

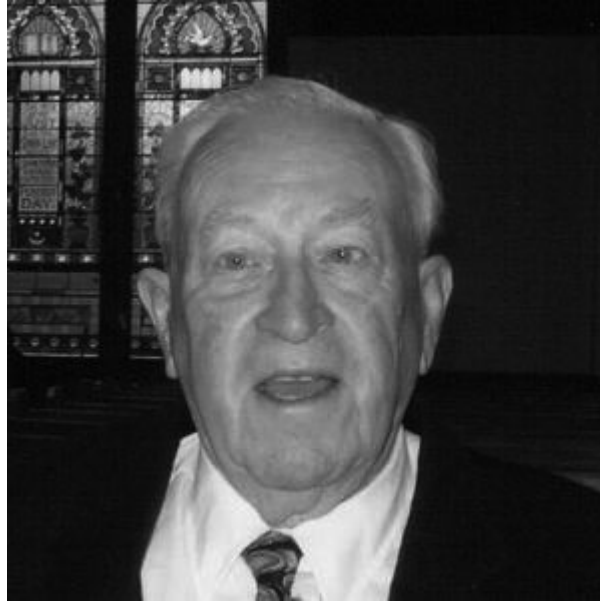
TOWN OF DUNSTABLE



ANNUAL REPORT 2014

PLEASE BRING THIS REPORT WITH YOU
TO THE
ANNUAL TOWN MEETING
7:00 P.M.
MAY 11, 2014

This Annual Report is dedicated to



GERALD W. SIMMONS

In recognition of his over 61 years of continuous service
to the Town of Dunstable

Gerald “Gerry” Simmons served and protected the community with dignity and professionalism as a member of the Police Department for 53 years, severing as Sergeant, Police Chief, and Reserve Police Inspector. His commitment to the community was shown in many other ways as well, serving as Dog Officer, Water Superintendent, Caucus Chairman, member of the Criminal Justice Advisory Board, Board of Road Commissioners, Council on Aging, Civil Defense Director, E911 Coordinator, Tree Warden, Fence Viewer & Field Driver, Pound Keeper, and Election Warden at different points in his life. We will forever be thankful for his achievements and example as a public servant.

Gerry’s presence and contributions will be sorely missed. We trust that his selfless dedication to the Town of Dunstable will inspire us all.

**BOARD OF
SELECTMEN**

Walter F. Alterisio
Daniel F. Devlin
Kenneth J. Leva

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ELECTED OFFICERS OF THE TOWN OF DUNSTABLE - 2014

Selectmen

WALTER F. ALTERISIO	Term Expires 2015
KENNETH J. LEVA	Term Expires 2016
DANIEL F. DEVLIN	Term Expires 2017

Assessors

ROBERT J. RICARDELLI	Term Expires 2015
BRETT A. ROCK	Term Expires 2016
DANIEL R. KENNEDY	Term Expires 2017

Board of Health

ROBERT E. PARKIN	Term Expires 2015
WILLIAM B. MOELLER	Term Expires 2016
MARIA AMODEI	Term Expires 2017

Tax Collector & Town Treasurer

BONNIE S. RICARDELLI	Term Expires 2017
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Town Clerk

CAROL A. SKERRETT	Term Expires 2016
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Board of Road Commissioners

DANA C. KINNE*	Term Ended 2-13-2015
MICHAEL L. MARTIN	Term Expires 2015
PETER M. GOVE	Term Expires 2017

Town Moderator

ROBERT F. NELSON	Term Expires 2015
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Tree Warden

ROBERT E. BACON	Term Expires 2017
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Constables

JON N. CRANDALL, JR.	Term Expires 2015
BRETT A. ROCK	Term Expires 2015

Greater Lowell Reg. Voc. Tech. School

DAVID E. TULLY	Term Expires 2015
-----------------------	--------------------------

Groton-Dunstable Reg. School Dist.

LOUIS DELOUREIRO	Term Expires 2015
STEPHANIE J. CRONIN	Term Expires 2017

Trustees Public Library

* denotes resignation

**CATHERINE E. BENCE
JOHN CALLAHAN
JOANNE L. MIKOL**

**Term Expires 2015
Term Expires 2016
Term Expires 2017**

Cemetery Commissioners

**DAVID R. HARDMAN
JUDITH K. LARTER
ANN MARIE WINKOWSKI**

**Term Expires 2015
Term Expires 2016
Term Expires 2017**

Water Commissioners

**BRYAN CONANT
ROBERT R. GAMACHE
MARK E. CULLEN**

**Term Expires 2015
Term Expires 2016
Term Expires 2017**

Park Commissioners

**JEFFREY HASTINGS
NEIL J. ATWOOD
JAMES E. TULLY**

**Term Expires 2015
Term Expires 2016
Term Expires 2017**

Planning Board

**JOAN M. SIMMONS
JOSEPH J. VLCEK
GEORGE J. BASBANES
BRETT A. ROCK
JOSHUA KELLY**

**Term Expires 2015
Term Expires 2016
Term Expires 2017
Term Expires 2018
Term Expires 2019**

Commissioners of Trust Funds

**VACANT
ALAN E. CHANEY
MARK ATWOOD**

**Term Expires 2015
Term Expires 2016
Term Expires 2017**

Commissioners to Expend Proctor & Parkhurst Trust Funds

**DANICE N. PALUMBO
MARGERY E. KIMPTON
RUTH TULLY
PHILIPPE R. JUSSAUME
SUSAN PRESCOTT**

**Term Expires 2015
Term Expires 2016
Term Expires 2017
Term Expires 2018
Term Expires 2019**

Commissioners to Expend Parkhurst Free Lecture Funds

**JUDITH K. LARTER
JAMES E. TULLY
SUSAN M. CHANEY
VACANT
SUSAN PRESCOTT**

**Term Expires 2015
Term Expires 2016
Term Expires 2017
Term Expires 2018
Term Expires 2019**

Advisory Committee

CHRISTINE E. MUIR

Term Expires 2015

KEVIN W. WELCH
RONALD J. MIKOL
HAROLD K. SIMMONS
DANA E. METZLER
PAMELA F. CROCKER

Term Expires 2015
Term Expires 2016
Term Expires 2016
Term Expires 2017
Term Expires 2017

APPOINTED OFFICERS & STAFF 2014

Town Accountant

KIMBERLY FALES*

LORAIN LEONARD (appt. 10/22/14)

Term Expires 2015

Term Expires 2015

Town Forest Committee

JEFFREY HAIGHT

RONALD PATENAUE

ALAN CHANEY

Term Expires 2015

Term Expires 2016

Term Expires 2017

Zoning Officer

DANA E. BARNES

HARRY CULLINAN, Alternate

Term Expires 2014

Term Expires 2014

Zoning Board of Appeals

RONALD LAMARRE

NANCY CHANEY

LEO TOMETICH

GERALD MEAD

MATTHEW RAYMOND

Term Expires 2015

Term Expires 2016

Term Expires 2017

Term Expires 2018

Term Expires 2019

& Associate Members

STANLEY NORKUNAS

TJ LIVINGSTONE

ROBERT IRZYK

Term Expires 2015

Term Expires 2016

Term Expires 2017

Board of Registrars

BARBARA E. MARTIN

AMY SCHEMBECHLER

EVELYN METZLER

Term Expires 2016

Term Expires 2017

Term Expires 2018

Council on Aging

JANICE A. O'DONNELL

BETTE E. AMODEI

MARJORIE RYDER*

Margery E. KIMPTON (appt. 8/27/14)

MARY DONOVAN MOELLER

T. BRIAN O'DONNELL

GERLAD SIMMONS

MARILYN SHERIDAN

RUTH L. TULLY, ELDER ASSISTANT

Term Expires 2015

Term Expires 2015

Term Expires 2015

Term Expires 2015

Term Expires 2016

Term Expires 2016

Term Expires 2017

Term Expires 2017

Conservation Commission

ALAN CHANEY

JUDITH K. LARTER

LEAH D. BASBANES

JEFFREY HAIGHT

WILLIAM B. MOELLER

MARILYN L. PIKE

JUAN AMODEI

Term Expires 2015

Term Expires 2016

Term Expires 2017

Term Expires 2017

Term Expires 2018

Term Expires 2019

Term Expires 2019

Recreation Commission

JAMES E. TULLY
BRIAN LOCAPO
ROBERT A. BUSSE
DEREK J. BERNARD
VACANT

Term Expires 2016
Term Expires 2016
Term Expires 2018
Term Expires 2019

Town Counsel

RICHARD W. LARKIN

Term Expires 2015

Town Engineer

JEFFREY RIDER, Cuoco & Cormier Engineering Associates, Inc.

Term Expires 2015

Surveyors of Lumber

FRANK COVER

CHARLES W. TULLY, JR.

Veterans' Grave Agent

ALAN E. CHANEY

Term Expires 2015

Veterans' Agent

PETER J. GEORGES
JOSEPH DEAN (Assistant)

Term Expires 2015
Term Expires 2015

Gas & Plumbing Inspector

JAMES L. DOW
JOHN CRYAN, Alternate Inspector

Term Expires 2015
Term Expires 2015

Electrical Inspector

DAVID G. SWEET
DAVID G. SWEET II, Alternate Inspector

Term Expires 2015
Term Expires 2015

Building Inspector

DANA E. BARNES
HARRY CULLINAN, Alternate Inspector

Term Expires 2015
Term Expires 2015

Animal Control Officer

JOHN GREENHALGH

Term Expires 2015

Animal Inspector

MICHAEL F. PALUMBO

Term Expires 2015

Fire Chief

BRIAN C. RICH

Term Expires 2015

Pound Keepers

Fence Viewers and Field Drivers

**CHRISTOPHER M. DETURK
ROBERT E. KENNEDY
KEVIN MCGOVERN**

**Term Expires 2015
Term Expires 2015
Term Expires 2015**

Historical Commission

**CAROL E. BACON
GERALD J. DURKIN
CATHERINE O. IRZYK
TIMOTHY P. JOYCE
ANNE L. DAVIS
RAYMOND SULLIVAN**

**Term Expires 2015
Term Expires 2015
Term Expires 2016
Term Expires 2016
Term Expires 2016
Term Expires 2017**

Personnel Board

**FRANK ANTONNELLI
PETER GEORGES
PATRICK MURPHY
RAYMOND RICHARDSON
JEAN O'BRIEN**

**Term Expires 2015
Term Expires 2015
Term Expires 2015
Term Expires 2015
Term Expires 2015**

North Middlesex Council of Governments

WALTER F. ALTERISIO

Selectmen's Delegate

Election Officers

**BETTE F. AMODEI
AMY SCHEMBECHLER
LORRAINE WEST
ELECTION WARDEN, ROBERT GUERNSEY**

**CAROL DRISCOLL
MARILYN SHERIDAN
ANN-MARIE WRIGHT**

Police Chief

JAMES G. DOWNES III

Term Expires 2015

Police Lieutenant

JAMES W. DOW

Term Expires 2015

Police Sergeant

DARRELL GILMORE

Term Expires 2015

Master Patrolmen

ERIK HOAR

NICHOLAS PAPAGEORGIOU

Patrol Officers

**CHARLES A. CHAPRALES
MATTHEW K. TULLY**

SHAWN DRINKWINE

Reserve Police Officers

**JOHN KOYUTIS
JEFFREY D. SWIFT
DANIEL R. ADAMS**

**SEAN G. READY
GREGG SANBORN
PHILIP SEPE
MATTHEW J. SECH**

**Special Police Officers
Groton**

**CHIEF DONALD L. PALMA, JR.
PETER S. BRESLIN
PAUL R. CONNELL
VICTOR SAWYER
MICHAEL RATTE
IRMIN L. PIERCE III
EDWARD P. SHERIDAN SR.
BETHANY EVANS-BONCZAR
GREGORY STEWARD
NICHOLAS C. BELTZ
STEPHEN MCANDREW
KATHLEEN NEWELL
OMAR A. CONNOR**

**ROBERT BREAUT
GORDON CANDOW
JAMES A. CULLEN III
DERRICK J. GEMOS
JASON M. GOODWIN
DALE P. ROSE
COREY E. WAITE
PATRICK TIMMINS
EDWARD BUSHNOE
KEVIN T. HENEHAN
RACHEL E. MEAD
TIMOTHY COOPER
MICHAEL LYNN**

Pepperell

**CHIEF DAVID SCOTT
STEVEN D. BEZANSON
RICHARD SMITH
TODD BLAIN
BRUCE HASKINS
FABRIZIO VESTRI
JEREMIAH FRIEND
PAUL NELSON
RYAN COYLE**

**ALAN LESSIEUR
STEPHEN MULKERIN
STEVEN BURKE
NICK PARKER
JARED CARRUBBA
WILLIAM GREATHEAD
DAVID QUERZE
THOMAS MASKALENKO
ARMANDO HERRARA**

Tyngsborough

**CHIEF RICHARD HOWE
CHRISTOPHER CHRONOPOULOUS
JOHN MANNING
SHAUN WAGNER
CYNTHIA SHAY
STEVEN MANNING
CHARLES MELANSON
MICHAEL CASELLA
PETER KULISICH
ROBERT COTE
JOHN COBURN
NATHAN ABDULLAH
EDWARD CAISSIE
EVAN DONNELLY**

**TIMOTHY SULLIVAN
SHAUN WOODS
MARK BOURQUE
BRYAN NASWORTHY
THOMAS WALSH
CHRISTOPHER RIDER
CHARLES RUBINO
KENNETH HEALEY
STEPHEN DESILETS
DANIEL WHITMAN
PAUL PATALANO
KEVIN RONAN
DANIEL CAMPBELL**

Cultural Council

DONNA STRAM
LAURA TULLY-ROTHMAN
DAWN BUZAN
CLAUDIA NOVAK
LISA ANN WRIGHT
LORI PESTANA

Term Expires 2016
Term Expires 2016
Term Expires 2017
Term Expires 2017
Term Expires 2017
Term Expires 2017

Cable Committee

VACANT
VACANT
VACANT
VACANT
VACANT

ADA Coordinator

DANIEL DEVLIN

Term Expires 2015

Emergency Management Director

JON N. CRANDALL, JR.

Term Expires 2015

Technology Advisory Committee

VACANT
VACANT
VACANT

FRANK O'CONNELL
SUSAN P. WRIGHT

Affordable Housing Committee

ALAN CHANEY
MARGARET ABEYTA
CAROL E. BACON
WILLIAM S. JENNINGS
DANA METZLER

Term Expires 2015
Term Expires 2015
Term Expires 2015
Term Expires 2015
Term Expires 2015

Agricultural Commission

ALBERT N. HORTON
CARL B. FLOWERS
JOAN M. SIMMONS
SUSAN M. CHANEY
Charles W. Tully, Jr.

Term Expires 2015
Term Expires 2015
Term Expires 2016
Term Expires 2016
Term Expires 2017

Community Preservation Committee

Judith K. Larter, designated by Conservation
Carol Bacon, designated by Historical Commission
George J. Basbanes, designated by Planning Board
James E. Tully, designated by Park Commission
Alan Chaney, designated by Affordable Housing
Kenneth J. Leva, Selectmen's delegate
Susan K. Psaledakis, Member at Large
Catherine Irzyk, Member at Large
Joan M. Simmons, Member at Large

Term Expires 2015
Term Expires 2015
Term Expires 2015
Term Expires 2015
Term Expires 2015
Term Expires 2015
Term Expires 2015
Term Expires 2016
Term Expires 2017

Safe Pathways Committee

**JOHN M. CALLAHAN
JULIANNA PERRISSIONOTTO
BRUCE TENNENBAUM
SUSAN K. PSALEDAKIS
ROBERT IRZYK
DIANA L. DALIDA
CATHERINE IRZYK**

**Term Expires 2015
Term Expires 2015
Term Expires 2015
Term Expires 2015
Term Expires 2015
Term Expires 2015
Term Expires 2015**

Capital Planning Committee

**WESLEY GOSS
DAVID WINKOWSKI
ANTHONY LIVELY
HAROLD WEST
ROBERT JACOBSON**

**Term Expires 2015
Term Expires 2015
Term Expires 2015
Term Expires 2015
Term Expires 2015**

Memorial Strategy Review Committee

**CAROL E. BACON
ANNE L. DAVIS
ROBERT E. KENNEDY**

**ALAN E. CHANEY
JOSEPH P. DEAN
DANA E. METZLER**

Report of the Board of Selectmen

The Board usually meets at the Town Hall on alternating Wednesday evenings commencing at 7:00 P.M. with meetings and any variations to posted accordingly.

The Board, as always, would like to extend its thanks to all the individuals on town boards and committees who continue to unselfishly donate their time and energy to maintain Dunstable and the things we most cherish about this town we live in.

The members were elected to serve in the following roles for this term: Walter F. Alterisio as Chairman, Kenneth J. Leva as Procurement Officer and Daniel F. Devlin as Clerk.

The Board continues to welcome citizen participation and attempts to work with the citizens and the many boards, officers and committees in an effort to keep up with the many changes Dunstable is experiencing. Members on the Board have been actively working with the Police & Fire Departments, Road Commissioners, GDRSD School Committee and Water Commission to name just a few.

The Board continues to work on the Governance Committee's recommendations relative to the Financial Management Review report from the analysis conducted by the Technical Assistance Section of Massachusetts Department of Revenue, Division of Local Services, the Board has been working toward implementation of Governance Committee & DLS recommendations. The most recent of which was the creation and implementation of the position of Town Administrator.

As the year has progressed, the Board continues to work with multiple boards, officials and committees addressing issues as they arise and endeavors to continue its work with these parties, to insure all residents are familiar with proposed project(s) and able to share ideas and concerns.

BOARD OF SELECTMEN

Walter F. Alterisio
Kenneth J. Leva
Daniel F. Devlin

Jake K. Hamm,
Administrative Assistant

Report of the Town Clerk 2014

In May, voters approved that the Town accept the provisions of Massachusetts General Laws, Chapter 33, Section 59, relative to certain entitlements concerning pay and leave for town employees in military service. Also in May, voters approved a resolution as follows: "Resolved that the voters of the 2014 Annual Town Meeting recommend and support an affirmative vote at the Annual Town Election for the ballot item proposing an override pursuant to Proposition 2½ in order to allow supplementary appropriations for the operating budget of the Town for the coming Fiscal year 2015." Voters approved an article that the Town vote pursuant to G.L.c. 41, §1B, as amended, to make the office of Tax Collector appointive by the Board of Selectmen, for a term not to exceed three (3) years, subject to approval of this vote at the next Annual Town Election.

And also, that the Town vote pursuant to G.L.c. 41, §1B, as amended, to make the office of Treasurer appointive by the Board of Selectmen, for a term not to exceed three (3) years, subject to approval of this vote at the next Annual Town Election. Both were approved at the Annual Town Election. Voters also approved Question #3 to assess an additional \$200,000 in real estate and personal property taxes for the purpose of supplementing the total town operating budget

In May, Governor Patrick signed into Law H3788, An Act Relative to Election Laws (Election Reform). Included in the legislation is on-line registration, pre-registration for 16 year olds, post-election audits and most notably, Massachusetts will join 32 other states with "Early Voting". The specifics have not been defined and the effective dates vary but they will begin as early as 2015. Early voting will only be available for General Elections beginning in 2016. Legislators voted to keep the Annual Street Listing which you must return to remain on the active voter list. As defined with the legislation: The "early voting period" shall run from the 11th business day preceding the General Election until the close of business on the business day preceding the business day before the election and shall be conducted during the usual business hours of each Town Clerk". There will be more identified as we near the General Election is 2016.

In October during a Special Town Meeting, voters approved provisions of Massachusetts General Laws Chapter 54 Section 16A to authorize the Town Clerk to fill vacancies at polls. Voters also approved zoning amendments to amend Section 6.2 of the Zoning Bylaws, Uses Permitted by Special Permit of the Board of Appeals, by adding at subsection (g) ii, at the end of the sentence, the clause, "...and be no larger than 35% of the floor area of the main residence, or 1200 square feet, whichever is larger."; and by adding at subsection (g) iii, at the end of the sentence, the clause, "...and have no more than two bedrooms." Voters also approved another amendment to Section 6.7 of the Zoning Bylaws, Uses Permitted by Special Permit of the Planning Board, in Section 6.7.3(B), by striking the phrase, "fifty (50) acres," and substituting therefor, the phrase, "five (5) acres."

Voters also approved an article to appropriate Fifteen Thousand Five Hundred Dollars (\$15,500) for the demolition of building located at 160 Pleasant Street. This was the temporary town hall where we conducted business while Town Hall was under renovation.

In December, following the certification of the State election, having received at least 3% of the vote in statewide offices, United Independent Party and Green-Rainbow are now political parties that will be holding primaries in 2016.

In 2014, the Town Clerk's office posted 335 board and committee meetings and collected \$4,699.50 in fees to the Town of Dunstable. I hereby submit the annual report of the Town Clerk's Office for the year ending 2014 to the Board of Selectmen and Citizens of Dunstable, Massachusetts.

Respectfully submitted,

Carol A. Skerrett, Town Clerk CMMC

REPORT OF THE TOWN CLERK 2014

Population (calendar year to Dec. 31)	3,165
Registered Voters	2,222
Active Voters	2,078
Inactive Voters	944
Democrats	433
Republicans	379
Unenrolled	1,401
Other	9

VITAL STATISTICS

The Town Clerk's office recorded births, deaths and marriages as follows:

Births

Males	10
Females	10
Total Births Recorded	20

Deaths

Males	8
-------	---

Females	3
Total Deaths Recorded	11
Marriages	8

DOG LICENSES

A total of 509 dogs and 5 kennels were licensed amounting to \$3,283.00 to the Town of Dunstable.

Female/Male @ \$10.00	27
Spayed/Neutered @ \$6.00	448
Kennels	5
Senior Licenses @ \$.00	34
Late Fees/Fines/Violations	0

NON-CRIMINAL CITATIONS

Citations – Dogs	.00
Citation - Marijuana	600.00
Citations - Miscellaneous	.00
Total Town of Dunstable	\$600.00

BUSINESS CERTIFICATES/RAFFLE PERMITS/VOTER AND STREET LISTINGS

Total Business Certificates –	180.00
Total Raffle Permits Issued -	30.00
Total Voter Lists and Street Lists	65.00
Underground Tank/Pole Recording	24.50
Total Town of Dunstable	\$299.50

COPIES OF CERTIFIED RECORDS

Certified Copies of Records	510.00
Notary Services	7.00
Total Town of Dunstable	\$517.00

ANNUAL TOWN MEETING

May 12, 2014

After determining that a quorum was present, the Annual Town Meeting was called to order at 7:11 pm by Moderator, Robert Nelson. The Tellers who included Mary Beth Pallis, Greg Goss, Brian Locapo and Keith Majkut, were sworn in by Town Clerk. The check-in table was staffed by Ann-Marie Wright and Alexandra Wright. An admirable contingent of the Boy Scouts and Girl Scouts participated in the presentation of the flags and the Pledge of Allegiance.

Town Clerk Carol Skerrett read the greetings; a motion was made and seconded to dispense with the reading of the articles (voted in the affirmative), ending with the closing of the warrant and return of service.

ARTICLE 1. Motion made and seconded that the Town accept the 2014 Town Report as printed with the following corrections:

- a. The motion should read "2013"

Majority Vote Required

Voted in the Affirmative

ARTICLE 2. Motion made and seconded that the Town have the Selectmen appoint for a term of one year, one Pound Keeper, two Fence Viewers, two Field Drivers, and three Surveyors of Lumber.

Majority Vote Required

Voted in the Affirmative

FISCAL YEAR 2014

ARTICLE 3. Motion made and seconded that the Town raise and appropriate by transfer from free cash the sum of Twenty Five Thousand (\$25,000.00) Dollars to defray the excess expenditures, as authorized for Snow Removal in accordance with Chapter 44 Section 31D of Massachusetts General Laws, in addition to those costs defrayed by appropriation under other prior lawful votes of the Town.

Majority Vote Required

Voted in the Affirmative

ARTICLE 4. Motion made and seconded that the Town vote to ratify and accept deeds of donation of temporary and/or permanent easements from abutting landowners relative to the repair and reconstruction of that portion of Main Street that crosses the Salmon Brook by bridge or culvert, all of them recorded with the Middlesex North District Registry of Deeds as follows:

- William J. Primeau and Jean M. Primeau: Book 28095, Page 103
- Alfred Richard Drew, Jr.: Book 28095, Page 101
- David G. Sweet, Jr. and Lisa Sweet: Book 28119, Page 122
- David Sweet and Linda Sweet: Book 28095, Page 105

All of said easements are shown on a plan of land prepared by Earth Services Corporation, dated March 3, 2014, recorded with said Deeds in Plan Book 237, Page 89.

2/3 Vote Required

Voted in the Affirmative Unanimously

ARTICLE 5. Motion made and seconded that the Town take no action under Article 5 (*to pay any unpaid bills of 2013 as there were none*).

Majority Vote Required

Voted in the Affirmative

ARTICLE 6. Motion made and seconded that the Town transfer from the Veterans Benefits Account, Account #0001-05-543-5770-0000-006 the sum of Nine Thousand (\$9,000.00) Dollars into the Veterans Benefits Fund 0001-05-544-5770-0000-000.

Majority Vote Required

Voted in the Affirmative

ARTICLE 7. Motion made and seconded that the Town raise and appropriate by transfer from free cash the sum of Four Thousand (\$4,000.00) Dollars for the purpose of covering the costs of demolition of a dilapidated garage structure on Conservation land located on Woods Court.

Majority Vote Required

Voted in the Affirmative

ARTICLE 8. Motion made and seconded that the Town appropriate the sum Forty-Five Thousand (\$45,000.00) Dollars from the unreserved general fund balance of the CPA fund for the purpose of supplementing the CPA Open Space Reserve for \$15,000, the CPA Historic Reserve for \$15,000, and the CPA Community Housing Reserve for \$15,000, all to meet the statutory obligation to fund each reserve for 10%.

Majority Vote Required

Voted in the Affirmative

ARTICLE 9. Motion made and seconded that the Town raise and appropriate the following sums to defray the expenses for the Town:

Line Items		Recommended
Fiscal Year 2015		FY15
GENERAL GOVERNMENT		
<i>Selectmen - 122</i>		64,300
0001-01-122-5120-0000-000	Selectmens Salaries-Town Administrator	50,000
0001-01-122-5120-0000-000	Selectmens Salaries/Stipend	1,800
0001-01-122-5210-0000-005	Selectmens Energy (Rental Utilities)	200
0001-01-122-5240-0000-005	Selectmens Repairs and Maint (Rental)	1,000

0001-01-122-5300-0000-005	Selectmen Professional and Tech	300
0001-01-122-5310-0000-005	Selectmen Tuition Reimbursement	-
0001-01-122-5340-0000-005	Selectmens Communication	1,200
0001-01-122-5420-0000-005	Selectmens Office Supplies Expense	300
0001-01-122-5710-0000-005	Selectmens In-State Travel	100
0001-01-122-5730-0000-005	Selectmens Dues and Membership	900
0001-01-122-5300-0000-006	Selectmen Special Legal	7,500
0001-01-122-5730-0000-008	No. Midd. Council of Govt	1,000
	SALARIES	51,800
	OPERATIONS	12,500
FINCOM - 131		150
0001-01-131-5730-0000-005	Finance Committee Dues and Memberships	150
Reserve Account - 132		30,000
0001-01-132-5960-0000-000	Reserve Account	30,000
Accountant - 135		48,858
0001-01-135-5120-0000-001	Accountant Clerical	7,693
0001-01-135-5300-0000-004	Accounting Annual Audit	13,000
0001-01-135-5300-0000-005	Accountant Exp Professional and Tech	5,800
0001-01-135-5302-0000-005	Accountant Professional Services (New)	20,765
0001-01-135-5340-0000-005	Accountants Communication	200
0001-01-135-5420-0000-005	Accountants Office Supplies	1,000
0001-01-135-5710-0000-005	Accountant In-State Travel	200
0001-01-135-5730-0000-005	Accountant Dues and Membership	200
0001-01-135-5600-0000-560	PY Encumbrance (Non-Add)	-
	SALARIES	7,693
	OPERATIONS	41,165

Assessors - 141		52,431
0001-01-141-5120-0000-000	Assessors Salaries/Stipend	900
0001-01-141-5120-0000-001	Assessors Associate	27,485
0001-01-141-5120-0000-002	Assessors Clerical Wages	12,276
0001-01-141-5300-0000-005	Assessors Professional and Technical	7,100
0001-01-141-5301-0000-005	Assessors Prof & Tech Prop Review Asmt	3,500
0001-01-141-5340-0000-005	Assessors Communication	-
0001-01-141-5420-0000-005	Assessors Office Supplies	870
0001-01-141-5710-0000-005	Assessors In-State Travel	200
0001-01-141-5730-0000-005	Assessors Dues and Memberships	100
	SALARIES	40,661
	OPERATIONS	11,770
Treasurer - 145		34,118
0001-01-145-5120-0000-000	Treasurers Salary	24,073
0001-01-145-5190-0000-001	Treas/Coll. Certification (Set)	1,000
0001-01-145-5300-0000-005	Treasurers Professional and Technical	6,980
0001-01-145-5340-0000-005	Treasurers Communication	800
0001-01-145-5420-0000-005	Treasurers Office Supplies	655
0001-01-145-5710-0000-005	Treasurers In-State Travel	65
0001-01-145-5730-0000-005	Treasurers Dues and Memberships	45
0001-01-145-5780-0000-005	Other Bank Charges	500
	SALARIES	25,073
	OPERATIONS	9,045
Tax Collector - 146		37,195
0001-01-146-5120-0000-000	Tax Collectors Salary	24,073
0001-01-146-5300-0000-005	Tax Collector Professional and Technical	7,000

0001-01-146-5340-0000-005	Tax Collectors Communication	4,000
0001-01-146-5420-0000-005	Tax Collectors Office Supplies	1,895
0001-01-146-5710-0000-005	Tax Collectors In-State Travel	182
0001-01-146-5730-0000-005	Tax Collectors Dues and Membership	45
	SALARIES	24,073
	OPERATIONS	13,122
Town Legal Professional and Technical - 151		30,000
0001-01-151-5300-0000-000	Town Legal Professional and Technical	30,000
Dog Program - 160		500
	Dog Lic Communication	100
0001-01-160-5580-0000-000	Dog License Program Other Supplies	400
Town Clerk - 161		31,338
0001-01-161-5120-0000-000	Town Clerks Salary	28,388
0001-01-161-5190-0000-001	Town Clerk Certification (Stipend)	1,000
0001-01-161-5300-0000-005	Town Clerk Professional and Technical	700
0001-01-161-5340-0000-005	Town Clerk Communication	300
0001-01-161-5420-0000-005	Town Clerks Office Supplies	500
0001-01-161-5710-0000-005	Town Clerks In-State Travel	300
0001-01-161-5730-0000-005	Town Clerks Dues and Memberships	150
	SALARIES	29,388
	OPERATIONS	1,950
Elections - 162		8,800
0001-01-162-5120-0000-000	Election & Reg. Wages	2,000
0001-01-162-5240-0000-005	Elections Repairs and Miantenance	300
0001-01-162-5300-0000-005	Elections Professional and Tech	3,000

0001-01-162-5340-0000-005	Election and Reg Communication		3,000
0001-01-162-5580-0000-005	Election & Reg. Other Supplies		500
		SALARIES	2,000
		OPERATIONS	6,800
Registrar - 163			225
0001-01-163-5120-0000-000	Registrar Salary/Stipend		225
		SALARIES	
		OPERATIONS	225
Conservation - 171			15,027
0001-01-171-5120-0000-001	Conservation Comm Clerical		13,692
0001-01-171-5300-0000-005	Conservation Professional and Technical		125
0001-01-171-5340-0000-005	Conservation Communication		150
0001-01-171-5420-0000-005	Conservation Comm. Office Supplies		100
0001-01-171-5580-0000-005	Conservation Other Supplies		100
0001-01-171-5710-0000-005	Conservation Comm. In-State Travel		75
0001-01-171-5730-0000-005	Conservation Comm. Dues and Mbershps		630
0001-01-171-5780-0000-005	Conservation Other Expenses		155
		SALARIES	13,692
		OPERATIONS	1,335
Planning Board - 175			14,692
0001-01-175-5120-0000-001	Planning Board Clerical		13,692
0001-01-175-5300-0000-005	Planning Bd Professional and Tech		650
0001-01-175-5340-0000-005	Planning Bd Communication		180
0001-01-175-5420-0000-005	Planning Bd Office Supplies		170
		SALARIES	13,692
		OPERATIONS	1,000

<i>Zoning Board - 176</i>		2,500
0001-01-176-5120-0000-000	Part Time Wages	1,000
0001-01-176-5300-0000-005	Zoning Bd Professional & Technical	1,000
0001-01-176-5420-0000-005	Zoning Bd Office Supplies	500
	SALARIES	1,000
	OPERATIONS	1,500
<i>Town Hall - 192</i>		91,953
0001-01-192-5110-0000-000	Town Hall Clerical	45,835
0001-01-192-5120-0000-000	Town Hall Clerical Part Time Wages	1,000
0001-01-192-5120-0000-001	Town Hall Caretaker Inside Janitor	4,519
0001-01-192-5210-0000-005	Town Hall Energy	15,000
0001-01-192-5230-0000-005	Town Hall Non- Energy Utilities	5,000
0001-01-192-5240-0000-005	Town Hall Repairs and Maint	9,000
0001-01-192-5290-0000-005	Town Hall Other Property Related Services	3,500
0001-01-192-5300-0000-005	Town Hall Professional and Tech	1,000
0001-01-192-5340-0000-005	Town Hall Communication	4,500
0001-01-192-5420-0000-005	Town Hall Office Supplies	2,000
0001-01-192-5430-0000-005	Town Hall Building Repairs and Maint	100
0001-01-192-5450-0000-005	Town Hall Custodial Housekeeping Spls	500
	SALARIES	51,353
	OPERATIONS	40,600
<i>Town Rentals - 193</i>		100
0001-01-193-5210-0000-013	160 Pleasant St. Energy	100
<i>Town Reports - 195</i>		5,000
0001-01-195-5380-0000-000	Town Reports	5,000
<i>Town Engineer - 199</i>		13,000

0001-01-199-5300-0000-005	Town Engineer	13,000
	SALARIES	-
	OPERATIONS	13,000
	TOTAL GENERAL GOVERNMENT	480,188
	SALARIES	260,426
	OPERATIONS	219,762
PUBLIC SAFETY		
<i>Police Department 210</i>		958,526
0001-02-210-5110-0000-000	Police Chief Salary	101,994
0001-02-210-5110-0000-001	Police Wages	452,694
0001-02-210-5120-0000-001	Police Wages Part Time	13,000
0001-02-210-5130-0000-001	Police Overtime	138,000
0001-02-210-5140-0000-001	Police Differentials	15,268
0001-02-210-5110-0000-002	Admin Assistant	32,920
0001-02-210-5120-0000-003	Police Station Custodial Part Time Wages	3,713
0001-02-210-5240-0000-005	Police Station Maint and Repair Service	1,000
0001-02-210-5270-0000-005	Rentals and Leases	100
0001-02-210-5300-0000-005	Police Expense Professional & Tech Trng	7,803
0001-02-210-5310-0000-005	Police Tuition Reimbursement	2,500
0001-02-210-5340-0000-005	Police Expense Communication	700
0001-02-210-5420-0000-005	Police Dept. Office Supplies	5,600
0001-02-210-5580-0000-005	Police Other Supplies	15,000
0001-02-210-5730-0000-005	Dues and Memberships	14,000

0001-02-210-5240-0000-006	Police Cruiser Repairs and Maint.	15,000
0001-02-210-5480-0000-006	Police Vehicular Supplies	44,357
0001-02-210-5240-0000-007	Police Radio Repair and Maint.	7,002
0001-02-210-5340-0000-007	Police Radio Communication	63,397
0001-02-210-5730-0000-007	Police Radio Dues and Membership	3,000
0001-02-210-5380-0000-008	Police Lockup	3,500
0001-02-210-5850-2011-009	Police New Cruiser Cap Lease 2011	-
0001-02-210-5210-0000-011	Police Station Energy	8,923
0001-02-210-5230-0000-011	Police Station Non-Energy Utilities	400
0001-02-210-5240-0000-011	Police Repair and Maintenance Service	1,000
0001-02-210-5290-0000-011	Police Station Other Property Related Svs	1,855
0001-02-210-5340-0000-011	Police Station Communication (Phone)	3,300
0001-02-210-5380-0000-011	Police Station Other Purchased Services	500
0001-02-210-5450-0000-011	Police Station Custodial and Supplies	1,000
0001-02-210-5580-0000-011	Police Station Expense Other Supplies	1,000
	SALARIES	757,589
	OPERATIONS	200,937
Fire Department - 220		138,600
0001-02-220-5110-0000-000	Fire Dept. S & W	15,000
0001-02-220-5120-0000-000	Fire Dept. Training S & W	11,000
0001-02-220-5100-0000-000	Fire Chief Wages	47,000
0001-02-220-5210-0000-005	Fire Dept Energy	4,500
0001-02-220-5230-0000-005	Fire Dept Non-Energy Water	200
0001-02-220-5240-0000-005	Fire Repairs and Maint Expense	12,000
0001-02-220-5300-0000-005	Fire Dept Professional & Technical Service	1,500
0001-02-220-5340-0000-005	Fire Dept Communications	6,000

0001-02-220-5420-0000-005	Fire Dept. Office Supplies		600
0001-02-220-5430-0000-005	Fire Dept Bldg & Equip Repairs and Maint		3,000
0001-02-220-5450-0000-005	Fire Dept Custodial & Housekeeping Splys		300
0001-02-220-5480-0000-005	Fire Dept Vehicular Supplies		6,000
0001-02-220-5490-0000-005	Fire Expense Food & Food Service Splys		500
0001-02-220-5580-0000-005	Fire Dept Firefighting Supplies		5,000
0001-02-220-5730-0000-005	Fire Dept. Dues and Memberships		1,000
0001-02-220-5850-0000-006	New Fire Equipment		5,000
0001-02-220-5870-0000-005	Replacement Equipment		19,000
0001-02-220-5300-0000-007	Fire Dept. Training (Chief Only)		500
0001-02-220-5580-0000-007	Fire Training Firefighting Supplies		500
		SALARIES	73,000
		OPERATIONS	65,600
Building Inspector - 241			18,210
0001-02-241-5120-0000-000	Building Inspector Salary		16,560
0001-02-241-5300-0000-005	Building Insp. Professional & Technical		400
0001-02-241-5340-0000-005	Building Inspector Communication		200
0001-02-241-5420-0000-005	Building Insp. Office Supplies		300
0001-02-241-5710-0000-005	Building Insp. In-State Travel		700
0001-02-241-5730-0000-005	Building Insp. Dues and Membership		50
		SALARIES	16,560
		OPERATIONS	1,650
Gas Inspector - 242			2,436
0001-02-242-5120-0000-000	Gas Inspector Salary		2,436
		SALARIES	2,436
		OPERATIONS	-

Plumbing Inspector - 243		2,248
0001-02-243-5120-0000-000	Plumbing Insp. Salary	2,248
	SALARIES	2,248
	OPERATIONS	-
Electrical Inspector - 245		8,088
0001-02-245-5190-0000-000	Electrical Inspector Stipend	8,088
Animal Inspector - 249		400
0001-02-249-5380-0000-001	Insp of Animal Exp	400
Emergency Management - 291		4,700
0001-02-291-5340-0000-000	Emergency Management Communications	4,300
0001-02-291-5580-0000-000	Emergency Management Other Supplies	100
0001-02-291-5710-0000-005	Emergency Management In-State Travel	300
Dog Officer - 292		8,500
0001-02-292-5190-0000-000	Dog Officer Salary/Stipend	8,500
Forestry Public Works - 294		12,000
0001-02-294-5290-0000-000	Tree Warden Other Property Service	11,850
0001-02-294-5530-0000-000	Tree Warden Public Works Supplies	85
0001-02-294-5730-0000-000	Tree Warden Dues and Memberships	65
	TOTAL PUBLIC SAFETY	1,153,708
	SALARIES	851,833
	OPERATIONS	301,875
SCHOOLS - 300		
GDRSD - 300		5,058,711
0001-03-300-5320-0000-001	G. D. R. S. District	4,642,690
0001-03-300-5910-0000-002	G. D. R. S. Debt	416,021
GLRVTS - 300		202,450

0001-03-300-5320-0000-003	G. L. R. V. T. H. S.	177,316
0001-03-300-5910-0000-004	G. L. R. V. T. H. S. Debt - NEW	25,134
TOTAL Regional & Vocational Schools		5,261,161
PUBLIC WORKS		
<i>Highway Department Operations - 422</i>		369,406
0001-04-422-5110-0000-000	Highway S. & W.	144,222
0001-04-422-5120-0000-000	Highway Part-Time Wages	5,100
0001-04-422-5130-0000-000	Highway Overtime	5,151
0001-04-422-5120-0000-001	Highway Clerical	17,094
0001-04-422-5210-0000-007	Highway Energy	6,395
0001-04-422-5240-0000-007	Highway Repairs and Maint Service	40,000
0001-04-422-5245-0000-007	Highway Repairs and Maintain Building	10,000
0001-04-422-5300-0000-007	Highway Mach. Professional and Tech	1,663
0001-04-422-5340-0000-007	Highway Communication	5,000
0001-04-422-5420-0000-007	Highway Machinery Office Supplies	256
0001-04-422-5450-0000-007	Highway Cust and Housekeeping Supplies	1,279
0001-04-422-5480-0000-007	Highway Machinery Vehicular Supplies	22,300
0001-04-422-5530-0000-007	Highway Machinery Public Works Supplies	5,243
0001-04-422-5580-0000-007	Highway Machinery Other Supplies	1,023
0001-04-422-5730-0000-007	Highway Dues and Memberships	200
0001-04-422-5270-0000-008	Highway Lease Purchase	15,895
0001-04-422-5240-0000-013	Highway Paving Service	60,900
0001-04-422-5240-0000-014	Brush, Signs & Line Paint	27,685
SALARIES		171,567
OPERATIONS		197,839
<i>Snow Removal - 423</i>		281,013

0001-04-423-5120-0000-000	Snow Wages Part Time	20,351
0001-04-423-5130-0000-000	Snow Removal Overtime	31,135
0001-04-423-5240-0000-001	Snow Removal Repair and Maint Services	5,583
0001-04-423-5480-0000-001	Highway Snow Vehicular Supplies	6,090
0001-04-423-5530-0000-001	Snow Removal Supplies Salt	177,258
0001-04-423-5530-0000-002	Snow Removal Supplies Sand	2,842
0001-04-423-5290-0000-003	Snow Removal Other Prop Services	5,583
0001-04-423-5530-0000-003	Snow Removal Supplies Chemicals	12,171
0001-04-423-5290-0000-004	Snow Removal Plowing Other Plow Comp	20,000
	SALARIES	51,486
	OPERATIONS	229,527
Street Lights - 424		7,700
0001-04-424-5210-0000-000	Street Lights Energy	7,700
Subtotal Hwy Dpt		658,119
Transfer Station - 433		2,100
0001-04-433-5965-0000-000	Town subsidy	18,600
0001-04-433-5240-0000-001	Landfill Monitoring Expense	2,100
	SALARIES	-
	OPERATIONS	20,700
Cemetery - 491		12,933
0001-04-491-5120-0000-002	Cemetery Wages	9,504
0001-04-491-5230-0000-000	Cemetery Non-Energy Utilities (Water)	915
0001-04-491-5240-0000-000	Cemetery Repairs and Maint Services	270
0001-04-491-5290-0000-000	Cemetery Other Property Related Services	600
0001-04-491-5430-0000-000	Cemetery Build and Equip Repair Supplies	-
0001-04-491-5460-0000-000	Cemetery Care of Lots Gnds Supplies	289

0001-04-491-5580-0000-000	Cemetery Other Supplies	1,355
	<i>SALARIES</i>	9,504
	<i>OPERATIONS</i>	3,429
Subtotal Other Public Works		15,033
	TOTAL PUBLIC WORKS	691,752
	SALARIES	232,557
	OPERATIONS	459,195
HUMAN SERVICES		
<i>Board of Health - 510</i>		14,213
0001-05-510-5120-0000-000	Board of Health Wages	4,939
0001-05-510-5380-0000-002	Nashoba Bd of Health Assm	1,200
0001-05-510-5270-0000-005	Board of Health Rentals and Leases	500
0001-05-510-5340-0000-005	Board of Health Communication	6,924
0001-05-510-5420-0000-005	Board of Health Office Supplies	500
0001-05-510-5730-0000-005	Board of Health Dues and Memberships	150
	<i>SALARIES</i>	4,939
	<i>OPERATIONS</i>	9,274
<i>Town Nurse Assessment -522</i>		3,100
0001-05-522-5380-0000-000	Town Nurse Assessment	3,100
<i>Mental Health Assessment - 523</i>		400
0001-05-523-5380-0000-000	Mental Health Assessment	400
<i>Council on Aging - 541</i>		16,770
0001-05-541-5120-0000-000	Council On Aging Wages	6,412
0001-05-541-5380-0000-005	Council on Aging Bus	7,500
0001-05-541-5420-0000-005	Council on Aging Office Supplies	200
0001-05-541-5490-0000-005	COA Food and Food Service Supplies	2,000

0001-05-541-5710-0000-005	Council on Aging In-St Travel	400
0001-05-541-5730-0000-005	COA Dues and Memberships	258
	SALARIES	6,412
	OPERATIONS	10,358
Veterans Affairs - 543		12,311
0001-05-543-5120-0000-000	Veterans Agent Salary	5,151
0001-05-543-5300-0000-002	Meetings and Conferences	1,800
0001-05-543-5340-0000-002	Veterans Communication	1,200
0001-05-543-5420-0000-002	Veterans Office Supplies	500
0001-05-543-5490-0000-002	Vet Services Food & Food Service Splys	1,320
0001-05-543-5580-0000-002	Veterans Other Supplies	850
0001-05-543-5710-0000-002	Veterans In-State Travel	450
0001-05-543-5730-0000-002	Vet Services Dues and Memberships	540
0001-05-543-5770-0000-006	Veterans Benefits	500
	SALARIES	5,151
	OPERATIONS	7,160
	TOTAL HUMAN SERVICES	46,794
	SALARIES	16,502
	OPERATIONS	30,292
LIBRARY, PARKS & RECREATION		-
Library Operations - 610		140,058
0001-06-610-5120-0000-000	Library S. & W.	74,658
0001-06-610-5210-0000-005	Library Energy	18,000
0001-06-610-5230-0000-005	Library Non-Energy Utilities	400
0001-06-610-5240-0000-005	Library Repairs and Maint	4,000
0001-06-610-5240-0000-005	Library Repairs and & (Johnson Controls)	5,500

0001-06-610-5270-0000-005	Library Rentals and Leases	-
0001-06-610-5290-0000-005	Library Other Pro Related Serv	2,400
0001-06-610-5300-0000-005	Library Professional and Technical Services	-
0001-06-610-5340-0000-005	Library Communication	1,000
0001-06-610-5420-0000-005	Library Office Supplies	4,000
0001-06-610-5450-0000-005	Library Custodial & Housekeeping Splys	1,000
0001-06-610-5580-0000-005	Library Other Supplies	29,100
	SALARIES	74,658
	OPERATIONS	65,400
Library Consortium and Other Dues - 611		11,700
0001-06-611-5730-0000-000	M.V.L. Consortium Dues	11,700
Technical Expense and Other Supplies - 620		13,950
0001-06-620-5580-0000-000	Tech Exp Other Supplies	13,950
Recreation Department - 631		2,080
0001-06-631-5380-0000-005	Rec. Other Purchased Service	2,080
Parks Department - 650		47,078
0001-06-650-5210-0000-000	Larter Field Energy	2,050
0001-06-650-5290-0000-000	Larter Field Maint. Other Prop	39,028
0001-06-650-5380-0000-000	Parks Dept. Other Property Related Servis	6,000
Memorial Day Committee - 692		700
0001-06-692-5580-0000-000	Memorial Day Expenses	700
	TOTAL LIBRARY & RECREATION	215,566
	SALARIES	74,658
	OPERATIONS	140,908
DEBT & INTEREST		
Long Term Debt - 710		276,498

0001-07-710-5910-0000-000	Long Term Debt	276,498
<i>Long Term Interest - 715</i>		51,428
0001-07-715-5915-0000-000	Long Term Interest	51,428
<i>Temporary Loan Interest - 725</i>		1,000
0001-07-725-5925-0000-000	Temporary Loan Interest	1,000
	TOTAL DEBT & INTEREST	328,926
INSURANCE & ASSESSMENTS		
<i>County Retirement System - 911</i>		198,716
0001-09-911-5170-0000-000	County Retirement System	198,716
<i>Group Health Insurance - 914</i>		220,000
0001-09-914-5700-0000-000	Group Health Insurance	220,000
<i>FICA Town Share - 919</i>		22,897
0001-09-919-5700-0000-000	FICA Town Share	22,897
<i>Bldg/Vehicle Liab. Ins. - 945</i>		97,763
0001-09-945-5740-0000-000	Bldg/Vehicle Liab. Ins.	97,763
	TOTAL INSURANCE & ASSESSMENTS	539,376
Total Budget for the Fiscal Year Ended		\$ 8,717,470

Questioned Line Items:

0001-03-300-5320-0000-001 G.D.R.S. District
0001-04-433-5965-0000-000 Transfer Station Town subsidy

Including fixing the Salary & Compensation of elected Town Officers as follows:
Selectmen (three) @ \$600.00 (x3) per year; Assessors (three) @ \$300.00 (x3) per year,
Town Clerk @ \$27,831.00 per year; Tax Collector @ \$23,601.00 and Town Treasurer @ \$23,601.00.

A question was raised as to the accuracy of the numbers and the motion was withdrawn.

A new motion was made and seconded to fix the Salary & Compensation of elected Town Officers as follows:

Selectmen (three) @ \$600.00 (x3) per year; Assessors (three) @ \$300.00 (x3) per year,

Town Clerk @ \$28,388.00 per year; Tax Collector @ \$24,073.00 and Town Treasurer @ \$24,073.00.

Majority Vote Required

Voted in the Affirmative Unanimously

Returning to the questioned line items, a presentation was made by the Advisory Board and Groton-Dunstable Regional School Committee members Jim Frey and Luis Deloureiro in support of the override to maintain a quality school system. *The Board of Selectmen supports the school district's certified budget. The Advisory Board is also in support contingent upon ballot passing at the town election. If the question fails, the Advisory Board will have to reconvene to adopt a new budget.*

Majority Vote Required

Voted in the Affirmative

0001-04-433-5965-0000-000 Transfer Station Town subsidy was clarified to include the \$20,700 total that was omitted from the budget inserts and carried down subsequently to all totals.

Majority Vote Required

Voted in the Affirmative

Motion made and seconded that this meeting take Article 19 of the warrant out of order and address it immediately.

Majority Vote Required

Voted in the Affirmative

ARTICLE 19. Motion made and seconded that the Town adopt the following resolution:

“Resolved, that the voters of the 2014 Annual Town Meeting recommend and support an affirmative vote at the Annual Town Election for the ballot item proposing an override pursuant to Proposition 2½ in order to allow supplementary appropriations for the operating budget of the Town for the coming Fiscal year 2015.”

Majority Vote Required

Voted in the Affirmative

ARTICLE 10. Motion made and seconded that the Town take no action *(on accepting and Gifts or Trust Funds, as there were none).*

Majority Vote Required

Voted in the Affirmative

ARTICLE 11. Motion made and seconded that the Town take no action *(on hearing reports from committees appointed at any previous Town Meeting, as there were none).*

Majority Vote Required

Voted in the Affirmative

ARTICLE 12. Motion made and seconded that the Town vote pursuant to G.L.c. 41, §1B, as amended, to make the office of Tax Collector appointive by the Board of Selectmen, for a term not to exceed three (3) years, subject to approval of this vote at the next Annual Town Election.

Majority Vote Required

Voted in the Affirmative

ARTICLE 13. Motion made and seconded that the Town vote pursuant to G.L.c. 41, §1B, as amended, to make the office of Treasurer appointive by the Board of Selectmen, for a term not to exceed three (3) years, subject to approval of this vote at the next Annual Town Election.

Majority Vote Required

Voted in the Affirmative

ARTICLE 14. Motion made and seconded that the Town accept the provisions of Massachusetts General Laws, Chapter 33, Section 59, relative to certain entitlements concerning pay and leave for town employees in military service.

Majority Vote Required

Voted in the Affirmative

ARTICLE 15. Motion made and seconded that the Town appropriate One Thousand Two Hundred Sixty (\$1,260.00) Dollars collected from annual sales of Christmas Trees harvested from certain conservation lands into account #0001-01-171-5960-000-000, authorized under MGL Chapter 40, Section 8C, and that such sum be transferred to the Conservation Land Fund, with any and all expenditures from that fund to be made under the direction of the Conservation Commission.

Majority Vote Required

Voted in the Affirmative

ARTICLE 16. Motion made and seconded that the Town raise and appropriate by transfer from free cash the sum of Ten Thousand (\$10,000.00) Dollars for the purpose of purchasing replacement protective vests for the police department.

Majority Vote Required

Voted in the Affirmative

ARTICLE 17. Motion made and seconded that the Town raise and appropriate by transfer from free cash the sum of Fifteen Thousand (\$15,000.00) Dollars for the purpose of replacing the chain link fence at the Transfer Station with new fencing including any necessary protective rails, barriers or other necessary elements.

Majority Vote Required

Voted in the Affirmative

ARTICLE 18. Motion made and seconded that the Town raise and appropriate by transfer from free cash the sum of Sixteen Thousand Eight Hundred Ten (\$16,810.00) Dollars for the purpose of purchasing two (2) 45 yard square receiver boxes (roll-offs) for the Transfer Station.

Majority Vote Required

Voted in the Affirmative

ARTICLE 20. Motion made and seconded that the Town raise and appropriate by transfer from the stabilization account the sum of \$70,000.00 to provide for engineering and related consulting services in connection with the study of effectively replacing the hydro-pneumatic tanks presently serving the town in order to provide a suitable storage capability and facility in the town water system. *The Board of Selectmen and Advisory Board are in favor of passing this article.*

2/3 Vote Required

Voted in the Affirmative Unanimously

ARTICLE 21. Motion made and seconded that the Town appropriate \$258,874.00 from the Community Preservation Fund annual revenues in the amounts as recommended by the Community Preservation Committee for fiscal year 2015 as follows:

Principal payment, Ferrari Farm Note	\$80,000.00
Interest on Ferrari Farm Note	41,100.00

Interest on Best Triangle Parcel Note	1,027.00
Administrative Expense	9,000.00
Open Space Reserve	25,887.40
Historic Reserve	25,887.40
Community Housing Reserve	25,887.40
Balance to Budgeted Reserve	50,084.80

Majority Vote Required

Voted in the Affirmative

ARTICLE 22. Motion made and seconded that the Town appropriate \$158,000.00 for the principal payment on the Best Triangle Parcel Note and that such appropriation be funded from the Undesignated Fund Balance of the Community Preservation Fund, as recommended by the Community Preservation Committee.

Majority Vote Required

Voted in the Affirmative

ARTICLE 23. Motion made and seconded that the Town appropriate the sum of \$86,235 to operate the Transfer Station, pursuant to a requested budget of \$15,696 for personnel and \$70,539 for operating expenses, for the ensuing fiscal year and that \$67,635 of this sum come from trash sticker revenue and that \$18,600 of this sum be appropriated in the general fund as a subsidy to the transfer station.

Majority Vote Required

Voted in the Affirmative

ARTICLE 24. Motion made and seconded that the Town appropriate the sum of \$49,825 to operate the Water Department, pursuant to a requested budget of \$17,086 for personnel and \$24,742 for operating expenses and \$2,773 for an emergency reserve fund and \$5,224 transferred for reimbursement of

indirect costs appropriated in the general fund, for the ensuing fiscal year and that the full amount of this sum come from water enterprise revenues.

Majority Vote Required

Voted in the Affirmative

ARTICLE 25. Motion made and seconded that the Town authorize the Board of Health to enter into and/or extend a contract with any provider of household waste removal services, hazardous or otherwise, public or private, including by such vote the authority to enter into agreements under Massachusetts General Laws, Chapter 40, Section 4 and/or 4A, or any other provisions of law and the authority in behalf of said Board of Health to determine terms and provisions of any such agreements, the cost of any such services to be defrayed pursuant to an appropriation already included in the Transfer Station's operational appropriations under Article 23.

Majority Vote Required

Voted in the Affirmative

ARTICLE 26. Motion made and seconded that the Town, in accordance with M.G.L. Chapter 40, Section 4A, authorize the Board of Health to enter into an Inter-Municipal agreement with one or more other governmental units to provide public health services which the Board of Health is authorized to perform, in accordance with an Inter-Municipal Mutual Aid Agreement to be entered into between the Town and various governmental units.

Majority Vote Required

Voted in the Affirmative

ARTICLE 27. Motion made and seconded that the Town authorize the use of revolving funds for certain town departments in the next fiscal year pursuant to the authority of Section 53E1/2 of Chapter 44 of the General Laws, as established under Chapter 275 of the Acts of 1990, to be administered and expended by the following departments:

- Cemetery Commission for the operation and maintenance of the cemetery including the payment of wages or salaries of employees of such facility who are not full time employees of the Town, funded by receipts collected from sale of lots, interment fees and other such pertinent cemetery fees, the maximum dollar limit of expenditures to be \$8,500.00;
- Recreation Committee for repairs, maintenance and/or improvements to town recreational sites (including Town Field, Larter Field, tennis courts, and any other facility under Recreation purview), funded by donations, fund raising efforts, grants, and receipts for usage permits, the maximum dollar limit of expenditures to be \$7,000.00;
- Council on Aging for van transportation and miscellaneous transportation costs, funded by donations, fund raising efforts, grants, and receipts from usage fees, etc. and the maximum dollar limit of expenditures to be \$1,000.00.

Majority Vote Required

Voted in the Affirmative

ARTICLE 28. Motion made and seconded that the Town authorize the Board of Selectmen to enter into and/or extend a contract with any provider of dispatch and related services, public or private, including by such vote the authority to enter into agreements under Massachusetts General Laws, Chapter 40, Section 4 and/or 4A, or any other provisions of law and the authority in behalf of said Board of Selectmen to determine terms and provisions of any such agreements, the cost of any such services to be defrayed pursuant to an appropriation made under Article 9 of this warrant at budget line item 0001-02-210-5340-0000-007.

Majority Vote Required

Voted in the Affirmative

ARTICLE 29. Motion made and seconded that the Town take no action under Article 29 (*to raise and appropriate or transfer from available funds a sum of money for the Stabilization Fund*).

ARTICLE 30. Motion made and seconded that the Town allow the Board of Assessors to use **\$200,000.00** Free Cash in the Treasurer's hands for the purpose of reducing the Tax Levy of 2015.

Majority Vote Required

Voted in the Affirmative

Motion made and seconded to dispense with the reading of the minutes.

Majority Vote Required

Voted in the Affirmative

Motion made and seconded to adjourn at 9:21 pm.

Majority Vote Required

Voted in the Affirmative

Quorum Certificate

In accordance with The Town of Dunstable's Town Meetings, Town Elections & Records Bylaw, I hereby certify that the quorum for an Annual or Special Town Meeting is 50 registered voters of the Town of Dunstable.

Total number of voters checked in at the Annual Town Meeting of May 12, 2014: 177

Respectfully submitted,

Carol A. Skerrett

Town Clerk CMMC

TOWN OF DUNSTABLE

ANNUAL TOWN ELECTION

May 19, 2014

Total Number Registered Voters: 2,206

Total Ballots Cast: 773

Voter Turnout Percentage: 35%

Office/Candidate**Board of Selectmen****Vote for One**

Daniel F. Devlin	579
Blanks	187
All Others	7
Totals	773

Board of Health**Vote for One**

Maria E. Amodei	586
Blanks	187
All Others	0
Totals	773

Board of Assessors**Vote for One**

Daniel R. Kennedy	571
Blanks	201
All Others	1
Totals	773

Board of Road Commissioners**Vote for One**

Peter M. Gove	569
Blanks	200
All Others	4
Totals	773

Water Commissioner**Vote for One**

Mark E. Cullen	572
Blanks	200
All Others	1

Totals	773
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Library Trustee	Vote for One
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Joanne L. Mikol	566
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Blanks	207
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All Others	0
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Totals	773
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Planning Board	Vote for One
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Joshua Kelly	555
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Blanks	217
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All Others	1
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Totals	773
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Cemetery Commissioner	Vote for One
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Ann Marie Winkowski	601
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Blanks	171
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All Others	1
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Totals	773
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Advisory Committee	Vote for Two
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Dana E. Metzler	530
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Pamela F. Crocker	491
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Blanks	523
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All Others	2
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Totals	1,546
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Park Commissioner	Vote for One
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James E. Tully (write in)	9
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Blanks	740
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All Others	24
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Totals	773
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Tax Collector	Vote for One
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Bonnie S. Ricardelli	645
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Blanks	128
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All Others	0
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Totals	773
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Treasurer	Vote for One
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Bonnie S. Ricardelli	634
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Blanks	139
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All Others	0
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Totals	773
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Tree Warden	Vote for One
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Robert D. Bacon	608
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Blanks	165
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All Others	0
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Totals	773
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Groton-Dunstable Regional School Committee	Vote for One
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Stephanie J. Cronin	581
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Blanks	188
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All Others	4
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Totals	773
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Commissioner of Trust Funds 3 years	Vote for One
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Mark A. Atwood (write in)	16
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Blanks	744
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All Others	13
Totals	773

Commissioner of Trust Funds 2 years	Vote for One
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Failure to elect

Mark A. Atwood (write in declined)	10
Blanks	744
All Others	13
Totals	773

Commissioner to Expend Proctor and Parkhurst Trust Funds	Vote for One
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Susan G. Prescott (write in)	5
Blanks	755
All Others	13
Totals	773

Commissioner to Expend Parkhurst Free Lecture Funds 5 years	Vote for One
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Susan G. Prescott (write in)	3
Blanks	762
All Others	8
Totals	773

Commissioner to Expend Parkhurst Free Lecture Funds 4 years	Vote for One
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Lisa M. Ansara (write in)	7
Blanks	755
All Others	11
Totals	773

Constable	Vote for Two
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Jon N. Crandall, Jr.	596
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Brett A. Rock	477
Blanks	471
All Others	2
Totals	1,546

Town Moderator

Vote for One

Robert F. Nelson	599
Blanks	174
All Others	0
Totals	773

Question 1 – Appoint Treasurer

Yes	405
No	315
Blanks	53
Totals	773

Question 2 – Appoint Tax Collector

Yes	408
No	314
Blanks	51
Totals	773

Question 3 – Assess an additional \$200,000 in real estate and personal property taxes for the purpose of supplementing the total town operating budget

Yes	459
No	304
Blanks	10
Totals	773

Certified this 21st day of May, 2014

Carol A. Skerrett, Town Clerk CMMC

TOWN OF DUNSTABLE

STATE PRIMARY

September 9, 2014

TOTAL BALLOTS CAST: 349

VOTER TURNOUT: 16%

PARTY: DEMOCRATIC

Ballots Cast: 224 (64%)

SENATOR IN CONGRESS:	EDWARD J. MARKEY	163	
	JENNIFER L. FLANAGAN&	0	
	ALL OTHERS	1	
	BLANKS		61
GOVERNOR:	DONALD M. BERWICK	35	
	MARTHA COAKLEY	109	
	STEVEN GROSSMAN	79	
	ALL OTHERS	0	
	BLANKS		1
LIEUTENANT GOVERNOR:	LELAND CHEUNG	43	
	STEPHEN J. KERRIGAN	105	
	MICHAEL E. LAKE	27	
	ALL OTHERS	0	
	BLANKS		49
ATTORNEY GENERAL:	MAURA HEALEY		142
	WARREN E. TOLMAN	71	

	ALL OTHERS	0	
	BLANKS		11
SECRETARY OF STATE:	WILLIAM FRANCIS GALVIN		185
	ALL OTHERS	0	
	BLANKS		39
TREASURER:	THOMAS P. CONROY	35	
	BARRY R. FINEGOLD	101	
	DEBORAH B. GOLDBERG	67	
	ALL OTHERS	0	
	BLANKS		21
AUDITOR:	SUZANNE M. BUMP	158	
	ALL OTHERS	0	
	BLANKS		66
REPRESENTATIVE IN CONGRESS:	NICOLA S. TSONGAS	182	
	ALL OTHERS	0	
	BLANKS		42
COUNCILLOR:	EILEEN R. DUFF		154
	ALL OTHERS	0	
	BLANKS		70
SENATOR IN GENERAL COURT:	EILEEN M. DONOGHUE		183
	ALL OTHERS	0	
	BLANKS		41
REPRESENTATIVE IN GENERAL COURT:	GENE A. RAUHALA		154
	ALL OTHERS	0	
	BLANKS		70
DISTRICT ATTORNEY:	MARIAN T. RYAN		123

	MICHAEL A. SULLIVAN	76	
	ALL OTHERS	0	
	BLANKS	25	
REGISTER OF PROBATE:	TARA E. DECRISTOFARO		154
	ALL OTHERS	0	
	BLANKS	70	
<u>PARTY: REPUBLICAN</u>			
Ballots Cast: 125 (36%)			
SENATOR IN CONGRESS:	BRIAN J. HERR	100	
	ALL OTHERS	0	
	BLANKS	25	
GOVERNOR:	CHARLES D. BAKER	98	
	MARK R. FISHER	26	
	ALL OTHERS	0	
	BLANKS	1	
LIEUTENANT GOVERNOR:	KARYN E. POLITO	106	
	ALL OTHERS	0	
	BLANKS	19	
ATTORNEY GENERAL:	JOHN B. MILLER		105
	ALL OTHERS	0	
	BLANKS	20	
SECRETARY OF STATE:	DAVID D'ARCANGELO	103	
	ALL OTHERS	0	
	BLANKS	22	
TREASURER:	MICHAEL JAMES HEFFERNAN	101	
	ALL OTHERS	0	

	BLANKS	24	
AUDITOR:	PATRICIA S. SAINT AUBIN	101	
	ALL OTHERS	0	
	BLANKS	24	
REPRESENTATIVE IN CONGRESS:	ROSEANN L. EHRHARD WOFFOI	99	
	ALL OTHERS	0	
	BLANKS	26	
COUNCILLOR:	MAURA L. RYAN-CIARDIELLO	98	
	ALL OTHERS	0	
	BLANKS	27	
SENATOR IN GENERAL COURT:	NO NOMINATION	0	
	ALL OTHERS	0	
	BLANKS	125	
REPRESENTATIVE IN GENERAL COURT:	SHEILA C. HARRINGTON		100
	ALL OTHERS	0	
	BLANKS	25	
DISTRICT ATTORNEY:	NO NOMINATION	0	
	ALL OTHERS	0	
	BLANKS	125	
REGISTER OF PROBATE:	JOHN W. LAMBERT, SR.		95
	ALL OTHERS	0	
	BLANKS	30	

SPECIAL TOWN MEETING

October 20, 2014

After determining that a quorum was present, the Special Town Meeting was called to order at 7:09 pm by Moderator, Robert Nelson. The Tellers appointed by the Moderator were, Brian Locapo and Daniel St. Jean who were sworn in by Town Clerk. The check-in table was staffed by Ann-Marie Wright.

Town Clerk Carol Skerrett read the greetings; a motion was made and seconded to dispense with the reading of the articles (voted in the affirmative), ending with the closing of the warrant and return of service.

The moderator asked for a motion which was made and seconded to allow the following non-voters to sit in the front voting section for the purpose of participating in discussion or presentations. This included Consultant/Town Administrator Madonna McKenzie, Administrative Assistant Jakob Hamm, and Town Engineer Jeffrey Rider.

Majority Vote Required

Voted in the Affirmative

ARTICLE 1. Motion made and seconded that the Town appropriate Five Hundred Forty Six Dollars (\$546) from free cash for the purpose of paying the following unpaid bills of FY2014 as follows: \$540.28 Electric bill for the Parks and \$5.72 Telephone bill for the Highway. *(The Advisory Board and Board of Selectmen recommend approval of this article).*

9/10 Vote Required

Voted in the Affirmative Unanimously

ARTICLE 2. Motion made and seconded that the Town accept the provisions of Massachusetts General Laws Chapter 54 Section 16A to authorize the Town Clerk to fill vacancies at polls. *(The Board of Selectmen recommends approval of this article)*

Majority Vote Required

Voted in the Affirmative

ARTICLE 3. Motion made and seconded that the Town appropriate by transfer from Article 9 of the 2014 Annual Town Meeting Group Health Insurance the sum of Eighteen Thousand Two Hundred Ninety Four Dollars (\$18,294) to the Essex Agricultural Vocational Technical High School Tuition account for the purpose of paying the tuition of a Dunstable student. *(The Advisory Board and Board of Selectmen recommend approval of this article).*

Majority Vote Required

Voted in the Affirmative

ARTICLE 4. Motion made and seconded that the Town transfer from funds appropriated under Article 8 of the Special Town Meeting of 11/12/13 (River St. Land Survey) the sum of Twenty Seven Thousand Five Hundred Dollars (\$27,500) to the Essex Agricultural Vocational Technical High School Transportation account. *(The Advisory Board and Board of Selectmen recommend approval of this article).*

Majority Vote Required

Voted in the Affirmative Unanimously

ARTICLE 5. Motion made and seconded that the Town appropriate Twenty Seven Thousand Five Hundred Dollars (\$27,500) as transferred pursuant to Article 4 of the Warrant for the purpose of paying transportation for a Dunstable pupil to Essex Agricultural Vocational Technical High School.

(The Groton-Dunstable Regional School District agreement requires that the town pay transportation costs. This year transportation costs are reimbursed at 90% which is deposited into the Town general fund. The Advisory Board and Board of Selectmen recommend approval of this article).

Majority Vote Required

Voted in the Affirmative Unanimously

ARTICLE 6. Motion made and seconded that the Town raise and appropriate by borrowing Two Hundred Thousand Dollars (\$200,000) through a state house note to be expended by the Board of Road Commissioners for the purpose of constructing a Salt Shed. *(The Advisory Board and Board of Selectmen recommend approval of this article).*

2/3 Vote Required

2/3 Vote in the Affirmative Declared by Moderator

2 Votes in the Negative

ARTICLE 7. Motion made and seconded that the Town appropriate by borrowing Two Hundred Twenty Five Thousand Dollars (\$225,000) through a state house note to be expended by the Board of Road Commissioners for the purpose of obtaining the planning, design, architectural and engineering, and other professional service for the repair of a section of Main Street, or take any other action relative thereto. *(The Advisory Board and Board of Selectmen recommend approval of this article).*

2/3 Vote Required

2/3 Vote in the Affirmative Declared by Moderator

1 Vote in the Negative

ARTICLE 8. Motion made and seconded that the Town appropriate Fifteen Thousand Five Hundred Dollars (\$15,500) from free cash to be expended by the Board of Selectmen for the demolition of building located at 160 Pleasant Street. *(The Advisory Board and Board of Selectmen recommend approval of this article).*

Majority Vote Required

Voted in the Affirmative

ARTICLE 9. Motion made and seconded that the Town take no action on this article *(pay for the purchase of a police vehicle).*

Majority Vote Required

Voted in the Affirmative

ARTICLE 10. Motion made and seconded that the Town appropriate Fourteen Thousand Five Hundred Eighty Dollars (\$14,580) from free cash to be expended by the Board of Selectmen to pay for alarm systems for town buildings. *(The Advisory Board and Board of Selectmen recommend approval of this article).*

Majority Vote Required

Voted in the Affirmative

ARTICLE 11. Motion made and seconded that the Town appropriate Seven Thousand Six Hundred Dollars (\$7,600) from free cash to be expended by the Board of Selectmen on behalf of the Safe Pathways Committee for the design and engineering of a sidewalk/pathway in and around the Town Center. *(The Advisory Board and Board of Selectmen recommend approval of this article).*

Majority Vote Required

Voted in the Affirmative

ARTICLE 12. Motion made and seconded that the Town appropriate Twelve Thousand One Hundred Dollars (\$12,100) from free cash to be expended by the Board of Selectmen to pay for a consultant to assist Town in meeting the stormwater management requirements of any MS4 Permit issued to and for the Town. *(The Advisory Board and Board of Selectmen recommend approval of this article).*

Majority Vote Required

Voted in the Affirmative

ARTICLE 13. Motion made and seconded that the Town appropriate by transfer from retained earnings, in the Water Enterprise Fund, Eight Thousand Ninety Six Dollars and Seventy One Cents (\$8,096.71) to be expended by the Water Commissioners for the purpose of funding major repairs to existing equipment or other existing capital assets as deemed necessary by the Board of Water Commissioners for FY2015. *(The Advisory Board and Board of Selectmen recommend approval of this article).*

Majority Vote Required

Voted in the Affirmative

ARTICLE 14. Motion made and seconded that the Town appropriate from the CPA Community Housing Reserve Thirty Thousand Dollars (\$30,000) to study the feasibility of up to 18 units of Community Housing be placed on 6 acres of land between Rt. 113 and Lowell St. referred to as the Best Triangle, and if feasible to include plans for such housing. *(The Advisory Board and Board of Selectmen recommend approval of this article).*

Majority Vote Required

Voted in the Affirmative

ARTICLE 15. Motion made and seconded that the Town take no action on this article *(to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for the Stabilization Fund pursuant to MGL Chapter 40, Section 5B).*

Majority Vote Required

Voted in the Affirmative

ARTICLE 16. Motion made and seconded that the Town vote to amend Section 6.2 of the Zoning Bylaws, Uses Permitted by Special Permit of the Board of Appeals, by adding at subsection (g) ii, at the end of the sentence, the clause, "...and be no larger than 35% of the floor area of the main residence, or 1200 square feet, whichever is larger."; and by adding at subsection (g) iii, at the end of the sentence, the clause, "...and have no more than two bedrooms."

(Planning Board recommends passage of this article. The Advisory Board and Board of Selectmen recommend approval of this article).

2/3 Vote Required

Voted in the Affirmative Unanimously

ARTICLE 17. Motion made and seconded that the Town vote to amend Section 6.7 of the Zoning Bylaws, Uses Permitted by Special Permit of the Planning Board, in Section 6.7.3(B), by striking the phrase, "fifty (50) acres," and substituting therefor, the phrase, "five (5) acres."

(Planning Board recommends passage of this article. The Advisory Board and Board of Selectmen recommend approval of this article).

2/3 Vote in the Affirmative Declared by Moderator

2 Votes in the Negative

ARTICLE 18. Motion made and seconded that the Town vote to approve the following revised non-binding resolution:

Whereas a High-Pressure Pipeline carrying natural gas proposed by Tennessee Gas Pipeline Company, L.L.C. (“TGP”), a subsidiary of Kinder Morgan Energy Partners, L.P., may come through the Town of Dunstable, or neighboring communities; and

Whereas said pipeline would destroy significant amounts of forest, conservation land and farmland and introduce the use of herbicides for the maintenance in perpetuity of a 50 foot right of way; and

Whereas said pipeline would destroy significant amounts of wetlands and flora and fauna within them which are dependent upon Dunstable’s rivers and streams, all of which have been identified as outstanding resource waters; and

Whereas said pipeline would adversely affect property values within 300 feet of the pipeline as well as introducing probable use of eminent domain to secure parcels along the pipeline route; and

Whereas a high-pressure gas pipeline, by its nature, carries the potential for leak, rupture or explosion; and

Whereas said pipeline has the potential to ruin wells and drinking water through blasting activities and/or leakage of methane gas;

Resolved, therefore, that we, the people of Dunstable, Massachusetts, call on our Select Board to stand in opposition to TGP’s high pressured pipeline and not allow it within our town borders.

The Board of Selectmen recommends approval of this article.

Majority Vote Required

Voted in the Affirmative

Motion made and seconded to dispense with the reading of the minutes.

Majority Vote Required

Voted in the Affirmative

Motion made and seconded to adjourn at 8:55 pm.

Majority Vote Required

Voted in the Affirmative

Quorum Certificate

In accordance with The Town of Dunstable's Town Meetings, Town Elections & Records Bylaw, I hereby certify that the quorum for an Annual or Special Town Meeting is 50 registered voters of the Town of Dunstable.

Total number of voters checked in at the Special Town Meeting of October 20, 2014: 98

Respectfully submitted,

Carol A. Skerrett

Town Clerk CMMC

TOWN OF DUNSTABLE

STATE ELECTION OFFICIAL RESULTS

November 4, 2014

TOTAL BALLOTS CAST: 1,394 VOTER TURNOUT: 62% (2,247 REGISTERED VOTERS)

SENATOR IN CONGRESS:	EDWARD J. MARKEY (D)	636
	BRIAN J. HERR (R)	707
	ALL OTHERS	2
	BLANKS	49
GOVERNOR AND LIEUTENANT		
GOVERNOR:	BAKER AND POLITO (R)	850
	COAKLEY AND KERRIGAN (D)	482
	FALCHUK AND JENNINGS	35
	LIVELY AND SAUNDERS	7
	MCCORMICK AND POST	7
	ALL OTHERS	1
	BLANKS	12
ATTORNEY GENERAL:	MAURA HEALEY (D)	633
	JOHN B. MILLER (R)	707
	ALL OTHERS	0
	BLANKS	54
SECRETARY OF STATE:	WILLIAM FRANCIS GALVIN (D)	734
	DAVID D'ARCANGELO (R)	554
	DANIEL L. FACTOR (GREENRAINBOW)	59
	ALL OTHERS	0
	BLANKS	47
TREASURER:	DEBORAH B. GOLDBERG (D)	520
	MICHAEL JAMES HEFFERNAN (R)	729
	IAN T. JACKSON (GREENRAINBOW)	67
	ALL OTHERS	0
	BLANKS	78

AUDITOR:	SUZANNE M. BUMP (D)	562	
	PATRICIA S. SAINT AUBIN (R)	664	
	MK MERELICE (GREENRAINBOW)	58	
	ALL OTHERS	0	
	BLANKS	110	
REPRESENTATIVE IN CONGRESS:	NICOLA S. TSONGAS (D)	741	
	ROSEANN L. EHRHARD WOFFO (R)	605	
	ALL OTHERS	0	
	BLANKS	48	
COUNCILLOR:	EILEEN R. DUFF (D)	541	
	MAURA L. RYAN-CIARDIELLO (R)	703	
	ALL OTHERS	0	
	BLANKS	150	
SENATOR IN GENERAL COURT:	EILEEN M. DONOGHUE (D)	925	
	ALL OTHERS	7	
	BLANKS	462	
REPRESENTATIVE IN GENERAL COURT:	SHEILA C. HARRINGTON (R)	948	
	GENE A. RAUHALA (D)	369	
	ALL OTHERS	0	
	BLANKS	77	
DISTRICT ATTORNEY:	MARIAN T. RYAN (D)	868	
	ALL OTHERS	6	
	BLANKS	520	
REGISTER OF PROBATE:	TARA E. DECRISTOFARO (D)	562	
	JOHN W. LAMBERT, SR. (R)	664	
	ALL OTHERS	0	

QUESTION 1 - REPEAL GAS TAX INDEXING (LAW)

YES: 829 NO: 538 BLANK 27

QUESTION 2 - UPDATING BOTTLE BILL (LAW)

YES: 251 NO: 1133 BLANK 10

QUESTION 3 - PROHIBIT CASINO GAMBLING

YES: 522 NO: 858 BLANK 14

QUESTION 4 - EARNED SICK TIME (LAW)

YES: 650 NO: 715 BLANK 29

QUESTION 5 - POLITICAL CONTRIBUTION AND SPENDING - REP

YES: 857 NO: 291 BLANK 246

2014 Report of the Building Inspector

Permit #	Name of Applicant	Address	Purpose	Fee	Issued
2014-001	Kenneth Leva	67 Sky Top Lane	pellet stove insert	30.00	1/6/14
2014-002	Mike Welch-Rescom Exteriors	167 Pond Street	12 replacement windows	95.00	1/27/14
2014-003	Megan Price	359 Forest Street	wood stove	30.00	1/27/14
2014-004	Lowell YMCA for Camp Massapoag	234 Hall Street	rebuild two (2) cabins from the deck up	115.00	1/27/14
2014-005	Doug Russell	375 Pleasant Street	fireplace woodstove insert	30.00	2/3/14
2014-006	James Morin-Matthew Wright	57 Pleasant Street	replace 6 windows - no structural changes	99.00	2/10/14
2014-007	Elizabeth Hansen	114 Oak Street	fireplace pelletstove insert	30.00	2/3/14
2014-008	Lorden Oil Company	379 Forest Street	forced hot air system	50.00	2/24/14
2014-009	Lorden Oil Company	501 Hollis Street	forced hot air system	50.00	2/24/14
2014-010	William Middlebrook	511 Hollis Street	bathroom remodel	75.00	2/24/14
2014-011	William Gaivin	84 Brook Street	pellet stoves Quadrafire Sante Fe & Qaudrafire 1200l	25.00	3/3/14
2014-012	Nashoba Heating & Cooling Inc.	lot 8 - 439 River View Way?	supply & install 2 zone/2unit heating & cooling system	50.00	3/3/14
2014-013	William McGonagle	46 Pleasant Street	drywall, change doors	95.00	3/10/14
2014-014	Jeff Klane-Tycasbra Energy	14 Dogwood Lane	insulation-air sealing	45.00	3/17/14
2014-015	Andrew Finn	93 Thornduke Street	7' X 8' shed and 4' X 5' chicken coop	15.20	3/17/14
2014-016	Daniel McIntyre	84 Brook Street	build fire rated part in garage and drywall all exposed		
2014-017	Advantage Design Construction	84 Brook Street	wood in the garage	35.00	3/17/14
2014-018	Thomas Saulnier	41 Lake Street	22' 5" X 22' 5" deck	106.00	3/24/14
2014-019	Thomas Saulnier	14 Cross Street	6' X 36' farmers porch	43.20	3/24/14
2014-020	Thomas Saulnier	14 Cross Street	18' X 36' master bedroom & bathroom addition	210.60	3/24/14
2014-021	Thomas Saulnier	14 Cross Street	14' X 16' shed	67.20	3/24/14
2014-022	Ronan Courtney	32' X 38' garage	remodel master bathroom	364.80	3/24/14
2014-023	Donald Soracco	99 Parkhurst Street	24' X 18' barn (replacement structure)	87.00	3/24/14
2014-024	Daly General Contracting	60 Pond Street	finish basement including full bathroom	129.60	3/31/14
2014-025	Lisa O'Malley	1011 Main Street	strip & reroof house	131.00	3/31/14
2014-026	Quality Insulation	30 Robbins Farm Road	insulation-air sealing	35.00	3/31/14
2014-027	Thomas & JoAnne Jenkins	504 High Street	prebuilt 2 stall horse barn	55.00	4/14/14
2014-028	Chris Puranananda	85 Forest Street	finish 17' X 20' section of basement	90.00	4/14/14
2014-029	David Belley	338 Pond Street	12' X 20' shed	55.00	4/14/14
2014-030	Paula Mayer	47 Forest Street	finish section of basement	72.00	4/14/14
2014-031	Scott Goodrich	148 Adams Street	12' X 14' shed	55.00	4/28/14
2014-032	Michael Godin	19 Jamie Road	house foundation permit	50.40	4/28/14
2014-032	Michael Godin	264 Pond Street	2038 sq. ft. single family home & occupancy permit	40.00	4/28/14
2014-033	Neveians Construction	264 Pond Street	reroof house	910.00	6/2/14
2014-034	Dean Lotito/Brandon Newhouse	23 Forest Street	alteration to existing bathroom	35.00	4/28/14
		547 Groton Street		50.00	5/5/14

2014-035	James Transaglia	248 Groton Street	12' x 12' deck; reside house	83.80	4/28/14
2014-036	H & G Realty	94 French Street	70' X 70' barn addition	147.00	4/28/14
2014-037	Mr. & Mrs. Joe Dean & Platt Builders	165 Pleasant Street	kitchen renovation; replace 2 windows & existing door	255.00	5/5/14
2014-038	Ernie Davis	789 Main Street	10' X 12' deck	24.00	5/5/14
2014-039	Sergio Valerio	124 Adarn Street	finish basement	105.00	5/12/14
2014-040	Steve Desjardin	270 Main Street	2776 sq. ft. single family home & occupancy permit	1,274.70	5/12/14
2014-041	Kristen Sweet	223 Pleasant Street	reside house	63.00	5/12/14
2014-042	Ben Fontaine	23 School Street	6' X 14' kitchen bump out	80.00	5/19/14
2014-043	James Simmons	404 Main Street	28' X 44' garage	370.00	5/19/14
2014-044	Patrick Melampy & Marc Monahan	1024 Main Street	remove existing cabinets, flooring & replace both	415.00	6/2/14
2014-045	Laura & Josh Johnston	644 Groton Street	new house foundation	25.00	6/2/14
2014-046	Ronald Patenaude	158 River Street	reside house, replace 8 windows & 1 exterior door	73.00	6/2/14
2014-047	American Tower Corporation	583 Pleasant Street	swap 6 antennas for new models & 1 equip cabinet	185.00	6/2/14
2014-048	Boston Solar	446 Pleasant Street	40 rooftop solar panels	83.00	6/2/14
2014-049	Boston Solar	446 Pleasant Street	36 rooftop solar panels	79.00	6/2/14
2014-050	Chris Dahlberg	68 School Street	22' X 30' detached garage	298.00	6/9/14
2014-051	Anthony Coston	87 Westford Street	finish basement	105.00	6/9/14
2014-052	Get Decked Construction	17 Pleasant Street	denolition 10'6" X 18'9" section of dwelling & rebuild; construct ADA bathroom	256.80	6/9/14
2014-053	Jay Lee	628 Pleasant Street	strip & reroof house	75.00	6/9/14
2014-054	Richard Townsend	309 Hall Street	remodel existing master bath	125.00	6/16/14
2014-055	Chris Redinger-Express Roofing	59 Swallow Lane	strip & reroof house	75.00	6/16/14
2014-056	Leslie Cormier	56 Oak Street	5' X 26' farmers porch	58.50	6/16/14
2014-057	Matthew Nigel Wright	57 Pleasant Street	6' X 12' chicken coop	42.40	6/16/14
2014-058	Timothy Belanger	432 River Street	28' X 24' deck	302.40	6/16/14
2014-059	Rowan Courtney	17 Parkhurst Street	20' X 31' deck (20' X 25' screened)	279.00	6/16/14
2014-060	Eugene Esjunin	13 Hillcrest St.	insulate ext walls/basement remodel	35.00	6/23/14
2014-061	Michael Corrine Dubay	70 Highland St.	kitchen remodel	155.00	6/23/14
2014-062	Ken Tully	23 Robbins Farm Rd	2250 sq ft house	1,502.50	6/23/14
2014-063	Ken Tully	116 Fletcher St	inground pool	125.00	6/23/14
2014-064	Ken Tully	1054 Main St.	house foundation	25.00	6/23/14
2014-65	William White	51 Lake St.	remodel master bathroom	501.00	6/30/14
2014-66	Ann Davis	155 Main St.	reroof section of barn	75.00	6/30/14
2014-67	Elizabeth Bulger	114 Oak St.	reroof house	75.00	6/30/14
2014-68	David Elias/Joseph Wyld Chirico	377 Groton St.	22 pv solar	295.00	7/7/14
2014-69	Lora McNamara	431 Groton St.	above ground pool	80.00	7/7/14
2014-70	Harold Simmons	726 Main St.	demo shed	50.00	7/7/14

2014-71	Harold Simmons	726 Main St.	12 x 18 shed	97.20	7/7/14
2014-72	Louis & Christine Berard	73 Century Way	294 sq ft garage/262 sq ft sunroom	245.70	7/7/14
2014-73	Phillip Conroy	617 Groton St.	vinyl siding, new roof shingles, replace 22 windows	233.00	7/14/14
2014-74	Patricia Moy	352 Westford St.	vinyl side house	83.00	7/14/14
2014-75	Michael Demody	16 Oak St.	strip & re-roof house	75.00	7/21/14
2014-76	Dawlyn Sinclair Adams	637 Pleasant St.	replace 10 windows	56.00	7/21/14
2014-77	Elizabeth Viesca	286 Pond St.	grd mnted solar array -40 panels/5sq rubber roof 2 skylies	405.00	7/28/14
2014-78	Thomas Quinn	468 Forest St.	strip & re-roof 12 sq shingles	75.00	7/28/14
2014-79	Dan & Jen McGonagle	33 Massapoag Way	2135 sq ft house	1,427.75	7/28/14
2014-80	Verizon Wireless	516 Main St.	frame equipment room	405.00	7/28/14
2014-81	George Mackenzie	33 Oak St.	reside south side house	55.00	8/4/14
2014-82	Kelly Barbosa/Roof Diagnostics	100 Sky Top Lane	26 pv solar panels	335.00	8/4/14
2014-83	Robert Bacon	455 Forest St.	remodel kitchen	305.00	8/4/14
2014-84	Deborah Miller	222 Thorndike St.	rebuild garage to existing shed, rebuild back shed	385.00	8/4/14
2014-85	Mathew Morton	458 Main St.	convert 3 season porch to living space	55.00	8/11/14
2014-86	Rita Blanton	140 High St.	divide woodshop into art studio, resurface bathroom walls and floor	155.00	8/11/14
2014-87	American Tower Corp	583 Pleasant Street	3 panel antennas, 3 pr's, 6 jumpers, 1 hybrid cable	155.00	8/11/14
2014-88	Richard & Virginia Holt	464 Hollis St.	replace front door and front steps	35.00	8/11/14
2014-89	Maria Caires	14 Fletcher St.	16 solar panels	219.40	8/18/14
2014-90	Gail Robinson	590 Groton St.	strip & re-roof house roof shingles	75.00	8/18/14
2014-91	David Sciuto/Express Roofing	138 Kemp St.	strip and re-roof	75.00	8/18/14
2014-92	Bradford Busa	235 Kemp St.	1500 sq ft addition/foundation only	25.00	8/18/14
2014-93	Ruth Walsworth/Peter Reagan	56 School St.	14 x 22 shed	138.60	8/18/14
2014-94	Gerald & Avril Bettencourt	253 Hall St.	addition foundation only	25.00	8/25/14
2014-95	Mary McCarthy	3 Brittany Lane	kitchen renovation	205.00	8/25/14
2014-96	Robert Boucher	57 French Court	demolition permit	200.00	8/25/14
2014-97	Connell Construction Corp	165 Thorndike St.	addition foundation only	50.00	8/25/14
2014-98	Roland Brandt	815 Main St.	36 roof mounted solar panels	455.00	8/25/14
2014-99	Solar City Corp	13 Hillcrest St.	roof mounted solar panels	135.00	8/25/14
2014-100	J&J Heating & Air Conditioning	252 Kemp St.	supply & install metal duct work for hvac system	50.00	9/8/14
2014-101	Robert Boucher	57 French Court	reconstruct int rm laoyout, add 2 bathrooms, kitchen renovation, ext deck, windows vinyl siding	1,155.00	9/8/14
2014-102	Dawlyn Adams	181 Off Pond St.	install new kitchen, new flooring, remove partition walls, add 6' opening in wall	402.32	9/8/14
2014-103	Diane Nilsen	72 Highland St.	strip and re-roof house shingles	75.00	9/8/14

2014-104	Gary Thomas	1024 Main St.	transfer of permit	50.00	9/8/14
2014-105	Leah Basbanes	39 Hardy St.	10 x 12 shed	54.00	9/8/14
2014-106	Roland Brandt	31 Depot St.	28 roof mounted solar panels	355.00	9/15/14
2014-107	Roland Brandt	828 Main St.	30 roof mounted solar panels	380.00	9/15/14
2014-108	Roland Brandt	1034 Main St.	40 roof mounted solar panels	505.00	9/15/14
2014-109	Cool Air Company	270 Main St.	install duct work for heat and a/c	50.00	9/15/14
2014-110	Heatco LLC	264 Pond St.	duct system in basement for first floor	50.00	9/15/14
2014-111	Solar City Corp/Kevin Cooney	500 Pleasant St.	roof mounted solar panels	165.00	9/22/14
2014-112	Solar City Corp/Dawn Ferrari	313 Forest St.	37 roof mounted solar panels	235.00	9/22/14
2014-113	Solar City/Greg Hollencamp	314 Forest St.	32 roof mounted solar panels	205.00	9/22/14
2014-114	Karen Stevens/Connel Const. Corp	125 Gorton St.	add screen porch to existing deck/remodel closed porch to room	125.00	9/22/14
2014-115	Solar City Corp/Leo Dumont	69 Lowell St.	23 roof mounted solar panels	155.00	9/22/14
2014-116	Solar City Corp/Mary Licquirish	234 River St.	30 roof mounted solar panels	195.00	9/22/14
2014-117	Vivint Solar/Roland Brandt	68 Depot St.	30 roof mounted solar panels	380.00	9/22/14
2014-118	Richard M Guay	11 Robbins Farm Rd	replace 12 window,replace wood trim, reside ftr of hse	533.00	9/22/14
2014-119	Roland Brandt	59 Lower Dam Way	24 roof mounted solar panels	305.00	9/22/14
2014-120	Laura Rothman	328 Hollis St.	2070 sq ft house/foundation only	25.00	9/29/14
2014-121	Ken Tully	1054 Main St.	1900 sq ft house	1,200.00	9/29/14
2014-122	Annika & John Selinger	345 Pond St.	replace soffet & rake bds	55.00	9/29/14
2014-123	Thomas Quinn	195 Off Pond St.	roof repairs	25.00	9/29/14
2014-124	Jan Yarbrough	144 Pond St.	strip and reroof house shingles	75.00	10/6/14
2014-125	Richard M Guay	11 Robbins Farm Rd	2nd floor hall & bathroom, bedroom renovation	500.00	10/6/14
2014-126	Lamco Systems	57 French Court	new fan coil & duct work to service 1st floor kitchen and bath vents, condenser outside for air conditioning	50.00	10/20/14
2014-127	Thomas Quinn	6 Kimberly Lane	strip and reroof house shingles	75.00	10/20/14
2014-128	Dube Plus Construction	120 River St.	remodel kitchen, new kitchen window	73.20	10/27/14
2014-129	SolarCity/Quingha Han	132 Adams St.	19 roof mounted solar panels	125.00	10/27/14
2014-130	David Skerrett	1143 Main St.	roof repair 16 out of 48 sq	75.00	10/27/14
2014-131	Raymond & Brenda Richardson	155 Depot St.	pellet stove	45.00	11/10/14
2014-132	Ray Tremblay	109 Hall St.	new ext dr, 12x12 deck, remodel kitchen, 4 replacement windows, insulate walls	345.00	10/27/14
2014-133	Jason Gallant	99 High St.	replacement windows, add front porch, siding repair	105.00	11/3/14
2014-133			misc ext woodwork	75.00	11/3/14
2014-134	Donald Soracco	60 Pond St.	strip & reroof main house	75.00	11/10/14
2014-135	Todd Livingstone	51 Lake St.	strip and reroof house	75.00	11/10/14
2014-136	SolarCity Corp	7 Robbins Farm Rd.	47 roof mounted solar panels	305.00	11/10/14

2014-137	SolarCity Corp	6 Dogwood	36 roof mounted solar panels	235.00	11/10/14
2014-138	SolarCity Corp	187 Pond St.	roof mounted solar panels	165.00	11/10/14
2014-139	SolarCity Corp	764 Main St.	roof mounted solar panels	155.00	11/10/14
2014-140	Stephen Walsh	828 Main St.	sitting room and office in basement	55.00	11/17/14
2014-141	Connell Construction Corp	165 Thorndike St.	1310 sq ft addition	826.50	11/17/14
2014-142	Matthew Raymond	209 Pleasant St.	23x23 1 1/2 story shed	128.05	11/25/14
2014-143	Thomas Quinn	103 Thorndike St.	double up pt flor joists, add 6x12 beam posts & piers, take out 5 windows & replace with energy star window	190.00	11/25/14
2014-144	SolarCity Corp	362 Pond St.	10.2 kw solar array roof mounted	255.00	11/25/14
2014-145	SolarCity Corp	412 River St.	7.65 kw solar array roof mounted	195.00	11/25/14
2014-146	SolarCity Corp	355 River St.	4.335 kw solar array roof mounted	115.00	11/25/14
2014-147	SolarCity Corp	416 Hollis St.	11.22kw pv array	285.00	12/1/14
2014-148	Warren Wright	418 High St.	strip & reroof house shingles	75.00	12/8/14
2014-149	SolarCity Corp	422 River St.	17.34 kw pv array	435.00	12/8/14
2014-139	SolarCity Corp	764 Main St.	additional 22 solar panels	145.00	12/9/14
2014-150	Mark Burlanachi	442 River St.	woodstove	45.00	12/15/14
2014-151	Boston Solar	418 High St.	8.415 kw 33 panels solar array	215.00	12/15/14
2014-152	David & Susan Brown/Richard M Gu	55 Hardy St.	new front door	55.00	12/15/14
2014-153	SolarCity Corp	68 School Street	15.3 kw pv array	385.00	12/15/14
2014-45	Josh & Laura Johnston	644 Groton Street	2700 sq ft house on existing lot & occupancy permit	1,648.50	12/15/14
2014-154	SolarCity Corp	432 River St.	12.495 kw pv array	315.00	12/15/14
2014-155	Town of Dunstable	160 Pleasant St.	demolition of building	N/C	
2014-156	Jeff Corey	440 Groton St.	re roof	75.00	12/22/14
2014-157	Peter Girouard	39 Cross St.	pellet stove insert	45.00	12/22/14
2014-158	SolarCity Corp	286 Kemp St.	13kw solar array roof mounted	325.00	12/29/14
2014-159	Ken Tully	328 Hollis St.	2070 sq ft house & occupancy permit	1,585.80	1/5/15
2014-121	Ken Tully	1054 Main St.	added 572 sq ft barn	257.40	1/5/15
2014-338	Warren Macneil	681 Pleasant Street	Home Occupation Permit	25.00	2/24/14
2014-708	Chris DeTurk/Jessica Miller	375 River Street	Occupancy Permit	50.00	1/27/14
2014-709	Megan & Stevan Price	359 Forest Street	Temporary Occupancy Fee	100.00	6/2/14
2014-710	Sarah Nicosia Clark	87 Hall Street	Occupancy Permit	30.00	2/3/14
2014-711	Timothy Boudreau	286 Pond Street	Occupancy Permit	30.00	2/10/14
2014-712	Kevin & Shelly Nighosian	379 Forest St.	Occupancy Permit	prepaid	2/25/14

2014-713	Robert Rondeau	76 Lowell St.	Occupancy Permit	N/C	5/6/14
2014-714	Tim and Andrea Chase	501 Hollis St.	Occupancy Permit	40.00	7/7/14
2014-715	David Greenwood	439 River St.	Occupancy Permit	prepaid	8/12/14
2014-716	Ken Tully	23 Robbins Farm Rd.	Occupancy Permit	prepaid	11/25/14
2014-717	David Trahan	252 Kemp St.	Occupancy Permit	prepaid	12/15/14
2014-718	Michael Godin	264 Pond St.	Occupancy Permit	prepaid	12/23/14
2014-719	Steve Desjardins	270 Main St.	Occupancy Permit	prepaid	12/23/14
TOTAL			34,578.52		

2014 Report of the Plumbing Inspector

Permit #	Name	Address	Work	Date	Fee
1	Maria Murphy	87 Pleasant St.	water heater	1/21/14	25.00
2	Tim Chase	501 Hollis St.	new house	1/28/14	120.00
3	Chuck McNamara	431 Forest St.	water heater, filter	2/3/15	65.00
4	Matt Raymond	216 Pleasant St.	remodel	2/27/14	100.00
5	Bill Middlebrook	571 Hollis St.	remodel	3/4/14	100.00
6	Dave Greenwood	439 River St.	new house	3/5/14	120.00
7	Douglas Russell	375 Pleasant St.	water heater	3/18/14	25.00
8	James Parker	4 Thorndike St.	water heater	3/18/14	25.00
9	Fred Geissler	606 Groton Street	dishwasher	3/21/14	40.00
10	Amy Stevens	1011 Main St.	bathroom	4/3/14	100.00
11	Jeff Brown	99 Parkhurst St.	remodel bath	4/7/14	100.00
12	John Kosiba	67 Parkhurst St.	dishwasher	4/8/14	40.00
13	Anthony Coston	87 Westford St.	bathroom	4/16/14	100.00
14	Bob Parkin	701 Pleasant St.	water heater	4/22/14	25.00
15	Wm Psaledakis	26 Thorndike St.	3 appliances	4/22/14	65.00
16	Dean Lotito	547 Groton St.	bathroom	4/24/14	100.00
17	Dave Trahan/Cail	252 Kemp St.	new house	4/29/14	120.00
18	Joe Dean	165 Pleasant St.	sink, dishwasher	5/20/14	40.00
19	Rose Mendonca	617 Pleasant St.	water heater/boiler	6/9/14	65.00
20	Paul Sullivan	611 Pleasant St.	wtr htr/humid/fuel change	6/16/14	65.00
21	Joe Maguire	309 Hall St.	remodel	6/19/14	100.00
22	Keith Cornila	23 School St.	dishwasher/sink	6/25/14	40.00
23	Wendy Traverse	108 Adams St.	dishwasher	7/10/14	40.00
24	Corinne Dubay	70 Highland St.	2 appliances	7/10/14	40.00
25	Patrick Melampy	1024 Main St.	remodel	7/16/14	100.00
26	Jacob Tinus	126 Pond St.	water heater	7/17/14	25.00
27	S. Krishnaswamy	272 Pond St.	new house	7/17/14	120.00
28	Rita Blanton	140 High St.	roof drain/toilet	8/13/14	40.00
29	Brad Busa	235 Kemp St.	addition	8/13/14	100.00
30	Kathleen Ryder	270 Main St.	new house	8/25/14	120.00
31	Ken Tully	23 Robbins Farm	new house	9/15/14	120.00
32	Carol Vaillancourt	128 Lowell St.	boiler/water heater	9/15/14	40.00
33	Wm White	51 Lake St.	bath fixtures	9/18/14	65.00
34	Donna Stram	181 Off Pond St.	dishwasher/sink	9/22/14	40.00
35	James McCarthy	3 Brittany Lane	sink and drain	9/29/14	40.00
36	Gerald Brown	524 Groton St.	water heater/cross conne	9/30/14	40.00
37	Alicia Donahue	57 French Ct.	remodel	10/7/14	100.00
38	Andrew Kirk	626 Groton St.	water heater	10/14/14	25.00
39	Mike Buck	11 Robbins Farm	bathroom	10/22/14	115.00
40	Sharon MacGregor	23 Forest St.	water heater	10/22/14	25.00
41	MaryAnn Fahy	109 Hall St.	dishwasher/sink	10/28/14	40.00
42	Tom Saulnier	14 Cross St.	addition	10/29/14	100.00
43	Fran Simmons	416 Main St.	water heater	10/30/14	40.00
44	Dinah Kovalick	120 River St.	dishwasher/sink	11/3/14	40.00
45	Karen Stevens	127 Groton St.	washing machine	11/17/14	40.00
46	Marcia Walsh	828 Main St.	remodel	11/17/14	100.00
47	Tom Boyle	223 Forest St.	water heater	11/24/14	25.00
48	George Frost	1054 Main St.	new house	12/1/14	120.00
49	Eric McKenzie	165 Thorndike St.	addition	12/30/14	100.00
TOTAL					\$3,380.00
LESS 80% FEE					\$2,704.00
20% TO TOWN					\$676.00

2014 Report of the Gas Inspector

Permit #	Name	Address	Work	Date	Fee
1	David Harrington	56 Horse Hill	generator	1/21/14	40.00
2	Maria Murphy	87 Pleasant St.	boiler	1/21/14	40.00
3	Jay Jewell	12 Upton St.	generator	1/27/14	40.00
4	Fernando Viesca	286 Pond St.	dryer conversion	1/29/14	40.00
5	Chuck McNamara	431 Forest St.	boiler	2/3/14	40.00
6	Tim Chase	501 Hollis St.	new house	3/5/14	100.00
7	Dave Greenwood	439 River St.	new house	3/5/14	100.00
8	Douglas Russell	375 Pleasant St.	water heater, stove	3/13/14	65.00
9	E. Gonzalez	104 Hall ST.	generator	3/24/2014	40.00
10	Mike Mullavey	79 Highland St.	furnace	3/31/2014	40.00
11	Bob Parkin	701 Pleasant St.	water heater	4/22/2014	40.00
12	Dave Trahan	252 Kemp St.	new house	4/29/14	100.00
13	Scott Goodrich	19 Jamie Rd	heater	4/29/14	40.00
14	Joss Stubblefield	524 Forest St.	grill	5/5/14	40.00
15	Matt Raymond	315 Pleasant St.	3 appliances	5/7/14	65.00
16	Fletcher MacDonald	678 Groton St.	pipng	5/12/14	40.00
17	Fletcher MacDonald	678 Groton St.	boiler	5/12/14	40.00
18	Richard Thibeau	90 Forest St.	generator	5/14/14	40.00
19	Tim Chase	501 Hollis St.	pipng	5/15/14	40.00
20	Joe Dean	165 Pleasant St.	stove	5/20/14	40.00
21	Dave Trahan	252 Kemp St.	ug pipng	5/27/14	40.00
22	Rose Mendonca	617 Pleasant St	boiler	6/9/14	40.00
23	Paul Sullivan	611 Pleasant St	furnace/water heater	6/16/14	65.00
24	Marianne Sadagian	583 Groton St.	pool heater	6/23/14	35.00
25	Corinne Dubay	70 Highland St.	stove	7/10/14	40.00
26	David Greenwood	439 River St.	pipng to tank	7/15/14	40.00
27	Patrick Melampy	1024 Main St.	stove	7/16/14	40.00
28	Sarath Krishnaswamy	272 Pond St.	new house	7/17/14	100.00
29	Kathleen Ryder	270 Main St.	new house	8/25/14	100.00
30	Steve Desjardings LLC	270 Main St.	pipng	9/9/14	40.00
31	John Reardon	45 High St.	stove	9/11/14	50.00
32	Carol Vaillancourt	128 Lowell St.	boiler	9/15/14	25.00
33	Nick Karafotias	264 Pond St.	ug line	9/29/14	40.00
34	Gerald Brown	524 Groton St.	boiler	9/30/14	40.00
35	Linda Heron	35 High St.	2 furnaces	10/1/14	90.00
36	Arthur Bruno	591 Hollis St.	ug pipng/boiler	10/8/14	40.00
37	Frank O'Connell	65 Mill St	ug pipng/boiler	10/14/14	40.00
38	Diane Allen	25 Westford St.	generator	10/14/14	40.00
39	Andrew Kirk	626 Groton St.	water heater	10/14/14	25.00
40	Chris Kowalik	120 River St.	fireplace	10/14/14	40.00
41	Sharon MacGregor	23 Forest St.	water heater	10/22/14	25.00
42	Ken Tully	23 Robbins Farm Rd	ug tank	10/27/14	40.00
43	Ken Tully	23 Robbins Farm Rd	new house	10/27/14	150.00
44	Fran Simmons	416 Main St.	boiler	10/30/14	40.00
45	Chris Kowalik	120 River St.	ug line	11/4/14	40.00
46	Ken Tully	1054 Main St.	ug line	11/5/14	40.00
47	Marcia Walsh	828 Main St.	remodel	11/17/14	100.00
48	Paul Ayer	148 Adams St.	generator	11/18/14	40.00
49	Tom Boyle	223 Forest St.	water heater	11/24/14	25.00

50	George Frost	1054 Main St.	new house	12/1/14	100.00
51	Ken Tully	328 Hollis St.	ug piping	12/9/14	40.00
52	Robert Strauss	223 Westford St.	generator	12/9/14	40.00
53	Maureen Magro	185 Kemp St.	water heater	12/16/14	25.00
54	Debbie Miller	222 Thorndike St.	stove	12/22/14	40.00
55	Tracy Morgan	581 Hollis St.	fireplace	12/27/14	40.00
56	Eric McKenzie	165 Thorndike St.	stove/furnace/wtr htr	12/30/14	100.00
TOTAL					\$2,885.00
LESS 80% FEE					\$2,308.00
20% TO TOWN					\$577.00

2014 Report of the Electrical Inspector

Permit #	Name	Address	Work	Date	Fee
1	Jay Jewell	12 Upton St.	generator	1/2/14	130.00
2	Tim Chase	501 Hollis St.	new house	1/9/14	200.00
3	David Harrington	56 Horse Hill	generator w/trench	1/21/14	130.00
4	Maria Murphy	87 Pleasant St.	boiler	1/27/14	50.00
5	Jean Cash	504 High St.	bath fan	3/10/14	60.00
6	David Greenwood	439 River St.	new house	3/10/14	235.00
7	Russell Boucher	75 Westford St.	alarm	3/10/14	50.00
8	Bill Middlebrook	571 Hollis St.	bathroom	3/11/14	150.00
9	Bridgeview Realty	252 Kemp St.	new house	3/18/14	200.00
10	James Parker	4 Thorndike St.	water heater	3/18/14	50.00
11	Fred Geissler	606 Groton St.	dishwasher	3/18/14	35.00
12	Enrique Gonzalez	104 Hall ST.	generator	3/18/14	130.00
13	Stevens	1011 Main St.	finish basement	3/26/14	150.00
14	Matt Raymond	215 Pleasant St.	remodel	4/2/14	150.00
15	Jeff Brown	99 Parkhurst St	bathroom	4/7/14	150.00
16	Mark Oconnor	101 Pleasant St	pump	4/14/14	75.00
17	Dean Lotito	547 Groton St.	remodel bath	4/29/14	150.00
18	Wes Goss	446 Pleasant St.	pv solar barn	5/1/14	150.00
19	Wes Goss	446 Pleasant St.	pv solar house	5/1/14	150.00
20	DaveWebber	1124 Main St.	a/c pump	5/1/14	60.00
21	Barry Johnson	65 Parkhurst St.	ac unit and handler	5/15/14	60.00
22	Joe Dean	165 Pleasant St.	remodel	5/22/14	150.00
23	Rich Thibeau	90 Forest St.	generator	5/27/14	75.00
24	Jay Jewell	12 Upton St.	basement	6/2/14	60.00
25	Jay Jewell	12 Upton St.	a/c system	6/5/14	60.00
26	Nick Karafotisa	264 Pond St.	new house	6/5/14	235.00
27	Sara Axon	1098 Main	temp disconnect	6/10/14	60.00
28	Chuck McCarthy	175 Westford St.	meter repair	6/16/14	75.00
29	Don Whittemore	167 Pond St.	a/c	6/17/14	100.00
30	Mike Leedburg	458 High St.	oil burner	6/17/14	60.00
31	Ken Tully	116 Fletcher St.	inground pool	6/18/14	175.00
32	Jose Annunziato	124 Adam St	remodel	6/23/14	150.00
33	Joe Maguire	309 Hall St.	remodel	6/24/14	150.00
34	Gesi Realty Trust	Blodgett St.	new service	6/30/14	150.00
35	Laura McNamara	431 Forest St.	ag pool	7/1/14	150.00
36	Keith Cornila	23 School St.	remodel	7/7/14	150.00
37	David Elias	377 Groton St.	solar panels	7/8/14	150.00
38	NE Infrastructure	Main St. bridge	temp service	7/10/14	150.00
39	Tully Farms	291 Fletcher St.	exhaust fans	7/10/14	60.00
40	Lindsay Davagno	17 Parkhurst St	addition	7/14/14	150.00
41	Corrine Dubay	70 Highland St.	remodel kitchen	7/14/14	150.00
42	Paul Petersen	23 Robbins Farm	new house	7/15/14	235.00
43	Kathy Ryder	270 Main St.	new house	7/22/14	235.00
44	Elizabeth Viesca	286 Pond St.	pv solar system	7/22/14	150.00
45	Anthony Coston	87 Westford St.	basement	7/30/14	150.00
46	Chris Puranananda	338 Pond St.	basement	7/31/14	150.00
47	Kelly Barbosa	100 Sky Top Lane	pv solar	7/31/14	150.00
48	Peter Myette	33 Massapoag Way	temp service	8/4/14	150.00
49	Patrick Melampy	1024 Main St.	kitchen	8/4/14	150.00

50	Maria Caires	14 Fletcher St.	pv solar	8/11/14	150.00
51	Joe Dean	165 Pleasant St.	alarm	8/11/14	50.00
52	Rita Blanton	140 High St.	remodel	8/13/14	150.00
53	Steve Smith	815 Main St.	pv solar	8/13/14	150.00
54	Leslie Cormier	56 Oak St.	porch	8/19/14	150.00
55	Bob Bacon	455 Forest St.	kitchen	8/21/14	150.00
56	Robin Fogden	567 Forest St.	repair service	8/25/14	60.00
57	Mat Morton	458 Main St.	remodel	8/28/14	150.00
58	Stephen Walsh	828 Main St.	pv solar system	9/9/14	150.00
59	John Thompson	1034 Main St.	pv solar system	9/9/14	150.00
60	Li Liang	31 Depot St.	pv solar system	9/9/14	150.00
61	Lloyd Grant	68 Depot St.	pv solar system	9/9/14	150.00
62	Bob Brown	610 Main St.	serv change	9/11/14	175.00
63	Gloria Locapo	59 Lower Dam Way	pv solar	9/15/14	150.00
64	Greg Hollenkamp	314 Forest St.	pv solar	9/15/14	150.00
65	Dawn Ferrari	313 Forest St.	pv solar	9/15/14	150.00
66	Mary Licquirish	234 River St.	pv solar	9/15/14	150.00
67	Leo Dumont	69 Lowell St.	pv solar	9/15/14	150.00
68	Vivian Karafotias	264 Pond St.	alarm	9/15/14	50.00
69	Kevin Cooney	500 Pleasant St.	pv system	9/22/14	150.00
70	Brian Rich	874 Main St.	stove	9/22/14	50.00
71	Donna Stram	181 Off Pond St.	kitchen remodel	9/23/14	150.00
72	George Frost	1054 Main St.	new house	9/29/14	235.00
73	Tom Flanagan	408 Westford St.	gas boiler	9/30/14	60.00
74	Mary McCarthy	3 Brittany Lane	kitchen remodel	10/7/14	150.00
75	Doug Ehler	349 Forest St.	move service	10/8/14	60.00
76	Dianne Allen	25 Westford St.	generator	10/9/14	75.00
77	Mike Buck	11 Robbins Farm	bathroom	10/14/14	150.00
78	Qinghua Han	132 Adam St.	pv solar	10/22/14	150.00
79	Chris Kowalik	128 River St.	remodel	11/5/14	150.00
80	MaryAnn Fahy	109 Hall St	remodel	11/5/14	150.00
81	Jason Gallant	99 High St.	remodel	11/10/14	150.00
82	Karen Stevens	127 Groton St.	remodel	11/12/14	150.00
83	Debbie Miller	222 Thorndike St.	remodel	11/12/14	150.00
84	Justin Pallis	764 Main St.	pv solar	11/17/14	150.00
85	David Calderan	187 Pond St.	pv solar	11/17/14	150.00
86	Gary Rooney	7 Robbins Farm Rd	pv solar	11/17/14	150.00
87	John Paglierani	6 Dogwood Lane	pv solar	11/17/14	150.00
88	R&R Realty	17 Pleasant St.	store remodel	11/24/14	300.00
89	George Frost	1054 Main St.	alarm	11/24/14	50.00
90	Glenn Deturk	355 River St.	pv solar	11/25/14	150.00
91	Jennifer Pittinger	412 River St.	pv solar	11/25/14	150.00
92	Donna Harrington	362 Pond St.	pv solar	11/25/14	150.00
93	Kathryn Mosharo	418 High St.	pv solar	12/9/14	150.00
94	Rebecca Tully-Mandell	416 Hollis St.	pv solar	12/9/14	150.00
95	Michael Connor	422 River St.	pv solar	12/9/14	150.00
96	Alicia Donohue	57 French Ct.	remodel	12/11/14	150.00
97	Robert Strauss	223 Westford St.	generator w/trench	12/15/14	130.00
98	Andrew Finn	93 Thorndike St.	alarm	12/16/14	50.00
99	Timothy Belanger	432 River St.	pv system	12/16/14	150.00
100	Kim Dahlberg	68 School St.	pv system	12/16/14	150.00
101	James Bizier	177 Hardy St.	alarm	12/23/14	50.00
102	Dana Kinne	286 Kemp St.	pv solar	12/30/14	150.00

TOTAL	\$13,415.00
LESS 80% FEE	\$10,732.00
20% TO TOWN	\$2,683.00

REPORT OF THE FIRE DEPARTMENT

During the past year the Fire Department responded to 236 incidents and held an average of 3 training per a month including our annual CPR training. There were two live fire trainings this past year. The first was several live forestry burns and the second was the live fire training at 160 Pleasant St. where we participated in 19 live fire evolutions. Members of the Pepperell, Groton and Tyngsboro Fire Departments also participated in the live fire training.

The fire department received 4 grants this year. The first grant was from DCR for the purchase of forest firefighting equipment, the second grant was for teaching fire safety to school aged children beginning with preschool, the third grant was to educate senior citizens on fire safety and assist them with the proper installation of smoke detectors, carbon monoxide detectors and properly numbering their residence and the fourth was an Apple iPad from FM Global.

I would like to thank the Police Chief and his department for all their help and cooperation during this past year. Also thank you to Jon Crandall Emergency Management Director for all his help.

If anyone between the ages of 16 and 65 would be interested in becoming a member of the fire department please contact the fire chief. At this time the department only has 9 members of the 24 who live in town, with the remaining residing within 8 miles of the town borders.

To the officers and members of the Dunstable Fire Department I want you to know that your help is highly appreciated and that without you this department would not be what it is today. **“Thank You!”**

OFFICERS AND MEMBERS OF THE DUNSTABLE FIRE DEPARTMENT

Fire Chief Brian Rich	Assistant Chief Harold Simmons	Captain Greg Rich
Lt. Ben Simmons	Lt. Dave Barker	Lt. Gordon Davidson
FF Kevin Babcock	FF Kevin P. Babcock	FF Cam Covert
FF Dan Doherty	FF Mike Gavin	FF Eric Harries
FF Patrick Kerrigan	FF Jeff Labrie	FF Ryan Lacasse
FF Christopher McClure	FF Stephen McClure	FF Ron Mikol
FF Steve Nasta	FF Mark Quirbach	FF Charles Rich Jr.
FF David Tarr	FF Frank Wright	FF Alexandria Wright

THE DEPARTMENT RESPONDED TO 236 INCIDENTS IN 2014

Structure Fire-2	Chimney Fire- 4	Motor Vehicle Fire –1
Motor Vehicle Crash-24	Oil Burner-1	Medical Calls-105
Brush Fires-4	Mutual Aid Given- 11	Smoke/Carbon Alarms-32
Weather Related-1	Assist Police-3	Transformers/ Electric Wires-4
Misc. Fires-1	Hazardous Condition- 4	Service Call / Assist the Public-11
Investigation -13	Flammable Liquid Spill-2	Animal Rescue-3
Investigate Controlled Burns & Smoke Calls-10		

Respectfully Submitted
Brian Rich
Fire Chief

Report of Tax Collector July 1, 2013 through June 30, 2014

Tax	Levy	Refund	Payment to Treasurer	Abatements Tax Title	Uncollected
Year 2014					
Real Estate	\$7,068,076.23	\$24,140.87	\$6,958,828.13	\$19,563.87	\$113,825.10
Personal Property	\$126,197.55	\$30.48	\$125,926.04	\$63.86	\$238.13
MV Excise	\$446,928.61	\$4,833.09	\$421,571.68	\$13,532.05	\$16,657.97
CPA	\$212,042.46	\$0.00	\$208,129.60	\$898.92	\$3,013.94
Year 2013					
Real Estate	\$103,573.03	\$17.67	\$60,465.26		\$43,125.44
Personal Property	\$234.50		\$234.50	\$0.00	\$0.00
MV Excise	\$71,201.66	\$3,248.68	\$65,254.05	\$6,800.34	\$2,395.95
CPA	\$2,930.67		\$1,654.39		\$1,276.28
Year 2012					
Real Estate	\$45,808.08		\$13,770.53		\$32,037.55
MV Excise	\$3,749.07	\$0.00	\$2,056.26	\$43.75	\$1,649.06
CPA	\$1,366.89		\$424.34		\$942.55
Year 2011					
Real Estate	\$18,584.14		\$11,340.42		\$7,243.72
CPA	\$426.98		\$236.89		\$190.09
MV Excise	\$1,974.17	\$111.56	\$290.11	\$111.56	\$1,684.06
Year 2010					
Real Estate	\$3,209.88		\$3,209.88		\$0.00
CPA	\$33.16		\$33.16		\$0.00
MV Excise	\$1,275.01		\$105.00		\$1,170.01
Year 2009					
MV Excise	\$912.50		\$101.25	\$811.25	\$0.00
Roll-Back Taxes	\$17,261.48	\$0.00	\$17,261.48	\$0.00	\$0.00
TOTAL TAXES	\$7,890,892.97				
DEMANDS AND	\$10,654.00				
OTHER COSTS					
INTEREST	\$23,276.82				
TOTAL PAID	\$7,924,823.79				
TOWN TREASURER	\$7,945,710.77				

Respectfully Submitted,
Bonnie S. Ricardelli
Collector of Taxes

REPORT OF THE BOARD OF HEALTH

2014

The Dunstable Board of Health meets on the first and third Tuesday of the month. A common, though time consuming activity at Board of Health meetings is the review of on-site wastewater disposal system plans and well test results for proposed and existing lots. Another area of frequent activity relates to the management of the transfer station and waste disposal matters.

Our agents, the Nashoba Associated Boards of Health complete all the field work and maintain records for the Town relating to on-site disposal system and well test matters. Other, health care related activities by our agent are also included in the Nashoba Associated Boards of Health Report on file at the Town Hall or on the Town website. Our Nashoba agent, Bridgett Braley is available for consultation and receipt of documents every Wednesday afternoon from 1:00 p.m. to 3:00 p.m. in the lower level of the Town Hall. . She can be reached at 978-649-4514 Ext. 235 during those hours. She may also be reached Monday-Friday at the Nashoba office at 1-800-427-9762 Ext. 303. The Board of Health Secretary is available on Tuesday of each week.

The solid waste costs for Dunstable remain relatively low, in large part due to the volume of recyclable materials removed from the trash stream. The citizens of Dunstable are to be commended on their efforts. Bulky item disposal was conducted in April and October. A hazardous waste collection day was held jointly with Tyngsborough in May. .

A full listing of the bulky items that can be deposited at the transfer station and the number of tags required can be obtained from the Board of Health office or on the Town of Dunstable Website. Bulky items such as furniture, carpets, mattresses, etc. can be disposed of twice years at times that will be published and which are usually scheduled for the last three weeks of April and the last three weeks of October.

In July 2012 the Board of Health signed a five year contract with Waste Management to pickup and dispose of our trash. The new contract represents a significant savings in charges.

Transfer Station Permits and Tags are now valid July 1st of each year and expire on June 30th of the following year.

Respectfully submitted,

Maria Amodei, Chair
William Moeller
Robert Parkin
Joan Ferrari, Secretary

REPORT OF THE POLICE DEPARTMENT

To the Honorable Board of Selectman
Dunstable, Massachusetts

I hereby submit the annual report of the Police Department for the year ending December 31, 2014

Chief of Police:	James G. Downes III
Lieutenant of Police:	James W. Dow
Administrative Assistant:	Bernadette Georges
Sergeant of Police:	Darrell Gilmore
Patrol Officers:	Erik Hoar, Nicholas Papageorgiou, Charles Chaprales, Matthew Tully, Shawn Drinkwine
Reserve Officers:	Sean Ready, Gregg Sanborn, Jeffrey Swift, Matthew Sech, Daniel Adams, Philip Sepe,
Traffic/Detail:	John Koyutis

A complete breakdown of police statistics involving types of calls received, motor vehicle violations and court action is available at the Town Hall during normal business hours in either the Town Clerk or Selectman's Office, along with a list of violent crimes committed since 1970.

Throughout the year, the Dunstable Police Department successfully partnered with local and regional stakeholders in order to further enhance our public safety mission.

In order to promote a healthy and safe learning environment within the school district, the police department worked closely with schools officials. The police department partnered with school administrators and staff in order to update all our emergency school-hazard response plans. Additionally, the police department conducted several emergency drills with members of the school district and the school threat assessment response team members (STARS). We will continue to provide a visible presence on the Swallow Union Campus.

The professional collaboration between the police department and the school district allowed members of the police department and the school district to attend advanced school safety training. Officer Papageorgiou was recently certified as an ALICE instructor, and he remains available to provide assistance and/or consultation to the school. We will continue to review, plan, and coordinate with the school district in order to maintain a healthy and safe school environment.

It continues to remain the goal of the police department to keep residents informed, concerning matters of public safety. In order to further achieve this important goal, the police department established the police department's first "Facebook Page". Officer Chaprales has been assigned as the managing

officer of the department's facebook page. We will continue to disseminate information through NIXLE, Neighbor to Neighbor, Blackboard Connect, Groton-Dunstable 9-1-1 and other regional and local media outlets. We encourage you to utilize these important sources of public safety information.

Developing vigilant and alert citizens continues to be a significant goal that the department employs through education and outreach. I am pleased to report that throughout the year citizens have been alert and vigilant in deterring criminal activity. By way of example, a watchful resident reported suspicious activity to police which resulted in the conviction of a residential burglar. The attentive resident was able to provide a complete description, and a composite sketch was developed. With additional evidence, the officers were able to solve the crime and prevent further property crimes.

Another significant objective of the department is to provide residents the opportunity to learn specific tactics and procedures in order to prevent physical victimization and/or assault. In order to further this objective, Lieutenant James W. Dow and Officer Charles Chaprales provided community members an opportunity to attend the department's first Rape Aggression Defense class (R.A.D.), during the months of May-June. We hope to run a similar program in the near future in order to provide residents more information concerning personal safety.

It continues to remain the goal of the Police Department to keep all children safe. Unfortunately, the police department does investigate incidents of abuse and lost/missing children. In order to further enhance the department's resources, Chief James G. Downes, III and Lieutenant James W. Dow attended a national child safety program held in the Town of Canton, Massachusetts, from October 07, 2014 through October 10, 2014. This child safety program was instructed by national leading experts within the field of child abuse/abduction. The information provided will be further incorporated into our operational plans.

In the spirit of maintaining a well trained police department, Lieutenant James W. Dow attended a Massachusetts State Police Field Training Program during the month of November. This field training program was targeted for police instructors who are responsible for the training of new police recruits. Lieutenant James W. Dow joins Officer Nicholas Papageorgiou as the department's secondary police-recruit training officer. We believe that the proper selecting and training of officers remains one of the pillars of a successful policing organization.

Mental Health continues to remain an important issue for many individuals and their families. The Dunstable Police Department continues to strengthen bonds with local and regional mental health experts while continuing to work with members of the community in order to remove the stigma that can sometimes be associated with mental illness. During this past year, the police department was invited to participate in a multi-town round-table mental health discussion, which was held in Groton and moderated by Steve Boczenowski, founder of the Interface Mental Health Referral service. The Interface Mental Health Referral Service is available to all Dunstable residents without charge, and residents can learn more about this mental health resource by viewing our website.

Substance abuse, including the use of heroin, continues to be a scourge to our society. In order to preserve human life, the Dunstable Police Department partnered with Lowell General Hospital in order to train our officers in the emergency administration of Narcan. In some narcotic overdoses, the administration of Narcan has proven to be a successful antidote for treatment. We remain aware that education and outreach continues to be the cornerstone of a successful preventive substance abuse program. We will continue to share information with at-risk populations.

Additionally, The Dunstable Police Department's C.E.R.T. (Community Emergency Response Team) provided support to the Police Department throughout the year. Volunteer members of the

C.E.R.T. team provided bicycle patrols on the Rail Trail throughout the summer, and members assisted police at a variety of public events. In addition, members received training concerning a variety of public safety topics. Several members were sponsored to attend the Reserve Police Academy as supplemental training. If you are interested in joining the volunteer C.E.R.T. program, please contact Chief James G. Downes III.

During the fall months, Chief James G. Downes III and Sergeant Darrell Gilmore received additional Firearms Law Training as provided through the Municipal Police Institute. The legislature recently amended several firearm laws in the State of Massachusetts. Some of these laws were specific to firearms licensing.

Throughout the year, the police department continued to review, develop, and implement new policies and procedures which reflect the best national police standards and practices. The Police department adopted or reviewed in excess of three hundred (300) professionally recognized police standards as reflected in our policies.

In the upcoming year, the police department anticipates receiving an outside assessment of the police department by the Massachusetts Police Accreditation Commission. The achievement of Police Accreditation is voluntary and represents high standards in policing.

In closing, I would like to take this opportunity to express my sincere appreciation to the Dunstable Fire Department, Dunstable Emergency Medical Service, Dunstable Highway Department and the Police Departments from the surrounding communities for their professionalism and continued service.

Also, I wish to thank all N.E.M.L.E.C. communities, Massachusetts State Police, Federal Bureau of Investigation, Treasury Department, District Attorney and the Attorney Generals Office for their assistance.

I express my grateful appreciation to the many New Hampshire law enforcement organizations for their continued assistance.

In addition, I would like to express my sincere thank you on behalf of our department to the members of the Board of Selectman, the municipal personnel and to the citizens of the Town of Dunstable for their cooperation and support, and we anticipate serving you in the upcoming year.

Respectfully submitted
James G. Downes III
Chief of Police

REPORT OF THE BOARD OF ROAD COMMISSIONERS

As a result of continued budget constraints, meeting the needs of the town has remained a challenge. During the year, Highway completed projects throughout the town, including paving River, Hollis and Forest Hill Streets, brush removal along roadsides, and roadside trash pick-up. In addition to snow removal on town roads, Highway also assisted with snow removal at the town hall, cemetery, town pumping station, transfer station, library and Larter Field.

Most notably completed this year is the beautiful new Main St. Bridge at Salmon Brook which was rebuilt and funded completely by the state. Another project that is currently in the works is the section of Main St. (across from the cemetery) that is failing. Initial engineering costs were approved at town meeting. Finally, a new salt shed is currently being built at the highway garage.

We continue to assist other town boards with several projects. The Highway Department assisted the Water Department various times throughout the year including flushing the water system and fixing leaks. David Tully Jr., Acting Water Superintendent, assisted with monitoring the pump station, fixing leaks, reading and changing over meters, and exercising valves. He also assisted with the alarm system and pressure problems.

I would like to thank my fellow Commissioners, Dana Kinne and Peter Gove for their input and suggestions that have been helpful and instrumental in making it though this financially challenging year.

Respectfully submitted,

Michael L. Martin
Chair

REPORT OF THE CEMETERY DEPARTMENT

Dunstable's Central Cemetery is a public, nonsectarian cemetery open to all Dunstable residents. The operating budget comes from annual Town Meeting appropriations, fees, and trust fund interest. Three elected commissioners govern the Cemetery Department: an appointed superintendent handles interments and maintenance, including four outlying cemeteries now closed to burials from the general public.

In 2014, there were 13 interments. The cemetery crew repainted the picket fence at the Central Cemetery. Twenty-five foot sections of the upper and lower embankment walls along Main Street were repaired. They were damaged when an oversized low bed trailer hit the lower wall; timely action by the Dunstable Police Department led to an insurance settlement which covered all costs.

Once again, the Cemetery Commission thanks other town boards and individuals for their help and cooperation: the Highway Department for timely and careful snowplowing and brush chipping; the Police Department for help with traffic control during large funerals and monitoring of all cemeteries to prevent vandalism; the Water Department for annual turn on and shut off of the water lines.

The Cemetery Department asks that lot owners and visitors at the Central Cemetery take note of and follow posted rules regarding hours, plantings, decorations, etc. Owners may wish to refer to their Lot Owner's Rule Book as well; the Rule Book is available at the Central Cemetery and at the Town Hall. The rules are designed to maintain the beauty and dignity of the cemetery, and to ensure economy and safety in cemetery maintenance, particularly where power equipment is used.

Respectfully submitted,
David Hardman, Chair
Judith Larter
Anne Marie Winkowski

2014 REPORT OF THE COUNCIL ON AGING

The Senior Citizens of Dunstable continue to be served by the Council on Aging. Director, Ruth Tully, who is available at the Town Hall on Tuesday from 10am to 2pm and on Wednesday, from 10am to 4pm. If you need to get in touch with her, you may call her at 978-649-4514 ext.223.

The Council serves under the direction of the State Department of Elder Affairs and the Elder Services of the Merrimack Valley. The Dunstable Council on Aging contributes a fee of \$175.00 in dues and fees each year to the Massachusetts Council on Aging and the Merrimack Valley Council on Aging, for its participation fee for which the Elderly receive assistance with Fuel Assistance, Meals, Advice, and referrals of necessary help. This year we have had a busy year for Fuel Applications and Personal help.

We continue to provide Alternative Transportation Program, which accommodates flexible service for the seniors without any other means of transportation. This Alter-Ride Van Service is for Medical appointments and you need to call Ruth at 978-649-4514 ext. 223 at least 2 days prior to your appointment to schedule a ride., shopping trips are also available and has proven to be a very successful and accommodating service. The trips to get groceries are usually on Thursday's and you need to call Ruth to schedule a ride. .The cost for the trips are \$5.00 for local medical appointments and \$10.00 for Burlington and Boston Trips. We set up rides for any senior who reside in Dunstable. Any Senior that would like to attend the Dunstable Seniors at the Town Hall on the first Wednesday or Senior Center at the Library Community room on the Second, Third and Fourth Wednesday is welcome to come and enjoy themselves. Also, there is a Handyman in town that has been very helpful to many of our Seniors who need some work done around the yard and home.

We provide help with the Senior Pharmacy Programs and Fuel Assistance, and the Meals on wheels program. At the senior meeting day, which is the First Wednesday of the month, we provide a blood pressure clinic, cholesterol checks, and have a day for Flu shots, blood/sugar screenings, as well as eye and hearing screenings. The town nurse is at the Town Hall the same day, from 11a.m.. to 12 noon, which is on the first Wednesday of every month.

In June, the Dunstable Police Union put on an outing for the Senior's and treated them to a Luncheon at the Princeton Station in Chelmsford There were about 50 Senior's attending, and everyone had a great time and the meal was delicious. In June also, the Dunstable Fireman put on a great cookout for the seniors, which was also delicious and appreciated by everyone. In August Senator Eileen Donahue treated the Seniors to an Ice Cream social and answered any questions that the Senior's might have had. It was a great opportunity to ask question. In October, we had a guest from the AARP program to help explain the new Medicare Part D. program before the change date. We also had Atty. Aleta Manugian talking about taking care of your affairs and Health Proxies and Living Wills.

We have a Triad Officer, Sgt. Darrell Gilmore, who has been very helpful to the Senior's and is keeping them updated with a lot of valuable information. We have a person at Elder Services who helps the Seniors with Insurance problems and understanding Medicare benefits. If anyone needs to schedule an appointment, they need to call Ruth Tully at 978-649-4514 ext. 223.

There are approximately 506 seniors in the Town of Dunstable. Several of these received varying kinds of services over the past year, such as Fuel Assistance, Meals on Wheels, and Transportation and local assistance. We are fortunate to have a full slate of Volunteer drivers to deliver the meals everyday. The Council applied for and received a grant in the sum of \$3700.00 from the State of Massachusetts and a Municipal budget of \$5000.00 The members of the Council on Aging and the Director volunteer their time to help wherever and whenever needed.

The Council on Aging are working with the Seniors of Dunstable to show the need for a Senior Center, which is now at the Dunstable Library. We are getting some support and would like to encourage any resident, 60 years or older to come and join us to have fun, and become involved. This is held the 2nd, 3rd and 4th Wednesday's of every month. A lunch is provided plus they have a lot of activities planned and socializing. We have added a Bone Builder Class at the Library which is held every Wednesday and Friday morning from 10:30am to 11:30am and is attended by 16 participants and 3 Trainers. This is an active program put on free by Community Teamwork's and anyone 60 and older is welcome to come and participate.

The Dunstable Senior Club meets once a month, on the first Wednesday of every month. This is attended by 45-50 Seniors and they have a great time and delicious lunch. The meetings start at 11:00 a.m. and begin with a delicious meal, followed by a business meeting and entertainment. We welcome all Citizens 60 and over to come and join the Club and have some fun. The Board of the Council meet the second Tuesday of the month at 1:00 pm.

Respectfully Submitted,

Ruth Tully, Director

Brian O'Donnell, Chairman
Marilyn Sheridan, Secretary
Mary Moeller, Treasurer:
Members are:
Gerald Simmons
Janice O' Donnell
Margery Kimpton

2014 REPORT OF THE CONSERVATION COMMISSION

The Dunstable Conservation Commission meetings are generally scheduled on the second and fourth Monday of each month at the Town Hall, starting at 7:30pm. Interested residents are welcome to attend.

The Dunstable Conservation Commission serves the community as a state mandated regulatory agency while also promoting the conservation and sustainable use of Dunstable's natural resources. The Conservation Commission Act (Massachusetts General Laws, Chapter 40, Section 8C) of 1957 designates the Conservation Commission as the official agency charged with the protection of the community's natural resources. In 1972, Conservation Commissions were given the added responsibility for administering the Wetlands Protection Act (MA G.L. Chapter 131, Section 40). In addition to its responsibility under the state statute, the Commission has similar responsibilities as set forth in the Dunstable General Wetlands Bylaw.

Under the Wetlands Protection Act and the Town Bylaw, Commission files show the following actions were taken in the calendar year 2014:

Abbreviated Notice of Resource Area	
Delineation (ANRAD) hearings/continuations	0
Notices of Intent hearings/continuations	1
Requests for Determination/continuations	7
Wetland Bylaw Hearing	0
Site Visits	18
Certificates of Compliance	9
Building Permits	9
Occupancy Permits	1
Demolition Permits	0
Enforcement Orders	2

Judy Larter continued to serve as the Commission's representative on the Dunstable Community Preservation Committee. Bill Moeller agreed to serve as a member of the Stormwater Committee.

The Conservation Commission held a "cut your own Christmas tree" sale December 6th and 13th at the Flat Rock Hill (Mill St.) and Amos Kendall (High St.) conservation properties. The Commission raised \$990. Funds must be spent for conservation purposes.

Thru an appropriation made at the 2014 Annual Town Meeting, the Conservation Commission demolished an old structure at Unkety Woods Preserve. We then worked with a forester to selectively cut timber on the site. Monies from the cut will be used for Conservation purposes.

Members voted to support two projects: a Conservation Restriction (CR) on 53.72 acres of land on Main Street and an Agricultural Preservation Restriction (APR) on 41 acres on Hollis Street

For information about the Conservation Commission, please go to the town website at www.dunstable-ma.gov

Useful Information

One sometimes hears that Dunstable is "closed to hunting". This is not the case. Dunstable does have a "discharge of firearms" bylaw. One must have the written permission of the landowner in order to discharge a firearm. As a matter of practice, neither the Town, nor the Dunstable Rural Land Trust grants

such permission for land they control. Bow hunting and fishing are permitted unless the property is posted. State property (Massachusetts Division of Fisheries & Wildlife) is governed by separate rules; check their website at <http://www.mass.gov/dfwele/dfw/>

Questions sometimes arise with regard to the operation of snow vehicles and recreation vehicles. Residents may wish to refer to Massachusetts General Law Chapter 90B, Section 26, paragraph (e): "No person shall operate a snow vehicle or recreation vehicle on privately-owned property unless...the operator has in his possession...a document, signed by the owner...authorizing operation of such vehicle...". "No person shall operate a snow vehicle or recreation vehicle on publicly-owned property except on trails marked and designated for use by such vehicles, or without the express permission of the owner."

Respectfully,
Leah Basbanes, Chair
Juan Amodei
Alan Chaney
Jeff Haight
Judy Larter
Bill Moeller
Marilyn Pike
Cheryl Mann, Secretary

2014 REPORT OF THE PLANNING BOARD

Chapter 41, Section 70 of the General Laws of Massachusetts allows towns “having a population of less than 10,000 people to create a Planning Board which shall make careful studies of the resources, possibilities and needs of the town, particularly with respect to conditions injurious to the public health or otherwise in and about rented dwellings, and make plans for the development of the municipality, with special reference to proper housing of its inhabitants.”

The Planning Board would like to remind residents that many of the roads in Dunstable have been designated as scenic roads. According to M.G.L. Chapter 40, Section 15C, “after a road has been designated as a scenic road any repair, maintenance, reconstruction, or paving work done with respect thereto shall not involve or include the cutting or removal of trees, or the tearing down or destruction of stone walls, or portions thereof, except with the prior written consent of the Planning Board.....”. If you have any questions, please call the office (978) 649-4514 x230.

The Dunstable Planning Board meets regularly at 7:30pm on the first and third Mondays of each month, or as required. The public is welcome at these meetings. There are five board members. Three board members are required to conduct regular business.

George Basbanes agreed to stay on as the Planning Board representative on the Community Preservation Committee. The Planning Board Secretary attended a seminar in Burlington on “How to Hold a Perfect Public Hearing”. Joe Vlcek agreed to be the Planning Board representative on the Stormwater Committee.

The Board held a hearing on the following additions/changes to the Town of Dunstable's Zoning Bylaw:

Uses Permitted by Special Permit of the Board of Appeals: additions shown in **{bold}**:

Section 6.2(g)ii “The apartment shall have its own separate entrance from the outside **{and be no larger than 35% of the floor area of the main residence, or 1200 square feet, whichever is larger.}**”

Section 6.2(g)iii “The apartment shall have its own kitchen facilities and its own interior toilet facilities **{and have no more than two bedrooms.}**”

Uses Permitted by Special Permit of the Planning Board: deletions are shown by ~~{strikethrough}~~. Additions are shown in **{bold}**:

6.7.3(B) “...not less than ~~{fifty (50) acres}~~ **{five (5) acres.}**”

Two subdivisions were approved in 2014; Alexander Estates (Alexander Way) is an eleven lot open space development, River's Edge Estates (Chapman Street) is an eighteen lot open space development.

The Planning Board notes the following activities during 2014:

Plans not requiring subdivision approval	5	Building Permits signed	6
Definitive Hearings/continuations	6	Zoning Hearings	1
Scenic Road Hearings/continuations	1	Fee Schedule Hearing	0
Preliminary Meetings/continuations	0	Subdivision Approvals	2
Special Permit Hearings/continuations	10		

Respectfully Submitted,

Joan Simmons, Chair
Joseph Vlcek, Vice Chairman
Joshua Kelly, Member at large

George Basbanes, Clerk
Brett Rock - Member at large
Cheryl Mann, Office Secretary

2014 End of Year Report

Groton-Dunstable Regional School District

Groton-Dunstable Regional School District

Superintendent of Schools

Curriculum, Instruction, and Assessment

Human Resources

Business Department

Pupil Personnel Services

Technology Department

Extended Day and Community Services

Groton-Dunstable Regional High School

Groton-Dunstable Regional Middle School

Swallow Union

Boutwell Early Childhood Center

Superintendent's Office

Submitted by Dr. Kristan Rodriguez, Superintendent of Schools

It is with great pride and pleasure that I present the Groton-Dunstable Regional School District's end of year report. As the new superintendent of schools, it was a pleasure to observe this district last winter and spring, and come to the helm this past June. Throughout this pre-entry and entry phase of my position, I have been struck by the quality of education, the strength and character of our students, the dedication of our staff, and the commitment of our community and parents.

The senior leadership team for the public schools is as follows. Hopefully, their reports below will provide a window into the work they have begun.

- Superintendent of Schools, Dr. Kristan Rodriguez
- Assistant Superintendent of Curriculum and Human Resources, Dr. Katie Novak
 - Human Resources Specialist, Dr. Elizabeth Conway
- Director of Business and Finance, Mr. Jared Stanton
- Director of Pupil Personnel Services, Ms. Lyn Snow
- Director of Technology, Information, and Media Relations, Mr. Luke Callahan

It is important that district leadership spend a lot of time listening and learning about the district prior to planning for future initiatives. My entry phase is coming to a close and by early 2015, I will publish my "Report of Entry Findings". In this report, numerous quantitative and qualitative data points will be used to define themes and articulate areas of strength as well as identify areas for growth. These areas will be defined in the following categories:

- Curriculum, Instruction, and Assessment
- Management and Operations
- Family and Community Engagement

- Human Resources and Professional Culture

I look forward to using these findings to help to define the scope of our long-range planning work. In addition, we have been conducting a number of departmental reviews in regard to all central office departments. These reviews will be included in the report of entry findings.

To determine our district's readiness for the development of a strategy, we conducted an internal survey. Based on the survey results, our strongest readiness area is our district's focus on the instructional core. Our weakest area is that no current cohesive guiding strategy or strategic plan exists and thus there is no focus, coherence, or synergy in our improvement planning. Therefore, we have begun to engage in the development of a district strategy with a committee of staff, parents, elected officials, and community members. One of our first tasks was to define a vision for our schools. Our new vision reads: *Through a balanced, thoughtful and innovative education, all Groton-Dunstable students will become curious, engaged and skilled learners who are well-prepared for continued success and contributions to a global society.* This vision will help lead the development of a needs assessment and long-range plan. This long-range plan (5 years) will allow us to focus our work and improvement efforts across the district. To develop this plan, we will engage in root cause analysis and identify strategic objectives and initiatives as a result of a thoughtful needs assessment. We will identify current initiatives that are working well and articulate areas for improvement. After this work is complete, we will engage in a logic model to create goals and action plans. We plan to present and publish our strategy in June of 2015. As FY16 budgets are due before this strategy is presented, we made a commitment not to include any initiatives that would require additional operating budget resources in year one of our plan. Once the strategy is complete, we will spend the following school year developing corresponding long-range capital and technology plans.

This year, our school department has been working on new ways to increase communication and collaboration with the towns. For example, we have held numerous community forums and published online surveys. In addition, we have new central office department web pages, the superintendent's weekly blog for the community, regularly updated Twitter accounts, and a weekly email to staff and our school committee. We also continue to publish *The Barometer* and have reconfigured one of our roles in central office to focus on media relations. With Mr. Callahan's support, we have developed a new process for regular school press releases to local media. We are also working to produce a new education based television show, which will begin airing in 2015.

In an effort to increase communication with the towns, I have attended a number of town meetings as an observer to understand the important things happening in town government. In addition, we have invited and are delighted that elected officials and senior town employees are participating in a number of important district committees such as our 5 year strategic planning committee and our quarterly multi-board budget meetings. We have set up regular individual and small group meetings with town officials to continue ongoing budget discussions and conversations in preparation for the Superintendent's (District's) recommended budget. We hope that this collaboration and communication will allow us to successfully develop a budget that meets the needs of the towns and schools alike. We recognize that during a difficult budget

situation last school year, the communities rallied to support our district. The district does not take this support in stride, and has worked to review all district departments, establish efficiencies, and increase communication. We have created savings in our budget, looked for additional revenue sources, and implemented quarterly year-to-date reporting for transparency.

Curriculum, Instruction, and Assessment

Submitted by Dr. Katie Novak, Assistant Superintendent

The curriculum department focused on a number of main initiatives this year including building a shared vision, improving the quality of professional development, refining all district determined measures (DDMs), and preparing for PARCC testing.

In July 2014, I came to Groton-Dunstable as the Assistant Superintendent. Beginning this summer, one major focus of the curriculum office was building a shared vision within each core department in the district (English language arts, math, science, and social studies). Curriculum leaders, representing pre-kindergarten-12, met to develop five-year visions and strategies with implementation timelines, and began to revise scope and sequence documents to ensure vertical alignment of the curriculum. When completed in January 2015, these visions and five-year plans will contribute to long-range curriculum and strategic planning. Work will begin on vision statements and action plans for foreign language, fine arts, physical and behavioral health, educational technology, and guidance departments in spring of 2015.

In the spring of 2014, all staff had the opportunity to respond to the Tell MASS survey. The Tell MASS Survey is a statewide survey given to licensed educators to determine if they have the supports necessary for effective teaching. After reviewing Groton-Dunstable staff responses the HR and the curriculum departments collaborated with our Teachers' Union members to develop the Groton-Dunstable Professional Development (GDPD) committee to increase professional development quality and opportunities. This committee has been a great success. In this year alone, the committee will provide more than twenty offerings in a wide variety of professional development areas, eighteen self-paced book club offerings, four in-service courses, and two graduate courses. These options enable employees to earn Professional Development Points (PDPs), which are required for re-licensure and to achieve highly qualified teacher (HQT) status.

An important aspect of the new Educator Evaluation Tool are district determined measures (DDMs), or assessments that teachers can use to help plan instruction and measure student outcomes. To help teachers develop these assessments, I have presented at all schools regarding Department of Elementary and Secondary Education (DESE) requirements for District Determined Measures (DDMs). After these presentations, curriculum leaders in all departments collaborated with teachers to design DDMs that meet the criteria outlined by DESE. Drafts of these assessments were submitted to the curriculum office by January 1, 2015. A committee will vet these DDMs before FY16.

During the fall of 2014, a group of teachers, administrators, coaches, and instructional technology staff met as a PARCC Action Team to develop resources for teachers and parents to improve student outcomes on the PARCC. This work was presented at Florence-Roche, Swallow

Union, and to all middle school staff. In late January, the curriculum office and the technology department will facilitate a parent presentation about our district action plan for all interested parties.

Human Resources

Submitted by Dr. Katie Novak, Assistant Superintendent and Dr. Elizabeth Conway, HR Specialist

This summer, the human resources department conducted a review of school committee policies, union contracts, MA state general laws, hiring practices, teacher licensure, active employee and retiree benefits, job descriptions, and our professional development offerings, in an effort to build capacity in human resource management.

The HR department was thrilled to welcome 42 new staff members this summer: twenty teachers and nurses, fifteen paraprofessionals, two cafeteria staff, and five administrators. These staff members were on-boarded using current HR procedures, which have since been updated to align to current school committee policies and state and federal laws. Our revised procedural manual will be completed by February 1, 2015 and used internally to process all new hires. We are also in the process of drafting a substitute manual so our procedures/policies concerning substitutes are consistent. To boost quality retention and recruitment efforts, we will begin to conduct exit interviews with all departing employees.

In September 2014, all employee licenses were audited to ensure a highly qualified teaching staff. Beginning in spring 2015, all Unit A teachers and nurses will receive appointment letters with current license information to clarify timelines for relicensure.

Providing a comprehensive, competitive benefits package to our employees is critical. This year, we renewed our health insurance plan with GIC. We had a 5% reduction in our premiums for dental insurance and our health insurance premiums increased, on average, 1% which is the lowest increase reported in the state. A review of employee benefits was completed in December 2014. All discrepancies will be addressed by January 15, 2015. Moving forward, benefits will be audited on a monthly basis through the business office to ensure accuracy.

Job descriptions being revised, in collaboration with union member, to reflect current job responsibilities. The timeline for completion is May 2015. In the future, all new employees will be provided with a job description for their position when they receive their appointment letter and performance evaluations will be aligned to the new job descriptions. Lastly, two unions have executed contracts for the coming three years and three unions remain in negotiations

As we implement these important initiatives, we will continue to review and revise department policies and procedures to best meet the needs of all our employees.

Business Department

Submitted by Mr. Jared Stanton, Director of Business and Finance

Like Fiscal Year 2013, monetary issues continued to dominate the landscape in FY2014. Revenues earmarked for FY2014 were used to close out the FY2013 shortage, creating another deficit in FY2014. As a result, all nonessential spending was frozen, several positions were eliminated, and the remaining \$613,533 balance of our excess and deficiency (E&D) was used to increase our general fund budget to cover expenditures.

Due to the extraordinary efforts of every district employee and great cooperation from the two towns, FY2014 ended with a positive unexpended balance of \$137,878 in the general fund and actual revenue received exceeded budgeted revenue by \$98,561. Our FY2014 excess and deficiency (E&D) account was certified by the Department of Revenue (DOR) at \$374,263; representing roughly 1% of the FY2015 general fund budget. By law the district is permitted to maintain a fund balance of up to 5% of the budget in order to pay for unanticipated expenses, particularly in areas of private school special education tuitions and building infrastructure repairs (heating, ventilating, and air conditioning (HVAC), plumbing, electrical, etc...). This amount of E&D is dangerously low, but with good budgeting and continued communication and transparency, effective strategic and capital planning, and a continued partnership with the two towns, we feel we can increase E&D to the recommended level of 4% over the next few fiscal years.

At this time, the FY2015 general budget is in very good shape from both a revenue and an expenditure perspective. The anticipated 9C cuts announced in November come to approximately \$187,000 if instituted by the new governor. The biggest impact from this potential cut in aid is the reduction in Chapter 71, Regional Transportation Reimbursement, which was cut almost \$176,000. Conservative budgeting of revenue, based on recent trends, will protect us from operational impacts. However, revenue reductions such as this will limit our ability to restore our E&D balance.

The additional \$1,902,143 in assessments received last spring from the towns was necessary to ensure the district does not fall into deficit in the near future. We continue to be concerned with state aid particularly with Chapter 70 (state aid to support school operations), Chapter 71 (Regional Transportation Reimbursement) and Special Education Circuit Breaker. At this time, the district expects Chapter 70 and Chapter 71 to come in slightly higher than FY2015 levels and Circuit Breaker to be decreased 5% for FY2016.

The Business Office continues to implement a number of new procedures and payroll practices to omit errors. Our staff continues to receive training on Infinite Visions, the operating software that was implemented in January of 2013. We also continue to consult with DOR, Massachusetts Department of Elementary and Secondary Education (DESE), and Melanson and Heath (District Accountants) on a number of fiscal procedures.

As I carry on in my second year as Director of Business and Finance, and my second budget cycle, I continue to find it invaluable to visit schools and classrooms to better understand the fiscal requests. In addition, bi-weekly meetings with all principals and assistant principals, weekly meetings with central office departments, regular meetings with school committee and

the budget and finance-subcommittee, and quarterly Multi-Board meetings with the two towns have made the FY2016 budget preparation a smooth process. As we continue to prepare the FY2016 budget, the district will continue to work tirelessly with both towns to achieve long term fiscal stability.

Pupil Personnel Services

Submitted by Ms. Lyn Snow, Director of Pupil Personnel Services

The Groton-Dunstable Regional Schools provides a constellation of support services for students with special education needs. The primary goal is to ensure that students are offered a continuum of services in order to make effective progress in all areas within the least restrictive environment. The array of services that students may receive can include specialized academic instruction, instructional support, related therapy services (speech and language, occupational and physical therapy), counseling services (guidance, adjustment, psychological and vocational), consultation services (educational, behavioral and related services), supplemental services (behavioral support, assistive technology, transition planning, extended year services and specialized transportation), nursing/health services (medical, vision/hearing services, orientation & mobility), early childhood education and individualized assessment and evaluation.

All schools are supported by a registered nurse, guidance counselor(s), a special education team chairperson, licensed special education teachers and instructional support staff. In addition, the district is also supported by licensed school psychologists, speech & language pathologists, occupational therapists as well as a physical therapist, licensed reading specialist and a board certified behavior analyst.

In addition to providing special education instructional support and co-teaching models within the general education classrooms throughout the district, language-based classrooms have been developed and implemented at the middle and high school to support students with language-based learning disabilities that impact their ability to access curriculum in the general education environment. At the beginning of the current school year, the district successfully piloted an academic skills program for elementary students with complex learning needs where all core curriculum areas can be taught in a small group setting with highly individualized pace and presentation of instruction. In addition, the district currently has therapeutic learning centers at both the middle school and the high school that provide support to students with emotional disabilities that interfere with successful independent learning in the mainstream and is currently in the process of developing a therapeutic learning center at the elementary level projected to open in February of 2015.

Beginning in July 2014, the budget expenditures of the Pupil Personnel Services department and organizational structure of department personnel at both the building and district level were reviewed and a comprehensive staffing audit was conducted in order to identify potential areas for fiscal efficiency. In addition, a needs assessment was conducted with Special Education Staff at the commencement of the 2014-2015 school year. The following areas of focus and priority were identified:

- Analyzing specialized transportation costs and identifying potential commensurate yet cost-effective alternatives.
- Reducing the dependence on services provided by outside agencies and increasing the utilization of in district personnel in order to provide better consistency, oversight and supervision.
- Developing long-term and sustainable professional development opportunities based on themes that emerged as a result of the Pupil Personnel Services (PPS) department needs assessment.
- Building the capacity of building staff and providing opportunities for educators to serve as a support and resource for colleagues.
- Consideration of the establishment of caseload ranges for staff so that a balance can be drawn and the district is able to deploy staff to schools when a 'bubble' exists.
- Strengthening the existing in-district programs (Therapeutic, Language-Based) and eliminating programmatic gaps that result in out of district placements, with the goal of providing comprehensive and well-developed programs that are vertically articulated to meet the needs of students across all grade spans.
- Evaluating the viability of transitioning to an in-district Applied Behavior Analysis (ABA) program at Swallow Union Elementary School.
- Developing transition practices that are structured in a sequential and consistent manner across the various school levels (PK to Kindergarten, 4th to 5th, 8th to 9th) in order to ensure continuity.
- To review current district practices and develop accountability measures where necessary in order to ensure compliance with the findings set forth in the coordinated program review mid-cycle report.

The continuing goals of the Pupil Personnel Services department are to build the capacity of programming within district in order to support the majority of students with disabilities within their community to allow for access to general education when and where appropriate. As we continue to address the aforementioned priorities, the department will continue to develop and implement initiatives in order to best meet the needs of our students.

Technology Department

Submitted by Mr. Luke Callahan, Director of Technology, Information, and Media Relations

The past year has been an active and exciting time for our technology department. With a generous warrant from both the towns of Groton and Dunstable, technology integration has significantly increased in all of our schools. The warrant has allowed for an increasing student to device ratio of roughly 2:1.

With the influx of educational technology equipment and strengthening of network infrastructure provided by the warrant, improvements can be seen in the day-to-day technology integration by both staff and students. After a successful field test of PARCC in the spring of 2014, we have elected to have our third through eighth grade students take the computer-based assessments again in 2015. The addition of Google Chromebooks and a strong network has allowed our district to be well prepared for this new testing platform.

Prior to the start of the 2014-2015 school year, introductory and data gathering meetings with administration and members of the technology department were scheduled to identify district strengths and needs. There has been a concerted effort to maintain strong communication with the technology department by organizing and facilitating monthly meetings. A highlight of this time is the beginning stages on the development of mission and vision statements to support future long-range district goals.

In preparation for supporting such goals, the technology department is working on transitioning to new student information and Voice over IP systems. A new student information system will manage student data more efficiently. Increasing our network infrastructure will support a seamless transition to Voice over IP, which will allow for telephone communications over our network with a savings to the underlying budget.

The importance of selecting the proper equipment and getting the most from our dollar is of great importance with the likelihood of a level technology budget in FY2016. With this in mind, we have eliminated excess costs and waste in our former printing program and now are supporting low-cost copiers across district that allow for savings. The standardizing of a formal asset inventory across the district will help us identify, replace and recycle technology equipment in future budget cycles. There has also been a large push to identify areas of need at each school and allocate available resources either through grants or the operating budget.

In October of 2014, the entire technology department attended the regional MassCUE Educational Technology Conference, which focuses on the integration of technology into the curriculum. In addition to both attending and presenting at MassCUE, members of the technology department have presented at various other conferences and have also taken a strong role presenting during in-district professional development workshops for teachers.

Over the past year, our faculty have adopted Google Apps for Education into their daily routines, and Google Apps accounts were provided to every student and staff member. Along with over 650 Google Chromebooks, technology tools have become the backbone of effective communication and are indispensable in our approach to online collaboration in this fast-paced world. Just recently, the development of a digital portfolio website will afford all students the opportunity to become strong digital citizens and provide a high-quality online showcase for student work and growth.

Thanks to the ease of using the Google Apps software, we were able to pilot and automate parent consent forms at the middle school and will look to expand this process across the district. In addition, the technology department has gathered parent and staff feedback using Google Apps to collect important information about their perceptions of our website and communication methods, which will be used to develop best practices going forward.

In addition to supporting instructional practice and communication, technology education has been expanded. For example, this past year we introduced a pilot course at the high school called Exploring Computer Science (ECS), which acts as an introduction to robotics and

programming. During the national Computer Science Week in December, students at all levels, along with high school student ambassadors, completed the Hour of Code, which provided an opportunity to program and learn the logic behind coding.

Extended Day and Community Services

Submitted by Ms. Karen Tuomi, Director of Extended Day and Community Services

The Peter Twomey Youth Center (PTYC) is the base for the Extended Day Programs (FR/SU/BT/MS); Community Education Programs (adult and children's enrichment); publication of *The Barometer*; coordination of district security, and scheduling for all district facilities including the Performing Arts Center, the Black Box Theater, classrooms, gyms and fields. It is self-supporting and funded by tuitions, community donations and fundraisers. It is located on the Main Campus of schools in Groton.

This year the Extended Day Program has seen a large increase in registrations with over 200 students attending one of the program sites. Extended Day provides students in the district before school care from 7am to 9am and then after school care from 3pm to 6pm. We also had enough interest this year to hold the mid-day kindergarten program for students attending the half day kindergarten at either Swallow Union or Florence Roche Elementary. The Extended Day program provides safe, nurturing, supervised care along with homework support and peer socialization.

Community Education continues to offer residents of our area fun and informative adult classes ranging from Pilates to Sewing to Electrical Repair. At the Middle School level, Community Education was very proud to sponsor the middle school play, *High School Musical*. Over 80 middle school students rehearsed several times a week to bring this play to family and friends. It was one of our most successful plays! We are also offering several new classes for Middle School students including 3D Printing, Pre-Robotics and Magic: The Gathering! These along with old favorites like Flag Football and Chess Club help give our students many options for after school fun.

The 2013-2014 school year was the first full year that coordination of district security fell under the Peter Twomey Youth Center. The year was devoted to introducing and implementing enhancements to our already existing crisis plans. These enhancements required special trainings to take place with all staff at all levels. These trainings included presentations given by the Groton Police Department along with hands-on scenarios where these enhancements were put into play. Once staff became comfortable with these additions, training began again for students at all levels and sites. This was a very intense and sometimes emotional program and its implementation required some sensitivity and patience. It also required assistance from not only the Groton and Dunstable police departments but also from neighboring towns such as Pepperell, Westford and Littleton. These enhancements, trainings, and drills, along with some additional physical changes in the buildings, have strengthened our commitment to provide a safe and secure learning environment for our students and staff.

All of our facilities continue to be utilized after school and on weekends by residents of the two towns. Meetings, sporting events, practices, dance recitals and concerts are just some of the community events that are being scheduled on a daily basis.

Groton-Dunstable Regional High School

Submitted by Mr. Mike Mastrullo, Principal

By all measures, Groton-Dunstable Regional High School is a high performing school. The students arrive willing to learn and eager to succeed. At the core of the school's success is the staff, who must be commended for their dedication to students, and their willingness to work hard, adapt, and remain flexible as the seemingly endless changes in education continue.

For better or worse, schools are largely judged, particularly by individuals outside of the educational establishment, by standardized test scores. Using these as a barometer, GDRHS is a successful high school. For example, while our school enrollment remained static, we have experienced considerable growth in our Advanced Placement (AP) program over the course of the last five years. In fact, the number of students in our AP program has grown by 73%, and notably, scores have remained consistent with more than 85% achieving a three or better. Math scores have been consistently exceptional; specifically, 100% of the more than 40 students taking the AP Calculus exam in 2014 scored a three or better.

The Massachusetts Comprehensive Assessment System (MCAS) is considered one of the more rigorous exams in the nation. Of the nearly four hundred schools in the state, GDRHS has consistently fared well. The ambitious objective set by the state is for 100% of students to score proficient or advanced in the three major subject areas of math, science and English. The state average is 79%, 71% and 90% respectively. I am happy to report that in 2014 GDRHS students exceeded state averages with 97%, 90%, and 99% respectively. Furthermore, 95% of our students attend college and our graduation rate is 99% percent.

Academic achievement is certainly not the only measure of student success. GDRHS students excel in a broad range of areas including music, the arts, and athletics. While the accomplishments are too numerous to list, a few are worthy of note. During the spring of 2014 the music department traveled to the prestigious Parks Competition in New York to compete against more than 40 schools from all over the country. Groton-Dunstable received first place for jazz band, chorus, and chamber chorus. In addition, concert band placed second. Chamber was not only invited to perform at Saint Antonio's Basilica in Padua, Italy, but they were also one of 24 finalists chosen out of the more than 1000 singing groups who auditioned for the new WGBH television competition called "Sing That Thing." The competition will continue in 2015.

In 2014, Groton-Dunstable students received numerous distinctions at the Boston Globe Scholastic Art Awards: four Gold Keys, four Silver Keys, and ten honorable mentions. In addition, Elizabeth Garside received the coveted National Gold Key for her "Tribal Simulations" piece. Of the more than 250,000 pieces of artwork submitted to *The Globe*, she was among just 200 selected as finalists.

With more than 700 athletes at the High School and Middle School level, spanning 56 sports, the Groton-Dunstable Regional School District continued in developing a reputation for athletic excellence among Midland-Wachusett League schools. Highlights include winning, once again, the Colonel's Cup on Thanksgiving Day over football foe Tyngsboro, multiple MIAA Tournament qualifiers across all seasons, tremendous performances by Evan Lexo both regionally and nationally in track, District Final appearances in Ice Hockey and Boys Lacrosse, and our first ever Girls Volleyball League Championship. Additionally, we added three new winter sports - Boys and Girls Indoor Track & Field, and Gymnastics.

There are many individual accomplishments spanning several sports and seasons. Numerous students received All-Conference awards, District All-Star Awards and several received Most Valuable Player Awards. Two individuals the high school would like to highlight are Connor Maguire and PJ Kendall. Connor was awarded the prestigious MIAA/Boston Bruins Hobey Baker Award given annually to a hockey player from the Midland-Wachusett League who demonstrates outstanding fair play and sportsmanship. PJ was selected as one of 16 Student Representatives from around the Commonwealth to the MIAA Student Advisor Board. This group of accomplished young men and women work alongside the MIAA Leadership to develop statewide policy to improve the athletic experience for students.

While, as with all successful institutions, it is important that we understand the root causes of our successes and reflect and celebrate these achievements, it is imperative that we remain steadfast in the relentless pursuit of improvement. The GDRHS School Improvement Plan provides a glimpse into some areas where we will strive for improvement. Building upon momentum from last year, we hope to expand the Global Scholars Program to include, among other things, a global competency diploma along with opportunities for GDRHS students to study abroad. Furthermore, we will increase student exposure and provide additional opportunities for students to participate in computer science, robotics, and app development. Lastly, we will continue to enhance the academic and vocational opportunities for students in our PAVE program.

All of these accomplishments firmly position Groton-Dunstable Regional High School as one of the best schools in the great state of Massachusetts. We are proud that *Newsweek*, a reputable national publication, recognized GDRHS as one of the best schools in the country. Data commissioned and compiled by *Newsweek*, based both on student achievement and college readiness indicators, placed GDRHS as the No. 86-ranked high school in the country and No. 5 ranked in the state. Something to be proud of!

Groton-Dunstable Regional Middle School

Submitted by Mr. Steven Silverman, Principal of GDRMS

The year of 2014 was an exciting year at the Groton-Dunstable Middle School, as many exciting initiatives occurred which celebrated our students and our staff. In addition, we continue to be cognizant of our areas of need and continue to focus on making improvements to our existing programs.

During the past year, we continued to focus on social emotional learning. At the beginning of the year, to continue to communicate the negative effects of bullying and cyber-bullying, all students attended a school-wide assembly on Anti-bullying and cyber-bullying sponsored by the Massachusetts Aggression Reduction Center. Also, during Disability Awareness Month, we invited Becky Curran to speak to our students about how it feels to be a “little person.” Becky was born an achondroplastic dwarf and has traveled to many schools to speak to teachers and students about changing people’s perceptions of what physically challenged people are capable of, while motivating everyone to set exceptional goals.

During Month of the Young Adolescent, parents were given the opportunity to re-live their days of “Junior High School” by shadowing their child(ren) for a full day of school. Parents spent half of the day attending classes and then spent the other half of the day attending an all-school assembly. In celebration of American Education Week, parents were invited to join their child(ren) for lunch.

This December, our entire middle school participated in a holiday fundraiser called Project Mitten in where each grade level team held a variety of fundraisers to raise money for families with financial hardships. Students raised over \$8800. This money was used to help provide 30 families with food, clothing and holiday gifts. In addition, our Student Council students organized a “SOUPER BOWL” in where they collected over 50 cans of non-perishables to donate to Loaves and Fishes.

A number of our students achieved impressive accomplishments this year. Two of our students (Gabe Higgly and Jessica DiFranco) participated with other eighth grade students throughout the Commonwealth in a day of Community Service in Boston called Project 351. Project 351 is a youth congress to celebrate service and civic leadership. On this day, students participated in a town meeting with Governor Deval Patrick and celebrated the power and potential of youth leadership. We were also very excited to hold our school-wide Geography Bee and Spelling Bee. Seventh grader Naomi Young won first prize in the Spelling Bee and proceeded to represent our school at the North Central MA Regional and 8th grader Kyle Battles was our Geography Bee winner. In addition, approximately 40 of our middle school students participated in Destination Imagination (DI). Destination ImagiNation, Inc. is a non-profit organization offering a global, youth-centered, creative problem-solving program that emphasizes creativity, problem-solving and teamwork. DI challenges have open-ended answers, empowering participants to create solutions that are imaginative, original, divergent and ingenious! Students work together in teams to tackle these challenges under the direction of a team coach. The Competition was held at ShAyer Shirley Regional High School.

Our eighth grade students participated in an interdisciplinary activity called, The Product Fair where they learned about designing, producing and selling a product. Our seventh grade students participated in the Academic Bowl which was an academic competition where students answer questions in science, math, Geography and ELA. Students work together in homeroom teams to win the treasured 7th Grade Trophy. In June, we held our annual Talent Show. We saw some amazing singing and dancing talents of many of our students!

Some ongoing initiatives that took place throughout the year were the enhancement of social media and communication between home and school through weekly correspondences to

parents via Facebook, and our Technology Department introducing google-docs and google-classroom to all of our staff and students.

To support our high needs population of students (students with disabilities) make adequate progress on the MCAS test, we started to conduct a root cause analysis to gather and analyze the root causes that are limiting their performance in mathematics. The result of this protocol will help us in developing an action plan to identify those areas where they need additional support.

Swallow Union

Submitted by Mr. Peter Meyerson, Principal

Swallow Union is located in the center of Dunstable. The Union building was dedicated in December, 1895, with less than 60 students, K-9. The Swallow building opened its doors in 1963 and the connector was added in 1978. The last major renovation was completed in September, 1995. Currently we house grades K-4 and educate roughly 285 students.

Our staff of well-trained professionals continued to be eager to learn new teaching strategies to enhance their daily instruction. They set high expectations for themselves and their students. We are proud of the many accomplishments throughout our 2014 school year. They include a full commitment to enhance our readers' workshop model, our third and fourth graders scoring in the top 10% state-wide on the MCAS, implementation of a new crises management protocol for evacuations and lockdowns, and continuation of teaching and carrying out the importance of community service through our food and coat drives.

Currently, we have developed a school improvement plan which focuses on three 2-year goals. Our first goal is to effectively implement the readers' workshop model in all of our classrooms. Our second goal is to include more math talk and discussion as a strategy during math instruction. Lastly, we will develop an action plan that will allow us to best infuse technology into our curriculum. All of these goals include measurable data. At the end of the two years, we will use this data to determine our strengths and weaknesses.

In closing, Swallow Union continues to house the district's Applied Behavior Analysis (ABA) program. This has been at Swallow Union for the past twelve years and is contracted through the New England Center for Children. This partnership is for students with intensive special needs and has been a wonderful asset for all our students.

Boutwell Early Childhood Center

Submitted by Mr. Russell Hoyt, Early Childhood Director

The Boutwell Early Childhood Center provided an integrated, language based early childhood education program that offered stimulating programming for 70 children aged 3-5 over the past year. Along with daily discoveries in our subject areas, we encountered some moments worth highlighting along the way.

Our well-trained professionals continued to work on the alignment of specific preschool curriculum by reviewing the *Massachusetts Curriculum Framework for ELA Incorporating the Common Core State Standards* and the Guidelines for Preschool Learning Experiences,

completing math alignment, and exploring a new math curriculum. We are proud of the many accomplishments achieved during the 2014 school year. Specifically the improvements in the preschool English Language Arts curriculum provided through the first year of full implementation of the “Lively Letters” for preschool program. The staff also participated in training to help students use language throughout each child’s day to create a learning environment in which literacy is embedded in all learning.

Our teachers and parents continued to partner together during the eighth year of the School Council for the Boutwell School. The Council put on a nice 100 year celebration of the Boutwell School Building founded in 1914. The council is now focused on expanding Boutwell’s services to better meet families’ needs.

Looking forward, our goals for 2015 are both rigorous and designed to support the district’s youngest learners. We will complete the work on the alignment of our English Language Arts curriculum to the new Common Core and the Guidelines for Preschool Learning Experiences. Staff will begin to implement last year’s training on creative ways to integrate science, technology and engineering throughout the preschool learner’s day. Programs will include parent-run science workshops as well as hands on experiments for children.

With the continued focus on English Language Arts, Boutwell students are working hard to achieve an understanding of literacy concepts that will improve their ability to learn throughout their lives. Thanks to the efforts of our teachers and specialists, students are learning to ask and answer questions about a story read aloud, retell the sequence of events from a story, and produce the sounds that letters make. This groundwork will certainly prepare our students for success well into their future in Groton-Dunstable.

GREATER LOWELL TECHNICAL HIGH SCHOOL DISTRICT ANNUAL REPORT

The Greater Lowell Technical High School Committee meets in the Administrative Office (Room 2260), 250 Pawtucket Boulevard, Tyngsborough, Massachusetts. Meetings are public and district residents are welcome to attend. School Committee and sub-committee meeting schedule, past meeting minutes, and the current fiscal year budget are listed on the school's web site at www.gltech.org.

ELECTED SCHOOL COMMITTEE MEMBERS

Joseph M. Espinola III	Dracut	Raymond J. Boutin	Lowell
Paul E. Morin	Dracut	George W. O'Hare	Lowell
David E. Tully	Dunstable	Curtis J. LeMay	Lowell
Fred Bahou	Lowell	George A. Tatseos	Tyngsboro

MISSION STATEMENT

Greater Lowell Technical High School commits to ensure students' readiness for career, college, and citizenship in the 21st century. We challenge and support students as they realize their individual potential for personal and professional success.

STUDENT ENROLLMENT CHARACTERISTICS

- 73.2% high needs students which is 24.4% higher than the state average of 48.8%.
- 62.3% low income students which is 24% higher than the state average of 38.3%.
- 22.5% students with disabilities which is 5.5% higher than the state average of 17%.

STUDENT SUCCESS INDICATORS

- MCAS passing rate of 97% in ELA, 93% in math, and 91% in science.
- MCAS Advanced/Proficient rate of 84% in ELA, 70% in math, and 63% in science.
- Graduation rate of 92.3% which is 7.3% higher than the state average of 85%.
- Graduation rate of 86.5% for students with disabilities which is 18.7% higher than the state average of 67.8%.
- Dropout rate of 0.7% which is more than 3 times lower than the state average of 2.2%.
- Retention rate of 0.7% which is more than half the state average of 1.8%.
- 31% of the Class of 2014 (155 students) were employed in their career major at graduation through the school's Cooperative Education program.

VOCATIONAL TECHNICAL EDUCATION PROGRAMS

Greater Lowell Tech offers high school students a career focused education in 23 diverse vocational technical programs organized into the following four occupational clusters: Construction Technology, Transportation/Manufacturing, Personal Services, and

Technology. Each of the 23 programs are supported by an Advisory Committee comprised of business and industry partners that meet twice per year to make recommendations on program improvements and assist with identifying student employment opportunities.

ADULT PRACTICAL NURSING AND POSTSECONDARY PROGRAMS

The Practical Nursing Program is a 40-week, full-time, postsecondary course that includes both classroom and clinical instruction. After completing the program, graduates are eligible to take the National Council of Licensing Examination - Practical Nursing, with 96.55% of the students passing the exam on their first attempt. To accommodate diverse schedules, both a daytime and an evening/weekends division are offered with 96% of graduates placed in employment as of the spring of 2014.

Greater Lowell also offers a variety of adult courses for those interested in improving job skills, changing careers or simply pursuing a leisure-time interest. More than 650 adult students took postsecondary courses during the past school year. Students can earn certificates of completion in many of the courses including vocational technical courses for licensure, postsecondary career courses, and enrichment courses.

\$65M CONSTRUCTION PROJECT

Progress on Greater Lowell Technical High School's construction and renovation project continues to be on-time and on-budget with a substantial completion date of August 28, 2015. The project will result in the construction of a new cafeteria and science labs with extensive renovations to the restrooms, windows, doors, roof, HVAC, electrical, fire alarm, and fire suppression systems.

FINANCES

Revenue	<u>2013 - 2014</u>
1. Excess and Deficiency	\$542,526
2. Assessments: includes minimum contribution and transportation aid	
Dracut	\$4,003,310
Dunstable	\$193,715
Lowell	\$6,584,515
Tyngsborough	<u>\$1,218,655</u>
Total	\$12,000,195
3. State Aid	
Chapter 70	\$23,685,627
Transportation	<u>\$1,313,716</u>
Total State Aid	<u><u>\$24,999,343</u></u>

TOTAL REVENUE	\$37,542,064
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Expenses

1. Operating

Instruction	\$17,479,721
Plant	\$3,096,989
Fixed Charges	\$8,699,087
Administration	\$2,434,931
Other Services	\$4,808,991
Programs w/other Districts	\$231,097
Debt Service (Building Project)	<u>\$791,248</u>

TOTAL EXPENSES	\$37,542,064
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2014 REPORT OF THE WATER COMMISSIONERS

To the Water Users and Citizens of the Town of Dunstable, this is the 2014 Annual Report for the Dunstable Water Department (DWD).

The Board would like to remind residents that you can learn more about the Water Department through our website at www.dunstable-ma.gov. In addition to our Rules and Regulations, forms, upcoming agendas and meeting minutes, there are additional links which should answer your questions and guide you in better understanding our system.

Chairman/Water Commissioner Karl Huber left the department in May 2014 after 12 years of service on the Water Board. He was the driving force behind many changes to the Department including the adoption of the Water Restriction and Source Water Protection Bylaws, adding an alarm and generator to the pump station, creating a tie-in book for each service and securing financing for the building at Well #2. During his time in office, the Department won three Small System Security Awards from the Department of Environmental Protection. We wish to thank Karl for his service to the Town. Mark Cullen was elected in May 2014 to fulfill the vacancy left by Karl.

The Water Department would like to thank David Tully Jr. for his continued support in 2014. David works 6 hours per week for the Water Department.

Service was performed on our system, backflow preventers were tested and hydrants were flushed, all of which are part of our yearly maintenance program.

Town Meeting approved a \$70,000 transfer of funds to be used for engineering and related consulting services in connection with the study of effectively replacing the hydro-pneumatic tanks presently serving the town. The Board is currently reviewing options presented by Tighe and Bond in hopes of bringing a solution to the Annual Town Meeting in May 2015.

The Dunstable Water Department would like to remind residents on **Town Water** of our policy on delinquent accounts. The Rules and Regulations state "Water may be shut off for non-payment of bills or disregard of rules." Invoices w/interest are mailed to late accounts monthly. Each spring, three "Shut off Notices" are sent (by mail, by certified mail and hand delivered by the Constable) to inform residents that their water may be shut off in May/June.

Any water customer that would like to be notified when the department experiences an interruption in service, emergency or important notifications are urged to send their e-mail address to: CMann@dunstable-ma.gov

If you have any questions, please feel free to contact us at 978-649-4514 x230. Our office hours are: Monday-Thursday 7:30am-3:00pm. The Water Board generally meets the 4th Tuesday of the month. The public is invited. Thank you for your continued support.

Respectfully,

Bryan Conant-Chairman as of May 2014
Karl Huber-Chairman until May 2014
Robert Gamache-Commissioner
David Hardman-Associate Member

Mark Cullen - Commissioner
David Tully Jr.
Cheryl Mann-Secretary

REPORT OF THE CULTURAL COUNCIL

The Dunstable Cultural Council is a local chapter of the Massachusetts Cultural Council. The Council's mission is to provide entertaining educational programs for the community of Dunstable. Each year, the council members re-appropriate state funds provided to Dunstable for programs in the arts, sciences, and humanities for the benefit of our townspeople.

Each year the Dunstable Cultural Council members meet in November to review all of the upcoming year grant applications. They vote on which grants to fund that will benefit all of the members of our community. The grants include programs for children, seniors and the entire community.

To become a member, a current DCC member can submit candidates to the Board of Selectman for appointment. People interested in becoming a member of the DCC can write to the DCC at: dunstablecc@verizon.net

The following is the annual report completed by the Dunstable Cultural Council for 2015.

Council Name:	Dunstable Cultural Council
Date annual report completed:	12/18/2014

LCC Account Form

Submitted on:	9/26/2014
Municipal fiscal officer:	Kimberley S. Fales
Council representative:	Dawn Buzan

Account Balance Beginning of Period (7/1/2013):	\$5,198.20
State Revenue (FY2014 Allocation):	\$4,250.00
Other Revenues:	\$9.07
Total Revenues:	\$4,259.07
Total Expenditures:	\$5,593.00
Account Balance End of Period (6/30/2014):	\$3,864.27
Local Revenue/Interest in Account Balance:	\$133.20

Amount Available for Granting

Account Balance End of Period (6/30/2014):		\$3,864.27
Total Expenditures from 7/1/2014 to 11/6/2014:	—	\$2,893.00
Total Pending Expenditures (Encumbered funds):	—	\$400.00
Additional Local Revenue/Interest 7/1/2014 to: 11/6/2014	+	\$0.00
Available Remaining Balance:	=	\$571.27
Locally Raised Funds/Interest:	—	\$0.00
Administrative Funds for 2015:	—	\$0.00
FY2015 Allocation:	+	\$4,300

Amount Available for Granting in FY2015:	=	\$4,871
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Voting Meeting:	11/22/2014
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Voting Meeting Attendance:

Claudia Novak (Chair)	Present
Colleen Welch	Absent
Dawn Buzan	Present
Donna Stram	Present
Laura Rothman	Present
Lisa Wright (Secretary)	Present
Lori Pestana	Present

Denial Letter Postmark:	11/26/2014
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Last date of Community Input:	3/12/2013
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Total granted in FY2015:	\$4,871
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REPORT OF THE DUNSTABLE FREE PUBLIC LIBRARY

The Library has had a very successful year. The staff continues to work diligently to create an atmosphere of learning and community for the patrons of our town. Karen Debrececi our Children's librarian and program coordinator spends tireless hours planning and providing programs for all age groups. We have successfully hosted a summer reading program with a variety of activities. Anne Fenochetti, Gail Silveria, Suzanne Wall and Therese Wiscarva make a point to ensure that patrons are receiving the materials they request, including helping them find and request them from other regional libraries when we don't have them.

The Library has maintained the State Certification which is crucial to continued success. In order to stay certified there are several requirements mandated by the Commonwealth. Most importantly is that the town appropriates a 2 ½ percent increase yearly based on the previous 3 year average appropriations. This is done at town meeting when budgets are presented and voted. With the municipal override passing last year to insure that each year we will be within the states requirements. Without this certification the community would not have access to any other library in the Commonwealth. There would be no interlibrary loans which accounts for nearly 50 percent of our circulation. Once lost it takes on average 3 years to regain certification. As a community our pride in a certified public library is very important.

Cathy Bence, John Callahan, and Joanne Mikol are our three Library Trustees. They have been a corner stone of the Library's continued success. We are very fortunate to have the support and encouragement of these individuals and the community at large.

Respectfully Submitted,

Mary Beth Pallis
Library Director

NORTHERN MIDDLESEX COUNCIL OF GOVERNMENTS

The Northern Middlesex Council of Governments (NMCOG) was established in 1963 under Chapter 40B of the Massachusetts General Laws and is one of thirteen (13) regional planning agencies in the Commonwealth. NMCOG serves nine communities in the Greater Lowell area, including Dunstable, and provides professional technical assistance in the areas of transportation, economic development, emergency management, land use, community development, permitting, smart growth, housing, historic preservation, open space and conservation, geographic information systems (GIS), pre-disaster mitigation and emergency response, and environmental protection. The Council's governing body is comprised of a chief elected official, Planning Board member and alternate from each member community.

The agency strives to bring a regional and interregional perspective to all areas of planning and resource management by fostering cooperative efforts between municipalities and encouraging collaboration between the public and private sectors. NMCOG promotes the interests of the local communities at the state and federal levels, and often acts as a liaison between the municipalities and other levels of government.

The Council maintains a staff of professional planners and technicians to assist in developing and implementing its policies. The Council meets monthly (usually the third Wednesday of each month) at 40 Church Street, Lowell, and all meetings are open to the public. Each NMCOG member community pays an equal per capita assessment, which is used to provide the local match for various State and Federal grant funding programs. The Council's annual budget includes \$79,970 in local assessments, of which \$888 represents Dunstable's share.

NMCOG devotes a large share of its resources to transportation issues. Over the past year, the Council assisted the Town in planning for the replacement of the Main Street Bridge over Salmon Brook and for repairs to portions of the Route 113 retaining wall. NMCOG undertakes an annual traffic counting program, collecting over one hundred counts at various locations throughout the region. Many of these counts are conducted within the Town of Dunstable. The count data is incorporated into a traffic count book and map that is distributed to local officials. Traffic count data is also available on the Council's web site at www.nmcog.org.

NMCOG prepared the Annual Comprehensive Economic Development Strategy (CEDS) Update for 2010-2013 for the Greater Lowell region under contract with the Economic Development Administration (EDA) of the U.S. Department of Commerce. The document provides a blueprint for addressing the economic development problems in the region, and strives to achieve a balance between the implementation of economic development initiatives and maintaining the quality of life for area residents and businesses. NMCOG, in partnership with the Montachusett Regional

Planning Commission (MRPC), developed a Renewable Energy Facility Siting Plan for both the Northern Middlesex and Montachusett regions. This plan was also funded by EDA

NMCOG is working with Dunstable, and other communities throughout the region, on initiatives to regionalize and collaborate on the delivery of certain municipal services. This project is funded by the Massachusetts Department of Housing and Community Development (DHCD), using funds made available by the legislature under the District Local Technical Assistance (DLTA) Program. The DLTA projects include analyzing opportunities for regional procurement of goods and services, consolidating 911 dispatch services, and identifying areas in which communities can work together collaboratively in addressing stormwater management issues. Toward this end, the Northern Middlesex Stormwater Collaborative was expanded over the past year to encompass thirteen communities, including Dunstable.

NMCOG staff assisted the Town in submitting a Planning Assistance Toward Housing (PATH) application to DHCD, which was approved. Through a combination of PATH and DLTA funds, NMCOG staff will be assisting the Town in updating its Housing Production Plan (HPP). A Housing Production Plan contains a strategy for creating affordable housing for low and moderate income residents. Having an approved plan in place gives communities that are under the 10% threshold of Chapter 40B, but are making steady progress in producing affordable housing on an annual basis, more control over comprehensive permit (40B) projects.

Respectfully submitted:

Walter Alterisio, Councilor, Dunstable Board of Selectmen

REPORT OF THE COMMUNITY PRESERVATION COMMITTEE

The Community Preservation Committee was formed in 2007 after the Town adopted the Community Preservation Act. It is a nine member board with six members designated as representatives for one year from other boards and three members-at-large appointed for three year terms by the Board of Selectmen.

The Committee holds one formal hearing annually and otherwise meets as needed. Requests for funding are accepted throughout the year, but must be voted at Town Meeting. Funds are supplied by the town through a surcharge on property taxes and are matched by the state up to 100%. A state match of \$157,662 (74.6%) was received in November 2014.

Projects funded in part, or fully, since 2007 include purchase of the Ferrari Farm on Mill St., Howard's Brook Conservation Area on Hardy St. and the Best Triangle on Rt 113 and Lowell St.

Funding was also provided for repair of the slate roof on the Town Hall, repairs of the Watering Trough in the Center and of eighteenth and nineteenth century monuments in the Central Cemetery. Other projects have included the National Register Project, Inclusionary zoning project, clearing for picnic area on Blanchard Hill, clearing for preservation and protection of Arched Bridge Conservation area on High St. and partial funding for Union School Windows replacement project.

Three Requests were submitted for funding during 2014. The first request was from the Affordable Housing Committee for \$30,000 for a Housing Feasibility Study. It was passed at the annual Town Meeting in May 2014.

The second and third requests were submitted in the fall. They were requests for \$364,000 for the town share of purchase of development rights of 41 acres of farmland, and \$25000 for year 1 of a three year request for preservation of historic town records. These requests will be considered at the next Town Meeting.

Respectfully Submitted,

Susan Psaledakis, Member At Large, Chair
Catherine Irzyk, Member At Large
Joan Simmons, Member At Large
Kenneth Leva, Board of Selectmen
George Basbanes, Planning Board
Judy Larter, Conservation Commission
Carol Bacon, Historical Commission
Alan Chaney, Affordable Housing Committee

THE REPORT OF THE SAFE PATHWAYS COMMITTEE

The Safe Pathways Committee was first formed in 2009 to evaluate both roadside and woodland walking paths in town. In September 2014 the committee was reinstated to explore safe walking paths along public roadways. Many members of this committee have returned to serve.

At Special Town Meeting in September the town voted \$7600 to fund an topographical engineering survey of a pathway to run along Main Street from from the watering trough crosswalk to the public library. The engineering firm of Stamski & McNary of Action MA has been contracted to deliver this plan.

Committee members joined some residents from Main Street to mark a proposed route in November.

In early December Stamski and McNary surveyed the pathway route and began preparation of the formal plan. The Committee looks forward to receiving the plan in 2015 and then exploring cost estimates and funding sources.

John Callahan
Chair

TREASURER'S REPORT

To the Selectmen and Citizens of the Town of Dunstable

The Annual Report of the Treasurer for the fiscal year ending June 30, 2014

GENERAL ACCOUNT

Cash on Deposit July 1, 2013	\$1,419,324.51	
Receipts During the Year	\$9,038,552.45	
Interest Earned	\$3,459.88	
Expenditures During the Year	-\$8,888,015.53	
Cash on Deposit June 30, 2014		\$1,573,321.31

STABILIZATION FUND

Cash on Deposit July 1, 2013	\$382,632.36	
Receipts During the Year		
Interest Earned	\$770.16	
Expenditures During the Year	-\$70,000.00	
Cash on Deposit June 30, 2014		\$313,402.52

CONSERVATION COMMISSION LAND FUND

Cash on Deposit July 1, 2013	\$100.49	
Receipts During the Year	\$1,300.00	
Interest Earned	\$0.12	
Expenditures During the Year	-\$300.00	
Cash on Deposit June 30, 2014		\$1,100.61

CONSERVATION COMMISSION TIMBER

Cash on Deposit July 1, 2013	\$66,193.54	
Receipts During the Year	\$11,339.45	
Interest Earned	\$7.64	
Expenditures During the Year		
Cash on Deposit June 30, 2014		\$77,540.63

SUBDIVISION ACCOUNTS

Cash on Deposit July 1, 2013	\$14,075.63	
Receipts During the Year		
Interest Earned	\$14.07	
Expenditures During the Year		
Cash on Deposit June 30, 2014		\$14,089.70

PERFORMANCE BONDS ACCOUNT

Cash on Deposit July 1, 2013	\$58,036.40	
Receipts During the Year	\$110,000.00	
Interest Earned	\$122.57	
Expenditures During the Year		
Cash on Deposit June 30, 2014		\$168,158.97

COMMUNITY PRESERVATION FUND

Cash on Deposit July 1, 2013	\$765,947.49	
Receipts During the Year	\$419,482.38	
Interest Earned	\$1,350.55	
Expenditures During the Year	-\$199,419.16	
Cash on Deposit June 30, 2014		\$987,361.26

CULTURAL COUNCIL FUND
Cash on Deposit July 1, 2013
Receipts During the Year
Interest Earned
Expenditures During the Year
Cash on Deposit June 30, 2014

\$5,065.00
\$4,250.00
\$9.07
-\$5,593.00

\$3,731.07

HIGHWAY STABILIZATION
Cash on Deposit July 1, 2013
Receipts During the Year
Interest Earned
Expenditures During the Year
Cash on Deposit June 30, 2014

\$10,031.73

\$2.00

\$10,033.73

TAX TITLE ACCOUNT

\$7,857.32

Respectfully Submitted
Bonnie S. Ricardelli
Treasurer

REPORT OF THE BOARD OF ASSESSORS

To the Honorable Board of Selectmen and the Townspeople of Dunstable:

The three members of the Board of Assessors are elected to a staggered three-year term. The Board meets on the 2nd Thursday of each month at the Town Hall, 511 Main Street at 7:00 p.m.

The Board of Assessors is responsible for valuing real estate and personal property, processing motor vehicle excise taxes, processing statutory tax exemptions (for disabled veterans, elderly, and widows), and for setting the tax rate each year. Valuation sheets are available for public viewing in the assessors' office or at the library.

Items subject to personal property taxation include boats, livestock, business machinery, and unregistered motor vehicles. There is no tax on household goods. Taxpayers may appeal a real or personal property assessment by filing an abatement form with the board prior to February 1 of the year in question or 30 days from the mailing of the first actual tax bill. An abatement form may be obtained from the Board of Assessors office at the Town Hall.

Each year the Board of Selectmen conduct a public hearing and with the information provided by the Assessing Office, determine if they wish to shift a portion of the tax burden from the residential and open space properties to the commercial, industrial, and personal property owners through classification.

Anyone wishing a meeting with the Board should contact the office at (978) 649-4514 ext. 227.

Board Members

Robert Ricardelli, Chairman
Daniel Kennedy
Brett Rock

Office Staff

Victoria L. Tidman, Assistant Assessor
Teresa Atwood, Secretary

F/Y 2015 TAX LEVY COMPUTATIONS

Total amount to be raised	\$9,624,488.07
Total receipts and other revenue	1,944,169.71
Local tax levy	\$7,680,318.36

F/Y 2015 TOTAL VALUATIONS BY CLASS

	<u>Parcels</u>	<u>Value</u>	<u>Levy %</u>	<u>Tax Dollars</u>
Residential	1327	\$444,224,100	96.7651	\$7,431,869.19
Commercial	6	4,431,518	.9653	74,139.30
Industrial	17	2,728,900	.5945	45,654.50
Personal Property	35	7,690,100	1.6751	128,655.37
Total	1385	\$459,074,618	100.0000	\$7,680,318.36

F/Y 2015 TAX RATE 16.73 PER THOUSAND, ALL CLASSES

Levy Limit Components

F/Y 2013 BASE	6,616,546
+2.5%	165,414
Allowable growth	49,119
Subtotal	6,831,079
Debt exclusion	654,644
Max levy	7,685,723

REPORT OF THE TOWN ACCOUNTANT



TOWN OF DUNSTABLE
COMBINED BALANCE SHEET ALL FUND TYPES & GROUPS
JUNE 30, 2014

ASSETS	GENERAL FUND	CPA FUND	SPECIAL REVENUE FUNDS	ENTERPRISE FUNDS	CAPITAL PROJECTS FUND	TRUST FUNDS	AGENCY FUND	LONG TERM DEBT	GROUP TOTAL
Cash Unrestricted	1,077,821.10	987,361.26	252,447.37	113,128.04	120,522.25	514,248.98	195,432.29		3,280,961.29
Cash Restricted	-	-	-	-	-	118,539.54	-		118,539.54
Investment Restricted	-	-	-	-	-	500.00	-		500.00
Receivables:									-
Personal Property Tax Prior	-	-	-	-	-	-	-		-
Personal Property Tax Current	238.13	-	-	-	-	-	-		238.13
Real Estate Tax Prior	82,406.71	2,408.92	-	-	-	-	-		84,815.63
Real Estate Tax Current	113,825.10	3,013.94	-	-	-	-	-		116,839.04
Allowance for Abatements	(84,822.25)	-	-	-	-	-	-		(84,822.25)
Tax Liens Receivable	7,857.32	-	-	-	-	-	-		7,857.32
Motor Vehicle Excise Prior	6,899.08	-	-	-	-	-	-		6,899.08
Motor Vehicle Excise Current	16,657.97	-	-	-	-	-	-		16,657.97
Water User Charges	-	-	-	2,127.78	-	-	-		2,127.78
Prepaid Expenditures	-	-	-	-	-	-	-		-
Due from (to) Other Funds	-	-	115,320.96	-	-	-	-	2,218,370.00	115,320.96
Due from Commonwealth	-	-	-	-	-	-	-	-	-
Amt to be Provided for Pmt of Bonds	-	-	-	-	-	-	-	-	-
TOTAL ASSETS	1,220,883.16	992,784.12	367,768.33	115,255.82	120,522.25	633,288.52	195,432.29	2,218,370.00	5,864,304.49
LIABILITIES AND FUND EQUITY									
Warrants Payable	158,287.80	-	-	-	-	-	-		158,287.80
Accounts Payable	262.41	129.28	120,789.12	6,833.08	-	-	1,475.67		262.41
Tax Withholdings	14,613.32	-	-	-	-	-	-		14,613.32
Accrued Expenditures	-	-	-	-	-	-	-		-
Due to Others	2,050.00	-	-	-	-	-	-		2,050.00
Deferred Revenue Property Tax	89,217.30	5,422.86	-	-	-	-	-		94,640.16
Deferred Revenue Tax Liens	7,857.32	-	-	-	-	-	-		7,857.32
Deferred Rev Motor Vehicle Ex	23,557.05	-	-	-	-	-	-		23,557.05
Deferred Revenue Water Charges	-	-	-	2,127.78	-	-	-		2,127.78
Deferred Revenue State Grant	-	-	124,096.96	-	-	-	-	68,370.00	124,096.96
Notes Payable	-	158,000.00	-	-	91,416.00	-	-	2,150,000.00	317,786.00
Bonds Payable	-	-	-	-	-	-	193,956.62	-	2,150,000.00
Performance Bonds	-	-	-	-	-	-	-	-	193,956.62
TOTAL LIABILITIES	295,845.20	163,552.14	244,886.08	8,960.86	91,416.00	-	195,432.29	2,218,370.00	3,218,462.57
FUND EQUITY									
Reserve for Encumbrances	31,020.61	-	-	-	-	-	-		31,020.61
Reserve for Expenditures	-	-	-	-	-	-	-		-
Reserve for Petty Cash	50.00	-	-	-	-	-	-		50.00
Reserve for Continuing Appropriations	120,000.00	-	-	94,685.13	-	119,039.54	-		214,685.13
Reserve for Special Purposes	200,000.00	-	-	-	-	-	-		319,039.54
Reserve for Open Space	-	41,180.10	-	-	-	-	-		41,180.10
Reserve for Historic Rec.	-	221,029.10	-	-	-	-	-		221,029.10
Reserve for Community Housing	-	247,180.10	-	-	-	-	-		247,180.10
Unreserved Fund Balance	573,967.35	319,842.68	122,882.25	11,609.83	29,106.25	514,248.98	-		1,571,657.34
FB Res for Approp Deficits	-	-	-	-	-	-	-		-
TOTAL FUND EQUITY	925,037.96	829,231.98	122,882.25	106,294.96	29,106.25	633,288.52	-	-	2,645,841.92
TOTAL LIAB. & FUND EQUITY	1,220,883.16	992,784.12	367,768.33	115,255.82	120,522.25	633,288.52	195,432.29	2,218,370.00	5,864,304.49

TOWN OF DUNSTABLE
COMBINED STATEMENT OF ACTIVITIES ALL FUND TYPES & GROUPS
JUNE 30, 2014

	GENERAL FUND	CPA FUND	SPECIAL REVENUE FUND	ENTERPRISE FUNDS	CAPITAL PROJECTS FUNDS	TRUST FUNDS	AGENCY FUNDS	LONG TERM DEBT	GROUP TOTAL
Revenue	8,069,360.46	420,832.93	324,248.12	119,945.21	-	16,460.32	0		8,940,847.04
Expenditures	7,945,802.92	127,409.28	341,604.83	123,421.54	166,225.75	10,127.03	0		8,714,591.35
Surplus/Deficit	113,557.54	293,423.65	(17,356.71)	(3,476.33)	(166,225.75)	6,333.29	0	0.00	226,255.69
Transfers In	33,402.62			13,068.00	167,896.00	1,300.00	0		215,666.62
Transfers Out	112,264.00		28,389.62	5,013.00	0.00	70,000.00	0		215,666.62
Change in Fund Balance	34,696.16	293,423.65	(45,746.33)	4,578.67	1,670.25	(62,366.71)	0	0.00	226,255.69
Beg Fund Balance	890,341.80	535,808.33	168,628.58	101,716.29	27,436.00	693,655.23	0	0.00	2,419,586.23
Change in Fund Balance	34,696.16	293,423.65	(45,746.33)	4,578.67	1,670.25	(62,366.71)	0	0.00	226,255.69
Fund Balance Adjustments									
End Fund Balance	925,037.96	829,231.98	122,882.25	106,294.96	29,106.25	633,288.52	0	0.00	2,645,841.92
Detail of Transfers:									
Transfers In:									
Water Employee Benefit Reimb	5,013.00			(5,013.00)					-
Return of Veterans Benefit Trust	-					-			-
Deficit for Trans Stat raised on recap	(1,647.00)		-	1,647.00					-
Subsidy fr gen fd for trans station	(11,421.00)			11,421.00					-
Paydown on BAN for fire truck	(52,564.00)				52,564.00				-
Paydown on BAN for Tech Improv	(45,332.00)				45,332.00				-
TM vote for Stabil to fund Engineering	-				70,000.00	(70,000.00)			-
Trans gen fd to supp unemploy trust	-					-			-
Balance of Xmas tree \$ to land fund	(1,300.00)					1,300.00			-
Total	(107,251.00)	-	-	8,055.00	167,896.00	(68,700.00)	-	-	-

TOWN OF DUNSTABLE
STATEMENT OF REVENUE, BUDGET VS ACTUAL
July 1, 2013 - June 30, 2014

GENERAL FUND	BUDGET	ACTUAL RECEIPTS	BALANCE FAVORABLE (UNFAVORABLE)
TAXES			
Personal Property Current	126,197.61	125,895.56	(302.05)
Personal Property Prior	-	234.50	234.50
Real Estate Current	7,068,075.63	6,954,507.26	(113,568.37)
Real Estate Prior	-	91,378.81	91,378.81
Roll Back Taxes Received	-	17,261.48	17,261.48
Motor Vehicle Excise Current	432,000.00	416,738.59	(15,261.41)
Motor Vehicle Excise Prior	-	64,433.10	64,433.10
Other - Payments After Abatement	-	301.27	301.27
	<u>7,626,273.24</u>	<u>7,670,750.57</u>	<u>44,477.33</u>
INTEREST			
Interest on Property Tax	40,000.00	21,273.35	(18,726.65)
Interest on Motor Vehicle	1,600.00	2,003.47	403.47
Interest on Tax Liens	-	-	-
Interest on Capital Projects	-	-	-
Interest on Investments	4,000.00	3,454.36	(545.64)
	<u>45,600.00</u>	<u>26,731.18</u>	<u>(18,868.82)</u>
LICENSES & PERMITS			
Driveway Permits	-	325.00	325.00
Camp License	-	30.00	30.00
Cable T V	250.00	502.50	252.50
Raffle Permits	-	40.00	40.00
Firearms Licenses	1,500.00	1,762.50	262.50
Fire Permits	5,000.00	5,640.00	640.00
Building Permits	13,500.00	19,509.00	6,009.00
Gas Permits	2,500.00	2,875.00	375.00
Plumbing Permits	2,300.00	2,845.00	545.00
Electrical Permits	9,500.00	8,420.00	(1,080.00)
Planning Board Special Permits	-	9,000.00	9,000.00
Common Victular	-	75.00	75.00
Dog Licenses	3,250.00	3,381.00	131.00
	<u>37,800.00</u>	<u>54,405.00</u>	<u>16,605.00</u>
FINES & VIOLATIONS			
Dog License Fines	100.00	10.00	(90.00)
Non Criminal Fines	500.00	500.00	-
Court Fines	400.00	2,040.00	1,640.00
Library Fines	50.00	106.99	56.99
	<u>1,050.00</u>	<u>2,656.99</u>	<u>1,606.99</u>
GENERAL GOVERNMENT			
Selectmen			
Rental Income	20,000.00	21,610.00	1,610.00
Other Miscellaneous	650.00	45.75	(604.25)
Tax Collector			
Demand Fees	10,500.00	10,634.00	134.00
R M V Surcharge	2,100.00	1,460.00	(640.00)
Municipal Lien Certificates	3,750.00	1,825.00	(1,925.00)
Treasurer	-	12.00	12.00
Assessors	200.00	412.00	212.00
Town Clerk			
Certified Vitals	650.00	620.00	(30.00)
Business Certificates	450.00	220.00	(230.00)
Other Miscellaneous	200.00	110.00	(90.00)
Conservation Tree Fund	1,200.00	1,260.00	60.00
Planning Board			
Application Fees	2,500.00	11,400.00	8,900.00
Board of Appeals			
Filing Fees	1,100.00	400.00	(700.00)
Hearings	1,600.00	600.00	(1,000.00)
	<u>44,900.00</u>	<u>50,608.75</u>	<u>5,708.75</u>

PUBLIC SAFETY***Police Department***

Police Reports	150.00	142.00	(8.00)
R M V Violations	8,000.00	12,197.50	4,197.50
Sp. Duty Surcharge	1,500.00	6,741.96	5,241.96
Miscellaneous	1,100.00	-	(1,100.00)

Animal Control Boarding Fees

-	-	-
<u>10,750.00</u>	<u>19,081.46</u>	<u>8,331.46</u>

OTHER DEPARTMENTAL

Highway Fees & Charges	1,300.00	2,048.80	748.80
Fire - Other Fees & Charges	-	112.00	112.00
Board of Health	-	20.00	20.00
	<u>1,300.00</u>	<u>2,180.80</u>	<u>880.80</u>

STATE & FEDERAL RECEIPTS

State Owned Land	8,866.00	8,866.00	-
Chapter 70 Education Aid	-	-	-
Abate. for Elderly & Veterans	8,454.00	7,369.00	(1,085.00)
Unrestr. General Government Aid	212,952.00	212,952.00	-
Additional Government Aid	-	-	-
Veteran's Benefits	-	-	-
Federal Gas Tax Refund	3,000.00	3,759.00	759.00
	<u>233,272.00</u>	<u>232,946.00</u>	<u>(326.00)</u>

OTHER FINANCING SOURCES & MISC RECEIPTS

Water Enterprise Expense Reimbursement	-	5,013.00	5,013.00
FEMA Grant Reimbursement	-	28,389.62	28,389.62
Other Misc Receipts	-	-	-
	<u>-</u>	<u>33,402.62</u>	<u>33,402.62</u>

TOTAL REVENUES

<u>8,000,945.24</u>	<u>8,092,763.37</u>	<u>91,818.13</u>
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TOWN OF DUNSTABLE
SCHEDULE OF DEPARTMENTAL PAYMENTS
JULY 1, 2013 - JUNE 30, 2014

GENERAL FUND
GENERAL GOVERNMENT
SELECTMEN

ACTUAL	BUDGET	FAVORABLE (UNFAVORABLE)
10,133.31		31,709.19
Salaries		21,575.88
Energy	200.00	
Repair & Maintenance	700.00	
Professional & Technical	200.00	
Professional & Technical - Special Legal	7,500.00	
Tuition Reimbursement	200.00	
Communication	1,200.00	
Office Supplies	300.00	
In State Travel	150.00	
Dues and Memberships	700.00	
Dues and Memberships - No Midd C of G	850.00	
10,566.84	12,000.00	1,433.16

PERSONNEL POLICY CONSULTANT

FINANCE COMMITTEE

Dues & Memberships	-	-
Reserve Fund	-	150.00
Unpaid Bills	-	13,091.54
		-

ACCOUNTANT

Salary	5,357.08	
Clerical		7,542.00
	5,357.08	2,184.92

Professional Services
Professional Services - Accounting
Communication
Office Supplies
In State Travel
Annual Audit
Dues and Memberships

2,276.38	6,742.00	
19,991.00	19,991.00	
57.46	175.00	
1,399.23	1,329.00	
123.99	200.00	
-	12,000.00	
-	152.00	

ASSESSORS

PY Encumbrance	23,848.06	16,740.94
	12,000.00	-

ASSESSORS

Salary	900.00	
Associate Assessor	26,946.00	
Clerical	11,787.60	
	39,633.60	247.40

Professional Services
Prof Serv - Prop Review Assessment
Communication
Office Supplies
In State Travel
Dues & Memberships

7,437.33	7,400.00	
2,895.00	3,500.00	
381.44	125.00	
847.30	868.00	
101.34	200.00	
110.00	100.00	

11,772.41	12,193.00	420.59
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TREASURER	Salary	23,601.00		23,601.00	
	Certification Stipend	1,000.00		1,000.00	
			24,601.00		24,601.00
	Professional Services	6,355.47		6,980.00	
	Communication	1,084.49		800.00	
	Office Supplies	791.41		655.00	
	In State Travel	-		65.00	
	Dues & Memberships	99.45		45.00	
	Other Charges	649.09		455.00	20.09
			8,979.91		9,000.00
TAX COLLECTOR	Salary		23,601.00		23,601.00
					-
	Rentals and Leases	-		-	
	Professional Services	7,349.93		6,678.00	
	Communication	4,710.72		4,000.00	
	Office Supplies	402.68		1,895.00	
	In State Travel	287.83		182.00	
	Dues & Memberships	45.00		45.00	3.84
			12,796.16		12,800.00
LEGAL DEPARTMENT	Professional Services	29,712.52			287.48
			29,712.52		30,000.00
TOWN CLERK	Salary	27,831.00		27,831.00	
	Certification Stipend	1,000.00		1,000.00	
			28,831.00		28,831.00
	Professional Services	509.00		500.00	
	Communication	294.61		300.00	
	Office Supplies	410.99		500.00	
	In State Travel	172.36		150.00	
	Dues & Memberships	60.00		200.00	
			1,446.96		1,650.00
					203.04
DOG LICENSE PROGRAM	Communication	-			
	Supplies	320.04			
			320.04		400.00
					79.96
ELECTION & REGISTRATION	Election & Reg Stipends		506.25		1,100.00
					593.75
	Registrar Salary		200.00		225.00
					25.00
	Repair & Maintenance	237.00		300.00	
	Professional Services	1,545.35		1,500.00	
	Communication	124.58		3,000.00	
	Other Supplies	178.65		250.00	
			2,085.58		5,050.00
					2,964.42

CONSERVATION COMMISSION					
Clerical Wages	13,338.80		13,424.00	85.40	
Professional Services	-				
Communication	292.55	125.00			
Office Supplies	125.00	150.00			
Other Supplies	200.00	100.00			
In State Travel	-	75.00			
Dues & Memberships	543.00	600.00			
Other Charges	-	135.00			
	1,160.55		1,285.00	124.45	
Transfer to Land Trust	1,300.00		1,300.00	-	
Demolition of Garage	-		4,000.00	4,000.00	
PLANNING BOARD					
Clerical Wages	13,188.20		13,424.00	235.80	
Professional Services	503.08	650.00			
Communication	212.60	180.00			
Office Supplies	200.06	170.00			
In State Travel	-	-			
	915.74		1,000.00	84.26	
BOARD OF APPEALS					
Clerical Wages	-		1,000.00	1,000.00	
Professional Services	763.56	1,000.00			
Communication	16.66	-			
Office Supplies	-	500.00			
	780.22		1,500.00	719.78	
TOWN HALL					
Clerical Wages	46,097.36	49,633.00			
Clerical Wages Part Time	52.50	1,030.00			
Janitor/Recycler Wages	4,079.93	4,430.00			
	50,229.79		55,093.00	4,863.21	
Energy	18,549.34	19,655.00			
Repair & Maintenance	7,389.27	7,000.00			
Water	2,538.40	4,000.00			
Other Property Related Services	7,807.81	5,590.81			
Professional Services	-	1,000.00			
Communication	3,492.41	4,500.00			
Office Supplies	1,308.14	1,200.00			
Other Charges	-	-			
Custodial Supplies	369.33	500.00			
Other Supplies	9.34	100.00			
	41,464.04		43,545.81	2,081.77	
TOWN HALL REPAIRS					
	-		5,000.00	5,000.00	
	-		-	-	
160 PLEASANT STREET ENERGY					
TOWN REPORTS	72.20		200.00	127.80	
TOWN PLANNING ENGINEER	3,794.93		5,000.00	1,205.07	
TOWN PROPERTY - SPECIAL ARTICLES	12,571.14		13,000.00	428.86	
	-		30,000.00	30,000.00	
			30,000.00	30,000.00	
			20,000.00	20,000.00	
			545,185.54	159,978.41	
TOTAL GENERAL GOVERNMENT		385,207.13			

**PUBLIC SAFETY
POLICE DEPARTMENT**

Chief Salary	99,994.00		99,994.00
Officer Wages	581,818.46		600,528.00
Admin Assistant Wages	32,341.68		32,342.00
Custodian Wages	3,676.40		3,678.00
		717,830.54	736,542.00
Energy	9,732.23		9,733.00
Water	156.00		400.00
Repair & Maintenance	22,143.06		22,763.80
Rentals and Leases	54.00		54.00
Other Property Related Services	1,723.97		1,855.00
Professional & Technical	9,676.50		9,803.00
Tuition Reimbursement	800.00		800.00
Communication	71,066.96		71,118.15
Other Purchased Services	-		-
Other Services - Lock Up	3,190.92		3,500.00
Office Supplies	4,756.56		5,495.00
Custodial Supplies	1,570.02		1,890.00
Vehicle Supplies	37,214.92		37,215.00
Other Supplies	15,710.62		15,875.05
Dues & Memberships	10,182.00		10,300.00
Cruiser Insurance Premiums	-		-
Replacement Equipment	-		-
New Equipment	-		-
New Cruiser Capital Lease	33,972.73		34,093.00
		221,950.49	222,895.00
		-	-
			2,944.51

POLICE STATION FLOORING REPLACEMENT

FIRE DEPARTMENT

Fire Chief Wages	44,500.00		44,500.00
Fire Department Wages	27,222.50		32,000.00
		71,722.50	76,500.00
			4,777.50
Energy	4,181.43		3,500.00
Water	156.00		150.00
Repair & Maintenance	12,001.84		11,000.00
Rentals & Leases	54.00		-
Professional Services	1,724.12		4,000.00
Communications	3,890.12		7,000.00
Office Supplies	811.87		600.00
Building & Equipment Maintenance Supplies	2,573.33		2,000.00
Custodial Supplies	264.55		300.00
Groundskeeping Supplies	-		-
Vehicle Supplies	4,836.13		7,000.00
Food and Food Service Supplies	310.47		500.00
Other Firefighting Supplies	5,282.85		3,800.00
New Firefighting Equipment	14,818.95		9,400.00
Replacement Equipment	12,112.55		15,600.00
Dues & Membership	908.95		1,000.00
		63,927.16	65,850.00
		-	-
			1,922.84
PY Encumbrance		-	-

EMERGENCY MEDICAL SERVICE					
EMS Wages	-	-	-	-	-
Expenses	-	-	-	-	-
INSPECTORS					
Building Inspector Salary	16,235.00	16,235.00			-
Building Inspector Expense	1,061.42	1,300.00			238.58
Gas Inspector Salary	2,224.00	2,224.00			-
Plumbing Inspector Salary	1,704.00	1,704.00			-
Electrical Inspector Salary	6,624.00	6,624.00			-
Inspector of Animals	400.00	400.00			-
EMERGENCY MANAGEMENT					
	2,000.00	4,416.00			2,416.00
ANIMAL CONTROL					
	8,300.00	8,500.00			200.00
TREE WARDEN	10,649.16	10,650.00			0.84
TOTAL PUBLIC SAFETY					
		1,155,840.00			31,211.73
EDUCATION					
G.D.R.S. District	4,162,255.00	4,162,255.00			-
G.D.R.S. District Debt	397,500.00	397,500.00			-
G.L.R.V.T.H.S.	184,059.00	184,769.00			710.00
G.L.R.V.T.H.S. District Debt	-	1,600.00			1,600.00
TOTAL EDUCATION		4,746,124.00			2,310.00
			1,124,628.27	4,743,814.00	

**PUBLIC WORKS & FACILITIES
HIGHWAY DEPARTMENT**

Wages Operations Staff	146,174.84		151,444.00		
Clerical Wages	15,622.80		16,759.00		
		161,797.64		168,203.00	6,405.36
Energy					
Repair & Maintenance	8,487.47		6,395.00		
Rentals	43,687.97		43,945.00		
Professional Services	-		-		
Communication	105.00		1,663.00		
Office Supplies	2,969.89		4,796.00		
Custodial Supplies	340.65		256.00		
Groundskeeping Supplies	70.02		1,279.00		
Vehicle Supplies	-		-		
Public Works Supplies	19,902.06		20,300.00		
Other Supplies	5,409.11		5,243.00		
Dues & Memberships	107.88		1,023.00		
Insurance Premiums	40.00		200.00		
Other Charges	30.00		-		
In State Travel	-		-		
Lease Purchase	15,636.09		15,895.00		
Brush/Signs& Line Paint	18,385.64		22,685.00		
Paving	41,879.39		60,900.00		
		157,051.17		184,580.00	27,528.83
PY Encumbrance		19,000.00		19,000.00	-
				4,041.33	3,530.58
Engineering Services Retaining Wall		510.75		20,000.00	-
Replace Highway Garage Roof		20,000.00		20,000.00	-
New Highway Sander		8,500.00		8,500.00	-
				10,200.00	402.48
Street Lights		9,797.52			
Snow Removal					
Wages	34,937.97		34,937.97		
Overtime	34,056.64		34,056.64		
		68,994.61		68,994.61	-
Equipment Repairs					
Other Property Services	2,116.82		5,583.00		
Vehicle Supplies	9,150.00		9,150.00		
Salt	24,776.78		6,090.00		
Sand	150,109.48		177,258.00		
Chemicals	3,945.67		3,945.67		
Plowing Services Subcontracted	15,480.00		15,480.00		
Public Works Supplies	32,693.00		21,265.18		
		238,271.75		238,771.85	500.10

TRANSFER STATION / LANDFILL					
Subsidy to Enterprise Fund	11,421.00			11,421.00	
Landfill Expenses	2,100.00			2,100.00	
Other Charges	-			-	
					13,521.00
					-
CEMETERY DEPARTMENT					
Wages					
					10,433.00
					-
Water	1,314.24			200.00	
Rentals & Leases	-			-	
Other Property Related Services	793.17			1,500.00	
Repair & Maintenance Service	57.90			350.00	
Other Supplies	65.98			100.00	
Groundskeeping Supplies	245.31			350.00	
					2,500.00
					23.40
TOTAL PUBLIC WORKS					
HUMAN SERVICES					
BOARD OF HEALTH					
Clerical Wages					
					748,744.79
					38,390.75
Rentals & Leases	84.00				
Communication	-				
Office Supplies	414.49				
Dues & Memberships	-				
					4,842.00
					64.44
Nashoba Assessment					
Nashoba Nursing					
Mental Health Assessment					
					2,350.00
					1,851.51
COUNCIL ON AGING					
Wages					
					6,286.00
					238.71
Communication	-				
Office Supplies	406.25			200.00	
Food Service Supplies	2,347.06			2,500.00	
Dues & Memberships	-			258.00	
Bus Transportation Services	4,600.50			7,500.00	
In State Travel	702.00			-	
Other Supplies	-			-	
					10,458.00
					2,402.19
VETERANS SERVICES					
Salary					
					5,050.00
					-
Professional & Technical					
Communication	1,191.00			1,200.00	
Office Supplies	847.10			1,182.00	
Other Supplies	75.48			-	
Food Services	1,163.61			850.00	
In State Travel	139.57			1,320.00	
Dues & Memberships	284.17			339.00	
Veteran's Benefits	-			540.00	
	841.28			1,000.00	
					6,431.00
					1,888.79
TOTAL HUMAN SERVICES					
					24,000.00
					30,446.24
					69,841.00
					39,394.76

CULTURE & RECREATION LIBRARY		70,410.40	73,194.00	2,783.60
Wages				
Energy	23,525.54			
Water	306.00			26,000.00
Repair & Maintenance	5,962.53			400.00
Rentals & Leases	130.00			9,500.00
Other Property Related Services	125.45			2,000.00
Professional & Technical	-			100.00
Communication	445.82			500.00
Office Supplies	5,982.58			2,000.00
Custodial Supplies	-			150.00
Other Supplies Collection Materials	30,068.20			500.00
In State Travel	-			29,102.00
Lighting Design Services ATM 5/11	-			-
Other Charges	-			7,000.00
		66,546.12	77,252.00	10,705.88
MVL Consortium Dues		11,600.00	11,600.00	-
TECHNOLOGY & CABLE TV		6,589.52	13,950.00	7,360.48
RECREATION COMMISSION				
Rentals and Leases	-			
Other Charges	1,247.88			
		1,247.88	2,080.00	832.12
PY Encumbrance		-	-	-
PARKS DEPARTMENT				
Energy	2,323.22			
Rental & Leases	650.61			2,050.00
Other Property Related Services	42,315.45			-
Other Services	9,227.06			39,028.00
Other Charges	-			13,503.00
		54,516.34	54,581.00	64.66
PY Encumbrance	-	-	-	-
MEMORIAL DAY		447.11	700.00	252.89
TOTAL CULTURAL & RECREATION		211,357.37	233,357.00	21,999.63

DEBT SERVICE				
Long Term Debt	285,686.00	285,686.00	-	
Long Term Interest	58,441.44	58,442.00	0.56	
Temporary Loan Interest	170.94	907.00	736.06	
TOTAL DEBT SERVICE		345,035.00	736.62	
STABILIZATION INTERFUND TRANSFER				
CAPITAL PROJECT INTERFUND TRANSFER				
TRUST INTERFUND TRANSFER - Unemployment Compensation				
		-	-	
		70,000.00	-	
INSURANCE & BENEFITS				
County Retirement	186,704.00	187,000.00	296.00	
Insurances:				
Group Health Insurance	193,699.62	219,803.00	26,103.38	
Life Insurance	344.96	371.00	26.04	
Medicare Town Share	20,183.27	22,230.00	2,046.73	
Liability (Buildings, Vehicles, Workers)	93,170.12	97,763.00	4,592.88	
PY Encumbrance Unemployment Compensation	-	-	-	
PY Encumbrance Liability Insurances	-	-	-	
TOTAL INSURANCE & BENEFITS		527,167.00	33,065.03	
State Assessment		2,464.00	(800.00)	
TOTAL GENERAL FUND DEPARTMENTAL PAYMENTS		8,443,758.33	317,338.41	
OTHER FINANCING USES				
Transfer from general fund to transfer station for subsidy	(11,421.00)			
Transfer from general fund to capital project for BAN paydown on Fire Truck	(52,564.00)			
Transfer from general fund to capital project for BAN paydown on Technology Improvement	(45,332.00)			
Transfer from general fund to capital project for engineering services	(70,000.00)			
Transfer from general fund to trust fund for Conservation Land Trust	(1,300.00)			
GENERAL FUND EXPENDITURES	7,945,802.92			

	Undesignated Fund Balance	Fund Balance			Fund Balance			Total Fund Balance
		Fund Balance Reserved for Encumbrances	Fund Balance Reserved for Expenditures	Fund Balance Reserved for Free Cash to Offset Tax Rate	Fund Balance Reserved for Petty Cash	Fund Balance Reserved for Continuing Appropriations		
Fund Balance Beg. Bal	601,432	31,000	0	226,818	50	31,041	890,342	
Current Year Revenue	8,059,360						8,059,360	
Current Year Other Financing Sources	33,403						33,403	
Current Year Expenditures	(7,945,803)						(7,945,803)	
Current Year Other Financing Uses	(112,264)						(112,264)	
Reverse PY Reserves	288,859	(31,000)	0	(226,818)		(31,041)	0	
Establish CY Reserves	(351,021)	31,021	0	200,000	0	120,000	(0)	
Fund Balance End. Bal	573,966	31,021	0	200,000	50	120,000	925,037	

Town of Dunstable
STATEMENT OF CHANGE IN FUND BALANCE - SPECIAL REVENUE FUNDS
JULY 1, 2013 - JUNE 30, 2014

ACCOUNT NUMBER	BALANCE 7/1/13	RECEIPTS	TRANSFERS	PAYROLL EXPENDED	OTHER EXPENDED	BALANCE 6/30/14
2010-13-192-3560-0000-000	Town Hall Committee	1,448.09	-	-	-	1,448.09
2020-00-000-3590-0000-000	Insurance Receipts < \$20,000	10,048.39	-	-	982.02	9,066.37
2022-01-161-3280-0000-000	Extended Polling Hours State Grant	830.24	-	-	-	5,676.24
2150-10-210-3560-0000-000	Police Special Duty	1,304.00	-	88,924.44	-	(106.48)
2280-10-171-3560-0000-000	Welland By-Law Fees	800.00	-	-	-	875.00
2390-12-422-3520-0000-000	Hwy Chapter 90 Improvement Grant	(42,945.15)	-	1,391.20	198,978.19	(113,395.55)
2440-10-491-3260-0000-000	Cemetery Revolving Fund	6,013.83	-	3,387.50	6,603.51	4,772.82
2470-10-631-3560-0000-000	Town Recreation Revolving Fund	12,300.00	-	-	5,446.72	17,371.26
2480-10-541-3560-0000-000	C O A Transportation Revolving Fund	2,932.70	-	-	-	3,592.70
2600-13-122-3560-0000-000	Butterfield Relief/Poor	9,062.58	-	-	-	9,758.61
2602-13-491-3560-0000-003	Butterfield Cem. Fund	1,392.06	-	-	-	12,392.02
2603-13-491-3560-0000-004	Cemetery Gifts & Donations	630.00	-	-	-	630.00
2604-13-491-3560-0000-005	Cemetery Setting of Stone	220.00	-	-	-	310.00
2605-13-541-3560-0000-002	Elder Affairs Donations	390.00	-	-	-	3,066.19
2607-13-541-3560-0000-003	Council on Aging Building Fund	24,473.25	-	-	-	29,346.75
2608-13-610-3560-0000-004	Library Expansion Fund	46.41	-	-	46.41	(0.00)
2609-13-610-3560-0000-006	Library Jose Abeyta Memorial	222.15	-	-	-	222.15
2610-13-610-3560-0000-007	Library Lucy Kennedy Memorial	1,329.04	-	-	125.00	1,204.04
2611-13-610-3560-0000-008	Library Germaine Crawford	1,473.00	-	-	-	1,498.00
2612-13-610-3560-0000-009	Library Lloyd Barnes Mem.	141.00	-	-	-	141.00
2613-13-630-3560-0000-000	Recreation Music Fund	482.25	-	-	-	482.25
2614-13-631-3560-0000-000	Dunstable Road Race Donations	316.12	-	-	-	316.12
2615-13-699-3560-0000-000	Cultural Council Grant	5,065.00	-	-	5,593.00	3,731.07
2616-13-699-3560-0000-001	Cultural Council Fundraiser	133.20	-	-	-	133.20
2617-13-693-3560-0000-000	Summer Concert Donations	10,645.72	-	-	6,738.21	9,919.51
2618-13-610-3560-0000-003	Library Trustee Account	11,358.71	-	-	2,546.74	10,642.01
2623-13-610-3560-0000-028	Library Helen Kennedy Mem	20,659.88	-	-	-	20,659.88
2624-13-610-3560-0000-000	Library Beverly Rock Mem.	731.18	-	-	-	731.18
2625-13-610-3560-0000-000	Library Lucille Dumont Mem	1,425.00	-	-	-	1,425.00
2626-13-000-3280-0000-000	Tyngs Rotary Club Donations	5,195.00	-	-	2,700.00	2,495.00
2629-13-692-3560-0000-000	Memorial Day Donation	884.23	-	-	-	899.23
2630-13-000-3280-0000-000	Korean/Vietnam Memorial Donations	3,365.00	-	-	3,472.33	17.67
2631-13-000-3280-0000-000	Flag Donations	379.24	-	-	-	379.24
2661-10-171-3560-0000-000	Conservation Wetland Act	21,161.42	-	-	1,100.00	20,653.92
2662-20-171-3300-0000-000	Town Forest Timber	11,638.05	-	-	-	18,631.76
2663-13-171-3280-0000-000	ConsCom Carter Farm Donations	75.00	-	-	-	75.00
2782-11-422-3510-2009-000	FEMA 2009 Ice Storm Grant	586.00	-	-	-	586.00
2784-11-000-3510-2010-010	FEMA 4/10 Severe Storms Grants	23,224.00	-	-	-	23,224.00
2785-11-422-3510-2011-000	FEMA 1/11-12/11 Snow Ice Storm	6,342.00	-	-	-	6,342.00
2786-11-422-3510-2014-000	FEMA PW-00189	-	(28,389.62)	-	-	-
2800-12-541-3520-0000-000	Elder Affairs Grant	-	4,072.00	-	-	-
2801-12-541-3520-0000-001	Elder Affairs Pharmacy	163.61	-	-	-	163.61
2802-12-610-3520-0000-001	Library Incentive Grant	5,065.24	-	676.40	-	5,901.46
2803-12-610-3520-0000-002	Library Equal. Grant	1,614.67	-	2,488.45	-	15.93
2804-12-610-3520-0000-000	Library NR Circulation Grant	157.66	-	-	-	431.58
2820-12-210-3520-0000-004	Police Community Grant	28.40	-	-	-	28.40
2830-12-220-3520-0000-000	VFA Fire Equipment State Grant	22.93	-	-	2,000.00	22.93
2832-12-220-3280-0000-000	Fire SAFE State Grant	2,939.46	-	-	2,939.46	3,186.00
2833-12-220-3280-0000-000	Fire Senior SAFE Grant	2,518.00	-	-	1,393.25	1,124.75
2840-12-291-3520-2009-000	Emergency Management Grant	-	-	-	-	-
2840-12-291-3520-0000-000	EMG-Citizen Corp Ptp (CERT) Grant	2,794.34	-	-	-	2,794.34
2850-11-300-3520-2010-000	DOE ARRA Grant	-	-	-	-	-
		168,628.58	(28,389.62)	100,939.99	240,664.84	122,882.25

	Tanker & Equipment Purchase	GDRSD Tech Improvement	Water System Engineering	Salt Shed	TOTAL CAPITAL PROJECTS
Revenue	-	-	-	-	-
Expenditures	-	136,748.00	-	29,477.75	166,225.75
Surplus/Deficit	-	(136,748.00)	-	(29,477.75)	(166,225.75)
Tranfers In	52,564.00	45,332.00	70,000.00	-	167,896.00
Tranfers Out	-	-	-	-	-
Change in Fund Balance	52,564.00	(91,416.00)	70,000.00	(29,477.75)	1,670.25
Beg Fund Balance	(52,564.00)	-	-	80,000.00	27,436.00
Chance in Fund Balance	-	(91,416.00)	70,000.00	50,522.25	29,106.25
Fund Balance Adjustments	-	-	-	-	-
End Fund Balance	-	(91,416.00)	70,000.00	50,522.25	29,106.25
Cash	-	-	70,000.00	50,522.25	120,522.25
TOTAL ASSETS	-	-	70,000.00	50,522.25	120,522.25
Bond Anticipation Note	-	91,416.00	-	-	91,416.00
TOTAL LIABILITIES	-	91,416.00	-	-	91,416.00
Undesigned Fund Balance	-	(91,416.00)	70,000.00	50,522.25	29,106.25
TOTAL FUND BALANCE	-	(91,416.00)	70,000.00	50,522.25	29,106.25
TOTAL LIABILITIES & FUND EQUITY	-	-	70,000.00	50,522.25	120,522.25

**TOWN OF DUNSTABLE
COMBINED BALANCE SHEET - ENTERPRISE FUNDS
JUNE 30, 2014**

	WATER ENTERPRISE FUND	TRANSFER STATION ENTERPRISE FUND	TOTAL ENTERPRISE FUNDS
Cash	103,854.56	9,273.48	113,128.04
Water User Charges Receivable	2,127.78	0.00	2,127.78
TOTAL ASSETS	105,982.34	9,273.48	115,255.82
Warrants Payable	1,072.72	5,760.36	6,833.08
Accrued Payroll	0.00	0.00	0.00
Deferred Revenue	2,127.78	0.00	2,127.78
TOTAL LIABILITIES	3,200.50	5,760.36	8,960.86
Reserved for Encumbrances	0.00	0.00	0.00
Reserved for Expenditures	0.00	0.00	0.00
Reserved for Continuing Appropriations	94,685.13	0.00	94,685.13
Retained Earnings (Deficit)	8,096.71	3,513.12	11,609.83
TOTAL FUND EQUITY	102,781.84	3,513.12	106,294.96
TOTAL LIABILITIES & FUND EQUITY	105,982.34	9,273.48	115,255.82

**TOWN OF DUNSTABLE
WATER ENTERPRISE FUND
JULY 1, 2013 - JUNE 30, 2014**

	Budget	Actual	
Fund Balance as of July 1, 2013			
Reserve for Encumbrances		-	
Reserve for Expenditures		-	
Reserve for Continuing Appropriations		40,818.63	
Unreserved Retained Earnings/(Deficit)		56,545.06	
			97,363.69
Receipts:			
User Charges	48,673.00	52,236.69	
Special Assessments	850.00	1,050.00	
Interest on Charges	-	253.07	
Connection Fees	150.00	355.37	
Interest on Investment	50.00	170.58	
	<u>49,723.00</u>	<u>54,065.71</u>	54,065.71
Other Financing Sources			
			151,429.40
Expended:			
Wages	16,946.00	16,863.21	
Energy	9,704.00	9,154.64	
Repair & Maintenance	6,195.00	4,223.84	
Rentals	250.00	-	
Training	400.00	291.00	
Professional Services	4,909.00	7,597.00	
Communication	282.00	306.63	
Office Supplies	193.00	349.94	
Repair Maintenance Supplies	364.00	-	
Public Works Supplies	1,404.00	1,730.49	
D.E.P. Assessments	183.00	58.31	
In-State Travel	68.00	-	
Dues & Memberships	421.00	381.00	
Emergency Reserve	3,391.00	-	
	<u>44,710.00</u>	<u>40,956.06</u>	40,956.06
PY Encumbrance			-
Special Project Add/Replace Cap Asset			2,678.50
Other Financing Uses-Intergovernmental	5,013.00	5,013.00	5,013.00
			102,781.84
Fund Balances as of June 30, 2014:			
Reserve for Encumbrances		-	
Reserve for Expenditures		-	
Reserve for Continuing Appropriations		94,685.13	
Unreserved Retained Earnings/(Deficit)		8,096.71	
		<u>102,781.84</u>	-

Town of Dunstable
Detail of Unreserved Retained Earnings/(Deficit)
Water Enterprise Fund
30-Jun-14

Beginning Fund Balance	1-Jul-13	56,545.06
Reverse Fund Balance Reserved for Expenditures Prior Year		-
Reverse Fund Balance Reserved for Encumbrances Prior Year		-
Reverse Fund Balance Reserved for Continuing Appropriations Prior Year		40,818.63
Current Year Revenue		54,065.71
Current Year Other Financing Sources		-
Reserve Fund Balance for Encumbrances Current Year		-
Reserve Fund Balance for Expenditures Current Year		-
Reserve Fund Balance for Continuing Appropriations Current Year		(94,685.13)
Current Year Expenditures		(40,956.06)
Current Year Special Project Expenditures		(2,678.50)
Current Year Other Financing Uses		(5,013.00)
		<hr/>
Ending Fund Balance	30-Jun-14	8,096.71

**TOWN OF DUNSTABLE
TRANSFER STATION ENTERPRISE FUND
JULY 1, 2013 - JUNE 30, 2014**

	Budget	Actual	
Fund Balance as of July 1, 2013			
Reserve for Encumbrances		-	
Reserve for Expenditures		6,000.00	
Reserve for Special Purposes		-	
Unreserved Retained Earnings/(Deficit)		<u>(1,647.40)</u>	
			4,352.60
Expenditure of Encumbrance			-
Receipts:			
User Charges	70,175.00	64,061.00	
Other Recycling Fees	3,700.00	1,818.50	
Other Financing Sources-Gen Fund Subsidy	<u>11,421.00</u>	<u>11,421.00</u>	
			77,300.50
	85,296.00		<u>81,653.10</u>
Other Funding - PY Deficit Raised on Recap			1,647.00
Expended:			
Wages	15,696.00	14,731.02	
Repair & Maintenance	10,000.00	5,942.42	
Rentals	1,200.00	1,300.00	
Rubbish Removal	46,000.00	45,634.92	
Other Property Services	12,000.00	9,099.00	
Other Supplies	1,900.00	524.34	
Other Service - Hazard Waste Chg	<u>4,500.00</u>	<u>2,555.28</u>	
	91,296.00		79,786.98
			<u>3,513.12</u>
Fund Balances as of June 30, 2014:			
Reserve for Encumbrances			-
Reserve for Expenditures			-
Reserve for Special Purposes			-
Unreserved Retained Earnings/(Deficit)			3,513.12
			<u><u>3,513.12</u></u>

Town of Dunstable
Detail of Unreserved Retained Earnings/(Deficit)
Solid Waste Disposal/Transfer Station Enterprise Fund
June 30, 2014

Beginning Fund Balance	1-Jul-13	(1,647.40)
Current Year Revenue		65,879.50
Current Year Other Financing Sources - General Fund Subsidy		11,421.00
Current Year Other Financing Sources - Deficit Raised on Recap		1,647.00
Reverse Prior Year Fund Balance Reserved for Expenditures		6,000.00
Reserve Fund Balance for Expenditures Current Year		-
Current Year Expenditures		(79,786.98)
Current Year Other Financing Uses		-
		<hr/>
Ending Fund Balance	30-Jun-14	3,513.12

**TOWN OF DUNSTABLE
BALANCE SHEET - TRUST FUNDS
June 30, 2014**

ASSETS	NON-EXPENDABLE	EXPENDABLE	TOTAL
Cash	118,539.54	514,248.98	632,788.52
Investment - Stock	500.00	-	500.00
TOTAL ASSETS	<u>119,039.54</u>	<u>514,248.98</u>	<u>633,288.52</u>
LIABILITIES			
Warrants Payable	-	-	-
TOTAL LIABILITIES	<u>-</u>	<u>-</u>	<u>-</u>
FUND BALANCES			
Harriett C Proctor Chapel	-	27,076.15	27,076.15
Asa T. Butterfield Library	21,200.00	758.80	21,958.80
Cemetery Perpetual Care	62,456.00	23,872.96	86,328.96
E D & May Swallow Cemetery	1,000.00	1,188.22	2,188.22
Ellen Kendall Library Fund	50.00	0.16	50.16
E R Bennett Public Grounds	500.00	894.30	1,394.30
Fred Fletcher Cemetery Fund	2,532.54	2,620.12	5,152.66
Meeting House Hill Cemetery	1,400.00	2,507.41	3,907.41
Owen Parkhurst Library Fund	1,000.00	1,192.15	2,192.15
Rideout Cemetery PC	401.00	716.23	1,117.23
Sarah Parkhurst Roby Bldg.	2,000.00	17.23	2,017.23
Sarah Roby Highway Fund	1,000.00	4,777.19	5,777.19
Sarah Parkhurst Free Lecture	5,000.00	2,397.86	7,397.86
Charles & Hazel Grasse Trust	10,000.00	1,910.93	11,910.93
Marietta Parkhurst Water	500.00	-	500.00
Conservation Timber Fund	-	77,540.63	77,540.63
Conservation Land Fund	-	1,100.61	1,100.61
James McKenna Memorial	-	5,491.74	5,491.74
Majorie Olney Library	-	6,815.11	6,815.11
Stabilizaion Fund	-	313,402.52	313,402.52
Stabilizaion Fund - Highway	-	10,033.73	10,033.73
Unemployment Comp Fund	-	15,044.41	15,044.41
Scholarship Fund	-	391.61	391.61
Educational Fund	-	1,024.36	1,024.36
Senior Fund	-	2,725.17	2,725.17
Sarah Parkhurst Charity	5,000.00	7,028.15	12,028.15
Harriet C Proctor Charity	5,000.00	3,721.23	8,721.23
TOTAL FUND BALANCE	<u>119,039.54</u>	<u>514,248.98</u>	<u>633,288.52</u>
TOTAL LIABILITIES & FUND BALANCE	<u>119,039.54</u>	<u>514,248.98</u>	<u>633,288.52</u>

TOWN OF DUNSTABLE
EXPENDABLE TRUST FUNDS - CHANGES IN FUND BALANCE
June 30, 2014

Account #		BALANCE 7/1/13	INCOME	TRANSFERS	EXPENDED	BALANCE 6/30/14
5301-04-491-3590-0000-001	H C Proctor Cemetery Chapel	27,008.55	67.60	-	-	27,076.15
5302-06-610-3590-0000-000	Asa T Butterfield Library	1,920.41	56.72	-	1,218.33	758.80
5300-04-491-3590-0000-000	Cemetery Perpetual Care	23,660.80	212.16	-	-	23,872.96
5304-04-491-3590-0000-006	E D & May Swallow Cemetery	1,182.65	5.57	-	-	1,188.22
5305-06-610-3590-0000-007	Ellen Kendall Library	260.95	0.56	-	261.35	0.16
5306-06-610-3590-0000-008	E R Bennett Grounds	890.84	3.46	-	-	894.30
5307-04-491-3590-0000-009	Fred Fletcher Cemetery	2,607.26	12.86	-	-	2,620.12
5308-04-491-3590-0000-011	Meeting House Hill Cemetery	2,497.65	9.76	-	-	2,507.41
5309-06-610-3590-0000-012	Owen Parkhurst	1,186.68	5.47	-	-	1,192.15
5310-04-491-3590-0000-013	Rideout Cemetery P C	713.44	2.79	-	-	716.23
5311-01-192-3590-0000-014	S A Parkhurst Roby Bldg Fund	3,849.99	13.58	-	3,846.34	17.23
5312-04-420-3590-0000-015	Sarah A Roby Highway Fund	4,762.77	14.42	-	-	4,777.19
5313-06-610-3590-0000-017	S A Parkhurst Free Lecture	2,379.39	18.47	-	-	2,397.86
5314-06-610-3590-0000-018	C & H Grasse Trust	1,881.19	29.74	-	-	1,910.93
2619-13-171-3560-0000-019	Conservation Timber	66,193.54	11,347.09	-	-	77,540.63
2620-13-171-3560-0000-019	Conservation Land Fund	100.49	0.12	1,300.00	300.00	1,100.61
2621-13-610-3560-0000-022	James McKenna Memorial	5,827.27	14.47	-	350.00	5,491.74
2622-13-610-3560-0000-026	Majorie Olney Library	10,044.05	22.07	-	3,251.01	6,815.11
2500-40-000-3300-0000-021	Stabilization Fund	382,632.36	770.16	(70,000.00)	-	313,402.52
2501-40-422-3300-0000-000	Highway Stabilization Fund	10,031.73	2.00	-	-	10,033.73
8200-00-000-3590-0000-000	Unemployment Comp Fund	15,006.33	38.08	-	-	15,044.41
8514-00-000-3590-0000-010	H C Proctor Charity	3,699.45	21.78	-	-	3,721.23
8513-00-000-3590-0000-016	S A Parkhurst Charity	7,897.10	31.05	-	900.00	7,028.15
8510-00-000-3010-0000-023	Scholarship Donations	390.63	0.98	-	-	391.61
8511-00-000-3010-0000-024	Educational Donations	1,021.80	2.56	-	-	1,024.36
8512-00-000-3010-0000-025	Senior Donations	2,718.37	6.80	-	-	2,725.17
	TOTAL EXPENDABLE	<u>580,365.69</u>	<u>12,710.32</u>	<u>(68,700.00)</u>	<u>10,127.03</u>	<u>514,248.98</u>

TOWN OF DUNSTABLE
NON-EXPENDABLE TRUST FUNDS - CHANGES IN FUND BALANCE
June 30, 2014

Account #		BALANCE 7/1/13	INCOME	TRANSFERS	BALANCE 6/30/14
5302-06-610-3291-0000-004	Asa T Butterfield Library	21,200.00	-	-	21,200.00
5300-04-491-3291-0000-000	Cemetery Perpetual Care	58,706.00	3,750.00	-	62,456.00
5304-04-491-3590-0000-006	E D & May Swallow Cemetery	1,000.00	-	-	1,000.00
5305-06-610-3590-0000-007	Ellen Kendall Library	50.00	-	-	50.00
5306-06-610-3590-0000-008	E R Bennett Grounds	500.00	-	-	500.00
5307-04-491-3590-0000-009	Fred Fletcher Cemetery	2,532.54	-	-	2,532.54
5308-04-491-3590-0000-011	Meeting House Hill Cemetery	1,400.00	-	-	1,400.00
5309-06-610-3590-0000-012	Owen Parkhurst	1,000.00	-	-	1,000.00
5310-04-491-3590-0000-013	Rideout Cemetery P C	401.00	-	-	401.00
5311-01-192-3590-0000-014	S A Parkhurst Roby Bldg Fund	2,000.00	-	-	2,000.00
5312-04-420-3590-0000-015	Sarah A Roby Highway Fund	1,000.00	-	-	1,000.00
5313-06-610-3590-0000-017	S A Parkhurst Free Lecture	5,000.00	-	-	5,000.00
5314-06-610-3590-0000-018	C & H Grasse Trust	10,000.00	-	-	10,000.00
5315-04-450-3280-0000-025	Marietta Parkhurst Water Stock	500.00	-	-	500.00
8514-00-000-3590-0000-010	H C Proctor Charity	5,000.00	-	-	5,000.00
8513-00-000-3590-0000-016	S A Parkhurst Charity	5,000.00	-	-	5,000.00
	TOTAL EXPENDABLE	<u>115,289.54</u>	<u>3,750.00</u>	<u>-</u>	<u>119,039.54</u>

TOWN OF DUNSTABLE
STATEMENT OF LONG TERM DEBT GROUP OF ACCOUNTS
June 30, 2014

	Original Loan	Balance 07/01/13	Retirements FY14	Balance 06/30/14
LAND ACQUISITION				
19 Year General Obligation Bond Variable Coupon Rate 3.1 - 4.5% Issued 09/01/2002 Maturity 05/15/2021	1,425,000.00	600,000.00	(75,000.00)	525,000.00
TOWN HALL ARCHITECT				
19 Year General Obligation Bond Variable Coupon Rate 3.1 - 4.5% Issued 09/01/2002 Maturity 05/15/2021	132,000.00	55,000.00	(7,000.00)	48,000.00
TOWN HALL RENOVATION				
19 Year General Obligation Bond Variable Coupon Rate 3.1 - 4.5% Issued 09/01/2002 Maturity 05/15/2021	1,500,000.00	640,000.00	(83,000.00)	557,000.00
RECREATION FIELDS				
10 Year General Obligation Bond Variable Coupon Rate 3.1 - 4.0% Issued 09/01/2002 Maturity 05/15/2012	168,000.00	-	-	-
				1,130,000.00
HENRY PROPERTY				
10 Year State House Note 4.97% Issued 11/15/2006 Maturity 11/15/2006	227,907.49	91,160.00	(22,790.00)	68,370.00
CPA - FARM PROPERTY				
19 Year General Obligation Bond Variable Coupon Rate 4.2 - 6.0% Issued 08/15/2007 Maturity 08/15/2026	1,500,000.00	1,100,000.00	(80,000.00)	1,020,000.00
TOTAL:		2,486,160.00	(267,790.00)	2,218,370.00

THE COMMONWEALTH OF MASSACHUSETTS
TOWN OF DUNSTABLE
WARRANT
ANNUAL TOWN MEETING – May 11, 2015

Middlesex, ss.

To either of the Constables of the Town of Dunstable in the County of Middlesex:

GREETINGS

IN THE NAME OF the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and town affairs, to meet at the Swallow School in said Dunstable on Monday, the Eleventh of May next, at seven o'clock in the evening, and thereafter continuing from day to day until completed, then and there to act on the following articles:

ARTICLE 1 – Reports: To hear and act upon the reports of Town Officers, Boards, Committees, Commissioners, and Trustees, or take any other action relative thereto. (BOARD OF SELECTMEN)

ARTICLE 2 – Appointments: To see if the Town will vote to have the Board of Selectmen annually appoint one Pound Keeper, two Fence Viewers, two Field Drivers, and three Surveyors of Lumber, or take any other action relative thereto.

FINANCIAL FISCAL YEAR 2015

ARTICLE3 – Fiscal Year 2015 Supplemental Appropriations: To see if the Town will vote to raise and appropriate, borrow or transfer from available funds a sum of money to supplement operating budgets for the Fiscal Year ending June 30, 2015, or take any other action relative thereto. (BOARD OF SELECTMEN)

ARTICLE4 – Fiscal Year 2015 Transfers: To see if the Town will vote to transfer into various line items of the Fiscal Year ending June 30, 2015 operating budget from other line items of said budget or from other available funds, or take any other action relative thereto. (BOARD OF SELECTMEN)

ARTICLE 5 - Community Preservation Committee Recommended Transfers: To see what transfers or other action the Town may vote with respect to any recommended action of the Community Preservation Committee, or take any other action relative thereto. (BOARD OF SELECTMEN/COMMUNITY PRESERVATION COMMITTEE)

FINANCIAL FISCAL YEAR 2016

ARTICLE 6– Salaries Elected Officials: To see if the Town will vote to fix the salaries of the elected officers of the town as provided by Chapter 41, Section 108 of the Massachusetts General Laws, as amended for Fiscal Year 2016, beginning July 1, 2015, or take any other action relative thereto. (BOARD OF SELECTMEN)

	Voted FY14	Voted FY15	Recommended FY16
Selectmen - Chairman	\$ 600	\$ 600	\$ 600
Member	\$ 600	\$ 600	\$ 600
Member	\$ 600	\$ 600	\$ 600
Assessors - Chairman	\$ 300	\$ 300	\$ 300
Member	\$ 300	\$ 300	\$ 300
Member	\$ 300	\$ 300	\$ 300
Treasurer	\$23,601	\$24,073	\$24,554
Tax Collector	\$23,601	\$24,073	\$24,554
Town Clerk	\$27,831	\$28,388	\$28,956

ARTICLE 7 – Operating Budget: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow pursuant to any applicable statute, or any combination thereof, to fund the various departments, boards, committees, commissions, and other operating expenses of the town for Fiscal Year 2016, beginning July 1, 2015, or take any other action relative thereto. (BOARD OF SELECTMEN)

ARTICLE 8 – Chapter 90: To see if the Town will vote to appropriate a sum of money from the proceeds due to the Town under the provisions of Massachusetts General Laws Chapter 90, or take any other action relative thereto. (BOARD OF SELECTMEN)

ARTICLE 9 – GDRSD – CREATE STABILIZATION FUND: To see if the Town will vote (a) to approve the Groton-Dunstable Regional School District Committee vote (of February 11, 2015) to establish a Stabilization Fund, pursuant to Section 16G½ of Chapter 71 of the Massachusetts General Laws, said Stabilization Fund to be invested and to retain its own interest earnings as provided by law, and (b) to set up an operational line item for the transfer of available monies into said Stabilization Fund, or to take any other action relative thereto. (GDRSD COMMITTEE/BOARD OF SELECTMEN)

ARTICLE 10 – Town Hall Furnace Repair: To see if the Town will vote to raise and appropriate, borrow, transfer from available funds, or any combination thereof, a sum of money to repair, including the replacement of parts, the Town Hall furnace system, or take any other action relative thereto. (BOARD OF SELECTMEN)

ARTICLE 11 – Consultant to assist Town with MS4 Permit Requirements: To see if the Town will vote to raise and appropriate, borrow, transfer from available funds, or any

combination thereof, a sum of money to pay for a consultant to assist the Town in meeting the stormwater management requirements of any MS4 Permit issued to and for the Town. (BOARD OF SELECTMEN)

ARTICLE 12 – Fiscal Year 2016 Transfer to Stabilization: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money, and if so what amount, for the Stabilization Fund pursuant to Massachusetts General Laws Chapter 40, Section 5B, or take other action relative thereto. (ADVISORY COMMITTEE)

ARTICLE 13 - Water Storage Facility: To see if the Town will appropriate a sum of money by borrowing for the construction of a 200,000 gallon Water Storage Facility and Booster Pump Station, Water Main Replacement, engineering and modifications to existing well stations for the Dunstable Water Department and to authorize the treasurer, with the approval of the Selectmen, to issue any bonds or notes that may be necessary for that purpose, or take any other action relative thereto. (BOARD OF SELECTMEN)

ARTICLE 14- Revolving Funds: To see what revolving funds the Town will vote to authorize or reauthorize pursuant to Massachusetts General Laws Chapter 44, Section 53E1/2 for the Fiscal Year 2016, beginning July 1, 2015, or take any other action relative thereto. (BOARD OF SELECTMEN)

Revolving Fund	Authorized Authority	Receipts Credited	Spending Purpose	FY Spending Limit
Cemetery	Cemetery Commission	Receipts collected from sale of lots, interment fees and other such pertinent fees apertaining to the cemetery.	Operation and/or maintenance of the cemetery including the payment of wages or salaries of employees of such facility who are not full time employees of the Town.	\$8,500.00
Recreation	Recreation Commission	Funded through donations, fund raising efforts, grants, and receipts for usage permits.	Expended for the repairs, maintenance and/or improvement to town recreational sites (including Town Field, Larter Field, tennis courts, and any other facility under Recreation purview.)	\$7,000.00

COA Transport	Council on Aging	Funded through donations, fund raising efforts, grants, and receipts from usage fees, etc.	Van transportation and miscellaneous transportation costs, etc.	\$1,000.00
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ARTICLE 15 – Transfer Station: To see what sums or sums the Town will vote to appropriate to operate the Transfer Station or take any other action relative thereto.
(BOARD OF HEALTH)

ARTICLE 16 – Water Department: To see what sums or sums the Town will vote to appropriate to operate the Water Department or take any other action relative thereto.
(WATER COMMISSIONERS)

ARTICLE 17 – Renewable Energy Purchase/Net Metering Agreement: To see if the Town will vote to authorize the Board of Selectmen to enter into renewable energy purchase and/or net metering credit purchase agreements, including solar energy and related net metering credits, for terms of more than three years, and to take all actions necessary to implement and administer such agreements, or take any other action relative thereto.

ARTICLE 18 – Community Preservation Committee Recommendations: To see what transfers or other action the Town may vote with respect to any recommended action of the Community Preservation Committee, or take any other action relative thereto. (BOARD OF SELECTMEN/COMMUNITY PRESERVATION COMMITTEE)

ARTICLE 19- Conservation Restriction: To see if the Town will vote to raise and appropriate, borrow, or transfer from available funds, or any combination thereof, a sum or sums to purchase through the Conservation Commission, on behalf of the Town, a Conservation Restriction as defined in Massachusetts General Laws Chapter 184, Section 31, as amended, on certain real property situated on the easterly corner of Main and Forest Streets, comprising approximately six acres, believed to be owned by the Miller family, and further, to determine whether the town will seek and/or accept any gifts or grants therefor, or apply funds under the control of the Community Preservation Committee, or take any action in relation thereto. (CONSERVATION COMMISSION)

ARTICLE 20 – PEG Access and Cable Related Fund: To see if the Town will vote to establish a new account to be named PEG Access and Cable Related Fund pursuant to Massachusetts General Laws, Section 53F3/4, and Chapter 352, Section 2, of the Acts of 2014, or take any other action relative thereto. (BOARD OF SELECTMEN)

ARTICLE 21 - Road Acceptance Skytop Lane: To see if the Town will vote to accept as a public way in the town a certain existing roadway known as Skytop Lane, provided it has been duly laid out and filed with the Town Clerk, all as prescribed in applicable law;

and further that the Selectmen be authorized to take by eminent domain, on behalf of the Town, as provided under Massachusetts General Laws Chapter 82, Section 24, and related laws, such interests in easement or fee as in their discretionary judgment are necessary or sufficient to these purposes; and further that the Selectmen be authorized to accept on behalf of the Town and the Board of Road Commissioners any deeds or releases of any such interests from any parties holding same, or take any other action relative thereto. (BOARD OF SELECTMEN)

ARTICLE 22 – Free Cash Transfer: To see what sum the Town will vote to transfer from Free Cash (Surplus Revenue) to meet the appropriations of Fiscal Year 2016, beginning July 1, 2016 or to authorize the Assessors to use to establish the tax rate, or take any other action relative thereto.

ARTICLE 23 – Wage Classification Plan: To see if the Town will vote to adopt a Pay Classification Plan for the non-unionized municipal employees, effective July 1, 2016 or take any other action relative thereto:

ARTICLE 24 – Personnel Bylaw: To see if the Town will amend the General Bylaws of the Town to include the following new Personnel Bylaw below:

Personnel Bylaw

Section 1. Purpose And Authorization

The purpose of the Personnel Bylaw is to establish personnel policies and to establish a system of personnel administration that ensures a uniform and efficient application of personnel policies. This bylaw is adopted pursuant to the authority granted by Article LXXXIX of the Amendments to the Constitution of the Commonwealth and General Laws, Chapter 41, Sections 108A and 108C.

The following principles shall apply:

- 1.1 Recruitment, selection, and advancement of personnel shall be based on ability, knowledge, education, and skill under open competition.
- 1.2 Employment shall be open to all segments of society.
- 1.3 Nondiscriminatory treatment of all applicants and employees shall be guaranteed in all aspects of personnel system and shall be administered without regard to age, as defined by law, race, color, creed, gender, gender identity, genetic information, sexual orientation, as defined by law, national origin, political affiliation, disability, any other category or class protected by federal, state or local laws, and with proper regard for privacy and constitutional rights.

Section 2. Application

All Town departments and positions shall be subject to the provisions of this bylaw except elected Town officers, employees with individual personal employment contracts, employees covered by collective bargaining agreements, and employees of the school department. Nothing in this bylaw shall be construed to limit any specific rights of employees pursuant to Massachusetts General Laws.

Section 3. Delegation Of Responsibilities

3.1 Board of Selectmen: The Board of Selectmen shall be responsible for the overall administration of the Personnel Bylaw and the personnel policies. The Board of Selectmen shall appoint a Personnel Board. The Board of Selectmen shall appoint the Personnel Administrator and may delegate administration of this bylaw to the Personnel Administrator.

3.2. Personnel Board:

3.2.1 Composition: The Personnel Board shall consist of five (5) members appointed by the Board of Selectmen. One (1) member shall be appointed for a term of one (1) year, two (2) members for terms of two (2) years, and two (2) members for terms of three (3) years. All subsequent appointments shall be made for three (3) years and vacancies shall be filled by the Board of Selectmen for the unexpired term. No member of the Personnel Board shall be an employee under the jurisdiction of the Town, or an appointed or elected official of the Town. Like all Town employees and board/committee members, the Personnel Board is subject to and shall abide by the provisions of the Conflict of Interest Law, MGL, Chapter 268A. Members shall serve without compensation.

3.2.2 Organization:

The Personnel Board shall annually elect a Chairperson from its membership who shall preside over meetings and serve as the Personnel Board's spokesperson. The Board shall select a clerk from its membership who shall be responsible for recording minutes of committee meetings, in accordance with the Open Meeting Law, Massachusetts General Laws Chapter 30A, Section 22. A majority of the Board shall constitute a quorum for the transaction of business. Action by a majority of those Board members present shall be binding.

3.2.3 Powers and Duties: The Personnel Board is authorized to prepare personnel policies for the Selectmen's consideration and ratification, which policies shall apply to those Town positions that are subject to this bylaw. The Personnel Board is further authorized to make interpretations and resolve questions of policy relating to wages, salaries and other benefits and their related procedures, subject to the approval of the Board of Selectmen. The Personnel Board shall prepare policies and procedures for the Selectmen's consideration and ratification that it deems necessary for the administration of the Personnel Bylaw and any personnel policies adopted pursuant thereto. Subject to the Selectmen's consideration and approval, the Personnel Board, with the assistance of the Personnel Administrator, shall classify all compensated positions in the employ of the Town, both part-time and full-time, except employees covered by individual employment contracts issued through the Board of Selectmen, employees covered by collective bargaining agreements, elected officials, and those employees under the jurisdiction of the School Committee.

3.3 Personnel Administrator: The Town Administrator shall serve as the Personnel Administrator.

3.3.1. Powers and Duties: The Personnel Administrator shall have the following duties:

3.3.1.1 Under the general direction of the Board of Selectmen, shall be responsible for the day-to-day administration of all functions specified in this bylaw and personnel policies promulgated pursuant to Section 5 and any other policies, procedures, or regulations that may be established to administer this bylaw; and for ensuring that this bylaw and personnel policies are consistently administered by all town departments, boards, and committees.

3.3.1.2 Provide advice and assistance to the Board of Selectmen, Personnel Board, supervisory personnel, and employees in all aspects of personnel management specified in this bylaw.

3.3.1.3 Periodically review and recommend to the Personnel Board such changes in this bylaw and the Town's personnel policies as may be considered necessary as conditions change.

3.3.1.4 Supervise and maintain, on a centralized basis, all records pertaining to personnel management in the Town, including therein such information as required by law.

3.3.1.5 Administer employment training, and employee development programs, whether funded by the Town, the Commonwealth, the United States Government, or any other source.

3.3.1.6 Evaluate periodically the effectiveness of the Town's personnel system and recommend any changes to the Personnel Board.

3.3.1.7 Ensure that the Town provides equal opportunity to all persons regardless of age, as defined by law, race, color, creed, gender, gender identity, genetic information, sexual orientation, as defined by law, national origin, political affiliation, disability, any other category or class protected by federal, state or local laws, or any other non-merit factors for entry level positions and promotional positions, and that the Town provides equal treatment in all aspects of personnel management.

3.3.1.8 Ensure that the recruitment, selection, appointment and removal of employees is consistent with the Personnel Bylaw and any policies and procedures adopted pursuant to the Personnel Bylaw.

3.3.1.9 Ensure the preparation and maintenance of a comprehensive compensation and classification plan including the pay schedule and classification plan.

3.3.1.10 In conjunction with Town department heads, establish and maintain written job descriptions for those positions covered by this bylaw, describing the essential characteristics, requirements, and functions of those positions.

3.4 Support:

The Town shall furnish such staffing, services, office space, equipment and other support as may be necessary for the proper functioning of the personnel system, subject to appropriation.

3.4.1 *Centralized Record Keeping:* The Personnel Administrator shall be responsible for overseeing the maintenance, on a centralized basis, of personnel records, including therein such information as is required by law in compliance with Massachusetts General Laws Chapter 149, Section 52C. A personnel record shall not include information of a personal nature about a person other than the employee if disclosure of the information would constitute a clearly unwarranted invasion of such other person's privacy. The form and content of records and the responsibilities of department heads and supervisory personnel with respect to such records shall be specified in Personnel Policies.

3.4.2 *Confidentiality and Access to Personnel Records:* Personnel records shall be confidential and access to an employee's records shall be limited to the Appointing Authority, the Town Administrator/Personnel Administrator, the respective employee's department head and the Town Treasurer on a need-to-know basis. An employee may upon written request to the Personnel Administrator review his or her personnel file within five (5) business days of such request. Such review shall take place at Town Hall during normal business hours and in the presence of the Personnel Administrator or his/her designee. Should the Town receive a written request from an employee, it shall provide the employee with the opportunity to review his/her personnel record in accordance with Massachusetts General Laws Chapter 149, Section 52C.

An employee shall be given a copy of his/her personnel record in accordance with Massachusetts General Laws Chapter 149, Section 52C within five (5) business days of the employee's submission of a written request for such copy to the Town. The Town shall notify an employee within ten (10) days of the Town placing in the employee's personnel record any information to the extent that the information is, has been or may be used, to negatively affect the employee's qualification for employment, promotion, transfer, additional compensation or the possibility that the employee will be subject to disciplinary action.

Section 4. Personnel System

A personnel system shall be established by promulgation of policies pursuant to Section 5. The personnel system shall make use of current concepts of personnel management and shall include but not be limited to the following elements:

4.1 *Method of Administration:* A system of administration which assigns specific responsibility for all elements of the personnel system, including: maintaining personnel records, implementing effective recruitment and selection processes,

maintaining the classification and compensation plans, monitoring the application of personnel policies and periodic reviews, and evaluating the personnel system.

4.2 Classification Plan: A classification plan for all positions subject to this bylaw shall be established based on similarity of duties performed and the responsibilities assumed so that the same qualifications may be reasonably required for, and the same schedule of pay may be equitably applied to, all positions in the same class. No employee who is subject to this bylaw may be hired or promoted to a job title not included in the classification plan.

4.3 Compensation Plan: A compensation plan for all positions subject to this bylaw shall consist of:

4.3.1 A schedule of pay grades including minimum, maximum and intermediate rates for each grade; and

4.3.2 An official list indicating the assignment of each position to specific pay grades.

4.4 Personnel Policies: A series of personnel policies, which establishes the rights, the benefits to which personnel employed by the Town are entitled and the obligations of said employees to the Town. Included shall be a recruitment, employment, promotion and transfer policy, which provides that reasonable effort is made to attract qualified persons and that selection criteria are job-related.

4.5 Personnel Records: A centralized record keeping system which maintains personnel records in accordance with Massachusetts General Laws Chapter 149, Section 52C.

4.6 Other Elements: Other elements of a personnel system as deemed appropriate or required by law.

Section 5. Adoption And Amendment Of Personnel Policies

The Board of Selectmen shall promulgate personnel policies defining the rights, benefits and obligations of employees subject to this bylaw upon recommendation of the Personnel Board. Policies shall be adopted or amended as follows:

5.1 Preparation of Policies: The Personnel Board shall prepare policies or amendments to policies for consideration and approval by the Board of Selectmen. Any member of the Board of Selectmen, Personnel Board, Personnel Administrator, a department head, or any three employees may suggest policies to be considered for preparation by the Personnel Board. The Personnel Board need not consider any proposal already considered in the preceding twelve months. Any person proposing a new or amended policy shall provide the substance and the reason for the proposed policy to the Personnel Board in writing. The Personnel Board shall consider any proposed policies or amendments at its next regular meeting. Any proposed policies or amendments shall be posted at least five (5) days prior to the meeting in prominent work locations, and a copy shall be submitted to the Board of Selectmen.

5.2 Process: The Personnel Board shall present the proposed policy(ies) or amendment(s), the purpose of the proposal, and the implication of any proposed change at a public meeting. Any person may attend the meeting, speak and present information. Within twenty (20) business days after such meeting, the Personnel Board may vote to recommend that the Board of Selectmen adopt the

policies (with or without modifications), reject the policies, or indicate that further study is necessary.

5.3 Recommended Policies: The Personnel Board shall transmit its recommendations in writing to the Board of Selectmen within twenty (20) business days of any vote on proposed personnel policies or amendments. The recommendations from the Personnel Board shall contain the text of the proposed policy or amended policy, an explanation of the Policy, and the potential implications of the Policy. The Board of Selectmen shall consider recommendations of the Personnel Board and may adopt, reject, revise, or return recommendations for further action to the Personnel Board. The Board of Selectmen need only act on proposed policies recommended by the Personnel Board for adoption. Policies shall become effective upon approval of the Board of Selectmen, unless some other date is specified in the policy or rules.

Section 6. Severability

The provisions of this bylaw and any regulations adopted pursuant to this bylaw are severable. If any bylaw provision or regulation is held invalid, the remaining provisions of the bylaw or regulations shall not be affected thereby.

Section 7. Effective Date

This bylaw shall take effect on May 11, 2015.

Or take any other action relative thereto. (BOARD OF SELECTMEN/PERSONNEL BOARD)

ARTICLE 25 – Amend General Bylaws Anti-Litter Bylaw: To see if the Town will vote to amend the General Bylaws by making deletions and insertions (deletions shown by ~~strike through~~ and insertions shown by **{bold}**) as follows:

“Section 2 Whoever shall discard, shovel, throw or pile snow in a public way after Police warning not to do so shall be punished by a fine of ~~Twenty Five~~ **One Hundred** dollars.”

Or take any other action relative thereto. (BOARD OF SELECTMEN/ROAD COMMISSIONERS)

ARTICLE 26 – Amend General Bylaws Dog Control Bylaw: To see if the Town will vote to amend the General Bylaws by making deletions and insertions (deletions shown by ~~strike through~~ and insertions shown by **{bold}**) as follows:

DOG CONTROL

Statement of Purpose: This by law is intended to guide those persons owning or keeping dogs in their role as responsible pet owners so as not to adversely affect the residents of the Town of Dunstable, and to provide for the due and proper disposition of the proceeds of fees and fines arising from the keeping and licensing of dogs.

§ 1. Regulation of Dogs

1.1 Definitions as used in this Section - the following words and terms have the following meanings:

- A. Animal Control Officer:** an appointed officer authorized to enforce Massachusetts General Laws Chapter 140 sections 136A and 174E.
- B. Attack:** aggressive physical contact initiated by an animal.
- C. Dangerous dog:** a dog that either: (i) without justification, attacks a person or domestic animal causing physical injury or death; or (ii) behaves in a manner that a reasonable person would believe poses an unjustified imminent threat of physical injury or death to a person or to a domestic or owned animal.
- D. Domestic animal:** an animal designated as domestic by regulations promulgated by the department of fish and game.
- E. Euthanize:** to take the life of an animal by the administration of barbiturates in a manner deemed acceptable by the American Veterinary Medical Association Guidelines on Euthanasia.
- F. Hearing authority:** the Board of Selectmen.
- G. Keeper:** a person, business, corporation, entity or society, other than the owner, having possession of a dog.

1.2 No person shall permit a dog owned or kept by him/her to be beyond the confines of the property of the owner or keeper unless the dog is under the control of such owner, keeper or his/her agent or is firmly held on a leash. Any dog kept within the confines of the town must be duly licensed and tagged as required by Massachusetts General Laws, Chapter 140, Sections 137-147 including amendments as enacted and approved by the Commonwealth. As used in this Section, the term 'control' shall include, but shall not be limited to oral or visual commands to which the dog is obedient. Nothing in this section shall be construed to limit the authority of the Selectmen to impose a more restrictive standard of restraint in connection with a particular matter properly before them under any applicable law, bylaw or regulation.

21.3 Violation of this control provision of the bylaw shall be punishable by a fine of ten dollars (\$10.00) for the first offense, fifteen (\$15.00) for the second, twenty (\$20.00) for the third, and twenty-five dollars (\$25.00) for the fourth or subsequent offenses. Nothing in this Section shall be deemed to limit the authority of the enforcing authority to issue a warning in any instance.

31.4 The enforcing authority hereunder shall be either the Dunstable Police Department, including any Police Officer in said Department, or the ~~Dog~~ **Animal Control Officer**.

41.5 The provisions of Massachusetts General Law Chapter 140, Sections 136A through 174~~DE~~ inclusive, as may be amended from time to time and insofar as applicable, including the definitions therein, are hereby incorporated by reference into

this bylaw relating to the regulation of dogs, insofar as they may explain, clarify or supplement the provisions hereof.

§5.2. Licenses

2.1 Definitions as used in this Section - the following words and terms have the following meanings:

- A. License period – the period of time for which any duly issued dog license is valid, including the date of issuance of the license through the date on which the license expires, inclusive.**
- B. Licensing authority – The Town Clerk**

2.2 The owner or keeper of a dog within the town shall cause the dog to be initially licensed when it attains the age of six months and annually thereafter. Proof of a currently valid rabies vaccination shall be required prior to the issuance of any license.

2.3 The annual licensing date shall be January 1st of any year.

2.4 The Town Clerk shall, pursuant to Massachusetts General Laws Chapter 40, Section 22F, from time to time fix reasonable fees to be charged for the issuance of licenses for dogs.

2.5 The Town Clerk shall, pursuant to Massachusetts General Laws Chapter 40, Section 22F, from time to time fix reasonable fees to be charged for the issuance of licenses for kennels.

2.6 The Town Clerk shall be responsible for the issuance of all licenses related to this bylaw.

- (a)A. Any person or entity who fails to register and license his/her/its dog each year by April 1 in the Town of Dunstable, Middlesex County, and pay the fees and charges under any and all applicable ordinances, bylaws or regulations adopted/observed by the Town of Dunstable will be required to pay to the Town a late fee, in the amount of ten dollars (\$10.00). Any such person, etc, acquiring a dog, six months of age or older, after the last day of March in any year shall cause the dog to be registered and licensed within Thirty (30) days from the date of acquisition which shall be presumed to be the date on the rabies certificate. Failure so to register and license the dog shall subject such person to a late fee of \$10.00, which shall be payable to the Town of Dunstable.**
- (b)B. Failure to license and register a dog before May 1st annually shall result in a Fifty dollar (\$50.00) fine, pursuant to ~~MGL~~ Massachusetts General Laws 140:141 which shall be in addition to the late fee provided in Section 2.6 A above, and which shall be payable to the Town of Dunstable. Failure to vaccinate against rabies by a licensed veterinarian shall result in a One Hundred dollar (\$100.00) fine pursuant to ~~MGL~~ Massachusetts General**

Laws 140:145B. On or after May 1st annually, those owners in violation of the licensing requirement of this bylaw will receive a notice of the aforesaid fine. Those that do not pay the fines within twenty-one (21) days of such notice shall be subject to citation under the "Dunstable Non-Criminal Disposition Bylaw".

§6.2.7 All fees or fines collected under this bylaw shall be paid into the general fund, subject to the provisions of the Massachusetts General Laws, as amended.

§7.2.8 Any part, section or provision of this bylaw found to be invalid shall be severable and the remaining portions of this bylaw shall not be affected thereby. No provision or interpretation of a provision of this bylaw is intended to be in conflict with any provision of the Massachusetts General Laws, pertaining to dogs.

§8.2.9 This bylaw shall go into effect on the date of posting the Town Bulletin following the approval of the Attorney General.

§3. Kennels

3.1 Definitions as used in this Section - the following words and terms have the following meanings:

- A. Kennel:** a pack or collection of dogs on a single premise, including a commercial boarding or training kennel, commercial breeder kennel, domestic charitable corporation kennel, personal kennel or veterinary kennel as defined in Massachusetts General Laws Chapter 140, Section 136A.
- B. Personal kennel:** a pack or collection of more than 4 dogs, 3 months old or older, owned or kept under single ownership, for private personal use; provided, however, that breeding of personally owned dogs may take place for the purpose of improving, exhibiting or showing the breed or for use in legal sporting activity or for other personal reasons; provided further, that selling, trading, bartering or distributing such breeding from a personal kennel shall be to other breeders or individuals by private sale only and not to wholesalers, brokers or pet shops; provided further, that a personal kennel shall not sell, trade, barter or distribute a dog not bred from its personally-owned dog; and provided further, that dogs temporarily housed at a personal kennel, in conjunction with an animal shelter or rescue registered with the department, may be sold, traded, bartered or distributed if the transfer is not for profit.
- C. Commercial boarding or training kennel:** an establishment used for boarding, holding, day care, overnight stays or training of animals that are not the property of the owner of the establishment, at which such services are rendered in exchange for consideration and in the absence of the owner of any such animal; provided, however, that "commercial boarding or training kennel" shall not include an animal shelter or

animal control facility, a pet shop licensed under Section 39A of Chapter 129, a grooming facility operated solely for the purpose of grooming and not for overnight boarding or an individual who temporarily, and not in the normal course of business, boards or cares for animals owned by others.

- D. **Commercial breeder kennel:** an establishment, other than a personal kennel, engaged in the business of breeding animals for sale or exchange to wholesalers, brokers or pet shops in return for consideration.

3.2 Licenses; Fees; Requirements; Violations.

- A. No person shall operate a Kennel within the Town without first obtaining a Kennel License from the Town Clerk in accordance with the provisions of this Section.
- B. The Town Clerk shall determine the amount of the non-refundable fee for a Kennel License for each License Period. The Town Clerk may charge an increased fee for applications for Kennel License renewals received after March 15 for that License Period.
- C. The location and operation of any Kennel shall be appropriate for housing the number of dogs allowable under the terms of its Kennel License and may not be detrimental to the health and safety of dogs or persons.
- D. All Kennels shall be operated in a safe, sanitary, and humane condition, as provided in Massachusetts General Laws Chapter 140, Section 137C.
- E. No Kennel that provides overnight boarding of dogs may keep more than 25 dogs on the premises at any time. Dogs that are on the premises for medical or surgical treatment or observation shall not be counted in this number.
- F. No Kennel may contract with security dog firms or other businesses to board protection or security dogs, or dogs in training to be protection or security dogs on the premises. A security dog kept on the premises for the Kennel's own security purposes is permitted.
- G. Kennel operations, including the exercising of dogs, shall be in an indoor enclosed area, except that individual dogs may be exercised one at a time in a prescribed outdoor area.
- H. Every Kennel shall at all times keep and maintain accurate records of the number and identities of all dogs kept on the premises, and the identities of persons who have purchased dogs from the Kennel.
- I. Except as otherwise provided in this Paragraph, any violation of this Section shall result in a fine of \$50 per such violation and, for violations continuing 30 days past licensing deadlines, an additional fine of \$100 per such violation. A person maintaining a Kennel after the Kennel License therefor has been revoked, or while such Kennel License is suspended, shall be punished by a fine of not more than \$250. Violations shall be administered in accordance with the provisions of Massachusetts General Laws Chapter 140, Section 173A.

3.3 Application Process; License Issuance; Renewals.

- A. Any person or entity seeking a Kennel License or renewal or reinstatement thereof shall complete and submit to the Town Clerk a Kennel License application, in a form prescribed by the Town Clerk.**
- B. Upon receipt of a completed application, the Town Clerk shall so notify the Animal Control Officer who shall forthwith conduct an inspection of the applicant's Kennel as provided in Section 3.4. The Town Clerk shall also give notice of the application to direct abutters to the proposed Kennel location and provide such abutters 14 days to submit written comments on the application.**
- C. The Town Clerk shall review the completed application, all comments received within 14 days of the notice to abutter given pursuant to Paragraph (2), and the Kennel Inspector's report. The Town Clerk shall determine whether the proposed Kennel is in compliance with the requirements of this Section and Massachusetts General Laws Chapter 140, Sections 137C and 137D and, if so, shall issue a Kennel License to the applicant. If the Town Clerk finds that the proposed Kennel is not in compliance with such requirements, the Town Clerk shall deny the application and state the reasons for such denial.**
- D. Any application for renewal of a Kennel License shall be submitted to the Town Clerk on or before December 15 for the next License Period.**
- E. Nothing in this Dog Control Bylaw shall be construed to authorize the operation of a dog kennel in Dunstable *per se*, or to supersede the authority of the Zoning Board of Appeals to authorize such uses under Section 6.2(d) of the Dunstable Zoning Bylaw, as it may be from time to time amended.**

3.4 Inspections. The Animal Control Officer, the Police Chief, the Board of Selectmen, may at any time inspect a Kennel or cause the inspection of a Kennel to ascertain whether the Kennel complies with the requirements of this Section and applicable state statutes.

3.5 Suspension or Revocation of Kennel License; Reinspections.

- A. If the Town Clerk denies a Kennel License application or renewal application, the applicant or Kennel License holder may request a reinspection of the proposed Kennel after reasonably demonstrating to the Kennel Inspector that the proposed Kennel has been brought into compliance with the requirements of this bylaw and applicable state statutes. The Kennel Inspector shall thereafter, as soon as is practicable, reinspect the proposed Kennel and make a report to the Town Clerk, who shall, within a reasonable time, review the application in accordance with Section 3. The Town Clerk may set fees for reinspections performed pursuant to this Paragraph.**

- B. If the Animal Control Officer, Police Chief, Board of Selectmen, inspects or causes to be inspected a Kennel and, in the judgement of the person or entity that performed the inspection, the Kennel operator is not maintaining in compliance with this Section and applicable state statutes, the Selectmen, Police Chief or the Town's Animal Control Officer may, by order, revoke or suspend the Kennel License, in accordance with Massachusetts General Laws Chapter 140, Section 137C and in the event none of said persons or boards so acts, the Board of Selectmen shall revoke or suspend the Kennel.**
- C. If a Kennel License is suspended, the Kennel License holder may apply for reinstatement by requesting a reinspection of the Kennel after reasonably demonstrating to the Kennel Inspector that the Kennel has been brought into compliance with this Section and applicable state statutes, and that the License Holder has satisfied the terms of the suspension order. The Kennel Inspector shall thereafter, as soon as is practicable, reinspect the Kennel and make a report to the Town Clerk who shall, within a reasonable time, review the application in accordance with Section 3.3. The Town Clerk may set fees for reinspections performed pursuant to this Paragraph.**
- D. If a Kennel License is revoked, the Kennel License holder may apply for a new Kennel License in accordance with Section 3.3. The Town Clerk may set fees for reinspections performed pursuant to this Paragraph.**

or take any other action relative thereto.

ARTICLE 27 - Amend Zoning Bylaws Sections 6.2 Uses Permitted By Special Permit of the Board of Appeals: To see if the Town will vote to amend the Zoning Bylaws by deleting Section 6.2 (g) , and adding Section 6.2.1 ACCESSORY DWELLING UNITS as follows:

"6.2.1 ACCESSORY DWELLING UNITS

In order to increase the availability of moderately priced housing for the young, the elderly, people of low and moderate income, and dependent relatives of town residents without substantially altering the appearance of the Town, accessory dwelling units may be allowed by Special Permit of the Zoning Board of Appeals which shall subject to the following considerations:

(a) Procedures

- i. A plot plan, prepared by a Registered Land Surveyor, of the existing dwelling unit and proposed accessory dwelling unit shall be submitted to the Board of Appeals, showing the location of the building on the lot, proposed accessory dwelling unit, location of any septic system, well and required parking.**
- ii. Any special permit application shall be subject to review and approval by the Board of Health as to sanitary wastewater disposal in full conformance with the provisions of 310 CMR 15.00 (Title V of the State Environmental Code). The**

Board of Health will also review and approve the water supply. Therefore, applicants are encouraged to seek Board of Health review prior to making an application to the Board of Appeals.

(b) Standards

- i. Not more than one accessory dwelling unit may be established on a lot. The accessory dwelling unit shall not exceed 35% of the gross living space of the existing or expanded principal structure or 1,200 square feet, whichever is greater, and have no more than two bedrooms. The expansion of an existing structure to accommodate an accessory apartment shall not increase the gross floor space of the existing structure more than 15%.
- ii. The accessory dwelling unit may be located in the principal structure or in a detached accessory structure; provided, however, that an accessory dwelling unit may be located in such detached accessory structure only where such detached accessory structure has been in existence for at least ten (10) years. The burden shall be upon the applicant to demonstrate compliance with this subsection.
- iii. An accessory apartment shall be a complete dwelling unit with a separate entry, kitchen facilities, at least one bedroom, and a bathroom with sink, toilet and bathing facilities.
- iv. The external appearance of the structure in which the accessory dwelling unit is to be located shall not be significantly altered from the appearance of a single family structure or other structure ordinarily used and included in the context of single family dwellings, in accordance with the following:
 - (1) The expansion of an existing structure to accommodate an accessory apartment shall not increase the gross floor space of the existing structure more than 15%;
 - (2) Any stairways or access and egress alterations serving the accessory dwelling unit shall be enclosed, screened, or located so that visibility from public ways is minimized;
 - (3) Sufficient and appropriate space for at least one (1) additional parking space shall be provided by the owner to serve the accessory dwelling unit. Said parking space shall be constructed of materials consistent with the existing driveway and shall have vehicular access to the driveway;
 - (4) All construction and/or renovation shall be performed in accordance with the applicable requirements of the State Building Code.

(c) Conditions and Renewal

- i. Prior to the conclusion of a Site Plan Review the owner must provide certification, by affidavit, that one of the two dwelling units shall be occupied by the owner of the property as his/her primary residence at least six months in any calendar year. In addition, such owner shall occupy such dwelling unit as his or

her primary residence as a condition of the validity of the Special Permit. The owner must also own the entire lot, any structures thereon, and both dwellings.

- ii. The initial term and subsequent extensions of a special permit for an accessory dwelling unit shall terminate upon transfer of the ownership of the premises or when the owner no longer occupies the premises as his or her residence in accordance with Section (c) i above. Upon sale or transfer of the property to a new owner, the new owner must submit an affidavit to the Building Inspector of their intention to use one of the dwellings as their primary residence. A subsequent special permit may be granted after certification by affidavit is made by the applicant to the Board of Appeals that the accessory dwelling unit has not been extended, enlarged, or altered to increase its original dimensions, as defined in the initial special permit application.
- iii. Use and occupancy of any accessory apartment other than is authorized herein shall be grounds for revocation of any permit granted under this section.

(d) Decision

- i. Special Permits for an accessory dwelling unit may be issued by the Board of Appeals upon a finding that the construction and occupancy of the additional dwelling unit complies with foregoing provisions and will not be detrimental to the neighborhood in which the lot is located.
- ii. Nothing in this subsection 6.2.1 shall be construed to change or reduce any dimensional or area requirements of this Zoning Bylaw relative to single-family dwellings and accessory structures thereto or to allow any uses not otherwise permitted by this Zoning Bylaw, other than accessory apartments as allowed.”

or take any other action relative thereto.

ARTICLE 28 – Amend Zoning Bylaw Section 6.3: To see if the Town will vote to amend the Zoning Bylaws by making deletions and insertions (deletions shown by ~~{strikethrough}~~ and insertions shown by **{bold}**) as follows:

“6.3. No permit shall be granted to carry on any of the uses listed in Section 6.2 ~~(a)~~ through ~~(g)~~ and **6.2.1** in any structure ...”

or take any other action relative thereto.

ARTICLE 29 - Amend Zoning Bylaws Sections 6.7.5 and 6.7.11: To see if the Town will vote to amend the Zoning Bylaws by making deletions and insertions (deletions shown by ~~{strikethrough}~~ and insertions shown by **{bold}**) as follows:

“Section 6.7.5 ~~(K) Lighting. Exterior lighting shall be of a non-glaring type, and shall be planned, installed and operated so as to best serve each building or groups of buildings,~~

~~as required by the Planning Board through the plan review process. Parking areas, drives and other roadways shall be designed and landscaped so that all dwelling units are reasonably screened from motor vehicle headlights and so that parking area lighting will not directly unreasonably illuminate adjacent lots."~~

"Section 6.7.5 Design Requirements

~~(L)~~ (K) Rubbish Disposal... ~~(M)~~ (L) Environmental Protection... ~~(N)~~ (M) Roads...
~~(O)~~(N) Affordable Units..."

"6.7.11 Minimum Special Requirements

~~(j) Exterior lighting shall be shaded or directed as to prevent illumination off site. All external lighting, except for demonstrable safety and security needs, shall be extinguished by 10:00 p.m.~~

~~(k)~~ (j) No additional parking required... ~~(h)~~ (k) Any sign relating to a Bed and Breakfast... ~~(m)~~ (l) The burden shall be upon any applicant... ~~(n)~~(m) Prior to the renting of any rooms..."

or take any other action relative thereto.

ARTICLE 30 – Amend Zoning Bylaws Section 14 Site Plans: To see if the Town will vote to amend the Zoning Bylaws Section 14 by making deletions and insertions (deletions shown by ~~{strike through}~~ and insertions shown by **{bold}**) as follows:

"14.1until a site plan, prepared by a licensed professional ~~architect or~~ engineer, has been submitted to and approved by the board or authority having jurisdiction of such permit or special permit (referred to elsewhere in this section as "the authority") See **Section 15.1 Removal of Earth.**"

"14.2. **The provisions of this section shall govern the content of the site plan, unless the authority has adopted their own rules and regulations governing the submittal of site plans. All site plans ...**"

"14.5 (c)where appropriate. **"Permanent bounds showing property lines shall be installed. "**

"14.5 (e) ...neighboring properties. **To avoid confusion, Planning Board reserves the right to approve/disapprove street names.**"

or take any other action relative thereto.

ARTICLE 31 - Amend Zoning Bylaws Section 25 LARGE-SCALE GROUND-MOUNTED SOLAR PHOTOVOLTAIC FACILITIES: To see if the Town will vote to amend the Zoning Bylaws Section 25 by making deletions and insertions (deletions shown by ~~{strike through}~~ and insertions shown by **{bold}**) as follows:

“25.5.2 Or three line electrical...methods, with all ~~National Electrical Code~~ Massachusetts Electrical Code compliant disconnects...”

“25.9.1 The minimum lot or parcel size for any installation shall be ~~twenty acres~~ two acres.”

or take any other action relative thereto.

And furthermore, in the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of the Dunstable who are qualified to vote in Town affairs, to meet at the Dunstable Public Library on Monday, May 18, 2015 at 12:00 o'clock noon, to cast their ballots for the following officers and questions:

Moderator, one position for one year; Selectmen, one position for three years; Assessors, one position for three years; Board of Health, one position for three years; Board of Road Commissioners, two positions, one for three years and one for one year; Constables, two positions for one year; Greater Lowell Reg. Voc. Tech. School, one position for three years; Groton-Dunstable Reg. School Dist., one position for two years; Trustees Public Library, one positions for three years; Cemetery Commissioners, one position for three years; Water Commissioners, one position for three years; Park Commissioners, one position for three years; Planning Board, one position for five years; Commissioners of Trust Funds, one position for three years; Commissioners to Expend Proctor/Parkhurst Funds, one position for five years; Commissioners to Expend Parkhurst Free Lecture Funds, one position for five years; Advisory Board, two positions for three years.

Question #1:

1. Shall the Town of Dunstable be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued for the purpose of constructing a 200,000 gallon Water Storage Facility and Booster Pump Station , Water Main Replacement, engineering, and modifications to existing well station for the Dunstable Water Department?

Yes ____

No ____

And you are hereby directed to serve this warrant, by posting attested copies thereof, one at the Post Office and one at the Town Hall in said Dunstable seven days at least before the time of holding such Town Meeting.

Hereof fail not, and make due return of this warrant, with your doings thereon, to the Town Clerk, at the time and place of the meeting as aforesaid.

Given under our hands this ____ day of April, two thousand and fifteen.

DUNSTABLE BOARD OF SELECTMEN

Walter F. Alterisio

Kenneth J. Leva

Daniel F. Devlin

I have served this warrant by posting attested copies thereof, one at the Post Office and one at the Town Hall ____ days before said meeting.

Date


Constable

And you are hereby directed to serve this warrant, by posting attested copies thereof, one at the Post Office and one at the Town Hall in said Dunstable seven days at least before the time of holding such Town Meeting.

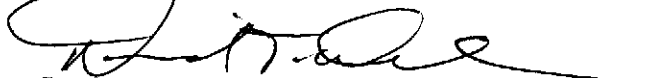
Hereof fail not, and make due return of this warrant, with your doings thereon, to the Town Clerk, at the time and place of the meeting as aforesaid.

Given under our hands this ____ day of April, two thousand and fifteen.

DUNSTABLE BOARD OF SELECTMEN


Walter F. Alterisio


Kenneth J. Leva


Daniel F. Devlin

I have served this warrant by posting attested copies thereof, one at the Post Office and one at the Town Hall ____ days before said meeting.

Date

Constable

