. Salary	\$ 2,704	\$ 2,750	\$ 2,750
Electrical Inspector - 245		\$ 10,732	\$ 11,000	\$ 11,000
38	0001-02-245-5190-0000-000 Electrical Inspector Stipend	\$ 10,732	\$ 11,000	\$ 11,000

Line #	Department/Account	Voted FY16	Requested FY17	Recommended FY17
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Animal Inspector - 249				
39	0001-02-249-5380-0000-001 Insp of Animal Exp	\$ 400	\$ 400	\$ 400

40 Emergency Management - 291				
	0001-02-291-5340-0000-000 Emergency Management Communications	\$ 4,100	\$ 4,100	\$ 4,100
	0001-02-291-5580-0000-000 Emergency Management Other Supplies	\$ 250	\$ 250	\$ 250
	0001-02-291-5850-0000-000 Emergency Management - New Equipment	\$ 1,507	\$ 1,507	\$ 1,507
	0001-02-291-5710-0000-005 Emergency Management In-State Travel	\$ 350	\$ 350	\$ 350

Dog Officer - 292				
41	0001-02-292-5190-0000-000 Dog Officer Salary/Stipend	\$ 8,500	\$ 8,500	\$ 8,500
42	0001-02-292-5580-0000-000 Dog Officer Supplies	\$ 500	\$ 500	\$ 500

43 Forestry Public Works - 294				
	0001-02-294-5290-0000-000 Tree Warden Other Property Service	\$ 21,350	\$ 14,850	\$ 14,850
	0001-02-294-5530-0000-000 Tree Warden Public Works Supplies	\$ 85	\$ 85	\$ 85
	0001-02-294-5730-0000-000 Tree Warden Dues and Memberships	\$ 65	\$ 65	\$ 65

TOTAL PUBLIC SAFETY	\$	1,235,105	\$	1,306,009	\$	1,295,504
SALARIES	\$	867,434	\$	920,650	\$	933,579
OPERATIONS	\$	367,671	\$	385,359	\$	361,925

Line #	Department/Account	Voted FY16	Requested FY17	Recommended FY17
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SCHOOLS

GDRSD - 300				
44	0001-03-300-5320-0000-001 G. D. R. S. District	\$ 4,779,790	\$ 5,712,832	\$ 5,712,832
45	0001-03-300-5910-0000-002 G. D. R. S. Debt	\$ 392,694	\$ 361,264	\$ 361,264

GLRVTS - 300				
46	0001-03-300-5320-0000-003 G. L. R. V. T. H. S.	\$ 138,721	\$ 138,721	\$ 197,250
47	0001-03-300-5910-0000-004 G. L. R. V. T. H. S. Debt	\$ 24,223	\$ 24,223	\$ 21,065

ESSEX - 300				
48	0001-03-301-5320-0000-001 Essex Agricultural Tuition	\$ 18,294	\$ 18,294	\$ 32,928
49	0001-03-301-5380-0000-002 Essex Agricultural Transportation	\$ 27,500	\$ 34,572	\$ 34,572

TOTAL Regional & Vocational Schools \$ 5,381,222 \$ 6,289,906 \$ 6,359,911

Line #	Department/Account	Voted FY16	Requested FY17	Recommended FY17
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PUBLIC WORKS

Highway Department Operations - 422		\$ 366,569	\$ 394,670	\$ 394,907
0001-04-422-5110-0000-000	Highway S. & W.	\$ 147,106	\$ 150,048	\$ 150,048
0001-04-422-5120-0000-000	Highway Part-Time Wages	\$ 5,100	\$ 5,202	\$ 5,202
0001-04-422-5130-0000-000	Highway Overtime	\$ 5,151	\$ 5,255	\$ 5,256
0001-04-422-5120-0000-001	Highway Clerical	\$ 17,436	\$ 17,785	\$ 18,021
0001-04-422-5210-0000-007	Highway Energy	\$ 6,395	\$ 6,523	\$ 6,523
0001-04-422-5240-0000-007	Highway Repairs and Maint Service	\$ 40,000	\$ 45,000	\$ 45,000
0001-04-422-5245-0000-007	Highway Repairs and Maintain Building	\$ 10,000	\$ 10,000	\$ 10,000
0001-04-422-5300-0000-007	Highway Mach. Professional and Tech	\$ 2,500	\$ 1,600	\$ 1,600
0001-04-422-5270-0000-007	Highway Expense Rental	\$ 15,895	\$ 15,895	\$ 15,895
0001-04-422-5340-0000-007	Highway Communication	\$ 5,000	\$ 5,100	\$ 5,100
0001-04-422-5420-0000-007	Highway Machinery Office Supplies	\$ 256	\$ 261	\$ 261
0001-04-422-5450-0000-007	Highway Custodial and Housekeeping Supp	\$ 1,279	\$ 1,305	\$ 1,305
0001-04-422-5480-0000-007	Highway Machinery Vehicular Supplies	\$ 22,300	\$ 34,965	\$ 34,965
0001-04-422-5530-0000-007	Highway Machinery Public Works Supplies	\$ 5,243	\$ 5,348	\$ 5,348
0001-04-422-5580-0000-007	Highway Machinery Other Supplies	\$ 1,023	\$ 1,044	\$ 1,044
0001-04-422-5730-0000-007	Highway Dues and Memberships	\$ 200	\$ 200	\$ 200
0001-04-422-5240-0000-013	Highway Paving Service	\$ 54,000	\$ 60,900	\$ 60,900
0001-04-422-5240-0000-014	BrushSigns&Line Paint	\$ 27,685	\$ 28,239	\$ 28,239
50	SALARIES	\$ 174,793	\$ 178,290	\$ 178,527
51	OPERATIONS	\$ 191,776	\$ 216,380	\$ 216,380

Snow Removal - 423		\$ 281,013	\$ 283,180	\$ 283,180
0001-04-423-5120-0000-000	Snow Wages Part Time	\$ 20,351	\$ 20,758	\$ 20,758
0001-04-423-5130-0000-000	Snow Removal Overtime	\$ 31,135	\$ 32,712	\$ 32,712
0001-04-423-5240-0000-001	Snow Removal Repair and Maintenance Ser	\$ 5,583	\$ 5,583	\$ 5,583
0001-04-423-5480-0000-001	Highway Snow Vehicular Supplies	\$ 6,090	\$ 6,090	\$ 6,090
0001-04-423-5530-0000-001	Snow Removal Supplies Salt	\$ 177,258	\$ 177,258	\$ 177,258
0001-04-423-5530-0000-002	Snow Removal Supplies Sand	\$ 2,842	\$ 2,842	\$ 2,842
0001-04-423-5290-0000-003	Snow Removal Other Prop Services (Babin)	\$ 5,583	\$ 5,583	\$ 5,583
0001-04-423-5530-0000-003	Snow Removal Supplies Chemicals	\$ 12,171	\$ 12,354	\$ 12,354
0001-04-423-5290-0000-004	Snow Removal Plowing Outside Plow Compa	\$ 20,000	\$ 20,000	\$ 20,000
52	SALARIES	\$ 51,486	\$ 53,470	\$ 53,470
53	OPERATIONS	\$ 229,527	\$ 229,710	\$ 229,710

Street Lights - 424				
54	0001-04-424-5210-0000-000 Street Lights Energy	\$ 8,100	\$ 8,100	\$ 8,100

Line #	Department/Account	Voted FY16	Requested FY17	Recommended FY17
	Transfer Station - 433	\$ 22,313	\$ 34,596	\$ 91,994
	0001-04-433-5965-0000-000 Town subsidy (This is one of the articles)	\$ 20,013	\$ 32,296	\$ -
	0001-04-433-5965-0000-000 Landfill Monitoring Expense	\$ 2,300	\$ 2,300	\$ -
	0001-04-433-5120-0000-000 Transfer Station Wages	\$ -	\$ -	\$ 17,244
	0001-04-433-5240-0000-001 Landfill Expense	\$ -	\$ -	\$ 2,300
	0001-04-433-5240-0000-001 Landfill Expense	\$ -	\$ -	\$ 2,100
	0001-04-433-5240-0000-001 Landfill Expense	\$ -	\$ -	\$ 2,300
	0001-04-433-5270-0000-000 Transfer Station Rental and Leases	\$ -	\$ -	\$ 1,500
	0001-04-433-5290-0000-000 Rubbish Removal	\$ -	\$ -	\$ 56,000
	0001-04-433-5300-0000-000 Transfer Station Professional and Tech	\$ -	\$ -	\$ 4,500
	0001-04-433-5380-0000-000 Transfer Station Other Purch	\$ -	\$ -	\$ 3,800
	0001-04-433-5580-0000-000 Transfer Station Other Supply	\$ -	\$ -	\$ 2,250
55	SALARIES	\$ -	\$ -	\$ 17,244
56	OPERATIONS	\$ 22,313	\$ 34,596	\$ 74,750

	Cemetery - 491	\$ 13,600	\$ 13,600	\$ 13,780
	0001-04-491-5120-0000-002 Cemetery Wages	\$ 9,000	\$ 9,000	\$ 9,180
	0001-04-491-5230-0000-000 Cemetery Non-Energy Utilities(Water)	\$ 1,500	\$ 1,500	\$ 1,500
	0001-04-491-5240-0000-000 Cemetery Repairs and Maint Services	\$ 500	\$ 500	\$ 500
	0001-04-491-5290-0000-000 Cemetery Other Property Related Services	\$ 600	\$ 600	\$ 600
	0001-04-491-5430-0000-000 Cemetery Build and Equip Repair Supplies	\$ 300	\$ 300	\$ 300
	0001-04-491-5460-0000-000 Cemetery Care of Lots Grounds keeping Su	\$ 600	\$ 600	\$ 600
	0001-04-491-5580-0000-000 Cemetery Other Supplies	\$ 1,100	\$ 1,100	\$ 1,100
57	SALARIES	\$ 9,000	\$ 9,000	\$ 9,180
58	OPERATIONS	\$ 4,600	\$ 4,600	\$ 4,600

TOTAL PUBLIC WORKS	\$ 691,595	\$ 734,146	\$ 791,961
SALARIES	\$ 235,279	\$ 240,760	\$ 258,421
OPERATIONS	\$ 456,316	\$ 493,386	\$ 533,540

Line #	Department/Account	Voted FY16	Requested FY17	Recommended FY17
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HUMAN SERVICES

Board of Health - 510		\$ 14,589	\$ 14,589	\$ 14,931
0001-05-510-5120-0000-000	Board of Health Wages	\$ 5,038	\$ 5,038	\$ 5,380
0001-05-510-5380-0000-002	Nashoba Bd of Health Assm	\$ 7,201	\$ 7,201	\$ 7,201
0001-05-510-5270-0000-005	Board of Health Rentals and Leases	\$ 1,200	\$ 1,200	\$ 1,200
0001-05-510-5340-0000-005	Board of Health Communication	\$ 500	\$ 500	\$ 500
0001-05-510-5420-0000-005	Board of Health Office Supplies	\$ 500	\$ 500	\$ 500
0001-05-510-5730-0000-005	Board of Health Dues and Memberships	\$ 150	\$ 150	\$ 150
59	SALARIES	\$ 5,038	\$ 5,038	\$ 5,380
60	OPERATIONS	\$ 9,551	\$ 9,551	\$ 9,551

Town Nurse Assessment - 522				
61	0001-05-522-5380-0000-000 Town Nurse Assessment	\$ 3,224	\$ 3,224	\$ 3,224

Mental Health Assessment - 523		\$ 2,400	\$ 2,400	\$ 2,400
62	0001-05-523-5380-0000-000 Mental Health Assessment	\$ 400	\$ 400	\$ 400
63	0001-05-523-5390-0000-000 TADS Program	\$ 2,000	\$ 2,000	\$ 2,000

Council on Aging - 541		\$ 18,449	\$ 18,580	\$ 20,700
0001-05-541-5120-0000-000	Council On Aging Wages	\$ 6,541	\$ 6,672	\$ 8,792
0001-05-541-5380-0000-005	Council on Aging Bus	\$ 7,500	\$ 7,500	\$ 7,500
0001-05-541-5420-0000-005	Council on Aging Office Supplies	\$ 350	\$ 350	\$ 350
0001-05-541-5490-0000-005	COA Food and Service	\$ 2,800	\$ 2,800	\$ 2,800
0001-05-541-5710-0000-005	Council on Aging In-St Travel	\$ 1,000	\$ 1,000	\$ 1,000
0001-05-541-5730-0000-005	COA Dues and Memberships	\$ 258	\$ 258	\$ 258
64	SALARIES	\$ 6,541	\$ 6,672	\$ 8,792
65	OPERATIONS	\$ 11,908	\$ 11,908	\$ 11,908

Line #	Department/Account	Voted FY16	Requested FY17	Recommended FY17
	Veterans Affairs - 543	\$ 15,354	\$ 39,913	\$ 39,928
	0001-05-543-5120-0000-000 Veterans Agent Salary	\$ 5,254	\$ 5,362	\$ 5,362
	0001-05-543-5300-0000-002 Meetings and Conferences	\$ 1,800	\$ 825	\$ 840
	0001-05-543-5340-0000-002 Veterans Communication	\$ 1,680	\$ 1,521	\$ 1,521
	0001-05-543-5420-0000-002 Veterans Office Supplies	\$ 500	\$ 1,000	\$ 1,000
	0001-05-543-5490-0000-002 Vet Services Food and Food Service Supplies	\$ 1,320	\$ 400	\$ 400
	0001-05-543-5580-0000-002 Veterans Other Supplies	\$ 850	\$ 500	\$ 500
	0001-05-543-5710-0000-002 Veterans In-State Travel	\$ 450	\$ 250	\$ 250
	0001-05-543-5730-0000-002 Vet Services Dues and Memberships	\$ 500	\$ 55	\$ 55
	0001-05-543-5770-0000-006 Veterans Benefits	\$ 3,000	\$ 30,000	\$ 30,000
66	SALARIES	\$ 5,254	\$ 5,362	\$ 5,362
67	OPERATIONS	\$ 10,100	\$ 34,551	\$ 34,566

TOTAL HUMAN SERVICES \$ 54,016 \$ 78,706 \$ 81,183

SALARIES \$ 16,833 \$ 17,072 \$ 19,534

OPERATIONS \$ 37,183 \$ 61,634 \$ 61,649

Line #	Department/Account	Voted FY16	Requested FY17	Recommended FY17
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LIBRARY, PARKS & RECREATION

Library Operations - 610		\$ 141,639	\$ 144,021	\$ 149,546
0001-06-610-5120-0000-000	Library S. & W.	\$ 76,151	\$ 77,674	\$ 86,199
0001-06-610-5210-0000-005	Library Energy	\$ 18,000	\$ 18,000	\$ 15,000
0001-06-610-5230-0000-005	Library Non-Energy Utilities	\$ 488	\$ 488	\$ 488
0001-06-610-5240-0000-005	Library Repairs and Maint	\$ 9,500	\$ 9,500	\$ 9,500
0001-06-610-5290-0000-005	Library Other Pro Related Serv	\$ 2,500	\$ 2,500	\$ 2,500
0001-06-610-5420-0000-005	Library Office Supplies	\$ 4,000	\$ 4,000	\$ 4,000
0001-06-610-5580-0000-005	Library Other Supplies	\$ 31,000	\$ 31,859	\$ 31,859
68	SALARIES	\$ 76,151	\$ 77,674	\$ 86,199
69	OPERATIONS	\$ 65,488	\$ 66,347	\$ 63,347

Library Consortium and Other Dues - 611				
70	0001-06-611-5730-0000-000 M.V.L. Consortium Dues	\$ 13,100	\$ 13,600	\$ 13,600

71 Technical Expense and Other Supplies - 620		\$ 11,950	\$ 10,000	\$ 12,500
0001-06-620-5300-0000-000	Tech Exp Professional & Technical Services	\$ 5,000	\$ 5,000	\$ 8,500
0001-06-620-5580-0000-000	Tech Exp Other Supplies	\$ 6,950	\$ 5,000	\$ 4,000

Recreation Department - 631				
72	0001-06-631-5380-0000-005 Rec. Other Purchased Service	\$ 2,080	\$ 2,080	\$ 2,080

73 Parks Department - 650		\$ 50,527	\$ 50,527	\$ 50,527
0001-06-650-5210-0000-000	Parks Energy Expense	\$ 2,050	\$ 2,050	\$ 2,050
0001-06-650-5290-0000-000	Parks Other Property Related Services	\$ 42,477	\$ 42,477	\$ 42,477
0001-06-650-5380-0000-000	Parks Other Purchased Services	\$ 6,000	\$ 6,000	\$ 6,000

Memorial Day Committee - 692				
74	0001-06-692-5580-0000-000 Memorial Day Expenses	\$ 700	\$ 700	\$ 700

TOTAL LIBRARY & RECREATION	\$ 219,996	\$ 220,928	\$ 228,953
SALARIES	\$ 76,151	\$ 77,674	\$ 86,199
OPERATIONS	\$ 143,845	\$ 143,254	\$ 142,754

Line #	Department/Account	Voted FY16	Requested FY17	Recommended FY17
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DEBT & INTEREST

<i>Long Term Debt - 710</i>				
75	0001-07-710-5910-0000-000 Long Term Debt	\$ 298,498	\$ 232,790	\$ 232,790

<i>Long Term Interest - 715</i>				
76	0001-07-715-5915-0000-000 Long Term Interest	\$ 43,518	\$ 35,533	\$ 35,533

<i>Temporary Loan Interest - 725</i>				
77	0001-07-725-5925-0000-000 Temporary Loan Interest	\$ 2,125	\$ 2,340	\$ 2,340

TOTAL DEBT & INTEREST		\$ 344,141	\$ 270,663	\$ 270,663
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INSURANCE & ASSESSMENTS

<i>County Retirement System - 911</i>				
78	0001-09-911-5170-0000-000 County Retirement System	\$ 215,351	\$ 228,686	\$ 228,686

<i>Group Health Insurance - 914</i>				
79	0001-09-914-5700-0000-000 Group Health Insurance	\$ 241,500	\$ 241,500	\$ 227,000

<i>FICA Town Share - 919</i>				
80	0001-09-919-5700-0000-000 Medicare Town Share	\$ 23,500	\$ 23,500	\$ 23,500

<i>Bldg./Vehicle Liab. Ins. - 945</i>				
81	0001-09-945-5740-0000-000 Bldg./Vehicle Liab. Ins.	\$ 99,717	\$ 99,717	\$ 100,190

TOTAL INSURANCE & ASSESSMENTS		\$ 580,068	\$ 593,403	\$ 579,376
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Total Budget for the Fiscal Year		\$ 9,036,307	\$ 10,008,110	\$ 10,127,990
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