

TOWN OF DUNSTABLE



ANNUAL REPORT 2012

PLEASE BRING THIS REPORT WITH YOU
TO THE
ANNUAL TOWN MEETING
7:00 P.M.
MAY 13, 2013

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ELECTED OFFICERS OF THE TOWN OF DUNSTABLE - 2012

Selectmen		
KENNETH J. LEVA		Term Expires 2013
DANIEL F. DEVLIN		Term Expires 2014
WALTER F. ALTERISIO		Term Expires 2015
Assessors		
BRETT A. ROCK		Term Expires 2013
GEORGE A. FROST		Term Expires 2014
ROBERT RICARDELLI		Term Expires 2015
Board of Health		
WILLIAM B. MOELLER		Term Expires 2013
MARIA E. AMODEI		Term Expires 2014
ROBERT E. PARKIN		Term Expires 2015
Tax Collector & Town Treasurer		
BONNIE S. RICARDELLI		Term Expires 2014
Town Clerk		
CAROL A. SKERRETT		Term Expires 2013
Board of Road Commissioners		
DAVID W. CRANDALL, SR.		Term Expires 2013
THOMAS F. DUMONT		Term Expires 2014
MICHAEL L. MARTIN		Term Expires 2015
Town Moderator		
TED O. GAUDETTE		Term Expires 2013
Tree Warden		
ROBERT E. BACON		Term Expires 2014
Constables		
JON N. CRANDALL, JR.		Term Expires 2013
BRETT A. ROCK		Term Expires 2013
Greater Lowell Reg. Voc. Tech. School		
DAVID E. TULLY		Term Expires 2015
Groton-Dunstable Reg. School Dist.		
JAMES E. FREY		Term Expires 2014
LOUIS DELOUREIRO		Term Expires 2015
Trustees Public Library		
JOHN CALLAHAN		Term Expires 2013
JOANNE L. MIKOL		Term Expires 2014
CATHERINE E. BENCE		Term Expires 2015
Cemetery Commissioners		
JUDITH K. LARTER		Term Expires 2013
DAVID F. SEARS		Term Expires 2014
DAVID R. HARDMAN		Term Expires 2015
Water Commissioners		
JOYCE R. CAIL		Term Expires 2013
ROBERT R. GAMACHE		Term Expires 2013
KARL J. HUBER, JR.		Term Expires 2014

* denotes resignation

Park Commissioners

DAVID A. IERARDI	Term Expires 2013
JAMES E. TULLY	Term Expires 2014
JEFFREY HASTINGS	Term Expires 2015

Planning Board

BRETT A. ROCK	Term Expires 2013
WILLARD J. GOLDTHWAITE, JR	Term Expires 2014
JOAN M. SIMMONS	Term Expires 2015
JOSEPH J. VLCEK	Term Expires 2016
GEORGE J. BASBANES	Term Expires 2017

Commissioners of Trust Funds

VACANT	Term Expires 2013
CAROL A. SKERRETT	Term Expires 2013
JAMES E. TULLY	Term Expires 2014

Commissioners to Expend Proctor & Parkhurst Trust Funds

PHILIPPE R. JUSSAUME	Term Expires 2013
RUTH TULLY	Term Expires 2013
CAROL E. VAILLANCOURT	Term Expires 2014
DANICE N. PALUMBO	Term Expires 2015
MARGERY E. KIMPTON	Term Expires 2016

Commissioners to Expend Parkhurst Free Lecture Funds

VACANT	Term Expires 2013
JEAN L. HAIGHT	Term Expires 2013
JOAN M. SIMMONS	Term Expires 2014
JUDITH K. LARTER	Term Expires 2015
MARGERY E. KIMPTON	Term Expires 2016

Advisory Committee

RONALD J. MIKOL	Term Expires 2013
HAROLD K. SIMMONS	Term Expires 2013
JOSEPH P. DEAN	Term Expires 2014
DANA E. METZLER	Term Expires 2014
CHRISTINE E. MUIR	Term Expires 2015
KEVIN W. WELCH	Term Expires 2015

* denotes resignation

APPOINTED OFFICERS & STAFF 2012

ANDREW GOULD	Town Accountant	Term Expires 2013
RONALD PATENAUDE ALAN CHANEY JEFFREY HAIGHT	Town Forest Committee	Term Expires 2013 Term Expires 2014 Term Expires 2015
DANA E. BARNES HARRY CULLINAN, Alternate	Zoning Officer	Term Expires 2013
JOSHUA WEST TED O. GAUDETTE LISA O'CONNELL JOHN B. MARTIN, JR LEO J. TOMETICH	Zoning Board of Appeals	Term Expires 2013 Term Expires 2014 Term Expires 2015 Term Expires 2016 Term Expires 2017
AL HORTON JUDITH A. THOMPSON GERALD MEAD	& Associate Members	Term Expires 2013 Term Expires 2014 Term Expires 2015
BARBARA E. MARTIN AMY R. SCHEMBECHLER EVELYN L. METZLER	Board of Registrars	Term Expires 2013 Term Expires 2014 Term Expires 2015
MARJORIE W. RYDER ARLENE J. SILK MARY DONOVAN MOELLER JEAN CARPENTER CAROL VAILLANCOURT GERALD W. SIMMONS MARILYN SHERIDAN RUTH L. TULLY, ELDER ASSISTANT	Council on Aging	Term Expires 2015 Term Expires 2012 Term Expires 2013 Term Expires 2013 Term Expires 2013 Term Expires 2014 Term Expires 2014
WILLIAM B. MOELLER MARILYN PIKE JUAN AMODEI ALAN CHANEY JUDITH K. LARTER JEFFREY HAIGHT LEAH D. BASBANES	Conservation Commission	Term Expires 2013 Term Expires 2014 Term Expires 2014 Term Expires 2015 Term Expires 2016 Term Expires 2017 Term Expires 2017
DAVID A. IERARDI ROBERT A. BUSSE DEREK J. BERNARD JAMES E. TULLY BRIAN LOCAPO	Recreation Commission	Term Expired 2012 Term Expires 2013 Term Expires 2014 Term Expires 2015 Term Expires 2016
RICHARD W. LARKIN	Town Counsel	Term Expires 2013

**denotes resignation*

Δ deceased

	Town Engineer	
JEFFREY RIDER , Cuoco & Cormier Engineering Associates, Inc.		Term Expires 2013

	Surveyors of Lumber
CHARLES W. TULLY, JR.	

	Veterans' Grave Agent	
ALAN E. CHANEY		Term Expires 2013

	Veterans' Agent	
PETER J. GEORGES		Term Expires 2013

	Gas & Plumbing Inspector	
JAMES L. DOW		Term Expires 2013

	Electrical Inspector	
DAVID G. SWEET		Term Expires 2013
DAVID G. SWEET II, Alternate Inspector		Term Expires 2013

	Building Inspector	
DANA E. BARNES		Term Expires 2013
HARRY CULLINAN, Alternate Inspector		Term Expires 2013

	Dog Officer	
SUSAN J. HOGAN		Term Expires 2013

	Animal Inspector	
MICHAEL F. PALUMBO		Term Expires 2013

	Fire Chief	
BRIAN C. RICH		Term Expires 2013

	Pound Keepers	
SEAN READY		Term Expires 2012
GERALD W. SIMMONS		Term Expires 2012

Fence Viewers and Field Drivers
VACANT

	Historical Commission	
MICHAEL V. WURM		Term Expires 2013
TIMOTHY P. JOYCE		Term Expires 2013
ANNE L. DAVIS		Term Expires 2013
RAYMOND SULLIVAN		Term Expires 2014
LISA D. GERVAIS		Term Expires 2014
CAROL E. BACON		Term Expires 2015
GERALD J. DURKIN		Term Expires 2015

	North Middlesex Council of Governments
WALTER F. ALTERISIO	

	Election Officers	
BETTE F. AMODEI		CAROL DRISCOLL
AMY SCHEMBECHLER		MARILYN SHERIDAN
MICHAEL UDOT		CORAL WEBBER
LORRAINE WEST		ANN-MARIE WRIGHT
ELECTION WARDEN, GERALD W. SIMMONS		
DEPUTY WARDEN, ROBERT GUERNSEY		

<i>*denotes resignation</i>	<i>∕deceased</i>
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JAMES G. DOWNES III	Police Chief	Term Expires 2013
JAMES W. DOW	Police Lieutenant	Term Expires 2013
DARRELL GILMORE	Police Sergeant	Term Expires 2013
MICHAEL LYNN*	Master Patrolmen	ERIK HOAR
NICHOLAS PAPAGEORGIOU		

CHARLES A. CHAPRALES	Patrol Officers	RYAN J. KOLES
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GEORGE AGGOTT	Reserve Police Officers	SEAN G. READY
DANIEL H. KOWALSKI		GREGG SANBORN
JOHN KOYUTIS		JAMES G. DOWNES, JR.
MICHAEL A. TEDESCO		LOUIS BERARD
SHAWN R. DRINKWINE		MATTHEW J. SECH
JEFFREY D. SWIFT		MATTHEW K. TULLY

CHIEF DONALD L. PALMA, JR.	Special Police Officers	ROBERT BREAUT
PETER S. BRESLIN	Groton	GORDON CANDOW
PAUL R. CONNELL		JAMES A. CULLEN III
RICHARD C. ELIE		DERRICK J. GEMOS
JEFFREY M. GIGLIOTTI		JASON M. GOODWIN
IRMIN L. PIERCE III		DALE P. ROSE
EDWARD P. SHERIDAN SR.		COREY E. WAITE
BETHANY EVANS		RYAN FOGARTY
GEORGE R. AGGOTT		EDWARD BUSHNOE
NICHOLAS C. BELTZ		KEVIN T. HENEHAN
STEPHEN MCANDREW		RACHEL E. MEAD
RACHEL ROBINSON		

DAVID SCOTT	Pepperell	ALAN LESSIEUR
JAMES PETERS		STEPHEN MULKERIN
STEVEN D. BEZANSON		STEVEN BURKE
RICHARD SMITH		NICK PARKER
TODD BLAIN		JARED CARRUBBA
BRUCE HASKINS		WILLIAM GREATHEAD
FABRIZIO VESTRI		DAVID QUERZE
HAYLIE BOUTWELL		THOMAS MASKALENKO
PAUL NELSON		ARMANDO HERRARA
RYAN FOGARTY		
JEREMIAH FRIEND		

**denotes resignation /deceased*

Tyngsborough

**RICHARD BURROWS
CHRISTOPHER CHRONOPOULOUS
JOHN MANNING
SHAUN WAGNER
CYNTHIA WEEKS
STEVEN MANNING
CHARLES MELANSON
MICHAEL CASELLA
PETER KULISICH
ROBERT COTE
JOHN COBURN
NATHAN ABDULLAH
EDWARD CAISSIE
BRIAN JONES**

**RICHARD HOWE
SHAUN WOODS
MARK BOURQUE
BRYAN NASWORTHY
THOMAS WALSH
CHRISTOPHER RIDER
CHARLES RUBINO
KENNETH HEALEY
STEPHEN DESILETS
DANIEL WHITMAN
PAUL PATALANO
KEVIN RONAN
WALESKA CARRUCINI
KENNETH HEALEY**

Cultural Council

**CHRISTINA SULLIVAN
COLLEEN F. WELCH
SHARON S. FLANAGAN
DAWN S. BUZAN
KAREN SCHWETZ
CAROLINE E. SCHWETZ**

**Term Expires 2013
Term Expires 2013
Term Expires 2013
Term Expires 2014
Term Expires 2014
Term Expires 2014**

Cable Committee

**BOGDAN J. SNIEZEK
JOHN M. CALLAHAN
VACANT
KENNETH T. FAUBEL
CAROLYN A. WURM**

**Term Expired 2010
Term Expires 2011
Term Expires 2011
Term Expires 2011
Term Expires 2012**

ADA Coordinator

DANA E. BARNES

Term Expires 2013

Emergency Management Director

JON N. CRANDALL, JR.

Term Expires 2013

Technology Advisory Committee

**KENNETH T. FAUBEL
FRANK O'CONNELL
SUSAN P. WRIGHT**

**JAMES CONSIDINE
ERNARD A. DINATALE**

Agricultural Commission

**CARL B. FLOWERS
ALBERT N. HORTON
SUSAN M. CHANEY
CHARLES W. TULLY, JR.
JOAN M. SIMMONS**

**Term Expires 2012
Term Expires 2012
Term Expires 2013
Term Expires 2014
Term Expires 2015**

**denotes resignation*

⚔deceased

Community Preservation Committee

Judith K. Larter, designated by Conservation	Term Expires 2013
Timothy L. Joyce, designated by Historical Commission	Term Expires 2013
George J. Basbanes, designated by Planning Board	Term Expires 2013
James E. Tully, designated by Park Commission	Term Expires 2013
David Nicholson, designated by Affordable Housing	Term Expires 2011
Kenneth J. Leva, Selectmen's delegate	Term Expires 2013
Joseph P. Dean, Member at Large	Term Expires 2013
Joan M. Simmons, Member at Large	Term Expires 2014
Susan K. Psaledakis, Member At Large	Term Expires 2015

Safe Pathways Committee

JOHN M. CALLAHAN
LISA A. GERVAIS
ROBERT J. IRZYK
SUSAN K. PSALEDAKIS

DIANA L. DALIDA
CATHERINE O. IRZYK
JULIANNA PERRISSINOTTO
BRUCE S. TANNENBAUM

GOVERNANCE COMMITTEE

CATHERINE O. IRZYK
WILLIAM J. AHERN
BRIAN F. REYNOLDS

DEREK J. BERNARD
SUSAN K, PSALEDAKIS
FRANCIS J. ANTONELLI

**denotes resignation*

∟deceased

REPORT OF THE BOARD OF SELECTMEN

The Board usually meets at the Town Hall on Monday evenings commencing at 7:00 P.M. with any variations to this schedule posted accordingly.

The Board, as always, would like to extend its thanks to all the individuals on town boards and committees who continue to unselfishly donate their time and energy to maintain Dunstable and the things we most cherish about this town we live in.

The members were elected to serve in the following roles for this term: Kenneth J. Leva as Chairman, Daniel F. Devlin as Procurement Officer and Walter F. Alterisio as Clerk.

The Board continues to welcome citizen participation and attempts to work with the citizens and the many boards, officers and committees in an effort to keep up with the many changes Dunstable is experiencing. Members on the Board have been actively working with Police & Fire Departments, Road Commissioners, GDRSD School Committee and Fincom to name just a few.

Since the Governance Committee's recommendations relative to the Financial Management Review report from the analysis conducted by the Technical Assistance Section of Massachusetts Department of Revenue, Division of Local Services, the Board has been working toward implementation of Governance Committee & DLS recommendations.

The Board continues to work with multiple boards, officials and committees addressing issues as they come up during the year, and will endeavor to continue to do so, the insure all residents can be familiar with proposed project(s) and share ideas and concerns.

BOARD OF SELECTMEN

Kenneth J. Leva
Daniel F. Devlin
Walter F. Alterisio

Danice N. Palumbo,
Administrative Secretary

REPORT OF THE TOWN CLERK

In May, Town Meeting voted to direct the Board of Selectmen to petition the General Court on behalf of the Town to enact special legislation to provide that the offices of Treasurer and Collector in the Town will cease to be elective under the provisions of G.L. c. 44 §1, and will be subject to appointment by the Board of Selectmen as a single position combining both functions, and to include in any such legislative initiative, provisions relative to a town collector with the meaning of G.L. c. 41, Section 38A, and in the event the town should adopt the provisions of said statute, hereby authorizing the Board of Selectmen, through town counsel, to engage legislative authorities and to determine in consultation with them the precise and specific terms, provisions and conditions of the special act, including if necessary the repeal of any prior votes of the Town insofar as necessary to effect these purposes.

In June, Town Meeting voted to appropriate the sum of \$699,000.00 for the purpose of acquiring by eminent domain, negotiated purchase by deed, or otherwise, certain real properties, together with any improvements thereon, known as the Best Triangle, situated on and between Main and Lowell Streets in Dunstable, the premises believed to be owned presently by the trustees of the Best Family Trust (but intending by this vote to authorize purchase hereunder from any owner). Please see the Town Meeting report for the full motion and vote.

The Town Clerk's Office continued to hold Saturday hours in January and February for the convenience of our residents. In 2012, the Town Clerk's office posted 390 board and committee meetings and collected \$5,557.75 in fees to the Town of Dunstable. With this report I would like to recognize Gerry Simmons, who has been our Election Warden for many years. I hereby submit the annual report of the Town Clerk's Office for the year ending 2012 to the Board of Selectmen and Citizens of Dunstable, Massachusetts.

Respectfully submitted,

Carol A. Skerrett, Town Clerk CMMC

REPORT OF THE TOWN CLERK 2012

Population	3,200
Registered Voters	2,224
Active Voters	2,155
Inactive Voters	69
Democrats	415
Republicans	378
Unenrolled	1,424
Green-Rainbow	2
Other	5

VITAL STATISTICS

The Town Clerk's office recorded births, deaths and marriages as follows:

Births

Males	1
Females	5
Total Births Recorded	6

Deaths

Males	9
Females	7
Total Deaths Recorded	16

Marriages	7
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DOG LICENSES

A total of 564 dogs and 5 kennels were licensed amounting to \$4,397.00 to the Town of Dunstable.

Female/Male @ \$10.00	39	390.00
Spayed/Neutered @ \$6.00	502	3,012.00
Kennel (4 dogs) @ \$25.00	0	00
Kennel (5-10 dogs) @ \$50.00	1	50.00
Kennel (11 or more) @ \$75.00	4	300.00
Senior @ \$.00	23	00
Late Fees/Fines/Violations	645.00	
Total Town of Dunstable	\$4,397.00	

NON-CRIMINAL CITATIONS

Total Citations Received - Marijuana	2
Total Town of Dunstable	\$200.00

BUSINESS CERTIFICATES/RAFFLE PERMITS/VOTER AND STREET LISTINGS

Total Business Certificates –	15	300.00
Total Raffle Permits Issued -	3	30.00
Total Voter Lists and Street Lists	100.00	
Underground Tank/Pole Recording	25.00	
Total Town of Dunstable	\$455.00	

COPIES OF CERTIFIED RECORDS

Certified Copies of Records	\$448.75
Notary Services	57.00
Total Town of Dunstable	\$505.75

TOWN OF DUNSTABLE PRESIDENTIAL PRIMARY March 6, 2012 Official Election Results 2,152 registered voters

PARTY: REPUBLICAN

TOTAL VOTES CAST: 384 (18% % VOTER TURNOUT)

TOTAL REPUBLICAN VOTES CAST: 343

89% REPUBLICAN VOTES

PRESIDENTIAL PREFERENCE:	RON PAUL	34
	MITT ROMNEY	271
	RICK PERRY	0
	RICK SANTORUM	24
	JON HUNTSMAN	1
	MICHELE BACHMANN	1
	NEWT GINGRICH	12
	NO PREFERENCE	0
	WRITE INS	0
	BLANKS	0
STATE COMMITTEE MAN:	RICHARD R. GREEN	247
	WRITE INS	0
	BLANKS	96
STATE COMMITTEE WOMAN:	SUSAN S. SLADE	201
	BLANKS	66
	TOTALS	343

TOWN COMMITTEE (no more than 10) GROUP 0

PARTY: DEMOCRATIC

TOTAL VOTES CAST: 384 18 % VOTER TURNOUT

TOTAL DEMOCRATIC BALLOTS CAST: 41

11% DEMOCRATIC VOTES

PRESIDENTIAL PREFERENCE:	BARACK OBAMA	36
	NO PREFERENCE	5
	WRITE INS	0
	BLANKS	0
STATE COMMITTEE MAN:	CURTIS J. LEMAY	36
	WRITE INS	0
	BLANKS	5
STATE COMMITTEE WOMAN:	JENNIFER L. MIETH	36
	WRITE INS	0
	BLANKS	5
TOWN COMMITTEE (no more than 10)		
	<i>Write ins:</i> BLANKS	12
	WRITE INS	2
	EVA NANCY GALLANT	36
	MICHELLE E. WARD	33
	BRIAN F. POITRAS	35
	DEBORAH L. BUSSE	33
	PHILIP A. LEE	32

PARTY: GREEN-RAINBOW

TOTAL VOTES CAST: 384 18% VOTER TURNOUT

TOTAL GREEN-RAINBOW VOTES CAST: 0

0% GREEN-RAINBOW VOTES

PRESIDENTIAL PREFERENCE:	KENT MESPLAY	0
	JILL STEIN	0
	HARLEY MIKKELSON	0
	NO PREFERENCE	0
	WRITE INS	0
	BLANKS	0
STATE COMMITTEE MAN:	WRITE INS	0
	BLANKS	0
STATE COMMITTEE WOMAN:	WRITE INS	0
	BLANKS	0
TOWN COMMITTEE (no more than 10)		
	WRITE INS	0
	BLANKS	0

SPECIAL TOWN MEETING

May 14, 2012

After determining that a quorum was present, the Special Town Meeting was called to order at 7:04pm by Town Moderator Ted Gaudette. Mr. Moderator acknowledged several people and groups for their contributions. These included Dunstable Seniors, who sorted and bagged annual reports, Boy Scout Troop #28 for their help in delivering the annual reports. He also acknowledged and thanked several board and committee members whose terms are expiring and also to Groton-Dunstable Superintendent Joseph A. Mastrocola who is leaving the District next month.

The troop then led the Pledge of Allegiance. Tellers appointed were Geoff Neilly, Mary Beth Pallis, John Callahan and Anne Fennochotti who were then sworn in by Town Clerk Carol Skerrett.

Town Clerk Carol Skerrett read the greetings; motion was made and seconded to dispense with the reading of the articles, voted in the affirmative, ending with the closing of the warrant and return of service.

ARTICLE 1. Motion made and seconded that the Town transfer \$15,000.00 from account 0001-09-914-5700-0000-000 Group Health Insurance for the purposes of establishing a Veterans Benefits Trust Account.

Majority Vote Required
Voted in the Affirmative Unanimously

ARTICLE 2. Motion made and seconded that the Town authorize payment of \$889.00 against the unpaid bill of Cuoco & Cormier, Inc. and that said sum be taken from the Town Engineer Account, appropriated at the 2011 Annual Town Meeting as line item No. 0001-01-199-5300-0000-005 in the Fiscal 2012 budget.

9/10ths Vote Required
Voted in the Affirmative Unanimously

ARTICLE 3. Motion made and seconded that the Town transfer \$30,000.00 from FY2012 Snow Removal to create a Salt Shed Engineering Fund, for the purpose of determining a suitable location and development plans for a salt shed, all in accordance with applicable public bidding laws.

Majority Vote Required
Voted in the Affirmative Unanimously

ARTICLE 4. Motion made and seconded that the Town transfer \$50,000.00 from FY2012 Snow Removal to create a Salt Shed Building fund, for the purpose of constructing a salt shed, any such construction to be carried on in compliance with applicable public building laws.

Majority Vote Required
Voted in the Affirmative Unanimously

ARTICLE 5. Motion made and seconded that the Town transfer \$10,000.00 from free cash to supplement the Fincom Reserve Account, #0001-01-132-5960-0000-000 to provide for transfer funding for the remainder of the year.

Majority Vote Required
Voted in the Affirmative Unanimously

ARTICLE 6. Motion made and seconded that the Town take no action relative to the Charter PEG and Verizon PEG grant accounts.

Majority Vote Required
Voted in the Affirmative Unanimously

Motion made and seconded that the Town waive the reading of the minutes of the Special Town Meeting.

Majority Vote Required
Voted in the Affirmative

Motion made and seconded to adjourn the Special Town Meeting of May 14, 2012 at 7:25 pm.

Majority Vote Required
Voted in the Affirmative

Quorum Certificate

In accordance with The Town of Dunstable's Town Meetings, Town Elections & Records Bylaw, I hereby certify that the quorum for an Annual or Special Town Meeting is 50 registered voters of the Town of Dunstable.

Total number of voters checked in at the Special Town Meeting of May 14, 2012: 80

Respectfully submitted,

Carol A. Skerrett
Town Clerk, CMMC

**ANNUAL TOWN MEETING
May 14, 2012**

After determining that a quorum was present, the Annual Town Meeting was called to order at 7:30 pm by Moderator, Ted O. Gaudette. Article 2 would be stated by line item and a motion for unquestioned line items would be made and voted on, after which questioned line items would be considered. Voter check-in table was staffed by Ann-Marie Wright.

Town Clerk Carol Skerrett read the greetings; a motion was made and seconded to dispense with the reading of the articles, ending with the closing of the warrant and return of service.

ARTICLE 1. Motion made and seconded that the Town accept the 2011 Annual Report with the following correction: Page 1 – title should read Elected Officers of the Town of Dunstable – 2011 and page 7 – remove the name Derek J. Bernard from the Governance Committee listing.

Majority Vote Required
Voted in the Affirmative Unanimously

ARTICLE 2. Motion made and seconded that the Town raise and appropriate the following sums to defray the expenses for the Town, including fixing the Salary & Compensation of Town Officers as follows: Selectmen (three) @ \$600.00 per year; Assessors (three) @ \$300.00 per year, Town Clerk @ \$27,555 per year; Tax Collector @ \$23,367 and Town Treasurer @ \$23,367. There were three changes to the handouts. Fire Dept. Training 0001-02-220-5120-0000-000 total of \$11,000 was reflected within Operations and should be included within Salaries. The correct totals are Salaries \$67,000; and Operations \$67,550. Highway Overtime 0001-04-422-5130-0000-000 should be \$5,000 and total Salaries should read \$161,587.

GENERAL GOVERNMENT		
<i>Personnel Policy Consult. - 124</i>		
0001-01-124-5300-0000-000	Personnel Policy Consult.	0
<i>Selectmen - 122</i>		
0001-01-122-5120-0000-000	Selectmens Salaries (Stipend)	1,800
0001-01-122-5210-0000-005	Selectmens Energy (Rental Utilities)	200
0001-01-122-5240-0000-005	Selectmens Repairs and Maint (Rental)	700
0001-01-122-5300-0000-005	Selectmen Professional and Tech	200
0001-01-122-5310-0000-005	Selectmen Tuition Reimbursement	200
0001-01-122-5340-0000-005	Selectmens Communication	1,200
0001-01-122-5420-0000-005	Selectmens Office Supplies Expense	300
0001-01-122-5710-0000-005	Selectmens In-State Travel	150
0001-01-122-5730-0000-005	Selectmens Dues and Membership	700
0001-01-122-5300-0000-006	Selectmen Special Legal	7,500
0001-01-122-5730-0000-008	No. Midd. Council of Govt	850
	SALARIES	1800
	OPERATIONS	12000
<i>FINCOM - 131</i>		
0001-01-131-5580-0000-005	Finance Committee Other Supplies	0
0001-01-131-5730-0000-005	Finance Committee Dues and Memberships	150
<i>Reserve Account - 132</i>		
0001-01-132-5960-0000-000	Reserve Account	25,000
<i>Accountant - 135</i>		
0001-01-135-5120-0000-000	Accountant Salary	19,673
0001-01-135-5120-0000-001	Accountant Clerical	6,527
0001-01-135-5300-0000-004	Accounting Annual Audit	10,000
0001-01-135-5300-0000-005	Accountant Exp Profssional and Tech	7,000
0001-01-135-5340-0000-005	Accountants Communication	175

0001-01-135-5420-0000-005	Accountants Office Supplies	1,329
0001-01-135-5710-0000-005	Accountant In-State Travel	200
0001-01-135-5730-0000-005	Accountant Dues and Membership	152
0001-01-135-5730-0000-560	PY Encumbrance	0
	SALARIES	26,199
	OPERATIONS	18,856
<i>Assessors - 141</i>		
0001-01-141-5120-0000-000	Assessors Salaries (Stipend)	900
0001-01-141-5120-0000-001	Assessors Associate	26,679
0001-01-141-5120-0000-002	Assessors Clerical Wages	11,916
0001-01-141-5240-0000-005	Assessors Repair and Maint Service	0
0001-01-141-5300-0000-005	Assessors Professional and Technical	5,600
0001-01-141-5301-0000-005	Assessors Prof & Tech Prop Review Assessment	3,500
0001-01-141-5340-0000-005	Assessors Communication	132
0001-01-141-5380-0000-005	Assessors Other Purchased Services	0
0001-01-141-5420-0000-005	Assessors Office Supplies	868
0001-01-141-5710-0000-005	Assessors In-State Travel	200
0001-01-141-5730-0000-005	Assessors Dues and Memberships	100
	SALARIES	39,495
	OPERATIONS	10,400
<i>Treasurer - 145</i>		
0001-01-145-5120-0000-000	Treasurers Salary	23,367
0001-01-145-5190-0000-001	Treas/Coll. Certification (Set)	1,000
0001-01-145-5300-0000-005	Treasurers Professional and Technical	6,980
0001-01-145-5340-0000-005	Treasurers Communication	680
0001-01-145-5420-0000-005	Treasurers Office Supplies	655
0001-01-145-5710-0000-005	Treasurers In-State Travel	65
0001-01-145-5730-0000-005	Treasurers Dues and Memberships	45
0001-01-145-5780-0000-005	Other Bank Charges	455
	SALARIES	24,367
	OPERATIONS	8,880
<i>Tax Collector - 146</i>		
0001-01-146-5120-0000-000	Tax Collectors Salary	23,367
0001-01-146-5300-0000-005	Tax Collector Professional and Technical	6,553
0001-01-146-5300-2009-005	Tax Lien Fees	0
0001-01-146-5340-0000-005	Tax Collectors Communication	4,000
0001-01-146-5420-0000-005	Tax Collectors Office Supplies	1,895
0001-01-146-5710-0000-005	Tax Collectors In-State Travel	182
0001-01-146-5730-0000-005	Tax Collectors Dues and Membership	170
	SALARIES	23,367
	OPERATIONS	12,800

<i>Town Legal Professional and Technical - 151</i>		
0001-01-151-5300-0000-000	Town Legal Professional and Technical	30,000
<i>Dog Program - 160</i>		
0001-01-160-5340-0000-000	Dog Lic Communication	100
0001-01-160-5580-0000-000	Dog License Program Other Supplies	300
<i>Town Clerk - 161</i>		
0001-01-161-5120-0000-000	Town Clerks Salary	27,555
0001-01-161-5190-0000-001	Town Clerk Certification (Stipend)	1,000
0001-01-161-5300-0000-005	Town Clerk Professional and Technical	500
0001-01-161-5340-0000-005	Town Clerk Communication	300
0001-01-161-5420-0000-005	Town Clerks Office Supplies	500
0001-01-161-5710-0000-005	Town Clerks In-State Travel	150
0001-01-161-5730-0000-005	Town Clerks Dues and Memberships	150
	<i>SALARIES</i>	28,555
	<i>OPERATIONS</i>	1,600
<i>Elections - 162</i>		
0001-01-162-5120-0000-000	Election & Reg. Wages	2,100
0001-01-162-5190-0000-000	Election and Registration Stipends	0
	Elections Repairs and Maintenance	300
0001-01-162-5300-0000-005	Elections Professional and Tech	4,000
0001-01-162-5340-0000-005	Election and Reg Communication	3,000
0001-01-162-5580-0000-005	Election & Reg. Other Supplies	500
	<i>SALARIES</i>	2,100
	<i>OPERATIONS</i>	7,800
<i>Registrar - 163</i>		
0001-01-163-5120-0000-000	Registrar Salary (Stipend)	225
	<i>SALARIES</i>	225
	<i>OPERATIONS</i>	0
<i>Conservation - 171</i>		
0001-01-171-5120-0000-001	Conservation Comm Clerical	13,291
0001-01-171-5300-0000-005	Conservation Professional and Technical	75
0001-01-171-5340-0000-005	Conservation Communication	150
0001-01-171-5420-0000-005	Conservation Comm. Office Supplies	150
0001-01-171-5580-0000-005	Conservation Other Supplies	100
0001-01-171-5710-0000-005	Conservation Comm. In-State Travel	75
0001-01-171-5730-0000-005	Conservation Comm. Dues and Memberships	600
0001-01-171-5780-0000-005	Conservation Other Expenses	135
	<i>SALARIES</i>	13,291
	<i>OPERATIONS</i>	1,285

<i>Planning Board - 175</i>		
0001-01-175-5120-0000-001	Planning Board Clerical	13,291
0001-01-175-5300-0000-005	Planning Bd Professional and Tech	650
0001-01-175-5300-0000-006	Planning Bd NRLT Legal	0
0001-01-175-5340-0000-005	Planning Bd Communication	180
0001-01-175-5420-0000-005	Planning Bd Office Supplies	170
	<i>SALARIES</i>	13,291
	<i>OPERATIONS</i>	1,000
<i>Zoning Board - 176</i>		
0001-01-176-5120-0000-005	Zoning Bd Stipend	500
0001-01-176-5300-0000-005	Zoning Bd Professional & Technical	1,000
0001-01-176-5340-0000-005	Zoning Bd of Appeals Communication	0
0001-01-176-5420-0000-005	Zoning Bd Office Supplies	500
0001-01-176-5730-0000-005	Zoning Bd Dues and Memberships	0
	<i>SALARIES</i>	500
	<i>OPERATIONS</i>	1,500
<i>Town Hall - 192</i>		
0001-01-192-5110-0000-000	Town Hall Clerical	44,491
0001-01-192-5120-0000-000	Town Hall Clerical Part Time Wages	1,020
0001-01-192-5120-0000-001	Town Hall Caretaker Inside Janitor/Recycler	4,386
0001-01-192-5230-0000-001	Town Hall Caretaker Non Energy Utilities	0
0001-01-192-5290-0000-001	Town Hall Caretaker Other Property Related Services	0
0001-01-192-5450-0000-001	Town Hall Caretaker Inside Custodial Supplies	0
0001-01-192-5210-0000-005	Town Hall Energy	15,000
0001-01-192-5230-0000-005	Town Hall Non- Energy Utilities	4,000
0001-01-192-5240-0000-005	Town Hall Repairs and Maint	7,000
0001-01-192-5290-0000-005	Town Hall Other Property Related Services	3,500
0001-01-192-5300-0000-005	Town Hall Professional and Tech	1,000
0001-01-192-5340-0000-005	Town Hall Communication	4,500
0001-01-192-5420-0000-005	Town Hall Office Supplies	1,200
0001-01-192-5430-0000-005	Town Hall Building Repairs and Maint	100
0001-01-192-5450-0000-005	Town Hall Custodial Housekeeping Supplies	500
0001-01-192-5580-0000-005	Town Hall Other Supplies	0
0001-01-192-5780-0000-005	New Town Hall Server ATM Art 15 052008	0
0001-01-192-5340-0000-009	Town Hall Phone/Computer	0
0001-01-192-5780-0000-560	PY Encumbrance	0
	<i>SALARIES</i>	49,897
	<i>OPERATIONS</i>	36,800
<i>Town Rentals - 193</i>		
0001-01-193-5210-0000-013	160 Pleasant St. Energy	200
<i>Town Reports - 195</i>		
0001-01-195-5380-0000-000	Town Reports	5,000
0001-01-195-5420-0000-000	Town Report Office Supplies	0

0001-01-195-5710-0000-000	Town Reports In State Travel	0
<i>Town Engineer - 199</i>		
0001-01-199-5300-0000-005	Town Engineer	10,000
	SALARIES	0
	OPERATIONS	10,000
	TOTAL GENERAL GOVERNMENT	406,759
	SALARIES	223,088
	OPERATIONS	183,671
PUBLIC SAFETY		
<i>Police Department 210</i>		
0001-02-210-5110-0000-000	Police Chief Salary	99,004
0001-02-210-5110-0000-001	Police Wages	406,793
0001-02-210-5120-0000-001	Police Wages Part Time	14,503
0001-02-210-5130-0000-001	Police Overtime	120,000
0001-02-210-5140-0000-001	Police Differentials	13,328
0001-02-210-5110-0000-002	Admin Assistant	31,827
0001-02-210-5120-0000-003	Police Station Custodial Part Time Wages	3,602
0001-02-210-5240-0000-005	Police Station Maint and Repair Service	997
0001-02-210-5270-0000-005	Rentals and Leases	44
0001-02-210-5300-0000-005	Police Expense Professional & Tech (Training)	3,955
0001-02-210-5310-0000-005	Police Tuition Reimbursement	5,354
0001-02-210-5340-0000-005	Police Expense Communication	352
0001-02-210-5420-0000-005	Police Dept. Office Supplies	2,000
0001-02-210-5580-0000-005	Police Other Supplies	19,799
0001-02-210-5730-0000-005	Dues and Memberships	11,000
0001-02-210-5240-0000-006	Police Cruiser Repairs and Maint.	12,811
0001-02-210-5480-0000-006	Police Vehicular Supplies	34,927
0001-02-210-5740-0000-006	Police Cruiser Insurance Premiums	988
0001-02-210-5240-0000-007	Police Radio Repair and Maint.	7,603
0001-02-210-5340-0000-007	Police Radio Communication	67,200
0001-02-210-5730-0000-007	Police Radio Dues and Membership	1,600
0001-02-210-5380-0000-008	Police Lockup	3,500
0001-02-210-5850-2011-009	Police New Cruiser Cap Lease 2011	34,093
0001-02-210-5210-0000-011	Police Station Custodial Wadges	0
0001-02-210-5210-0000-011	Police Station Energy	6,000
0001-02-210-5230-0000-011	Police Station Non-Energy Utilities	300
0001-02-210-5240-0000-011	Police Repair and Maintenance Service	4,896
0001-02-210-5290-0000-011	Police Station Other Property Related Services	2,000
0001-02-210-5340-0000-011	Police Station Communication (Phone)	3,300
0001-02-210-5380-0000-011	Police Station Other Purchased Services	0
0001-02-210-5450-0000-011	Police Station Custodial and Housekeeping Supplies	0
0001-02-210-5580-0000-011	Police Station Expense Other Supplies	2,000
0001-02-210-5870-0000-011	Police Station Replacement Equipment (New)	786

0001-02-210-5580-2011-009	Police Record Mgt Sys ATM 5/10 FY 2011	0
	SALARIES	689,056
	OPERATIONS	225,505
Fire Department - 220		
0001-02-220-5120-0000-000	Fire Dept. S & W	14,000
0001-02-220-5120-0000-000	Fire Dept. Training S & W	11,000
0001-02-220-5120-0000-001	Fire Chief Wages	42,000
0001-02-220-5190-0000-000	Fire Stipend	0
0001-02-220-5190-0000-005	Fire Dept Other Services	0
0001-02-220-5210-0000-005	Fire Dept Energy	4,000
0001-02-220-5230-0000-005	Fire Dept Non-Energy Water	150
0001-02-220-5240-0000-005	Fire Repairs and Maint Expense	10,000
0001-02-220-5300-0000-005	Fire Dept Professional & Technical Service	2,000
0001-02-220-5340-0000-005	Fire Dept Communications	8,000
0001-02-220-5420-0000-005	Fire Dept. Office Supplies	400
0001-02-220-5430-0000-005	Fire Dept Building and Equip Repairs and Maint	2,500
0001-02-220-5450-0000-005	Fire Dept. Custodial and Housekeeping Supplies	500
0001-02-220-5460-0000-005	Fire Dept Groundskeeping Supplies	0
0001-02-220-5480-0000-005	Fire Dept Vehicular Supplies	6,500
0001-02-220-5490-0000-005	Fire Expense Food and Food Service Supplies	500
0001-02-220-5580-0000-005	Fire Dept Firefighting Supplies	2,000
0001-02-220-5720-0000-005	Fire Dept Out of State Travel	0
0001-02-220-5730-0000-005	Fire Dept. Dues and Memberships	1,000
0001-02-220-5850-0000-006	New Fire Equipment	25,000
0001-02-220-5300-0000-007	Fire Dept. Training (Chief Only)	5,000
	SALARIES	67,000
	OPERATIONS	67,550
Building Inspector - 241		
0001-02-241-5120-0000-000	Building Inspector Salary	16,074
0001-02-241-5300-0000-005	Building Insp. Professional & Technical	400
0001-02-241-5340-0000-005	Building Inspector Communication	100
0001-02-241-5420-0000-005	Building Insp. Office Supplies	300
0001-02-241-5710-0000-005	Building Insp. In-State Travel	450
0001-02-241-5730-0000-005	Building Insp. Dues and Membership	50
	SALARIES	16,074
	OPERATIONS	1,300
Gas Inspector - 242		
0001-02-242-5120-0000-000	Gas Inspector Salary	1,844
	SALARIES	1,844
	OPERATIONS	0

<i>Plumbing Inspector - 243</i>		
0001-02-243-5120-0000-000	Plumbing Insp. Salary	1,816
	SALARIES	1,816
	OPERATIONS	0
<i>Electrical Inspector - 245</i>		
0001-02-245-5190-0000-000	Electrical Inspector Stipend	4,748
<i>Animal Inspector - 249</i>		
0001-02-249-5380-0000-001	Insp of Animal Exp	400
<i>Emergency Management - 291</i>		
0001-02-291-5340-0000-000	Emergency Management Communications	4,016
0001-02-291-5580-0000-000	Emergency Management Other Supplies	100
0001-02-291-5710-0000-005	Emergency Management In-State Travel	300
<i>Dog Officer - 292</i>		
0001-02-292-5190-0000-000	Dog Officer Stipend	8,500
<i>Forestry Public Works - 294</i>		
0001-02-294-5290-0000-000	Tree Warden Other Property Service	17,850
0001-02-294-5300-0000-000	Tree Warden Professional Services	0
0001-02-294-5530-0000-000	Tree Warden Public Works Supplies	85
0001-02-294-5730-0000-000	Tree Warden Dues and Memberships	65
	TOTAL PUBLIC SAFETY	1,106,209
	SALARIES	775,790
	OPERATIONS	330,419
SCHOOLS - 300		
<i>GDRSD - 300</i>		
0001-03-300-5320-0000-001	G. D. R. S. District	4,053,641
0001-03-300-5910-0000-002	G. D. R. S. Debt	421,568
<i>GLRVTS - 300</i>		
0001-03-300-5320-0000-003	G. L. R. V. T. H. S.	151,765
0001-03-300-5320-2009-004	Minuteman Reg Voc Tech Sch	0
	TOTAL Regional & Vocational Schools	4,626,974
PUBLIC WORKS		
<i>Highway Department Operations - 422</i>		
0001-04-422-5110-0000-000	Highway S. & W.	139,994
0001-04-422-5120-0000-000	Highway Part-Time Wages	0
0001-04-422-5130-0000-000	Highway Overtime	5,000
0001-04-422-5120-0000-001	Highway Clerical	16,593

0001-04-422-5240-0000-006	Highway Repairs and Maint service	8,000
0001-04-422-5300-0000-006	Highway Maint Prof & Tech	0
0001-04-422-5460-0000-006	Highway Groundskeeping Supplies	0
0001-04-422-5480-0000-006	Highway Vehicular Supplies	0
0001-04-422-5720-0000-006	Highway Out of State Travel Costs	0
0001-04-422-5210-0000-007	Highway Energy	6,300
0001-04-422-5240-0000-007	Highway Machinery Fund Service	55,000
0001-04-422-5270-0000-007	Highway Expense Rental	0
0001-04-422-5300-0000-007	Highway Mach. Professional and Tech	1,638
0001-04-422-5340-0000-007	Highway Communication	4,725
0001-04-422-5420-0000-007	Highway Machinery Office Supplies	252
0001-04-422-5450-0000-007	Highway Custodial and Housekeeping Supplies	1,260
0001-04-422-5480-0000-007	Highway Machinery Vehicular Supplies	20,000
0001-04-422-5530-0000-007	Highway Machinery Public Works Supplies	5,166
0001-04-422-5580-0000-007	Highway Machinery Other Supplies	1,008
0001-04-422-5730-0000-007	Highway Dues and Memberships	90
0001-04-422-5270-0000-008	Highway Lease Purchase	12,895
0001-04-422-5240-0000-013	Highway Paving Service	60,000
0001-04-422-5240-0000-014	BrushSigns&Line Paint	22,350
0001-04-422-5600-0000-560	Highway PY Encumbrance	0
	SALARIES	161,587
	OPERATIONS	198,684
<i>Snow Removal - 423</i>		
0001-04-423-5110-0000-000	Highway Snow Removal Wages	2,326
0001-04-423-5120-0000-000	Snow Wages Part Time	15,199
0001-04-423-5130-0000-000	Snow Removal Overtime	30,827
0001-04-423-5240-0000-000	Snow Removal Repair and Maintain Euipment	0
0001-04-423-5290-0000-000	Snow Removal Other Prop Services (Babin)	5,500
0001-04-423-5240-0000-001	Snow Removal Repair and Maintinance Services	5,500
0001-04-423-5480-0000-001	Highway Snow Vehicular Supplies	6,000
0001-04-423-5530-0000-001	Snow Removal Supplies Salt	157,890
0001-04-423-5530-0000-002	Snow Removal Supplies Sand	2,800
0001-04-423-5290-0000-003	Dec Ice Storm Other Purchased Services	0
0001-04-423-5530-0000-003	Snow Removal Supplies Chemicals	11,991
0001-04-423-5290-0000-004	Snow Removal Plowing	26,000
0001-04-423-5530-0000-004	Snow Removal Supplies - Other Chemicals	0
	SALARIES	48,353
	OPERATIONS	215,681
<i>Street Lights - 424</i>		
0001-04-424-5210-0000-000	Street Lights Energy	7,700
Subtotal Hwy Dpt		632,004
<i>Transfer Station - 433</i>		
0001-04-433-5290-0000-000	Town subsidy	10,000

0001-04-433-5290-0000-000	Landfill Monitoring Expense	2,100
	SALARIES	0
	OPERATIONS	12,100
<i>Cemetery - 491</i>		
0001-04-491-5120-0000-000	Cemetery Wages	9,504
0001-04-491-5230-0000-000	Cemetery Non-Energy Utilities(Water)	915
0001-04-491-5240-0000-000	Cemetery Repairs and Maint Services	270
0001-04-491-5290-0000-000	Cemetery Other Property Related Services	600
0001-04-491-5430-0000-000	Cemetery Build and Equip Repair Supplies	0
0001-04-491-5580-0000-000	Cemetery Other Supplies	1,355
0001-04-491-5270-0000-001	Cemetery Rentals and Leases	0
0001-04-491-5460-0000-001	Cemetery Care of Lots Groundskeeping Supplies	289
0001-04-491-5120-0000-002	Cemetery Interment Wages	0
0001-04-491-5380-0000-002	Cemetery Interments	0
	SALARIES	9,504
	OPERATIONS	3,429
Subtotal Other Public Works		
	TOTAL PUBLIC WORKS	657,037
	SALARIES	219,444
	OPERATIONS	437,594
HUMAN SERVICES		
<i>Board of Health - 510</i>		
0001-05-510-5120-0000-000	Board of Health Wages	4,794
0001-05-510-5380-0000-002	Nashoba Bd of Health Assm	4,760
0001-05-510-5270-0000-005	Board of Health Rentals and Leases	0
0001-05-510-5340-0000-005	Board of Health Communication	0
0001-05-510-5420-0000-005	Board of Health Office Supplies	500
0001-05-510-5730-0000-005	Board of Health Dues and Memberships	650
	SALARIES	4,794
	OPERATIONS	5,910
<i>Town Nurse Assessment -522</i>		
0001-05-522-5380-0000-000	Town Nurse Assessment	1,646
<i>Mental Health Assessment - 523</i>		
0001-05-523-5380-0000-000	Mental Health Assessment	400
<i>Council on Aging - 541</i>		
0001-05-541-5120-0000-000	Council On Aging Wages	6,224
0001-05-541-5340-0000-000	Council On Aging Communications	0
0001-05-541-5380-0000-005	Council on Aging Bus	7,500
0001-05-541-5420-0000-000	Council on Aging Office Supplies	200
0001-05-541-5490-0000-000	COA Food and Food Service Supplies	2,200
0001-05-541-5710-0000-005	Council on Aging In-St Travel	0

0001-05-541-5730-0000-005	COA Dues and Memberships	258
	SALARIES	6,224
	OPERATIONS	9,900
<i>Vererans Affairs - 543</i>		
0001-05-543-5120-0000-000	Veterans Agent Salary	5,000
0001-05-543-5300-0000-002	Meetings and Conferences	852
0001-05-543-5340-0000-002	Veterans Communication	1,182
0001-05-543-5490-0000-002	Vet Services Food and Food Service Supplies	1,320
0001-05-543-5580-0000-002	Veterans Other Supplies	850
0001-05-543-5710-0000-002	Veterans In-State Travel	339
0001-05-543-5730-0000-002	Vet Services Dues and Memberships	120
0001-05-543-5770-0000-006	Veterans Benefits	15,000
0001-05-543-5600-0000-560	Vet Services PY Encumbrance	0
	SALARIES	5,000
	OPERATIONS	19,663
	TOTAL HUMAN SERVICES	53,537
	SALARIES	16,018
	OPERATIONS	37,519
LIBRARY, PARKS & RECREATION		
<i>Library Operations - 610</i>		
0001-06-610-5120-0000-000	Library S. & W.	72,469
0001-06-610-5210-0000-005	Library Energy	26,000
0001-06-610-5230-0000-005	Library Non-Energy Utilities	400
0001-06-610-5240-0000-005	Library Repairs and Maint	4,000
0001-06-610-5240-0000-005	Library Repairs and Maint (Johnson Controls)	5,500
0001-06-610-5270-0000-005	Library Rentals and Leases	0
0001-06-610-5290-0000-005	Library Other Pro Related Serv	2,000
0001-06-610-5300-0000-005	Library Professional and Technical Services	100
0001-06-610-5340-0000-005	Library Communication	500
0001-06-610-5420-0000-005	Library Office Supplies	2,500
0001-06-610-5450-0000-005	Library Custodial and Housekeeping Supplies	150
0001-06-610-5580-0000-005	Library Other Supplies	29,350
0001-06-610-5710-0000-005	Library Mileage - In State Travel	0
0001-06-610-5730-0000-005	Library Dues and Memberships	0
	SALARIES	72,469
	OPERATIONS	70,500
<i>Library Consortium and Other Dues - 611</i>		
0001-06-611-5730-0000-000	M.V.L. Consortium Dues	11,500

<i>Technical Expense and Other Supplies - 620</i>		
0001-06-620-5580-0000-000	Tech Exp Other Supplies	13,950
0001-06-620-5580-0000-560	PY Encumbrance	0
<i>Recreation Department - 631</i>		
0001-06-631-5270-0000-005	Recreation Rentals and Leases	0
0001-06-631-5380-0000-005	Rec. Other Purchased Service	2,080
<i>Parks Department - 650</i>		
0001-06-650-5210-0000-000	Glacial/Parks	0
0001-06-650-5290-0000-000	Parks Dept. Other Property Related Services	12,400
0001-06-650-5580-0000-000	Parks Other Supplies	0
0001-06-650-5210-0000-001	Larter Field Energy	2,050
0001-06-650-5290-0000-001	Larter Field Maint. Other Prop	17,836
0001-06-650-5580-0000-001	Larter Field Other Supplies	0
0001-06-650-5290-0000-560	PY Encumbrance	0
<i>Memorial Day Committee - 692</i>		
0001-06-692-5580-0000-000	Memorial Day Expenses	500
	TOTAL LIBRARY & RECREATION	203,285
	SALARIES	72,469
	OPERATIONS	130,816
DEBT & INTEREST		
<i>Long Term Debt - 710</i>		
0001-07-710-5910-0000-000	Long Term Debt	240,353
<i>Long Term Interest - 715</i>		
0001-07-715-5915-0000-000	Long Term Interest	65,267
<i>Temporary Loan Interest - 725</i>		0
0001-07-725-5925-0000-000	Temporary Loan Interest	
	TOTAL DEBT & INTEREST	305,620
INSURANCE & ASSESSMENTS		
<i>County Retirement System - 911</i>		
0001-09-911-5170-0000-000	County Retirement System	165,789
<i>Unemployment Compensation - 913</i>		
0001-09-913-5170-0000-000	Unemployment Transfer to U/C Trust Fund	5,000
0001-09-913-5600-0000-560	Unemployment Comp PY Encumbrance	0
<i>Group Health Insurance - 914</i>		
0001-09-914-5170-0000-000	Group Health Insurance	201,405
<i>FICA Town Share - 919</i>		
0001-09-919-5170-0000-000	FICA Town Share	22,009

<i>Bldg/Vehicle Liab. Ins. - 945</i>		
0001-09-945-5740-0000-000	Bldg/Vehicle Liab. Ins.	89,494
	TOTAL INSURANCE & ASSESSMENTS	483,697
	Total Budget for the Fiscal Year Ended	7,843,119

Items Questioned:

Police Department – 210
 Greater Lowell Regional Technical High School – 300 (\$151,765)
 Cemetery Operations – 491

During discussion, the following line item was questioned:

Groton-Dunstable Regional School - 300

Motion made and seconded to vote on all line items not questioned.

Majority Vote Required
 Voted in the Affirmative Unanimously

Police Department Salaries and Operations – police overtime versus hiring a new officer. It was decided to hire another officer position, saving money in the annual budget.

Motion made and seconded to raise and appropriate \$689,056 for Salaries and \$225,505 for Operations.

Majority Vote Required
 Voted in the Affirmative Unanimously

Groton-Dunstable Regional School District – 0001-03-300-5320-0000-001 and 0001-03-300-5910-0000-002 Debt – Fincom responded they are recommending funding requested.

Motion made and seconded to raise and appropriate \$4,053,641 for Groton-Dunstable Regional School District.

Majority Vote Required
 Voted in the Affirmative Unanimously

Motion made and seconded to raise and appropriate \$421,568 for Groton-Dunstable Regional School Debt.

Majority Vote Required
 Voted in the Affirmative Unanimously

Greater Lowell Regional Technical High School – 0001-03-300-5320-0000-003 – withdrawn.

Motion made and seconded to raise and appropriate \$151,765 for Greater Lowell Regional Technical High School.

Majority Vote Required
Voted in the Affirmative Unanimously

Cemetery Operations 491 – upkeep of Central Cemetery questioned.

Motion made and seconded to raise and appropriate \$3,429 for Cemetery Operations.

Majority Vote Required
Voted in the Affirmative Unanimously

ARTICLE 3. Motion made and seconded that the Town have the Selectmen appoint for a term of one year, one Pound Keeper, two Fence Viewers, two Field Drivers, and three Surveyors of Lumber.

Majority Vote Required
Voted in the Affirmative Unanimously

ARTICLE 4. Motion made and seconded that the Town take no action (to pay any unpaid bills of 2011) as none is needed.

Majority Vote Required
Voted in the Affirmative Unanimously

ARTICLE 5. Motion made and seconded that the Town take no action, as none is needed relative to accepting Gifts or Trust Funds at this time.

Majority Vote Required
Voted in the Affirmative Unanimously

ARTICLE 6. Motion made and seconded that the Town hear reports of the following Committees (Groton-Dunstable Regional School District and Water Commissioners submitted reports for consideration):

Majority Vote Required
Voted in the Affirmative Unanimously

Reports were presented by Jim Frey, Chair of the Groton-Dunstable Regional School District, with an update as to the status of the Superintendent search and overall operations of the district. Karl Huber, Chair of the Water Commissioners reported on the Dunstable and Tyngsborough Interconnection Project.

Motion made and seconded to accept reports.

Majority Vote Required
Voted in the Affirmative Unanimously

ARTICLE 7. Motion made and seconded that the Town borrow, in anticipation of reimbursement, the sum of Two Hundred Thousand Dollars and No Cents (\$200,000.00) or any other amount which might become available for the construction and improvement to town roads, etc., via State Reimbursement funds under G.L. Chapter 90, Section 334, Clause 127A.

2/3 Vote Required
Voted in the Affirmative Unanimously

ARTICLE 8. Motion made and seconded that the Town transfer One Thousand Four Hundred Seventy Five (\$1,475.00) Dollars, that being the amount collected from annual sales of Christmas Trees into an account known as the Christmas Tree fund, account #0001-01-171-4730-0000-000, with any and all expenditures from that fund to be made under the direction of the Conservation Commission.

Majority Vote Required
Voted in the Affirmative Unanimously

ARTICLE 9. Motion made and seconded that the Town raise and appropriate the sum of Six Thousand (\$6,000.00) Dollars for the replacement and/or upgrade of cutting tool for Fire Department auto extrication equipment.

Majority Vote Required
Voted in the Affirmative Unanimously

ARTICLE 10. Motion made and seconded that the Town raise and appropriate the sum of Five Thousand (\$5,000.00) Dollars for the appropriate remedial repair and finish required to correct water damage to ceilings and walls in Town Hall.

Majority Vote Required
Voted in the Affirmative Unanimously

ARTICLE 11. Motion made and seconded that the Town take no action relative to the Groton-Dunstable Regional School District's Stabilization Fund. (Committee's vote on March 13, 2012 to establish a Stabilization Fund, pursuant to Section 16G1/2 of Chapter 71 of the Massachusetts General Laws, said Stabilization Fund to be invested and to retain its own interest earnings as provided by law, and to set up an operational line item for the transfer of available monies into said Stabilization Fund.)

Majority Vote Required
Voted in the Affirmative Unanimously

ARTICLE 12. Motion made and seconded that the Town appropriate from the Community Preservation Fund annual revenues in the amounts as recommended by the Community Preservation Committee for fiscal year 2013:

Principal payment, Ferrari Farm note.....	\$80,000.00
Interest on Ferrari Farm note.....	47,600.00
Open Space Reserve.....	25,760.30

Community Housing Reserve.....	25,760.30
Historic Reserve.....	25,760.30
Administrative Expense.....	9,000.00
Balance to Budgeted Reserve.....	43,722.10

Majority Vote Required
Voted in the Affirmative Unanimously

ARTICLE 13. Motion made and seconded that the Town appropriate the sum of \$94,400.00 to operate the Transfer Station, pursuant to a requested budget of \$15,300.00 for personnel and \$79,100.00 for operating expenses, for the ensuing fiscal year and that \$68,510.00 of this sum come from trash sticker revenue, \$18,000.00 of this sum come from enterprise retained earnings, and that \$10,000.00 of this sum be appropriated in the general fund as a subsidy to the transfer station.

Majority Vote Required
Voted in the Affirmative Unanimously

ARTICLE 14. Motion made and seconded that the Town appropriate the sum of \$48,950.00 to operate the Water Department, pursuant to a requested budget of \$16,782.00 for personnel and \$28,364.00 for operating expenses, and \$3,804.00 for an emergency reserve fund for the ensuing fiscal year and that the full amount of this sum come from water enterprise revenues.

Majority Vote Required
Voted in the Affirmative Unanimously

ARTICLE 15. Motion made and seconded that the Town direct the Board of Selectmen to petition the General Court on behalf of the Town to enact special legislation to provide that the offices of Treasurer and Collector in the Town will cease to be elective under the provisions of G.L. c. 44 §1, and will be subject to appointment by the Board of Selectmen as a single position combining both functions, and to include in any such legislative initiative, provisions relative to a town collector with the meaning of G.L. c. 41, Section 38A, in the event the town should adopt the provisions of said statute, hereby authorizing the Board of Selectmen, through town counsel, to engage legislative authorities and to determine in consultation with them the precise and specific terms, provisions and conditions of the special act, including if necessary the repeal of any prior votes of the Town insofar as necessary to effect these purposes.

Majority Vote Required
Voted in the Affirmative Unanimously

ARTICLE 16. Motion made and seconded that the Town authorize the Board of Health to enter into and/or extend a contract with any provider of household waste removal services, hazardous or otherwise, public or private, including by such vote the authority to enter in agreements under Massachusetts General Laws, Chapter 40, Section 4 and/or 4A, or any other provisions of law and the authority in behalf of said Board of Health to determine terms and provisions of any such agreement of the cost of any such services to be defrayed pursuant to an appropriation made under Article 2 of this warrant budget lines items 433-5290.

Majority Vote Required
Voted in the Affirmative Unanimously

ARTICLE 17. Motion made and seconded that the Town, in accordance with M.G.L. Chapter 40, Section 4A, authorize the Board of Health to enter into an Inter-Municipal Agreement with one or more other governmental units to provide public health services which the Board of Health is authorized to perform, in accordance with an Inter-Municipal Mutual Aid Agreement to be entered into between the Town and various governmental units.

Majority Vote Required
Voted in the Affirmative Unanimously

ARTICLE 18. Motion made and seconded that the Town authorize the use of a revolving fund for the next fiscal year pursuant to the authority of Section 53E1/2 of Chapter 44 of the General Laws, as established under Chapter 275 of the Acts of 1990, to be administered and expended by the Cemetery Commission for the operation and maintenance of the cemetery including the payment of wages or salaries of employees of such facility who are not full time employees of the Town, such fund to be funded by receipts collected from sale of lots, interment fees and other such pertinent fees appertaining to the cemetery, the maximum dollar limit to be expended from such fund during the next fiscal year will be \$20,000.00.

Majority Vote Required
Voted in the Affirmative Unanimously

ARTICLE 19. Motion made and seconded that the Town authorize the Board of Selectmen to enter into and/or extend a contract with any provider of dispatch and related services, public or private, including by such vote the authority to enter into agreements under Massachusetts General Laws, Chapter 40, Section 4 and/or 4A, or any other provisions of law and the authority in behalf of said Board of Selectmen to determine terms and provisions of any such agreements, the cost of any such services to be defrayed pursuant to an appropriation made under Article 2 of this warrant budget lines items 210-5340.

Majority Vote Required
Voted in the Affirmative Unanimously

ARTICLE 20. Motion made and seconded that the Town authorize the use of a revolving fund for the next fiscal year pursuant to the authority of Section 53E1/2 of Chapter 44 of the General Laws, as established under Chapter 275 of the Acts of 1990, to be administered and expended by the Recreation Committee for repairs, maintenance and/or improvements to town recreational sites (including Town Field, Larter Field, tennis courts, and any other facility under Recreation purview), such fund to be funded by donations, fund raising efforts, grants, and receipts for

usage permits, etc., the maximum dollar limit to be expended from such fund during the next fiscal year will be \$20,000.00.

Majority Vote Required
Voted in the Affirmative Unanimously

ARTICLE 21. Motion made and seconded that the Town authorize the use of a revolving fund for the next fiscal year pursuant to the authority of Section 53E1/2 of Chapter 44 of the General Laws, as established under Chapter 275 of the Acts of 1990, to be administered and expended by the Council on Aging for van transportation and miscellaneous transportation costs, etc. such fund to be funded by donations, fund raising efforts, grants and receipts from usage fees, etc., the maximum dollar limit to be expended from such fund during the next fiscal year will be \$10,000.00.

Majority Vote Required
Voted in the Affirmative Unanimously

ARTICLE 22. Motion made and seconded that the Town raise and appropriate \$35,000.00 for the Stabilization Fund, which was established in accordance with Section 5B of Chapter 40 of the General Laws.

Majority Vote Required
Voted in the Affirmative Unanimously

ARTICLE 23. Motion made and seconded that the Town allow the Board of Assessors to use \$62,096.00 Free Cash in the Treasurer's hands for the purpose of reducing the Tax Levy of 2013.

Majority Vote Required
Voted in the Affirmative Unanimously

Motion made and seconded that the Town waive the reading of the minutes.

Majority Vote Required
Voted in the Affirmative Unanimously

Motion made and seconded that the Town Meeting adjourn at 8:55 pm.

Majority Vote Required
Voted in the Affirmative Unanimously

Quorum Certificate

In accordance with The Town of Dunstable's Town Meetings, Town Elections & Records Bylaw, I hereby certify that the quorum for an Annual or Special Town Meeting is 50 registered voters of the Town of Dunstable. Total number of voters checked in at the Annual Town Meeting of May 14, 2012: 80

Respectfully submitted,

Carol A. Skerrett
Town Clerk, CMMC

Town of Dunstable	
Official Election Results	
Annual Town Election	
May 21, 2012	
Total Number Registered Voters:	2,152
Total Ballots Cast:	171
Voter Turnout Percentage:	8%
Office/Candidate	
Board of Selectmen	Vote for One
Walter F. Alterisio	130
Blanks	35
Write in	6
Total	171
Board of Health	Vote for One
Robert Parkin	129
Blanks	40
Write in	2
Total	171
Town Moderator	Vote for One
Ted O. Gaudette	143
Blanks	25
Write in	3
Total	171
Planning Board	Vote for One
George J. Basbanes	125
Blanks	45
Write in	1
Total	171
Cemetery Commissioner	Vote for One
David Hardman	133
Blanks	37
Write in	1
Total	171
Greater Lowell Technical High School Committee	Vote for One
David E. Tully	144
Blanks	25
Write in	2
Total	171

Commissioner of Trust Funds	Vote for One
No Nominations	
Blanks	165
Write in	6
Total	171
Advisory Committee	Vote for Two
Christine E. Muir	125
Kevin W. Welch	110
Blanks	107
Write in	0
Total	342
Commissioner to Expend Parkhurst	Vote for One
Free Lecture Funds	
No Nominations	
Blanks	168
Write in	3
Total	171
Board of Assessors	Vote for One
Robert J. Ricardelli	135
Blanks	36
Write in	0
Total	171
Road Commissioner	Vote for One
Michael L. Martin	132
Blanks	39
Write in	2
Total	171
Library Trustee	Vote for One
Catherine Bence	124
Blanks	45
Write in	2
Total	171
Water Commissioner	Vote for One
Brian West (write in)	4 (declined 6/5/12, no nominations)
Blanks	159
Write in	12 (includes Brian West)
Total	171

Constable	Vote for Two
Jon N. Crandall, Jr .	139
Brett A. Rock (write in)	10 (accepted 5/29/12)
Blanks	175
Write in	28 (includes Brett Rock)
Total	342
Commissioner to Expend Proctor	
And Parkhurst Trust Fund – 2 year term	Vote for One
Carol Vaillancourt	132
Blanks	39
Write in	0
Total	171
Commissioner to Expend Proctor	
And Parkhurst Trust Fund – 5 year term	Vote for One
No Nominations	
Blanks	163
Write in	8
Total	171
Groton-Dunstable Reg. School Committee	Vote for One
Luis DeLoureiro (write in)	36 (accepted 5/23/12)
Blanks	108
Write in	63 (includes Luis DeLouriero)
Total	171
Park Commissioner	Vote for One
Jeffrey Hastings (write in)	23 (accepted 6/4/12)
Blanks	142
Write in	29 (includes Jeffrey Hastings)
Total	171

SPECIAL TOWN MEETING

June 26, 2012

After determining that a quorum was present, the Special Town Meeting was called to order at 7:12 pm by Moderator, Ted O. Gaudette. Tellers appointed by the Moderator included Cheryl Mann and Ben Simmons (team) and David Webber and Brian Reynolds (team) who were sworn in by Town Clerk Carol Skerrett. The voter check-in table was staffed by Ann-Marie Wright.

After reciting the Pledge of Allegiance, Town Clerk Carol Skerrett read the greetings; a motion was made and seconded to dispense with the reading of the articles, ending with the closing of the warrant and return of service. Mr. Moderator explained the vote would require a 2/3 affirmative vote and the tellers were assigned sections of the room for which they would be responsible.

ARTICLE 1. Motion made and seconded that the Town appropriate the sum of SIX HUNDRED NINETY-NINE THOUSAND (\$699,000.00) DOLLARS for the purpose of acquiring by eminent domain, negotiated purchase by deed, or otherwise, certain real properties, together with any improvements thereon, known as the Best Triangle, situated on and between Main and Lowell Streets in Dunstable, the premises believed to be owned presently by the trustees of the Best Family Trust (but intending by this vote to authorize purchase hereunder from any owner), described in a deed dated December 4, 2000, recorded with Middlesex North District Registry of Deeds, Book 11253, Page 4, the premises being shown in approximate substantial configuration as five lots numbered 1-5 on a certain plan of land, a copy of which is attached to the warrant of this meeting as EXHIBIT A, which plan is hereby incorporated in this vote by reference; the entirety of said premises believed to comprise 12.04 acres, more or less; the sum hereby appropriated shall be comprised of the following specific accounts or sums:

- \$341,000.00 to be transferred from the undesignated reserves of the Community Preservation Account;
- \$88,000.00 to be transferred from the Designated Open Space reserves of the Community Preservation Account, this portion to be applied to that part of the land to be designated for open space;
- \$230,000.00 to be borrowed in anticipation of Community Preservation revenues, as provided in Massachusetts General Laws, Chapter 44B, Section 11, and other applicable law; [the three preceding financial procedures having been duly voted and recommended by the Community Preservation Committee]
- \$15,000.00 to be transferred from the Conservation Timber Fund, as duly authorized by the Conservation Commission;
- \$25,000.00 to be implemented from the proceeds of a gift of the trustees of The Dunstable Rural Land Trust, specifically earmarked by said Trust for the acquisition of said land, intending in addition by this vote to formally accept such gift;

and further, that Lots 4 and 5 on the plan shall be specifically designated for open space as defined in Chapter 44B, hereby providing that a statutory conservation restriction shall be imposed on said lots as required by Section 12 of Chapter 44B, hereby authorizing the Conservation Commission in its collective discretion to negotiate and determine the specific terms of the restriction, including insofar as authorized under applicable law, that said open

space shall be allowed to include a sanitary septic disposal facility to serve the remaining land hereby acquired under any lawful use, if in the discretion of the Conservation Commission the placement of such a system on said land is in the best interests of the town and any necessary and lawful town uses located on said land; and further, that Lots 1, 2 and 3 shall be held for any lawful use as authorized by the Community Preservation Act and other applicable law; and further that the Town, or any board or authority acting on behalf of the Town be authorized to enter into any and all agreements, execute any and all instruments or otherwise do all things reasonably necessary and ordered to these purposes.

A presentation was made by Alan Chaney followed by questions from the voters. The Advisory Committee voted unanimously to support the article at their Public Hearing. The article was supported by the Board of Selectmen which they felt was important to maintain the historical nature of the town and further supported by the Community Preservation Committee, Conservation and Agricultural Commissions.

At the conclusion of discussion, a motion was made for a secret ballot. Following a brief discussion as to whether a shout to 'move the question' was recognized, the Moderator on his own initiative declared there would be a secret ballot. The process of voting was then explained to the voters being the voters would come up row by row and be handed a paper ballot by the Town Clerk, cast their vote in the ballot box and return to their seats.

2/3 Vote Required
137 Votes Cast (92 affirmative required)
Yes: 107
No: 30
Voted in the Affirmative

Motion made and seconded that the Town waive the reading of the minutes of the Special Town Meeting .

Majority Vote Required
Voted in the Affirmative Unanimously

Motion made and seconded that the Town Meeting adjourn at 8:55 pm.

Majority Vote Required
Voted in the Affirmative Unanimously

Quorum Certificate

In accordance with The Town of Dunstable's Town Meetings, Town Elections & Records Bylaw, I hereby certify that the quorum for an Annual or Special Town Meeting is 50 registered voters of the Town of Dunstable. Total number of voters checked in at the Annual Town Meeting of June 26, 2012: 140

Respectfully submitted,

Carol A. Skerrett
Town Clerk, CMMC

TOWN OF DUNSTABLE
STATE PRIMARY OFFICIAL RESULTS
September 6, 2012

TOTAL BALLOTS CAST: 169
VOTER TURNOUT: 7%

PARTY: DEMOCRATIC
Ballots Cast: 59

SENATOR IN CONGRESS:	ELIZABETH WARREN	54
	ALL OTHERS	1
	BLANKS	4
REPRESENTATIVE IN CONGRESS:	NICOLA S. TSONGAS	57
	ALL OTHERS	1
	BLANKS	1
COUNCILLOR:	DONALD BUMILLER	9
	EILEEN R. DUFF	28
	DAVID W. EPPLEY	11
	GEORGE T. O'BRINE	3
	ALL OTHERS	0
	BLANKS	8
SENATOR IN GENERAL COURT:	EILEEN M. DONOGHUE	58
	ALL OTHERS	0
	BLANKS	1
REP IN GENERAL COURT:	ALL OTHERS	2
	BLANKS	57
CLERK OF COURT:	MICHAEL A. SULLIVAN	56
	ALL OTHERS	0
	BLANKS	3
REGISTER OF DEEDS:	RICHARD P. HOWE, JR.	57
	ALL OTHERS	0
	BLANKS	2
SHERIFF	PETER J. KOUTOUJIAN	55
	ALL OTHERS	0
	BLANKS	4

PARTY: REPUBLICAN
Ballots Cast: 110

SENATOR IN CONGRESS:	SCOTT P. BROWN	106
	ALL OTHERS	0
	BLANKS	4
REPRESENTATIVE IN CONGRESS:	JONATHAN A. GOLNIK	71
	THOMAS J.M. WEAVER	36
	ALL OTHERS	0
	BLANKS	3
COUNCILLOR:	MAURA L.P. CIARDIELLO	92
	ALL OTHERS	0
	BLANKS	18

SENATOR IN GENERAL CT:	JAMES J. BUBA	95
	ALL OTHERS	0
	BLANKS	15
REP IN GENERAL CT:	SHEILA C. HARRINGTON	101
	ALL OTHERS	0
	BLANKS	9
CLERK OF COURT:	ALL OTHERS	1
	BLANKS	109
REGISTER OF DEEDS:	ALL OTHERS	1
	BLANKS	109
SHERIFF	ALL OTHERS	4
	BLANKS	106

PARTY: GREEN-RAINBOW
Ballots Cast: 0

Carol A. Skerrett, Town Clerk, CMMC

Certified this 7th day of September, 2012

OFFICIAL STATE ELECTION RESULTS		
November 6, 2012		
1,901 Ballots Cast = 85% Voter Turnout		
2,232 Registered Voters		
ELECTORS OF PRESIDENT AND VICE-PRESIDENT		
Johnson and Gray	Libertarian	25
Obama and Biden	Democrat	821
Romney and Ryan	Republican	1,036
Stein and Honkala	Green-Rainbow	11
All Others		2
Blanks		6
Total		1,901
SENATOR IN CONGRESS		
Scott P. Brown	Republican	1,184
Elizabeth A. Warren	Democrat	707
All Others		0
Blanks		10
Total		1,901

REPRESENTATIVE IN CONGRESS		
Nicola S. Tsongas	Democrat	1,044
Jonathan A. Golnik	Republican	799
All Others		0
Blanks		58
Total		1,901
COUNCILLOR		
Maura L.P. Ciardiello	Republican	880
Eileen R. Duff	Democrat	740
All Others		0
Blanks		281
Total		1,901
SENATOR IN GENERAL COURT		
Eileen M. Donoghue	Democrat	992
James J. Buba	Republican	733
All Others		0
Blanks		176
Total		1,901
REPRESENTATIVE IN GENERAL COURT		
Sheila C. Harrington	Republican	1,449
All Others		0
Blanks		452
Total		1,901
CLERK OF COURTS		
Michael A. Sullivan	Democrat	1,265
All Others		0
Blanks		636
Total		1,901
REGISTER OF DEEDS		
Richard P. Howe, Jr.	Democrat	1,279
All Others		0
Blanks		622
Total		1,901
SHERIFF		
Peter J. Koutoujian	Democrat	1,065
Ernesto M. Petrone	Unenrolled	409
All Others		0
Blanks		427
Total		1,901

Question #1: AUTO REPAIR (LAW)	
Yes:	1,481
No:	226
Blanks:	194
Total:	1,901
Question #2: PRESCRIBE MEDICATION AT THE REQUEST OF A TERMINALLY ILL PERSON MEETING CERTAIN CONDITIONS, TO END THAT PERSON'S LIFE	
Yes:	1,030
No:	816
Blanks:	55
Total:	1,901
Question #3: MEDICAL USE OF MARIJUANNA	
Yes:	1,181
No:	667
Blanks:	53
Total:	1,901

Carol A. Skerrett
Town Clerk, CMMC

Certified, this 19th day of November, 2012

TREASURER'S REPORT

To the Selectmen and Citizens of the Town of Dunstable:

The annual report of the Treasurer for the fiscal year ending June 30, 2012 is submitted as follows:

GENERAL ACCOUNT

Cash on Deposit July 1, 2011	\$742,827.01	
Receipts During the Year	\$8,425,107.97	
Interest Earned	\$5,912.48	
Expenditures During the Year	\$8,075,185.30	
Cash on Deposit June 30, 2012		\$1,098,662.16

STABILIZATION FUND

Cash on Deposit July 1, 2011	\$295,864.17	
Receipts During the Year	\$50,000.00	
Interest Earned	\$894.69	
Expenditures During the Year	\$0.00	
Cash on Deposit June 30, 2012		\$346,758.86

CONSERVATION COMMISSION LAND FUND

Cash on Deposit July 1, 2011	\$304.52	
Receipts During the Year	\$1,720.00	
Interest Earned	\$0.88	
Expenditures During the Year	\$2,000.00	
Cash on Deposit June 30, 2012		\$25.40

CONSERVATION COMMISSION TIMBER

Cash on Deposit July 1, 2011	\$53,954.93	
Receipts During the Year	\$5,659.29	
Interest Earned	\$27.01	
Expenditures During the Year	\$0.00	
Cash on Deposit June 30, 2012		\$56,641.23

SUBDIVISION ACCOUNTS

Cash on Deposit July 1, 2011	\$23,102.60	
Receipts During the Year	\$0.00	
Interest Earned	\$24.26	
Expenditures During the Year	\$9,065.30	
Cash on Deposit June 30, 2012		\$14,061.56

PERFORMANCE BONDS ACCOUNT

Cash on Deposit July 1, 2011	\$92,347.23	
Receipts During the Year	\$0.00	
Interest Earned	\$131.40	
Expenditures During the Year	\$34,500.24	
Cash on Deposit June 30, 2012		\$57,978.39

COMMUNITY PRESERVATION FUND

Cash on Deposit July 1, 2011	\$780,091.09	
Receipts During the Year	\$325,201.88	
Interest Earned	\$1,800.66	
Expenditures During the Year	\$138,019.73	
Cash on Deposit June 30, 2012		\$969,073.90

CULTURAL COUNCIL FUND

Cash on Deposit July 1, 2011	\$4,856.78	
Receipts During the Year	\$3,870.00	
Interest Earned	\$8.56	
Expenditures During the Year	\$5,338.60	
Cash on Deposit June 30, 2012		\$3,396.74

HIGHWAY STABILIZATION

Cash on Deposit July 1, 2011	\$10,025.56	
Receipts During the Year	\$0.00	
Interest Earned	\$4.17	
Expenditures During the Year	\$0.00	
Cash on Deposit June 30, 2012		\$10,029.73

EECBG GRANT

Cash on Deposit July 1, 2011	\$28,125.75	
Receipts During the Year	\$10.00	
Interest Earned	\$0.00	
Expenditures During the Year	\$9,786.75	
Cash on Deposit June 30, 2012		\$18,349.00

TAX TITLE ACCOUNT

\$7,857.32

Respectfully Submitted
Bonnie S. Ricardelli
Treasurer

REPORT OF THE BOARD OF ASSESSORS

To the Honorable Board of Selectmen and the Townspeople of Dunstable:

The three members of the Board of Assessors are elected to a staggered three-year term. The Board meets on the 2nd Thursday of each month at the Town Hall, 511 Main Street at 7:00 p.m.

The Board of Assessors is responsible for valuing real estate and personal property, processing motor vehicle excise taxes, processing statutory tax exemptions (for disabled veterans, elderly, and widows), and for setting the tax rate each year. Valuation sheets are available for public viewing in the assessors' office or at the library.

Items subject to personal property taxation include boats, livestock, business machinery, and unregistered motor vehicles. There is no tax on household goods. Taxpayers may appeal a real or personal property assessment by filing an abatement form with the board prior to February 1 of the year in question or 30 days from the mailing of the first actual tax bill. An abatement form may be obtained from the Board of Assessors office at the Town Hall.

Each year the Board of Selectmen conduct a public hearing and with the information provided by the Assessing Office, determine if they wish to shift a portion of the tax burden from the residential and open space properties to the commercial, industrial, and personal property owners through classification.

Anyone wishing a meeting with the Board should contact the office at (978) 649-4514 ext. 227.

Board Members

Robert Ricardelli, Chairman
George Frost
Brett Rock

Office Staff

Victoria L. Tidman, Assistant Assessor
Teresa Atwood, Secretary

F/Y 2013 TAX LEVY COMPUTATIONS

Total amount to be raised	\$8,959,475.21
Total receipts and other revenue	1,817,297.00
Local tax levy	\$7,142,178.21

F/Y 2013 TOTAL VALUATIONS BY CLASS

	<u>Parcels</u>	<u>Value</u>	<u>Levy %</u>	<u>Tax Dollars</u>
Residential	1327	\$443,558,300	96.4476	\$6,888,460.40
Commercial	6	4,271,791	9289	66,340.91
Industrial	18	3,103,100	6747	48,191.14
Personal Property	34	8,962,380	1.9488	139,185.76
Total	1385	\$459,895,571	100.0000	\$7,142,178.21

F/Y 2012 TAX RATE 14.88 PER THOUSAND, ALL CLASSES

Levy Limit Components

F/Y 2012 BASE	6,233,604
+2.5%	155,840
Allowable growth	31,585
Subtotal	6,421,029
Debt exclusion	734,625
Max levy	7,155,654

Town of Dunstable
Building Permits Issued 2013

Permit #	Name of Applicant	Address	Purpose	Fee	Issued
2013-001	Joe Donovan	329 Forest Street	change attic to living space;new floor system;add dormers	239.00	1/7/2013
2013-002	Michael Dudley	139 Kemp Street	strip & reside front & right side siding	87.00	1/14/2013
2013-003	Thomas Quinn	103 Thorndike Street	strip & reroof house	35.00	1/14/2013
2013-004	Timothy Phelan	174 Lowell Street	finish section of basement 14' X 27'	67.00	1/14/2013
2013-005	John Henry	161 Pleasant Street	pellet stove	30.00	1/28/2013
2013-006	John Kosiba-Mark Ramm	67 Parkhurst Street	finish section of basement with bathroom	95.00	1/28/2013
2013-007	Patrick Melampy-Marc Monahan	1024 Main Street	remodel master bathroom	400.00	2/4/2013
2013-008	Sarah Nicosia Clarke-Joshua Lapresti	87 Hall Street	new roof (including change in roof line on back of house;		
2013-008	Sarah Nicosia Clarke-Joshua Lapresti	87 Hall Street	replace siding, windows & exterior doors	155.00	2/4/2013
2013-008	Sarah Nicosia Clarke-Joshua Lapresti	87 Hall Street	remove & rebuild interior walls; enlarge kitchen opening and		
2013-009	Michael & Margaret Lynch	87 Hall Street	install more insulation	113.40	3/11/2013
2013-009	Michael & Margaret Lynch	714 Main Street	312 sq. ft. (7' X 26') shed addition	55.00	2/4/2013
2013-010	Andover Renovation Solutions	85 Forest Street	18' X 46' addition	521.65	3/18/2013
2013-011	Kevin & Shelly Nigohsian	379 Forest Street	2750 sq. ft. house & occupancy permit fee (\$30-OP)	1,167.50	3/11/2013
2013-012	Lisa O'Malley-Marlowe Building	30 Robbins Farm Road	remodel kitche, change 5 windows & 1 exterior door	230.60	3/18/2013
2013-013	Donna & Dave Buchmann	20 Sky Top Lane	replacement of above ground pool	35.00	3/18/2013
2013-014	James Childs	327 Forest Street	30' X 70' garage	630.00	3/18/2013
2013-015	Darel Crandall	91 River Street	strip & reroof house	35.00	3/18/2013
2013-016	Kevin Connolly-Renewal by Anderson	537 Groton Street	replace 18 windows	151.00	3/25/2013
2013-017	Lamco Sytems Inc.	345 Pond Street	Sheet Metal - new HVAC system with heat pump & air	50.00	3/25/2013
2013-018	Bill & Patricia Gaivin	84 Brook Street	strip existing vinyl and install new vinyl siding	143.20	3/25/2013
2013-019	Robert Rondeau	76 Lowell Street	strip & reroof house	35.00	4/1/2013
2013-020	Robert Rondeau	76 Lowell Street	replacement windows; reside house	79.00	4/1/2013
2013-021	Lamco Sytems Inc.	345 Pond Street	new propane furnace, ductwork; heatpump for 1st floor	50.00	4/1/2013
2013-022	Dana Barnes	393 Pleasant Street	8' X 8' hen house	20.00	4/1/2013
2013-023					
2013-024					
2013-025					
2013-026					
2013-027					
2013-335	Darel Crandall	306 Hall Street	Home Occupation Permit	25.00	2/4/2013
2013-705	Michael & Amie Stevens	1011 Main Street	Occupancy Permit	30.00	1/28/2013

\$ 4,479.35

2012 Report of the Plumbing Inspector

Permit #	Name	Address	Work	Date	Fee
1	Dot Mastakouras	617 Main St.	boiler	1/3/2012	40.00
2	Jim Quinn	4 Linwood Lane	water heater	1/9/2012	25.00
3	Town of Dunstable	511 Main St.	water heater	1/11/2012	25.00
4	Paul Enegian	473 Pleasant St.	water heater	1/17/2012	25.00
5	Nancy Nowak	99 Forest St.	renovation	1/25/2012	100.00
6	Wm Soda	103 Thorndike St.	water heater	1/26/2012	25.00
7	Frank Lannan	172 Depot St.	temp trailer	1/31/2012	100.00
8	John Dumont	357 Forest St.	water heater	2/6/2012	25.00
9	Wayne Gouliaski	24 Hillcrest St.	water heater	2/6/2012	25.00
10	Michael Brennan	22 Pleasant St.	water heater	2/13/2012	25.00
11	Karen Parent	12 Kimberly Lane	water heater/bkflow prev	2/28/2012	40.00
12	Bill Gaivin	84 Brook St.	renovation	3/6/2012	100.00
13	Frank Lannan	172 Depot St.	remodel	3/19/2012	100.00
14	Nikole Roth	176 High St.	water heater	3/29/2012	25.00
15	Joseph DiCesare	226 River St.	backflow preventer	5/1/2012	40.00
16	Joseph Castellucci	264 Hall St.	boiler	5/21/2012	40.00
17	David Skerrett	1143 Main St.	dishwasher	5/30/2012	40.00
18	Bob Bacon	455 Forest St.	bathroom	6/7/2012	100.00
19	Richard Thibeau	90 Forest St.	remodel	6/14/2012	100.00
20	Michael Stevens	1011 Main St.	new house	7/3/2012	120.00
21	Linda Ferris	61 Westford St.	sink, toilet	7/16/2012	40.00
22	Frank O'Connell	65 Mill St.	dishwasher,sink	7/20/2012	40.00
23	Lars Fischer	41 Lake St.	remodel	8/13/2012	100.00
24	Sally E-Jones	105 Adam St.	water heater	8/27/2012	25.00
25	Michael Brennan	22 Pleasant St.	water heater	9/24/2012	25.00
26	Wayne Maclean	885 Main St.	renovation	10/2/2012	100.00
27	Carl Davis	427 Main St.	remodel	10/9/2012	100.00
28	Mark Webber	95 Highland St.	dishwasher	11/1/2012	40.00
29	James McMahon	39 Highland St.	dishwasher	11/1/2012	40.00
30	Dot Drew	45 Westford St.	water heater	11/13/2012	25.00
31	Deb Miller	222 Thorndike St.	remodel bath	11/13/2012	100.00
32	R&R Realty Holdings	17 Pleasant St.	septic drains	11/29/2012	175.00
33	Sean Allison	130 Hardy St.	remodel	12/6/2012	100.00
34	John Selinger	345 Pond St.	remodel	12/20/2012	100.00

TOTAL	\$2,130.00
LESS 80% FEE	\$1,704.00
20% TO TOWN	\$426.00

James Dow
Plumbing Inspector

2012 Report of the Gas Inspector

Permit #	Name	Address	Work	Date	Fee
1	Dot Mastakouras	617 Main St.	boiler	1/3/2012	40.00
2	Jim Quinn	4 Linwood Lane	water heater	1/9/2012	25.00
3	Rivard Family Trust	61 Westford St.	generator	1/10/2012	40.00
4	Town of Dunstable	511 Main St.	water heater	1/11/2012	25.00
5	Paul Engeian	473 Pleasant St.	water heater	1/17/2012	25.00
6	Tom Dumont	20 Forest St.	generator	1/23/2012	40.00
7	William Soda	103 Thorndike St.	water heater	1/25/2012	25.00
8	Best Built Constr	804 Main St.	ug line	1/26/2012	40.00
9	C. Schwefler	4 Upton St.	generator	1/30/2012	40.00
10	Best Built	804 Main St.	new house	1/31/2012	100.00
11	John Dumont	357 Forest St.	water heater	2/6/2012	25.00
12	Wm Moeller	167 Hollis St.	relocate gas tank	2/6/2012	40.00
13	Michael Brennan	22 Pleasant St.	water heater	2/13/2012	25.00
14	David Wellington	527 Main St.	boiler	2/15/2012	40.00
15	Norman Lauziere	12 Woods Ct	generator	2/28/2012	40.00
16	Karen Parent	12 Kimberly Lane	boiler	2/28/2012	25.00
17	Frank Lannan	172 Depot St.	heater	3/19/2012	40.00
18	Nikole Roth	176 High St.	water heater	3/29/2012	25.00
19	Mary Beth Pallis	764 Main St.	pool heater/ug line	4/24/2012	75.00
20	Dave Skerrett	1143 Main St	generator	5/2/2012	20.00
21	Peter Gaines	415 River St.	ug line inside/outside	5/10/2012	80.00
22	Mike Dunlay	880 Main St.	generator	5/14/2012	40.00
23	Joseph Castellucci	264 Hall St.	ug line/boiler	5/21/2012	80.00
24	Wm Moeller	167 Hollis St.	stove	5/23/2012	40.00
25	Debra Gagne	98 River St.	outside tank	6/7/2012	40.00
26	Bog Snizek	56 Century Way	stove	6/13/2012	40.00
27	Michael Stevens	1011 Main St.	new house	7/3/2012	100.00
28	Mark Drane	340 Groton St.	heater	7/3/2012	25.00
29	Ed Cossette	101 Hollis St.	furnace/heater	7/9/2012	50.00
30	Ed Cossette	101 Hollis St.	ug line	7/10/2012	50.00
31	David Chabot	169 Westford St.	grill	7/12/2012	40.00
32	Peter Galvin	27 Swallow Lane	ug tank w/piping	7/18/2012	40.00
33	Debbie Miller	222 Thorndike St.	ag tank w/piping	7/18/2012	40.00
34	Paul Vincent	226 Lowell St.	generator	8/8/2012	40.00
35	Mike Stevens	1011 Main St.	ug line	8/20/2012	40.00
36	Sally E-Jones	105 Adam St.	water heater	8/27/2012	25.00
37	Evangelical Cong Church	516 Main St.	heater	8/29/2012	40.00
38	Carol Bacon	39 Westford St.	furnace/heater	9/5/2012	40.00
39	Joe Castellucci	264 Hall St.	stove/dryer/grill	9/18/2012	80.00
40	TJ McCarthy	232 Kemp St.	generator	9/24/2012	40.00
41	George Trank	197 Kemp St.	generator	9/24/2012	40.00
42	Ed Cossette	101 Hollis St.	boiler	9/24/2012	65.00
43	Benjamin Mann	517 Forest St.	generator	10/1/2012	40.00
44	Fred Geissler	606 Groton St.	ug line	10/9/2012	40.00
45	Catherine Bence	456 Forest St.	ug line	10/10/2012	40.00
46	Chuck McNamara	431 Forest St.	ug line	10/18/2012	40.00
47	Dave Webber	1124 Main St.	fireplace	10/23/2012	40.00
48	Chuck McNamara	431 Forest St.	generator	10/25/2012	40.00

49	Peter Galvin	27 Swallow Lane	stove,fplace,pool heater	10/30/2012	75.00
50	Bill Gavin	84 Brook St.	ug line	11/1/2012	40.00
51	Paul Mariano	330 Pleasant St.	generator	11/5/2012	75.00
52	Mary Carleton	368 High St.	generator	11/6/2012	40.00
53	Dot Drew	45 Westford St.	furnace/water heater	11/13/2012	65.00
54	Chuck McNamara	431 Forest St.	fireplace	11/26/2012	40.00
55	Matt Raymond	205 Pleasant St.	heater	11/26/2012	40.00
56	David Webber	1124 Main St.	generator	11/29/2012	40.00
57	Joe Vlcek	4 Swallow Lane	stove	12/3/2012	40.00
58	Emmitt Clifford	92 Hardy St.	vent heater	12/6/2012	40.00
59	Wendy Traverse	108 Adams St.	stove	12/13/2012	40.00
60	Karen White	51 Lake St.	ug line	12/13/2012	40.00
61	Chuck Rubeski	93 Forest St.	ug line	12/17/2012	40.00
62	William Zink	28 Valley St.	generator	12/20/2012	40.00
63	Anthony Coston	87 Westford St.	generator	12/31/2012	55.00

TOTAL	\$2,780.00
LESS 80% FEE	\$2,224.00
20% TO TOWN	\$556.00

**James Dow,
Gas Inspector**

2012 Report of the Electrical Inspector

Permit #	Name	Address	Work	Date	Fee
1	Gail Robinson	590 Groton St.	generator	1/4/2012	75.00
2	F Lannan	172 Depot St.	temp service	1/12/2012	50.00
3	Joseph Rivard	61 Westford St.	main box	1/17/2012	75.00
4	F Lannan	172 Depot St.	garage	1/17/2012	150.00
5	Dunstable Gas	238 Pleasant St.	lights/switches	1/19/2012	60.00
6	Gerald Gray	117 High St.	alarm	1/23/2012	50.00
7	Jeffrey Schwefler	4 Upton St.	generator	1/25/2012	75.00
8	Nancy Nowak	99 Forest St.	remodel	1/30/2012	125.00
9	Norman Lauziere	12 Woods Ct.	generator	1/31/2012	75.00
10	Paul Devagno	17 Parkhurst St.	generator	2/2/2012	75.00
11	Wayne Gouliaski	24 Hillcrest St.	water heater	2/6/2012	50.00
12	Pat Martin	84 Brook St.	remodel	2/6/2012	75.00
13	Wayne Mann	87 Parkhurst St.	generator	2/21/2012	75.00
14	Harold Simmons	726 Main St.	greenhouse	2/28/2012	75.00
15	Joseph Shields	85 Cross St.	alarm	3/5/2012	50.00
16	Mary Dacquino	519 Main St.	alarm	3/5/2012	50.00
17	Claudia Novak	1037 Main St.	remodel	3/7/2012	125.00
18	Laura Kirk	655 Main St.	bath remodel	3/7/2012	125.00
19	Nancy Gaissl	254 Hall St.	generator	3/8/2012	75.00
20	Wes Goss	446 Pleasant St.	bedroom remodel	3/8/2012	125.00
21	Nancy Webb	95 Parkhurst St.	basement	4/9/2012	100.00
22	Greg Goss	20 Jamie Rd.	basement	4/9/2012	100.00
23	Howard Day	563 Main St.	septic pump	4/12/2012	50.00
24	Kevin Dumont	341 Forest St.	generator	4/12/2012	75.00
25	Luis Deloureiro	553 Forest St.	inground pool	4/17/2012	100.00
26	Margaret Abeyta	660 Groton St.	remodel	5/3/2012	125.00
27	Bill Moeller	167 Hollis St.	addition	5/10/2012	150.00
28	Lynda McQuaid	306 Depot St.	attic renovation	5/16/2012	70.00
29	Kelly Dineen	114 Hardy St.	ag pool	5/17/2012	150.00
30	Yu he Zhang	40 Sky Top Lane	PV system	5/24/2012	150.00
31	Bill Gering	601 Main St.	service change	6/12/2012	175.00
32	Joanne Staples	328 Pond St.	lights	6/12/2012	60.00
33	Jill Thibeau	90 Forest St.	bathroom	6/18/2012	150.00
34	Dan Kennedy	343 High St.	service to shed	6/20/2012	75.00
35	Michael Stevens	1011 Main St.	new house	6/28/2012	235.00
36	Michael Stevens	1011 Main St.	temp service	6/28/2012	150.00
37	Saul Miller	69 Thorndike St.	service to garage	7/3/2012	60.00
38	John Cirrone	205 High St.	remodel	7/3/2012	150.00
39	Don Pottle	60 High St.	central a/c	7/17/2012	60.00
40	Linda Drane	340 Groton St.	basement	7/30/2012	150.00
41	James Harries	827 Main St.	ag pool	7/30/2012	150.00
42	Lars Fischer	41 Lake St.	bathroom	8/6/2012	150.00
43	Frank O'Connell	65 Mill St.	remodel	8/6/2012	150.00
44	Paul Vincent	226 Lowell St.	generator	8/14/2012	75.00
45	Emmet Clifford	92 Hardy St.	sunroom	8/20/2012	150.00
46	Michael Oliveria	611 Hollis St.	barn	9/4/2012	150.00
47	Jacob Tinus	126 Pond St.	PV system	9/10/2012	150.00
48	Evangelical Church	516 Main St.	furnace/fans	9/11/2012	100.00

49	TJ McCarthy	232 Kemp St.	generator	9/13/2012	75.00
50	Joseph DiCesare	226 River St.	alarm	9/20/2012	50.00
51	Jon Kovach	157 Hardy St.	generator	9/20/2012	75.00
52	James Tibbetts	9 Upton St.	panel & barn	9/20/2012	250.00
53	Benjamin Mann	517 Forest St.	alarm	9/24/2012	100.00
54	Catherine Bence	456 Forest St.	garage/generator	9/24/2012	225.00
55	George Trank	197 Kemp St.	generator	9/24/2012	75.00
56	Stephen Richardson	535 Forest St.	move underground	9/24/2012	75.00
57	Michael Brennan	22 Pleasant St.	water heater	9/24/2012	50.00
58	Fred Geissler	606 Groton St.	generator	9/25/2012	75.00
59	Xian Xiao	22 Depot St.	solar panels	10/15/2012	150.00
60	Carl Davis	427 Main St.	bathroom	10/15/2012	150.00
61	Chuck McNamara	431 Forest St.	generator	10/25/2012	60.00
62	Paul Mariano	330 Pleasant St.	generator	11/1/2012	75.00
63	William Gavin	84 Brook St.	generator	11/5/2012	75.00
64	Karen White	51 Lake St.	generator	11/15/2012	75.00
65	Mary Carleton	368 High St.	generator w/trench	11/15/2012	130.00
66	Tingshu Hu	15 Horse Hill St.	PV solar system	11/20/2012	150.00
67	Alvin Hurst	41 Lake St.	boiler/water heater	11/21/2012	110.00
68	Matt Raymond	205 Pleasant St.	heater	11/26/2012	60.00
69	Mark Burlmachi	442 River St.	shed	11/27/2012	150.00
70	Debbie Miller	222 Thorndike St	remodel	12/5/2012	150.00
71	Sean Allison	130 Hardy St.	remodel	12/6/2012	150.00
72	Jim Simmons	416 Main St.	gate lights	12/18/2012	60.00
73	MDR Construction	478 Main St.	trailer (McGovern's)	12/18/2012	200.00
74	William Zink	28 Valley St.	generator	12/19/2012	75.00
75	Fernando Cruz	398 Groton St.	generator w/trench	12/20/2012	130.00
76	Elizabeth Viesca	286 Pond St.	house	12/24/2012	235.00

TOTAL	\$8,280.00
LESS 80% FEE	\$6,624.00
20% TO TOWN	\$1,656.00

David Sweet
Electrical Inspector

REPORT OF THE FIRE DEPARTMENT

During the past year the Fire Department has had its busiest year for incidents and training. In March Fire Chief Charles Rich Jr. retired as chief and he is continuing his service to the town as a volunteer firefighter. Along with our normal training we have spent additional time training for incidents involving alternative fueled vehicles and the new stronger alloys being used in automobile construction. The department also completed a 24 hour hazmat class for 1st responders.

The fire department received two grants this year. The first grant was received from DCR for forest fire equipment and the second grant was for teaching fire safety to all ages beginning with preschool.

I would like to thank the Police Chief and his department for all their help and cooperation during this past year. Also, thank Jon Crandall Emergency Management Director for all his help during the storm.

I would like to take this time to say thank you to everyone who has helped at the different events that the department ran during this past year. Without your help these events would not be possible.

To the officers and members of the Dunstable Fire Department I want you to know that your help is highly appreciated and that without you this department would not be what it is today. **"Thank You!"**

OFFICERS AND MEMBERS OF THE DUNSTABLE FIRE DEPARTMENT

Fire Chief Brian Rich	Assistant Chief Harold Simmons	Captain/EMT-P Greg Rich
Lt./EMT-P Ben Simmons	Lt. Dave Barker	Lt. Gordon Davidson
FF Ryan Lacasse	FF Steve Nasta	FF Wayne Connell
FF Kevin Babcock	FF Frank Wright	FF/EMT Mike Gavin
FF Shawn Ferrari	FF Jeff Labrie	FF Mark Quirbach
FF/EMT Ron Mikol	FF/EMT David Tarr	FF Stephen McClure
FF/EMT Patrick Kerrigan	FF/EMT-P Dan Doherty	FF Christopher McClure
FF/EMT Dave Spinosa	FF/EMT Kevin P. Babcock	FF Charles Rich Jr.
FF/EMT Tony Sallese		

THE DEPARTMENT RESPONDED TO 285 FIRE CALLS / INCIDENTS IN 2012

Structure Fire-1	Motor Vehicle Accidents-30	Brush Fires-6
Mutual Aid Given-21	Smoke/Carbon Alarms-30	Weather Related-10
Car Fire-2	Assist Police-2	Transformers/ Electric Wires-4
Natural Gas-1	Misc. Fires-4	Cooking Fires-1
Unauthorized Burning-21	Animal Rescue-2	Service Call-21
Power Lines Down-5	Chimney Fires-2	Flammable Liquid Spill-3
Investigate Controlled Burns & Smoke Calls-11		Medical Calls-105
Missing Person-3		

Respectfully Submitted

Brian Rich
Fire Chief

Report of Tax Collector July 1, 2011 through June 30, 2012

Tax	Levy	Refund	Payment to Treasurer	Abatements Tax Title	Uncollected
Year 2012					
Real Estate	\$6,697,376.65	\$30,477.09	\$6,562,401.99	\$19,889.25	\$145,562.50
Personal Property	\$139,617.71		\$139,494.65	\$108.18	\$14.88
MV Excise	\$399,709.61	\$2,467.98	\$369,059.82	\$14,690.88	\$18,426.89
CPA	\$200,921.08	\$651.89	\$195,990.85	\$1,326.87	\$4,255.25
Year 2011					
Real Estate	\$180,345.08	\$119.35	\$85,572.39		\$94,892.04
Personal Property	\$652.48		\$220.76	\$431.72	\$0.00
MV Excise	\$55,706.62	\$2,337.82	\$47,134.79	\$5,470.47	\$5,439.18
CPA	\$5,229.04		\$2,509.00		\$2,720.04
Year 2010					
Real Estate	\$102,509.73		\$90,251.53		\$12,258.20
Personal Property	\$347.18		\$13.79	\$333.39	\$0.00
MV Excise	\$3,712.73		\$1,764.81	\$18.75	\$1,929.17
CPA	\$2,703.41		\$2,397.52		\$305.89
Year 2009					
Real Estate	\$9,717.28	\$90.81	\$9,808.09		\$0.00
CPA	\$291.51		\$291.51		\$0.00
MV Excise	\$1,600.62	\$148.96	\$205.10	\$148.96	\$1,395.52
Year 2008					
MV Excise	\$1,152.30		\$5.00		\$1,147.30
Year 2007					
MV Excise	\$1,137.60			\$1,137.60	\$0.00
Roll-Back Taxes					
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL TAXES	\$7,507,121.60				
DEMANDS AND OTHER COSTS	\$9,884.00				
INTEREST	\$42,650.68				
TOTAL PAID					
TOWN TREASURER	\$7,559,656.28				

Respectfully Submitted,
Bonnie S. Ricardelli
Collector of Taxes



**BOARD OF HEALTH
TOWN OF DUNSTABLE
TOWN HALL, 511 MAIN STREET
P. O. BOX 268
DUNSTABLE, MA 01827-1313
(978) 649-4514 Ext 229 FAX (978) 649-8893
health@dunstable-ma.gov**

REPORT OF THE BOARD OF HEALTH

The Dunstable Board of Health meets on the first and third Tuesday of the month. A common, though time consuming activity at Board of Health meetings is the review of on-site wastewater disposal system plans and well test results for proposed and existing lots. Another area of frequent activity relates to the management of the transfer station and waste disposal matters.

Our agents, the Nashoba Associated Boards of Health complete all the field work and maintain records for the Town relating to on-site disposal system and well test matters. Other, health care related activities by our agent are also included in the Nashoba Associated Boards of Health Report on file at the Town Hall or on the Town website in the Town Report folder. Our Nashoba agent, Bridgett Braley is available for consultation and receipt of documents every Wednesday afternoon from 1: 00 p.m. to 3:00 p.m. in the lower level of the Town Hall. . She can be reached at 978-649-4514 Ext. 235 during those hours. She may also be reached Monday-Friday at the Nashoba office at 1-800-427-9762 Ext. 303. The Board of Health Secretary is available on Tuesday of each week.

The solid waste costs for Dunstable remain relatively low, in large part due to the volume of recyclable materials removed from the trash stream. The citizens of Dunstable are to be commended on their efforts. Bulky item disposal was conducted in April and October. A hazardous waste collection day was held jointly with Tyngsborough in May. Televisions, computers, monitors and printers were also collected on that day. .

A full listing of the bulky items that can be deposited at the transfer station and the number of tags required can be obtained from the Board of Health office or on the Town of Dunstable Website. Bulky items such as furniture, carpets, mattresses, etc. can be disposed of twice years at times that will be published and which are usually scheduled for the last three weeks of April and the last three weeks of October.

In July 2012 the Board of Health signed a five year contract with Waste Management to pickup and dispose of our trash. The new contract represents a significant savings in charges.

Transfer Station Permits and Tags purchased in January 2012 are now valid until June 30, 2013. In the future, new permits and tags sold will be valid July – June of each fiscal year.

Respectfully submitted,

Maria Amodei, Chairman
William Moeller
Robert Parkin
Joan Ferrari, Secretary

REPORT OF THE POLICE DEPARTMENT

To the Honorable Board of Selectman
Dunstable, Massachusetts

I hereby submit the annual report of the Police Department for the year ending December 31, 2012

Chief of Police: James G. Downes III

Lieutenant of Police: James W. Dow

Sergeant of Police: Darrell Gilmore

Patrol Officers: Erik Hoar,

Nicholas Papageorgiou, Charles

Chaprales, Ryan Koles, Matthew Tully

Reserve Officers: George Aggott, Sean Ready,

Daniel Kowalski, Gregg Sanborn, Shawn

Drinkwine, Jeffrey Swift,

Matthew Sech, Louis Berard

Traffic/Detail: John Koyutis, James G. Downes Jr.

A complete breakdown of police statistics involving types of calls received, motor vehicle violations and court action is available at the Town Hall during normal business hours in either the Town Clerk or Selectman's Office, along with a list of violent crimes committed since 1970.

This year's town report will discuss policing in the 21st century which mandates that police intelligently and efficiently build upon a staple of successfully integrated policing strategies in order to respond to crime and fear of crime.

The Dunstable Police Department's integrated approach to policing provides for the implementation of multiple policing strategies in order to prevent, detect and respond to crime. In addition to issues of crime, an integrated approach is implemented in order to respond to issues affecting quality of life.

In this year's town report, I will outline several of the successful integrated policing strategies that the Police Department has implemented concerning issues of crime and quality of life.

Under this umbrella of integrated policing, the Dunstable Police Department will discuss five areas of implementation: 1) Community Policing 2) Problem Oriented Policing 3) Intelligence Led Policing 4) Evidence based policing and 5) Emergency Management Police response.

Community Policing has been the staple of policing in the Town of Dunstable for many years. Police and community members continue to share important information and discuss issues important to the community. Police officers and community members remain as equal stakeholders and important stewards of the community.

Throughout the year, officers have been present at informal events such as band concerts, senior citizen meetings, sporting events and outdoor recreational events. At formal events, our officers have been available at board meetings and specific committee meetings. This intimacy of collaboration and partnership between police and the community has helped to further develop our problem oriented approach to policing.

Under the umbrella of problem oriented policing, Dunstable officers are encouraged to move beyond the narrowly defined concept of responding to crime and calls for service. Officers are strongly encouraged to explore the root cause of the crime or the particular call for service. In order to remain successful at this, we have implemented specific training within the department in which officers have received specific criminal investigative skills. In addition, all officers receive monthly in-house training in order to enhance specific policing skills. With an expanding role for police, it remains a prudent investment in resources that officers continue to remain proactive.

Intelligence led policing is an approach which provides officers with enhanced sharing of information in order to prevent and deter crime. In addition to street crime, our officers investigate computer crime, identity theft and certain white collar crime. In order to be successful, Dunstable officers must continually receive and share criminal intelligence. Throughout the last year, Dunstable officers have received updated training and information concerning our partnership with the State of Massachusetts Fusion Center and the Terrorism Center. During the past year, officers have stopped and detained at least three subjects that were listed on the terrorism watch list. In addition, officers have shared intelligence information with our regional law enforcement partners. This information sharing has been helpful in solving particular crimes of burglary and theft.

Our efforts of intelligence led policing have continued through the sharing of non-sensitive police information to the public through NIXLE and TWITTER. Both methods of dissemination have been helpful in providing the community with crime prevention information while providing police with investigative leads to criminal activity.

Evidence based policing requires police to regularly examine policing research data and information in order to determine the most efficient and effective approach to policing. Throughout the year, the Police Department continues to regularly evaluate police crime statistics and calls for service and utilizes this information as evidence of a problem or concern. Our information technology allows police to respond intelligently and effectively. Response is no longer through intuitive instinct.

Evidence based policing has resulted in officers providing directed patrol to specific areas of town during periods of increased criminal risk. Officers have been directed to specific areas of the community during periods when burglary and property crime may present with higher risk. In addition, traffic enforcement has been specifically targeted to areas of traffic crash risk.

In support of evidence based policing, the police department has embarked on the multi-year process to receive voluntary police accreditation within the State of Massachusetts. Many of the

state and national standards which apply to accreditation are supported by the ideas of evidence based policing and best practices.

The final integrated approach to policing that has been implemented by the police department over the past year is emergency management policing. The structure for this type of policing is supported by the federal guidelines outlined in the National Incident Management System (NIMS).

With two unexpected and consecutive October storms during the years 2011 and 2012 in which the town experienced extensive property damage and loss of electrical power, the police department's role as community caretaker has expanded.

During this year, the Police Department developed the volunteer Community Emergency Response Team (C.E.R.T) and worked to strengthen the Neighborhood Captain Program. Members of C.E.R.T have volunteered to provide assistance to public safety during emergency incidents and during planned events. We are proud of this team and encourage individuals interested to contact the Dunstable Police Department.

Neighborhood Captains met during our annual meeting in October to discuss training and further recruitment. A specific sub-committee will be formed to encourage recruitment in the 25% area of town not covered by neighborhood captains.

In addition, officers continue to receive training concerning the preparation, planning and response to natural weather related disasters. Although the effects of climate change may garner much debate, our role continues to expand in areas of emergency management policing.

In closing, I would like to take this opportunity to express my sincere appreciation to the Dunstable Fire Department, Dunstable Emergency Medical Service, Dunstable Highway Department and the Police Departments from the surrounding communities for their professionalism and continued service.

Also, I wish to thank all N.E.M.L.E.C. communities, Massachusetts State Police, Federal Bureau of Investigation, Treasury Department, District Attorney and the Attorney Generals Office for their assistance.

I express my grateful appreciation to the many New Hampshire law enforcement organizations for their continued assistance.

In addition, I would like to express my sincere thank you on behalf of our department to the members of the Board of Selectman, the municipal personnel and to the citizens of the Town of Dunstable for their cooperation and support, and we anticipate serving you in the upcoming year.

Respectfully submitted,

James G. Downes III
Chief of Police

REPORT OF THE BOARD OF ROAD COMMISSIONERS

As a result of continued budget constraints, meeting the needs of the town has remained a challenge. During the year, we completed projects throughout the town, including paving sections of Brook and Hardy Streets., brush removal along roadsides, and culvert replacement in various locations. An attempt is continuously made to keep the rubbish picked up along our roadsides. In addition to snow removal on town roads, we assisted with snow removal at the town hall, cemetery, town pumping station, transfer station, library and Larter Field.

David Tully Jr., Highway Foreman, continued to work with federal and state agencies in attempts to recover costs associated with emergency management efforts, storm clean-up and damage repairs from the storm of October 29-30, 2011. Reimbursement amounts were secured from FEMA.

There are a number of future projects we continue to actively monitor. The wall at McGovern's farm has been approved for state funding. The North Main Street Bridge has been listed as a TIP project by the state and also will be funded by the state. Work is scheduled to begin in 2015. The replacement of the salt shed remains a high priority project as it continues to deteriorate.

We continue to assist other town boards with several projects. The Highway Department assisted the Water Department various times throughout the year including flushing the water system and fixing leaks. David Tully Jr., Acting Water Superintendent, assisted with monitoring the pump station, fixing leaks, reading and changing over meters, and exercising valves. He also assisted with the alarm system and pressure problems.

During the year, the Highway Department continued to attend training courses and Emergency Management meetings.

I would like to thank my fellow Commissioners, Michael Martin and Tom Dumont for their input and suggestions that have been helpful and instrumental in making it though this financially challenging year.

Respectfully submitted,

David W. Crandall
Chairman

CEMETERY DEPARTMENT

Dunstable's Central Cemetery is a public, nonsectarian cemetery open to all Dunstable residents. The operating budget comes from annual Town Meeting appropriations, fees, and trust fund interest. Three elected commissioners govern the Cemetery Department : an appointed superintendent handles interments and maintenance, including four outlying cemeteries now closed to burials from the general public.

In 2012 there were 17 interments. Painting and repair of the picket fence and gates continued. Tree work included pruning and removal of trees damaged in the October, 2011, snow storm and removal of a dying sugar maple damaged by road salt. All the driveways were repaired with Roma-pac crushed stone/stonedust. In addition, as part of an eagle scout project, scout Dan Calderan planted six disease-resistant "Princeton" elm trees in the cemeteries, caring for them throughout the summer to ensure that they got a good start; all are doing well.

Once again, the Cemetery Commission thanks other town boards and individuals for their help and cooperation: the Highway Department for snowplowing and brush chipping; the Police Department for help with traffic control during large funerals and monitoring of all cemeteries to prevent vandalism; the Water Department for annual turn on and shut off of the water lines ; and Dave Nicol for timely and expert tree work.

The Cemetery Department asks that lot owners and visitors at the Central Cemetery take note of and follow posted rules regarding hours, plantings, decorations, etc. Owners may wish to refer to their Lot Owner's Rule Book as well. These rules are designed to maintain the beauty and dignity of the cemetery, and to ensure economy and safety in cemetery maintenance, particularly where power equipment is used.

Respectfully submitted,
David Hardman, Chmn
Judy Larter
David Sears

REPORT OF THE COUNCIL ON AGING

The Senior Citizens of Dunstable continue to be served by the Council on Aging.

The Council serves under the direction of the State Department of Elder Affairs and the Elder Services of the Merrimack Valley. The Dunstable Council on Aging contributes a fee of \$175.00 in dues and fees each year to the Massachusetts Council on Aging and the Merrimack Valley Council on Aging, for its participation fee for which the Elderly receive assistance with Fuel Assistance, Advice, and referrals of necessary help.

Director Ruth Tully is available at the Town Hall on Tuesday, 12 noon to 4 pm and Wednesday from 10 am to 3:p.m, is serving the Dunstable Seniors.

We have the Alternative Transportation Program, which provides a more flexible service for the seniors without any other means of transportation. This service thru Alter-Ride Van Service is for Medical appointments and requires scheduling through Ruth at 978-649-4514 x223 at least 2 days prior to your appointment; shopping trips are also available on Thursday's and have proven to be a very successful and accommodating service. The trips for groceries are on Thursday's and you must be scheduled through Ruth. We are also trying to set up rides for any senior who would like to attend the Senior Club at the Town Hall or Senior Center at the Library Community room to be able to come and enjoy themselves. We are happy to have a Handyman in town who has been very helpful to many of our seniors who need some work done around the yard and home.

We provide help with the Senior Pharmacy Programs and Fuel Assistance, and the Meals on wheels program. At the senior meeting day, which is the First Wednesday of the month, we provide a blood pressure clinic, cholesterol checks, and have a day for Flu shots, updated information. The town nurse is at the Town Hall the same day from 11a.m. to 12 noon, which is on the first Wednesday of every month. We also have assistance for Food Stamp Applications.

In May, the Tyngsboro-Dunstable Lion's Club put on a delicious Roast Beef dinner for the seniors of both towns, which was well attended and very much enjoyed. In June, the Dunstable Police Union put on an outing for the seniors and treated them to a Luncheon at the Princeton Station in Chelmsford. There were about 50 Senior's attending, and everyone had a great time and the meal was delicious. In July, the Dunstable Fireman put on a great cookout for the seniors, which was also delicious and appreciated by everyone. Representative, Sheila Harrington attended and presented a Citation from the House of Representatives to the Seniors 90 to 97 years of age. In August Senator Eileen Donahue treated the seniors to a cook-out and answered any questions they might have had. This was her opportunity to meet with the Seniors of Dunstable and have an informal talk with them. In October, we had a guest from the AARP program to help explain the new Medicare Part D. program before the change date. In November we enjoyed a delicious Thanksgiving dinner at the Greater Lowell Vocational Technical School.

Our Triad Officer, Sgt. Darrell Gilmore, has been very helpful to the seniors and is keeping them updated with a lot of valuable information. We have added another service to the seniors - the Shine Counselor, who helps the seniors with Insurance problems and understanding Medicare benefits. If anyone needs to schedule an appointment, they need to call Ruth Tully at 978-649-4514 ext. 223.

There are approximately 510 seniors in the Town of Dunstable; several of these received varying kinds of services over the past year, such as Fuel Assistance, Meals on Wheels, and Transportation and local assistance. We are fortunate to have a full slate of Volunteer drivers to deliver the meals everyday. The Council applied for and received a grant in the sum of \$3500.00 from the State of Massachusetts and a Municipal budget of \$5000.00. Members of the Council on Aging and the Director volunteer their time to help wherever and whenever needed.

The Council on Aging is working with the Seniors of Dunstable to show the need for a

Senior Center, which is now at the Dunstable Library. We are getting some support and would like to encourage any resident, 60 years or older to come and join us to have fun, and become involved. This is held the 2nd, 3rd and 4th Wednesday's of every month. A lunch is provided plus they have a lot of activities planned and socializing. We have added a Bone Builder Class at the Library which is held every Wednesday and Friday morning from 10:30am to 11:30am and is attended by 14 participants and 3 Trainers. This is an active program put on free by Community Teamwork's and anyone 60 and older is welcome to come and participate.

The Dunstable Senior Club meets once a month, on the first Wednesday of every month. The meetings start at 11:00 a.m. and begin with a delicious meal, followed by a business meeting and entertainment. We welcome all Citizens 60 and over to come and join the Club and have some fun.

Respectfully Submitted,

Carol Vaillancourt, Chairperson
Marilyn Sheridan, Secretary
Mary Moeller, Treasurer:

Members are:
Gerald Simmons
Marjorie Ryder
Jean Carpenter

Ruth Tully, Director

REPORT OF THE CONSERVATION COMMISSION

The Dunstable Conservation Commission meetings are generally scheduled on the second and fourth Monday of each month at the Town Hall, starting at 7:30pm. Interested residents are welcome to attend.

The Dunstable Conservation Commission serves the community as a state mandated regulatory agency while also promoting the conservation and sustainable use of Dunstable's natural resources. The Conservation Commission Act (Massachusetts General Laws, Chapter 40, Section 8C) of 1957 designates the Conservation Commission as the official agency charged with the protection of the community's natural resources. In 1972, Conservation Commissions were given the added responsibility for administering the Wetlands Protection Act (MA G.L. Chapter 131, Section 40). In addition to its responsibility under the state statute, the Commission has similar responsibilities as set forth in the Dunstable General Wetlands Bylaw.

Under the Wetlands Protection Act and the Town Bylaw, Commission files show the following actions were taken in the calendar year 2011:

Abbreviated Notice of Resource Area	
Delineation (ANRAD) hearings/continuations	0
Notices of Intent hearings/continuations	4
Requests for Determination/continuations	2
Rules and Regulation Hearings	0
Site Visits	29
Certificates of Compliance	24
Building Permits	6
Occupancy Permits	1
Demolition Permits	0
Enforcement Orders	1

Secretary Cheryl Mann attended the MACC conference on March 3rd at the College of the Holy Cross in Worcester. In addition to viewing the exhibits, she attended two classes. Judy Larter continued to serve as the Commission's representative on the Dunstable Community Preservation Committee.

The Conservation Commission held a "cut your own Christmas tree" sale December 1st and 8th at the Flat Rock Hill (Mill St.) and Amos Kendall (High St.) conservation properties. The Commission raised \$1,280. Funds must be spent for conservation purposes.

The Commission worked with Bay State Forestry Service to control patches of the invasive species Japanese Knotweed at Flat Rock Hill/Blanchard Hill Conservation areas.

The Conservation Commission worked with the town to acquire the Best Triangle property in August 2012. This property, located between Main Street and Lowell Street, is located on the "gateway" to Dunstable. Two of the five lots have specifically been designated open space.

The Conservation Secretary attended four Regional Conservation meetings in 2012 at the Nashua River Watershed Association. Topics such as stream stats, forest management guidelines, low impact development/rain gardens and invasive management were discussed. The October meeting was hosted by Dunstable Conservation Commission.

One sometimes hears that Dunstable is “closed to hunting”. This is not the case. Dunstable does have a “discharge of firearms” bylaw. One must have the written permission of the landowner in order to discharge a firearm. As a matter of practice, neither the Town, nor the Dunstable Rural Land Trust grants such permission for land they control. Bow hunting and fishing are permitted unless the landowner’s property is posted. State property (Massachusetts Division of Fisheries & Wildlife) is governed by separate rules; check their website at <http://www.mass.gov/dfwele/dfw/>

Questions sometimes arise with regard to the operation of snow vehicles and recreation vehicles. Residents may wish to refer to Massachusetts General Law Chapter 90B, Section 26, paragraph (e): “No person shall operate a snow vehicle or recreation vehicle on privately-owned property unless...the operator has in his possession...a document, signed by the owner...authorizing operation of such vehicle...” No person shall operate a snow vehicle or recreation vehicle on publicly-owned property except on trails marked and designated for use by such vehicles, or without the express permission of the owner.”

One Eagle Scout project was completed in 2012. Ten Elm trees were planted throughout Town and Dunstable Rural Land Trust properties. A big “thank you” goes out to Dan C.

Respectfully,

Leah Basbanes, Chair
Bill Moeller
Alan Chaney

Marilyn Pike	Juan Amodei
Jeff Haight	Judy Larter
Cheryl Mann, Secretary	

REPORT OF THE PLANNING BOARD

Chapter 41, Section 70 of the General Laws of Massachusetts allows towns “having a population of less than 10,000 people to create a Planning Board which shall make careful studies of the resources, possibilities and needs of the town, particularly with respect to conditions injurious to the public health or otherwise in and about rented dwellings, and make plans for the development of the municipality, with special reference to proper housing of its inhabitants.”

The Planning Board would like to remind residents that many of the roads in Dunstable have been designated as scenic roads. According to M.G.L. Chapter 40, Section 15C, “after a road has been designated as a scenic road any repair, maintenance, reconstruction, or paving work done with respect thereto shall not involve or include the cutting or removal of trees, or the tearing down or destruction of stone walls, or portions thereof, except with the prior written consent of the Planning Board.....”. If you have any questions, please call the office (978) 649-4514 x230.

The Dunstable Planning Board meets regularly at 7:30pm on the first and third Mondays of each month, or as required. There are five board members. Three board members are required to conduct regular business and four members are required for hearings.

George Basbanes agreed to stay on as the Planning Board representative on the Community Preservation Committee.

The board began discussions late 2012 on a possible addition to the Zoning Bylaw, “Large-Scale Ground-Mounted Solar Photovoltaic Facilities”, hoping to bring it in front of Annual Town Meeting in May of 2013.

Plans not requiring subdivision approval	5
Building Permits signed	3
Zoning Hearings	0
Fee Schedule Hearing	1
Definitive Hearings/continuations	0
Subdivision Approvals	0
Special Permit Hearings/continuations/extensions	2
Scenic Road Hearings/continuations	4
Preliminary Meetings/continuations	0

Respectfully Submitted,

Brett Rock, Chairman
W.J. Goldthwaite, Vice Chairman
Joan Simmons, Secretary
Joseph Vlcek, Member at large
George Basbanes, Member at large
Cheryl Mann, Office Secretary

REPORT OF THE SUPERINTENDENT OF SCHOOLS

Change dominated the landscape as FY2012 closed and the new fiscal year began. Superintendent Mastrocola left the district, I became interim superintendent and Ms. Kerry Clery joined the administration with the title of Director of Teaching, Learning, and Accountability. Immediate priorities focused on the required negotiation with the Groton-Dunstable Education Association to implement a new educator evaluation program effective with the opening of school. Those negotiations were completed in the summer and the School Committee and the Education Association voted to adopt the model that the Department of Elementary and Secondary Education had recommended.

With the continued evolution of the Curriculum Frameworks into the national initiative entitled, the Common Core State Standards, teachers in the district began the work of aligning curriculum to the new federal guidelines in English Language Arts and Mathematics. Fortunately, the professionalism of the staff is such that this important work continues at a fast pace and will remain a priority in the years ahead.

Budget development for next year quickly became another high priority: it required the district to seek additional funding for the schools. The operating budget of the district in FY2010 was \$35,967,807. The current operating budget is \$34,891,906, representing a decrease of \$1,075,901 from three years ago. While the schools have been able to protect class sizes across the district, reductions took place in supports for the classroom that we must now address.

Technology is one of those needs. Only one of our schools has wireless capacity, many of our classroom computers are inadequate for today's requirements, the network has limited capacity to serve the increasing demands placed upon it, and there are no support staff at the elementary or middle school level to assist teachers with the integration of technology into classroom practice. Technology, both in terms of infrastructure and staff support, must be addressed. In this very high performing school district, we are behind in a critical area.

Curriculum support, in terms of leadership in curricular areas is also a need that will begin in FY2014, but will continue in the years ahead. Teachers deserve feedback on their teaching and curriculum from content specific leaders. Currently, only principals and assistant principals evaluate staff and, as skilled as they are, cannot offer suggestions for improvement in all areas of the curriculum. Strengthening the role of department heads at the high school level and identifying lead teachers at the middle school level will be a step in the right direction.

The citizens of Groton-Dunstable can be justly proud of their school district. In the classroom, on the field, and on stage, our students perform at levels that are far, far above the average in the State. Not only do Groton-Dunstable students do well in terms of traditional academic measures (e.g., 95% to college), they genuinely enjoy their educational experience- just ask them!

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Anthony J. Bent". The signature is fluid and cursive, with a large initial "A" and a stylized "B" at the end.

Anthony J. Bent, Ed.D.

Superintendent

REPORT OF THE DIRECTOR OF BUSINESS AND FINANCE

For FY 2012 the district ended the year with an excess and deficiency (E&D) balance of \$1,349,249 representing 3.87% of the 2013 budget. By law the district is permitted to maintain a fund balance of 5% of the budget in order to pay for unanticipated expenses particularly in the areas of private school special education tuitions and building infrastructure repairs (HVAC, plumbing, electrical etc.).

The district continues to be concerned with state aid particularly with Chapter 70/71 and Special Education

Circuit Breaker. For FY 2013, the School Committee approved the transfer of \$450K from the E&D account in order to balance the budget of \$34.9M. Healthcare expenses remain a major cost driver.

The district is a member of the State's Group Insurance Commission (GIC) and we are hopeful that recent health reforms at the state level will result in low single digit premium increases that are in linewith cost of living increases.

The District has completed three oil to gas heating conversions (Swallow Union, Prescott & Florence Roche) and will be replacing the Middle School South roof this summer along with replacing the school's current light fixtures with more efficient and lower wattage fixtures.

With respect to technology, wireless has been installed at the High School and Prescott buildings. In FY 2014, and subject to available funding, we plan to complete wireless installations in the middle and elementary schools.

In addition, several computer labs have been updated with newer laptops and PC's.

As we prepare the FY 2014 budget, the district will work closely with both towns in order to maintain assessments at affordable levels.

Respectfully Submitted,

Gerald Martin
Director of Business and Finance
01/2013

PUPIL PERSONNEL SERVICES

The Pupil Personnel Services Department provides support services for students in the Groton-Dunstable Regional School District to allow students to make effective progress in all academic areas. Support services provided to students include: nursing, guidance counseling, special education, early childhood education, psychological services, behavior consultation, and related therapy services that include school adjustment counseling, speech/language, occupational and physical therapy, augmentative technology, and special transportation. All schools have a registered nurse, guidance counselors, a team chairperson, special education teachers and paraprofessionals. District-wide personnel offer related therapy services and psychological services. The school district has developed and implemented language-based classrooms at the Middle School for grades 5-6 and 7-8, and a therapeutic learning center at both the Middle School and the High School to provide support to students with learning disabilities and/or social/emotional issues that impact their learning in the general curriculum. The teachers in each of these programs received training during the summer and ongoing consultation from outside experts during the school year to ensure the success of the programs. The continuing goals of Pupil Personnel Services Department are: to support the co-teaching model through professional development for teachers, to facilitate positive transition for students changing schools through a collaborative process that includes staff and parents, to provide professional development to teachers on scientifically researched instructional methods, to increase collaboration between special education and regular education staff, to increase communication and collaboration with parents, and to provide as many effective and cost-efficient services as possible for special education children within the school district.

Respectfully Submitted,

Camilla Huston
Director of Pupil Personnel Services

PETER TWOMEY YOUTH CENTER

The Peter Twomey Youth Center (PTYC) is the base for the Extended Day Programs (FR/SU/BT/MS); Community Education Programs (adult and children's enrichment); publication of the District's periodical; and, scheduling for all district facilities including the Performing Arts Center, the Black Box Theater, classrooms, gyms and fields. It is self-supporting and funded by tuitions, community donations and fundraisers. It is located on the main campus of the schools in Groton.

The Extended Day Program, at all locations, is committed to providing academic support, supervised peer socialization and organized age appropriate activities within a safe and nurturing environment. The Extended Day Program also offers a summer day camp program for elementary and Middle School students during the month of August. The Community Education Program was able to increase its offerings during the year with additional adult education classes along with a wider variety of children's enrichment programs. Included in the children's programs are the Middle School and Elementary school (FR/SU) plays, the middle school ski program, the Elementary band program and the High School After 2 Club. Summer camp programs include tennis (Elementary and MS) and speed and agility Training (HS).

This was the first year that district published the *Barometer*. This periodical, which is scheduled to be published 3 times a year, is designed to disseminate timely and accurate information about our school district to all residents of our two towns. It will also include pertinent town information.

The PTYC continues to offer needed meeting space for community groups and gym space for children/adult athletics along with weekend social space for planned Middle School activities.

Respectfully Submitted,

Karen Tuomi
Director of Extended Day and Community Services

REPORT OF THE GROTON-DUNSTABLE REGIONAL HIGH SCHOOL

By all measures, Groton-Dunstable Regional High School is a high performing school. The students arrive willing to learn and eager to succeed. At the core of the school's success is the staff, which must be commended for their dedication to students, and their willingness to work hard, adapt, and remain flexible as the seemingly endless changes in education continue.

Groton-Dunstable Regional High School students, teachers, administrators, and staff are proud of both the collective and individual achievements during the 2011-2012 school year. By no means an exhaustive list, the data and achievements listed below span the areas of academics, athletics, visual and the performing arts, and provide a glimpse into the quality of the students attending our schools.

Performance Data

- U.S. News Rankings: Top 10% in Massachusetts (40th), top 2% nationally (901)
- Received AP Honor Roll Award for increasing enrollment without sacrificing scores
- Total students enrolled in AP have increased 100% over the course of five years while the percentage of students scoring 3 or better has remained steady at over 90%
- 95% of the GDRHS graduating class of 2012 enrolled in post-secondary institutions
- GDRHS SAT scores for 2012: Reading (536), Writing (517), Math (581)
- 100% of our students taking AP Calculus scored a 5
- 99% of our students taking the Statistics AP exam scored a 3 or higher
- 92% of our student taking the Chemistry A.P. exam scored a 3 or higher
- 79 % of our students taking Environmental Science A.P. exams scored a 3 or higher
- 88% of our students taking U.S. History A.P. exams scored 3 or higher
- 89% of our students taking Physics A.P. exams scored 3 or higher
- 97% of our students taking the Statistics AP exam scored a 3 or higher
- 84% of our students taking Biology A.P. exams scored 3 or higher
- 92% of our students taking English Literature A.P. exams scored 3 or higher
- 33% of our students taking the Spanish Language A.P. exam scored a 3 or higher

On the 2012 MCAS Tests, our students scored well above the state average and we have met Annual Yearly Progress as outlined in the No Child Left Behind Act.

- Math: 97% Advanced & Proficient (Tied for 17th in State)
- English: 100% Advanced & Proficient (Tied for 1st in State)
- Science: 88% Advanced & Proficient (Tied for 45th in State)
- There were 63 Adams Scholarship Winners

2011-2012 Accomplishments

- Seven students recognized at the Boston Globe Scholastic Awards
- GD Chamber performed at the Olympic Games
- Boys Soccer won a state championship title
- Boys Hockey won a state championship title
- Veterans Day ceremony honored all veterans of the armed forces. Sgt. Woitowicz was honored and Lt. Colonel John Giger and Colonel Kevin Erickson were gracious enough to be guest speakers
- Hockey team honored Sgt. Woitowicz and local veterans
- 3rd Annual Domestic Violence week was a success
- 2nd Annual Cultural Fair celebrated the diversity of more than 45 countries
- Pink Week raised awareness and funds for breast cancer research
- Community Service Week provided clothes to Groton Give and Take, food to Loaves and Fishes, and raised money for local charities
- Breast cancer and testicular cancer awareness assemblies held
- 9th grade orientation, "Free to be Ourselves," featured 150 high school volunteers and more than 150 incoming 9th graders
- GDEF provided thousands of dollars in grants that are positively impacting students
- Festival of One-Act Plays was a success
- School wide Poetry Out Loud competition
- Woman in History events were a success
- GDRHS offered more than 24 different athletic programs and 43 teams
- Football completed another successful season qualifying for the Central Mass Playoffs
- The Field Hockey Team made the playoffs
- Brendan Hunter advanced to the individual state golf championships and finished 3rd
- More than 65% of our student body participated in athletics

Respectively Submitted,

Michael Mastrullo, Principal
Marissa Brisson, Assistant Principal
Rick Arena, Dean of Students

REPORT OF THE MIDDLE SCHOOL

During the 2012-2013 school year, the Middle School has continued to implement best teaching practices to enhance teaching and learning. Cluster grouping (for gifted and talented students) was piloted in grade 7. Overall, the pilot is going quite well. This year, all incoming 5th grade students will be given the opportunity to take the NNAT which is a test that identifies students who are gifted and talented. Those students who score in the 98th percentile will be placed in a cluster group next fall.

In Special Education, we have implemented two very important intervention programs based on the needs of our students. One is the Therapeutic Learning Center for those students who have social-emotional issues. The other is the ELA Language Based Classroom (grades 5-8) to give those students who have documented language-based learning disabilities full access to the general curriculum in the least restrictive environment within their educational community.

Other accomplishments include:

- School – wide assemblies on bullying/cyber bullying, Handicap Awareness and Black History Month (cultural)
- MCAS – MCAS tests are now being measured with a Progress and Performance Index (PPI). The PPI combines information about narrowing proficiency gaps; growth and graduation drop out rates (High School only) over multiple years into a single number. For a group to be considered to be making progress toward narrowing proficiency gaps, its cumulative PPI must be 75 or higher. The following are the results for the Middle School –

All students met the target (Cumulative and Performance Index = 84)

High Need Students (Special Education, English Language Learners) did not meet the target (Cumulative and Performance Index = 53)

Students with disabilities did not meet the target
(Cumulative and Performance Index = 51)

White students met the target.

(Cumulative and Performance Index = 84)

- Continuing to use summative and formative assessments to assess mastery of content
- Providing teachers professional development (during early release days) to continue to align our present curriculum with the new Common Core State Standards
- Raised over \$10,000 for Project Mitten (sending donations to needy families during the holiday season)
- Destination Imagination Teams are competing this year

- School Wide Spelling and Geography Bees
- All grade 5 teachers have piloted two different math programs (Envisions and Go Math) that are aligned with the Common Core State Standards and are differentiated accord to students' readiness level. Both integrate technology into the curriculum. A presentation will be given to School Committee.
- The Middle School has upgraded its technology hardware by purchasing 30 new PC's for the South Computer Lab, 4 new projectors, 1 new PC (touchscreen), 2 video cameras, 1 new printer, a cart of 61 laptops for MSS, 32 monitors for PC. In addition, 20+ laptops were donated and upgraded to Windows 7.
- With the recent tragedy in Connecticut, we are reviewing all of our safety/security protocols in the event of an emergency.

Respectfully Submitted,

Steven M. Silverman, Principal

REPORT OF THE SWALLOW UNION ELEMENTARY SCHOOLS

Swallow Union School is located in the center of Dunstable. The Union building was dedicated in December, 1895 with less than 60 students, K-9. The Swallow building opened its doors in 1963 and the connector was added in 1978. The last major renovation was completed in September, 1995. Currently we house grades K-4 and we have roughly 292 students.

Our staff of well-trained professionals continues to be eager to learn new teaching techniques to enhance their daily instruction. They set high expectations for themselves and their students. Currently, our School Improvement Plan focuses on technology and the new Common Core Curriculum. During the next couple of years, we will be working to align our current curriculum to the new Common Core, which is shared with many states across the country. Technology is another area on which we are focusing. We are in the process of updating our teacher and student computers and utilizing many other forms of technology that can greatly enhance the quality of teaching and learning. We are also working on a more consistent base with the staff at Florence Roche in aligning our common assessments and sharing best teaching strategies.

During this school year our students continued to excel academically. They scored in the top 10% state wide on the MCAS, and they continue to show growth in many of our district wide academic assessments.

Lastly, Swallow Union continues to house the school district's Applied Behavior Analysis program, which is contracted through the New England Center For Children. This program is for students with intense special needs and has been a wonderful asset for all our students.

Respectfully Submitted,

Peter Myerson
Principal

Swallow Union Mission Statement

We believe that all students can learn. It is our responsibility to excite students about learning in a positive, safe, and engaging environment.

We will challenge students to achieve high academic standards while fostering their intellectual curiosity as well as their emotional, social, and physical development.

In a mutually respectful community of staff, students, and parents, we value the shared responsibility to help all students achieve their potential, develop confidence, and pursue their own passions.

REPORT OF THE BOUTWELL EARLY CHILDHOOD CENTER

The Boutwell Early Childhood Center provided an integrated, language based early childhood education program that offered stimulating programming for 75 children aged 3-5 over the past year as well 12 children who attended the Parent Child Playgroup. Along with daily discoveries in our subject areas, we encountered some moments worth highlighting along the way.

Accomplishments 2012:

- Reworked the alignment of specific preschool curriculum with the new Massachusetts Common Core Standards and the Guidelines for Preschool Learning Experiences
- Sixth year of the School Council for the Boutwell School, the Council focused on improving social opportunities as well as marketing and increasing enrollment.
- Continual improvement in pre-numeracy, pre-writing and school readiness skills
- Improved the Kindergarten readiness program to better prepare children who will be age eligible for Kindergarten the following year
- Trained staff to increase the play and social skills of students in inclusive classrooms
- Added three iPads for classroom use to improve student learning

Goals for 2013:

- Complete the work on the alignment of our English Language Arts curriculum to the new Common Core and the Guidelines for Preschool Learning Experiences
- Train staff in new ways to increase the math skills of preschool students
- Upgrade the school phone system

Boutwell welcomed the following new staff members for the 2011 – 2012 school year: student support assistants – Laura Donnelly, Dena Hance and Stasia Twomey; Extended Day teacher – Natalie Morgan and occupational therapy assistant – Jenna Archibald.

With the continued focus on English Language Arts (as we align to the new Common Core), Boutwell students are working hard to achieve pre-reading and pre-writing skills that will improve their ability to learn throughout their lives. Thanks to the efforts of our teachers and specialists, students are developing hand dominance, stamina for writing, writing the letters in their name, letter and number recognition and proper text orientation.

Respectfully Submitted,

Russell Hoyt, Early Childhood Director,
Boutwell Early Childhood Center

REPORT OF THE GREATER LOWELL TECHNICAL HIGH SCHOOL DISTRICT

The Greater Lowell Technical High School Committee meets in the Administrative Office (Room 2260), 250 Pawtucket Boulevard, Tyngsborough, Massachusetts. Meetings are public and district residents are welcome to attend. School Committee and sub-committee meeting schedule, past meeting minutes, and the current fiscal year budget are listed on the school's web site at www.gltech.org.

MISSION STATEMENT

Greater Lowell Technical High School commits to ensure students' readiness for career, college, and citizenship in the 21st century. We challenge and support students as they realize their individual potential for personal and professional success.

PHILOSOPHY

Greater Lowell Technical High School believes in the philosophy and goals of the Massachusetts Common Core of Learning, the Massachusetts Curriculum Frameworks, and the Massachusetts Vocational Technical Education Frameworks to ensure that students attain the academic and technical skills required to secure employment, to continue post-secondary studies, or to pursue a combination of both.

MCAS

Greater Lowell Technical High School's first time passing rates are as follows: English 99.98%, math 94.71%, and science 94%. The passing rate continues to improve. Students scoring in the Advanced and Proficient English category totaled 80%, compared to 69% in 2011. 63% of our GLTHS students scored in the Advanced and Proficient categories for math, up from 59% in 2011. Students scoring in the Proficient and Advanced categories for science totaled 63%.

POSTSECONDARY AND LPN PROGRAMS

Postsecondary - Greater Lowell offers a variety of choices for those interested in improving job skills, changing careers or simply pursuing a leisure-time interest. More than 650 students took postsecondary courses during the past school year. Students can earn certificates of completion in many of the courses including vocational-technical courses for licensure, postsecondary career courses, and enrichment courses.

LPN - The Practical Nursing Program is a 40-week, postsecondary course with 1,097 hours of classroom and clinical instruction. After completing the program, graduates are eligible to take the National Council of Licensing Examination - Practical Nursing, with 96.55% of the students passing the exam on their first attempt. To accommodate diverse schedules, both a daytime and an evening/weekends division are offered.

COMMUNITY INVOLVEMENT

Greater Lowell Technical High School takes pride in giving back to the member communities. Examples include: free auto care inspections, roof replacement at a local church, auto work for town vehicles, electrical work at a homeless shelter, days of beauty at local housing authority complexes, food drives for local food pantry, patio and brick work at a middle school, and various fundraising efforts for local organizations.

The Community Service Learning Program at Greater Lowell Technical High School promotes community involvement by connecting academic studies to real-life experiences. Service learning projects combine community service with student learning in a practical way that enhances academic knowledge, empowers students to take on a leadership role, and improves community environments and fellowship. This year more than 150 students participated in over 25 community service events.

FINANCES

<u>Revenue</u>	<u>2012 - 2013</u>
1. Excess and Deficiency	\$372,006
E & D & Reserves – Transportation	\$331,574
2. Assessments: includes minimum contribution, and transportation aid	
Dracut	\$3,463,552
Dunstable	\$151,489
Lowell	\$5,980,116
Tyngsborough	<u>\$1,206,136</u>
Total	\$10,801,293
3. State Aid	
Chapter 70	\$23,419,100
Transportation	<u>\$898,352</u>
Total State Aid	<u>\$24,317,452</u>
 TOTAL REVENUE	 \$35,822,325

Expenses

1. Operating	
Instruction	\$17,161,064
Plant	\$3,463,389
Fixed Charges	\$7,847,187
Administration	\$2,561,838
Other Services	\$4,518,802
Programs w/other Districts	\$270,045
 TOTAL BUDGET	 \$35,822,325

BOARD MEMBERS

Victor Olson	2014	Dracut	Raymond Boutin	2013	Lowell
Paul Morin	2015	Dracut	Erik Gitschier	2015	Lowell
David Tully	2015	Dunstable	George O'Hare	2013	Lowell
Fred Bahou	2013	Lowell	George Tatseos	2015	Tyngsborough



REPORT OF THE WATER COMMISSIONERS

To the Water Users and Citizens of the Town of Dunstable, this is the 2012 Annual Report for the Dunstable Water Department (DWD).

The Board would like to remind residents that you can learn more about the Water Department through our website at www.dunstable-ma.gov. In addition to our Rules and Regulations, forms, upcoming agendas and meeting minutes, there are additional links which should answer your questions and guide you in better understanding our system.

Water Commissioner Peter Georges left the department in May of 2012. We wish to thank him for his service to the Town. Joyce Cail was appointed by the Board of Selectmen in August 2012 to fulfill the remaining year.

The Water Department would like to thank David Tully Jr. for his support in 2012. David's knowledge of our system and dedication to our customers keeps us running efficiently.

In 2011, Town Meeting approved an article allowing the Board of Water Commissioners to examine any and all aspects of a water system interconnection with the Town of Tyngsborough. Stantec Engineering was hired and in 2012, they presented the "Tyngsborough – Dunstable Water System Interconnection Study" to both towns.

The Water Department received support from the Board of Selectmen to engage in further review of future infrastructure expenditures. In 2013, we will be teaming up to look at ways to fund those expenses.

Service was performed on our system, backflow preventers were tested and hydrants were flushed, all of which are part of our yearly maintenance program.

The Dunstable Water Department would like to remind residents on **Town Water** of our policy on delinquent accounts. Our Rules and Regulations state "Water may be shut off for non-payment of bills or disregard of rules." Invoices w/interest are mailed to late accounts monthly. Each spring, three "Shut off Notices" are sent (by mail, by certified mail and hand delivered by the Constable) to inform residents that their water may be shut off in May/June.

Any water customer that would like to be notified when the department experiences an interruption in service, emergency or important notifications are urged to send their e-mail address to: CMann@dunstable-ma.gov

If you have any questions, please feel free to contact us at 978-649-4514 x230. Our office hours are: Monday-Thursday 7:30am-3:00pm. The Water Board meets the 4th Tuesday of the month. The public is invited. Thank you for your continued support.

Respectfully,

Karl Huber-Chairman Peter Georges-Commissioner until May 2012

Robert Gamache-Commissioner

Joyce Cail – Commissioner as of August 2012

David Hardman-Associate Member

David Tully, Jr.–Superintendent

Cheryl Mann-Secretary





**OFFICE OF THE
Advisory Board
TOWN HALL
511 MAIN STREET
DUNSTABLE, MA 01827-1313
(978) 649-4514 x222 FAX (978) 649-4371
finance@dunstable-ma.gov**

ADVISORY BOARD FY13 SUMMARY

In May 2012, Kevin Welch was elected to the Advisory Board seat vacated by Dan St. Jean. At the board's first meeting of FY13, Ron Mikol was elected Chair, Harold Simmons agreed to be Vice-Chair, and Christine Muir accepted the role of Secretary again.

As always, the Advisory Board worked diligently throughout fiscal year 2013 (FY13) to understand the budget needs of municipal departments in order to recommend a reasonable and balanced budget for the town. The town has been able to successfully work through very uncertain economic times. The Commonwealth continues to be unable to provide stable forecasted Local Aid amounts in a timely fashion to allow for more accurate expense budgeting.

During the course of FY 2013, the Advisory Board considered several new and on-going projects. We assisted the library in resolving its climate-control system functionality by moving the contract to a different company, thereby requiring no additional funding from the town. We reviewed the Conservation Committee's proposal to purchase twelve acres of land on Route 113, using CPC funds. Several resources drew heavily from the reserve account. An error in the long-term debt number resulted in the need to transfer money to make the fire truck payment. Verizon requested an abatement on a personal property bill from 2009, which required a transfer of nearly 1/3 the reserve account balance.

The board continued to support the schools our students attend, the Groton-Dunstable Regional Schools and Greater Lowell Technical High School. Greater Lowell Technical High School voted to renovate their building to update equipment and increase accessibility. GDRSD has requested level funding for the 2013 fiscal year, which is a direct result of the district's Budget and Finance Committee's diligent work and ability to make difficult choices in what continues to be a very challenging time. Both of these school districts have experienced significant reduction in state monies as well as seeing unfunded State Education directed Mandates.

During this past year the town participated in a Massachusetts Department of Revenue Management Audit, which identified several process improvements for the town to consider. The overall audit results indicated that the town's management practices were sound and sized appropriately.

Submitted By Dunstable Advisory Board
Ron Mikol, Chairman
Harold Simmons, Vice Chair
Christine Muir, Secretary
Dana Metzler
Joe Dean
Kevin Welch

TOWN OF DUNSTABLE
COMBINED BALANCE SHEET ALL FUND TYPES & GROUPS
JUNE 30, 2012

ASSETS	GENERAL FUND	CPA FUND	REVENUE FUND	ENTERPRISE FUNDS	PROJECTS FUND	TRUST FUND	AGENCY FUND	LONG TERM DEBT	GROUP TOTAL
Cash & Investments Unrestricted	635,108.93	969,073.90	210,359.03	172,446.44	80,000.00	550,753.86	72,640.95		2,690,383.11
Cash Restricted	-					112,539.54			112,539.54
Investment Restricted	-					500.00			500.00
Receivables:									-
Personal Property Tax Prior	-								-
Personal Property Tax Current	14.88								14.88
Real Estate Tax Prior	107,150.24	3,025.93							110,176.17
Real Estate Tax Current	145,562.50	4,255.25							149,817.75
Allowance for Abatements	(86,565.61)								(86,565.61)
Tax Liens Receivable	7,857.32								7,857.32
Motor Vehicle Excise Prior	9,911.17								9,911.17
Motor Vehicle Excise Current	18,426.89								18,426.89
Water User Charges	-			1,821.04					1,821.04
Prepaid Expenditures	2,008.00								2,008.00
Due from (to) Other Funds	-								-
Amt to be Provided for Pmt of Bonds	-							2,753,950.00	2,753,950.00
TOTAL ASSETS	839,474.32	976,355.08	210,359.03	174,267.48	80,000.00	663,793.40	72,640.95	2,753,950.00	5,770,840.26
LIABILITIES AND FUND EQUITY									
Warrants Payable	31,737.14	72.72	2,295.91	11,867.20		110.39	601.00		46,684.36
Unclaimed Items	-								-
Tax Withholdings	78,596.21								78,596.21
Accrued Expenditures	2,975.00			624.49					3,599.49
Due to Others	-								-
Deferred Revenue Property Tax	166,162.01	7,281.18							173,443.19
Deferred Revenue Tax Liens	7,857.32								7,857.32
Deferred Rev Motor Vehicle Ex	28,338.06								28,338.06
Deferred Revenue Water Charges	-			1,821.04					1,821.04
Notes Payable	-							2,753,950.00	11,510.00
Bonds Payable	-								2,753,950.00
Performance Bonds	-								72,039.95
TOTAL LIABILITIES	315,665.74	7,353.90	2,295.91	14,312.73	111,510.00	110.39	72,039.95	2,753,950.00	3,277,839.62
FUND EQUITY									
Other Financing Uses									-
Reserve for Encumbrances	10,400.00			26,403.40					36,803.40
Reserve for Expenditures	7,000.00	-		-					7,000.00
Reserve for Continuing Appropriations	20,339.81	-		10,967.31		10,029.73			41,336.85
Reserve for Special Purposes	-		10,338.05			110,589.54			120,927.59
Reserve for Open Space	-	88,199.80							88,199.80
Reserve for Historic Rec.	-	135,699.80							135,699.80
Reserve for Community Housing	-	180,199.80							180,199.80
Unreserved Fund Balance	486,068.77	564,901.78	197,725.07	122,584.04	(31,510.00)	543,063.74	-		1,882,833.40
FB Res for Approp Deficits	-		208,063.12	159,954.75	(31,510.00)	663,683.01			-
TOTAL FUND EQUITY	523,808.58	969,001.18	210,359.03	174,267.48	80,000.00	663,793.40	72,640.95	2,753,950.00	2,493,000.64
TOTAL LIAB. & FUND EQUITY	839,474.32	976,355.08	210,359.03	174,267.48	80,000.00	663,793.40	72,640.95	2,753,950.00	5,770,840.26

TOWN OF DUNSTABLE
STATEMENT OF REVENUE, BUDGET VS ACTUAL
July 1, 2011 - June 30, 2012

GENERAL FUND	BUDGET	ACTUAL RECEIPTS	BALANCE FAVORABLE (UNFAVORABLE)
TAXES			
Personal Property Current	139,617.71	194,485.84	54,868.13
Personal Property Prior	-	234.55	234.55
Real Estate Current	6,697,376.65	6,476,947.13	(220,429.52)
Real Estate Prior	-	185,550.27	185,550.27
Tax Liens Redeemed	-	-	-
Motor Vehicle Excise Current	374,900.00	366,531.42	(8,368.58)
Motor Vehicle Excise Prior	-	46,683.34	46,683.34
Other - Payments After Abatement	-	1,742.73	1,742.73
	<u>7,211,894.36</u>	<u>7,272,175.28</u>	<u>60,280.92</u>
INTEREST			
Interest on Property Tax	11,000.00	41,094.91	30,094.91
Interest on Motor Vehicle	1,000.00	1,555.77	555.77
Interest on Tax Liens	-	-	-
Interest on Capital Projects	-	-	-
Interest on Investments	3,000.00	5,888.67	2,888.67
	<u>15,000.00</u>	<u>48,539.35</u>	<u>33,539.35</u>
LICENSES & PERMITS			
Driveway Permits	100.00	100.00	-
Camp License	-	-	-
Cable T V	800.00	504.00	(296.00)
Raffle Permits	-	-	-
Firearms Licenses	1,000.00	1,437.50	437.50
Fire Permits	3,500.00	5,955.00	2,455.00
Building Permits	13,400.00	10,885.45	(2,514.55)
Gas Permits	1,500.00	2,475.00	975.00
Plumbing Permits	1,500.00	2,065.00	565.00
Electrical Permits	3,500.00	6,335.00	2,835.00
Planning Board Special Permits	1,500.00	3,000.00	1,500.00
Common Victullar	-	50.00	50.00
Dog Licenses	4,000.00	3,690.00	(310.00)
	<u>30,800.00</u>	<u>36,496.95</u>	<u>5,696.95</u>
GENERAL GOVERNMENT			
Selectmen			
Rental	21,000.00	35,665.63	14,665.63
Other Misc.	100.00	4,756.55	4,656.55
Tax Collector			
Demand Fees	7,000.00	9,884.00	2,884.00
R M V Surcharge	1,000.00	1,460.00	460.00
Municipal Lien Certificates	2,000.00	2,625.00	625.00
Treasurer	-	50.00	50.00
Assessors	200.00	300.00	100.00
Town Clerk			
Dog License Fines	1,500.00	695.00	(805.00)
Certified Vitals	400.00	432.50	32.50
Passports	1,000.00	-	(1,000.00)
Non Criminal Fines	2,500.00	1,456.00	(1,044.00)
Business Certificates	300.00	220.00	(80.00)
Other Miscellaneous	100.00	166.80	66.80
Conservation Tree Fund	1,500.00	1,475.00	(25.00)
Planning Board			
Hearings	400.00	550.00	150.00
Board of Appeals			
Filing Fees	-	201.04	201.04
Hearings	-	298.96	298.96
	<u>39,000.00</u>	<u>60,236.48</u>	<u>21,236.48</u>

TOWN OF DUNSTABLE
STATEMENT OF REVENUE, BUDGET VS ACTUAL
July 1, 2011 - June 30, 2012

GENERAL FUND	BUDGET	ACTUAL RECEIPTS	BALANCE FAVORABLE (UNFAVORABLE)
PUBLIC SAFETY			
Police Department			
Police Reports	200.00	201.00	1.00
Court Fines	1,000.00	1,335.00	335.00
R M V Violations	11,000.00	13,985.00	2,985.00
Sp. Duty Surcharge	1,000.00	1,273.08	273.08
Animal Control Boarding Fees	-	100.00	100.00
	13,200.00	16,894.08	3,694.08
OTHER DEPARTMENTAL			
Highway Fees & Charges	-	3,900.00	3,900.00
Fire - Other Fees & Charges	-	-	-
Board of Health	-	150.00	150.00
Library Fines & Copies	100.00	151.40	51.40
	100.00	4,201.40	4,101.40
STATE & FEDERAL RECEIPTS			
State Owned Land	8,691.00	8,691.00	-
Chapter 70 Education Aid	4,392.00	4,392.00	-
Abate. for Elderly & Veterans	8,592.00	8,454.00	(138.00)
Unrestr. General Government Aid	192,992.00	192,992.00	-
Additional Government Aid	-	15,042.00	15,042.00
Emergency Mgmt Grant Reimb	-	11,102.00	11,102.00
Federal Gas Tax	2,000.00	3,183.82	1,183.82
	216,667.00	243,856.82	27,189.82
REFUNDS & MISC RECEIPTS			
Sale of Fixed Asset	-	-	-
Legal Settlement	-	-	-
Other Misc Receipts	-	-	-
	-	-	-
TOTAL REVENUES	<u>7,526,661.36</u>	<u>7,682,400.36</u>	<u>155,739.00</u>

TOWN OF DUNSTABLE
SCHEDULE OF DEPARTMENTAL PAYMENTS
JULY 1, 2011 - JUNE 30, 2012

GENERAL FUND GENERAL GOVERNMENT SELECTMEN	ACTUAL	BUDGET	FAVORABLE (UNFAVORABLE)
Salaries	1,800.00	1,800.00	-
Energy	174.82	174.82	
Repair & Maintenance	-	1,475.18	
Professional & Technical	105.00	200.00	
Professional & Technical - Special Legal	2,127.94	7,500.00	
Tuition Reimbursement	-	-	
Communication	1,433.55	1,500.00	
Office Supplies	142.14	160.00	
In State Travel	-	150.00	
Dues and Memberships	690.00	690.00	
Dues and Memberships - No Midd C of G	734.60	750.00	
	5,408.05	12,600.00	7,191.95
	-	-	-
	126.00	150.00	24.00
	-	13,313.55	13,313.55
	-	-	-
		19,384.04	
		6,555.96	
	25,479.54	25,940.00	460.46
	2,988.02	18,491.00	15,502.98
	7,500.00	7,500.00	-
	38,824.33	39,122.00	297.67
	10,095.28	10,400.00	304.72
PERSONNEL POLICY CONSULTANT			
FINANCE COMMITTEE			
Dues & Memberships	126.00		
Reserve Fund			
Unpaid Bills			
ACCOUNTANT			
Salary	18,923.58		
Clerical	6,555.96		
Professional Services	2,416.91		
Communication	-	6,710.00	
Office Supplies	571.11	100.00	
In State Travel	-	1,329.00	
Annual Audit	-	200.00	
Dues and Memberships	-	10,000.00	
		152.00	
PY Encumbrance			
ASSESSORS			
Salary	909.00	909.00	
Assistant Assessor	26,415.00	26,415.00	
Clerical	11,500.33	11,798.00	
Professional Services	5,437.33	5,437.33	
Prof Serv - Prop Review Assessment	3,510.00	3,510.00	
Communication	402.00	402.00	
Office Supplies	605.45	750.67	
In State Travel	55.50	200.00	
Dues & Memberships	85.00	100.00	

TOWN OF DUNSTABLE
SCHEDULE OF DEPARTMENTAL PAYMENTS
JULY 1, 2011 - JUNE 30, 2012

GENERAL FUND		ACTUAL	BUDGET	FAVORABLE (UNFAVORABLE)
TREASURER				
Salary	23,136.00		23,136.00	
Certification Stipend	<u>1,000.00</u>		<u>1,000.00</u>	
		24,136.00		24,136.00
Professional Services	6,562.17		6,636.54	
Communication	860.00		860.00	
Office Supplies	517.12		655.00	
In State Travel	-		65.00	
Dues & Memberships	-		45.00	
Other Charges	<u>618.46</u>		<u>618.46</u>	
		8,557.75		8,880.00
TAX COLLECTOR				322.25
Salary		23,136.00		23,136.00
Rentals and Leases	-		-	
Professional Services	6,912.65		6,912.65	
Communication	4,077.38		4,077.38	
Office Supplies	1,532.14		1,535.35	
In State Travel	272.70		272.70	
Dues & Memberships	-		1.92	
		12,794.87		12,800.00
				5.13
LEGAL DEPARTMENT				
Professional Services	<u>23,006.30</u>	23,006.30		30,000.00
				6,993.70
TOWN CLERK				
Salary	27,282.00		27,282.00	
Certification Stipend	<u>1,000.00</u>		<u>1,000.00</u>	
		28,282.00		28,282.00
Professional Services	423.36		450.00	
Communication	300.00		300.00	
Office Supplies	375.31		475.00	
In State Travel	150.00		150.00	
Dues & Memberships	<u>175.00</u>		<u>175.00</u>	
		1,423.67		1,550.00
				126.33
DOG LICENSE PROGRAM				
Communication	-			
Supplies	<u>318.62</u>	318.62		400.00
				81.38
ELECTION & REGISTRATION				
Election & Reg Stipends		1,075.51		1,313.00
				237.49
Registrar Salary		200.00		225.00
				25.00
Repair & Maintenance	175.00		175.00	
Professional Services	1,895.50		3,000.00	
Communication	1,126.27		2,000.00	
Other Supplies	<u>169.99</u>		<u>500.00</u>	
		3,366.76		5,675.00
				2,308.24

TOWN OF DUNSTABLE
SCHEDULE OF DEPARTMENTAL PAYMENTS
JULY 1, 2011 - JUNE 30, 2012

GENERAL FUND	ACTUAL	BUDGET	FAVORABLE (UNFAVORABLE)
CONSERVATION COMMISSION			
Clerical Wages	12,947.12		13,159.00 211.88
Professional Services		-	
Communication		275.00	
Office Supplies		60.00	
Other Supplies		-	
In State Travel		53.28	
Dues & Memberships		496.72	
Other Charges		315.00	
	1,189.10		1,200.00 10.90
Transfer to Land Trust			
Dam Inspection	1,720.00	-	- -
PLANNING BOARD			
Clerical Wages	12,965.55		13,159.00 193.45
Professional Services		462.22	
Communication		150.00	
Office Supplies		387.78	
In State Travel		-	
	661.78		1,000.00 338.22
BOARD OF APPEALS			
Clerical Wages			
Professional Services		390.00	
Communication		298.96	
Office Supplies		-	
	699.11		2,000.00 1,300.89
TOWN HALL			
Clerical Wages			
Clerical Wages Part Time		43,872.48	
Janitor/Recycler Wages		1,010.00	
	44,589.25	4,520.52	49,403.00 4,813.75
Energy		13,000.00	
Repair & Maintenance		11,284.54	
Water		2,715.46	
Other Property Related Services		4,275.00	
Professional Services		509.86	
Communication		4,368.32	
Office Supplies		1,044.88	
Other Charges		2,500.00	
Custodial Supplies		601.94	
Other Supplies		100.00	
	35,840.80		40,400.00 4,559.20
TOWN HALL REPAIRS			
	3,332.16		5,000.00 1,667.84
160 PLEASANT STREET ENERGY			
TOWN REPORTS	169.34		758.53 589.19
TOWN PLANNING ENGINEER	3,632.57		5,000.00 1,367.43
TOWN PROPERTY - RIVER ST ROOF	3,623.28		10,000.00 6,376.72
TOTAL GENERAL GOVERNMENT	-		10,000.00 10,000.00
			78,624.32

TOWN OF DUNSTABLE
SCHEDULE OF DEPARTMENTAL PAYMENTS
JULY 1, 2011 - JUNE 30, 2012

GENERAL FUND	ACTUAL	BUDGET	FAVORABLE (UNFAVORABLE)
PUBLIC SAFETY			
POLICE DEPARTMENT			
Chief Salary	98,023.00	98,023.00	
Officer Wages	501,219.18	514,230.68	
Admin Assistant Wages	31,781.32	31,781.32	
Custodian Wages	3,640.00	3,640.00	
	634,663.50	647,675.00	13,011.50
Energy	5,805.69	6,620.53	
Water	130.00	502.00	
Repair & Maintenance	22,513.32	22,566.27	
Rentals and Leases	46.00	600.00	
Other Property Related Services	1,548.26	1,674.83	
Professional & Technical	5,802.75	5,802.75	
Tuition Reimbursement	800.00	1,697.25	
Communication	73,382.71	74,714.00	
Other Purchased Services	425.00	631.87	
Other Services - Lock Up	700.00	830.37	
Office Supplies	4,984.29	5,600.00	
Custodial Supplies	1,990.13	1,990.13	
Vehicle Supplies	34,712.15	34,760.00	
Other Supplies	23,172.53	23,505.00	
Dues & Memberships	11,694.35	12,700.00	
Cruiser Insurance Premiums	-	988.00	
Replacement Equipment	-	-	
New Equipment	-	-	
New Cruiser Capital Lease	32,492.00	32,492.00	
	220,199.18	227,675.00	7,475.82
	17,900.00	17,900.00	-
POLICE STATION FLOORING REPLACEMENT			
	50,756.19	50,826.19	70.00
FIRE DEPARTMENT			
Fire Chief Wages	24,131.19	24,131.19	
Fire Department Wages	26,625.00	26,695.00	
Energy	2,486.27	2,500.00	
Water	130.00	150.00	
Repair & Maintenance	15,452.44	15,452.44	
Professional Services	1,200.60	1,229.59	
Communications	6,781.62	6,847.56	
Office Supplies	484.38	484.38	
Building Maintenance Supplies	239.31	239.31	
Custodial Supplies	307.44	500.00	
Groundskeeping Supplies	37.00	37.00	
Vehicle Supplies	5,921.87	5,982.05	
Food and Food Service Supplies	496.28	500.00	
Other Firefighting Supplies	2,159.72	2,159.72	
New Firefighting Equipment	24,989.45	25,000.00	
Out of State Travel	-	-	
Dues & Membership	717.95	717.95	
	61,404.33	61,800.00	395.67
PY Encumbrance	115.16	350.00	234.84

TOWN OF DUNSTABLE
SCHEDULE OF DEPARTMENTAL PAYMENTS
JULY 1, 2011 - JUNE 30, 2012

GENERAL FUND	ACTUAL	BUDGET	FAVORABLE (UNFAVORABLE)
EMERGENCY MEDICAL SERVICE			
EMS Wages	-	-	-
Expenses	-	-	-
INSPECTORS			
Building Inspector Salary	15,915.00	-	-
Building Inspector Expense	1,300.00	-	-
Gas Inspector Salary	1,408.00	-	-
Plumbing Inspector Salary	1,424.00	-	-
Electrical Inspector Salary	3,488.00	-	-
Inspector of Animals	400.00	-	-
EMERGENCY MANAGEMENT	2,000.00	4,317.42	2,317.42
ANIMAL CONTROL	8,500.00	-	-
TREE WARDEN	12,000.00	-	-
TOTAL PUBLIC SAFETY	1,031,261.16	1,054,978.61	23,717.45
EDUCATION			
G.D.R.S. District	4,019,676.00	-	-
G.D.R.S. District Debt	380,646.00	-	-
G.L.R.V.T.H.S.	172,077.00	-	-
Minuteman Reg Voc Tech High School	18,375.00	-	-
TOTAL EDUCATION	4,590,774.00	4,591,030.00	256.00

TOWN OF DUNSTABLE
SCHEDULE OF DEPARTMENTAL PAYMENTS
JULY 1, 2011 - JUNE 30, 2012

GENERAL FUND	ACTUAL	BUDGET	FAVORABLE (UNFAVORABLE)
PUBLIC WORKS & FACILITIES			
HIGHWAY DEPARTMENT			
Wages Operations Staff	137,055.80	139,638.00	
Clerical Wages	15,711.60	16,428.00	
	152,767.40	156,066.00	3,298.60
Energy	3,694.50	6,300.00	
Repair & Maintenance	45,416.07	46,617.00	
Rentals	-	-	
Professional Services	217.09	1,638.00	
Communication	4,294.71	4,674.29	
Office Supplies	320.58	252.00	
Custodial Supplies	523.44	1,260.00	
Groundskeeping Supplies	-	-	
Vehicle Supplies	21,703.29	21,703.29	
Public Works Supplies	5,115.34	5,166.00	
Other Supplies	808.21	1,008.00	
Dues & Memberships	120.00	120.00	
Insurance Premiums	-	-	
Other Charges	-	-	
Out of State Travel	12.71	12.71	
Lease Purchase	12,894.14	12,895.00	
Brush/Signs& Line Paint	19,702.85	22,350.00	
Paving	12,252.64	12,608.71	
	127,075.57	136,605.00	9,529.43
PY Encumbrance	-	-	-
Engineering Services Retaining Wall	186.00	10,525.81	10,339.81
	-	-	-
Street Lights	7,670.50	7,700.00	29.50
Snow Removal			
Wages	15,646.17	17,352.00	
Overtime	11,829.63	30,522.00	
	27,475.80	47,874.00	20,398.20
Equipment Repairs	3,189.50	4,725.00	
Other Property Services	1,995.00	1,995.00	
Vehicle Supplies	3,126.06	4,266.64	
Salt	51,034.87	28,115.00	
Sand	1,588.45	1,588.45	
Chemicals	7,254.91	7,254.91	
Plowing Services Subcontracted	65,265.00	65,265.00	
Public Works Supplies	-	285.00	
	133,453.79	113,495.00	(19,958.79)

**TOWN OF DUNSTABLE
SCHEDULE OF DEPARTMENTAL PAYMENTS
JULY 1, 2011 - JUNE 30, 2012**

GENERAL FUND	ACTUAL	BUDGET	FAVORABLE (UNFAVORABLE)
TRANSFER STATION / LANDFILL			
Subsidy to Enterprise Fund	28,400.00	28,400.00	
Landfill Expenses	2,069.80	2,100.00	
Other Charges	-	-	30.20
	30,469.80		30,500.00
CEMETERY DEPARTMENT			
Wages	11,166.00		12,080.00
Water	-	-	
Rentals & Leases	-	-	
Other Property Related Services	-	-	
Repair & Maintenance Supplies	-	-	
Other Supplies	-	-	
Groundskeeping Supplies	695.56	735.00	39.44
	695.56		735.00
TOTAL PUBLIC WORKS		490,960.42	515,580.81
HUMAN SERVICES			24,620.39
BOARD OF HEALTH			
Clerical Wages			
Office Supplies	-	430.00	
Communication	70.00	70.00	
Dues & Memberships	-	650.00	
	70.00		1,150.00
Nashoba Assessment	4,760.00		4,760.00
Nashoba Nursing	1,646.00		1,646.00
Mental Health Assessment	400.00		400.00
			268.51
COUNCIL ON AGING			
Wages	4,982.21		5,056.49
Communication	-	-	
Office Supplies	-	-	
Food Service Supplies	2,320.00	2,320.00	
Dues & Memberships	125.00	258.00	
Bus Transportation Services	7,897.00	7,059.00	
In State Travel	-	631.00	
Other Supplies	-	-	
	10,342.00		10,268.00
VETERANS SERVICES			(74.00)
Salary	1,325.00		1,325.00
Professional & Technical	858.10	858.10	
Communication	868.10	868.10	
Other Supplies	1,189.31	1,189.31	
In State Travel	160.60	160.60	
Dues & Memberships	271.18	650.00	
Veteran's Benefits	-	360.89	
	3,347.29		4,087.00
PY Encumbrance	275.00		275.00
			739.71
TOTAL HUMAN SERVICES		31,625.99	2,088.50

TOWN OF DUNSTABLE
SCHEDULE OF DEPARTMENTAL PAYMENTS
JULY 1, 2011 - JUNE 30, 2012

GENERAL FUND	ACTUAL	BUDGET	FAVORABLE (UNFAVORABLE)
CULTURE & RECREATION			
LIBRARY			
Wages	71,751.00		-
Energy		18,635.72	
Water		250.00	
Repair & Maintenance		6,559.18	
Other Property Related Services		2,024.60	
Professional & Technical		100.00	
Communication		530.70	
Office Supplies		4,661.47	
Custodial Supplies		150.00	
Other Supplies Collection Materials		31,588.33	
In State Travel		-	
Dues & Memberships		-	
Lighting Design Services ATM 5/11		-	
MVL Consortium Dues	60,130.08	7,000.00	11,369.92
	11,400.00		-
TECHNOLOGY & CABLE TV	4,466.45		6,184.00
RECREATION COMMISSION			
Rentals and Leases		719.75	
Other Charges		1,360.25	
	2,080.00		2,080.00
PY Encumbrance	-		-
PARKS DEPARTMENT			
Energy		-	
Other Property Related Services		8,000.00	
Other Supplies		-	
Other Charges		-	
	8,000.00		8,000.00
Larier Field Other Property Services		9,500.00	
Larier Field Energy		1,000.00	
Larier Field Other Supplies		-	
	10,499.49		10,500.00
PY Encumbrance	1,800.00		1,800.00
	431.37		500.00
MEMORIAL DAY			
			68.63
TOTAL CULTURAL & RECREATION		170,558.39	183,715.00
			13,156.61

**TOWN OF DUNSTABLE
SCHEDULE OF DEPARTMENTAL PAYMENTS
JULY 1, 2011 - JUNE 30, 2012**

GENERAL FUND	ACTUAL	BUDGET	FAVORABLE (UNFAVORABLE)
DEBT SERVICE			
Long Term Debt	255,840.00		1.00
Long Term Interest	74,474.65		0.35
TOTAL DEBT SERVICE	330,314.65		1.35
STABILIZATION INTERFUND TRANSFER			
CAPITAL PROJECT INTERFUND TRANSFER			
TRUST FUND INTERFUND TRANSFER			
50,000.00			-
80,000.00			-
15,000.00			-
INSURANCE & BENEFITS			
County Retirement	158,304.00		1,506.00
Unemployment Compensation	10,000.00		5,000.00
Insurances:			
Group Health Insurance	140,548.27		26,951.73
Medicare Town Share	17,971.56		246.44
Liability (Buildings, Vehicles, Workers)	72,533.35		-
PY Encumbrance Unemployment Compensation	-		-
PY Encumbrance Liability Insurances	-		-
TOTAL INSURANCE & BENEFITS	399,357.18	433,061.35	33,704.17
State Assessment	2,624.00	-	(2,624.00)
TOTAL GENERAL FUND DEPARTMENTAL PAYMENTS	7,532,364.55	7,705,909.34	173,544.79

**Town of Dunstable
Fund Balance Analysis
Period Ending June 30, 2012**

	Fund Balance Undesignated Fund Balance	Fund Balance Reserved for Encumbrances	Fund Balance Reserved for Expenditures	Fund Balance Reserved for Continuing Appropriations	Total Fund Balance
Fund Balance Beg. Bal	327,544	20,920	83,000	21,284	452,748
Current Year Revenue	7,603,317				7,603,317
Current Year Expenditures	(7,532,257)				(7,532,257)
Reverse PY Reserves	125,204	(20,920)	(83,000)	(21,284)	0
CY Reserves	(37,740)	10,400	7,000	20,340	0
Fund Balance End. Bal	486,068	10,400	7,000	20,340	523,809

Town of Dunstable
STATEMENT OF CHANGE IN FUND BALANCE - SPECIAL REVENUE FUNDS
JULY 1, 2011 - JUNE 30, 2012

ACCOUNT NUMBER	BALANCE 7/1/2011	RECEIPTS	PAYROLL EXPENDED	OTHER EXPENDED	BALANCE 6/30/2012
2600-13-122-3560-0000-000	Butterfield Relief/Poor	608.25	-	-	8,137.63
2661-10-171-3560-0000-000	Conservation Wetland Act	787.50	-	110.00	20,996.42
2662-20-171-3300-0000-000	Town Forest Timber	-	-	-	454.08
2280-10-171-3560-0000-000	Wetland By-Law Fees	75.00	-	-	775.00
2663-13-171-3280-0000-000	ConsCom Carter Farm Donations	-	-	-	75.00
2010-13-192-3560-0000-000	Town Hall Committee	-	-	-	1,448.09
2020-00-000-3590-0000-000	Insurance Receipts < \$20,000	906.76	-	-	906.76
2022-01-161-3280-0000-000	Extended Polling Hours State Grant	4.74	-	-	478.74
2626-13-000-3280-0000-000	Tyngs Rotary Club Donations	6,850.00	-	1,000.00	6,945.00
2150-10-210-3560-0000-000	Police Special Duty	5,000.00	17,871.87	-	3,021.20
2820-12-210-3520-0000-004	Police Community Grant	28.40	-	-	28.40
2390-12-422-3520-0000-000	Hwy Chapter 90 Improvement Grant	(29,786.02)	2,666.08	262,150.78	0.00
2782-11-422-3510-2009-000	FEMA 2009 Ice Storm Grant	586.00	-	-	586.00
2784-11-000-3510-2010-010	FEMA 4/10 Severe Storms Grants	23,224.00	-	-	23,224.00
2785-11-422-3510-2010-000	FEMA 1/11-12/11 Snow/Ice Grant	(16,096.40)	-	-	(0.00)
2830-12-220-3520-0000-000	Fire Equipment State Grant	2,000.00	-	1,985.77	14.23
2832-12-220-3280-0000-000	Fire SAFE State Grant	3,765.00	866.95	2,395.00	3,318.05
2840-12-291-3520-2009-000	Emergency Management Grant	2,794.34	-	-	2,794.34
2850-11-300-3520-2010-000	DOE ARRA Grant	10.00	-	-	18,349.00
2440-10-491-3280-0000-000	Cemetery Revolving Fund	4,824.88	1,192.00	-	7,603.37
2602-13-491-3560-0000-003	Butterfield Cem. Fund	7,933.57	-	-	9,150.07
2603-13-491-3560-0000-004	Cemetery Gifts & Donations	630.00	-	-	630.00
2604-13-491-3560-0000-005	Cemetery Setting of Stone	100.00	-	-	220.00
2630-13-000-3280-0000-000	Korean/Vietnam Memorial Donations	-	-	-	1,600.00
2783-11-510-3510-0000-000	BOH H1N1 Flu Clinic Grant	6,779.51	-	6,779.51	-
2800-12-541-3520-0000-000	Elder Affairs Grant	-	1,750.00	-	1,750.00
2801-12-541-3520-0000-001	Elder Affairs Pharmacy	163.61	-	-	163.61
2605-13-541-3560-0000-002	Elder Affairs Donations	2,366.19	-	-	2,496.19
2607-13-541-3560-0000-003	Council on Aging Building Fund	15,742.25	-	-	19,713.75
2480-10-541-3560-0000-000	C O A Transportation Revolving Fund	1,600.00	-	-	2,810.00
2802-12-610-3520-0000-001	Library Incentive Grant	2,337.24	390.50	-	3,552.62
2803-12-610-3520-0000-002	Library Equal Grant	7,002.38	145.90	-	2,976.80
2618-13-610-3560-0000-003	Library Trustee Account	9,139.64	-	5,230.60	10,859.56
2608-13-610-3560-0000-004	Library Expansion Fund	46.41	-	475.09	46.41
2609-13-610-3560-0000-006	Library Jose Abeyta Memorial	222.15	-	-	222.15
2610-13-610-3560-0000-007	Library Lucy Kennedy Memorial	1,704.04	-	150.00	1,554.04
2611-13-610-3560-0000-008	Library Germaine Crawford	1,373.00	-	-	1,423.00
2612-13-610-3560-0000-009	Library Lloyd Barnes Mem.	141.00	-	-	141.00
2624-13-610-3560-0000-000	Library Beverly Rock Mem.	731.18	-	-	731.18
2623-13-610-3560-0000-028	Library Helen Kennedy Mem	20,659.88	-	-	20,659.88
2625-13-610-3560-0000-000	Library Lucille Dumont Mem	1,425.00	-	-	1,425.00
2613-13-630-3560-0000-000	Recreation Music Fund	482.25	-	-	482.25
2614-13-631-3560-0000-000	Dunstable Road Race Donations	316.12	-	-	316.12
2615-13-699-3560-0000-000	Cultural Council Grant	3,878.56	-	6,068.60	2,666.74
2616-13-699-3560-0000-001	Cultural Council Fundraiser	133.20	-	-	133.20
2470-10-631-3560-0000-000	Town Recreation Revolving Fund	5,328.86	-	4,746.11	8,401.75
2450-10-433-3280-0000-000	Landfill Revolving	-	-	-	1,185.32
2629-13-692-3560-0000-000	Memorial Day Donation	958.21	-	-	958.21
2617-13-693-3560-0000-000	Summer Concert Donations	10,175.52	5,753.00	3,289.56	12,638.96
		149,569.82	383,487.13	24,883.30	208,063.12

**Town of Dunstable
Combined Balance Sheet - Capital Projects
June 30, 2012**

	TANKER & EQUIPMENT PURCHASE	SALT SHED	TOTAL CAPITAL PROJECTS
Revenue	58,050.00		58,050.00
Expenditures			-
Surplus/Deficit	58,050.00	-	58,050.00
Transfers In		80,000.00	80,000.00
Transfers Out			-
Change in Fund Balance	58,050.00	80,000.00	138,050.00
Beg Fund Balance	(169,560.00)	-	(169,560.00)
Change in Fund Balance	(111,510.00)	80,000.00	(31,510.00)
Fund Balance Adjustments			-
End Fund Balance	(111,510.00)	80,000.00	(31,510.00)
Cash	-	80,000.00	80,000.00
TOTAL ASSETS	-	80,000.00	80,000.00
Bond Anticipation Note	111,510.00		111,510.00
TOTAL LIABILITIES	111,510.00	-	111,510.00
Undesignated Fund Balance	(111,510.00)	80,000.00	(31,510.00)
TOTAL FUND BALANCE	(111,510.00)	80,000.00	(31,510.00)
TOTAL LIABILITIES & FUND EQUITY	-	80,000.00	80,000.00

TOWN OF DUNSTABLE
STATEMENT OF ACTIVITY - ENTERPRISE FUNDS
JUNE 30, 2012

	WATER ENTERPRISE FUND	TRANSFER STATION ENTERPRISE FUND	TOTAL ENTERPRISE FUNDS
Revenue	47,955.13	117,308.56	165,263.69
Expenditures	47,788.47	84,381.22	132,169.69
Surplus/Deficit	166.66	32,927.34	33,094.00
Transfers In			0.00
Transfers Out	4,914.00		4,914.00
Change in Fund Balance	(4,747.34)	32,927.34	28,180.00
Beg Fund Balance	104,972.42	26,802.33	131,774.75
Change in Fund Balance	(4,747.34)	32,927.34	28,180.00
End Fund Balance	100,225.08	59,729.67	159,954.75

**TOWN OF DUNSTABLE
COMBINED BALANCE SHEET - ENTERPRISE FUNDS
JUNE 30, 2012**

	WATER ENTERPRISE FUND	TRANSFER STATION ENTERPRISE FUND	TOTAL ENTERPRISE FUNDS
Cash	106,192.77	66,253.67	172,446.44
Water User Charges Receivable	1,821.04		1,821.04
TOTAL ASSETS	108,013.81	66,253.67	174,267.48
Warrants Payable	5,343.20	6,524.00	11,867.20
Accrued Payroll	624.49		624.49
Deferred Revenue	1,821.04		1,821.04
TOTAL LIABILITIES	7,788.73	6,524.00	14,312.73
Other Financing Uses			0.00
Reserved for Encumbrances		26,403.40	26,403.40
Reserved for Expenditures			0.00
Reserved for Continuing Appropriations	10,967.31		10,967.31
Retained Earnings (Deficit)	89,257.77	33,326.27	122,584.04
TOTAL FUND EQUITY	100,225.08	59,729.67	159,954.75
TOTAL LIABILITIES & FUND EQUITY	108,013.81	66,253.67	174,267.48

**TOWN OF DUNSTABLE
WATER ENTERPRISE FUND
JULY 1, 2011 - JUNE 30, 2012**

	Budget	Actual	
Fund Balance as of July 1, 2011			
Reserve for Encumbrances		-	
Reserve for Expenditures		43,036.00	
Reserve for Continuing Appropriations		20,744.48	
Unreserved Retained Earnings/(Deficit)		41,191.94	
			104,972.42
 Receipts:			
User Charges	47,410.00	47,065.91	
Special Assessments	400.00	250.00	
Interest on Charges	-	261.49	
Connection Fees	100.00	301.71	
Interest on Investment	40.00	76.02	
	47,950.00	47,955.13	47,955.13
 Other Financing Sources			
			152,927.55
 Expended:			
Wages	16,540.00	16,312.73	
Energy	6,998.00	5,547.35	
Repair & Maintenance	7,149.00	4,478.08	
Rentals	105.00	-	
Training	800.00	64.00	
Professional Services	5,000.00	5,996.52	
Communication	200.00	269.37	
Office Supplies	185.00	123.29	
Repair Maintenance Supplies	215.00	375.00	
Public Works Supplies	2,000.00	2,202.53	
D.E.P. Assessments	120.00	85.65	
In-State Travel	300.00	-	
Dues & Memberships	300.00	378.00	
Emergency Reserve	3,124.00	2,178.78	
	43,036.00	38,011.30	38,011.30
 PY Encumbrance			
Special Project Add/Replace Cap Asset			9,777.17
Other Financing Uses			4,914.00
			100,225.08
 Fund Balances as of June 30, 2012:			
Reserve for Encumbrances			-
Reserve for Expenditures			
Reserve for Continuing Appropriations			10,967.31
Unreserved Retained Earnings/(Deficit)			89,257.77
			<u>100,225.08</u>

Town of Dunstable
Detail of Unreserved Retained Earnings/(Deficit)
Water Enterprise Fund
30-Jun-12

Beginning Fund Balance	1-Jul-11	41,191.94
Reverse Fund Balance Reserved for Expenditures FY12		43,036.00
Reverse Fund Balance Reserved for Encumbrances FY12		-
Reverse Fund Balance Reserved for Continuing Appropriations FY12		20,744.48
Current year Revenue		47,955.13
Current year other financing sources		-
 Reserve Fund Balance for Encumbrances FY13		 -
Reserve Fund Balance for Expenditures FY13		
Reserve Fund Balance for Continuing Appropriations FY13		(10,967.31)
Current Year Expenditures		(47,788.47)
Current Year Other Financing Uses		<u>(4,914.00)</u>
 Ending Fund Balance	 30-Jun-12	 89,257.77

**TOWN OF DUNSTABLE
TRANSFER STATION ENTERPRISE FUND
JULY 1, 2011 - JUNE 30, 2012**

Fund Balance as of July 1, 2011

Reserve for Encumbrances	-	
Reserve for Expenditures	8,400.00	
Reserve for Special Purposes	-	
Unreserved Retained Earnings	<u>18,402.33</u>	26,802.33

Receipts:

User Charges	115,399.56	
Other Recycling Fees	3,094.32	
Other Financing Sources	<u>(1,185.32)</u>	117,308.56
		<u>144,110.89</u>

Expended:

Wages	12,296.00	
Repair & Maintenance	6,630.00	
Rentals	1,300.00	
Rubbish Removal	49,134.80	
Other Property Services	11,497.00	
Other Supplies	921.95	
Other Charges	2,601.47	
		<u>84,381.22</u>
		<u><u>59,729.67</u></u>

Fund Balances as of June 30, 2012:

Reserve for Encumbrances	-	
Reserve for Expenditures	26,403.40	
Reserve for Special Purposes	-	
Unreserved Retained Earnings	<u>33,326.27</u>	<u><u>59,729.67</u></u>

Town of Dunstable
Detail of Unreserved Retained Earnings/(Deficit)
Solid Waste Disposal/Transfer Station Enterprise Fund
June 30, 2012

Beginning Fund Balance	1-Jul-11	18,402.33
Current Year Revenue		117,308.56
Current Year Other Financing Sources		-
Reverse Prior Year Fund Balance Reserved for Expenditures		8,400.00
Reserve Fund Balance for Expenditures FY13		(26,403.40)
Current Year Expenditures		(84,381.22)
Current Year Other Financing Uses		-
Ending Fund Balance	30-Jun-12	33,326.27

TOWN OF DUNSTABLE
BALANCE SHEET - TRUST FUNDS
June 30, 2012

ASSETS	NON-EXPENDABLE	EXPENDABLE	TOTAL
Cash & Investments	113,039.54	550,753.86	663,793.40
TOTAL ASSETS	<u>113,039.54</u>	<u>550,753.86</u>	<u>663,793.40</u>
LIABILITIES			
Warrants Payable	-	110.39	110.39
TOTAL LIABILITIES	<u>-</u>	<u>110.39</u>	<u>110.39</u>
FUND BALANCES			
Harriett C Proctor Chapel	-	26,941.31	26,941.31
Asa T. Butterfield Library	21,200.00	1,862.84	23,062.84
Cemetery Perpetual Care	56,456.00	22,342.34	78,798.34
E D & May Swallow Cemetery	1,000.00	1,775.72	2,775.72
Ellen Kendall Library Fund	50.00	260.18	310.18
E R Bennett Public Grounds	500.00	887.38	1,387.38
Fred Fletcher Cemetery Fund	2,532.54	2,594.46	5,127.00
Meeting House Hill Cemetery	1,400.00	2,487.95	3,887.95
Owen Parkhurst Library Fund	1,000.00	124.30	1,124.30
Rideout Cemetery PC	401.00	710.66	1,111.66
Sarah Parkhurst Roby Bldg.	2,000.00	3,835.42	5,835.42
Sarah Roby Highway Fund	1,000.00	4,748.42	5,748.42
Sarah Parkhurst Free Lecture	5,000.00	2,361.01	7,361.01
Charles & Hazel Grasse Trust	10,000.00	2,908.55	12,908.55
Marietta Parkhurst Water	500.00	-	500.00
Conservation Timber Fund	-	59,641.23	59,641.23
Conservation Land Fund	-	2,025.40	2,025.40
James McKenna Memorial	-	6,766.29	6,766.29
Majorie Olney Library	-	10,019.04	10,019.04
Stabilizaion Fund	-	346,758.86	346,758.86
Stabilizaion Fund - Highway	-	10,029.73	10,029.73
Unemployment Comp Fund	-	10,000.00	10,000.00
Veterans Fund	-	15,000.00	15,000.00
Scholarship Fund	-	389.66	389.66
Educational Fund	-	1,019.26	1,019.26
Senior Fund	-	2,711.60	2,711.60
Sarah Parkhurst Charity	5,000.00	7,864.99	12,864.99
Harriet C Proctor Charity	5,000.00	4,576.87	9,576.87
TOTAL FUND BALANCE	<u>113,039.54</u>	<u>550,643.47</u>	<u>663,683.01</u>
TOTAL LIABILITIES & FUND BALANCE	<u>113,039.54</u>	<u>550,753.86</u>	<u>663,793.40</u>

TOWN OF DUNSTABLE
EXPENDABLE TRUST FUNDS - CHANGES IN FUND BALANCE
June 30, 2012

Account #	BALANCE 7/1/2011	INCOME	TRANSFERS	EXPENDED	BALANCE 6/30/2012
H C Proctor Cemetery Chapel	26,783.22	158.09	-	-	26,941.31
Asa T Butterfield Library	1,727.51	135.33	-	-	1,862.84
Cemetery Perpetual Care	24,854.21	2,556.02	(1,950.00)	3,117.89	22,342.34
E D & May Swallow Cemetery	1,754.91	20.81	-	-	1,775.72
Ellen Kendall Library	257.86	2.32	-	-	260.18
E R Bennett Grounds	876.98	10.40	-	-	887.38
Fred Fletcher Cemetery	2,556.01	38.45	-	-	2,594.46
Meeting House Hill Cemetery	2,458.79	29.16	-	-	2,487.95
Owen Parkhurst	2,076.37	20.61	-	1,972.68	124.30
Rideout Cemetery P C	702.33	8.33	-	-	710.66
S A Parkhurst Roby Bldg Fund	3,791.66	43.76	-	-	3,835.42
Sarah A Roby Highway Fund	4,705.32	43.10	-	-	4,748.42
S A Parkhurst Free Lecture	2,298.03	62.98	-	-	2,361.01
C & H Grasse Trust	2,814.77	93.78	-	-	2,908.55
Conservation Timber	53,954.93	3,186.30	-	(2,500.00)	59,641.23
Conservation Land Fund	304.52	1,720.88	-	-	2,025.40
James McKenna Memorial	6,965.24	51.05	-	250.00	6,766.29
Majorie Olney Library	9,943.92	75.12	-	-	10,019.04
Stabilization Fund	295,864.17	894.69	50,000.00	-	346,758.86
Highway Stabilization Fund	10,025.56	4.17	-	-	10,029.73
Unemployment Comp Fund	-	-	10,000.00	-	10,000.00
Veterans Fund	-	-	15,000.00	-	15,000.00
H C Proctor Charity	4,505.07	71.80	-	-	4,576.87
S A Parkhurst Charity	8,822.72	92.27	-	1,050.00	7,864.99
Scholarship Donations	386.73	2.93	-	-	389.66
Educational Donations	1,011.61	7.65	-	-	1,019.26
Senior Donations	2,691.27	20.33	-	-	2,711.60
TOTAL EXPENDABLE	<u>472,133.71</u>	<u>9,350.33</u>	<u>73,050.00</u>	<u>3,890.57</u>	<u>550,643.47</u>

TOWN OF DUNSTABLE
STATEMENT OF LONG TERM DEBT GROUP OF ACCOUNTS
30-Jun-12

	Original Loan	Balance 07/01/11	Retirements FY12	Balance 06/30/12
LAND ACQUISITION				
19 Year General Obligation Bond Variable Coupon Rate 3.1 - 4.5% Issued 09/01/2002 Maturity 05/15/2021	1,425,000.00	750,000.00	(75,000.00)	675,000.00
TOWN HALL ARCHITECT				
19 Year General Obligation Bond Variable Coupon Rate 3.1 - 4.5% Issued 09/01/2002 Maturity 05/15/2021	132,000.00	69,000.00	(7,000.00)	62,000.00
TOWN HALL RENOVATION				
19 Year General Obligation Bond Variable Coupon Rate 3.1 - 4.5% Issued 09/01/2002 Maturity 05/15/2021	1,500,000.00	799,200.00	(76,200.00)	723,000.00
RECREATION FIELDS				
10 Year General Obligation Bond Variable Coupon Rate 3.1 - 4.0% Issued 09/01/2002 Maturity 05/15/2012	168,000.00	16,800.00	(16,800.00)	-
HENRY PROPERTY				
10 Year State House Note 4.97% Issued 11/15/2006 Maturity 11/15/2006	227,907.49	136,740.00	(22,790.00)	113,950.00
CPA - FARM PROPERTY				
19 Year General Obligation Bond Variable Coupon Rate 4.2 - 6.0% Issued 08/15/2007 Maturity 08/15/2026	1,500,000.00	1,260,000.00	(80,000.00)	1,180,000.00
TOTAL:		3,031,740.00	(277,790.00)	2,753,950.00



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF DUNSTABLE
TOWN HALL, 511 MAIN STREET
DUNSTABLE, MA 01827-1313
(978) 649-4514 X224
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**ANNUAL TOWN MEETING
TOWN WARRANT
COMMONWEALTH OF MASSACHUSETTS**

Middlesex ss.

To either of the Constables of the Town of Dunstable in the County of Middlesex:

Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and Town Affairs, to meet at the Swallow School in said Dunstable, on Monday the 13th of May 2013, at seven o'clock in the evening, then and there to act on the following articles.

ARTICLE 1. To consider and act on the printed reports of several Town Officers and Committees.

ARTICLE 2. To see if the Town will vote to have the Selectmen appoint for a term of one year, one Pound Keeper, two Fence Viewers, two Field Drivers, and three Surveyors of Lumber, or take any action in relation thereto.

FISCAL YEAR 2013

ARTICLE 3. To see if the Town will vote to appropriate by transfer from retained earnings, in the Water Enterprise Fund, the sum of \$25,861, or some other sum, for the purpose of funding the acquisition of new or replacement equipment as deemed necessary by the Board of Water Commissioners for FY2013, or take any action in relation thereto.

ARTICLE 4. To see if the Town will vote to pay any unpaid bills of 2012 or any other year, or take any action in relation thereto.

ARTICLE 5. To see if the Town will vote to transfer from surplus revenue a sum of money to supplement the Fincom Reserve Account, #0001-01-132-5960-0000-000, to provide for transfer funding for the remainder of the current fiscal year, or take any action in relation thereto.

ARTICLE 6. To see if the Town will vote to transfer a sum of money from surplus revenue to the Library Salaries & Wages Account, #0001-06-610-5120-0000-000, for the purpose of paying accumulated sick time upon retirement in FY2013, or take any action in relation thereto.

ARTICLE 7. To see if the Town will vote to appropriate by transfer from retained earnings, in the Water Enterprise Fund, the sum of \$14,246, or some other sum, for the purpose of funding major repairs to existing equipment or other existing

capital assets as deemed necessary by the Board of Water Commissioners for FY2013, or take any action in relation thereto.

ARTICLE 8. To see if the Town will vote to appropriate by transfer from retained earnings, in the Transfer Station Enterprise Fund, and/or any other account, a sum of money for the purpose of funding operations for the remainder of Fiscal Year 2013 or other existing capital assets as the Board of Health deems necessary, or take any action in relation thereto.

FISCAL YEAR 2014

ARTICLE 9. To see what sum or sums the Town will vote to raise and appropriate to defray the expenses for the Town, to fix Salary & Compensation for all elected and appointed Town Officers, or take any action in relation thereto.

ARTICLE 10. To see if the Town will vote to accept any Gifts or Trust Funds, which may be offered under any condition, or take any action in relation thereto.

ARTICLE 11. To see if the Town will vote to hear reports of any Committees appointed at any previous Town Meeting, or take any action in relation thereto.

ARTICLE 12. To see if the town will vote pursuant to G.L. Chapter 41, §1B, as amended, to make the office of Tax Collector appointive by the Board of Selectmen, for a term not to exceed three (3) years, subject to approval of this vote at the next Annual Town Election, or take any action in relation thereto.

ARTICLE 13. To see if the town will vote pursuant to G.L. Chapter 41, §1B, as amended, to make the office of Treasurer appointive by the Board of Selectmen, for a term not to exceed three (3) years, subject to approval of this vote at the next Annual Town Election, or take any action in relation thereto.

ARTICLE 14. To see if the Town will raise and appropriate, borrow or transfer from available funds, the sum of Two Hundred Thousand Dollars and No Cents (\$200,000.00), or any other amount, for the construction and improvement to town roads of the Acts of 2006 State Reimbursement funds under G.L. Chapter 90, Section 34, Clause 127(A), or take any relation thereto.

ARTICLE 15. To see if the Town will vote to appropriate One Thousand Three Hundred (\$1,300.00) Dollars collected from annual sales of Christmas Trees harvested from certain conservation lands into account #0001-01-171-5960-0000-000, authorized under MGL Chapter 40 Section 8C, and transferred to the Conservation Land Fund, with any & all expenditures from that fund to be made under the direction of the Conservation Commission, or take any action in relation thereto.

ARTICLE 16. To see if the Town will vote to repeal the Advisory Board Bylaw, originally adopted pursuant to vote under Article 27 of the Annual Town Meeting of March 3, 1952, subsequently amended pursuant to vote under Article 7 of the Special Town Meeting of August 20, 1962 and substitute therefore the following:

"Advisory Board Bylaw

§1. There shall be an Advisory Board consisting of six legal voters of the town, each of whom shall be elected for a term of three (3) years on the Official Ballot of the Annual Town Meeting. No elective town officer shall be eligible or qualified to serve on said Board.

§2. Upon election, the term of office of any such elected member shall commence immediately upon qualification and shall expire at the close of final adjournment of the annual town meeting and election at which his or her successor is elected. Said Board shall choose its own officers, all of whom shall serve without pay, and it shall cause to be kept a true record of its proceedings.

§3. Any vacancy which may occur in the membership of the Board shall be filled in the manner prescribed under the Massachusetts General Laws.

§4. All articles in any warrant for a town meeting shall be referred to the Advisory Board for its consideration. The selectmen after drawing any such warrant shall transmit immediately a copy thereof to each member of said Board. A public hearing shall be held at least one (1) week before such a town meeting upon all such articles, notice of which shall be given by posting a copy thereof in at least 2 public places in the town not less than forty-eight (48) hours prior to said hearing. Said Board shall, after due consideration of the subject matter of such articles, report thereon to the town meeting such recommendations as it deems best for the interests of the town and its citizens. Provided that, nothing in this section shall be deemed to prohibit or invalidate any article, or vote duly taken thereunder, lawfully included or enacted in any Annual or Special Town Meeting, notwithstanding a failure of compliance with this section.

§5. It shall be the duty of the Advisory Board annually to consider the expenditures in previous years and the estimated requirements of the ensuing year of the several boards, officers and committees of the town, as prepared by them or by the Town Accountant in such form and detail as may be prescribed by said Board. The said Board shall add to such statement of expenditures and estimates another column, giving the amounts which in its opinion should be appropriated for the ensuing year, and shall further add thereto such explanations and suggestions relating to the proposed appropriations as it may deem expedient.

§6. In the discharge of its duty, said Board shall have free access to all books of record and accounts, bills and vouchers on which money has been paid or may be paid from the town treasury. Officers, boards and committees of the town shall upon request, where not prohibited by law, furnish said Board with facts, figures and any other information pertaining to their several activities.

§7. It shall be the duty of the Advisory Board to make an annual report of its doings, which includes recommendations relative to financial matters and the conduct of the town business, to be contained in the annual town report.

§8. The term, "Advisory Board" as used herein, shall for all purposes be deemed to include the terms, "Advisory Committee," "Finance Committee," "Fincom," "Finance Board," or any other term or phrase ordinarily and traditionally employed to refer to the entity in Dunstable contemplated under G.L. c. 39, §16, as amended."

Or take any action in relation thereto.

ARTICLE 17. To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a sum or sums of money to pay the Town of Dunstable's share of the proposed Groton Dunstable Regional School District's Technology Capital Improvement Plan, as adopted by the Groton Dunstable Regional School Committee on March 13, 2013, and all costs associated and related thereto, or to take any other action relative thereto.

ARTICLE 18. To see if the Town will vote to accept a gift of land from the Drummey family said land being situated at or near Lower Dam Way, or take any action in relation thereto.

ARTICLE 19. To see if the Town will vote to appropriate or reserve from the Community Preservation Fund annual revenues in the amounts recommended by the Community Preservation Committee for committee administrative expenses, community preservation projects, and other expenses in fiscal year 2014, with each item being considered a separate appropriation, or take any action in relation thereto.

ARTICLE 20. To see if the Town will vote to appropriate the sum of \$_____ or some other sum or sums to operate the Transfer Station, pursuant to a requested budget of \$_____ for personnel and \$_____ for operating expenses, for the ensuing fiscal year and that \$_____ of this sum come from trash sticker revenue, \$_____ of this sum come from enterprise retained earnings, and that \$_____ of this sum be appropriated in the general fund as a subsidy to the transfer station, or take any other action in relation thereto.

ARTICLE 21. To see if the Town will vote to appropriate the sum of \$_____ or some other sum or sums to operate the Water Department, pursuant to a requested budget of \$_____ for personnel and \$_____ for operating expenses, and \$_____ for an emergency reserve fund for the ensuing fiscal year and that the full amount of this sum come from water enterprise revenues, or take any other action in relation thereto.

ARTICLE 22. To see if the Town will vote to authorize the Board of Health to enter into and/or extend a contract with any provider of household waste removal services, hazardous or otherwise, public or private, including by such vote the authority to enter into agreements under Massachusetts General Laws, Chapter 40, Section 4 and/or 4A, or any other provisions of law and the authority in behalf of said Board of Health to determine terms and provisions of any such agreements and whether the Town will vote to raise and appropriate any sum or sums to defray the cost of any such service or agreement, or take any action in relation thereto.

ARTICLE 23. To see if the Town will, in accordance with M.G.L. Chapter 40, Section 4A, authorize the Board of Health to enter into an Inter-Municipal agreement with one or more other governmental units to provide public health services which the Board of Health is authorized to perform, in accordance with an Inter-Municipal Mutual Aid Agreement to be entered into between the Town and various governmental units, or take any action in relation thereto.

ARTICLE 24. To see if the Town will vote to authorize the use of a revolving fund for the next fiscal year pursuant to the authority of Section 53E1/2 of Chapter 44 of the General Laws, as established under Chapter 275 of the Acts of 1990, to be administered and expended by the Cemetery Commission for the operation and maintenance of the cemetery including the payment of wages or salaries of employees of such facility who are not full time employees of the Town, such fund to be funded by receipts collected from sale of lots, interment fees and other such pertinent fees appertaining to the cemetery, and establish the maximum dollar limit to be expended from such fund during the next fiscal year, or take any action in relation thereto.

ARTICLE 25. To see if the Town will vote to authorize the Board of Selectmen to enter into and/or extend a contract with any provider of dispatch and related services, public or private, including by such vote the authority to enter into agreements under Massachusetts General Laws, Chapter 40, Section 4 and/or 4A, or any other provisions of law and the authority in behalf of said Board of Selectmen to determine terms and provisions of any such agreements and whether the Town will vote to raise and appropriate any sum or sums to defray the cost of any such service or agreement, or take any action in relation thereto.

ARTICLE 26. To see if the Town will vote to authorize the use of a revolving fund for the next fiscal year pursuant to the authority of Section 53E1/2 of Chapter 44 of the General Laws, as established under Chapter 275 of the Acts of 1990, to be administered and expended by the Recreation Committee for repairs, maintenance and/or improvements to town recreational sites (including Town Field, Larter Field, tennis courts, and any other facility under Recreation purview), such fund to be funded by donations, fund raising efforts, grants, and receipts for usage permits, and establish the maximum dollar limit to be expended from such fund during the next fiscal year, or take any action in relation thereto.

ARTICLE 27. To see if the Town will vote to authorize the use of a revolving fund for the next fiscal year pursuant to the authority of Section 53E1/2 of Chapter 44 of the General Laws, as established under Chapter 275 of the Acts of 1990, to be administered and expended by the Council on Aging for van transportation and miscellaneous transportation costs, etc. such fund to be funded by donations, fund raising efforts, grants, and receipts from usage fees, etc. and establish the maximum dollar limit to be expended from such fund during the next fiscal year, or take any action in relation thereto.

ARTICLE 28. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the Stabilization Fund, which was established in accordance with Section 5B of Chapter 40 of the General Laws.

ARTICLE 29. To see if the Town will vote to allow the Board of Assessors to use any sum of Free Cash in the Treasurer's hands for the purpose of reducing the Tax Levy of 2014, or take any action in relation thereto.

ARTICLE 30. To see if the Town will vote to amend the Town of Dunstable's Zoning Bylaw relative to Growth Rate Limitation to clarify the date upon which the present Growth Rate Limitation provisions will expire by changing the "lapse" date in subsection 11.8.1 from Monday, May 9, 2021, to Monday, May 10, 2021, or take any action in relation thereto.

ARTICLE 31. To see if the Town will vote to amend the Zoning Bylaw to authorize Solar Photovoltaic Facilities in the town in certain zoning districts by inserting the necessary authorizing language in selected Sections, adding the following Section 25, and by incorporating in the present Section 20, the definitions appearing following the full text of Section 25; action under this article shall involve three distinct operative sections, *[A]*, *[B]* and *[C]*:

[A]: Insert, add, or modify language in the following Zoning Bylaw sections as indicated to authorize facilities by Special Permit of the Planning Board:

(a), ffg. 6.7.13. "Sec. 6.8. Large-scale ground mounted Solar Photovoltaic Facilities, all in accordance with the provisions of Section 25 of this Bylaw."

(b), ffg. 6.a.6. "Sec. 6.a.7. **Additional uses by Special Permit of the Planning Board:** Large-scale ground mounted Solar Photovoltaic Facilities, all in accordance with the provisions of Section 25 of this Bylaw."

(c), ffg. 7.2. "Sec. 7.3. **Additional uses by Special Permit of the Planning Board:** Large-scale ground mounted Solar Photovoltaic Facilities, all in accordance with the provisions of Section 25 of this Bylaw."

(d) Renumber and reorganize present Sec. 8.2. (a), (b) and (c) as follows:

(a): Retain as is;

(b): Modify to sub-(i) under (a);

(c): Modify to sub-(ii) under (a); then,

add new "Sec. 8.2. (b) **Additional uses by Special Permit of the Planning Board:** Large-scale ground mounted Solar Photovoltaic Facilities, all in accordance with the provisions of Section 25 of this Bylaw."

(e) Amend Sec. 8.3.1. to read, "Refer to Section 11, or, as to Solar Photovoltaic facilities, Sec. 25."

(f) "Sec. 9.2. (d) **Additional uses by Special Permit of the Planning Board:** Large-scale ground mounted Solar Photovoltaic Facilities, all in accordance with the provisions of Section 25 of this Bylaw."

(g) Amend Sec. 9.3.1. to read, "Refer to Section 11, or, as to Solar Photovoltaic facilities, Sec. 25."

(h) "Sec. 10.1. (e) **Additional uses by Special Permit of the Planning Board:** Large-scale ground mounted Solar Photovoltaic Facilities, all in accordance with the provisions of Section 25 of this Bylaw."

(i) Sec. 10.3., add at end of paragraph: "Notwithstanding the foregoing, Solar Photovoltaic facilities shall be governed under Sec. 25."

[B] Insert the following Section 25 in the Zoning Bylaw:

"SECTION 25. LARGE-SCALE GROUND-MOUNTED SOLAR PHOTOVOLTAIC FACILITIES"

25.1 Purpose. The purpose of this section is to regulate the creation of new large-scale ground-mounted solar photovoltaic installations by providing standards for the placement, design, construction, operation, monitoring, modification and removal of such installations that address public safety, minimize impacts on scenic, natural and historic resources and to provide adequate financial assurance for the eventual decommissioning and removal of such installations. The provisions set forth in this section shall apply to the construction, operation, and/or repair of large-scale ground-mounted solar photovoltaic installations.

25.2 Applicability. This section applies to large-scale ground-mounted solar photovoltaic installations proposed to be constructed after the effective date of this section. This section also pertains to physical modifications that materially alter the type, configuration, or size of these installations or related equipment.

25.3 General requirements for all large-scale solar power generation installations. The following requirements are common to all solar photovoltaic installations to be sited in specific designated locations.

25.3.1 Compliance with laws, ordinances and regulations. The construction and operation of all large-scale solar photovoltaic installations shall be consistent with, and insofar as pertinent, compliant with all applicable local, state and federal requirements, including but not limited to all applicable safety, construction, electrical, and communications requirements. All buildings and fixtures forming part of a solar photovoltaic installation shall be constructed in accordance with the State Building Code in force and applicable at any relevant time.

25.3.2 Building permit and building inspection. No large-scale ground-mounted solar photovoltaic installation shall be constructed, installed or modified as provided in this section, nor shall construction or installation be commenced without first obtaining the necessary or appropriate permits.

25.3.3Site plan review. All large-scale ground-mounted solar photovoltaic installations shall require Site Plan approval from the Planning Board prior to the issuance of a building permit.

25.4 General. All applications for a large-scale ground-mounted solar photovoltaic installation shall be submitted in accordance with the Planning Board's Rules and Regulations Governing Site Plans as may be amended from time to time. All substantive plans or other technical documents submitted in support of the application shall have been prepared by engineers or surveyors licensed to practice in Massachusetts.

25.5 Additional Information. In addition to the information required for a Site Plan application, the following additional information shall be submitted for each large-scale ground-mounted solar photovoltaic installation:

25.5.1 Drawings of the solar photovoltaic installation showing the proposed layout of the system and any potential shading from nearby structures.

25.5.2 One or three line electrical diagram detailing the solar photovoltaic installation, associated components, and electrical interconnection methods, with all National Electrical Code compliant disconnects and overcurrent devices.

25.5.3 Documentation of the major system components to be used, including the PV panels, mounting system, and inverter.

25.5.4 Name, address, and contact information for proposed system installer.

25.5.5 The name, contact information and signature of any agents representing the applicant in connection with the Special Permit application process, or general project oversight following the issuance of any special permit.

25.5.6 Documentation of actual or prospective access and control of the project site (see also Subsection 25.6.

25.5.7 An operation and maintenance plan (see also Subsection 25.7).

25.5.8 Description of financial surety that satisfies Subsection 25.16.

25.5.9 Vegetated buffer plan showing size, type and amount of trees/shrubs to be installed to protect street(s) and residential homes from view of site, which buffer as approved within the reasonable discretion of the Special Permit granting authority, is hereby required for any installation pursuant to this section.

25.6 Site Control. The applicant shall submit documentation of actual or prospective access and control of the project site sufficient to allow for construction and operation of the proposed solar photovoltaic installation. Fencing, if installed,

shall be compatible with the scenic character of the Town and satisfactory to the Planning Board, and shall not consist of barbed wire or razor wire.

25.7 Operation and Maintenance Plan. The applicant shall submit a plan for the operation and maintenance of the large-scale ground-mounted solar photovoltaic installation, which shall include measures for maintaining safe access to the installation as well as general procedures for operational maintenance of the installation and emergency shut down of the site if needed.

25.8 Utility Notification. No large-scale ground-mounted solar photovoltaic installation shall be approved by the Planning Board until satisfactory evidence has been submitted to the Planning Board that the local electric utility has been informed of the applicant's intent to install an interconnected customer-owned generator.

25.9 Dimension and Density Requirements. For large-scale ground-mounted solar photovoltaic installations, the following dimensional requirements shall apply;

25.9.1 The minimum lot or parcel size for any installation shall be twenty acres.

25.9.2. Setbacks in Business B-1/B-2 or Expanded Commercial District Zones B-3: 50 foot front, side and rear yard setbacks, provided that such setbacks shall be 200 feet to any adjoining Recreational or Residential District Zones, or any land actually dedicated or subject to Conservation uses.

25.9.3. Setbacks in any Conservation, Recreational or Residential District Zones, or land actually dedicated or subject to Conservation uses: 200 foot front, side and rear yard setbacks.

25.9.4. Height. The height of any or all structures comprising the large-scale ground-mounted solar photovoltaic facility shall not exceed 20 feet above the pre-existing natural grade underlying each particular structure.

25.10 Appurtenant Structures. All structures appurtenant to large-scale ground-mounted solar photovoltaic installations shall be subject to the dimensional requirements of the zoning district in which they are located. All such appurtenant structures, including, but not limited to, equipment shelters, storage facilities, transformers, and substations, shall be architecturally compatible and harmonious with each other. Whenever feasible, in the reasonable opinion of the Planning Board, structures should be sheltered from view by vegetation and/or joined or clustered to avoid adverse visual impacts.

25.11 Design Standards. The following standards shall apply to all large-scale ground-mounted solar photovoltaic installations in addition to those contained in the Rules and Regulations Governing Site Plans.

25.11.1 Signage. Signs on large-scale ground-mounted solar photovoltaic installations shall comply with all provisions of this Zoning Bylaw relative to signs. A sign consistent with said provisions shall be required to identify the owner of the premises, as well as the operator of the solar photovoltaic installation, if different from the owner, and provide a twenty-four-hour emergency contact phone number. Solar photovoltaic installations shall not be used for displaying any advertising except for reasonable identification of the manufacturer or operator of the solar photovoltaic installation.

25.11.2 Utility connections. Reasonable efforts, as determined by the Planning Board, shall be made to place all utility connections from the solar photovoltaic installation underground, depending on appropriate soil conditions, shape, and topography of the site and any requirements of the electric utility. If an existing aboveground connection solution already exists, however, this can be used if it meets the requirements of the electric utility. Electrical transformers for utility interconnections may be aboveground if required by the electric utility concerned with the project.

25.11.3 Glare. The plan shall show how the abutting properties and local traffic will be protected from glare or reflected light from the installation.

25.12 Safety and Environmental Standards.

25.12.1 Emergency services. The large-scale solar photovoltaic installation applicant shall provide a copy of the project summary, electrical schematic, and site plan to the local Fire Chief and concerned electric utility. Upon request, the applicant shall cooperate with local emergency services in developing an emergency response plan. All means of shutting down the solar photovoltaic installation shall be clearly marked. The applicant shall identify a responsible person for public inquiries throughout the life of the installation.

25.12.2 Solar photovoltaic installation conditions. The large-scale ground-mounted solar photovoltaic installation applicant shall maintain the facility in good condition. Maintenance shall include, but not be limited to, painting, structural repairs, and integrity of security measures. Site access shall be maintained to a level acceptable to the local Fire Chief and emergency medical services. The applicant shall be responsible for the cost of maintaining the solar photovoltaic installation and any access road(s), unless accepted as a public way.

25.13 Abandonment or Decommissioning. Any large-scale ground-mounted solar photovoltaic installation that has reached the end of its useful life or has been abandoned consistent with Subsection 25.15 of this section shall be removed. The applicant shall physically remove the installation no more than 150 days after the date of discontinued operations. The applicant shall notify the Planning Board by certified mail of the proposed date of discontinued operations and plans for removal. Decommissioning shall consist of:

25.13.1 Physical removal of all large-scale ground-mounted solar photovoltaic installations, structures, equipment, security barriers and transmission lines from the site.

25.13.2 Disposal of all solid and hazardous waste in accordance with local, state, and federal waste disposal regulations.

25.13.3 Stabilization or re-vegetation of the site as necessary to minimize erosion. The Planning Board may allow the owner or operator to leave landscaping or designated below-grade foundations in order to minimize erosion and disruption to existing vegetation. All disturbed areas shall be covered with a minimum of six inches of good quality top soil before seeding.

25.14 Abandonment. Absent notice of a proposed date of decommissioning or written notice of extenuating circumstances deemed reasonable by the written acknowledgment of the Planning Board, which shall not be unreasonably refused, the solar photovoltaic installation shall be considered abandoned when it fails to operate for more than one year without the written consent of the Planning Board. The failure to operate shall be conclusively determined based on the records showing the power supplied by the installation to the grid. If the applicant of the large-scale ground-mounted solar photovoltaic installation fails to remove the installation in accordance with the requirements of this section within 150 days of abandonment or the proposed date of decommissioning, the Town may enter the property and physically remove the installation.

25.15 Financial Surety. As a condition of the Site Plan approval, the Planning Board shall require the applicant to provide surety in an amount approved by the Planning Board to be necessary to ensure the proper removal of the installation. The form of the surety shall be through an escrow account, surety bond, or other means of like character acceptable to the Planning Board. The amount of the surety shall be based on a fully inclusive estimate of the costs associated with removal and site restoration, prepared by a qualified engineer. The amount shall include a mechanism for calculating increased removal costs due to inflation or the increased market rate cost of the equipment and services necessary to achieve the removal and site restoration. In no case shall the amount of the surety exceed 125% of the cost of removal and compliance with the additional requirements set forth herein. Such surety will not be required for municipally or state-owned facilities."

[C] Add the following definitions to Section 20 of said Bylaw:

"Large-Scale Ground-Mounted Solar Photovoltaic Installation: A solar photovoltaic system that is structurally mounted on the ground, is not roof-mounted, and has a minimum rated nameplate capacity of 250 kW DC.

Rated Nameplate Capacity: The maximum rated output of electric power production of the Photovoltaic system in Direct Current (DC)."

or take any action in relation thereto.

ARTICLE 32. To see if the town will amend the Dunstable Wetlands Bylaw in order to correct typographical errors, coordinate the Bylaw with organizational initiatives of the Conservation Commission, bring the Bylaw into line with certain changes on state law and organization, but not intending any substantive changes in the Bylaw, such that it shall read as follows (the proposed modifications in italics):

"AN INTRODUCTION TO THE DUNSTABLE WETLANDS BYLAW

See "Fees and Procedures" at www.dunstable-ma.gov for additional information

PURPOSE: The purpose of the Bylaw is to allow the citizens of the Town through the office of the Dunstable Conservation Commission to have a set of locally enforceable wetlands regulations. They are to complement the wetlands regulations presently in effect under the authority of the Massachusetts Department of Environmental ~~Quality Engineering Protection~~. The DE~~QEP~~ regulations are subject to change without regard to the interests and needs of Dunstable, and in some ways do not presently protect local interests. A local bylaw will offer protection against erosion of environmental protection of wetland resources by any changes of the state regulations.

PRECEDENTS: Many communities in Massachusetts have such a local bylaw. The legality of such a bylaw has been challenged, and the constitutionality verified by the Massachusetts Supreme Judicial Court.

SIGNIFICANT POINTS: The bylaw has been drafted so that its application will not significantly increase the burden of paperwork beyond what is presently required of individuals by the DE~~QEP~~ Wetlands Protection Regulations presently in effect.

This bylaw is permissive in character. Its function is to assure that activities undertaken in or near wetlands will be carried out in such a way as to preserve the wetland resources which are a public trust.

It is to protect developed or undeveloped wetland resources including public water supply, private water supply, groundwater supply, flood control, erosion control, storm damage prevention, water pollution, fisheries, shellfish, wildlife, recreation and aesthetics.

As presently required under the DE~~QEP~~ Regulations, the burden of proof as to the acceptability of a proposed activity or development lies with the proponent. It is not to be the role of the Commission to conduct such studies on behalf of an applicant.

The Commission, acting upon a preponderance of credible evidence will be empowered to deny permission for activities on subject lands if in its judgment such denial is necessary to protect the interests of the Bylaw.

The Commission may make a request to the Board of Selectmen to instruct Town Counsel to take such legal action as may be necessary to restrain violations and enforce the orders of the Commission.

THE TEXT OF THE BYLAW APPEARS ON THE FOLLOWING PAGES.

General Wetlands Bylaw

Adopted 4-8-1985 ATM Article 9; Approved by Attorney General 7-10-1985

Amendment 5-13-1991 ATM Article 32 [Enforcement]; Approved by Attorney General 7-17-1991

Amendment 5-11-1992 ATM Article 10 [Violations and Enforcement]; Approved by Attorney General 6-15-1992

Amendment 5-12-1997 ATM Article 24 [Section 1] ratified 10-29-1997 STM Article 4; Approved by Attorney General 2-17-1998

Amendment 5-8-2000 ATM Article 30 [Definitions]; Approved by Attorney General 7-26-2000]

Amendment 5-8-2006 ATM Article 18 [Application] [Entry Upon Land]; Approved by Attorney General 8/7/2006 (effective date of amendment 8-30-2006)

§ 1: APPLICATION [Amended 5-20-1997 ATM Article 24, ratified by 10-29-1997 STM Article 4; Amended 5-8-2006 ATM Article 18]

The purpose of this Bylaw is to protect the wetlands of the Town of Dunstable by controlling activities deemed to have, or have the potential to have, a significant effect upon wetland values, including but not limited to the following: potential or developed public or private water supply, potential or developed groundwater supply, flood control, erosion control, storm damage prevention, water pollution, fisheries, shellfish, wildlife, recreation and aesthetics (collectively, the "interests protected by this Bylaw").

No person shall remove, fill, dredge, alter or build upon or within one hundred feet of any bank, fresh water wetland, beach, flat marsh, meadow, bog, swamp or lands bordering on any creek, river, stream, pond or lake or any land under said waters or any land subject to flooding or inundation, or within one hundred feet of the 100-year storm flow line, other than in the course of maintaining, repairing or replacing but not substantially changing or enlarging an existing and lawfully located structure or facility used in the service of the public and used to provide electric, gas, water, telephone, telegraph and other telecommunication services, without first filing written application for a permit to so remove, fill, dredge, alter or build upon, including such plans as may be necessary to describe such proposed activity and its effect on the environment, and receiving and complying with a permit issued by the Conservation Commission; nor shall any new permanent structure or impervious surface (greater than 100 square feet in the aggregate) be permitted within 60 feet of any freshwater wetland as defined in the Bylaw, except that the repair, replacement or enlargement of any single family dwelling house, or any appurtenant structure thereof, existing as of May 31, 1997, may be permitted within such area to the extent that such repair, replacement or enlargement does not result in a reduction in the minimum distance that existed

between the previously existing structure or impervious surface and the fresh water wetland, land under water bodies and waterways, upon completion of such repair, replacement or enlargement, in all events following proceedings in compliance with this Bylaw and the issuance of an appropriate Order of Conditions by the Conservation Commission. Notwithstanding the foregoing, new permanent structure or impervious surface, aggregating no more than one hundred square feet (over one or more projects or occasions), shall be presumed to be permissible and may, in the discretion of the Conservation Commission, upon application, be authorized summarily on an administrative basis without hearing.

§ IA: EMERGENCY PROJECTS

This Bylaw shall not apply to emergency projects as defined in General Laws Chapter 131, Section 40, which are necessary for the protection of the health or safety of the citizens of the Commonwealth and to be performed or ordered to be performed by an agency of the Commonwealth or of the Town. An emergency project may be any project certified to be an emergency by the Commission or by its authorized agent. This Bylaw shall not apply to work performed for normal maintenance or improvement of lands in agricultural use at the time of this application.

§ 2: DETERMINATION OF APPLICABILITY

Any person may request the Conservation Commission to make a determination as to whether or not this Bylaw applies to a particular area of land.

This request shall be sent by certified mail or hand delivered to the Commission or its authorized representative. If the applicant is other than the owner, the applicant shall send a copy of the request to the owner. If the applicant hand delivers the request to the Commission, the bearer shall be given a dated receipt.

The Commission shall determine, within 21 days of receipt of such request, whether this Bylaw does apply to the particular area of land. The Commission will send to the applicant a Determination of Applicability form.

The Determination of Applicability will be sent to the applicant by certified Mail. If the applicant is other than the owner, the Commission will send a copy of the Determination to the owner by certified mail.

§ 3: NOTICE OF INTENT

If the particular area of land is subject to this Bylaw, then the applicant must file a Notice of Intent. This Notice ~~will be on a form available from the Commission with instructions can be found on the DEP website~~. Said notice shall include plans and specifications as required of an applicant under G.L. ch.131, Section 30, as of January 1, 1985. These plans shall clearly show the location of the wetland boundaries, and the trace of all natural or man-made watercourses of an ephemeral nature or where they are not otherwise identified as or associated

with a wetland. Calculations by which it shall be possible for the Commission to evaluate the impact(s), whether actual or potential, of all relevant aspects of the proposed activity shall be included as an integral part of the filing of a Notice of Intent with the Conservation Commission.

The Notice of Intent may be filed before other permits, variances and approvals required under the Town bylaws, Subdivision Control Law or regulations, have been obtained.

The Notice of Intent shall be accompanied by a check for the amount of the filing fee ~~(see Filing Fees)~~. No filing fee is required when the Town of Dunstable files a Notice of Intent.

Each Notice of Intent shall be sent by certified mail or shall be hand delivered to the Conservation Commission or its authorized representative. A person delivering a Notice of Intent by hand shall be given a dated receipt.

Copies of the Notice of Intent shall be sent by the applicant, at the same time, by certified mail or hand delivered, to the Planning Board, the Board of Appeals, and the Board of Health.

Copies of the Notice of Intent shall be sent by the applicant, at the same time, by certified mail to all abutters and to the owner if other than the applicant. A list of persons so notified shall be provided to the commission prior to the Public Hearing.

§ 4: PUBLIC HEARING

The Commission shall hold a Public Hearing on the application within 21 days of the filing of the Notice of Intent. Notice of the date, time and place of the hearing shall be given by the Commission at the expense of the applicant, not less than five days prior to the hearing, by publication in a newspaper of general circulation in Dunstable and by mailing a notice to the applicant, the Board of Health, Board of Appeals and Planning Board. Such hearing may be held at the same time and place as any public hearing required to be held under G.L. ch. 131, Section 40. If the Commission determines that additional data or information is necessary, the hearing may be continued to a future date.

§ 5: BURDEN OF PROOF

The applicant shall have the burden of proving by preponderance of the credible evidence that the work proposed in the application will not harm the interests protected by this Bylaw. Failure to provide adequate evidence to the Commission supporting a determination that the proposed work will not harm the interests protected by this Bylaw shall be sufficient cause for the Commission to deny a permit or grant a permit with conditions, or at the Commission's discretion, to continue to the hearing to another date to enable the applicant or others to

present additional evidence upon such terms and conditions as seems to the Commission to be reasonable.

§ 6: ORDER OF CONDITIONS

If after said hearing, the Conservation Commission determines that the land on which the proposed work is to be done is significant to the interests protected by this Bylaw, it shall by written order, within 21 days or such future time as the Commission and applicant shall agree upon, impose such conditions reasonably necessary for the protection of the interests described herein and all work shall be done in accordance therewith. The Conservation Commission may impose such conditions on any proposed removing, dredging, filling or altering as it deems necessary to protect and preserve the interests covered by this Bylaw. Such Order of Conditions shall be in writing and may be subject to the same constraints as any such order issued by the Dunstable Conservation Commission under the provisions of G.L. Ch.131, section 40, or successor statutes, and shall be issued within 21 days or such further time as the Commission and applicant shall agree upon after the Public Hearing. Such Order of Conditions shall expire in no less than one nor more than three years from the date of issuance. The date of expiration shall be specified in the Order. If the project is not completed within ~~onethree~~ years, then 30 days prior to the expiration date an extension must be applied for. Such extension may be for no more than three years. No proposed work governed by an Order of Conditions shall be undertaken until all permits, approvals and variances required by the local Bylaw have been obtained and all applicable appeal periods have expired.

If the Commission determines that the area which is the subject of the application is not significant to the interests protected by this Bylaw, or that the proposed activity does not require the imposition of conditions, it shall issue a permit without conditions within 21 days of the public hearing. ~~**The applicant and all others who have received notice of such hearing by mail shall be notified of such determination within 21 days after said hearing.**~~

§ 7: DENIAL

The Commission is empowered to deny permission for any removal, dredging, filling, or altering, on subject lands within the Town, if, in its judgment such denial is necessary to protect the interest of this Bylaw.

§ 8: RELATIONSHIP TO M.G.L. CHAPTER 131, SECTION 40

The Commission shall not impose additional or more stringent conditions pursuant to Chapter 131, Section 40 of the General Laws than it imposes pursuant to this Bylaw, nor shall it require a Notice of Intention pursuant to Section 40 to provide materials or data in addition to those required pursuant to this Bylaw.

§ 9: ADDITIONAL INFORMATION

At any time up to the closing of the hearing, the Commission may require such additional information from the applicant as the Commission reasonably deems necessary.

§ 10: ENTRY UPON LAND (Amended 5-8-2006 ATM Article 18)

The Commission, its agents, and employees may enter upon privately-owned land for the purpose of performing their duties under this Bylaw, subject to requirements or limitations of applicable law.

§ 11: RECORDING

~~**Both the Any**~~ original Order of Conditions ~~**—and a Statement of Compliance with this order**~~ shall be recorded with the Registry of Deeds in Lowell for the property defined in the Order. Evidence certifying that recording has been done must be returned to the Commission before work begins. **Upon completion of the work, a Certificate of Compliance shall be recorded.**

§ 12: PRE-ACQUISITION VIOLATION

Any person who purchases, inherits or otherwise acquires real estate upon which work has been done in violation of the provisions of this Bylaw or in violation of any permit issued pursuant to this Bylaw shall forthwith comply with any such order or restore such land to its condition prior to any violation; provided, however, that no action, civil or criminal, shall be brought against such person unless commenced within three years following the date of acquisition of the real estate by such person.

§ 13: LEGAL ACTION

The Board of Selectmen shall, upon the request of the Conservation Commission, instruct Town Counsel to take such legal action as may be necessary to restrain a violation of this Bylaw, and enforce the orders of the Commission hereunder and the Town Counsel shall forthwith comply with such instructions.

§ 14: REGULATIONS

After Due notice and public hearings, the Commission may promulgate rules and regulations to effectuate the purposes of this Bylaw. Failure by the Commission to promulgate such rules and regulations or a legal declaration of their invalidity by a court or law shall not act to suspend or invalidate the effect of this Bylaw.

§ 15: ***FEE SCHEDULE RULES***

Rules: 1) Permit fees are payable at the time of application and are non-refundable.

~~2) Permit fees shall be calculated by this Commission per schedule below.~~

2) Town, County, State or Federal projects are exempt from fees.

3) There shall be no fee for activities involving improvements undertaken to improve the agricultural use of land currently in agriculture or of land to be converted to agricultural use.

4) No fee is charged for Requests of Determination under the law or for extensions for Orders of Conditions.

5) Failure to comply with the law after official notification shall result in fees twice those normally assessed.

6) The Commission shall have the right to change the fee schedule ***shown below***. Any change of fee schedule must be advertised and posted at the Town Hall at least thirty days prior to the date upon which the changes are to become effective.

7) ***Please see "Fees & Procedures" for additional information at www.dunstable-ma.gov.***

Fees: ~~1) Wetlands Bylaw hearing for a single family residential property not involving the subdivision of land or the construction of more than one residential unit thereon....\$25.00~~

~~2) Wetlands Bylaw Hearing for subdivision of land to produce two or more residential building lots, or for commercial and for industrial real estate....\$100.00~~

§ 16: DEFINITIONS [Amended 5-11-2000 ATM Article 30]

The following definitions shall apply in the interpretation and implementation of this Bylaw:

- a) PERSON; the term PERSON shall include any individual, group of individuals, association, partnership, corporation, company, business organization, trust, estate, the Commonwealth or political subdivision thereof to the extent subject to town by-laws, administrative agencies, public or quasi-public, corporations or bodies, the Town of Dunstable, and any other legal entity, its legal representatives, agents or assigns.
- b) APPLICANT; the term APPLICANT as used in this Bylaw shall mean a person given Notice of Intention to build, remove, fill dredge or alter.
- c) ALTER; the term ALTER shall include, without limitation, the following actions when undertaken in areas subject to this Bylaw:
 - 1) Removal, excavation or dredging of soil, sand, gravel or aggregate material of any kind, muck, peat or other organic soil of any description or kind;

- 2) Changing of pre-existing drainage characteristics, flushing characteristics, salinity distribution, sedimentation patterns, flow patterns and flood storage retention characteristics;
- 3) Drainage or other disturbance of the water level or water table;
- 4) Dumping, discharging, filling with any material or other activity which may degrade surface or ground water quality in or out of the Town of Dunstable;
- 5) Driving of piles, erection of ~~the~~ buildings or structures of any kind;
- 6) Placing of obstructions whether or not they interfere with the flow of water;
- 7) Destruction of plant ~~like~~ life, including the cutting of trees;
- 8) Changing of water temperature, biochemical oxygen demand or other physical or chemical characteristics of the surface or ground water;
- d) BANKS; the term BANKS shall mean that part of land adjoining any body of water or watercourse which confines the water.
- e) MARSH, FRESHWATER WETLAND, SWAMP, WET MEADOW, BOG; the terms MARSH, FRESHWATER WETLAND, SWAMP, WET MEADOW, BOG, as used in this Bylaw shall be defined as defined by the characterization of the presence of water on, at or below the surface of the ground during specified periods of the year, and further by the classification of the significant part of the vegetational community as specified in M.G.L. Chapter 131, Section 40.

The Commission may adopt additional definitions not inconsistent with this Section 16 of this Bylaw.

§ 17: SECURITY

The Commission may require, as a permit condition in some particular cases 1.) Where the scope of the work is such that a failure to perform the work according to the conditions in the Order would be likely to cause grave damage to the interests protected by this Bylaw, or 2.) Where particular conditions in the Order must remain effective through the future to assure continuing protection of interests protected by this Bylaw; that the performance and observance of other conditions be secured by one or both of the following methods:

- a) By a bond or deposit of money or negotiable securities in an amount determined by the Commission to be sufficient to secure performance of conditions and observance of the safeguards of such Order of Conditions and payable to the Town of Dunstable upon default;
- b) By a conservation restriction, easement or by a covenant, executed and duly recorded by the owner of record, running with the land, whereby the conditions and safeguards included in such Order of Conditions shall be performed before any lot may be conveyed other than by mortgage deed.

The Commission shall make specific findings of fact in support of terms and conditions imposed under this section.

§ 18: VIOLATIONS AND ENFORCEMENT [Amended 5-13-1991 ATM Article 32; 5-11-1992 ATM Article 10 C]

Any person who violates or any corporate or quasi-corporate entity which violates any provision of this bylaw or any conditions of a permit or order issued pursuant to it shall be punished by a fine as listed herein below. Each day or portion thereof during which a violation continues shall constitute a separate offense.

- a) Alteration of an area subject to protection under the bylaw without having filed for and having in effect at the time of the activity a valid Order of Conditions regulating the activity undertaken. The penalty shall be three hundred (\$300.00) dollars.
- b) Failure to comply with an order or orders as set forth in any Order of Conditions in effect to regulate the activity thereby permitted within an area subject to protection under the bylaw within the time period specified within such orders. The penalty shall be two hundred (\$200.00) dollars.
- c) Failure to comply with any one or more of the terms of any enforcement Order or Orders duly issued by the Dunstable Conservation Commission within the time limits specified in such Orders. The penalty shall be fifty (\$50.00) dollars.
- d) ~~**Un authorized removal or destruction of vegetation and or property on conservation lands, and unauthorized disturbance of wildlife by actions other than the normal and lawful use and enjoyment of such property or lands. The penalty shall be fifty (\$50.00) dollars.**~~
- d) Failure to maintain in proper working order or condition appropriate to their intended function, structures, improvements or facilities which were required or permitted as part of activities regulated under an Order of Conditions issued to protect an area subject to regulation under the Bylaw and significant to the interests to be protected under this bylaw. The penalty shall be fifty (\$50.00) dollars.

In addition to any other means of enforcement provided for by law, the provisions of this General Wetlands Bylaw may also be enforced at the election of the Conservation Commission by non-criminal complaint pursuant to any bylaws adopted pursuant to Massachusetts General Laws, Chapter 40, Section 21D, as amended, in force in the Town of Dunstable. The enforcing authority shall be either the Dunstable Police Department, including any Police Officer in said Department, or the Conservation Commission.

§ 19: INVALIDITY

The invalidity of any section or provision of this Bylaw shall not invalidate any other section or provision thereof, nor shall it invalidate any Order of Conditions which have previously become final.

§ 20: APPEALS

In the event that any person shall be aggrieved by a decision of the Conservation Commission under this Bylaw, or by its failure to act thereunder, such person may bring an action in the nature of certiorari under G.L. Chapter 249, Section 4."

or take any action in relation thereto."

On May 20, 2013 at 12:00 o'clock noon, at the Dunstable Public Library the following articles will be voted on:

To bring in their votes, all on one ballot, for the following officers and questions: for the term of one year: one Moderator and two Constables; for the term of two years: one Water Commissioner and one Commissioner of Trust Funds; for the term of three years: one Selectman, one Assessor, one member to the Board of Health, one Road Commissioner, one Town Clerk, one Trustee to the Public Library, one Cemetery Commissioner, one Park Commissioner, one Water Commissioner, one Commissioner of Trust Funds, and two members to the Advisory Committee; for the term of four years: one Commissioner to Expend Proctor & Parkhurst Trust Funds and one Commissioner to Expend Parkhurst Free Lecture Funds; and for the term of five years: one member to the Planning Board, one Commissioner to Expend Proctor & Parkhurst Trust Funds and one Commissioner to Expend Parkhurst Free Lecture Funds.

"Shall the Town vote to have its elected Treasurer become an appointed Treasurer of the Town?

Yes ____ No ____"

"Shall the Town vote to have its elected Tax Collector become an appointed Tax Collector of the Town?

Yes ____ No ____"

And you are hereby directed to serve this warrant, by posting attested copies thereof, one at the Post Office and one at the Town Hall in said Dunstable seven days at least before the time of holding such Town Meeting.

HEREOF FAIL NOT, and make due return of this warrant, with your doings thereon, to the Town Clerk, at the time and place of the meeting as aforesaid.

Given under our hands this 29^h day of April, in the year of our Lord, two thousand and thirteen.

Kenneth J. Leva

Daniel F. Devlin

Walter F. Alterisio

I have served this warrant by posting attested copies thereof, one at the Post Office and one at the Town Hall _____ days before said meeting.

Date

Constable