

DUNSTABLE, MASSACHUSETTS

2013 ANNUAL REPORT OF THE OFFICERS AND COMMITTEES

**PLEASE BRING THIS REPORT WITH YOU
TO THE ANNUAL TOWN MEETING
7:00 P.M.
MAY 12, 2014**



IMPORTANT INFORMATION

Emergencies - Fire - Police – Ambulance	Dial 911
Police	649-7445
Fire	649-6661
Dog Officer	978-502-2022
Dunstable Public Library	649-7830
Greater Lowell Regional Voc. High School	454-5411
Groton Dunstable Regional Supt. Office	448-5505
Nashoba Associated Board of Health	772-3335
Veteran's Agent	649-3919
Town Hall Offices:	<u>Note new Main Town Hall Telephone Number:</u> 649-4514
Accountant	Ext. 221
Assessors	Ext. 227
Board of Health	Ext. 229
Building Inspector	Ext. 226
Conservation Commission	Ext. 230
Elder Assistant-Council on Aging	Ext. 223
Planning Board	Ext. 230
Plumbing, Gas & Wiring Permits	Ext. 227
Board of Road Commissioners	Ext. 227
Selectmen	Ext. 224
Tax Collector	Ext. 228
Town Clerk	Ext. 222
Treasurer	Ext. 228
Water Department	Ext. 230

Scheduled Meeting Times

Assessors	meet 2 nd Thursday evening of month
Conservation Commission	meets 2 nd & 4 th Monday evening of month
Board of Appeals	meets as posted
Board of Health	meets 1 st & 3 rd Tuesday evening of month
Planning Board	meet 1 st & 3 rd Monday evening of month
Board of Road Commissioners	meets as posted
Recreation Committee	meets 2 nd Monday at 7:30PM
Selectmen	meet every Monday evening at 7:00PM
Water Commission	meets every 4 th Tuesday of month at 7:00PM

Office Hours

Assessors	Days	7:30AM-2:30PM Monday-Thursday
Board of Health	Day	1PM-2:30PM Tuesday
		1:00PM-3:00PM Wednesday
Building Inspector	Evening	6:00PM-8:00PM Monday
Conservation Commission	Days	7:30AM-3:00PM Monday –Thursday
COA-Elder Assistant	Days	12:00PM-4:00PM Tuesday
		12:00PM-3:00PM Wednesday
Library		3:00PM-8:00PM Tuesday
		10:00AM to 2:00PM Wednesday
		10:00AM to 8:00PM Thursday
		10:00AM to 2:00PM Friday
		10:00AM to 2:00PM Saturday
Planning Board	Days	7:30AM-3:30PM Monday –Thursday
Selectmen's Office	Days	9:00AM to 4:00PM Monday-Friday
Tax Collector	Evening	6:30PM to 9:00PM Monday
	Days	8:00AM to 1:30PM Tuesday
		8:00AM to 2:00PM Wednesday
		8:00AM to 1:00 Thursday & Friday
		Others by Appointment Only
Town Clerk	Days	9:00AM to 3:00PM Tuesday-Thursday
	Evening	6:00PM to 8:00PM Monday
		Others by Appointment Only
Water Commission	Days	7:30AM-3:00PM Monday – Thursday

TOWN OF DUNSTABLE



ANNUAL REPORT 2013

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ELECTED OFFICERS OF THE TOWN OF DUNSTABLE - 2013

Selectmen

DANIEL F. DEVLIN	Term Expires 2014
WALTER F. ALTERISIO	Term Expires 2015
KENNETH J. LEVA	Term Expires 2016

Assessors

GEORGE A. FROST	Term Expires 2014
ROBERT RICARDELLI	Term Expires 2015
BRETT A. ROCK	Term Expires 2016

Board of Health

MARIA E. AMODEI	Term Expires 2014
ROBERT E. PARKIN	Term Expires 2015
WILLIAM B. MOELLER	Term Expires 2016

Tax Collector & Town Treasurer

BONNIE S. RICARDELLI	Term Expires 2014
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Town Clerk

CAROL A. SKERRETT	Term Expires 2016
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Board of Road Commissioners

DAVID W. CRANDALL, SR.*	Term Ended 4-30-2013
PETER M. GOVE	Appointed May 6, 2013
THOMAS F. DUMONT	Term Expires 2014
MICHAEL L. MARTIN	Term Expires 2015
DANA C. KINNE	Term Expires 2016

Town Moderator

ROBERT F. NELSON	Term Expires 2014
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Tree Warden

ROBERT E. BACON	Term Expires 2014
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Constables

JON N. CRANDALL, JR.	Term Expires 2014
BRETT A. ROCK	Term Expires 2014

Greater Lowell Reg. Voc. Tech. School

DAVID E. TULLY	Term Expires 2015
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Groton-Dunstable Reg. School Dist.

JAMES E. FREY	Term Expires 2014
LOUIS DELOUREIRO	Term Expires 2015

* denotes resignation

Trustees Public Library

JOANNE L. MIKOL
CATHERINE E. BENCE
JOHN CALLAHAN

Term Expires 2014
Term Expires 2015
Term Expires 2016

Cemetery Commissioners

DAVID F. SEARS
DAVID R. HARDMAN
JUDITH K. LARTER

Term Expires 2014
Term Expires 2015
Term Expires 2016

Water Commissioners

BRYAN CONANT
KARL J. HUBER, JR.
ROBERT R. GAMACHE

Term Expires 2015
Term Expires 2014
Term Expires 2016

Park Commissioners

JAMES E. TULLY
JEFFREY HASTINGS
NEIL J. ATWOOD

Term Expires 2014
Term Expires 2015
Term Expires 2016

Planning Board

WILLARD J. GOLDTHWAITE, JR
JOAN M. SIMMONS
JOSEPH J. VLCEK
GEORGE J. BASBANES
BRETT A. ROCK

Term Expires 2014
Term Expires 2015
Term Expires 2016
Term Expires 2017
Term Expires 2018

Commissioners of Trust Funds

JAMES E. TULLY
VACANT
ALAN E. CHANEY

Term Expires 2014
Term Expires 2015
Term Expires 2016

Commissioners to Expend Proctor & Parkhurst Trust Funds

CAROL E. VAILLANCOURT
DANICE N. PALUMBO
MARGERY E. KIMPTON
RUTH TULLY
PHILIPPE R. JUSSAUME

Term Expires 2014
Term Expires 2015
Term Expires 2016
Term Expires 2017
Term Expires 2018

Commissioners to Expend Parkhurst Free Lecture Funds

JOAN M. SIMMONS
JUDITH K. LARTER
MARGERY E. KIMPTON
SUSAN M. CHANEY
VACANT

Term Expires 2014
Term Expires 2015
Term Expires 2016
Term Expires 2017
Term Expires 2018

* denotes resignation

Advisory Committee

JOSEPH P. DEAN
DANA E. METZLER
CHRISTINE E. MUIR
KEVIN W. WELCH
RONALD J. MIKOL
HAROLD K. SIMMONS

Term Expires 2014
Term Expires 2014
Term Expires 2015
Term Expires 2015
Term Expires 2016
Term Expires 2016

APPOINTED OFFICERS & STAFF 2013

Town Accountant

KIMBERLY S. FALES-IMA TOWNSEND

Term Expires 2014

Town Forest Committee

ALAN CHANEY

Term Expires 2014

JEFFREY HAIGHT

Term Expires 2015

RONALD PATENAUE

Term Expires 2016

Zoning Officer

DANA E. BARNES

Term Expires 2014

HARRY CULLINAN, Alternate

Term Expires 2014

Zoning Board of Appeals

TED O. GAUDETTE*

Term Expires 2014

LISA O'CONNELL

Term Expires 2015

JOHN B. MARTIN, JR

Term Expires 2016

LEO TOMETICH

Term Expires 2017

GERALD MEAD

Term Expires 2018

& Associate Members

-VACANT-

Term Expires 2014

-VACANT-

Term Expires 2015

RUTH A LOWDER

Term Expires 2016

Board of Registrars

AMY SCHEMBECHLER

Term Expires 2014

EVELYN METZLER

Term Expires 2015

BARBARA E. MARTIN

Term Expires 2016

Council on Aging

GERALD W. SIMMONS

Term Expires 2014

MARILYN SHERIDAN

Term Expires 2014

JANICE A. O'DONNELL

Term Expires 2015

MARJORIE W. RYDER

Term Expires 2015

BETTE E. AMODEI

Term Expires 2016

MARY DONOVAN MOELLER

Term Expires 2016

T. BRIAN O'DONNELL

Term Expires 2016

RUTH L. TULLY, ELDER ASSISTANT

**denotes resignation*

∕deceased

X in box indicates confirmation

Conservation Commission

MARILYN L. PIKE	Term Expires 2014
JUAN J. AMODEI	Term Expires 2014
ALAN CHANEY	Term Expires 2015
JUDITH K. LARTER	Term Expires 2016
JEFFREY HAIGHT	Term Expires 2017
LEAH D. BASBANES	Term Expires 2017
WILLIAM B. MOELLER	Term Expires 2018

Recreation Commission

DEREK J. BERNARD	Term Expires 2014
JAMES E. TULLY	Term Expires 2015
BRIAN LOCAPO	Term Expires 2016
-VACANT-	Term Expires 2017
ROBERT A. BUSSE	Term Expires 2018

Town Counsel

RICHARD W. LARKIN	Term Expires 2014
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Town Engineer

JEFFREY RIDER, Cuoco & Cormier Engineering Associates, Inc.	Term Expires 2014
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Surveyors of Lumber

FRANK COVER	CHARLES W. TULLY, JR.
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Veterans' Grave Agent

ALAN E. CHANEY	Term Expires 2014
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Veterans' Agent

PETER J. GEORGES	Term Expires 2014
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Gas & Plumbing Inspector

JAMES L. DOW	Term Expires 2014
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Electrical Inspector

DAVID G. SWEET	Term Expires 2014
DAVID G. SWEET II, Alternate Inspector	Term Expires 2014

**denotes resignation*

∕deceased

X in box indicates confirmation

Building Inspector

DANA E. BARNES
HARRY CULLINAN, Alternate Inspector

Term Expires 2014
Term Expires 2014

Dog Officer

SUSAN J. HOGAN

Term Expires 2014

Animal Inspector

MICHAEL F. PALUMBO

Term Expires 2014

Fire Chief

BRIAN C. RICH

Term Expires 2014

Pound Keepers

Fence Viewers and Field Drivers

CHRISTOPHER M. DETURK
ROBERT E. KENNEDY

Term Expires 2014
Term Expires 2014

Historical Commission

RAYMOND SULLIVAN
LISA D. GERVAIS
CAROL E. BACON
GERALD J. DURKIN
CATHERINE O. IRZYK
TIMOTHY P. JOYCE
ANNE L. DAVIS

Term Expires 2014
Term Expires 2014
Term Expires 2015
Term Expires 2015
Term Expires 2016
Term Expires 2016
Term Expires 2016

North Middlesex Council of Governments

WALTER F. ALTERISIO

Selectmen's Delegate

Election Officers

BETTE F. AMODEI
AMY SCHEMBECHLER
MICHAEL UDOT
LORRAINE WEST
ELECTION WARDEN, GERALD W. SIMMONS
DEPUTY WARDEN, ROBERT GUERNSEY

CAROL DRISCOLL
MARILYN SHERIDAN
CORAL WEBBER
ANN-MARIE WRIGHT

**denotes resignation*

∠deceased

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JAMES G. DOWNES III	Police Chief	Term Expires 2014
JAMES W. DOW	Police Lieutenant	Term Expires 2014
DARRELL GILMORE	Police Sergeant	Term Expires 2014
ERIK HOAR	Master Patrolmen	NICHOLAS PAPAGEORGIOU
CHARLES A. CHAPRALES MATTHEW K. TULLY	Patrol Officers	RYAN J. KOLES
GEORGE AGGOTT JOHN KOYUTIS JEFFREY D. SWIFT SHAWN R. DRINKWINE DANIEL R. ADAMS	Reserve Police Officers	SEAN G. READY GREGG SANBORN LOUIS BERARD MATTHEW J. SECH

**denotes resignation*

∆deceased

X in box indicates confirmation

**Special Police Officers
Groton**

CHIEF DONALD L. PALMA, JR.
PETER S. BRESLIN
PAUL R. CONNELL
RICHARD C. ELIE
JEFFREY M. GIGLIOTTI
IRMIN L. PIERCE III
EDWARD P. SHERIDAN SR.
BETHANY EVANS
GEORGE R. AGGOTT
NICHOLAS C. BELTZ
STEPHEN MCANDREW
RACHEL ROBINSON

ROBERT BREAUT
GORDON CANDOW
JAMES A. CULLEN III
DERRICK J. GEMOS
JASON M. GOODWIN
DALE P. ROSE
COREY E. WAITE
RYAN FOGARTY
EDWARD BUSHNOE
KEVIN T. HENEHAN
RACHEL E. MEAD

Pepperell

DAVID SCOTT
JAMES PETERS
STEVEN D. BEZANSON
RICHARD SMITH
TODD BLAIN
BRUCE HASKINS
FABRIZIO VESTRI
HAYLIE BOUTWELL
PAUL NELSON
RYAN FOGARTY
JEREMIAH FRIEND

ALAN LESSIEUR
STEPHEN MULKERIN
STEVEN BURKE
NICK PARKER
JARED CARRUBBA
WILLIAM GREATHEAD
DAVID QUERZE
THOMAS MASKALENKO
ARMANDO HERRARA

Tyngsborough

RICHARD BURROWS
CHRISTOPHER CHRONOPOULOUS
JOHN MANNING
SHAUN WAGNER
CYNTHIA WEEKS
STEVEN MANNING
CHARLES MELANSON
MICHAEL CASELLA
PETER KULISICH
ROBERT COTE
JOHN COBURN
NATHAN ABDULLAH
EDWARD CAISSIE
BRIAN JONES

RICHARD HOWE
SHAUN WOODS
MARK BOURQUE
BRYAN NASWORTHY
THOMAS WALSH
CHRISTOPHER RIDER
CHARLES RUBINO
KENNETH HEALEY
STEPHEN DESILETS
DANIEL WHITMAN
PAUL PATALANO
KEVIN RONAN
WALESCA CARRUCINI
KENNETH HEALEY

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Cultural Council

DAWN S. BUZAN
KAREN SCHWETZ
DONNA STRAM
LAURA TULLY-ROTHMAN
COLLEEN F. WELCH
SHARON S. FLANAGAN

Term Expires 2014
Term Expires 2014
Term Expires 2016
Term Expires 2016
Term Expires 2016
Term Expires 2017

Cable Committee

VACANT
VACANT
VACANT
VACANT
VACANT

ADA Coordinator

DANA E. BARNES

Term Expires 2014

Emergency Management Director

JON N. CRANDALL, JR.

Term Expires 2014

Technology Advisory Committee

KENNETH T. FAUBEL
BERNARD A. DINATALE
JAMES CONSIDINE

FRANK O'CONNELL
SUSAN P. WRIGHT

Affordable Housing Committee

MEMBERS appointed 9-30-2013:

MARGARET ABEYTA
ROBERT F. NELSON
CAROL E. BACON
WILLIAM S. JENNINGS

WILLIAM J. AHERN
ALAN E. CHANEY
MARY DONOVAN MOELLER

Agricultural Commission

CHARLES W. TULLY, JR.
CARL B. FLOWERS
ALBERT N. HORTON
SUSAN M. CHANEY
JOAN M. SIMMONS

Term Expires 2014
Term Expires 2015
Term Expires 2015
Term Expires 2016
Term Expires 2016

**denotes resignation*

∠deceased

X in box indicates confirmation

Community Preservation Committee

Judith K. Larter, designated by Conservation	Term Expires 2014
Timothy L. Joyce, designated by Historical Commission	Term Expires 2014
George J. Basbanes, designated by Planning Board	Term Expires 2014
James E. Tully, designated by Park Commission	Term Expires 2014
David Nicholson, designated by Affordable Housing	Term Expires 2011
Kenneth J. Leva, Selectmen's delegate	Term Expires 2014
Joan M. Simmons, Member at Large	Term Expires 2014
Susan K. Psaledakis, Member At Large	Term Expires 2015
Joseph P. Dean, Member at Large	Term Expires 2016

Safe Pathways Committee

JOHN M. CALLAHAN
LISA A. GERVAIS
ROBERT J. IRZYK
SUSAN K. PSALEDAKIS

DIANA L. DALIDA
CATHERINE O. IRZYK
JULIANNA PERRISSINOTTO
BRUCE S. TANNENBAUM

Capital Projects Committee

WILLIAM J. AHERN
RONALD J. MIKOL
JAMES F. REGAN

ALAN E. DAVIS
PAT PLAHEHN

Memorial Strategy Review Committee

CAROL E. BACON
ANNE L. DAVIS
ROBERT E. KENNEDY

ALAN E. CHANEY
JOSEPH P. DEAN
DANA E. METZLER

**denotes resignation*

∠deceased

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REPORT OF THE BOARD OF SELECTMEN

The Board usually meets at the Town Hall on Monday evenings commencing at 7:00 P.M. with any variations to this schedule posted accordingly.

The Board, as always, would like to extend its thanks to all the individuals on town boards and committees who continue to unselfishly donate their time and energy to maintain Dunstable and the things we most cherish about this town we live in.

The members were elected to serve in the following roles for this term: Daniel F. Devlin as Chairman, Walter F. Alterisio as Procurement Officer and Kenneth J. Leva as Clerk.

The Board continues to welcome citizen participation and attempts to work with the citizens and the many boards, officers and committees in an effort to keep up with the many changes Dunstable is experiencing. Members on the Board have been actively working with Police & Fire Departments, Road Commissioners, GDRSD School Committee and Fincom to name just a few.

The Board continues to work on the Governance Committee's recommendations relative to the Financial Management Review report from the analysis conducted by the Technical Assistance Section of Massachusetts Department of Revenue, Division of Local Services, the Board has been working toward implementation of Governance Committee & DLS recommendations.

The Board continues to work with multiple boards, officials and committees addressing issues as they come up during the year, and will endeavor to continue to do so, to insure all residents can be familiar with proposed project(s) and share ideas and concerns.

BOARD OF SELECTMEN

Daniel F. Devlin
Walter F. Alterisio
Kenneth J. Leva

Danice N. Palumbo,
Administrative Secretary

REPORT OF THE TOWN CLERK

In 2013, the Town adopted a format used widely throughout Massachusetts to combine a Special Town Meeting within the Annual Town Meeting. Previous year fiscal matters were clearly identified and addressed first. This practice allows us to hold one voter registration period and issue one warrant.

In May, voters approved a warrant article pursuant to G. L. Chapter 41 §1B, to make the office of Tax Collector and the office of Treasurer appointive by the Board of Selectmen, for a term not to exceed three (3) years, subject to approval at the next Annual Town Election, however the articles failed on the ballot at the Annual Town Election. Voters repealed the existing “Advisory Board” bylaw which was amended in certain areas at the recommendation of the Department of Revenue. Voters also approved an article to amend the Zoning Bylaw to authorize Solar Photovoltaic Facilities in the town in certain zoning districts.

Voters approved an article to appropriate by authorizing the Treasurer to borrow the sum of \$136,748.00 to pay the Town of Dunstable’s share of the proposed Groton-Dunstable Regional School District’s Technology Capital Improvement Plan, as adopted by the Groton-Dunstable Regional School Committee on March 13, 2013. The Town voted to accept a gift of land from the Drummey family said land being situated at or near Lower Dam Way.

In November, voters approved to amend the Zoning Bylaw by adding Section 26, Temporary Moratorium on Medical Marijuana Treatment Centers. Voters approved an article to raise and appropriate a sum of \$32,000.00 to provide for the salary of a Town Administrator for the balance of Fiscal Year 2014 in the event the Town hires such a person, and further to authorize the insertion in future budgets of a new budget item category under “Selectmen” entitled “Town Administrator Salary”.

The Town Clerk’s Office continued to hold Saturday hours in January and February for the convenience of our residents. In 2013, the Town Clerk’s office posted 360 board and committee meetings and collected \$5,159.25 in fees to the Town of Dunstable. I hereby submit the annual report of the Town Clerk’s Office for the year ending 2013 to the Board of Selectmen and Citizens of Dunstable, Massachusetts.

Respectfully submitted,

Carol A. Skerrett, Town Clerk CMMC

REPORT OF THE TOWN CLERK 2013

Population (calendar year to Dec. 31)	3,180
Registered Voters	2,218
Active Voters	2,171
Inactive Voters	47
Democrats	422
Republicans	384
Unenrolled	1,404
Other	8

VITAL STATISTICS

The Town Clerk's office recorded births, deaths and marriages as follows:

Births

Males	3
Females	6
Total Births Recorded	9

Deaths

Males	7
Females	12
Total Deaths Recorded	19

Marriages	2
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DOG LICENSES

A total of 549 dogs and 4 kennels were licensed amounting to \$3,581.00 to the Town of Dunstable.

Female/Male @ \$10.00	\$330.00
Spayed/Neutered @ \$6.00	2,856.00
Kennels	300.00
Senior Licenses @ \$.00	00 (30 issued)
Late Fees/Fines/Violations	95.00
Total Town of Dunstable	\$3,581.00

NON-CRIMINAL CITATIONS

Total Citations Received - Marijuana	\$300.00
Total Town of Dunstable	\$300.00

BUSINESS CERTIFICATES/RAFFLE PERMITS/VOTER AND STREET LISTINGS

Total Business Certificates –	\$440.00
Total Raffle Permits Issued -	50.00
Total Voter Lists and Street Lists	40.00
Underground Tank/Pole Recording	20.00
Total Town of Dunstable	\$550.00

COPIES OF CERTIFIED RECORDS

Certified Copies of Records	\$672.25
Notary Services	56.00
Total Town of Dunstable	\$728.25

**TOWN OF DUNSTABLE
SPECIAL STATE PRIMARY OFFICIAL RESULTS
April 30, 2013**

TOTAL VOTES CAST:	374	
	17% Voter Turnout	(2,222 registered voters)
TOTAL DEMOCRAT BALLOTS CAST:	220	59%
TOTAL REPUBLICAN BALLOTS CAST:	154	41%

Senator In Congress	Candidate	Tape	Auxiliary	Totals
Democrats:	Stephen F. Lynch	90	0	90
	Edward J. Markey	129	1	130
	Blanks	0	0	0
	Totals	219	1	220
Republican:	Gabriel E. Gomez	83	0	83
	Michael J. Sullivan	46	0	46
	Daniel B. Winslow	24	0	24
	Blanks	1	0	1
	Totals	154	0	154

**ANNUAL TOWN MEETING
May 13, 2013**

After determining that a quorum was present, the Annual Town Meeting was called to order at 7:00 pm by Moderator, Ted O. Gaudette. The Tellers who included Robert Nelson, Dan St. Jean, Mary Beth Pallis and John Callahan, were sworn in by Town Clerk. An admirable contingent of the Boy Scouts and Girl Scouts participated in the presentation of the flags. Following the Pledge of Allegiance, announcements included a thank you to the people who worked to assemble the town reports and to Troop 28 who delivered the reports to the townspeople. Mr. Moderator invited all to the Monument dedication and a reminder of the Dunstable Memorial Day Parade. Ron Mikol acknowledged Ted Gaudette; though his term as Moderator was brief,

Ted has held service to the town in many capacities for several years. The check-in table was staffed by Ann-Marie Wright and Alexandra Wright.

Town Clerk Carol Skerrett read the greetings; a motion was made and seconded to dispense with the reading of the articles (voted in the affirmative unanimously), ending with the closing of the warrant and return of service.

ARTICLE 1. Motion made and seconded that the Town accept the 2012 Town Report as printed with the following corrections:

- a. Index – Town Accountant’s Reports begin on page 79, not 77
- b. Index – page 77 reserved for Advisory Board summary and town budget insert

Majority Vote Required
Voted in the Affirmative Unanimously

ARTICLE 2. Motion made and seconded that the Town have the Selectmen appoint for a term of one year, one Pound Keeper, two Fence Viewers, two Field Drivers and three Surveyors of Lumber.

Majority Vote Required
Voted in the Affirmative Unanimously

FISCAL YEAR 2013

ARTICLE 3. Motion made and seconded that the Town vote to appropriate by transfer from retained earnings, in the Water Enterprise Fund, the sum of **\$25,861.00**, for the purpose of funding the acquisition of new or replacement equipment as deemed necessary by the Board of Water Commissioners for FY2013.

Majority Vote Required
Voted in the Affirmative Unanimously

ARTICLE 4. Motion made and seconded that the Town vote to take no action (vote to pay unpaid bills) as none is necessary.

Majority Vote Required
Voted in the Affirmative Unanimously

ARTICLE 5. Motion made and seconded that the Town transfer from surplus revenue **\$20,000.00** to supplement the Fincom Reserve Account, #0001-01-132-5960-0000-000, to provide for transfer funding for the remainder of the current fiscal year.

Majority Vote Required
Voted in the Affirmative

ARTICLE 6. Motion made and seconded that the Town transfer **\$1,715.00** from surplus revenue to the Library Salaries & Wages Account, #0001-06-610-5120-0000-000, for the purpose of paying accumulated sick time upon retirement in FY2013.

Majority Vote Required
Voted in the Affirmative Unanimously

ARTICLE 7. Motion made and seconded that the Town appropriate by transfer from retained earnings, in the Water enterprise Fund, the sum of **\$14,246.00**, for the purpose of funding major repairs to existing equipment or other existing capital assets as deemed necessary by the Board of Water Commissioners for FY2013.

Majority Vote Required
Voted in the Affirmative Unanimously

ARTICLE 8. Motion made and seconded that the Town appropriate by transfer from retained earnings, in the Transfer Station Enterprise Fund, the sum of **\$27,326.00** for the purpose of funding operations for the remainder of Fiscal Year 2013 or other existing capital assets as the Board of Health deems necessary.

Majority Vote Required
Voted in the Affirmative

FISCAL YEAR 2014

ARTICLE 9. Motion made and seconded that the Town raise and appropriate the following sums to defray the expenses for the Town, including fixing the Salary & Compensation of elected Town Officers as follows: Selectmen (three) @ \$600.00 per year; Assessors (three) @ \$300.00 per year, Town Clerk @ \$27,831 per year; Tax Collector @ \$23,601 and Town Treasurer @ \$23,601.

GENERAL GOVERNMENT		
<i>Selectmen - 122</i>		13,800
0001-01-122-5120-0000-000	Selectmens Salaries/Stipend	1,800
0001-01-122-5210-0000-005	Selectmens Energy (Rental Utilities)	200
0001-01-122-5240-0000-005	Selectmens Repairs and Maint (Rental)	700
0001-01-122-5300-0000-005	Selectmen Professional and Tech	200
0001-01-122-5300-0000-006	Selectmen Special Legal	7,500

GENERAL GOVERNMENT		
<i>Selectmen - 122</i>		
0001-01-122-5310-0000-005	Selectmen Tuition Reimbursement	200
0001-01-122-5340-0000-005	Selectmens Communication	1,200
0001-01-122-5420-0000-005	Selectmens Office Supplies Expense	300
0001-01-122-5710-0000-005	Selectmens In-State Travel	150
0001-01-122-5730-0000-005	Selectmens Dues and Membership	700
0001-01-122-5730-0000-008	No. Midd. Council of Govt	850
	SALARIES	1,800
	OPERATIONS	12,000
<i>FINCOM - 131</i>		150
0001-01-131-5580-0000-005	Finance Committee Other Supplies	-
0001-01-131-5730-0000-005	Finance Committee Dues and Memberships	150
<i>Reserve Account - 132</i>		25,000
0001-01-132-5960-0000-000	Reserve Account	25,000
<i>Accountant - 135</i>		45,181
0001-01-135-5120-0000-000	Accountant Compensation	-
0001-01-135-5120-0000-001	Accountant Clerical	6,592
0001-01-135-5300-0000-004	Accounting Annual Audit	10,000
0001-01-135-5300-0000-005	Accountant Exp Profssional and Tech	26,733
0001-01-135-5340-0000-005	Accountants Communication	175
0001-01-135-5420-0000-005	Accountants Office Supplies	1,329

<i>FINCOM - 131</i>		
0001-01-135-5600-0000-560	PY Encumbrance	-
0001-01-135-5710-0000-005	Accountant In-State Travel	200
0001-01-135-5730-0000-005	Accountant Dues and Membership	152
	<i>SALARIES</i>	6,592
	<i>OPERATIONS</i>	38,589
<i>Assessors - 141</i>		52,074
0001-01-141-5120-0000-000	Assessors Salaries/Stipend	900
0001-01-141-5120-0000-001	Assessors Associate	26,946
0001-01-141-5120-0000-002	Assessors Clerical Wages	12,035
0001-01-141-5240-0000-005	Assessors Repair and Maint Service	-
0001-01-141-5300-0000-005	Assessors Professional and Technical	7,400
0001-01-141-5301-0000-005	Assessors Prof & Tech Prop Review Assessment	3,500
0001-01-141-5340-0000-005	Assessors Communication	125
0001-01-141-5380-0000-005	Assessors Other Purchased Services	-
0001-01-141-5420-0000-005	Assessors Office Supplies	868
0001-01-141-5710-0000-005	Assessors In-State Travel	200
0001-01-141-5730-0000-005	Assessors Dues and Memberships	100
	<i>SALARIES</i>	39,881
	<i>OPERATIONS</i>	12,193
<i>Treasurer - 145</i>		33,601
0001-01-145-5120-0000-000	Treasurers Salary	23,601

<i>Treasurer - 145</i>		
0001-01-145-5190-0000-001	Treas/Coll. Certification (Set)	1,000
0001-01-145-5300-0000-005	Treasurers Professional and Technical	6,980
0001-01-145-5340-0000-005	Treasurers Communication	800
0001-01-145-5420-0000-005	Treasurers Office Supplies	655
0001-01-145-5710-0000-005	Treasurers In-State Travel	65
0001-01-145-5730-0000-005	Treasurers Dues and Memberships	45
0001-01-145-5780-0000-005	Other Bank Charges	455
	<i>SALARIES</i>	24,601
	<i>OPERATIONS</i>	9,000
<i>Tax Collector - 146</i>		36,401
0001-01-146-5120-0000-000	Tax Collectors Salary	23,601
0001-01-146-5300-0000-005	Tax Collector Professional and Technical	6,678
0001-01-146-5300-2009-005	Tax Lien Fees	-
0001-01-146-5340-0000-005	Tax Collectors Communication	4,000
0001-01-146-5420-0000-005	Tax Collectors Office Supplies	1,895
0001-01-146-5710-0000-005	Tax Collectors In-State Travel	182
0001-01-146-5730-0000-005	Tax Collectors Dues and Membership	45
	<i>SALARIES</i>	23,601
	<i>OPERATIONS</i>	12,800

<i>Town Legal Professional and Technical - 151</i>		30,000
0001-01-151-5300-0000-000	Town Legal Professional and Technical	30,000
<i>Dog Program - 160</i>		400
0001-01-160-5340-0000-005	Dog Lic Communication	100
0001-01-160-5580-0000-005	Dog License Program Other Supplies	300
<i>Town Clerk - 161</i>		30,481
0001-01-161-5120-0000-000	Town Clerks Salary	27,831
0001-01-161-5190-0000-001	Town Clerk Certification (Stipend)	1,000
0001-01-161-5300-0000-005	Town Clerk Professional and Technical	500
0001-01-161-5340-0000-005	Town Clerk Communication	300
0001-01-161-5420-0000-005	Town Clerks Office Supplies	500
0001-01-161-5710-0000-005	Town Clerks In-State Travel	150
0001-01-161-5730-0000-005	Town Clerks Dues and Memberships	200
	<i>SALARIES</i>	28,831
	<i>OPERATIONS</i>	1,650
<i>Elections - 162</i>		6,150
0001-01-162-5120-0000-000	Election & Reg. Wages (Changes every year)	1,100
0001-01-162-5190-0000-000	Election and Registration Stipends	-
0001-01-162-5240-0000-005	Elections Repairs and Maintenance	300
0001-01-162-5300-0000-005	Elections Professional and Tech	1,500
0001-01-162-5340-0000-005	Election and Reg Communication	3,000

<i>Elections - 162</i>		
0001-01-162-5580-0000-005	Election & Reg. Other Supplies	250
	<i>SALARIES</i>	<i>1,100</i>
	<i>OPERATIONS</i>	<i>5,050</i>
<i>Registrar - 163</i>		225
0001-01-163-5120-0000-000	Registrar Salary/Stipend	225
	<i>SALARIES</i>	
	<i>OPERATIONS</i>	225
<i>Conservation - 171</i>		14,709
0001-01-171-5120-0000-001	Conservation Comm Clerical	13,424
0001-01-171-5300-0000-005	Conservation Professional and Technical	125
0001-01-171-5340-0000-005	Conservation Communication	150
0001-01-171-5420-0000-005	Conservation Comm. Office Supplies	100
0001-01-171-5580-0000-005	Conservation Other Supplies	100
0001-01-171-5710-0000-005	Conservation Comm. In-State Travel	75
0001-01-171-5730-0000-005	Conservation Comm. Dues and Memberships	600
0001-01-171-5780-0000-005	Conservation Other Expenses	135
	<i>SALARIES</i>	<i>13,424</i>
	<i>OPERATIONS</i>	<i>1,285</i>
<i>Planning Board - 175</i>		14,424
0001-01-175-5120-0000-001	Planning Board Clerical	13,424
0001-01-175-5300-0000-005	Planning Bd Professional and Tech	650

<i>Planning Board - 175</i>		
0001-01-175-5300-0000-006	Planning Bd NRLT Legal	-
0001-01-175-5340-0000-005	Planning Bd Communication	180
0001-01-175-5420-0000-005	Planning Bd Office Supplies	170
	<i>SALARIES</i>	<i>13,424</i>
	<i>OPERATIONS</i>	<i>1,000</i>
<i>Zoning Board - 176</i>		<i>2,500</i>
0001-01-176-5120-0000-000	Part Time Wages	500
0001-01-176-5120-0000-005	Zoning Bd Salaries/Stipend	500
0001-01-176-5300-0000-005	Zoning Bd Professional & Technical	1,000
0001-01-176-5340-0000-005	Zoning Bd of Appeals Communication	-
0001-01-176-5420-0000-005	Zoning Bd Office Supplies	500
0001-01-176-5730-0000-005	Zoning Bd Dues and Memberships	-
	<i>SALARIES</i>	<i>500</i>
	<i>OPERATIONS</i>	<i>2,000</i>
<i>Town Hall - 192</i>		<i>87,196</i>
0001-01-192-5110-0000-000	Town Hall Clerical	44,936
0001-01-192-5120-0000-000	Town Hall Clerical Part Time Wages	1,030
0001-01-192-5120-0000-001	Town Hall Caretaker Inside Janitor/Recycler	4,430
0001-01-192-5210-0000-005	Town Hall Energy	15,000
0001-01-192-5230-0000-001	Town Hall Caretaker Non Energy Utilities	-
0001-01-192-5230-0000-005	Town Hall Non- Energy Utilities	4,000

<i>Town Hall - 192</i>		
0001-01-192-5240-0000-005	Town Hall Repairs and Maint	7,000
0001-01-192-5290-0000-001	Town Hall Caretaker Outside Property Related Services	-
0001-01-192-5290-0000-005	Town Hall Other Property Related Services	3,500
0001-01-192-5300-0000-005	Town Hall Professional and Tech	1,000
0001-01-192-5340-0000-005	Town Hall Communication	4,500
0001-01-192-5340-0000-009	Town Hall Phone/Computer	-
0001-01-192-5420-0000-005	Town Hall Office Supplies	1,200
0001-01-192-5430-0000-005	Town Hall Building Repairs and Maint	100
0001-01-192-5450-0000-001	Town Hall Caretaker Inside Custodial Supplies	-
0001-01-192-5450-0000-005	Town Hall Custodial Housekeeping Supplies	500
0001-01-192-5580-0000-005	Town Hall Other Supplies	-
0001-01-192-5600-0000-560	PY Encumbrance	-
0001-01-192-5780-0000-005	Town Hall Other Charges	-
	<i>SALARIES</i>	50,396
	<i>OPERATIONS</i>	36,800
<i>Town Rentals - 193</i>		200
0001-01-193-5210-0000-013	160 Pleasant St. Energy	200
<i>Town Reports - 195</i>		5,000
0001-01-195-5380-0000-000	Town Reports	5,000
0001-01-195-5420-0000-000	Town Report Office Supplies	-
0001-01-195-5710-0000-000	Town Reports In State Travel	-

<i>Town Engineer - 199</i>		10,000
0001-01-199-5300-0000-005	Town Engineer	10,000
	<i>SALARIES</i>	-
	<i>OPERATIONS</i>	10,000
	TOTAL GENERAL GOVERNMENT	407,491
	SALARIES	204,149
	OPERATIONS	203,342
PUBLIC SAFETY		
<i>Police Department 210</i>		961,436
0001-02-210-5110-0000-000	Police Chief Salary	99,994
0001-02-210-5110-0000-001	Police Wages	443,818
0001-02-210-5110-0000-002	Admin Assistant	32,272
0001-02-210-5120-0000-001	Police Wages Part Time	12,635
0001-02-210-5120-0000-003	Police Station Custodial Part Time Wages	3,638
0001-02-210-5120-0000-011	Police Station Custodial Wages	-
0001-02-210-5130-0000-001	Police Overtime	129,362
0001-02-210-5140-0000-001	Police Differentials	14,823
0001-02-210-5210-0000-011	Police Station Energy	8,923
0001-02-210-5230-0000-011	Police Station Non-Energy Utilities	400
0001-02-210-5240-0000-005	Police Station Maint and Repair Service	1,000
0001-02-210-5240-0000-006	Police Cruiser Repairs and Maint.	8,468
0001-02-210-5240-0000-007	Police Radio Repair and Maint.	7,002

<i>Police Department 210</i>		
0001-02-210-5240-0000-011	Police Repair and Maintenance Service	1,000
0001-02-210-5270-0000-005	Rentals and Leases	600
0001-02-210-5290-0000-011	Police Station Other Property Related Services	1,855
0001-02-210-5300-0000-005	Police Expense Professional & Tech (Training)	5,803
0001-02-210-5310-0000-005	Police Tuition Reimbursement	3,000
0001-02-210-5340-0000-005	Police Expense Communication	700
0001-02-210-5340-0000-007	Police Radio Communication	63,397
0001-02-210-5340-0000-011	Police Station Communication (Phone)	3,300
0001-02-210-5380-0000-008	Police Lockup	3,500
0001-02-210-5380-0000-011	Police Station Other Purchased Services	500
0001-02-210-5420-0000-005	Police Dept. Office Supplies	5,600
0001-02-210-5450-0000-011	Police Station Custodial and Housekeeping Supplies	2,000
0001-02-210-5480-0000-006	Police Vehicular Supplies	40,000
0001-02-210-5580-0000-005	Police Other Supplies	15,147
0001-02-210-5580-2011-009	Police Record Mgt Sys ATM 5/10 FY 2011	-
0001-02-210-5580-0000-011	Police Station Expense Other Supplies	1,303
0001-02-210-5730-0000-005	Dues and Memberships	11,100
0001-02-210-5730-0000-007	Police Radio Dues and Membership	6,204
0001-02-210-5740-0000-006	Police Cruiser Insurance Premiums	-
0001-02-210-5850-2011-009	Police New Cruiser Cap Lease 2011	34,093
0001-02-210-5870-0000-011	Police Station Replacement Equipment (New)	-

<i>Police Department 210</i>		
	<i>SALARIES</i>	<i>736,541</i>
	<i>OPERATIONS</i>	<i>224,895</i>
<i>Fire Department - 220</i>		<i>142,350</i>
0001-02-220-5110- 0000-000	Fire Dept. S & W	21,000
0001-02-220-5120- 0000-000	Fire Dept. Training S & W	11,000
0001-02-220-5100- 0000-000	Fire Chief Wages	44,500
0001-02-220-5190- 0000-000	Fire Stipend	-
0001-02-220-5190- 0000-005	Fire Dept Other Services	-
0001-02-220-5210- 0000-005	Fire Dept Energy	3,500
0001-02-220-5230- 0000-005	Fire Dept Non-Energy Water	150
0001-02-220-5240- 0000-005	Fire Repairs and Maint Expense	11,000
0001-02-220-5300- 0000-005	Fire Dept Professional & Technical Service	2,000
0001-02-220-5300- 0000-007	Fire Dept. Training (Chief Only)	2,000
0001-02-220-5340- 0000-005	Fire Dept Communications	7,000
0001-02-220-5420- 0000-005	Fire Dept. Office Supplies	600
0001-02-220-5430- 0000-005	Fire Dept Building and Equip Repairs and Maint	2,000
0001-02-220-5450- 0000-005	Fire Dept. Custodial and Housekeeping Supplies	300
0001-02-220-5460- 0000-005	Fire Dept Groundskeeping Supplies	-
0001-02-220-5480- 0000-005	Fire Dept Vehicular Supplies	7,000
0001-02-220-5490- 0000-005	Fire Expense Food and Food Service Supplies	500
0001-02-220-5580- 0000-005	Fire Dept Firefighting Supplies	3,800

<i>Fire Department - 220</i>		
0001-02-220-5580- 0000-007	Fire Training Firefighting Supplies	-
0001-02-220-5600- 0000-560	PY Encumbrance	-
0001-02-220-5720- 0000-005	Fire Dept Out of State Travel	-
0001-02-220-5730- 0000-005	Fire Dept. Dues and Memberships	1,000
0001-02-220-5850- 0000-006	New Fire Equipment	9,400
0001-02-220-5859- 0000-006	Replacement Equipment	15,600
	<i>SALARIES</i>	76,500
	<i>OPERATIONS</i>	65,850

<i>Building Inspector - 241</i>		17,535
0001-02-241-5120- 0000-000	Building Inspector Salary	16,235
0001-02-241-5300- 0000-005	Building Insp. Professional & Technical	400
0001-02-241-5340- 0000-005	Building Inspector Communication	100
0001-02-241-5420- 0000-005	Building Insp. Office Supplies	300
0001-02-241-5710- 0000-005	Building Insp. In-State Travel	450
0001-02-241-5730- 0000-005	Building Insp. Dues and Membership	50
	<i>SALARIES</i>	16,235
	<i>OPERATIONS</i>	1,300

<i>Gas Inspector - 242</i>		2,224
0001-02-242-5120-0000-000	Gas Inspector Salary	2,224
	<i>SALARIES</i>	2,224
	<i>OPERATIONS</i>	-
<i>Plumbing Inspector - 243</i>		1,704
0001-02-243-5120-0000-000	Plumbing Insp. Salary	1,704
	<i>SALARIES</i>	1,704
	<i>OPERATIONS</i>	-
<i>Electrical Inspector - 245</i>		6,624
0001-02-245-5190-0000-000	Electrical Inspector Stipend	6,624
<i>Animal Inspector - 249</i>		400
0001-02-249-5380-0000-001	Insp of Animal Exp	400
<i>Emergency Management - 291</i>		4,416
0001-02-291-5340-0000-000	Emergency Management Communications	4,016
0001-02-291-5580-0000-000	Emergency Management Other Supplies	100
0001-02-291-5710-0000-005	Emergency Management In-State Travel	300
<i>Dog Officer - 292</i>		8,500
0001-02-292-5190-0000-000	Dog Officer Salary/Stipend	8,500

<i>Forestry Public Works - 294</i>		10,650
0001-02-294-5290-0000-000	Tree Warden Other Property Service	10,500
0001-02-294-5300-0000-000	Tree Warden Professional Services	-
0001-02-294-5530-0000-000	Tree Warden Public Works Supplies	85
0001-02-294-5730-0000-000	Tree Warden Dues and Memberships	65
	TOTAL PUBLIC SAFETY	1,155,839
	SALARIES	833,204
	OPERATIONS	322,635
SCHOOLS - 300		
<i>GDRSD - 300</i>		4,559,755
0001-03-300-5320-0000-001	G. D. R. S. District	4,162,255
0001-03-300-5910-0000-002	G. D. R. S. Debt	397,500
<i>GLRVTS - 300</i>		186,369
0001-03-300-5320-0000-003	G. L. R. V. T. H. S.	184,769
0001-03-300-5910-0000-004	G. L. R. V. T. H. S. Debt - NEW	1,600
	TOTAL Regional & Vocational Schools	4,746,124
PUBLIC WORKS		
<i>Highway Department Operations - 422</i>		342,782
0001-04-422-5110-0000-000	Highway S. & W.	141,394
0001-04-422-5120-0000-000	Highway Part-Time Wages	5,000
0001-04-422-5120-0000-001	Highway Clerical	16,759

Highway Department Operations - 422		
0001-04-422-5130-0000-000	Highway Overtime	5,050
0001-04-422-5210-0000-007	Highway Energy	6,395
0001-04-422-5240-0000-006	Highway Repairs and Maint service	8,120
0001-04-422-5240-0000-007	Highway Machinery Fund Service	25,825
0001-04-422-5240-0000-013	Highway Paving Service	60,900
0001-04-422-5240-0000-014	Brush Signs & Line Paint	22,685
0001-04-422-5270-0000-007	Highway Expense Rental	-
0001-04-422-5270-0000-008	Highway Lease Purchase	15,895
0001-04-422-5300-0000-006	Highway Maint Prof & Tech	-
0001-04-422-5300-0000-007	Highway Mach. Professional and Tech	1,663
0001-04-422-5340-0000-007	Highway Communication	4,796
0001-04-422-5420-0000-007	Highway Machinery Office Supplies	256
0001-04-422-5450-0000-007	Highway Custodial and Housekeeping Supplies	1,279
0001-04-422-5460-0000-006	Highway Groundskeeping Supplies	-
0001-04-422-5480-0000-006	Highway Vehicular Supplies	-
0001-04-422-5480-0000-007	Highway Machinery Vehicular Supplies	20,300
0001-04-422-5530-0000-007	Highway Machinery Public Works Supplies	5,243
0001-04-422-5580-0000-007	Highway Machinery Other Supplies	1,023
0001-04-422-5600-0000-560	Highway PY Encumbrance	-
0001-04-422-5720-0000-006	Highway Out of State Travel Costs	-
0001-04-422-5730-0000-007	Highway Dues and Memberships	200

Highway Department Operations - 422		
	<i>SALARIES</i>	<i>168,203</i>
	<i>OPERATIONS</i>	<i>174,579</i>
<i>Snow Removal - 423</i>		<i>281,012</i>
0001-04-423-5110- 0000-000	Highway Snow Removal Wages	-
0001-04-423-5120- 0000-000	Snow Wages Part Time	20,351
0001-04-423-5130- 0000-000	Snow Removal Overtime	31,135
0001-04-423-5240- 0000-000	Snow Removal Repair and Maintain Equipment	-
0001-04-423-5240- 0000-001	Snow Removal Repair and Maintenance Services	5,583
0001-04-423-5290- 0000-000	Snow Removal Other Prop Services (Babin)	5,583
0001-04-423-5290- 0000-003	Dec Ice Storm Other Purchased Services	-
0001-04-423-5290- 0000-004	Snow Removal Plowing Outside Plow Companies	20,000
0001-04-423-5480- 0000-000	Highway Snow Vehicular Supplies???	
0001-04-423-5480- 0000-001	Highway Snow Vehicular Supplies	6,090
0001-04-423-5530- 0000-001	Snow Removal Supplies Salt	177,258
0001-04-423-5530- 0000-002	Snow Removal Supplies Sand	2,842
0001-04-423-5530- 0000-003	Snow Removal Supplies Chemicals	12,171
0001-04-423-5530- 0000-004	Snow Removal Supplies - Other Chemicals	-
	<i>SALARIES</i>	<i>51,486</i>
	<i>OPERATIONS</i>	<i>229,526</i>

<i>Street Lights - 424</i>		7,700
0001-04-424-5210-0000-000	Street Lights Energy	7,700
Subtotal Hwy Dpt		631,495
<i>Transfer Station - 433</i>		13,521
0001-04-433-5240-0000-001	Landfill Monitoring Expense	2,100
0001-04-433-5965-0000-000	Town subsidy	11,421
	SALARIES	-
	OPERATIONS	13,521
<i>Cemetery - 491</i>		12,933
0001-04-491-5120-0000-000	Cemetery Wages	10,433
0001-04-491-5120-0000-002	Cemetery Interment Wages	-
0001-04-491-5230-0000-000	Cemetery Non-Energy Utilities(Water)	200
0001-04-491-5240-0000-000	Cemetery Repairs and Maint Services	-
0001-04-491-5270-0000-001	Cemetery Rentals and Leases	-
0001-04-491-5290-0000-000	Cemetery Other Property Related Services	1,500
0001-04-491-5380-0000-002	Cemetery Interments	-
0001-04-491-5430-0000-000	Cemetery Build and Equip Repair Supplies	350
0001-04-491-5460-0000-001	Cemetery Care of Lots Groundskeeping Supplies	350
0001-04-491-5580-0000-000	Cemetery Other Supplies	100
	SALARIES	10,433
	OPERATIONS	2,500

Subtotal Other Public Works		26,454
	TOTAL PUBLIC WORKS	657,949
	SALARIES	230,122
	OPERATIONS	427,827
HUMAN SERVICES		
<i>Board of Health - 510</i>		14,116
0001-05-510-5120- 0000-000	Board of Health Wages	4,842
0001-05-510-5270- 0000-005	Board of Health Rentals and Leases	1,200
0001-05-510-5340- 0000-005	Board of Health Communication	500
0001-05-510-5380- 0000-002	Nashoba Bd of Health Assm	6,924
0001-05-510-5420- 0000-005	Board of Health Office Supplies	500
0001-05-510-5730- 0000-005	Board of Health Dues and Memberships	150
	SALARIES	4,842
	OPERATIONS	9,274
<i>Town Nurse Assessment -522</i>		3,100
0001-05-522-5380- 0000-000	Town Nurse Assessment	3,100
<i>Mental Health Assessment - 523</i>		400
0001-05-523-5380- 0000-000	Mental Health Assessment	400
<i>Council on Aging - 541</i>		16,744
0001-05-541-5120- 0000-000	Council On Aging Wages	6,286

<i>Council on Aging - 541</i>		
0001-05-541-5340-0000-000	Council On Aging Communications	-
0001-05-541-5380-0000-005	Council on Aging Bus	7,500
0001-05-541-5420-0000-000	Council on Aging Office Supplies	200
0001-05-541-5490-0000-000	COA Food and Food Service Supplies	2,500
0001-05-541-5710-0000-005	Council on Aging In-St Travel	-
0001-05-541-5730-0000-005	COA Dues and Memberships	258
	<i>SALARIES</i>	6,286
	<i>OPERATIONS</i>	10,458
<i>Veterans Affairs - 543</i>		20,481
0001-05-543-5120-0000-000	Veterans Agent Salary	5,050
0001-05-543-5300-0000-002	Meetings and Conferences	1,200
0001-05-543-5340-0000-002	Veterans Communication	1,182
0001-05-543-5490-0000-002	Vet Services Food and Food Service Supplies	1,320
0001-05-543-5580-0000-002	Veterans Other Supplies	850
0001-05-543-5600-0000-560	Vet Services PY Encumbrance	-
0001-05-543-5710-0000-002	Veterans In-State Travel	339
0001-05-543-5730-0000-002	Vet Services Dues and Memberships	540
0001-05-543-5770-0000-006	Veterans Benefits	10,000
	<i>SALARIES</i>	5,050
	<i>OPERATIONS</i>	15,431

	TOTAL HUMAN SERVICES	54,841
	SALARIES	16,178
	OPERATIONS	38,663
LIBRARY, PARKS & RECREATION		
<i>Library Operations - 610</i>		143,446
0001-06-610-5120- 0000-000	Library S. & W.	73,194
0001-06-610-5210- 0000-005	Library Energy	26,000
0001-06-610-5230- 0000-005	Library Non-Energy Utilities	400
0001-06-610-5240- 0000-005	Library Repairs and Maint	4,000
0001-06-610-5240- 0000-005	Library Repairs and Maint (Johnson Controls)	5,500
0001-06-610-5270- 0000-005	Library Rentals and Leases	2,000
0001-06-610-5290- 0000-005	Library Other Pro Related Serv	100
0001-06-610-5300- 0000-005	Library Professional and Technical Services	500
0001-06-610-5340- 0000-005	Library Communication	2,000
0001-06-610-5420- 0000-005	Library Office Supplies	150
0001-06-610-5450- 0000-005	Library Custodial and Housekeeping Supplies	500
0001-06-610-5580- 0000-005	Library Other Supplies	29,102
0001-06-610-5710- 0000-005	Library Milage - In State Travel	-
0001-06-610-5730- 0000-005	Library Dues and Memberships	-
	<i>SALARIES</i>	<i>73,194</i>
	<i>OPERATIONS</i>	<i>70,252</i>

<i>Library Consortium and Other Dues - 611</i>		11,600
0001-06-611-5730- 0000-000	M.V.L. Consortium Dues	11,600
<i>Technical Expense and Other Supplies - 620</i>		13,950
0001-06-620-5580- 0000-000	Tech Exp Other Supplies	13,950
0001-06-620-5580- 0000-560	PY Encumbrance	-
<i>Cable TV, Comm and Other Supplies - 630</i>		-
0001-06-630-5580- 0000-000	Cable TV Com Other Supplies	-
<i>Recreation Department - 631</i>		2,080
0001-06-631-5270- 0000-005	Recreation Rentals and Leases	-
0001-06-631-5380- 0000-005	Rec. Other Purchased Service	2,080
<i>Parks Department - 650</i>		54,581
0001-06-650-5210- 0000-000	Glacial/Parks	-
0001-06-650-5210- 0000-001	Larter Field Energy	2,050
0001-06-650-5290- 0000-000	Parks Dept. Other Property Related Services	13,503
0001-06-650-5290- 0000-001	Larter Field Maint. Other Prop	39,028
0001-06-650-5580- 0000-000	Parlks Other Supplies	-
0001-06-650-5580- 0000-001	Larter Field Other Supplies	-
0001-06-650-5600- 0000-560	PY Encumbrance	-

<i>Memorial Day Committee - 692</i>		700
0001-06-692-5580-0000-000	Memorial Day Expenses	700
	TOTAL LIBRARY & RECREATION	226,357
	SALARIES	73,194
	OPERATIONS	153,163
DEBT & INTEREST		
<i>Long Term Debt - 710</i>		285,686
0001-07-710-5910-0000-000	Long Term Debt	285,686
<i>Long Term Interest - 715</i>		58,442
0001-07-715-5915-0000-000	Long Term Interest	58,442
<i>Temporary Loan Interest - 725</i>	-	907
0001-07-725-5925-0000-000	Temporary Loan Interest	907
	TOTAL DEBT & INTEREST	345,035
INSURANCE & ASSESSMENTS		
<i>County Retirement System - 911</i>		187,000
0001-09-911-5170-0000-000	County Retirement System	187,000
<i>Unemployment Compensation - 913</i>		-
0001-09-913-5700-0000-000	Unemployment Transfer to U/C Trust Fund	-
0001-09-913-5966-0000-000	Unemployment Comp Trans to Trust Fund	-

<i>Group Health Insurance - 914</i>		224,871
0001-09-914-5700-0000-000	Group Health Insurance	224,871
<i>FICA Town Share - 919</i>		22,230
0001-09-919-5700-0000-000	FICA Town Share	22,230
<i>Bldg/Vehicle Liab. Ins. - 945</i>		97,763
0001-09-945-5740-0000-000	Bldg/Vehicle Liab. Ins.	97,763
	TOTAL INSURANCE & ASSESSMENTS	531,864
	Total Budget for the Fiscal Year Ended	\$ 8,125,499

Motion made and seconded to vote on all line items not questioned.

Majority Vote Required
Voted in the Affirmative Unanimously

Items Questioned:

0001-03-300-5320-0000-003 Greater Lowell Regional Technical High School

The Advisory Board missed \$417.00 when adding for an amended total of \$186,369.00.
Motion made and seconded that the Town approve **\$186,369.00**.

Majority Vote Required
Voted in the Affirmative

ARTICLE 10. Motion made and seconded that the Town take no action (*to accept any Gifts or Trust Funds*) as no action is necessary.

Majority Vote Required
Vote in the Affirmative Unanimously

ARTICLE 11. No motion was offered to see if the Town will vote to hear reports of any Committees appointed at any previous Town Meeting. The Moderator inquired whether any Committee or person in attendance wishes to offer a report. There were no responses.

ARTICLE 12. Motion made and seconded that the Town vote pursuant to G.L. Chapter 41, §1B, as amended, to make the office of Tax Collector appointive by the Board of Selectmen, for

a term not to exceed three (3) years, subject to approval of this vote at the next Annual Town Election.

Majority Vote Required
Voted in the Affirmative Unanimously

ARTICLE 13. Motion made and seconded that the Town vote pursuant to G.L. Chapter 41, §1B, as amended, to make the office of Treasurer appointive by the Board of Selectmen, for a term not to exceed three (3) years, subject to approval of this vote at the next Annual Town Election.

Majority Vote Required
Voted in the Affirmative Unanimously

ARTICLE 14. Motion made and seconded that the Town take no action (borrowing in anticipation of reimbursement, the sum of Two Hundred Thousand Dollars (\$200,000.00), or any other amount which might become available for the construction and improvement to town roads via State Reimbursement funds under G.L. Chapter 90, Section 34, Clause 127(A)) as no action is necessary.

Majority Vote Required
Voted in the Affirmative Unanimously

ARTICLE 15. Motion made and seconded that the Town appropriate One Thousand Three Hundred **(\$1,300.00)** Dollars collected from annual sales of Christmas Trees harvested from certain conservation lands into account #0001-01-171-5960-0000-000, authorized under MGL Chapter 40 Section 8C, and transferred to the Conservation Land Fund, with any & all expenditures from that fund to be made under the direction of the Conservation Commission.

Majority Vote Required
Voted in the Affirmative

ARTICLE 16. Motion made and seconded that the Town vote to repeal the Advisory Board Bylaw, originally adopted pursuant to vote under Article 27 of the Annual Town Meeting of March 3, 1952, subsequently amended pursuant to vote under Article 7 of the Special Town Meeting of August 20, 1962, and substitute therefore the “Advisory Board Bylaw” exactly as printed in Article 16 on pages 105 and 106 of the 2012 Annual Report.

Majority Vote Required
Voted in the Affirmative Unanimously

Article 17. Motion made and seconded that the Town appropriate by authorizing the Treasurer to borrow the sum of **\$136,748.00** to pay the Town of Dunstable’s share of the proposed Groton-Dunstable Regional School District’s Technology Capital Improvement Plan, as adopted by the Groton-Dunstable Regional School Committee on March 13, 2013, and all costs associated and related thereto.

2/3 Vote Required
Voted in the Affirmative Unanimously

ARTICLE 18. Motion made and seconded that the Town vote to accept a gift of land from the Drummey family said land being situated at or near Lower Dam Way. Motion made and seconded to amend the motion; motion passes in the affirmative to amend.

Motion made and seconded that the Town accept a gift of land by deed of Patricia Drummey, the land being situated on the shore of Massapoag Pond and Lower Dam Way and being described as the FIRST parcel in a deed of Rose E. Macauley dated February 12, 1954, recorded with Middlesex North District Registry of Deeds at Book 1247, Page 429.

Majority Vote Required
Voted in the Affirmative

Motion made and seconded to take article 31 of the warrant out of order and address it immediately.

Majority Vote Required
Voted in the Affirmative

ARTICLE 31. Motion made and seconded that the Town vote to amend the Zoning Bylaw to authorize Solar Photovoltaic Facilities in the town in certain zoning districts by inserting the necessary authorizing language in selected Sections, by adding Section 25, and by incorporating in the present Section 20, certain definitions, as follows:

[A]: Insert, add, or modify language in the following Zoning Bylaw sections as indicated to authorize facilities by Special Permit of the Planning Board:

(a), ffg. 6.7.13. “Sec. 6.8. Large-scale ground mounted Solar Photovoltaic Facilities, all in accordance with the provisions of Section 25 of this Bylaw.”

(b), ffg. 6.a.6. “Sec. 6.a.7. **Additional uses by Special Permit of the Planning Board:** Large-scale ground mounted Solar Photovoltaic Facilities, all in accordance with the provisions of Section 25 of this Bylaw.”

(c), ffg. 7.2. “Sec. 7.3. **Additional uses by Special Permit of the Planning Board:** Large-scale ground mounted Solar Photovoltaic Facilities, all in accordance with the provisions of Section 25 of this Bylaw.”

(d) Renumber and reorganize present Sec. 8.2. (a), (b) and (c) as follows:

(a): Retain as is;

(b): Modify to sub-(i) under (a);

(c): Modify to sub-(ii) under (a); then,

add new “Sec. 8.2. (b) **Additional uses by Special Permit of the Planning Board:** Large-scale ground mounted Solar Photovoltaic Facilities, all in accordance with the provisions of Section 25 of this Bylaw.”

(e) Amend Sec. 8.3.1. to read, “Refer to Section 11, or, as to Solar Photovoltaic facilities, Sec. 25.”

(f) “Sec. 9.2. (d) **Additional uses by Special Permit of the Planning Board:** Large-scale ground mounted Solar Photovoltaic Facilities, all in accordance with the provisions of Section 25 of this Bylaw.”

(g) Amend Sec. 9.3.1. to read, “Refer to Section 11, or, as to Solar Photovoltaic facilities, Sec. 25.”

(h) “Sec. 10.1. (e) **Additional uses by Special Permit of the Planning Board:** Large-scale ground mounted Solar Photovoltaic Facilities, all in accordance with the provisions of Section 25 of this Bylaw.”

(i) Sec. 10.3., add at end of paragraph: “Notwithstanding the foregoing, Solar Photovoltaic facilities shall be governed under Sec. 25.”

[B] Insert Section 25 in the Zoning Bylaw, such that it shall read exactly as printed in Article 31 on pages 109 through 113 of the 2012 Annual Report, from “**SECTION 25...**” on page 109 to and including “...state-owned facilities.” On page 113;

[C] Add the following definitions to Section 20 of said Bylaw:

“Large-Scale Ground-Mounted Solar Photovoltaic Installation: A solar photovoltaic system that is structurally mounted on the ground, is not roof-mounted, and has a minimum rated nameplate capacity of 250 kW DC.

Rated Nameplate Capacity: The maximum rated output of electric power production of the Photovoltaic system in Direct Current (DC).”

During discussion, the Advisory Board expressed concerns and requesting this article be reconsidered to provide for tax and permit considerations. 2 abstains, 1 absent, 2 yes, 1 no.

Planning Board held a hearing and voted to recommend the passage of this article.
Motion made and seconded to table this article to the next Town Meeting.

Majority Vote Required
Motion to Table Fails

Returning to the original motion:

2/3 Vote Required
Total votes: 60 (40 required for 2/3)
Affirmative votes: 52
Voted in the Affirmative; Motion Passes

ARTICLE 19. Motion made and seconded that the Town appropriate from the Community Preservation Fund annual revenues in the amounts as recommended by the Community Preservation Committee for fiscal year 2014:

Principal payment, Ferrari Farm note	\$80,000.00
Interest on Ferrari Farm note	44,300.00
Principal payment, Best Triangle Parcel note	46,000.00
Interest on Best Triangle Parcel note	1,265.00
Open Space Reserve	26,220.00
Community Housing Reserve	26,220.00
Historic Reserve	26,220.00
Administrative Expense	9,000.00
Balance to Budgeted Reserve	2,968.00

Additionally, \$26,000 appropriated for principal payment on Best Triangle Parcel note funded from the Open Space Reserve account.

Majority Vote Required
Voted in the Affirmative Unanimously

ARTICLE 20. Motion made and seconded that the Town appropriate the sum of **\$91,296.00** to operate the Transfer Station, pursuant to a requested budget of **\$15,696.00** for personnel and **\$75,600.00** for operating expenses, for the ensuing fiscal year and that **\$73,875.00** of this sum come from trash sticker revenue, **\$6,000.00** of this sum come from enterprise retained earnings, and that **\$11,421.00** of this sum be appropriated in the general fund as a subsidy to the transfer station.

Majority Vote Required
Voted in the Affirmative

ARTICLE 21. Motion made and seconded that the Town appropriate the sum of **\$49,723.00** to operate the Water Department, pursuant to a requested budget of **\$16,946.00** for personnel and **\$24,190.00** for operating expenses, **\$3,391.00** for an emergency reserve fund and **\$5,196.00** transferred for reimbursement of indirect costs appropriated in the general fund for the ensuing fiscal year and that the full amount of this sum come from water enterprise revenues.

Majority Vote Required
Voted in the Affirmative

ARTICLE 22. Motion made and seconded that the Town authorize the Board of Health to enter into and/or extend a contract with any provider of household waste removal services, hazardous or otherwise, public or private, including by such vote the authority to enter into agreements under Massachusetts General Laws, Chapter 40, Section 4 and/or 4A, or any other provisions of law and the authority in behalf of said Board of Health to determine terms and provisions of any such agreements, the cost of any such services to be defrayed pursuant to an appropriation made under Article 9 of this warrant budget lines items 433-5290.

Majority Vote Required
Voted in the Affirmative Unanimously

ARTICLE 23. Motion made and seconded that the Town, in accordance with M.G.L. Chapter 40, Section 4A, authorize the Board of Health to enter into an Inter-Municipal agreement with one or more other governmental units to provide public health services which the Board of Health is authorized to perform, in accordance with an Inter-Municipal Mutual Aid Agreement to be entered into between the Town and various governmental units.

Majority Vote Required
Voted in the Affirmative

ARTICLE 24. Motion made and seconded that the Town authorize the use of a revolving fund for the next fiscal year pursuant to the authority of Section 53E1/2 of Chapter 44 of the General Laws, as established under Chapter 275 of the Acts of 1990, to be administered and expended by the Cemetery Commission for the operation and maintenance of the cemetery including the payment of wages or salaries of employees of such facility who are not full time employees of the Town, such fund to be funded by receipts collected from sale of lots, interment fees and other such pertinent fees appertaining to the cemetery, the maximum dollar limit to be expended from such fund during the next fiscal year will be **\$20,000.00**.

Majority Vote Required
Voted in the Affirmative Unanimously

ARTICLE 25. Motion made and seconded that the Town take no action on this article as none is necessary (*towards authorizing the Board of Selectmen to enter into and/or extend a contract with any provider of dispatch and related services, public or private.*)

Majority Vote Required
Voted in the Affirmative Unanimously

ARTICLE 26. Motion made and seconded that the Town vote to authorize the use of a revolving fund for the next fiscal year pursuant to the authority of Section 53E1/2 of Chapter 44 of the General Laws, as established under Chapter 275 of the Acts of 1990, to be administered and expended by the Recreation Committee for repairs, maintenance and/or improvements to town recreational sites (including Town Field, Larter Field, tennis courts, and any other facility under Recreation purview), such fund to be funded by donations, fund raising efforts, grants, and

receipts for usage permits, the maximum dollar limit to be expended from such fund during the next fiscal year will be **\$20,000.00**.

Majority Vote Required
Voted in the Affirmative Unanimously

ARTICLE 27. Motion made and seconded that the Town authorize the use of a revolving fund for the next fiscal year pursuant to the authority of Section 53E1/2 of Chapter 44 of the General Laws, as established under Chapter 275 of the Acts of 1990, to be administered and expended by the Council on Aging for van transportation and miscellaneous transportation costs, etc. such fund to be funded by donations, fund raising efforts, grants, and receipts from usage fees, etc. and the maximum dollar limit to be expended from such fund during the next fiscal year will be **\$10,000.00**.

Majority Vote Required
Voted in the Affirmative; (1) No Vote

ARTICLE 28. Motion made and seconded that the Town take no action relative to appropriations for the Stabilization Fund, which was established in accordance with Section 5B of Chapter 40 of the General Laws.

Majority Vote Required
Voted in the Affirmative Unanimously

ARTICLE 29. Motion made and seconded that the Town allow the Board of Assessors to use **\$226,818.00** Free Cash in the Treasurer's hands for the purpose of reducing the Tax levy of 2014.

Majority Vote Required
Voted in the Affirmative Unanimously

ARTICLE 30. Motion made and seconded that the Town amend the Town of Dunstable's Zoning Bylaw relative to Growth Rate Limitation to clarify the date upon which the present Growth Rate Limitation provisions will expire by changing the "lapse" date in subsection 11.8.1. from Monday, May 9, 2021, to Monday, May 10, 2021.

The Planning Board recommends passage of this article; *the original date was a clerical error due to the Monday in 2021 falls on the 10th, not the 9th.*

Majority Vote Required
Voted in the Affirmative Unanimously

ARTICLE 32. Motion made and seconded that the Town amend the Dunstable Wetlands Bylaw in order to correct typographical errors, coordinate the Bylaw with organizational initiatives of the Conservation Commission, bring the Bylaw into line with certain changes in state law and organization, but not intending any substantive changes in the Bylaw, such that it shall read exactly as printed in Article 32 of pages 114 through 123, of the 2012 Annual Report, from "An

Introduction to the Dunstable Wetlands Bylaw” on page 114 to and including “...G.L. Chapter 249, Section 4.” On page 123; but disregarding for the purposes of this vote those printed sections shown in bold type and stricken through, representing the replaced or deleted text of the Bylaw.

Majority Vote Required
Voted in the Affirmative

Motion made and seconded to dispense with the reading of the minutes.

Majority Vote Required
Voted in the Affirmative Unanimously

Motion made and seconded to adjourn at 9:00 pm.

Majority Vote Required
Voted in the Affirmative Unanimously

Quorum Certificate

In accordance with The Town of Dunstable’s Town Meetings, Town Elections & Records Bylaw, I hereby certify that the quorum for an Annual or Special Town Meeting is 50 registered voters of the Town of Dunstable. Total number of voters checked in at the Annual Town Meeting of
May 13, 2013: 76

Respectfully submitted,

Carol A. Skerrett
Town Clerk, CMMC

Town of Dunstable	
Official Election Results	
Annual Town Election	
May 20, 2013	
Total Number Registered Voters:	2,226
Total Ballots Cast:	278
Voter Turnout Percentage:	12%
Office/Candidate	
Board of Selectmen	Vote for One
Kenneth J. Leva	237
Blanks	39
All Others	2
Total	278
Board of Health	Vote for One
William B. Moeller	202
Blanks	73
All Others	3
Total	278
Town Moderator	Vote for One
Robert F. Nelson	205
Blanks	65
All Others	7
Total	278
Planning Board	Vote for One
Brett A. Rock	209
Blanks	64
All Others	5
Total	278
Cemetery Commissioner	Vote for One
Judith K. Larter	219
Blanks	59
All Others	0
Total	278

Water Commissioner – 3 years	Vote for One
Robert R. Gamache	207
Blanks	65
All Others	6
Total	278
Water Commissioner – 2 years	Vote for One
Bryan Conant (write in)	21 (accepted)
Blanks	238
All Others	19
Total	278
Advisory Board	Vote for Two
Ronald J. Mikol	179
Harold K. Simmons	204
Blanks	168
All Others	3
Total	554
Commissioner to Expend Proctor/Parkhurst Trust - 5 years	Vote for One
Philippe R. Jussaume	183
Blanks	88
All Others	7
Total	278
Commissioner to Expend Proctor/Parkhurst Trust – 4 years	Vote for One
Ruth L. Tully (write in)	31 (accepted)
Blanks	240
All Others	7
Total	278
Commissioner of Trust Funds – 3 years	Vote for One
Alan E. Chaney (write in)	24 (accepted)
Blanks	249
All Others	5
Total	278
Commissioner of Trust Funds – 2 years	Vote for One
Failure to elect	
Dana E. Metzler (write in)	14 (declined)
Blanks	254
All Others	10
Total	278

Board of Assessors	Vote for One
Brett A. Rock	190
Blanks	86
All Others	2
Total	278
Road Commissioner	Vote for One
Dana C. Kinne (write in)	137 (accepted)
David W. Crandall, Sr.	61
Blanks	11
All Others	69
Total	278
Library Trustee	Vote for One
John M. Callahan (write in)	55 (accepted)
Blanks	218
All Others	5
Total	278
Town Clerk	Vote for One
Carol A. Skerrett	205
Blanks	72
All Others	1
Total	278
Park Commissioner	Vote for One
Neil J. Atwood (write in)	21 (accepted)
Blanks	218
All Others	39
Total	278
Constable	Vote for Two
Jon N. Crandall, Jr.	208
Brett A. Rock	185
Blanks	162
All Others	1
Total	556
Commissioner to Expend Parkhurst Free Lecture Funds – 5 years	Vote for One
Failure to elect	
Blanks	255
All Others	23
Total	278

Commissioner to Expend Parkhurst Free Lecture Funds – 4 years Vote for One	
Susan M. Chaney (write in)	14 (accepted)
Blanks	259
All Others	5
Total	278
Question #1 – Appoint Treasurer	
Yes:	123
No:	130
Blanks:	25
Question #2 – Appoint Tax Collector	
Yes:	120
No:	132
Blanks	26

**TOWN OF DUNSTABLE
OFFICIAL RESULTS STATE ELECTION
June 25, 2013
Total Ballots Cast: 668
Voter turnout: 30%**

SENATOR IN CONGRESS:

GABRIEL E. GOMEZ	409
EDWARD J. MARKEY	254
RICHARD A. HEOS	2
ALL OTHERS	3

**SPECIAL TOWN MEETING
November 12, 2013**

After determining that a quorum was present, the Special Town Meeting was called to order at 7:06 pm by Moderator, Robert Nelson. Several members of Dunstable Boy Scouts and Girls Scouts led the procession into reciting the Pledge of Allegiance. The Moderator acknowledged several people for their assistance in the transition to his new position as Moderator including former Moderator, Ted Gaudette. Tellers appointed by the Moderator included Mary Beth Pallis, Beverly Burke, John Callahan and Justin Pallis were sworn in by Town Clerk. The check-in table was staffed by Ann-Marie Wright and Amy Schembechler.

Town Clerk Carol Skerrett read the greetings; a motion was made and seconded to dispense with the reading of the articles (voted in the affirmative), ending with the closing of the warrant and return of service.

ARTICLE 1. Motion made and seconded that the Town transfer from Free Cash the sum of **\$30,000.00** for the purpose of conducting a feasibility survey to identify sites and designs for a public safety building or complex in Town, as recommended by the Capital Projects Committee.

The Advisory Board recommended passage of this article. Following a vote by a show of hands, the Moderator determined that a count would be required and called on the tellers to take the tally.

Majority Vote Required
Yes: 41 No: 29
Voted in the Affirmative

ARTICLE 2. Motion made and seconded that the Town transfer from the Free Cash account the sum of **\$20,000.00** for the repair of Town Hall air conditioning systems.

The Advisory Board recommends passage of this article.

Majority Vote Required
Motion Voted in the Affirmative Unanimously

ARTICLE 3. Motion made and seconded that the Town raise and appropriate the sum of **\$950.00** to supplement the salaries appropriation of the accounting department to increase the accounting clerk wages for assuming the responsibility of computer entry of all payroll related data for processing the bi-weekly payroll.

The Advisory Board recommends passage of this article.

Majority Vote Required
Voted in the Affirmative

ARTICLE 4. Motion made and seconded that the Town raise and appropriate the sum of **\$2,000.00** to supplement the operating appropriation of the accounting department for the annual audit to fully fund the contractual obligation with the Town's independent audit firm.

The Advisory Board recommends passage of this article.

Majority Vote Required
Voted in the Affirmative

ARTICLE 5. Motion made and seconded that the Town transfer from Free Cash the sum of **\$8,500.00** for the purpose of purchasing a new sander for the Highway Department.

The Advisory Board recommends passage of this article.

Majority Vote Required
Voted in the Affirmative

ARTICLE 6. Motion made and seconded that the Town transfer from Free Cash the sum of **\$20,000.00** for the purpose of replacing the roof on the Highway Garage.

The Advisory Board recommends passage of this article.

Majority Vote Required
Voted in the Affirmative

ARTICLE 7. Motion made and seconded that the Town raise and appropriate the sum of **\$10,000.00** for the purpose of supplementing the operating expenses for repair and maintenance of the building for the Highway Department.

The Advisory Board recommends passage of this article.

Majority Vote Required
Voted in the Affirmative

ARTICLE 8. Motion made and seconded that the Town transfer from Free Cash the sum of **\$30,000.00** for a property survey of the Pelletier parcel, so called, on River Street, acquired by deed of George R. and Ann Pelletier, dated August 24, 2001, recorded with Middlesex North District Registry of Deeds at Book 12098, Page 309, and for the purpose of establishing a better understanding of the lay of the land including its boundaries, and areas available for miscellaneous town uses.

Voters requested another reading of the motion as the article referenced a salt shed and possible uses of the land were not clear. The Moderator advised the questioner that the motion under the article did not include anything concerning a salt shed. Before the uses can be determined (school, salt shed, water for example), the land needs to be surveyed as it was not done when the Town purchased the property; the exact boundaries and acreage need to be determined. An RFP is required for the survey. The Advisory Board recommends passage of this article.

Majority Vote Required
Voted in the Affirmative

ARTICLE 9. Motion made and seconded that the Town take no action *(regarding \$50,000.00 for engineering required for siting and constructing a salt shed on the Pelletier parcel referenced in Article 11, including permitting services and bidding assistance).*

Majority Vote Required
Voted in the Affirmative

ARTICLE 10. Motion made and seconded that the Town appropriate by transfer from retained earnings in the Water Enterprise Fund the sum of **\$37,885.00** for the purpose of funding the acquisition of new or replacement equipment as deemed necessary by the Board of Water Commissioners for FY 2014.

The Advisory Board recommends passage of this article.

Majority Vote Required
Voted in the Affirmative

ARTICLE 11. Motion made and seconded that the Town appropriate by transfer from retained earnings in the Water Enterprise Fund the sum of **\$18,660.00** for the purpose of funding major repairs to existing equipment or other existing capital assets as deemed necessary by the Board of Water Commissioners for FY 2014.

The Advisory Board recommends passage of this article.

Majority Vote Required
Voted in the Affirmative

ARTICLE 12. Motion made and seconded that the Town raise and appropriate a sum of **\$32,000.00** to provide for the salary of a Town Administrator for the balance of Fiscal Year 2014 in the event the Town hires such a person, and further to authorize the insertion in future budgets of a new budget item category under “Selectmen” entitled “Town Administrator Salary”.

The Selectmen opened discussion stating that in 2011, they requested that the town undergo a financial analysis provided by state level professionals and develop a plan to improve how we govern. The Department of Revenue made 22 recommendations. Following their review, the Selectmen appointed a Governance Committee to assess their recommendations relative to the Town of Dunstable and issue their findings. The Committee returned their findings in support of a Town Administrator. In 2008 at the Annual Town Meeting, voters approved MGL Chapter 41, Section 23A which authorized the Selectmen to appoint an executive secretary or town administrator and this motion would now authorize the funding for this position. The Selectmen had two presenters to support their position. The first presenter was Beverly Woods, Executive Director, Northern Middlesex Council of Government (NMCOG represents 9 communities including Dunstable) and Robert Hanson, current Town Administrator in the Town of Ashby.

The Advisory Board does not support this article at this time. Although they say the time is “near” and they recognize that we are not well represented at regional meeting such as NMCOG, their opinion is that the position is not clearly defined and they would like to see an organization chart and detailed job description so they have something specific to measure this person’s progress and to ensure their success.

Following a vote by a show of hands, the Moderator determined that a count would be required and called on the tellers to take the tally.

Majority Vote Required
Yes: 38 No: 33
Voted in the Affirmative

ARTICLE 13. Motion made and seconded that the Town amend the Zoning Bylaw by adding Section 26, Temporary Moratorium on Medical Marijuana Treatment Centers, and by incorporating in the present Section 20, the related definition appearing in the warrant for this meeting; action under this article shall involve two distinct operative sections, (A) and (B):

Part (A) is a vote to add Section 26 to the Zoning Bylaw, verbatim according to the language printed in the Warrant; and

Part (B) is a vote to add a definition to Section 20 of said Bylaw, namely, “Medical Marijuana Treatment Center,” verbatim according to the language printed in the Warrant, observing the alphabetical character of the Section and adjusting the numbered subsections accordingly.

Motion made and seconded to substitute for the motion before the meeting that the Town takes no action under the Article.

Majority Vote Required
Motion Defeated

Planning Board recommends passage of this article. Returning to the original motion, a vote was taken.

2/3 Vote Required
54 Votes Cast: 36 Affirmative Required
Yes: 49 No: 5
Voted in the Affirmative

Motion made and seconded to dispense with the reading of the minutes.

Majority Vote Required
Voted in the Affirmative

Motion made and seconded to adjourn at 8:51 pm.

Majority Vote Required
Voted in the Affirmative

Quorum Certificate

In accordance with The Town of Dunstable’s Town Meetings, Town Elections & Records Bylaw, I hereby certify that the quorum for an Annual or Special Town Meeting is 50 registered voters of the Town of Dunstable. Total number of voters checked in at the Special Town Meeting of November 12, 2013: 76

Respectfully submitted,

Carol A. Skerrett
Town Clerk, CMMC

TREASURER'S REPORT

To the Selectmen and Citizens of the Town of Dunstable:

The annual report of the Treasurer for the fiscal year ending June 30, 2013 is submitted as follows:

GENERAL ACCOUNT		
Cash on Deposit July 1, 2012	\$1,098,662.16	
Receipts During the Year	\$8,736,886.44	
Interest Earned	\$4,073.88	
Expenditures During the Year	-\$8,420,297.97	
Cash on Deposit June 30, 2013		\$1,419,324.51
STABILIZATION FUND		
Cash on Deposit July 1, 2012	\$346,758.86	
Receipts During the Year	\$35,000.00	
Interest Earned	\$873.50	
Expenditures During the Year	\$0.00	
Cash on Deposit June 30, 2013		\$382,632.36
CONSERVATION COMMISSION LAND FUND		
Cash on Deposit July 1, 2012	\$25.40	
Receipts During the Year	\$75.00	
Interest Earned	\$0.09	
Expenditures During the Year	\$0.00	
Cash on Deposit June 30, 2013		\$100.49
CONSERVATION COMMISSION TIMBER		
Cash on Deposit July 1, 2012	\$59,641.23	
Receipts During the Year	\$21,537.08	
Interest Earned	\$15.23	
Expenditures During the Year	-\$15,000.00	
Cash on Deposit June 30, 2013		\$66,193.54
SUBDIVISION ACCOUNTS		
Cash on Deposit July 1, 2012	\$14,061.56	
Receipts During the Year	\$0.00	
Interest Earned	\$14.07	
Expenditures During the Year	\$0.00	
Cash on Deposit June 30, 2013		\$14,075.63
PERFORMANCE BONDS ACCOUNT		
Cash on Deposit July 1, 2012	\$57,978.39	
Receipts During the Year	\$0.00	
Interest Earned	\$58.01	
Expenditures During the Year	\$0.00	
Cash on Deposit June 30, 2013		\$58,036.40
COMMUNITY PRESERVATION FUND		
Cash on Deposit July 1, 2012	\$969,073.90	
Receipts During the Year	\$354,020.14	
Interest Earned	\$1,349.33	
Expenditures During the Year	-\$558,495.88	
Cash on Deposit June 30, 2013		\$765,947.49
CULTURAL COUNCIL FUND		
Cash on Deposit July 1, 2012	\$3,396.74	
Receipts During the Year	\$3,870.00	
Interest Earned	\$10.26	
Expenditures During the Year	-\$2,212.00	
Cash on Deposit June 30, 2013		\$5,065.00
HIGHWAY STABILIZATION		
Cash on Deposit July 1, 2012	\$10,029.73	
Receipts During the Year	\$0.00	
Interest Earned	\$2.00	
Expenditures During the Year	\$0.00	
Cash on Deposit June 30, 2013		\$10,031.73
EECBG GRANT		
Cash on Deposit July 1, 2012	\$18,349.00	
Receipts During the Year	\$0.00	
Interest Earned	\$0.00	
Expenditures During the Year	-\$18,349.00	
Cash on Deposit June 30, 2013		\$0.00
TAX TITLE ACCOUNT		\$7,857.32

Respectfully Submitted
Bonnie S. Ricardelli
Treasurer

REPORT OF THE BOARD OF ASSESSORS

To the Honorable Board of Selectmen and the Townspeople of Dunstable:

The three members of the Board of Assessors are elected to a staggered three-year term. The Board meets on the 2nd Thursday of each month at the Town Hall, 511 Main Street at 7:00 p.m.

The Board of Assessors is responsible for valuing real estate and personal property, processing motor vehicle excise taxes, processing statutory tax exemptions (for disabled veterans, elderly, and widows), and for setting the tax rate each year. Valuation sheets are available for public viewing in the assessors' office or at the library.

Items subject to personal property taxation include boats, livestock, business machinery, and unregistered motor vehicles. There is no tax on household goods. Taxpayers may appeal a real or personal property assessment by filing an abatement form with the board prior to February 1 of the year in question or 30 days from the mailing of the first actual tax bill. An abatement form may be obtained from the Board of Assessors office at the Town Hall.

Each year the Board of Selectmen conduct a public hearing and with the information provided by the Assessing Office, determine if they wish to shift a portion of the tax burden from the residential and open space properties to the commercial, industrial, and personal property owners through classification.

Anyone wishing a meeting with the Board should contact the office at (978) 649-4514 ext. 227.

Board Members

Robert Ricardelli, Chairman
George Frost
Brett Rock

Office Staff

Victoria L. Tidman, Assistant Assessor
Teresa Atwood, Secretary

F/Y 2014 TAX LEVY COMPUTATIONS

Total amount to be raised	\$8,902,393.24
Total receipts and other revenue	1,708,120.00
Local tax levy	\$7,194,273.24

F/Y 2014 TOTAL VALUATIONS BY CLASS

	<u>Parcels</u>	<u>Value</u>	<u>Levy %</u>	<u>Tax Dollars</u>
Residential	1331	\$440,964,300	96.6603	\$6,954,007.01
Commercial	6	4,290,867	9406	67,666.97
Industrial	18	2,942,400	6450	46,401.65
Personal Property	34	8,002,385	1.7541	126,197.61
Total	1389	\$456,199,952	100.0000	\$7,194,273.24

F/Y 2014 TAX RATE 15.77 PER THOUSAND, ALL CLASSES

Levy Limit Components

F/Y 2013 BASE	6,421,029
+2.5%	160,526
Allowable growth	34,991
Subtotal	6,616,546
Debt exclusion	696,296
Max levy	7,312,842

**Town of Dunstable
Building Permits Issued 2014**

Permit #	Name of Applicant	Address	Purpose	Fee	Issued
2014-001	Kenneth Leva	67 Sky Top Lane	pellet stove insert	30.00	1/6/2014
2014-002	Mike Welch-Rescom Exteriors	167 Pond Street	12 replacement windows	95.00	1/27/2014
2014-003	Megan Price	359 Forest Street	wood stove	30.00	1/27/2014
2014-004	Lowell YMCA for Camp Massapoag	234 Hall Street	rebuild two (2) cabins from the deck up	115.00	1/27/2014
2014-005	Doug Russell	375 Pleasant Street	fireplace woodstove insert	30.00	2/3/2014
2014-006	James Morin-Matthew Wright	57 Pleasant Street	replace 6 windows - no structural changes	99.00	2/10/2014
2014-007	Elizabeth Hansen	114 Oak Street	fireplace pelletstove insert	30.00	2/3/2014
2014-008	Lorden Oil Company	379 Forest Street	forced hot air system	50.00	2/24/2014
2014-009	Lorden Oil Company	501 Hollis Street	forced hot air system	50.00	2/24/2014
2014-010	William Middlebrook	511 Hollis Street	bathroom remodel	75.00	2/24/2014
2014-011	William Gavin	84 Brook Street	pellet stoves	25.00	3/3/2014
2014-012	Nashoba Heating & Cooling Inc.	lot 8 - 439 River View Way?	supply & install 2 zone/2unit heating & cooling system	50.00	3/3/2014
2014-013	William McGonagle	46 Pleasant Street	drywall, change doors	95.00	3/10/2014
2014-338	Warren Macneil	681 Pleasant Street	Home Occupation Permit	25.00	2/24/2014
2014-708	Chris DeTurk/Jessica Miller	375 River Street	Occupancy Permit	50.00	1/27/2014
2014-709	Sarah Nicosia Clark	87 Hall Street	Occupancy Permit	30.00	2/3/2014
2014-710	Timothy Boudreau	286 Pond Street	Occupancy Permit	30.00	2/10/2014
2014-711					
				\$ 909.00	

2013 Report of the Electrical Inspector

Permit #	Name	Address	Work	Date	Fee
1	John Selinger	345 Pond St	remodel	1/10/2013	150.00
2	Andy Riebs	33 Fletcher St.	transfer switch	1/10/2013	60.00
3	Tim Phelan	174 Lowell St.	6 outlets	1/28/2013	60.00
4	Clifton Laporte	70 Lowell St.	basement	1/28/2013	150.00
5	Fernando Viesca	286 Pond St.	repermit 2012-76	1/30/2013	75.00
6	John Kosiba	67 Parkhurst St.	basement	1/30/2013	150.00
7	Sarath Krishnaswamy	275 Pond St.	alarm	3/5/2013	50.00
8	Steven Price	359 Forest St.	temp service	3/12/2013	150.00
9	Jim Childs	327 Forest St.	garage w/undergrnd	3/26/2013	210.00
10	Sarah Nicosia Clarke	87 Hall ST.	remodel	3/27/2013	150.00
11	Patrick Murphy	74 Groton St.	porch	3/27/2013	150.00
12	Patrick Melampy	1024 Main St.	remodel bath	4/1/2013	150.00
13	Doug Ehler	329 Forest St.	remodel/serv change	4/8/2013	325.00
14	Michael Omalley	30 Robbins Farm	remodel	4/9/2013	150.00
15	Linda Rice	64 Adam St.	dishwasher	4/9/2013	50.00
16	Joanne Jenkins	85 Forest St.	addition	4/10/2013	150.00
17	Bruce Mackenzie	270 Groton St	service change	4/22/2013	175.00
18	Brian West	53 Oak St	inground pool	4/24/2013	175.00
19	St Anselms College	69 River St	water heater	4/24/2013	50.00
20	Robert Rondeau	76 Lowell St.	service change	4/25/2013	175.00
21	George Basbanes	33 Hardy St.	generator w/trench	4/25/2013	130.00
22	Mark Webber	95 Highland St.	above grnd pool	4/29/2013	150.00
23	Chris Deturk	375 River St.	new house/temp srv	4/29/2013	385.00
24	Gerard White	1 Trask Way	generator w/trench	5/14/2013	130.00
25	Ted Gaudette	137 Depot St	remodel	5/14/2013	150.00
26	Matt Raymond	501 High St.	ig pool	5/20/2013	175.00
27	Robert Bacon	455 Forest St.	porch	5/21/2013	120.00
28	Steven Price	359 Forest St.	new house	5/23/2013	235.00
29	Dana Barnes	393 Pleasant St.	boiler/CO2 det	5/24/2013	60.00
30	Dave Buchmann	20 Sky Top Lane	ag pool (bond)	6/3/2013	60.00
31	Bob Bushnell	86 Forest St.	ig pool	6/5/2013	175.00
32	David Tully	1070 Main St.	generator	6/4/2013	130.00
33	Stephen Richardson	535 Forest St.	garage and subpanel	6/10/2013	210.00
34	Stephen Palmer	804 Main St.	above grnd pool	6/13/2013	150.00
35	Bob Hopke	200 Pond St.	addition	6/17/2013	150.00
36	Charles Teeple	128 River St.	addition	7/1/2013	150.00
37	Jim Simmons	404 Main St.	panel change	7/3/2013	75.00
38	Christopher Gowland	42 Highland St	pv system	7/9/2013	150.00
39	John Selinger	345 Pond St.	remodel	7/10/2013	150.00
40	Robert Rondeau	76 Lowell St.	remodel	7/16/2013	150.00
41	Megan Price	359 Forest St.	repermit	7/24/2013	60.00
42	Kevin Rice	64 Adams St.	basement	7/31/2013	150.00
43	Mary Anne Sahagian	583 Groton St.	ig pool	8/1/2013	175.00
44	Matt Chouinard	868 Main St.	basement	8/6/2013	150.00
45	Kevin Nigoshian	379 Forest St.	new house	9/3/2013	200.00
46	Lynn Lavallee	97 Adams St.	bathroom	8/27/2013	150.00
47	Carla Acucena	39 Swallow Lane	inground pool	8/28/2013	175.00
48	Dunstable Church	518 Main St.	furnace and flour	8/28/2013	120.00
49	Peter Monaco	183 High St.	boiler	8/29/2013	60.00
50	Leah McCarthy	233 Kemp St.	addition	8/29/2013	150.00
51	Peter Monaco	382 High St.	lights	9/9/2013	60.00
52	Tom Sauliner	14 Cross St.	new serv/remodel	9/10/2013	250.00
53	Glen Tompkins	258 Groton St.	kitchen	9/10/2013	150.00
54	Kevin Nigoshian	379 Forest St.	alarm	9/10/2013	50.00
55	James Considine	97 Adams St.	bathroom	9/19/2013	150.00
56	Matt Morton	458 Main St.	service change	9/23/2013	175.00
57	Kevin Bjerke	106 Oak St	ug service	10/1/2013	75.00
58	Deborah Quimby	22 Forest St.	alarm	10/7/2013	50.00
59	Brad Busa	235 Kemp St.	remodel kitchen	10/9/2013	150.00
60	Paul Crocker	190 High St.	ig pool	10/10/2013	175.00
61	Michael Tenore	51 Parkhurst St	furnace	10/16/2013	60.00
62	Gerry Gray	117 High St.	generator	10/23/2013	75.00
63	Terry Atwood	285 Hall ST.	generator	10/28/2013	75.00
64	Brian Macleod	393 Forest St.	subpanel plus	10/29/2013	350.00
65	Brian Macleod	393 Forest St.	subpanel plus	10/28/2013	150.00
66	Cheryl Mann	87 Parkhurst ST.	fireplace	10/30/2013	60.00
67	Diana Dalida	690 Pleasant St.	bathroom	11/5/2013	150.00
68	Brian Weilbrenner	20 Massapoag Way	basement	12/2/2013	150.00
69	Matt Raymond	501 High St.	alarm	12/10/2013	50.00
70	Marianne Haggerty	244 Pond St.	service chg/hot tub	12/11/2013	250.00
71	Gerald Frazee	1163 Main St.	generator	12/17/2013	75.00
72	Luis Deloureiro	553 Forest St.	basement	12/30/2013	150.00
73					

TOTAL	\$10,110.00
LESS 80% FEE	\$8,088.00
20% TO TOWN	\$2,022.00

David Sweet
Electrical Inspector

2013 Report of the Gas Inspector

Permit #	Name	Address	Work	Date	Fee
1	Fernando Cruz	398 Groton St.	generator	1/10/2013	40.00
2	Elaine Basbanes	33 Hardy St.	generator	2/13/2013	40.00
3	Joe Shannon	85 Cross St.	water heater	2/13/2013	25.00
4	Paula Ayer	148 Adam St.	new home	2/19/2013	100.00
5	Lucas Sturm	16 Jamie Rd	stove	2/21/2013	40.00
6	Fred Richmond	4 Jamie Rd	water heater	2/26/2013	25.00
7	Patrick Melampy	1024 Main St	fireplace	3/11/2013	40.00
8	Sarah Nicosia	87 Hall St	remodel	4/1/2013	100.00
9	Jennifer Reed	81 Westford St.	water heater	4/2/2013	25.00
10	Michael O'Malley	30 Robbins Farm Rd	stove	4/4/2013	40.00
11	R Guerecki	423 Pleasant St.	water heater	4/9/2013	25.00
12	Steve Price	359 Forest St.	new house	4/18/2013	100.00
13	Gerry White	1 Trask Way	generator	5/8/2013	40.00
14	Tom Jenkins	85 Forest St.	2 appliances	5/8/2013	40.00
15	Fred Geissler	606 Groton St.	stove	5/13/2013	40.00
16	Deane Greene	167 Westford St.	stove	5/13/2013	40.00
17	Robert Rondeau	76 Lowell St.	remodel	5/14/2013	100.00
18	Stephen Winkowski	634 Main St.	water heater	5/15/2013	25.00
19	Sara Clarke	87 Hall St.	stove, tank	5/16/2013	40.00
20	Ben Mann	517 Forest St.	stove	5/23/2013	40.00
21	Dana Barnes	393 Pleasant St.	boiler	5/28/2013	40.00
22	David Tully	1070 Main St.	generator	6/5/2013	40.00
23	Joe Shannon	85 Cross St.	furnace/gas piping	6/10/2013	40.00
24	Nancy Barry	725 Main St.	pool heater	6/10/2013	35.00
25	Jean Carpenter	92 Pleasant St.	water heater	6/13/2013	25.00
26	Fernando Viesca	286 Pond St.	generator	6/21/2013	40.00
27	Jim Childs	327 Forest St.	generator	6/21/2013	40.00
28	Jim Childs	327 Forest St.	heater	6/24/2013	40.00
29	Mary Carleton	368 High St.	ug piping	6/26/2013	40.00
30	Evang Cong Church	518 Main St.	furnace	6/26/2013	40.00
31	Bill Maloney	610 Pleasant St.	boiler	7/2/2013	40.00
32	John Selinger	345 Pond St.	remodel	7/8/2013	100.00
33	Geoff Neiley	26 Swallow Lane	boiler/heater	7/15/2013	40.00
34	Robert Bushnell	86 Forest St.	ug piping	7/15/2013	40.00
35	Nancy Gaisl	254 Hall St.	piping	7/16/2013	40.00
36	Richard Coyle	33 School St.	furnace	7/18/2013	40.00
37	K Nigoshian	379 Forest St.	new house	7/31/2013	100.00
38	Elizabeth Holmes	286 Pond St.	piping	7/30/2013	40.00
39	Keith Majkut	161 Westford St.	water heater	8/5/2013	25.00
40	MaryAnn Sahajian	583 Groton St.	pool heater	8/8/2013	35.00
41	Carroll Smith	379 Forest St.	piping	8/14/2013	40.00
42	Peter Monaco	382 High St	tank w/piping	8/21/2013	40.00
43	Peter Monaco	382 High St	boiler	8/22/2013	40.00
44	Glen Tompkins	258 Groton St.	stove	9/9/2013	40.00
45	John Selinger	345 Pond St.	ug line	9/23/2013	40.00
46	Tom Saulnier	14 Cross St.	remodel	9/23/2013	100.00
47	Max McCormick	589 Main St	boiler	9/24/2013	40.00
48	Otto Runtz	20 Kimberly Lane	heater	9/25/2013	40.00
49	Jennifer West	53 Oak St.	ug line	9/30/2013	40.00
50	Mark Quirbach	504 Groton St	heater/boiler	9/30/2013	40.00
51	Robert Hoare	51 School St	boiler	10/1/2013	40.00
52	Carla Acucena	39 Swallow Lane	pool heater	10/7/2013	40.00
53	Chris Deturk	375 River St	new house	10/7/2013	100.00
54	Judy Kerins	157 Pleasant St.	dryer	10/8/2013	40.00
55	Brad Busa	235 Kemp St.	remodel	10/9/2013	40.00
56	Chris Deturk	385 River St.	ug piping	10/28/2013	40.00
57	Archer Davis	107 Mill St.	tank w/piping	11/5/2013	40.00
58	Archer Davis	107 Mill St.	boiler	11/5/2013	40.00
59	Dave Skerrett	1143 Main St.	boiler	11/12/2013	40.00
60	Robert Fenn	735 Pleasant St.	burner	11/19/2013	40.00
61	Robert Sherman	710 Groton St.	ug piping	11/19/2013	40.00
62	Robert Sherman	710 Groton St.	boiler	11/19/2013	40.00
63	Robert Sherman	710 Groton St.	heater	11/19/2013	40.00
64	Richard Murphy	598 Main St.	generator	11/26/2013	40.00
65	Julie Kertyzak	23 Hillcrest St.	furnace	11/27/2013	40.00
66	Wm Cash	504 High St.	generator	12/19/2013	40.00
67	Wm Marshall	319 Pleasant St.	stove, dryer	12/26/2013	40.00

TOTAL	\$3,045.00
LESS 80% FEE	\$2,436.00
20% TO TOWN	\$609.00

**James Dow,
Gas Inspector**

2013 Report of the Plumbing Inspector

Permit #	Name	Address	Work	Date	Fee
1	John Kosiba	67 Parkhurst St.	basement	1/28/2013	100.00
2	David Price	140 Century Way	bath fixture	2/14/2013	40.00
3	Linda Ferris/Rivard	61 Westford St.	bathroom	2/11/2013	65.00
4	Joe Shannon	85 Cross St.	water heater	2/13/2013	25.00
5	Paula Ayer	148 Adam St.	new home	2/19/2013	120.00
6	Susan Wolfman	320 Hall St.	4 fixtures	2/20/2013	90.00
7	Fred Richmond	4 Jamie Rd	water heater	2/26/2013	25.00
8	Patrick Melampy	1024 Main St.	remodel	3/11/2013	100.00
9	Linda Rice	64 Adam St.	dishwasher	3/12/2013	40.00
10	Frank O'Connell	65 Mill St.	water heater	3/26/2013	25.00
11	Sarah Nicosia Clarke	87 Hall St	remodel	4/1/2013	100.00
12	Jennifer Reed	81 Westford St.	water heater	4/2/2013	25.00
13	Michael O'Malley	30 Robbins Farm	appliances	4/4/2013	40.00
14	Robert Gurecki	423 Pleasant St.	water heater	4/9/2013	25.00
15	Steve Price	359 Forest St.	new house	4/18/2013	120.00
16	Stephen Winkowski	634 Main St.	water heater	4/23/2013	25.00
17	St. Anselm College	69 River St.	water heater	4/24/2013	25.00
18	Tom Jenkins	85 Forest St.	addition	5/8/2013	100.00
19	Robert Rondeau	76 Lowell St.	remodel	5/14/2013	100.00
20	Dana Barnes	393 Pleasant St.	cross connection	5/28/2013	40.00
21	Elizabeth Holmes	286 Pond St.	addition	5/29/2013	100.00
22	John Martin	14 Massapoag Way	water heater	6/3/2013	25.00
23	Jean Carpenter	92 Pleasant St.	water heater	6/13/2013	25.00
24	Mary Carleton	368 High St.	water heater	6/26/2013	25.00
25	John Selinger	345 Pond St.	remodel	7/8/2013	100.00
26	Brian West	53 Oak St.	pool shed	7/15/2013	100.00
27	Nancy Gaisl	254 Hall St.	water heater/piping	7/16/2013	40.00
28	Ann Farina	330 Groton St.	dishwasher	7/24/2013	25.00
29	Kevin Nigoshian	379 Forest St.	new house	7/30/2013	120.00
30	Kevin Rice	64 Adams St.	remodel	8/1/2013	100.00
30A	Paul Dalida	690 Pleasant St	bathroom	8/12/2013	100.00
31	Doug Ehler	329 Forest St.	extend stack	8/14/2013	40.00
32	Peter Monaco	382 High St.	boiler	8/22/2013	40.00
33	Glen Tompkins	258 Groton St.	sink and vent	9/9/2013	40.00
34	Dave Ierardi	39 Skytop Lane	2 bath fixtures	9/18/2013	40.00
35	Tom Saulnier	14 Cross St.	remodel	9/23/2013	100.00
36	Jim Considine	97 Adam St.	remodel	9/24/2013	100.00
37	Max McCormick	589 Main St.	water heater	9/24/2013	40.00
38	Mark Quirbach	504 Groton St.	heater/boiler	9/30/2013	40.00
39	Chris Deturk	375 River St.	new house	10/7/2013	120.00
40	Brad Busa	235 Kemp St.	remodel	10/9/2013	100.00
41	Jonathan Drake	34 Swallow	dishwasher	10/21/2013	40.00
42	Dave Skerrett	1143 Main St.	cross connection	11/12/2013	40.00
43	Don Pottle	60 High St.	dishwasher	12/3/2013	40.00
44	Wm Marshall	319 Pleasant St.	dishwasher	12/26/2013	40.00

TOTAL	\$2,810.00
LESS 80% FEE	\$2,248.00
20% TO TOWN	\$562.00

James Dow
Plumbing Inspector

REPORT OF THE FIRE DEPARTMENT

During the past year the Fire Department has had its busiest year for incidents and training. We responded to 289 incidents and held an average of 3 trainings per month including our annual CPR training, live fire training and a 12 hour emergency vehicle operator class. We also had our 1st junior firefighter and 3 additional firefighters added to our ranks.

The fire department received two grants this year. The first grant was received from DCR for forest firefighting Safety equipment and the second grant was for teaching fire safety to all ages beginning with preschool.

I would like to thank the Police Chief and his department for all their help and cooperation during this past year, and also thank Jon Crandall Emergency Management Director for all his help.

To the officers and members of the Dunstable Fire Department I want you to know that your help is highly appreciated and that without you this department would not be what it is today.

“Thank You!”

OFFICERS AND MEMBERS OF THE DUNSTABLE FIRE DEPARTMENT

Fire Chief Brian Rich	Assistant Chief Harold Simmons	Captain Greg Rich
Lt. Ben Simmons	Lt. Dave Barker	Lt. Gordon Davidson
FF Kevin Babcock	FF Kevin P. Babcock	FF Dan Doherty
FF Mike Gavin	FF Patrick Kerrigan	FF Jeff Labrie
FF Ryan Lacasse	FF Christopher McClure	FF Stephen McClure
FF Ron Mikol	FF Steve Nasta	FF Mark Quirbach
FF Charles Rich Jr.	FF/EMT David Tarr	FF Frank Wright
JR.FF Alexandria Wright	Prob. FF Cameron Covert	Prob. FF Eric Harries
Prob. FF Sarah Winslow		

THE DEPARTMENT RESPONDED TO 289 FIRE CALLS / INCIDENTS IN 2012

Structure Fire-	1	Motor Vehicle Fire-	1	Motor Vehicle Accidents-	28
Brush Fires-	7	Mutual Aid Given-	20	Smoke/Carbon Alarms-	41
Weather Related-	1	Assist Police-	4	Transformers/ Electric Wires-	3
Misc. Fires-	1	Unauthorized Burning-	17	Service Call / Assist the Public-	14
Investigation -	10	Flammable Liquid Spill-	1	Missing Person-	3
Investigate Controlled Medical Calls-			121		
Burns & Smoke Calls-			16		

Respectfully Submitted

Brian Rich
Fire Chief

Report of Tax Collector July 1, 2012 through June 30, 2013

Tax	Levy	Refund	Payment to Treasurer	Abatelements Tax Title	Uncollected
Year 2013					
Real Estate	\$7,002,993.02	\$29,320.76	\$6,908,384.48	\$20,356.27	\$103,573.03
Personal Property	\$139,185.79	\$32.22	\$138,983.51	\$0.00	\$234.50
MV Excise	\$431,417.43	\$6,554.82	\$390,743.88	\$16,426.18	\$30,802.19
CPA	\$210,089.75	\$0.00	\$206,072.99	\$1,086.09	\$2,930.67
Year 2012					
Real Estate	\$145,562.50	\$13.28	\$99,767.70		\$45,808.08
Personal Property	\$14.88		\$14.88	\$0.00	\$0.00
MV Excise	\$58,028.48	\$2,469.63	\$52,230.41	\$4,518.63	\$3,749.07
CPA	\$4,255.25		\$2,888.36		\$1,366.89
Year 2011					
Real Estate	\$94,892.04		\$76,307.90		\$18,584.14
MV Excise	\$5,439.18	\$59.06	\$3,465.01	\$59.06	\$1,974.17
CPA	\$2,720.04		\$2,293.06		\$426.98
Year 2010					
Real Estate	\$12,258.20		\$9,048.32		\$3,209.88
CPA	\$305.89		\$272.73		\$33.16
MV Excise	\$1,929.17		\$654.16		\$1,275.01
Year 2009					
MV Excise	\$1,395.52		\$483.02		\$912.50
Year 2008					
MV Excise	\$1,147.30		\$131.88	\$1,015.42	\$0.00
Roll-Back Taxes					
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL TAXES	\$7,891,742.29				
DEMANDS AND	\$10,439.00				
OTHER COSTS					
INTEREST	\$43,529.48				
TOTAL PAID					
TOWN TREASURER	\$7,945,710.77				

Respectfully Submitted,
Bonnie S. Ricardelli
Collector of Taxes

REPORT OF THE BOARD OF HEALTH

The Dunstable Board of Health meets on the first and third Tuesday of the month. A common, though time consuming activity at Board of Health meetings is the review of on-site wastewater disposal system plans and well test results for proposed and existing lots. Another area of frequent activity relates to the management of the transfer station and waste disposal matters.

Our agents, the Nashoba Associated Boards of Health complete all the field work and maintain records for the Town relating to on-site disposal system and well test matters. Other, health care related activities by our agent are also included in the Nashoba Associated Boards of Health Report on file at the Town Hall or on the Town website in the Town Report folder. Our Nashoba agent, Bridgett Braley is available for consultation and receipt of documents every Wednesday afternoon from 1:00 p.m. to 3:00 p.m. in the lower level of the Town Hall. . She can be reached at 978-649-4514 Ext. 235 during those hours. She may also be reached Monday-Friday at the Nashoba office at 1-800-427-9762 Ext. 303. The Board of Health Secretary is available on Tuesday of each week.

The solid waste costs for Dunstable remain relatively low, in large part due to the volume of recyclable materials removed from the trash stream. The citizens of Dunstable are to be commended on their efforts. Bulky item disposal was conducted in April and October. A hazardous waste collection day was held jointly with Tyngsborough in May. Televisions, computers, monitors and printers were also collected on that day. .

A full listing of the bulky items that can be deposited at the transfer station and the number of tags required can be obtained from the Board of Health office or on the Town of Dunstable Website. Bulky items such as furniture, carpets, mattresses, etc. can be disposed of twice a year at times that will be published and which are usually scheduled for the last three weeks of April and the last three weeks of October.

In July 2012 the Board of Health signed a five year contract with Waste Management to pickup and dispose of our trash. The new contract represents a significant savings in charges.

Transfer Station Permits and Tags are now valid July 1st of each year and expire on June 30th of the following year.

Respectfully submitted,

Maria Amodei, Chairman
William Moeller
Robert Parkin
Joan Ferrari, Secretary

REPORT OF THE POLICE DEPARTMENT

To the Honorable Board of Selectman
Dunstable, Massachusetts

I hereby submit the annual report of the Police Department for the year ending December 31, 2013

Chief of Police: James G. Downes III
Lieutenant of Police: James W. Dow
Administrative Assistant: Bernadette Georges
Sergeant of Police: Darrell Gilmore
Patrol Officers: Erik Hoar,
Nicholas Papageorgiou, Charles
Chaprales, Ryan Koles, Matthew Tully
Reserve Officers: Sean Ready,
Gregg Sanborn, Shawn
Drinkwine, Jeffrey Swift,
Matthew Sech, Louis Berard,
Daniel Adams
Traffic/Detail: George Aggott, John Koyutis

A complete breakdown of police statistics involving types of calls received, motor vehicle violations and court action is available at the Town Hall during normal business hours in either the Town Clerk or Selectman's Office, along with a list of violent crimes committed since 1970.

The year 2013 was a significant year of partnerships for the Dunstable Police Department. The Dunstable police department worked to support our existing law enforcement partnerships while developing new partnerships with a variety of supporting organizations.

During the month of April, the Dunstable Police Department supported our existing NEMLEC partners during the tragic Boston Marathon Bombing. Our officers provided tactical support and asset protection to the City of Watertown and the City of Boston. We continue to remember all the victims.

In similar manner, our NEMLEC partners responded to several critical incidents in the Town of Dunstable concerning missing person searches and criminal fugitive searches. Dunstable police officers tracked with the canine police officers in order to apprehend criminal suspects attempting to evade police capture.

As a new partnership, I am pleased to announce that the Police Department and the Board of Selectman signed an Agreement with the Central Massachusetts Law Enforcement Council in order that mutual aid may be provided to the Town of Dunstable. This mutual aid agreement provides another option to our officers during large scale incidents.

In addition, the Dunstable Police Department and the Board of Selectman signed a mutual aid agreement and partnership with member towns and cities of the Middlesex Chiefs of Police Association in order to provide free support and beneficial mutual aid to the Town of Dunstable. This agreement will enhance the department's investigative ability to coordinate specific task force assignments in order to deter, detect, and respond to crime. Officers can better coordinate with outside agencies in order to apprehend violent suspects and locate stolen property.

Both of these agreements will provide not only mutual aid support, but will allow our investigators the ability to more fully coordinate and collaborate with outside police investigative units. During this past year, Dunstable officers successfully joined with a regional property crime task force and successfully charged three individuals who were wanted in Dunstable and other communities for various burglaries and property crimes.

Throughout the year we have continually built upon our successful partnership with the Northeast Massachusetts Law Enforcement Council. Members of the S.W.A.T. and hostage negotiation team quickly and professionally responded to our emergency call for assistance during one violent weapon encounter and another potentially dangerous criminal warrant service.

In addition, the Northeast Massachusetts Law Enforcement Council (N.E.M.L.E.C.) was activated to provide assistance to our officers during several extended missing person searches. On more than one occasion this year, N.E.M.L.E.C. provided canine units to search for a missing person and a fugitive evading capture. With limited local resources, these existing partnerships have increased our effectiveness when responding to crime and other critical incidents.

Through our association with N.E.M.L.E.C. the police department has developed new partnerships with Roger Williams College and Suffolk University in order to provide member agencies quality professional development in areas of management and leadership. Lieutenant James W. Dow attended the Roger Williams Senior Leadership program.

Furthermore, two of our veteran investigative officers have attended detective training provided through a partnership with Boston University, N.E.M.L.E.C. and the Massachusetts State Police.

In other areas, the Dunstable Police Department has further developed a partnership with the Groton-Dunstable Regional School District. Throughout the year, police and school administrators have attended school safety training and labored to adopt the best school safety practices and protocols. The district has enhanced crisis plans and safety protocols and assigned designated personnel to develop and plan with public safety personnel.

In order to better serve the community, Dunstable Police has partnered with local volunteers through the Community Emergency Response Team (C.E.R.T.). Throughout the year, members of the C.E.R.T. team have provided support to our police department and remained visible to assist during planned events and specific critical incidents.

C.E.R.T. members can be identified by their brown uniforms and volunteer badges. Individuals who may be interested in joining our active C.E.R.T. (team) may contact Chief James G. Downes III at 978 649 8891 Extension 221. All volunteer members are screened and provided an

initial orientation. Training is conducted once a month at the Dunstable Police Department concerning a variety of public safety topics. C.E.R.T members provide a helpful public service to the community. In addition, our officers provide a valuable mentoring experience to individual C.E.R.T. members who may be eager to further explore the role of public safety.

We are pleased with our existing partnership with the Groton Cable Channel. The Groton Cable Channel has provided an excellent medium to keep our residents informed and familiar with notable guests and important public safety topics. Residents can view the program at scheduled times, or on the town web site. Topics discussed on the program have included: school safety, traffic safety, substance abuse, property crime, assault and a variety of other important public safety topics. It remains our goal to keep residents informed and made aware of all available public safety resources within the region.

Our partnership with the Lowell Police Academy remains instrumental in providing professional police recruit academy training to Dunstable police candidates and existing members of the Dunstable Police Department. All Dunstable Police Officers annually attend the Lowell In-Service Training Academy. The Lowell Police Academy In-Service training program allows our police officers to meet some of the necessary training mandates required by the Massachusetts Municipal Police Training Committee.

Dunstable continues to enjoy an excellent cost effective regional dispatch relationship/partnership with the Town of Groton Police Department. The foundation for this regional dispatch service was established many years ago. Presently, the Groton- Dunstable dispatch service continues to flourish as Groton provides dispatch services, mutual aid, detainee processing and additional opportunities to participate in regional dispatch and technology grants.

Although, our officers remained quite active and completed over one hundred and sixty five (165) investigations and filed over one hundred and three (103) separate charges throughout the year, I am pleased that through your support and our established partnerships we have achieved some promising results. In comparison to last year, crimes against person have dropped eighteen percent (18%) and crimes against property have dropped sixteen percent (16%).

Although the annual crime report above remains hopeful, we will continue to diligently act to lessen crime in other crime categories which have increased. In comparison to last year, Crimes Against Society (weapon & drug violations) have increased twenty nine percent (29%) and Group B Crimes(less serious crimes) have increased five percent (5%).

Through your ardent support, continued vigilance and our established partnerships, the department remains optimistic that we can continue to decrease serious crimes against persons and property and further reduce lesser crimes while improving the quality of life for all residents.

In closing, I would like to take this opportunity to express my sincere appreciation to the Dunstable Fire Department, Dunstable Emergency Medical Service, Dunstable Highway Department and the Police Departments from the surrounding communities for their professionalism and continued service.

Also, I wish to thank all N.E.M.L.E.C. communities, Massachusetts State Police, Federal Bureau of Investigation, Treasury Department, District Attorney and the Attorney Generals Office for their assistance.

I express my grateful appreciation to the many New Hampshire law enforcement organizations for their continued assistance.

In addition, I would like to express my sincere thank you on behalf of our department to the members of the Board of Selectman, the municipal personnel and to the citizens of the Town of Dunstable for their cooperation and support, and we anticipate serving you in the upcoming year.

Respectfully submitted,

James G. Downes III
Chief of Police

REPORT OF THE BOARD OF ROAD COMMISSIONERS

As a result of continued budget constraints, meeting the needs of the town has remained a challenge. During the year, we completed projects throughout the town, including paving Cross and Hall Streets, brush removal along roadsides, and culvert replacement in various locations. An attempt is continuously made to keep the rubbish picked up along our roadsides. In addition to snow removal on town roads, we assisted with snow removal at the town hall, cemetery, town pumping station, transfer station, library and Larter Field.

Most notably completed this year is the beautiful new wall at McGovern's farm which was repaired and funded completely by the state. Another project that is currently in the works is the North Main St. bridge over Salmon Brook. The bridge has been listed as a Transportation Improvement Project (TIP) project and will also be replaced and funded by the state. Work is scheduled to begin later this year. The replacement of the salt shed remains a high priority project as it continues to deteriorate and preliminary engineering work has begun toward this goal.

We continue to assist other town boards with several projects. The Highway Department assisted the Water Department various times throughout the year including flushing the water system and fixing leaks. David Tully Jr., Acting Water Superintendent, assisted with monitoring the pump station, fixing leaks, reading and changing over meters, and exercising valves. He also assisted with the alarm system and pressure problems.

I would like to thank my fellow Commissioners, Tom Dumont and Dana Kinne for their input and suggestions that have been helpful and instrumental in making it through this financially challenging year.

Respectfully submitted,

Michael L. Martin
Chairman

REPORT OF THE CEMETERY DEPARTMENT

Dunstable's Central Cemetery is a public, nonsectarian cemetery open to all Dunstable residents. The operating budget comes from annual Town Meeting appropriations, fees, and trust fund interest. Three elected commissioners govern the Cemetery Department: an appointed superintendent handles interments and maintenance, including four outlying cemeteries now closed to burials from the general public.

In 2013 there were 16 interments. The Rideout Cemetery gate was replaced, and one of the old gates at the Central Cemetery was repaired. Tree work included planting two Freeman maples in the Central Cemetery and the removal of dead trees at the Swallow and Meeting House Hill cemeteries.

Once again, the Cemetery Commission thanks other town boards and individuals for their help and cooperation: the Highway Department for timely and careful snowplowing and brush chipping; the Police Department for help with traffic control during large funerals and monitoring of all cemeteries to prevent vandalism; the Water Department for annual turn on and shut off of the water lines.

The Cemetery Department asks that lot owners and visitors at the Central Cemetery take note of and follow posted rules regarding hours, plantings, decorations, etc. Owners may wish to refer to their Lot Owner's Rule Book as well; the Rule Book is available at the Central Cemetery and at the Town hall. These rules are designed to maintain the beauty and dignity of the cemetery, and to ensure economy and safety in cemetery maintenance, particularly where power equipment is used.

Respectfully submitted,

David Hardman, Chairman
Judy Larter
David Sears

REPORT OF THE COUNCIL ON AGING

The Senior Citizens of Dunstable continue to be served by the Council on Aging. Director, Ruth Tully, is available at the Town Hall on Tuesday from 10am to 2pm and on Wednesday, from 10am to 4pm. If you need to get in touch with her, you may call her at 978-649-4514 ext.223.

The Council serves under the direction of the State Department of Elder Affairs and the Elder Services of the Merrimack Valley. The Dunstable Council on Aging contributes a fee of \$175.00 in dues and fees each year to the Massachusetts Council on Aging and the Merrimack Valley Council on Aging, for its participation fee for which the Elderly receive assistance with Fuel Assistance, Advice, and referrals of necessary help. This year we have had a busy year for Fuel Applications and Personal help.

We continue to provide Alternative Transportation Program, which accommodates flexible service for the seniors without any other means of transportation. This Alter-Ride Van Service is for Medical appointments and you need to call Ruth at 978-649-4514 ext. 223 at least 2 days prior to your appointment to schedule a ride., shopping trips are also available and has proven to be a very successful and accommodating service. The trips to get groceries are usually on Thursday's and you need to call Ruth to schedule a ride. .The cost for the trips are \$5.00 for local medical appointments and \$10.00 for Burlington and Boston Trips. We set up rides for any senior who would like to attend the Senior Club at the Town Hall or Senior Center at the Library Community room to be able to come and enjoy themselves. Also, there is a Handyman in town that has been very helpful to many of our Seniors who need some work done around the yard and home.

We provide help with the Senior Pharmacy Programs and Fuel Assistance, and the Meals on wheels program. At the senior meeting day, which is the First Wednesday of the month, we provide a blood pressure clinic, cholesterol checks, and have a day for Flu shots, blood/sugar screenings, as well as eye and hearing screenings. The town nurse is at the Town Hall the same day, from 11a.m. to 12 noon, which is on the first Wednesday of every month.

In May, the Tyngsboro-Dunstable Lion's Club put on a delicious Roast Beef dinner for the Seniors of both towns, which was well attended and very much enjoyed. In June, the Dunstable Police Union put on an outing for the Senior's and treated them to a Luncheon at the Downeast Clambake in York Maine. There were about 45 Senior's attending, and everyone had a great time and the meal was delicious. In June also, the Dunstable Fireman put on a great cookout for the seniors, which was also delicious and appreciated by everyone. In August Senator Eileen Donahue treated the Seniors to a cook-out and answered any questions that the Senior's might have had. Also attending, was our State Representative, Sheila Harrington. It was a great opportunity to ask questions. In October, we had a guest from the AARP program to help explain the new Medicare Part D. program before the change date. In November we had a delicious Thanksgiving dinner at the Greater Lowell Vocational Technical School.

We have a Triad Officer, Sgt. Darrell Gilmore, who has been very helpful to the Seniors and is keeping them updated with a lot of valuable information. We can arrange an appointment with a Shine Councilor from Elder Services to help the Seniors with Insurance problems and understanding Medicare benefits. If anyone needs to schedule an appointment, they need to call Ruth Tully at 978-649-4514 ext. 223.

There are approximately 510 seniors in the Town of Dunstable. Several of these received varying kinds of services over the past year, such as Fuel Assistance, Meals on Wheels, and Transportation and local assistance. We are fortunate to have a full slate of Volunteer drivers to deliver the meals everyday. The Council applied for and received a grant in the sum of \$3500.00 from the State of Massachusetts and a Municipal budget of \$5000.00. The members of the Council on Aging and the Director volunteer their time to help wherever and whenever needed.

The Council on Aging are working with the Seniors of Dunstable to show the need for a Senior Center, which is now at the Dunstable Library. We are getting some support and would like to encourage any resident, 60 years or older to come and join us to have fun, and become involved. This is held the 2nd, 3rd and 4th Wednesday's of every month. A lunch is provided plus they have a lot of activities planned and socializing. We have added a Bone Builder Class at the Library which is held every Wednesday and Friday morning from 10:30am to 11:30am and is attended by 14 participants and 3 Trainers. This is an active program put on free by Community Teamwork's and anyone 60 and older is welcome to come and participate.

The Dunstable Senior Club meets once a month, on the first Wednesday of every month. The meetings start at 11:00 a.m. and begin with a delicious meal, followed by a business meeting and entertainment. We welcome all Citizens 60 and over to come and join the Club and have some fun.

Respectfully Submitted,

Ruth Tully, Director

COUNCIL ON AGING BOARD

Brian O'Donnell, Chairperson

Marilyn Sheridan, Secretary

Mary Moeller, Treasurer:

Members are:

Gerald Simmons

Marjorie Ryder

Carol O'Donnell

Bette Amodei

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REPORT OF THE COMMUNITY PRESERVATION COMMITTEE

The Community Preservation Committee holds at least one annual Public Hearing for community input regarding possible projects for CPA funding. Other than that, they meet as needed when requests are submitted. Requests are accepted throughout the year, and forms for submission are available on the town website.

Twelve projects have been completed using CPA funds. Projects have been completed in all of the allowed areas, Open space, Recreation, Historic preservation, and Community Housing.

Our most recent project was the purchase of 12 acres known as "The Best Triangle" in 2012.

The Town of Dunstable received 100% in state matching funds in the fall of 2013.

Respectfully Submitted,

Susan K. Psaledakis, Member at Large, Chair
Joan M. Simmons, Member at Large
Joseph P. Dean, Member at Large
Judith K. Larter, Conservation Commission
Timothy L. Joyce, Historic Commission
James E. Tully, Park Commission
Alan Chaney, Affordable Housing
Kenneth Leva, Board of Selectman
George J. Basbanes, Planning Board

REPORT OF THE CONSERVATION COMMISSION

The Dunstable Conservation Commission meetings are generally scheduled on the second and fourth Monday of each month at the Town Hall, starting at 7:30pm. Interested residents are welcome to attend.

The Dunstable Conservation Commission serves the community as a state mandated regulatory agency while also promoting the conservation and sustainable use of Dunstable's natural resources. The Conservation Commission Act (Massachusetts General Laws, Chapter 40, Section 8C) of 1957 designates the Conservation Commission as the official agency charged with the protection of the community's natural resources. In 1972, Conservation Commissions were given the added responsibility for administering the Wetlands Protection Act (MA G.L. Chapter 131, Section 40). In addition to its responsibility under the state statute, the Commission has similar responsibilities as set forth in the Dunstable General Wetlands Bylaw.

Under the Wetlands Protection Act and the Town Bylaw, Commission files show the following actions were taken in the calendar year 2013:

Abbreviated Notice of Resource Area

Delineation (ANRAD) hearings/continuations	1
Notices of Intent hearings/continuations	5
Requests for Determination/continuations	5
Wetland Bylaw Hearing	1
Site Visits	20
Certificates of Compliance	15
Building Permits	6
Occupancy Permits	4
Demolition Permits	1
Enforcement Orders	2

Secretary Cheryl Mann attended the MACC conference on March 2nd at the College of the Holy Cross in Worcester. In addition to viewing the exhibits, she attended two classes; "Commissions Behaving Badly-Lessons in Legal Liability" and "Writing Denials Under Local Wetlands Bylaw". Judy Larter continued to serve as the Commission's representative on the Dunstable Community Preservation Committee.

The Conservation Commission held a "cut your own Christmas tree" sale December 7th and 14th at the Flat Rock Hill (Mill St.) and Amos Kendall (High St.) conservation properties. The Commission raised \$1,300. Funds must be spent for conservation purposes.

The Commission worked again with Bay State Forestry Service to control patches of the invasive species Japanese Knotweed at Flat Rock Hill/Blanchard Hill Conservation areas as well as Phragmites near the bridge on Main Street.

The Commission, working with a forester, selectively cut timber on part of the Spaulding Proctor property. Monies from the cut must be used for Conservation purposes. The cut will improve forest growth and wildlife habitat.

The Conservation Secretary attended a Regional Conservation meeting in 2013 at the Nashua River Watershed Association. Local Commission members and staff met to discuss a topic chosen by the host community of Townsend.

The Conservation Commission has been the fortunate beneficiary of many Eagle Scout projects over the years. Scouts contact the Commission to request assistance in searching for projects to do on conservation land. These scouts work closely with our members. Two Eagle Scout projects were completed in 2013. At the site of the old Kendall-Cummings Barn on Main Street an informational kiosk was installed and trees and brush were removed to expose the stone foundation. At the Flat Rock Hill and the Stone Arch Bridge conservation areas another project involved installing kiosks with facts about those areas.

For information about the Conservation Commission, please go to the town website at www.dunstable-ma.gov

Useful Information

One sometimes hears that Dunstable is “closed to hunting”. This is not the case. Dunstable does have a “discharge of firearms” bylaw. One must have the written permission of the landowner in order to discharge a firearm. As a matter of practice, neither the Town, nor the Dunstable Rural Land Trust grants such permission for land they control. Bow hunting and fishing are permitted unless the property is posted. State property (Massachusetts Division of Fisheries & Wildlife) is governed by separate rules; check their website at <http://www.mass.gov/dfwele/dfw/>

Questions sometimes arise with regard to the operation of snow vehicles and recreation vehicles. Residents may wish to refer to Massachusetts General Law Chapter 90B, Section 26, paragraph (e): “No person shall operate a snow vehicle or recreation vehicle on privately-owned property unless...the operator has in his possession...a document, signed by the owner...authorizing operation of such vehicle...”. “No person shall operate a snow vehicle or recreation vehicle on publicly-owned property except on trails marked and designated for use by such vehicles, or without the express permission of the owner.”

Respectfully,

Leah Basbanes, Chair
Juan Amodei
Alan Chaney
Jeff Haight
Judy Larter
Bill Moeller
Marilyn Pike
Cheryl Mann, Secretary

REPORT OF THE DUNSTABLE FREE PUBLIC LIBRARY

The Dunstable Public Library (DPL) was once again certified by the state of Massachusetts. Our certification is very important to the services we are allowed to offer the community. With this important piece we can offer our residents access to every library, book, magazine, movie, museum pass in the State of Massachusetts. To stay certified it is important that the Town support financially the operation of the library.

With the retirement of Susan Tully we hired a new Children's Librarian Karen Debrececi, she ran a very successful summer reading program from June-August and has had many successful programs throughout the year. There are weekly Story Hours, bi-weekly music time and a weekly homework assistance program. We could not be happier to have her join our team.

I would like to mention the additional staff. Gail Silveria has been with us for 11 years and is our main cataloger. Theresa Wiscarva has been with the Library the longest, 24 years, and has perfected her craft. Suzanne Wall has been here off and on for 14 years and is a welcome addition with her expertise being children's literature. Anne Fenochetti has worked here for 3 years and is most often running the circulation desk. Wendy Harvey is a welcome addition to our evening staff. Mary Beth Pallis has been working at the Library for 15 years and all but 7 months as the Library Director.

The Library has been fortunate to have senior abatement workers. Carol Bacon comes with a multitude of library experience as she was the Library Director in Tyngsborough. Ruth Rogers a lifelong resident of the Town is here most Saturdays.

The Library Trustees are a crucial part and the backbone of the Library. They are the governing force and lead advocates for the services that are provided. Cathy Bence and John Callahan both work in the Library field. They understand the functionality and importance that a public library brings to the community. Joanne Mikol works in the private sector and has added a refreshing insight into that arena. All three are residents of town and we are truly fortunate to have them!

Respectfully submitted,

Mary Beth Pallis

Library Director

REPORT OF THE PLANNING BOARD

Chapter 41, Section 70 of the General Laws of Massachusetts allows towns “having a population of less than 10,000 people to create a Planning Board which shall make careful studies of the resources, possibilities and needs of the town, particularly with respect to conditions injurious to the public health or otherwise in and about rented dwellings, and make plans for the development of the municipality, with special reference to proper housing of its inhabitants.”

The Planning Board would like to remind residents that many of the roads in Dunstable have been designated as scenic roads. According to M.G.L. Chapter 40, Section 15C, “after a road has been designated as a scenic road any repair, maintenance, reconstruction, or paving work done with respect thereto shall not involve or include the cutting or removal of trees, or the tearing down or destruction of stone walls, or portions thereof, except with the prior written consent of the Planning Board.....”. If you have any questions, please call the office (978) 649-4514 x230.

The Dunstable Planning Board meets regularly at 7:30pm on the first and third Mondays of each month, or as required. The public is welcome at these meetings. There are five board members. Three board members are required to conduct regular business.

George Basbanes agreed to stay on as the Planning Board representative on the Community Preservation Committee.

The Board worked throughout the year on the following additions or changes to the Town of Dunstable's Zoning Bylaw:

A new section "Large-Scale Ground-Mounted Solar Photovoltaic Facilities" Bylaw and a change to the "Growth Limitation" Bylaw which were approved at the May 2013 Annual Town Meeting and then by the Attorney General's office; and

A Temporary Moratorium on Medical Marijuana Treatment Centers Bylaw which was approved at the November 2013 Special Town Meeting. This bylaw is currently before the Attorney General's office for review.

The end of 2013, the Board received a Definitive Subdivision filing for Alexander Estates (Hall Street/Lake Street).

The Planning Board notes the following activities during 2013:

Plans not requiring subdivision approval	4	Building Permits signed	5
Definitive Hearings/continuations	0	Zoning Hearings	2
Scenic Road Hearings/continuations	3	Fee Schedule Hearing	0
Preliminary Meetings/continuations	2	Subdivision Approvals	0
Special Permit Hearings/continuations	4		

Respectfully Submitted,

W.J. Goldthwaite, Chairman
Joseph Vlcek, Clerk
Brett Rock, Member at large

Joan Simmons, Vice Chair
George Basbanes, Member at large
Cheryl Mann, Office Secretary

REPORT OF THE SUPERINTENDENT OF SCHOOLS

Fiscal issues dominated the landscape when FY2013 closed. As the new fiscal year opened, it became painfully apparent that FY2013 had closed in deficit. Jared Stanton, the newly-appointed Director of Business and Finance in July, immediately began communications with the superintendent, the school committee, town officials in both Groton and Dunstable, the auditors for the school department, the Department of Elementary and Secondary Education, and the Department of Revenue to inform everyone of our status. The Department of Revenue took the lead in resolving the problem and determined that the school district's deficit in FY2013 was \$165,615. That sum was taken from the district's Excess and Deficiency account and FY2013 was closed.

There were several reasons for the deficit: poor internal communications in the central office, errors in the payroll function over time, and a multi-year dependence upon Excess and Deficiency funds as a source of revenue. As a Groton municipal leader recently stated, "It was the perfect storm." Unfortunately, the fiscal issues just described cascaded into the FY2014 budget and into the development of the FY2015 budget. As of this writing, the school committee and the administration have implemented new efficiencies, reductions in support staff, and increased efforts to seek revenue (grants and concessions from vendors, etc.). We are confident that, with these measures, and careful monitoring of expenditures, the FY2014 will not end in deficit.

Despite the laser-focus of the central office on the fiscal affairs of the district, students were served well. Principals were able to provide the leadership in the buildings to continue normal operations and promote the excellence to which Groton-Dunstable has been accustomed over the years. Teachers continued to work on the implementation of the Common Core State Standards in English Language Arts and Mathematics, and students continued to perform at high levels in classrooms, on the field, and on stage.

Perhaps the highlight of the year was the technology warrant article approved by the citizens of Groton and Dunstable in the spring of FY13 for \$562,055. As a result of their generosity, 800 devices were purchased for student and staff use and wireless Internet access was extended to each of the district's schools. Finally, a director of technology was hired (Andrew Marcinek), who quickly formed a new technology department. The new structure increased the capacity of the "tech team" to keep all the equipment working, provide direct support to students, provide professional development to teachers, and begin to offer evening sessions for the greater community.

The spring of 2014 puts the school district at a crossroads as the cascading effects from previous years continue to challenge the FY2015 budget process. The requested increase of \$2,642,856, though large, is not more than what we would have had if the school department's budget request to the towns had grown appropriately over the last several years. Since the district was using excess and deficiency as a revenue source, the spending pattern over those same years was appropriate for the maintenance of the program. The two communities will now need to make decisions with regard to funding and the desired quality of education in our district. Ultimately, the schools have more a funding problem than a spending problem.

Anthony J. Bent, Ed.D.
Superintendent

REPORT OF THE DIRECTOR OF BUSINESS AND FINANCE

For FY 2013 the district ended the year with a deficit of \$165,615. As a result, the balance of excess and deficiency (E&D) was certified by the Department of Revenue at \$615,615 representing 1.75% of the FY 2014 budget. By law the district is permitted to maintain up to a fund balance of 5% of the budget in order to pay for unanticipated expenses, particularly in areas of private school special education tuitions and building infrastructure repairs (HVAC, plumbing, electrical etc.). The district continues to be concerned with state aid particularly with Chapter 70, Chapter 71 (Transportation Reimbursement), and Special Education Circuit Breaker. At this time the district expects Chapter 70 and Chapter 71 to be level funded for FY 2015 and Circuit Breaker to be lower than expected for both FY 2014 and FY 2015.

The Middle School South roof replacement was completed on time and under budget. The total project cost was \$1,169,562. Massachusetts State Building Authority (MSBA) will reimburse the district 45.74% of the project costs.

As a first time Director of Business and Finance, and a key administrator in the district, I have found it invaluable to visit schools and classrooms to better understand the fiscal requests. Denise Zahn, the new Assistant to the Director of Business and Finance/Payroll Coordinator, Polly McGrath, School Accountant, and I have implemented a number of new procedures and payroll practices to omit errors. In addition, we have implemented a new software, Infinite Visions, which will allow us to manage the budget and payroll with better efficiency. We have also consulted with DOR, DESE, and Melanson and Health on a number of fiscal procedures.

FY 2015 was a very difficult budget to prepare because the revenue that we have been using in past years is no longer available. The district has relied on allocations from E&D and revolving accounts which are no longer available. Also a number of line items in FY 2014 were underfunded (e.g., salaries, special education tuitions and transportation). The revenue and budgeting problems listed above contributed to the increase in assessments (2.6 million). FY 2015 is a level service budget but does include contingency money to replenish the dangerously low E&D figure. As we continue to prepare the FY 2015 budget, the district will continue to work tirelessly with both towns to achieve fiscal stability.

Respectfully Submitted,

Jared M. Stanton
Director of Business and Finance

REPORT OF THE PUPIL PERSONNEL SERVICES DEPARTMENT

The Pupil Personnel Services Department provides support services for students in the Groton-Dunstable Regional School District to allow students to make effective progress in all academic areas. Support services provided to students include: nursing, guidance counseling, special education, early childhood education, psychological services, behavior consultation, and related therapy services that include school adjustment counseling, speech/language, occupational and physical therapy, augmentative technology, and special transportation. All schools have a registered nurse, guidance counselors, a team chairperson, special education teachers and paraprofessionals. District-wide personnel offer related therapy services and psychological services. The school district has developed and implemented language-based classrooms at the Middle School for grades 5-6 and 7-8 and plans to offer language-based services at the High School, as well. A therapeutic learning center has been established at both the Middle School and the High School to provide support to students with social/emotional issues that impact their learning in the general curriculum. The teachers in each of these programs received training during the summer and ongoing consultation from outside experts during the school year to ensure the success of the programs. The continuing goals of Pupil Personnel Services Department are: to support the co-teaching model through professional development for teachers, to facilitate positive transition for students changing schools through a collaborative process that includes staff and parents, to provide professional development to teachers on scientifically researched instructional methods, to increase collaboration between special education and regular education staff, to increase communication and collaboration with parents, and to provide as many effective and cost-efficient services as possible for special education children within the school district.

Respectfully Submitted,

Camilla Huston
Director of Pupil Personnel Services

PETER TWOMEY YOUTH CENTER

The Peter Twomey Youth Center (PTYC) is the base for the Extended Day Programs (FR/SU/BT); Community Education Programs (adult and children's enrichment); and, scheduling for all District facilities including the Performing Arts Center, Black Box Theater, gyms and fields. It is self-supporting and is funded by tuitions, community donations and fundraisers. It is located on the Main Campus of schools in Groton.

The Extended Day Program, is available to all District students from Pre-K through Middle School and is located at the Boutwell Early Childhood Center, the Florence Roche and Swallow Union Elementary Schools and the Peter Twomey Youth Center. The staff of this Program are committed to providing academic support, supervised peer socialization and organized age appropriate activities within a safe and nurturing environment.

The Community Education Program which includes Adult Ed; GDRHS After 2 Club, Middle School After School Clubs and Elementary Children's Enrichment programs is always looking for new and different variety of offerings at all levels. Over the years Community Ed has incorporated school and town programs that have been in danger of being cut due to budget constraints such as the Middle School and Elementary plays, the Middle School Ski Program, Elementary Band, Flag Football and Summer Tennis Camp.

As the scheduler for the District Calendar and all facility calendars after school hours, the goal is to maintain an organized balance of space used and to prevent conflicts from occurring with space or meetings. This function helps to insure that parents and community members are not asked to divide their time between events and locations.

Also, included under the base of the Peter Twomey Youth Center is the management of the Performing Arts Center and Black Box theatre. This includes scheduling all events taking place in these facilities and acting as liaison for all outside groups using the sites. This consists of scheduling custodial help, theater personnel and police details along with any other need that a group may require.

Two new roles include the overseeing of the publication 3 times a year of the Barometer and acting as the coordinator of District Safety and Security.

The PTYC continues to offer needed meeting space for community groups and gym space for children/adult athletics.

Karen Tuomi
Director of Extended Day and Community Services

REPORT OF THE GROTON-DUNSTABLE REGIONAL HIGH SCHOOL

By all measures, Groton-Dunstable Regional High School is a high performing school. The students arrive willing to learn and eager to succeed. At the core of the school's success is the staff, which must be commended for their dedication to students, and their willingness to work hard, adapt, and remain flexible as the seemingly endless changes in education continue.

Groton-Dunstable Regional High School students, teachers, administrators, and staff are proud of both the collective and individual achievements during the 2012-2013 school year. By no means an exhaustive list, the data and achievements listed below span the areas of academics, athletics, visual and the performing arts, and provide a glimpse into the quality of the students attending our schools.

Performance Data

- Newsweek Rankings: Top 3% in Massachusetts (12th) and top 1% nationally (388)
- U.S. News Rankings: Top 10% in Massachusetts (40th), top 2% nationally (901)
- Received AP Honor Roll Award for increasing enrollment without sacrificing scores
- Total students enrolled in AP have increased 85% over the course of five years while the percentage of students scoring 3 or better has remained steady at nearly 90%
- 95% of the GDRHS graduating class of 2013 enrolled in post-secondary institutions
- GDRHS SAT scores for 2013: Reading (549), Writing (538), Math (579)
- 100% of our students taking AP Calculus scored a 5
- 80% of our students taking the Statistics AP exam scored a 3 or higher
- 96% of our student taking the Chemistry A.P. exam scored a 3 or higher
- 87 % of our students taking Environmental Science A.P. exams scored a 3 or higher
- 82% of our students taking U.S. History A.P. exams scored 3 or higher
- 100% of our students taking Physics A.P. exams scored 3 or higher
- 67% of our students taking English Language Composition scored 3 or higher
- 97% of our students taking Biology A.P. exams scored 3 or higher
- 84% of our students taking English Literature A.P. exams scored 3 or higher
- 36% of our students taking the Spanish Language A.P. exam scored a 3 or higher

On the 2012 MCAS Tests, our students scored well above the state average and we have met Annual Yearly Progress as outlined in the No Child Left Behind Act.

- Math: 97% Advanced & Proficient (Tied for 6th in State)
- English: 100% Advanced & Proficient (Tied for 34th in State)
- Science: 95% Advanced & Proficient (Tied for 15th in State)
- There were 63 Adams Scholarship Winners

2012-2013 Accomplishments

- Seven students recognized at the Boston Globe Scholastic Awards
- More than 65% of our student body participated in athletics
- Boys Soccer won a state championship title
- Boys football was undefeated in the regular season
- Girls Volleyball, Girls and Boys Lacrosse, and Boys Hockey all qualified for the playoffs
- Veterans Day ceremony honored all veterans of the armed forces.

- Hockey team honored Sgt. Woitowicz and local veterans
- 4th Annual Domestic Violence week was a success
- Woman in History events were a success
- Pink Week raised awareness and funds for breast cancer research
- Community Service Week provided clothes to Groton Give and Take, food to Loaves and Fishes, and raised money for local charities
- Breast cancer and testicular cancer awareness assemblies were held
- 9th grade orientation featured 150 high school volunteers and more than 150 incoming 9th graders
- GDEF provided thousands of dollars in grants that are positively impacting students
- Festival of One-Act Plays was a success

Respectively Submitted,

Michael Mastrullo, Principal
 Marissa Brisson, Assistant Principal
 Rick Arena, Dean of Students

MIDDLE SCHOOL ACCOMPLISHMENTS

- Last school year, the middle school piloted Cluster Grouping in Grade 7. Cluster Grouping occurs when a group of identified "gifted" students are placed with groups of other students in a mixed-ability classroom. Teachers differentiate their instruction based on these needs of these students. This school year we have implemented Cluster Grouping across all grade levels. Overall, it has gone well. Professional Development has been provided for teachers to meet to work on differentiated lesson plans to accommodate the needs of those students who are part of the Cluster Group.
- We have expanded our SSC Program (for students on the spectrum) by adding an additional teacher through the reduction of three paraprofessionals.
- We have restructured our Reading Intervention Program by eliminating the Literacy Lab and hiring a Reading Tutor to work with identified small groups of non Special Education students who are reading substantially below grade level.
- Our TLC Program (Therapeutic Learning Center) has been very successful in supporting students with social/emotional challenges.
- Due to the enhancement of Technology at the building-based level and the hiring of a full time Technology Specialist, the use of Technology has improved considerably. Teachers are feeling much more comfortable in integrating technology into their curriculum and students are utilizing a variety of digital resources and technology tools. For example, teachers and students are collaborating in paperless classrooms using the power of google apps for documents.
- This school year the 5th grade math teachers have implemented a brand new math Program (Envisions) that is aligned with the Common Core State Standards. Feedback from many of the teachers have been very positive. This program utilizes a variety of online interactive activities to keep students focused and on task.

Other accomplishments include:

- School – wide assemblies on bullying/cyberbullying, Handicap Awareness and Disability Awareness Month
- Raised over \$9,000 for Project Mitten (sending donations to needy families during the holiday season)
- Destination Imagination Teams are competing this year
- School Wide Spelling and Geography Bees
- Implementation of A.L.I.C.E. (Alert, Lockdown, Inform, Counter and Evacuate) as our new lockdown protocol in the event of an emergency.

Submitted by Steven M. Silverman, Principal

SWALLOW UNION ELEMENTARY SCHOOL

Swallow Union is located in the center of Dunstable. The Union building was dedicated in December, 1985 with less than 60 students, K-9. The Swallow building opened its doors in 1963 and the connector was added in 1978. The last major renovation was completed in September, 1995. Currently we house grades K-4 and we have roughly 298 students.

Our staff of well-trained professionals continue to be eager to learn new teaching strategies to enhance their daily instruction. They set high expectations for themselves and their students. Currently, our School Improvement Plan focuses on three two-year goals. Our first goal is to enhance our delivery of instruction in the area of reading through the implementation of a readers' workshop model. Another goal is to utilize and infuse the new technology into our daily curriculum. Lastly, we are working on aligning our curriculum to match the new Common Core Curriculum that Massachusetts adopted a couple of years ago.

During the past several years, our students have excelled academically. We consistently score in the top 10% state wide on MCAS. In addition, our students have shown great progress in many of our district wide academic assessments.

Lastly, Swallow Union continues to house the district's Applied Behavior Analysis program. This program has been at Swallow Union for the past eleven years and is contracted through the New England Center For Children. This partnership is for students with intense special needs and has been a wonderful asset for all our students.

Respectfully Submitted,

Peter Myerson
Principal

SWALLOW UNION MISSION STATEMENT

We believe that all students can learn. It is our responsibility to excite students about learning in a positive, safe, and engaging environment. We will challenge students to achieve high academic standards while fostering their intellectual curiosity as well as their emotional, social, and physical development. In a mutually respectful community of staff, students, and parents, we value the shared responsibility to help all students achieve their potential, develop confidence, and pursue their own passions.

REPORT OF THE BOUTWELL EARLY CHILDHOOD CENTER

The Boutwell Early Childhood Center provided an integrated, language based early childhood education program that offered stimulating programming for 80 children aged 3-5 over the past year as well 8 children who attended the Parent Child Playgroup. Along with daily discoveries in our subject areas, we encountered some moments worth highlighting along the way.

Accomplishments 2013:

- Continued work on the alignment of specific preschool curriculum with the new Massachusetts Common Core Standards and the Guidelines for Preschool Learning Experiences
- Seventh year of the School Council for the Boutwell School, the Council focused on the 100 year celebration of the Boutwell School Building founded in 1914.
- Continual improvement in pre-numeracy, pre-writing and school readiness skills
- Improved the preschool mathematics curriculum and piloted a new literacy effort “Lively Letters” for preschool
- Trained staff to use math throughout each child’s day to create a learning environment in which math is embedded in all learning
- Return of full time Early Childhood Director increased the schools capacity to support the district’s preschool population, for example:
 - ☐ The director is taking children to the in school preschool specific library with the Reading with Mr. Russ program
 - ☐ The director is conducting home visits with incoming students referred by Early Intervention programs

Goals for 2014:

- Complete the work on the alignment of our Mathematics curriculum to the new Common Core and the Guidelines for Preschool Learning Experiences
- Train staff on creative ways to integrate science, technology and engineering throughout the preschool learner’s day.
- Expand the program hours to support working families and increase enrollment and revenue
- Add an employee childcare program including an infant and a toddler classroom, these programs could be expanded to serve community members as well

Boutwell welcomed the following new staff member for the 2013 – 2014 school year:
Speech and Language Pathologist – Courtney Choate

With the continued focus on Mathematics (as we align to the new Common Core), Boutwell students are working hard to achieve an understanding of number concepts as well as logical and spatial relationships that will improve their ability to learn throughout their lives. Thanks to the efforts of our teachers and specialists, students are learning to recite numbers in order, compare quantity, comprehend position and match objects in one to one correspondence.

Respectfully Submitted,

Russell Hoyt, Early Childhood Director,
Boutwell Early Childhood Center

REPORT OF THE GREATER LOWELL TECHNICAL HIGH SCHOOL DISTRICT

The Greater Lowell Technical High School Committee meets in the Administrative Office (Room 2260), 250 Pawtucket Boulevard, Tyngsborough, Massachusetts. Meetings are public and district residents are welcome to attend. School Committee and sub-committee meeting schedule, past meeting minutes, and the current fiscal year budget are listed on the school's web site at www.gltech.org.

MISSION STATEMENT

Greater Lowell Technical High School commits to ensure students' readiness for career, college, and citizenship in the 21st century. We challenge and support students as they realize their individual potential for personal and professional success.

FINANCES

<u>Revenue</u>	<u>2013 - 2014</u>
1. Excess and Deficiency	\$325,000
E & D & Reserves – Transportation	\$132,000
2. Assessments: includes minimum contribution, and transportation aid	
Dracut	\$3,612,786
Dunstable	\$184,059
Lowell	\$6,230,555
Tyngsborough	<u>\$1,275,307</u>
Total	\$11,302,707
3. State Aid	
Chapter 70	\$23,630,877
Transportation	<u>\$1,020,286</u>
Total State Aid	<u>\$24,651,163</u>
 TOTAL REVENUE	 \$36,410,870

Expenses

1. Operating	
Instruction	\$17,286,060
Plant	\$3,259,167
Fixed Charges	\$8,257,366
Administration	\$2,468,572
Other Services	\$4,802,187
Programs w/other Districts	\$279,218
Debt	\$58,300
 TOTAL BUDGET	 \$36,410,870

MCAS

Greater Lowell Technical High School's first time passing rates are as follows: English 96%, math 90%, and science 92%. The passing rate continues to improve. Students scoring in the Advanced and Proficient categories are as follows: English 85%, math 69%, and science 63%.

POSTSECONDARY AND LPN PROGRAMS

Postsecondary - The Executive Committee of the Commission of the Council on Occupational Education (COE) granted accreditation to Greater Lowell Technical School Post Secondary programs as a result of a recent institutional review and evaluation. Greater Lowell offers a variety of choices for those interested in improving job skills, changing careers or simply pursuing a leisure-time interest. More than 650 students took postsecondary courses during the past school year. Students can earn certificates of completion in many of the courses including vocational-technical courses for licensure, postsecondary career courses, and enrichment courses.

LPN - The Practical Nursing Program is a 40-week, postsecondary course with 1,097 hours of classroom and clinical instruction. After completing the program, graduates are eligible to take the National Council of Licensing Examination - Practical Nursing, with 96.55% of the students passing the exam on their first attempt. To accommodate diverse schedules, both a daytime and an evening/weekends division are offered.

COMMUNITY INVOLVEMENT

Greater Lowell Technical High School takes pride in giving back to the member communities. Examples include: free auto care inspections, partnering with Habitat for Humanity on a home project, auto work for town vehicles, the restoration of a statue at a local cemetery, electrical work at Living Waters community outreach center, food drives for local food pantry, and various fundraising efforts for local organizations.

BOARD MEMBERS

Victor Olson	2014	Dracut
Paul Morin	2015	Dracut
David Tully	2015	Dunstable
Fred Bahou	2017	Lowell
Raymond Boutin	2015	Lowell
Erik Gitschier	2015	Lowell
George O'Hare	2017	Lowell
George Tatseos	2015	Tyngsborough

REPORT OF THE DUNSTABLE TOWN FOREST COMMITTEE

In 1928, the idea of having a town forest led to the creation of the Town Forest Committee. In 1929, Town Meeting authorized the selectmen to purchase a town forest of about 100 acres, and they proceeded to acquire an “approximately “ 100 acre parcel on Groton Street, to be known as the George Pierce Town Forest. The price was \$300.00 for what turned out to be 133 acres. In 1930 and 1931, the Town Improvement Committee, the Dunstable Grange, and Town Meeting provided money for planting 10,000 trees (white pine, red pine, and spruce). In 1935, the Town accepted the bequest of 35 acres from Martina Gage; this land was turned over to the Town Forest Committee in 1938.

The Pierce and Gage Town Forests are managed by the Town Forest Committee for the production of forest products on a sustainable basis. The Committee follows a forestry plan prepared by New England Forestry Consultants for the Pierce Town Forest. In addition to timber and pulp, the town forests provide carbon sequestration, aquifer recharge, wildlife habitat, noise and light barriers, aesthetics, and recreation through a system of trails.

Since 1928, the Town Forest Committee has consisted of three appointed members who meet on an as needed basis. Meetings are posted. Town forests are classified as “dedicated open space”, meaning they cannot be used for any other purpose.

In 2013, the Committee conducted a timber cut of approximately 155,000 board feet of red pine. Net proceeds totaled \$18,177.68. This sum was placed in the Town Forest timber account.

Respectfully Submitted,

Alan Chaney
Jeffrey Haight
Ronald Patenaude

REPORT OF THE WATER COMMISSIONERS

To the Water Users and Citizens of the Town of Dunstable, this is the 2013 Annual Report for the Dunstable Water Department (DWD).

The Board would like to remind residents that you can learn more about the Water Department through our website at www.dunstable-ma.gov. In addition to our Rules and Regulations, forms, upcoming agendas and meeting minutes, there are additional links which should answer your questions and guide you in better understanding our system.

Water Commissioner Joyce Cail left the department in May of 2013. We wish to thank her for her service to the Town. Bryan Conant was elected in May 2013 to fulfill the vacancy left by Joyce.

The Water Department would like to thank David Tully Jr. for his continued support in 2013.

The Board held a Public Hearing in February on our "Schedule of Rates and Fees". At that hearing the following was approved and effective March 1st; an increase to the water rates, an increase to the backflow testing rate, two new sections I.E.-Processing Fee, Unpaid Bills and I.I.P regarding turning on, shutting off or tampering with equipment.

The Department experienced a valve leak with our hydro-pneumatic tanks on Pond Street in March which resulted in 4 feet of water flooding the building. This leak was a reminder of the fragility of our aging system. In addition, we had a shut off valve leak at the corner of Westford Street, maintenance to our McCrometer Insertion Magmeter, and a repair to the monitor that reads the pH of our water. Our Department's challenge going into 2014 is to continue to work towards keeping our system in good working order as well as looking to a permanent solution to our aging equipment.

Service was performed on our system, backflow preventers were tested and hydrants were flushed, all of which are part of our yearly maintenance program.

The Dunstable Water Department would like to remind residents on **Town Water** of our policy on delinquent accounts. The Rules and Regulations state "Water may be shut off for non-payment of bills or disregard of rules." Invoices w/interest are mailed to late accounts monthly. Each spring, three "Shut off Notices" are sent (by mail, by certified mail and hand delivered by the Constable) to inform residents that their water may be shut off in May/June.

Any water customer that would like to be notified when the department experiences an interruption in service, emergency or important notifications are urged to send their e-mail address to: CMann@dunstable-ma.gov

If you have any questions, please feel free to contact us at 978-649-4514 x230. Our office hours are: Monday-Thursday 7:30am-3:00pm. The Water Board meets the 4th Tuesday of the month. The public is invited. Thank you for your continued support.

Respectfully,

Karl Huber-Chairman
Robert Gamache-Commissioner
David Hardman-Associate Member

Joyce Cail-Commissioner until May 2013
Bryan Conant – Commissioner as of May 2013
David Tully, Jr. Cheryl Mann-Secretary



TOWN OF DUNSTABLE
COMBINED BALANCE SHEET ALL FUND TYPES & GROUPS
JUNE 30, 2013

ASSETS	GENERAL FUND	CPA FUND	SPECIAL REVENUE FUNDS	ENTERPRISE FUNDS	PROJECTS FUND	TRUST FUNDS	AGENCY FUND	LONG TERM DEBT	GROUP TOTAL
Cash Unrestricted	1,059,333.61	765,947.49	174,914.02	111,955.68	80,000.00	580,365.69	72,955.73		2,845,472.22
Cash Restricted	-					114,789.54			114,789.54
Investment Restricted	-					500.00			500.00
Receivables:									-
Personal Property Tax Prior	-								-
Personal Property Tax Current	234.50								234.50
Real Estate Tax Prior	67,602.10	1,827.03							69,429.13
Real Estate Tax Current	103,573.03	2,930.67							106,503.70
Allowance for Abatelements	(47,350.74)								(47,350.74)
Tax Liens Receivable	7,857.32								7,857.32
Motor Vehicle Excise Prior	7,910.75								7,910.75
Motor Vehicle Excise Current	30,802.19			1,140.20					30,802.19
Water User Charges	-								1,140.20
Prepaid Expenditures	-								-
Due from (to) Other Funds	-		118,209.35					2,486,160.00	118,209.35
Due from Commonwealth	-								-
Amt to be Provided for Pmt of Bonds	-								-
TOTAL ASSETS	1,229,962.76	770,705.19	293,123.37	113,095.88	80,000.00	695,655.23	72,955.73	2,486,160.00	5,741,658.16
LIABILITIES AND FUND EQUITY									
Warrants Payable	154,635.74	139.16	6,285.44	10,239.39			622.00		171,921.73
Accounts Payable	121.77								121.77
Tax Withholdings	13,271.80								13,271.80
Accrued Expenditures	-								-
Due to Others	962.50								962.50
Deferred Revenue Property Tax	124,058.89	4,757.70							128,816.59
Deferred Revenue Tax Liens	7,857.32								7,857.32
Deferred Rev Motor Vehicle Ex	38,712.94								38,712.94
Deferred Revenue Water Charges	-			1,140.20					1,140.20
Deferred Revenue State Grant	-		118,209.35					91,160.00	118,209.35
Notes Payable	-	230,000.00			52,564.00			2,395,000.00	373,724.00
Bonds Payable	-								2,395,000.00
Performance Bonds	-						72,333.73		72,333.73
TOTAL LIABILITIES	339,620.96	234,896.86	124,494.79	11,379.59	52,564.00	-	72,955.73	2,486,160.00	3,322,071.93
FUND EQUITY									
Reserve for Encumbrances	31,000.00								31,000.00
Reserve for Expenditures	-	-		6,000.00					6,000.00
Reserve for Petty Cash	50.00								50.00
Reserve for Continuing Appropriations	31,041.33	-		40,818.63		115,289.54			71,859.96
Reserve for Special Purposes	226,818.00								342,107.54
Reserve for Open Space	-	25,960.10							25,960.10
Reserve for Historic Rec.	-	179,809.10							179,809.10
Reserve for Community Housing	-	205,960.10							205,960.10
Unreserved Fund Balance	601,432.47	124,079.03	168,628.58	54,897.66	27,436.00	580,365.69			1,556,839.43
FB Res for Approp Deficits	-								-
TOTAL FUND EQUITY	890,341.80	535,808.33	168,628.58	101,716.29	27,436.00	695,655.23	-	-	2,419,586.23
TOTAL LIAB. & FUND EQUITY	1,229,962.76	770,705.19	293,123.37	113,095.88	80,000.00	695,655.23	72,955.73	2,486,160.00	5,741,658.16

TOWN OF DUNSTABLE
COMBINED STATEMENT OF ACTIVITIES ALL FUND TYPES & GROUPS
JUNE 30, 2013

	GENERAL FUND	CPA FUND	SPECIAL REVENUE FUND	ENTERPRISE FUNDS	CAPITAL PROJECTS FUNDS	TRUST FUNDS	AGENCY FUNDS	LONG TERM DEBT	GROUP TOTAL
Revenue	8,073,284.29	362,020.47	214,539.91	65,723.81	-	25,241.83	0		8,740,810.31
Expenditures	7,617,692.71	813,562.32	235,625.45	128,998.87	0.00	18,344.61	0		8,814,223.96
Surplus/Deficit	455,591.58	(451,541.85)	(21,085.54)	(63,275.06)	0.00	6,897.22	0	0.00	(73,413.65)
Transfers In	19,963.00	18,349.00	18,349.00	10,000.00	58,946.00	40,075.00	0		147,333.00
Transfers Out	109,021.00			4,963.00	0.00	15,000.00	0		147,333.00
Change in Fund Balance	366,533.58	(433,192.85)	(39,434.54)	(58,238.06)	58,946.00	31,972.22	0	0.00	(73,413.65)
Beg Fund Balance	523,808.58	969,001.18	208,063.12	159,954.75	(31,510.00)	663,683.01	0		2,493,000.64
Change in Fund Balance	366,533.58	(433,192.85)	(39,434.54)	(58,238.06)	58,946.00	31,972.22	0	0.00	(73,413.65)
Fund Balance Adjustments									
End Fund Balance	890,342.16	535,808.33	168,628.58	101,716.69	27,436.00	695,655.23	0	0.00	2,419,586.99

Detail of Transfers:

Transfers In:

Water Employee Benefit Reimb	4,963.00								-
Return of Veterans Benefit Trust	15,000.00			(4,963.00)		(15,000.00)			-
Grant trans for overpmt on windows		18,349.00	(18,349.00)						-
Subsidy fr gen fd for trans station	(10,000.00)			10,000.00					-
Paydown on BAN for fire truck	(58,946.00)				58,946.00	35,000.00			-
TM vote for Stabilization funding	(35,000.00)					5,000.00			-
Trans gen fd to supp unemploy trust	(5,000.00)					75.00			-
Balance of Xmas tree \$ to land fund	(75.00)								-
Total	(89,058.00)	18,349.00	(18,349.00)	5,037.00	58,946.00	25,075.00	-	-	-

TOWN OF DUNSTABLE
STATEMENT OF REVENUE, BUDGET VS ACTUAL
July 1, 2012 - June 30, 2013

GENERAL FUND	BUDGET	ACTUAL RECEIPTS	BALANCE FAVORABLE (UNFAVORABLE)
TAXES			
Personal Property Current	139,000.00	138,951.29	(48.71)
Personal Property Prior	-	(23,515.30)	(23,515.30)
Real Estate Current	7,002,000.00	6,879,063.72	(122,936.28)
Real Estate Prior	-	185,110.64	185,110.64
Tax Liens Redeemed	-	-	-
Motor Vehicle Excise Current	400,000.00	384,189.06	(15,810.94)
Motor Vehicle Excise Prior	-	54,435.79	54,435.79
Other - Payments After Abatement	-	339.63	339.63
	<u>7,541,000.00</u>	<u>7,618,574.83</u>	<u>77,574.83</u>
INTEREST			
Interest on Property Tax	39,000.00	40,885.67	1,885.67
Interest on Motor Vehicle	1,000.00	2,643.81	1,643.81
Interest on Tax Liens	-	-	-
Interest on Capital Projects	-	-	-
Interest on Investments	5,000.00	4,073.82	(926.18)
	<u>45,000.00</u>	<u>47,603.30</u>	<u>2,603.30</u>
LICENSES & PERMITS			
Driveway Permits	-	175.00	175.00
Camp License	-	10.00	10.00
Cable T V	500.00	498.50	(1.50)
Raffle Permits	-	50.00	50.00
Firearms Licenses	1,000.00	2,225.00	1,225.00
Fire Permits	5,500.00	5,290.00	(210.00)
Building Permits	10,000.00	15,867.35	5,867.35
Gas Permits	2,000.00	3,250.00	1,250.00
Plumbing Permits	2,000.00	2,815.00	815.00
Electrical Permits	5,000.00	10,890.00	5,890.00
Planning Board Special Permits	2,000.00	-	(2,000.00)
Common Victullar	-	75.00	75.00
Dog Licenses	3,500.00	3,502.00	2.00
	<u>31,500.00</u>	<u>44,647.85</u>	<u>13,147.85</u>
GENERAL GOVERNMENT			
Selectmen			
Rental	35,000.00	21,700.00	(13,300.00)
Other Misc.	1,000.00	665.21	(334.79)
Tax Collector			
Demand Fees	9,000.00	10,439.00	1,439.00
R M V Surcharge	1,000.00	2,220.00	1,220.00
Municipal Lien Certificates	2,000.00	3,950.00	1,950.00
Treasurer	-	-	-
Assessors	200.00	206.00	6.00
Town Clerk			
Dog License Fines	-	220.00	220.00
Certified Vitals	400.00	675.50	275.50
Passports	-	-	-
Non Criminal Fines	1,500.00	715.00	(785.00)
Business Certificates	200.00	460.00	260.00
Other Miscellaneous	-	264.00	264.00
Conservation Tree Fund	-	1,300.00	1,300.00
Planning Board			
Application Fees	500.00	2,650.00	2,150.00
Board of Appeals			
Filing Fees	-	1,200.00	1,200.00
Hearings	-	1,800.00	1,800.00
	<u>50,800.00</u>	<u>48,464.71</u>	<u>(2,335.29)</u>

TOWN OF DUNSTABLE
STATEMENT OF REVENUE, BUDGET VS ACTUAL
July 1, 2012 - June 30, 2013

GENERAL FUND	BUDGET	ACTUAL RECEIPTS	BALANCE FAVORABLE (UNFAVORABLE)
PUBLIC SAFETY			
Police Department			
Police Reports	200.00	155.00	(45.00)
Court Fines	1,000.00	475.00	(525.00)
R M V Violations	14,000.00	8,870.00	(5,130.00)
Sp. Duty Surcharge	1,000.00	1,637.66	637.66
Miscellaneous	-	1,214.96	1,214.96
Animal Control Boarding Fees	-	-	-
	<u>16,200.00</u>	<u>12,352.62</u>	<u>(3,847.38)</u>
OTHER DEPARTMENTAL			
Highway Fees & Charges	-	1,300.00	1,300.00
Fire - Other Fees & Charges	-	-	-
Board of Health	-	20.00	20.00
Library Fines & Copies	100.00	82.96	(17.04)
	<u>100.00</u>	<u>1,402.96</u>	<u>1,302.96</u>
STATE & FEDERAL RECEIPTS			
State Owned Land	8,695.00	8,695.00	-
Chapter 70 Education Aid	4,426.00	4,426.00	-
Abate. for Elderly & Veterans	8,679.00	7,863.00	(816.00)
Unrestr. General Government Aid	208,034.00	208,034.00	-
Additional Government Aid	-	-	-
Veteran's Benefits	-	504.00	504.00
Federal Gas Tax Refund	2,000.00	3,403.99	1,403.99
	<u>231,834.00</u>	<u>232,925.99</u>	<u>1,091.99</u>
REFUNDS & MISC RECEIPTS			
Refund GLRVTSD Feasibility Study	-	18,852.41	18,852.41
FEMA Grant Reimbursement	-	48,398.10	48,398.10
Other Misc Receipts	-	61.52	61.52
	<u>-</u>	<u>67,312.03</u>	<u>67,312.03</u>
TOTAL REVENUES	<u><u>7,916,434.00</u></u>	<u><u>8,073,284.29</u></u>	<u><u>156,850.29</u></u>

**TOWN OF DUNSTABLE
SCHEDULE OF DEPARTMENTAL PAYMENTS
JULY 1, 2012 - JUNE 30, 2013**

	ACTUAL	BUDGET	FAVORABLE (UNFAVORABLE)
GENERAL FUND GENERAL GOVERNMENT SELECTMEN			
Salaries	1,800.00		1,800.00
Energy	412.75	200.00	
Repair & Maintenance	574.07	700.00	
Professional & Technical	245.00	200.00	
Professional & Technical - Special Legal	8,512.00	7,500.00	
Tuition Reimbursement	-	200.00	
Communication	464.88	1,200.00	
Office Supplies	107.13	300.00	
In State Travel	-	150.00	
Dues and Memberships	697.00	700.00	
Dues and Memberships - No Midd C of G	845.61	850.00	
	11,858.44		12,000.00
	-		141.56
PERSONNEL POLICY CONSULTANT			
FINANCE COMMITTEE			
Dues & Memberships	126.00		
Reserve Fund	-		150.00
Unpaid Bills	-		17,347.99
			24.00
ACCOUNTANT			
Salary	13,241.20	14,673.00	
Clerical	6,103.00	6,527.00	
	19,344.20		21,200.00
			1,855.80
Professional Services	1,606.60	5,442.00	
Professional Services - Accounting	5,295.50	5,300.00	
Communication	-	175.00	
Office Supplies	1,941.08	2,329.00	
In State Travel	-	200.00	
Annual Audit	-	10,000.00	
Dues and Memberships	-	152.00	
	8,843.18		23,598.00
	-		14,754.82
PY Encumbrance			
	-		-
ASSESSORS			
Salary	900.00	900.00	
Associate Assessor	26,679.00	26,679.00	
Clerical	11,612.64	11,616.00	
	39,191.64		39,195.00
			3.36
Professional Services	6,446.33	5,900.00	
Prof Serv - Prop Review Assessment	3,071.00	3,500.00	
Communication	-	132.00	
Office Supplies	829.89	868.00	
In State Travel	122.61	200.00	
Dues & Memberships	85.00	100.00	
	10,554.83		10,700.00
			145.17

**TOWN OF DUNSTABLE
SCHEDULE OF DEPARTMENTAL PAYMENTS
JULY 1, 2012 - JUNE 30, 2013**

	ACTUAL	BUDGET	FAVORABLE (UNFAVORABLE)
GENERAL FUND			
TREASURER			
Salary	23,367.00	23,367.00	
Certification Stipend	<u>1,000.00</u>	<u>1,000.00</u>	-
	24,367.00		24,367.00
Professional Services	6,228.65	6,980.00	
Communication	573.50	680.00	
Office Supplies	493.07	655.00	
In State Travel	141.25	65.00	
Dues & Memberships	-	45.00	
Other Charges	<u>718.33</u>	<u>455.00</u>	725.20
	8,154.80		8,880.00
TAX COLLECTOR			
Salary	23,367.00		-
	23,367.00		23,367.00
Rentals and Leases	-	-	
Professional Services	6,878.82	6,553.00	
Communication	4,204.80	4,000.00	
Office Supplies	1,451.36	1,895.00	
In State Travel	141.25	182.00	
Dues & Memberships	<u>-</u>	<u>170.00</u>	123.77
	12,676.23		12,800.00
LEGAL DEPARTMENT			
Professional Services	<u>29,878.46</u>		
	29,878.46		30,938.66
TOWN CLERK			
Salary	27,555.00	27,555.00	
Certification Stipend	<u>1,000.00</u>	<u>1,000.00</u>	1,060.20
	28,555.00		28,555.00
Professional Services	145.00	500.00	
Communication	123.40	300.00	
Office Supplies	283.65	500.00	
In State Travel	13.32	150.00	
Dues & Memberships	<u>60.00</u>	<u>150.00</u>	974.63
	625.37		1,600.00
DOG LICENSE PROGRAM			
Communication	19.03		
Supplies	<u>300.00</u>		80.97
	319.03		400.00
ELECTION & REGISTRATION			
Election & Reg Stipends	2,088.53		11.47
Registrar Salary	200.00		225.00
Repair & Maintenance	200.00	300.00	
Professional Services	3,776.85	4,000.00	
Communication	1,422.29	3,000.00	
Other Supplies	<u>3,637.78</u>	<u>4,000.00</u>	2,263.08
	9,036.92		11,300.00

**TOWN OF DUNSTABLE
SCHEDULE OF DEPARTMENTAL PAYMENTS
JULY 1, 2012 - JUNE 30, 2013**

	ACTUAL	BUDGET	FAVORABLE (UNFAVORABLE)
GENERAL FUND			
CONSERVATION COMMISSION			
Clerical Wages	12,906.10		384.90
Professional Services	40.50	75.00	
Communication	57.46	150.00	
Office Supplies	150.00	150.00	
Other Supplies	-	100.00	
In State Travel	49.16	75.00	
Dues & Memberships	506.00	600.00	
Other Charges	111.75	135.00	
	914.87		370.13
Transfer to Land Trust			
Dam Inspection	1,475.00		-
	-		-
PLANNING BOARD			
Clerical Wages	12,915.40		375.60
Professional Services	205.50	650.00	
Communication	184.26	180.00	
Office Supplies	307.73	170.00	
In State Travel	-	-	
	697.49		302.51
BOARD OF APPEALS			
Clerical Wages	1,447.50		174.75
Professional Services	2,829.38	2,720.30	
Communication	-	-	
Office Supplies	181.46	500.00	
	3,010.84		209.46
TOWN HALL			
Clerical Wages	40,310.42	44,491.00	
Clerical Wages Part Time	183.65	1,020.00	
Janitor/Recycler Wages	4,247.04	4,386.00	
	44,741.11		5,155.89
Energy	14,596.88	15,000.00	
Repair & Maintenance	6,555.42	7,000.00	
Water	2,809.97	4,000.00	
Other Property Related Services	3,235.00	3,500.00	
Professional Services	-	1,000.00	
Communication	3,394.45	4,500.00	
Office Supplies	2,004.75	1,200.00	
Other Charges	-	-	
Custodial Supplies	353.67	600.00	
Other Supplies	-	-	
	32,950.14		3,849.86
TOWN HALL REPAIRS			
	-		5,000.00
	-		-
160 PLEASANT STREET ENERGY			
TOWN REPORTS	71.37	200.00	128.63
TOWN PLANNING ENGINEER	3,460.22	5,000.00	1,539.78
TOWN PROPERTY - RIVER ST ROOF	6,808.65	10,000.00	3,191.35
TOTAL GENERAL GOVERNMENT	8,960.00	422,605.20	1,040.00
			61,259.88
	361,345.32		

**TOWN OF DUNSTABLE
SCHEDULE OF DEPARTMENTAL PAYMENTS
JULY 1, 2012 - JUNE 30, 2013**

GENERAL FUND	ACTUAL	BUDGET	FAVORABLE (UNFAVORABLE)
PUBLIC SAFETY			
POLICE DEPARTMENT			
Chief Salary	99,004.00	99,004.00	
Officer Wages	549,377.23	554,618.68	
Admin Assistant Wages	31,832.32	31,832.32	
Custodian Wages	3,535.00	3,602.00	
	683,748.55	689,057.00	5,308.45
Energy	7,160.32	7,779.96	
Water	143.00	186.56	
Repair & Maintenance	21,790.54	22,154.03	
Rentals and Leases	44.00	44.00	
Other Property Related Services	1,605.03	2,000.00	
Professional & Technical	4,922.00	4,922.00	
Tuition Reimbursement	1,600.00	1,600.00	
Communication	70,534.02	70,804.78	
Other Purchased Services	-	-	
Other Services - Lock Up	-	3,500.00	
Office Supplies	4,045.36	4,045.36	
Custodial Supplies	-	-	
Vehicle Supplies	35,207.67	35,207.67	
Other Supplies	25,074.31	25,074.31	
Dues & Memberships	11,833.00	12,600.00	
Cruiser Insurance Premiums	-	707.33	
Replacement Equipment	-	786.00	
New Equipment	-	-	
New Cruiser Capital Lease	33,972.73	34,093.00	
	217,931.98	225,505.00	7,573.02
POLICE STATION FLOORING REPLACEMENT	-	-	-
FIRE DEPARTMENT			
Fire Chief Wages	42,000.00	42,000.00	
Fire Department Wages	22,655.00	25,000.00	
	64,655.00	67,000.00	2,345.00
Energy	2,949.66	4,000.00	
Water	200.67	150.00	
Repair & Maintenance	15,552.24	10,000.00	
Professional Services	2,840.49	7,000.00	
Communications	6,480.46	8,000.00	
Office Supplies	741.58	400.00	
Building & Equipment Maintenance Supplies	2,400.00	2,500.00	
Custodial Supplies	176.39	500.00	
Groundskeeping Supplies	-	-	
Vehicle Supplies	5,615.27	6,500.00	
Food and Food Service Supplies	370.56	500.00	
Other Firefighting Supplies	3,492.01	2,000.00	
New Firefighting Equipment	28,471.96	31,000.00	
Out of State Travel	475.00	-	
Dues & Membership	508.95	1,000.00	
	70,275.24	73,550.00	3,274.76
PY Encumbrance	-	-	-

**TOWN OF DUNSTABLE
SCHEDULE OF DEPARTMENTAL PAYMENTS
JULY 1, 2012 - JUNE 30, 2013**

	ACTUAL	BUDGET	FAVORABLE (UNFAVORABLE)
GENERAL FUND			
EMERGENCY MEDICAL SERVICE			
EMS Wages	-	100.00	-
Expenses	-	-	100.00
INSPECTORS			
Building Inspector Salary	16,074.00		-
Building Inspector Expense	1,600.90		99.10
Gas Inspector Salary	1,844.00		-
Plumbing Inspector Salary	1,816.00		-
Electrical Inspector Salary	5,428.00		-
Inspector of Animals	400.00		-
EMERGENCY MANAGEMENT	3,317.42		998.58
ANIMAL CONTROL	8,300.00		200.00
TREE WARDEN	17,869.63		130.37
TOTAL PUBLIC SAFETY	1,093,260.72		20,029.28
EDUCATION			
G.D.R.S. District	4,053,641.00		-
G.D.R.S. District Debt	421,568.00		-
G.L.R.V.T.H.S.	151,489.00		276.00
Minuteman Reg Voc Tech High School	-		-
TOTAL EDUCATION	4,626,698.00		276.00

**TOWN OF DUNSTABLE
SCHEDULE OF DEPARTMENTAL PAYMENTS
JULY 1, 2012 - JUNE 30, 2013**

	ACTUAL	BUDGET	FAVORABLE (UNFAVORABLE)
GENERAL FUND			
PUBLIC WORKS & FACILITIES			
HIGHWAY DEPARTMENT			
Wages Operations Staff	144,583.74	144,994.00	
Clerical Wages	15,892.98	16,593.00	1,110.28
	160,476.72	161,587.00	
Energy	5,205.81	6,300.00	
Repair & Maintenance	60,705.76	63,000.00	
Rentals	-	-	
Professional Services	802.45	1,638.00	
Communication	4,406.55	4,725.00	
Office Supplies	291.86	252.00	
Custodial Supplies	39.83	1,260.00	
Groundkeeping Supplies	-	-	
Vehicle Supplies	26,211.77	20,000.00	
Public Works Supplies	5,088.46	5,166.00	
Other Supplies	462.95	1,008.00	
Dues & Memberships	200.00	90.00	
Insurance Premiums	-	-	
Other Charges	-	-	
In State Travel	47.73	-	
Lease Purchase	12,894.14	12,895.00	
Brush/Signs& Line Paint	17,977.13	22,350.00	
Paving	42,571.67	60,000.00	
	176,906.11	198,684.00	21,777.89
PY Encumbrance	-	-	-
Engineering Services Retaining Wall	121.41	4,162.74	4,041.33
Street Lights	7,600.05	7,700.00	99.95
Snow Removal			
Wages	28,927.01	17,525.00	
Overtime	18,875.46	30,827.00	
	47,802.47	48,352.00	549.53
Equipment Repairs	3,555.00	5,500.00	
Other Property Services	7,300.00	5,500.00	
Vehicle Supplies	20,559.41	6,000.00	
Salt	124,820.87	157,890.00	
Sand	571.24	2,800.00	
Chemicals	17,070.90	11,991.00	
Plowing Services Subcontracted	27,909.56	26,000.00	
Public Works Supplies	-	-	
	201,786.98	215,681.00	13,894.02

**TOWN OF DUNSTABLE
SCHEDULE OF DEPARTMENTAL PAYMENTS
JULY 1, 2012 - JUNE 30, 2013**

	ACTUAL	BUDGET	FAVORABLE (UNFAVORABLE)
GENERAL FUND			
TRANSFER STATION / LANDFILL			
Subsidy to Enterprise Fund	10,000.00	10,000.00	
Landfill Expenses	2,069.80	2,100.00	
Other Charges	-	-	30.20
	12,069.80		12,100.00
CEMETERY DEPARTMENT			
Wages	9,060.50		9,504.00
Water	1,977.45	915.00	
Rentals & Leases	-	-	
Other Property Related Services	167.38	600.00	
Repair & Maintenance Service	-	270.00	
Other Supplies	873.39	1,355.00	
Groundskeeping Supplies	250.84	289.00	
	3,269.06		3,429.00
TOTAL PUBLIC WORKS		619,093.10	42,106.84
HUMAN SERVICES			
BOARD OF HEALTH			
Clerical Wages	4,771.05		22.95
Office Supplies	368.04	500.00	
Communication	369.30	-	
Dues & Memberships	150.00	650.00	
	887.34		1,150.00
Nashoba Assessment	6,923.88		-
Nashoba Nursing	3,099.52		-
Mental Health Assessment	400.00		-
	1,385.00		4,839.00
COUNCIL ON AGING			
Wages	9,279.18		878.82
Communication	-	-	
Office Supplies	90.00	200.00	
Food Service Supplies	2,157.78	2,200.00	
Dues & Memberships	135.00	258.00	
Bus Transportation Services	6,413.40	7,500.00	
In State Travel	483.00	-	
Other Supplies	-	-	
	5,000.00		5,000.00
VETERANS SERVICES			
Salary	3,175.93		16,487.07
Professional & Technical	641.92	852.00	
Communication	602.07	1,182.00	
Office Supplies	15.62	-	
Other Supplies	765.06	850.00	
Food Services	361.48	1,320.00	
In State Travel	434.78	339.00	
Dues & Memberships	100.00	120.00	
Veteran's Benefits	255.00	15,000.00	
	(15,000.00)		15,000.00
Veteran's Benefits Fund			
	3,175.93		16,487.07
TOTAL HUMAN SERVICES	19,921.90		37,490.50

**TOWN OF DUNSTABLE
SCHEDULE OF DEPARTMENTAL PAYMENTS
JULY 1, 2012 - JUNE 30, 2013**

GENERAL FUND	ACTUAL	BUDGET	FAVORABLE (UNFAVORABLE)
CULTURE & RECREATION	74,144.40		74,184.00
LIBRARY			39.60
Wages			
Energy	17,316.10	26,000.00	
Water	268.00	400.00	
Repair & Maintenance	10,250.61	9,500.00	
Rentals & Leases	110.00	-	
Other Property Related Services	1,376.37	2,000.00	
Professional & Technical	-	100.00	
Communication	450.95	500.00	
Office Supplies	2,823.68	2,500.00	
Custodial Supplies	-	150.00	
Other Supplies Collection Materials	30,618.62	29,350.00	
In State Travel	-	-	
Lighting Design Services ATM 5/11	-	7,000.00	
Other Charges	-	-	
	63,214.33		77,500.00
	11,500.00		11,500.00
			14,285.67
MVL Consortium Dues	5,117.96		8,832.04
TECHNOLOGY & CABLE TV			
RECREATION COMMISSION			
Rentals and Leases	-	-	
Other Charges	1,937.03	2,080.00	
	1,937.03		2,080.00
PY Encumbrance	-	-	142.97
PARKS DEPARTMENT			
Energy	2,094.79	2,050.00	
Other Property Related Services - Parks	12,261.08	12,400.00	
Other Property Related Services - Larter Field	17,930.13	17,836.00	
Other Charges	-	-	
	32,286.00		32,286.00
			-
	-	-	
PY Encumbrance	-	-	-
MEMORIAL DAY			
	500.00		500.00
TOTAL CULTURAL & RECREATION	188,699.72		212,000.00
			23,300.28

**TOWN OF DUNSTABLE
SCHEDULE OF DEPARTMENTAL PAYMENTS
JULY 1, 2012 - JUNE 30, 2013**

	ACTUAL	BUDGET	FAVORABLE (UNFAVORABLE)
GENERAL FUND			
DEBT SERVICE			
Long Term Debt	246,736.00		-
Long Term Interest	66,320.56		0.44
Temporary Loan Interest	6,916.05		-
TOTAL DEBT SERVICE	319,972.61		0.44
STABILIZATION INTERFUND TRANSFER			
CAPITAL PROJECT INTERFUND TRANSFER			
TRUST INTERFUND TRANSFER - Unemployment Compensation			
35,000.00			-
5,000.00			-
INSURANCE & BENEFITS			
County Retirement	165,789.00		-
Insurances:			
Group Health Insurance	158,485.57		42,919.43
Medicare Town Share	18,658.67		3,350.33
Liability (Buildings, Vehicles, Workers)	80,729.10		8,764.90
PY Encumbrance Unemployment Compensation	-		-
PY Encumbrance Liability Insurances	-		-
TOTAL INSURANCE & BENEFITS	423,662.34		55,034.66
State Assessment	2,483.00		(2,483.00)
TOTAL GENERAL FUND DEPARTMENTAL PAYMENTS	<u>7,695,136.71</u>	<u>7,932,151.39</u>	<u>237,014.68</u>

Town of Dunstable
Fund Balance Analysis
Period Ending June 30, 2013

	Fund Balance	Fund Balance	Fund Balance	Fund Balance	Fund Balance	Fund Balance	Fund Balance	Fund Balance	Fund Balance	Total Fund
	Undesignated	Fund Balance	Fund Balance	Fund Balance	Free Cash to	Fund Balance	Fund Balance	Fund Balance	Fund Balance	Balance
	Fund Balance	Encumbrances	Reserved for	Reserved for	Offset Tax	Reserved for	Petty Cash	Appropriations		
			Expenditures	Expenditures	Rate					
Fund Balance Beg. Bal	486,068	10,400	7,000	0	0	0	0	20,340		523,808
Current Year Revenue	8,073,284									8,073,284
Current Year Other Financing Sources	4,963									4,963
Current Year Expenditures	(7,695,137)									(7,695,137)
Expenditures from PY Reserves	(16,577)									(16,577)
Reverse PY Reserves	37,740	(10,400)	(7,000)					(20,340)		0
CY Reserves	(288,909)	31,000	0	0	226,818	50	31,041			0
Fund Balance End. Bal	601,432	31,000	0	0	226,818	50	31,041	31,041		890,342

Town of Dunstable
STATEMENT OF CHANGE IN FUND BALANCE - SPECIAL REVENUE FUNDS
JULY 1, 2012 - JUNE 30, 2013

ACCOUNT NUMBER	BALANCE 7/1/2012	RECEIPTS	TRANSFERS	PAYROLL EXPENDED	OTHER EXPENDED	BALANCE 6/30/2013
2600-13-122-3560-0000-000	8,137.63	924.95	-	-	-	9,062.58
2661-10-171-3560-0000-000	20,996.42	1,080.00	-	-	915.00	21,161.42
2662-20-171-3300-0000-000	454.08	11,183.97	-	-	-	11,638.05
2280-10-171-3560-0000-000	775.00	25.00	-	-	-	800.00
2663-13-171-3280-0000-000	75.00	-	-	-	-	75.00
2010-10-000-3590-0000-000	1,448.09	-	-	-	-	1,448.09
2020-00-000-3590-0000-000	906.76	-	-	-	906.76	0.00
2022-01-161-3280-0000-000	478.74	947.00	-	595.50	-	830.24
2626-13-000-3280-0000-000	6,945.00	-	-	-	1,750.00	5,195.00
2150-10-210-3560-0000-000	3,021.20	20,299.53	-	22,016.73	-	1,304.00
2820-12-210-3520-0000-004	28.40	-	-	-	-	28.40
2390-12-422-3520-0000-000	0.00	115,899.48	-	1,320.00	157,524.63	(42,945.15)
2782-11-422-3510-2009-000	586.00	-	-	-	-	586.00
2784-11-000-3510-2010-010	23,224.00	-	-	-	-	23,224.00
2785-11-422-3510-2011-000	-	6,342.00	-	-	-	6,342.00
2830-12-220-3520-0000-000	14.23	1,177.50	-	-	1,168.80	22.93
2832-12-220-3280-0000-000	3,318.05	3,725.00	-	250.00	3,853.59	2,939.46
2840-12-291-3520-0000-000	2,794.34	-	-	-	-	2,794.34
2840-12-291-3520-0000-000	-	2,610.00	-	-	2,610.00	-
2850-11-300-3520-2010-000	18,349.00	-	(18,349.00)	-	-	-
2440-10-491-3280-0000-000	7,603.37	8,570.00	-	3,913.00	6,246.54	6,013.83
2602-13-491-3560-0000-003	9,150.07	1,849.89	-	-	-	10,999.96
2603-13-491-3560-0000-004	630.00	-	-	-	-	630.00
2604-13-491-3560-0000-005	220.00	-	-	-	-	220.00
2630-13-000-3280-0000-000	1,600.00	11,215.00	-	-	9,450.00	3,365.00
2631-13-000-3280-0000-000	-	1,750.00	-	5,313.00	1,370.76	379.24
2800-12-541-3520-0000-000	1,750.00	3,563.00	-	-	-	-
2801-12-541-3520-0000-001	163.61	-	-	-	-	163.61
2605-13-541-3560-0000-002	2,496.19	180.00	-	-	-	2,676.19
2607-13-541-3560-0000-003	19,713.75	4,759.50	-	-	-	24,473.25
2480-10-541-3560-0000-000	2,810.00	1,075.00	-	-	952.30	2,932.70
2802-12-610-3520-0000-001	3,552.62	1,512.62	-	-	-	5,065.24
2803-12-610-3520-0000-002	2,976.80	982.27	-	2,344.40	-	1,614.87
2804-12-610-3520-0000-000	-	157.66	-	-	-	157.66
2618-13-610-3560-0000-003	10,859.56	2,009.60	-	-	1,510.45	11,358.71
2608-13-610-3560-0000-004	46.41	-	-	-	-	46.41
2609-13-610-3560-0000-006	222.15	-	-	-	-	222.15
2610-13-610-3560-0000-007	1,554.04	-	-	-	225.00	1,329.04
2611-13-610-3560-0000-008	1,423.00	50.00	-	-	-	1,473.00
2612-13-610-3560-0000-009	141.00	-	-	-	-	141.00
2624-13-610-3560-0000-000	731.18	-	-	-	-	731.18
2623-13-610-3560-0000-028	20,659.88	-	-	-	-	20,659.88
2625-13-610-3560-0000-000	1,425.00	-	-	-	-	1,425.00
2613-13-630-3560-0000-000	482.25	-	-	-	-	482.25
2614-13-631-3560-0000-000	316.12	-	-	-	-	316.12
2615-13-699-3560-0000-000	2,666.74	3,880.26	-	-	1,482.00	5,065.00
2616-13-699-3560-0000-001	133.20	-	-	-	-	133.20
2470-10-631-3560-0000-000	8,401.75	7,117.00	-	-	5,000.77	10,517.98
2450-10-433-3280-0000-000	1,185.32	-	(1,185.32)	-	-	-
2629-13-692-3560-0000-000	958.21	-	-	-	73.98	884.23
2617-13-693-3560-0000-000	12,638.96	2,839.00	-	-	4,832.24	10,645.72
	208,063.12	215,725.23	(19,534.32)	35,752.63	199,872.82	168,628.58

Town of Dunstable
Combined Statement of Activity and Balance Sheet - Capital Projects

	June 30, 2013	TOTAL
	TANKER &	CAPITAL
	EQUIPMENT	PROJECTS
	PURCHASE	SALT SHED
Revenue	-	-
Expenditures	-	-
Surplus/Deficit	-	-
Transfers In	58,946.00	58,946.00
Transfers Out	-	-
Change in Fund Balance	58,946.00	58,946.00
Beg Fund Balance	(111,510.00)	80,000.00 (31,510.00)
Change in Fund Balance	(52,564.00)	80,000.00 27,436.00
Fund Balance Adjustments	-	-
End Fund Balance	(52,564.00)	80,000.00 27,436.00
Cash	-	80,000.00 80,000.00
TOTAL ASSETS	-	80,000.00 80,000.00
Bond Anticipation Note	52,564.00	52,564.00
TOTAL LIABILITIES	52,564.00	- 52,564.00
Undesignated Fund Balance	(52,564.00)	80,000.00 27,436.00
TOTAL FUND BALANCE	(52,564.00)	80,000.00 27,436.00
TOTAL LIABILITIES & FUND EQUITY	-	80,000.00 80,000.00

TOWN OF DUNSTABLE
STATEMENT OF ACTIVITY - ENTERPRISE FUNDS
JUNE 30, 2013

	WATER ENTERPRISE FUND	TRANSFER STATION ENTERPRISE FUND	TOTAL ENTERPRISE FUNDS
Revenue	50,566.03	15,157.78	65,723.81
Expenditures	48,464.42	80,534.85	128,999.27
Surplus/Deficit	<u>2,101.61</u>	<u>(65,377.07)</u>	<u>(63,275.46)</u>
Transfers In		10,000.00	10,000.00
Transfers Out	4,963.00		4,963.00
Change in Fund Balance	<u>(2,861.39)</u>	<u>(55,377.07)</u>	<u>(58,238.46)</u>
Beg Fund Balance	100,225.08	59,729.67	159,954.75
Change in Fund Balance	(2,861.39)	(55,377.07)	(58,238.46)
End Fund Balance	<u>97,363.69</u>	<u>4,352.60</u>	<u>101,716.29</u>

**TOWN OF DUNSTABLE
COMBINED BALANCE SHEET - ENTERPRISE FUNDS
JUNE 30, 2013**

	WATER ENTERPRISE FUND	TRANSFER STATION ENTERPRISE FUND	TOTAL ENTERPRISE FUNDS
Cash	98,427.88	13,527.80	111,955.68
Water User Charges Receivable	1,140.20	0.00	1,140.20
TOTAL ASSETS	99,568.08	13,527.80	113,095.88
Warrants Payable	1,064.19	9,175.20	10,239.39
Accrued Payroll	0.00	0.00	0.00
Deferred Revenue	1,140.20	0.00	1,140.20
TOTAL LIABILITIES	2,204.39	9,175.20	11,379.59
Reserved for Encumbrances	0.00	0.00	0.00
Reserved for Expenditures	0.00	6,000.00	6,000.00
Reserved for Continuing Appropriations	40,818.63	0.00	40,818.63
Retained Earnings (Deficit)	56,545.06	(1,647.40)	54,897.66
TOTAL FUND EQUITY	97,363.69	4,352.60	101,716.29
TOTAL LIABILITIES & FUND EQUITY	99,568.08	13,527.80	113,095.88

**TOWN OF DUNSTABLE
WATER ENTERPRISE FUND
JULY 1, 2012 - JUNE 30, 2013**

	Budget	Actual	
Fund Balance as of July 1, 2012			
Reserve for Encumbrances		-	
Reserve for Expenditures		-	
Reserve for Continuing Appropriations		10,967.31	
Unreserved Retained Earnings/(Deficit)		89,257.77	
			100,225.08
Receipts:			
User Charges	48,375.00	48,809.10	
Special Assessments	400.00	1,050.00	
Interest on Charges	75.00	266.85	
Connection Fees	100.00	350.00	
Interest on Investment	-	90.08	
	48,950.00	50,566.03	50,566.03
Other Financing Sources			
			150,791.11
Expended:			
Wages	16,782.00	16,249.85	
Energy	6,502.00	7,032.82	
Repair & Maintenance	7,153.00	4,543.50	
Rentals	250.00	-	
Training	500.00	75.00	
Professional Services	4,999.00	4,633.25	
Communication	271.00	326.49	
Office Supplies	186.00	176.83	
Repair Maintenance Supplies	226.00	-	
Public Works Supplies	2,580.00	4,883.92	
D.E.P. Assessments	218.00	82.08	
In-State Travel	102.00	-	
Dues & Memberships	414.00	205.00	
Emergency Reserve	3,804.00	-	
	43,987.00	38,208.74	38,208.74
PY Encumbrance			-
Special Project Add/Replace Cap Asset			10,255.68
Other Financing Uses			4,963.00
			97,363.69
Fund Balances as of June 30, 2013:			
Reserve for Encumbrances		-	
Reserve for Expenditures		-	
Reserve for Continuing Appropriations		40,818.63	
Unreserved Retained Earnings/(Deficit)		56,545.06	
		97,363.69	97,363.69

**Town of Dunstable
Detail of Unreserved Retained Earnings/(Deficit)
Water Enterprise Fund
30-Jun-13**

Beginning Fund Balance	1-Jul-12	89,257.77
Reverse Fund Balance Reserved for Expenditures Prior Year		-
Reverse Fund Balance Reserved for Encumbrances Prior Year		-
Reverse Fund Balance Reserved for Continuing Appropriations Prior Year		10,967.31
Current Year Revenue		50,566.03
Current Year Other Financing Sources		-
Reserve Fund Balance for Encumbrances Current Year		-
Reserve Fund Balance for Expenditures Current Year		-
Reserve Fund Balance for Continuing Appropriations Current Year		(40,818.63)
Current Year Expenditures		(38,208.74)
Current Year Special Project Expenditures		(10,255.68)
Current Year Other Financing Uses		(4,963.00)
Ending Fund Balance	30-Jun-13	56,545.06

**TOWN OF DUNSTABLE
TRANSFER STATION ENTERPRISE FUND
JULY 1, 2021 - JUNE 30, 2013**

	Budget	Actual	
Fund Balance as of July 1, 2012			
Reserve for Encumbrances		4,003.40	
Reserve for Expenditures		22,400.00	
Reserve for Special Purposes		-	
Unreserved Retained Earnings		<u>33,326.27</u>	
			59,729.67
Expenditure of Encumbrance			(4,003.40)
Receipts:			
	-		
User Charges	84,400.00	10,411.00	
Other Recycling Fees	-	3,561.46	
Fees Collected In Prior Year	-	1,185.32	
Other Financing Sources	<u>10,000.00</u>	<u>10,000.00</u>	
			<u>25,157.78</u>
	94,400.00		80,884.05
Expended:			
Wages	15,300.00	13,824.00	
Repair & Maintenance	10,000.00	1,882.38	
Rentals	1,200.00	1,300.00	
Rubbish Removal	44,400.00	45,593.79	
Other Property Services	14,000.00	11,396.89	
Other Supplies	9,500.00	322.64	
Other Charges	<u>-</u>	<u>2,211.75</u>	
	94,400.00		<u>76,531.45</u>
			<u>4,352.60</u>
Fund Balances as of June 30, 2013:			
Reserve for Encumbrances		-	
Reserve for Expenditures		6,000.00	
Reserve for Special Purposes		-	
Unreserved Retained Earnings		<u>(1,647.40)</u>	
			<u>4,352.60</u>

Town of Dunstable
Detail of Unreserved Retained Earnings/(Deficit)
Solid Waste Disposal/Transfer Station Enterprise Fund
June 30, 2013

Beginning Fund Balance	1-Jul-12	33,326.27
Current Year Revenue		13,972.46
Current Year Other Financing Sources		10,000.00
Fees Collected In Prior Year		1,185.32
Reverse Prior Year Fund Balance Reserved for Expenditures		22,400.00
Reserve Fund Balance for Expenditures Current Year		(6,000.00)
Current Year Expenditures		(76,531.45)
Current Year Other Financing Uses		-
Ending Fund Balance	30-Jun-13	(1,647.40)

TOWN OF DUNSTABLE
BALANCE SHEET - TRUST FUNDS
June 30, 2013

ASSETS	NON-EXPENDABLE	EXPENDABLE	TOTAL
Cash	114,789.54	580,365.69	695,155.23
Investment - Stock	500.00	-	500.00
TOTAL ASSETS	<u>115,289.54</u>	<u>580,365.69</u>	<u>695,655.23</u>
LIABILITIES			
Warrants Payable	-	-	-
TOTAL LIABILITIES	<u>-</u>	<u>-</u>	<u>-</u>
FUND BALANCES			
Harriett C Proctor Chapel	-	27,008.55	27,008.55
Asa T. Butterfield Library	21,200.00	1,920.41	23,120.41
Cemetery Perpetual Care	58,706.00	23,660.80	82,366.80
E D & May Swallow Cemetery	1,000.00	1,182.65	2,182.65
Ellen Kendall Library Fund	50.00	260.95	310.95
E R Bennett Public Grounds	500.00	890.84	1,390.84
Fred Fletcher Cemetery Fund	2,532.54	2,607.26	5,139.80
Meeting House Hill Cemetery	1,400.00	2,497.65	3,897.65
Owen Parkhurst Library Fund	1,000.00	1,186.68	2,186.68
Rideout Cemetery PC	401.00	713.44	1,114.44
Sarah Parkhurst Roby Bldg.	2,000.00	3,849.99	5,849.99
Sarah Roby Highway Fund	1,000.00	4,762.77	5,762.77
Sarah Parkhurst Free Lecture	5,000.00	2,379.39	7,379.39
Charles & Hazel Grasse Trust	10,000.00	1,881.19	11,881.19
Marietta Parkhurst Water	500.00	-	500.00
Conservation Timber Fund	-	66,193.54	66,193.54
Conservation Land Fund	-	100.49	100.49
James McKenna Memorial	-	5,827.27	5,827.27
Majorie Olney Library	-	10,044.05	10,044.05
Stabilizaion Fund	-	382,632.36	382,632.36
Stabilizaion Fund - Highway	-	10,031.73	10,031.73
Unemployment Comp Fund	-	15,006.33	15,006.33
Veterans Fund	-	-	-
Scholarship Fund	-	390.63	390.63
Educational Fund	-	1,021.80	1,021.80
Senior Fund	-	2,718.37	2,718.37
Sarah Parkhurst Charity	5,000.00	7,897.10	12,897.10
Harriet C Proctor Charity	5,000.00	3,699.45	8,699.45
TOTAL FUND BALANCE	<u>115,289.54</u>	<u>580,365.69</u>	<u>695,655.23</u>
TOTAL LIABILITIES & FUND BALANCE	<u>115,289.54</u>	<u>580,365.69</u>	<u>695,655.23</u>

TOWN OF DUNSTABLE
EXPENDABLE TRUST FUNDS - CHANGES IN FUND BALANCE
June 30, 2013

Account #	BALANCE 7/1/2012	INCOME	TRANSFERS	EXPENDED	BALANCE 6/30/2013
H C Proctor Cemetery Chapel	26,941.31	67.24	-	-	27,008.55
Asa T Butterfield Library	1,862.84	57.57	-	-	1,920.41
Cemetery Perpetual Care	22,342.34	208.07	-	(1,110.39)	23,660.80
E D & May Swallow Cemetery	1,775.72	6.93	-	600.00	1,182.65
Ellen Kendall Library	260.18	0.77	-	-	260.95
E R Bennett Grounds	887.38	3.46	-	-	890.84
Fred Fletcher Cemetery	2,594.46	12.80	-	-	2,607.26
Meeting House Hill Cemetery	2,487.95	9.70	-	-	2,497.65
Owen Parkhurst	124.30	5.44	1,056.94	-	1,186.68
Rideout Cemetery P C	710.66	2.78	-	-	713.44
S A Parkhurst Roby Bldg Fund	3,835.42	14.57	-	-	3,849.99
Sarah A Roby Highway Fund	4,748.42	14.35	-	-	4,762.77
S A Parkhurst Free Lecture	2,361.01	18.38	-	-	2,379.39
C & H Grasse Trust	2,908.55	29.58	(1,056.94)	-	1,881.19
Conservation Timber	59,641.23	21,552.31	-	15,000.00	66,193.54
Conservation Land Fund	2,025.40	0.09	75.00	2,000.00	100.49
James McKenna Memorial	6,766.29	15.98	-	955.00	5,827.27
Majorie Olney Library	10,019.04	25.01	-	-	10,044.05
Stabilization Fund	346,758.86	873.50	35,000.00	-	382,632.36
Highway Stabilization Fund	10,029.73	2.00	-	-	10,031.73
Unemployment Comp Fund	10,000.00	6.33	5,000.00	-	15,006.33
Veterans Fund	15,000.00	-	(15,000.00)	-	-
H C Proctor Charity	4,576.87	22.58	-	900.00	3,699.45
S A Parkhurst Charity	7,864.99	32.11	-	-	7,897.10
Scholarship Donations	389.66	0.97	-	-	390.63
Educational Donations	1,019.26	2.54	-	-	1,021.80
Senior Donations	2,711.60	6.77	-	-	2,718.37
TOTAL EXPENDABLE	550,643.47	22,991.83	25,075.00	18,344.61	580,365.69

TOWN OF DUNSTABLE
NON-EXPENDABLE TRUST FUNDS - CHANGES IN FUND BALANCE
June 30, 2013

Account #	BALANCE 7/1/2012	INCOME	TRANSFERS	BALANCE 6/30/2013
5302-06-610-3291-0000-004	21,200.00	-	-	21,200.00
5300-04-491-3291-0000-000	56,456.00	-	2,250.00	58,706.00
5304-04-491-3590-0000-006	1,000.00	-	-	1,000.00
5305-06-610-3590-0000-007	50.00	-	-	50.00
5306-06-610-3590-0000-008	500.00	-	-	500.00
5307-04-491-3590-0000-009	2,532.54	-	-	2,532.54
5308-04-491-3590-0000-011	1,400.00	-	-	1,400.00
5309-06-610-3590-0000-012	1,000.00	-	-	1,000.00
5310-04-491-3590-0000-013	401.00	-	-	401.00
5311-01-192-3590-0000-014	2,000.00	-	-	2,000.00
5312-04-420-3590-0000-015	1,000.00	-	-	1,000.00
5313-06-610-3590-0000-017	5,000.00	-	-	5,000.00
5314-06-610-3590-0000-018	10,000.00	-	-	10,000.00
5315-04-450-3280-0000-025	500.00	-	-	500.00
8514-00-000-3590-0000-010	5,000.00	-	-	5,000.00
8513-00-000-3590-0000-016	5,000.00	-	-	5,000.00
TOTAL EXPENDABLE	<u>113,039.54</u>	<u>-</u>	<u>2,250.00</u>	<u>115,289.54</u>

TOWN OF DUNSTABLE
STATEMENT OF LONG TERM DEBT GROUP OF ACCOUNTS
June 30, 2013

	Original Loan	Balance 07/01/12	Retirements FY13	Balance 06/30/13
LAND ACQUISITION				
19 Year General Obligation Bond Variable Coupon Rate 3.1 - 4.5% Issued 09/01/2002 Maturity 05/15/2021	1,425,000.00	675,000.00	(75,000.00)	600,000.00
TOWN HALL ARCHITECT				
19 Year General Obligation Bond Variable Coupon Rate 3.1 - 4.5% Issued 09/01/2002 Maturity 05/15/2021	132,000.00	62,000.00	(7,000.00)	55,000.00
TOWN HALL RENOVATION				
19 Year General Obligation Bond Variable Coupon Rate 3.1 - 4.5% Issued 09/01/2002 Maturity 05/15/2021	1,500,000.00	723,000.00	(83,000.00)	640,000.00
RECREATION FIELDS				
10 Year General Obligation Bond Variable Coupon Rate 3.1 - 4.0% Issued 09/01/2002 Maturity 05/15/2012	168,000.00	-	-	-
HENRY PROPERTY				
10 Year State House Note 4.97% Issued 11/15/2006 Maturity 11/15/2006	227,907.49	113,950.00	(22,790.00)	91,160.00
CPA - FARM PROPERTY				
19 Year General Obligation Bond Variable Coupon Rate 4.2 - 6.0% Issued 08/15/2007 Maturity 08/15/2026	1,500,000.00	1,180,000.00	(80,000.00)	1,100,000.00
TOTAL:		2,753,950.00	(267,790.00)	2,486,160.00

REPORT OF THE ZONING BOARD OF APPEALS

The Zoning Board of Appeals heard and acted on 6 appeals during the year of 2013, meeting as needed.

The Board considered:

- 1 request for a special permit which was granted to the applicant.
- 1 request for a finding which was withdrawn by the applicant.
- 3 requests for an administrative appeal of which 2 were found in favor of the petition and one against.
- 1 request for a variance which was granted to the applicant.

Documents pertaining to these cases are on file and available for review at the Dunstable Town Hall.

I wish to recognize the work of the dedicated members of the Zoning Board of Appeals who serve the citizens of Dunstable on a volunteer basis:

- Ted Gaudette, Clerk
- Albert Horton, Associate Member
- Ruth Lowder, Associate Member and Secretary
- John Martin, Clerk
- Gerald Mead, Associate Member
- Lisa O'Connell, Member
- Judith Thompson, Member
- Leo Tometich, Chairperson
- Joshua West, Chairperson

Their concern for the welfare of our Town is obvious and demonstrated by the time and effort each of these individuals devotes to their duties as members of the Zoning Board of Appeals.

The Board would like to extend special thanks to Ted Gaudette, Albert Horton, Judith Thompson and Joshua West, and recognize their outstanding tenures as members of the Zoning Board of Appeals. Their years of service have been an invaluable asset to the Town of Dunstable.

Respectfully Submitted,

Leo Tometich, Chairperson
Dunstable Zoning Board of Appeals



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF DUNSTABLE
TOWN HALL, 511 MAIN STREET
DUNSTABLE, MA 01827-1313
(978) 649-4514 X224
FAX (978) 649-4371
e-mail select-board@dunstable-ma.gov



ANNUAL TOWN MEETING
TOWN WARRANT
COMMONWEALTH OF MASSACHUSETTS

Middlesex ss.

To either of the Constables of the Town of Dunstable in the County of Middlesex:

Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and Town Affairs, to meet at the Swallow School in said Dunstable, on Monday the 12th of May 2014, at seven o'clock in the evening, then and there to act on the following articles.

ARTICLE 1. To consider and act on the printed reports of several Town Officers and Committees.

ARTICLE 2. To see if the Town will vote to have the Selectmen appoint for a term of one year, one Pound Keeper, two Fence Viewers, two Field Drivers, and three Surveyors of Lumber, or take any action in relation thereto.

FISCAL YEAR 2014

ARTICLE 3. To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of Twenty Five Thousand (\$25,000.00) Dollars, or any other sum, to defray the excess expenditures, as authorized for Snow Removal in accordance with Chapter 44 Section 31D of Massachusetts General Laws, in addition to those costs defrayed by the appropriation voted under Article 2 of the Annual Town Meeting of May 8, 2006, or take any action in relation thereto.

ARTICLE 4. To see if the Town will vote to authorize the acquisition of temporary and/or permanent easements, by donative deed, taking by eminent domain, purchase, or any other lawful means, from any and all landowners, relative to the repair and reconstruction of that portion of Main Street that crosses the Salmon Brook by bridge or culvert, such easements to become part of the public way, and further authorize the Board of Road Commissioners to accept any deeds of gifts of such easements on behalf of the Town, and further to raise and appropriate any sum or sums to defray any costs associated with the same; or take any action in relation thereto.

ARTICLE 5. To see if the Town will vote to pay any unpaid bills of 2013 or any other year, or take any action in relation thereto.

ARTICLE 6. To see if the Town will vote to transfer from the Veterans Benefits Account, Account #0001-05-543-5770-0000-006 the sum of Nine Thousand

(\$9,000.00) Dollars, or any other amount, into the Veterans Benefits Fund 0001-05-544-5770-0000-000, or take any action in relation thereto.

ARTICLE 7. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of Four Thousand (\$4,000.00) Dollars, or any other amount, for the purpose of covering the costs of demolition of a dilapidated garage structure on Conservation land located on Woods Court, or take any action in relation thereto.

ARTICLE 8. To see if the Town will vote to appropriate the sum of \$45,000 (funded from the unreserved general fund balance for the CPA fund) for the purpose of supplementing the CPA Open Space Reserve for \$15,000; the CPA Historic Reserve for \$15,000 and the CPA Community Housing Reserve for \$15,000, to meet the obligation to fund each reserve for 10%, or take any action in relation thereto.

FISCAL YEAR 2015

ARTICLE 9. To see what sum or sums the Town will vote to raise and appropriate to defray the expenses of the Town, to fix salary & compensation for all elected and appointed Town Officers, to see whether any such appropriations shall be made contingent upon a referendum vote pursuant to Proposition 2½, so-called, or take any action in relation thereto."

ARTICLE 10. To see if the Town will vote to accept any Gifts or Trust Funds, which may be offered under any condition, or take any action in relation thereto.

ARTICLE 11. To see if the Town will vote to hear reports of any Committees appointed at any previous Town Meeting, or take any action in relation thereto.

ARTICLE 12. To see if the town will vote pursuant to G.L. Chapter 41, §1B, as amended, to make the office of Tax Collector appointive by the Board of Selectmen, for a term not to exceed three (3) years, subject to approval of this vote at the next Annual Town Election, or take any action in relation thereto.

ARTICLE 13. To see if the town will vote pursuant to G.L. Chapter 41, §1B, as amended, to make the office of Treasurer appointive by the Board of Selectmen, for a term not to exceed three (3) years, subject to approval of this vote at the next Annual Town Election, or take any action in relation thereto.

ARTICLE 14. To see if the Town will vote to accept the provisions of Massachusetts General Laws Chapter 33 Section 59 relative to certain entitlements concerning pay and leave for town employees in military service, or take any action in relation thereto.

ARTICLE 15. To see if the Town will vote to appropriate One Thousand Two Hundred Sixty (\$1,260.00) Dollars collected from annual sales of Christmas Trees harvested from certain conservation lands into account #0001-01-171-5960-0000-000, authorized under MGL Chapter 40 Section 8C, and transferred to the Conservation Land Fund, with any & all expenditures from that fund to be made under the direction of the Conservation Commission, or take any action in relation thereto.

ARTICLE 16. To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of Ten Thousand (\$10,000.00) Dollars, or any other amount for the purpose of purchasing replacement protective vests for the police department, or take any action in relation thereto.

ARTICLE 17. To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow the sum of Twenty Thousand (\$20,000.00) Dollars, or any other amount for the purpose of replacing the chain link fence at the Transfer Station, or take any action in relation thereto.

ARTICLE 18. To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of Sixteen Thousand Eight Hundred Ten (\$16,810.00) Dollars, or any other amount for the purpose of purchasing two (2) 45 yard square receiver boxes (roll-offs) for the Transfer Station, or take any action in relation thereto.

ARTICLE 19. To see if the Town will vote a resolution to support an affirmative vote under the ballot item pertaining to an override pursuant to Proposition 2½ relative to appropriations for the operating budget under Article 9 of this warrant, or take any action in relation thereto.

ARTICLE 20. To see if the Town will vote to raise and appropriate, borrow or transfer from available funds the sum of \$70,000.00, or some other sum or sums, to provide for engineering and related consulting services in connection with the study of effectively replacing the hydro-pneumatic tanks presently serving the town in order to provide a suitable storage capability and facility in the town water system, or take any action in relation thereto.

ARTICLE 21. To see if the Town will vote to appropriate or reserve from the Community Preservation Fund annual revenues in the amounts recommended by the Community Preservation Committee for committee administrative expenses, community preservation projects, and other expenses in fiscal year 2015, with each item being considered a separate appropriation, or take any action in relation thereto.

ARTICLE 22. To see if the Town will vote to appropriate or reserve from the Community Preservation Fund annual revenues in addition to those voted under Article 17 in the amounts recommended by Community Preservation Committee for committee administrative expenses, community preservation projects, and other expenses in fiscal year 2015, with each item being considered a separate appropriation, or take any action in relation thereto.

ARTICLE 23. To see if the Town will vote to appropriate the sum of \$_____ or some other sum or sums to operate the Transfer Station, pursuant to a requested budget of \$_____ for personnel and \$_____ for operating expenses, for the ensuing fiscal year and that \$_____ of this sum come from trash sticker revenue, \$_____ of this sum come from enterprise retained earnings, and that \$_____ of this sum be appropriated in the general fund as a subsidy to the transfer station, or take any other action in relation thereto.

ARTICLE 24. To see if the Town will vote to appropriate the sum of \$_____ or some other sum or sums to operate the Water Department, pursuant to a requested budget of \$_____ for personnel and \$_____ for operating expenses, and \$_____ for an emergency reserve fund for the ensuing fiscal year and that the full amount of this sum come from water enterprise revenues, or take any other action in relation thereto.

ARTICLE 25. To see if the Town will vote to authorize the Board of Health to enter into and/or extend a contract with any provider of household waste removal

services, hazardous or otherwise, public or private, including by such vote the authority to enter into agreements under Massachusetts General Laws, Chapter 40, Section 4 and/or 4A, or any other provisions of law and the authority in behalf of said Board of Health to determine terms and provisions of any such agreements and whether the Town will vote to raise and appropriate any sum or sums to defray the cost of any such service or agreement, or take any action in relation thereto.

ARTICLE 26. To see if the Town will, in accordance with M.G.L. Chapter 40, Section 4A, authorize the Board of Health to enter into an Inter-Municipal agreement with one or more other governmental units to provide public health services which the Board of Health is authorized to perform, in accordance with an Inter-Municipal Mutual Aid Agreement to be entered into between the Town and various governmental units, or take any action in relation thereto.

ARTICLE 27. To see if the Town will vote to authorize revolving funds for certain town departments pursuant to the authority of Section 53E1/2 of Chapter 44 of the Massachusetts General Laws, as established under Chapter 275 of the Acts of 1990, for FY2015 beginning July 1st, with the specified receipts credited to each fund, the purposes for which may be spent, the amount annual expenditures shall not exceed, and the entity authorized to expend from the fund, as outlined in the following table, or take any action in relation thereto.

Revolving Fund	Authorized Entity	Receipts Credited	Spending Purpose	FY Spending Limit
Cemetery	Cemetery Commission	Receipts collected from sale of lots, interment fees and other such pertinent fees appertaining to the cemetery	Operation and/or maintenance of the cemetery including the payment of wages or salaries of employees of such facility who are not full time employees of the Town.	\$8,500.00
Recreation	Recreation Commission	funded through donations, fund raising efforts, grants, and receipts for usage permits	Expended for the repairs, maintenance and/or improvements to town recreational sites (including Town Field, Larter Field, tennis courts, and any other facility under Recreation purview)	\$7,000.00
COA Transport	Council on Aging	funded through donations, fund raising efforts, grants, and receipts from usage fees, etc.	Van transportation and miscellaneous transportation costs, etc.	\$1,000.00

ARTICLE 28. To see if the Town will vote to authorize the Board of Selectmen to enter into and/or extend a contract with any provider of dispatch and related services, public or private, including by such vote the authority to enter into agreements under Massachusetts General Laws, Chapter 40, Section 4 and/or 4A, or any other provisions of law and the authority in behalf of said Board of

Selectmen to determine terms and provisions of any such agreements and whether the Town will vote to raise and appropriate any sum or sums to defray the cost of any such service or agreement, or take any action in relation thereto.

ARTICLE 29. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the Stabilization Fund, which was established in accordance with Section 5B of Chapter 40 of the General Laws, or take any action in relation thereto.

ARTICLE 30. To see if the Town will vote to allow the Board of Assessors to use any sum of Free Cash in the Treasurer's hands for the purpose of reducing the Tax Levy of 2015, or take any action in relation thereto.

On May 19, 2014 at 12:00 o'clock noon, at the Dunstable Public Library the following articles will be voted on:

To bring in their votes, all on one ballot, for the following officers and questions: for the term of one year: one Moderator and two Constables; for the term of two years: one Commissioner of Trust Funds; for the term of three years: one Selectman, one Assessor, one member to the Board of Health, one Road Commissioner, one Town Treasurer, one Tax Collector, one Trustee to the Public Library, one Cemetery Commissioner, one Park Commissioner, one Water Commissioner, one Commissioner of Trust Funds, one Tree Warden, one member to the Groton Dunstable Regional School Committee and two members to the Advisory Committee; for the term of four years: one Commissioner to Expend Parkhurst Free Lecture Funds and for the term of five years: one member to the Planning Board, one Commissioner to Expend Proctor & Parkhurst Trust Funds and one Commissioner to Expend Parkhurst Free Lecture Funds.

"Shall the Town vote to have its elected Treasurer become an appointed Treasurer of the Town?

Yes ____ No ____"

"Shall the Town vote to have its elected Tax Collector become an appointed Tax Collector of the Town?

Yes ____ No ____"

and

"Shall the Town of Dunstable be allowed to assess an additional \$200,000.00 in real estate and personal property taxes for the purpose of supplementing the total town operating budget for the fiscal year beginning July first two thousand and fourteen?

Yes ____ No ____"

And you are hereby directed to serve this warrant, by posting attested copies thereof, one at the Post Office and one at the Town Hall in said Dunstable seven days at least before the time of holding such Town Meeting.

HEREOF FAIL NOT, and make due return of this warrant, with your doings thereon, to the Town Clerk, at the time and place of the meeting as aforesaid.

Given under our hands this 28th day of April, in the year of our Lord, two thousand and fourteen.

Daniel F. Devlin

Walter F. Alterisio

Kenneth J. Leva

I have served this warrant by posting attested copies thereof, one at the Post Office and one at the Town Hall _____ days before said meeting.

Date

Constable