

# TOWN OF DUNSTABLE



## ANNUAL REPORT 2008

PLEASE BRING THIS REPORT WITH YOU  
TO THE  
ANNUAL TOWN MEETING  
7:00 P.M.  
MAY 11, 2009



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# **ELECTED OFFICERS OF THE TOWN OF DUNSTABLE – 2008**

## **Selectmen**

WALTER F. ALTERISIO .....	Term Expires 2009
WESLEY D. GOSS .....	Term Expires 2010
KEVIN W. WELCH .....	Term Expires 2011

## **Assessors**

ROBERT RICARDELLI .....	Term Expires 2009
BRETT A. ROCK .....	Term Expires 2010
GEORGE A. FROST .....	Term Expires 2011

## **Board of Health**

ROBERT E. PARKIN .....	Term Expires 2009
WILLIAM B. MOELLER .....	Term Expires 2010
MARIA E. AMODEI .....	Term Expires 2011

## **Tax Collector & Town Treasurer**

BONNIE S. RICARDELLI .....	Term Expires 2011
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## **Town Clerk & Clerk of Registrars**

CAROL A. SKERRETT .....	Term Expires 2010
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## **Board of Road Commissioners**

THOMAS F. DUMONT .....	Term Expires 2008
MICHAEL MARTIN .....	Term Expires 2009
JAMES F. REGAN .....	Term Expires 2011

## **Town Moderator**

ANNE J. FARINA .....	Term Expires 2009
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## **Tree Warden**

ROBERT E. BACON .....	Term Expires 2011
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## **Constables**

NANCY J. SHERMAN .....	Term Expires 2009
SEAN G. READY .....	Term Expires 2009

## **Greater Lowell Regional Vocational Technical School**

DAVID E. TULLY .....	Term Expires 2009
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## **Groton-Dunstable Regional School District**

FRANCIS D. O'CONNELL .....	Term Expires 2009
JAMES E. FREY .....	Term Expires 2011

### **Trustees Public Library**

CATHERINE E. BENCE .....	Term Expires 2009
JOHN CALLAHAN .....	Term Expires 2010
MARY E. MAHONEY .....	Term Expires 2011

### **Cemetery Commissioners**

DAVID R. HARDMAN .....	Term Expires 2009
JUDITH K. LARTER .....	Term Expires 2010
ANNE FENOCHETTI .....	Term Expires 2011

### **Water Commissioners**

PETER J. GEORGES .....	Term Expires 2009
DONALD S. POTTLE .....	Term Expires 2010
KARL J. HUBER, JR. ....	Term Expires 2011

### **Park Commissioners**

ROBERT A. BUSSER .....	Term Expires 2009
DAVID A. IERARDI .....	Term Expires 2010
LISA A. GERVAIS .....	Term Expires 2011

### **Planning Board**

WILLARD J. GOLDTHWAITE, JR. ....	Term Expires 2009
JUDITH K. LARTER .....	Term Expires 2010
JOYCE R. CAIL .....	Term Expires 2011
GEORGE J. BASBANES .....	Term Expires 2012
BRETT A. ROCK .....	Term Expires 2013

### **Commissioners of Trust Funds**

SUSAN K. PSALEDAKIS .....	Term Expires 2009
CAROL A. SKERRETT .....	Term Expires 2010
LISA A. GERVAIS .....	Term Expires 2011

### **Commissioners to Expend Proctor & Parkhurst Trust Funds**

PAM CROCKER .....	Term Expires 2009
DANICE N. PALUMBO .....	Term Expires 2010
MARGERY E. KIMPTON .....	Term Expires 2011
PHILIPPE R. JUSSAUME .....	Term Expires 2012
RUTH TULLY .....	Term Expires 2013

### **Commissioners to Expend Parkhurst Free Lecture Funds**

JOAN M. SIMMONS .....	Term Expires 2009
JANET WALDMAN .....	Term Expires 2010
MARGERY E. KIMPTON .....	Term Expires 2011
GEORGE BASBANES .....	Term Expires 2012
JEAN L. HAIGHT .....	Term Expires 2013

### **Advisory Board**

BRIAN F. REYNOLDS .....	Term Expires 2009
DAVID E. WALLACE .....	Term Expires 2009
RONALD J. MIKOL .....	Term Expires 2010
HAROLD K. SIMMONS .....	Term Expires 2010
JOSEPH P. DEAN .....	Term Expires 2011
DANA E. METZLER .....	Term Expires 2011

## **APPOINTED OFFICERS & STAFF – 2008**

### **Town Accountant**

ROBERTA L. DEAN .....	Term Expires 2009
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### **Town Forest Committee**

JEFFREY HAIGHT .....	Term Expires 2009
RONALD PATENAUE .....	Term Expires 2010
ALAN CHANEY .....	Term Expires 2011

### **Zoning Officer**

DANA E. BARNES .....	Term Expires 2009
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### **Zoning Board of Appeals**

TED O. GAUDETTE .....	Term Expires 2009
JUDITH A. THOMPSON .....	Term Expires 2010
ALICE R. EKSTROM .....	Term Expires 2011
LEO TOMETICH .....	Term Expires 2012
JOSHUA WEST .....	Term Expires 2013

### **& Associate Members**

GERALD MEAD .....	Term Expires 2009
AL HORTON .....	Term Expires 2010
LISA O'CONNELL .....	Term Expires 2011

### **Board of Registrars**

EVELYN METZLER .....	Term Expires 2009
BARBARA E. MARTIN .....	Term Expires 2010
NORMAN LOMBARDIE .....	Term Expires 2011

### **Council on Aging**

MARJORIE W. RYDER .....	Term Expires 2009
ARLENE J. SILK .....	Term Expires 2009
RALPH J. SABATINO .....	Term Expires 2010
JEAN CARPENTER .....	Term Expires 2010
CAROL VALLIANCOURT .....	Term Expires 2010
GERALD W. SIMMONS .....	Term Expires 2011
JANET WALDMAN .....	Term Expires 2011
RUTH L. TULLY, ELDER ASSISTANT	

### **Conservation Commission**

MARILYN PIKE .....	Term Expires 2009
JUAN AMODEI .....	Term Expires 2009
ALAN CHANEY .....	Term Expires 2010
JUDITH K. LARTER .....	Term Expires 2011
JEFFREY HAIGHT .....	Term Expires 2012
LEAH D. BASBANES .....	Term Expires 2012
WILLIAM B. MOELLER .....	Term Expires 2013

### **Recreation Commission**

CAROLINE WURM .....	Term Expires 2009
JODY HARNEY .....	Term Expires 2010
BRIAN LOCAPO .....	Term Expires 2011
DAVID A. IERARDI .....	Term Expires 2012
ROBERT A. BUSSE .....	Term Expires 2013

### **Town Counsel**

RICHARD W. LARKIN .....	Term Expires 2009
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### **Town Engineer**

JEFFREY RIDER, Cuoco & Cormier Engineering Associates, Inc. ....	Term Expires 2009
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### **Surveyors of Lumber**

FRANK COVER  
GEORGE E. TULLY

### **Veterans' Grave Agent**

VACANT

### **Veterans' Agent**

PETER J. GEORGES .....	Term Expires 2009
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### **Gas & Plumbing Inspector**

JAMES L. DOW .....	Term Expires 2009
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### **Electrical Inspector**

DAVID G. SWEET .....	Term Expires 2009
DAVID G. SWEET II, Alternate Inspector .....	Term Expires 2009

### **Building Inspector**

DANA E. BARNES .....	Term Expires 2009
HARRY CULLINAN, Alternate Inspector	

### **Dog Officer**

SEAN G. READY ..... Term Expires 2009

### **Animal Inspector**

MICHAEL F. PALUMBO ..... Term Expires 2009

### **Fire Chief**

CHARLES H. RICH, JR ..... Term Expires 2009

### **Pound Keepers**

SEAN READY ..... Term Expires 2009

GERALD W. SIMMONS ..... Term Expires 2009

### **Emergency Medical Squad – under direction of Fire Department**

GREG RICH	BEN SIMMONS	MATT NOWAK
DAVID SPINOSA	CHRIS LOCAPO	DONNA GALOTTA
JEFFERY DESMARAIS	RON MIKOL	MICHAEL J. SCHWETZ
KEVIN COONEY	CHRISTINE M. SNIEZEK	TYLER COURTNEY
GORDAN DAVIDSON		KAREN SCHWETZ
POLICE CHIEF JAMES G. DOWNES III		

### **Fence Viewers and Field Drivers**

GERALD W. SIMMONS

### **Historical Commission**

SUSAN J. TULLY ..... Term Expires 2009

RONALD A. WOOD ..... Term Expires 2009

MICHAEL V. WURM ..... Term Expires 2010

TIMOTHY P. JOYCE ..... Term Expires 2010

ANNE L. DAVIS ..... Term Expires 2010

RAYMOND SULLIVAN ..... Term Expires 2011

FRANK O. CLARK ..... Term Expires 2011

### **North Middlesex Council of Governments**

WALTER F. ALTERISIO

JUDITH K. LARTER

### **Election Officers**

NANCY AHERN	BETTE F.AMODEI	MARY DEBARBIAN
CAROLYN GEISSLER	CATHERINE IRZYK	AMY SCHEMBECHLER
MARILYN SHERIDAN	ARLENE SILK	MICHAEL UDOT
CORAL WEBBER	LORRAINE WEST	ANN-MARIE WRIGHT

ELECTION WARDEN, GERALD W. SIMMONS

JOHN J. BUTTERFIELD, ASS'T WARDEN



**Police Chief**

JAMES G. DOWNES III ..... Term Expires 2009

**Police Lieutenant**

JAMES W. DOW ..... Term Expires 2009

**Police Sergeant**

DARRELL GILMORE ..... Term Expires 2009

**Master Patrolmen**

MICHAEL LYNN  
BENJAMIN SARGENT

**Patrol Officers**

ERIK HOAR  
NICHOLAS PAPAGEORGIOU

**Reserve Police Officers**

GEORGE AGGOTT  
GREGG SANBORN

SEAN G. READY  
JOHN KOYUTIS  
MICHAEL A. TEDESCO

DANIEL H. KOWALSKI  
JAMES G. DOWNES, JR.

**Special Police Officers**

**Groton**

GEORGE R. AGGOTT

PETER S. BRESLIN  
CHIEF DONALD L. PALMA, JR.

PAUL CONNELL

JAMES A. CULLEN III  
JEFF P. FRATES-FOX  
JEFFREY N. GIGLIOTTI  
IRMIN L. PIERCE III  
ERIC M. WATKINS

RICHARD C. ELIE  
DERRICK J. GEMOS  
JASON M. GOODWIN  
DALE P. ROSE  
COREY E. WAITE

KEVIN FEELEY  
CATHERINE A. WELCH  
JOHN F. ROONEY  
EDWARD P. SHERIDAN SR.  
KEITH W. WEIDLICH

**Pepperell**

ALAN S. DAVIS  
ALAN LESSIEUR  
STEVEN D. BEZANSON  
STEVEN BURKE  
BRUCE HASKINS  
WILLIAM GREATHEAD  
PAUL NELSON

GORDON CANDOW  
DAVID SCOTT  
STEPHEN MULKERIN  
TODD BLAIN  
JARED CARRUBBA  
HAYLIE BOUTWELL

JAMES PETERS  
ARMANDO HERRARA  
RICHARD SMITH  
NICK PARKER  
FABRIZIO VESTRI  
DAVID QUERZE  
THOMAS MASKALENKO

**Tyngsborough**

MARK BOURQUE	RICHARD BURROWS	MICHAEL CASELLA
CHARLES CHRONOPOULOUS		CHRISTOPHER CHRONOPOULOUS
	RET. CHIEF CHARLES CHRONOPOULOUS	
STEVEN GEORGES	RONALD GOULET	KENNETH HEALEY
PETER KULISICH	RICHARD HOWE	MICHAEL JOHNSON
JOHN MANNING	STEVEN MANNING	HOWARD GIVEN
ROBERT GRAY	JOHN MARTIN	RICHARD MELLO
CHARLES MELANSON	WILLIAM MULLIGAN	ROBERT COTE
STEPHEN DESILETS	RICHARD ST. PIERRE	RET. CHIEF JOHN MICELI
BRYAN NASWORTHY	CHRISTOPHER RIDER	CHARLES RUBINO
SHAUN WAGNER	THOMAS WALSH	CYNTHIA WEEKS
SHAUN WOODS	JOHN CALLAHAN	WALESCA CARRUCINI
EDWARD COSSETTE	DENNIS PETERSON	JOSEPH PIVIROTTO
JOSEPH TAFF		TOP PHONEXAY XAYACHACK

**Cultural Council**

JENNIFER L. WEST .....	Term Expires 2008
KAREN S. THOMPSON .....	Term Expires 2008
JAYNA SMITH .....	Term Expires 2009
MURIEL E. HOLMES .....	Term Expires 2009
DOT MASTAKOURAS .....	Term Expires 2010
CAROL ROCK .....	Term Expires 2010

**Cable Committee**

CAROLYN A. WURM .....	Term Expires 2009
RICHARD W. GALLANT .....	Term Expires 2010
BOGDAN J. SNIEZEK .....	Term Expires 2010
KENNETH T. FAUBEL .....	Term Expires 2010
JOHN M. CALLAHAN .....	Term Expires 2011

**ADA Coordinator**

DANA E. BARNES .....	Term Expires 2009
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**Emergency Management Director**

SUSAN K. PSALEDAKIS .....	Term Expires 2009
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**Technology Advisory Committee**

KENNETH T. FAUBEL	KATHY ICENOGLE	FRANK O'CONNELL
DOT MASTAKOURAS	BERNARD A. DINATALE	SUSAN P. WRIGHT
	JAMES CONSIDINE	

**Mixed Use Development Review Committee**

JOHN A. BAGNI

JOYCE CAIL

DAVID A. JOHNSON

WILLIAM B. MOELLER

**Affordable Housing Study Committee**

DAVID NICHOLSON

DAVID JOHNSON

JOHN A. BAGNI

WILLIAM B. MOELLER

**Personnel Board**

BONNIE S. RICARDELLI ..... Term Expires 2008  
ROBERTA L. DEAN ..... Term Expires 2008  
DEBORAH L. BUSSE ..... Term Expires 2009  
CHARLENE K. WEISBERG ..... Term Expires 2010  
VACANT

**Agricultural Commission**

WESLEY D. GOSS ..... Term Expires 2008  
CARL B. FLOWERS ..... Term Expires 2009  
ALBERT N. HORTON ..... Term Expires 2009  
JOAN M. SIMMONS ..... Term Expires 2010  
CHARLES W. TULLY, JR. .... Term Expires 2011

**Groundwater Protection Committee**

KARL HUBER, PETER GEORGES, DAVID WELLINGTON  
& GERRY SIMMONS – representing the Water Commission  
WILLIAM E. MOELLER – Board of Health  
MICHAEL A. MARTIN – Road Commission  
JEFFREY HAIGHT – Conservation Commission  
JOYCE CAIL – Planning Board  
WESLEY D. GOSS & CHARLES W. TULLY, JR – Agricultural Commission  
WALTER F. ALTERISIO – Selectmen  
JOAN M. SIMMONS – Resident

**Community Preservation Committee**

Leah Basbanes, designated by Conservation ..... Term Expires 2009  
Susan J. Tully, designated by Historical Commission ..... Term Expires 2009  
George J. Basbanes, designated by Planning Board ..... Term Expires 2009  
Lisa A. Gervais, designated by Park Commission ..... Term Expires 2009  
David Nicholson, designated by Affordable Housing ..... Term Expires 2009  
Wesley D. Goss, designated by Selectman ..... Term Expires 2009  
Susan K. Psaledakis, Member At Large ..... Term Expires 2009  
Joseph P. Dean, Member at Large ..... Term Expires 2010  
Joan M. Simmons, Member at Large ..... Term Expires 2011

## **BOARD OF SELECTMEN**

The Board usually meets at the Town Hall on Monday evenings commencing at 7:00 P.M. with any variations to this schedule posted accordingly.

The Board would like to extend its thanks to all the individuals on town boards and committees who unselfishly donate their time and energy to maintain Dunstable and the things we most cherish about this town we live in.

The members were elected to serve in the following roles for this term: Walter F. Alterisio as Chairman, Wesley D. Goss as Procurement Officer and Kevin Welch as Clerk.

The Board continues to welcome citizen participation and attempts to work with the citizens and the many boards, officers and committees in an effort to keep up with the many changes Dunstable is experiencing. Members in the Board have been actively working with the Community Preservation Committee, Agricultural Committee, MUD Review Committee, Cable Committee and Affordable Housing Study Committee to name just a few.

The Board continues to work with multiple boards and committees addressing issues as they come up during the year, and will endeavor to continue to do so, the insure all residents can be familiar with proposed project(s) and share ideas and concerns.

Respectfully submitted,  
BOARD OF SELECTMEN

Walter F. Alterisio  
Wesley D. Goss  
Kevin Welch

## TOWN CLERK

In February, the U. S. Department of State introduced the passport card and raised the age for the two-parent consent requirement. The fee for the passport book was increased to \$75.00 while the execution fee for the Town was decreased. Previous two-parent consent requirements for minors under age 14 were increased to minors under age 16. Previous two-parent consent requirements for minors between ages 14 and 17 apply to all minors ages 16 and 17. The Town Clerk's office accepted 106 applications in 2008 resulting in \$2,714 in fees to the Town of Dunstable.

In May, voters approved an amendment to the General Bylaws known as The Water Supply Protection Bylaw and adopted the provisions of MGL, Chapter 41, Section 23A, to authorize and empower the Selectmen to appoint an executive secretary or town administrator for a term of one or three years. Voters defeated the motion to amend the Town Meetings, Town Elections and Records Bylaw to eliminate the distribution of copies of the Annual Town Report and to amend the zoning bylaws and Zoning Map of the Town of Dunstable by including Lot 0, Block 41 on the Assessors Map number 12 (209-215 Pleasant Street) within the B-1 Classification.

In September, fees for marriage intentions, street listings, zoning bylaws, general bylaws, voting lists and notary services were increased. Also in September, I was recertified by the Massachusetts Town Clerk's Association, having successfully completed the educational requirements involving elections, vitals, public records, zoning bylaws, the open meeting law and other laws applicable to this office.

In October, 6 days before the State Election, Governor Patrick signed House Bill H5121, to allow individuals who failed to reregister in their new community within 18 months of moving to go back and vote in their old polling places. Chapter 369 of the Acts of 2008 extended that grace period from 6 to 18 months to apply to the November 4<sup>th</sup> election and provided for such voters to cast only a partial ballot. The new law was repealed as of November 5 and reverted back to the 6 month grace period.

In December, as a result of the certification of the 2008 State Election, the Libertarian designation became a political party. The Green-Rainbow Party did not receive at least 3% of the statewide vote for their presidential electors and reverted back to a political designation. The Working Families Party also did not have any statewide candidates and are no longer a political party and did not become a political designation.

I would like to recognize John "Jack" Butterfield, who served as our Assistant Warden for several years. Jack was a skilled wood craftsman and built the Town Clerk drop off box in the town hall lobby. He will be missed at our elections.

The Town Clerk's Office continued to hold Saturday hours in January and February for the convenience of our residents. In 2008, the Town Clerk's office posted 482 board and committee meetings and notarized 41 documents for residents. The Town Clerk's office collected \$9,097.80 in fees to the Town of Dunstable.

I hereby submit the annual report of the Town Clerk’s Office for the year ending 2008 to the Board of Selectmen and Citizens of Dunstable, Massachusetts.

Respectfully submitted,  
Carol A. Skerrett, Town Clerk, CMMC

**REPORT OF THE TOWN CLERK 2008**

Population .....	3,218	(3,226 in 2007)
Households (census forms mailed) .....	1,070	
Registered Voters .....	2,161	
Active Voters .....	2,127	
Inactive Voters .....	34	
Democrats .....	416	
Republicans .....	366	
Unenrolled .....	1,367	
Green-Rainbow .....	3	
Libertarian .....	7	
Green Party USA .....	1	
Reform .....	1	

**VITAL STATISTICS 2008**

The Town Clerk’s office recorded births, deaths and marriages as follows:

Births	
Males .....	8
Females .....	2
Total Births Recorded .....	10
Deaths	
Males .....	6
Females .....	6
Total Deaths Recorded .....	12
Marriages .....	4

## DOG LICENSES 2008

A total of 599 dogs and 4 kennels were licensed amounting to \$5,364.00 to the Town of Dunstable.

<u>Type</u>		<u>Total</u>
Female/Male @ \$10.00		530.00
Spayed/Neutered @ \$6.00		3,114.00
Kennel (4 dogs) @ \$25.00	0	.00
Kennel (5-10 dogs) @ \$50.00	0	.00
Kennel (11 or more) @ \$75.00	4	300.00
Senior @ \$.00	26	.00
Subtotal		<u>\$3,944.00</u>
Late Fees/Fines		<u>1,420.00</u>
Total Town of Dunstable	\$5,364.00	

## FISH AND GAME LICENSES 2008

Total – Division of Fisheries/Wildlife	\$1,332.05
Town of Dunstable	67.30

## PASSPORTS 2008

Total Passport Applications Processed	106
Total Town of Dunstable	\$2,714.00

## BUSINESS CERTIFICATES/RAFFLE PERMITS/ VOTER AND STREET LISTINGS 2008

Total Business Certificates Issued	140.00
Total Raffle Permits Issued	30.00
Total Voter Lists and Street Lists	45.00
Total Town of Dunstable	\$215.00

## COPIES OF CERTIFIED VITAL RECORDS 2008

Certified Copies of Vital Records	\$730.50
Notary Services (10/2008)	7.00
Total Town of Dunstable	737.50

# PRESIDENTIAL PRIMARY

## February 5, 2008

<b>Total Ballots Cast:</b>	1,161 (54% of registered voters)
Democrat:	619 Ballots Cast
Republican:	540 Ballots Cast
Green-Rainbow:	1 Ballot Cast
Working Families:	1 Ballot Cast

### Presidential Preference

#### **Democrat**

John Edwards .....	11
Hillary Clinton .....	332
Joseph R. Biden, Jr .....	0
Christopher J. Dodd .....	0
Mike Gravel .....	0
Barack Obam .....	274
Dennis J. Kucinich .....	0
Bill Richardson .....	1

#### **Republican**

John McCain .....	214
Fred Thompson .....	0
Tom Tancredo .....	0
Duncan Hunter .....	0
Mike Huckabee .....	16
Mitt Romney .....	291
Ron Paul .....	16
Rudy Giuliani .....	1

#### **Green-Rainbow**

Jared Ball .....	0
Ralph Nader .....	0
Elaine Brown .....	0
Kat Swift .....	0
Cynthia McKinney .....	1
Kent Mesplay .....	0

#### **Working Families**

No Nomination .....	0
All Others .....	1

### Town Committee

#### **Democrat**

Group 1 .....	219
All Others .....	399

#### **Republican**

No Nomination

### State Committee Man, First Middlesex

#### **Democrat**

No Nomination .....	0
All Others .....	619

#### **Republican**

Jeffrey S. Wilson .....	350
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#### **Green-Rainbow**

No Nomination .....	0
All Others .....	1

#### **Working Families**

No Nomination .....	0
All Others .....	1

### State Committee Woman, First Middlesex

#### **Democrat**

Jennifer L. Mieth .....	336
All Others .....	283

#### **Republican**

Susan S. Slade .....	337
All Others .....	203

#### **Green-Rainbow**

No Nomination .....	0
All Others .....	1

#### **Working Families**

No Nomination .....	0
All Others .....	1

#### **Green-Rainbow**

No Nomination

#### **Working Families**

No Nomination



# ANNUAL TOWN CAUCUS

## April 3, 2008

**Total Ballots Cast:** 28

I hereby certify the election results of the Town Caucus, duly certified as called and held in accordance with MGL Chapter 53, Sections 117 to 121 inclusive. Meeting called to order at 7:25 pm and it was voted to keep the polls open until 8:00 pm.

### Selectman – 3 year term

Kevin Welch ..... 24

### Assessor – 3 year term

George Frost ..... 27

### Treasurer – 3 year term

Bonnie Ricardelli ..... 28

### Road Commissioner – 3 year term

Thomas Dumont ..... 26

### Tax Collector – 3 year term

Bonnie Ricardelli ..... 26

### Board of Health – 3 year term

Maria Amodei ..... 25

### Town Moderator – 1 year term

Anne J. Farina ..... 23

### Constable – 1 year term (Vote for TWO)

Sean Ready ..... 27

Nancy Sherman (write in) ..... 10

### Library Trustee – 3 year term

Mary Mahoney (write in) ..... 15

### Cemetery Commissioner – 3 year term

Anne Fenochetti ..... 24

### Park Commissioner – 3 year term

Lisa Gervais (write in) ..... 10

### Planning Board – 5 year term

Brett Rock ..... 25

### Water Commissioner – 3 year term

Karl Huber ..... 27

### Tree Warden – 3 year term

Robert D. Bacon ..... 26

### Comm. Of Trust Funds - 3 year term

Lisa Gervais (write in) ..... 3

### Advisory Board – 3 year term (Vote for TWO)

Joe Dean ..... 23

Dana Metzler ..... 22

### Comm. To Expend Proctor/Parkhurst – 5 year term

Ruth Tully ..... 25

### Groton-Dunstable Regional School Comm.

Jim Frey (write in) ..... 2

Frank King (write in) ..... 2

### Comm. To Expend Parkhurst Free Lecture – 5 years

Jean Haight ..... 25

**Total votes cast:** 28

\* Nominated at Caucus, pending acceptance by candidate

Carol A. Skerrett  
Town Clerk, CMMC

## **SPECIAL TOWN MEETING**

**May 12, 2008**

After determining that a quorum was present, the Special Town Meeting was called to order at 7:05 pm by Moderator, Anne Farina. Town Clerk Carol Skerrett read the greetings; a motion was made and seconded to dispense with the reading of the articles, ending with the closing of the warrant and return of service.

**ARTICLE 1.** Motion made and seconded that the Town appropriate \$34,642.00 from the Community Preservation Fund FY2008 annual revenues for acquisitions and initiatives for Historic resources.

Majority Vote Required  
Voted in the Affirmative

**ARTICLE 2.** Motion made and seconded that the Town transfer the sum of \$7,000.00 from free cash to be used for repairs to the Fire Department pumper truck.

Majority Vote Required  
Voted in the Affirmative

Motion made and seconded to dispense of the reading of the minutes.

Majority Vote Required  
Voted in the Affirmative

Motion made and seconded to adjourn the Special Town Meeting at 7:22 pm.

Majority Vote Required  
Voted in the Affirmative

### **Quorum Certificate**

In accordance with The Town of Dunstable's Town Meetings, Town Elections & Records By-law, I hereby certify that the quorum for an Annual or Special Town Meeting is 50 registered voters of the Town of Dunstable.

Total number of voters checked in at the Special Town Meeting of May 12, 2008: 134

Respectfully submitted,

Carol A. Skerrett  
Town Clerk, CMMC

## ANNUAL TOWN MEETING

May 12, 2008

After determining that a quorum was present, the Annual Town Meeting was called to order at 7:25 pm by Moderator, Anne Farina. The format of the evening was outlined; the Moderator would accept a motion to recess the Annual Town Meeting and open the Special Town Meeting. Following the adjournment of the Special Town Meeting, a motion would be accepted to reopen the Annual Town Meeting. Upon returning to the business of the Annual Town Meeting, Article 2 would be stated by line item and a motion for unquestioned line items would be made and voted on. Questioned line items would then be considered.

Announcements included the recognition of Boy Scout Troop 28 with our appreciation for delivering over 1000 town reports and for their continued service including the annual Mother's Day breakfast. Dunstable Boy Scouts Joshua Walsh and Joe Calderan have achieved the rank of Eagle Scout. Joshua conducted a grade K through 6 bible school classes and Joseph assisted the selectmen by mapping and marking the town boundaries which will be of tremendous help to the Selectmen, who are responsible for locating town boundaries every 5 years. The American Flag was carried by Ethan Pallian, the Dunstable Flag by Andy Schwetz. Color guards included David Machado and John Denyse.

The Dunstable Water Department was recognized as one of only 32 public water systems honored in a State House ceremony that was held on May 7, 2008. Dunstable won the Small System Security award over 1,735 other Massachusetts public drinking water systems for emergency preparedness. The Department of Environmental Protection awards this annually to systems that go above and beyond what is required to supply quality drinking water to their customers.

Following the Pledge of Allegiance, Town Clerk Carol Skerrett read the greetings; a motion was made and seconded to dispense with the reading of the articles, ending with the closing of the warrant and return of service.

Motion made and seconded to recess the Annual Town Meeting at 7:05 pm and resume after the completion of the Special Town Meeting.

Majority Vote Required  
Voted in the Affirmative

**ARTICLE 1.** Motion made and seconded that the Town accept the 2007 Annual Report as printed with the following corrections:

Page 4, under Road Commission and Town Moderator, term expiration should be 2008; page 8 & 9, replace 2007 with 2008; page 33 under Cemetery Commissioners add an "r" to read "Larter"; page 34 names under Water Commissioner and Trust Commissioner needs to be reversed to reflect Carol A. Skerrett with 14 (write in) votes for Commissioner of Trust Funds and Donald S. Pottle with 665 votes for Water Commissioner; page 57 should reflect David G. Sweet as Electrical Inspector; page 99, last name should read Jeff Labrie.

Majority Vote Required  
Voted in the Affirmative

**ARTICLE 2.** Motion made and seconded that the Town raise and appropriate the following sums to defray the expenses for the Town, to fix Salary and Compensation for all elected and appointed Town Officers.

**GENERAL GOVERNMENT**

122.000	Selectmen Salaries .....	1,800
122.005	Selectmen Expense .....	5,000
122.006	Selectmen Specialized Legal .....	3,000
131.005	Finance Committee Expense .....	125
132.000	Reserve Account .....	25,000
135.000	Town Accountant Salary .....	18,178
135.001	Town Accountant Clerical .....	5,855
135.005	Town Accountant Expense .....	10,300
135.005	Audit .....	10,000
141.000	Assessor's Salaries .....	900
141.001	Assessor's Associate .....	24,651
141.002	Assessors Clerical .....	11,833
141.005	Assessors Expense .....	6,000
145.000	Treasurer Salary .....	21,592
145.001	Tax Collector Salary Certification .....	1,000
145.005	Treasurer Expense .....	7,500
146.000	Tax Collector Salary .....	21,592
146.005	Tax Collector Expense .....	12,200
151.000	Town Counsel Retainer .....	30,000
160.000	Dog License Program .....	500
161.000	Town Clerk Salary .....	25,462
161.001	Town Clerk Salary Certification .....	1,000
161.005	Town Clerk Expense .....	3,000
162.000	Election and Registration Wages .....	2,000
162.005	Election and Registration Expenses .....	3,000
163.000	Registrar Salary .....	200
171.001	Conservation Commission Clerical .....	14,406
171.005	Conservation Commission Expense .....	1,000
171.006	Conservation Land Fund .....	-
175.001	Planning Board Clerical .....	14,406
175.005	Planning Board Expense .....	1,000
175.006	Planning Board Legal NRLC .....	-
176.005	Zoning Board of Appeals Expense .....	2,000
°	Zoning Board Legal Expense .....	-
176.006	Northern Middlesex Council of Gov'ts .....	717
192.000	Town Hall Clerical .....	42,082
192.001	Town Hall Caretaker Wages .....	7,500
192.005	Town Hall Expenses .....	30,000

195.000	Town Reports .....	5,000
199.005	Town Engineer .....	15,000
	<b>TOTAL GENERAL GOVERNMENT .....</b>	<b>384,797</b>

## **PUBLIC SAFETY**

### POLICE DEPARTMENT

210.000	Police Chief Salary .....	91,531
210.001	Police Wages .....	484,949
210.005	Police Expenses .....	29,715
210.006	Police Cruiser Expense .....	43,521
210.007	Police Radio Services .....	74,887
210.008	Police Lockup .....	3,500
210.009	Police Cruiser .....	31,277
211.000	Police Station Expense .....	18,729
	<b>Subtotal Police .....</b>	<b>778,109</b>

### FIRE DEPARTMENT

220.000	Fire Wages .....	8,500
220.001	Fire Chief Wages .....	16,000
220.005	Fire Expenses .....	23,150
220.007	Fire Dept Training .....	1,250
220.006	Fire Equipment .....	18,000
	<b>Subtotal Fire .....</b>	<b>66,900</b>

### OTHER

232.005	EMS Operating Expenses .....	8,500
241.000	Building Inspector Salary .....	14,853
241.005	Building Inspector Expense .....	1,300
242.000	Gas Inspector Salary .....	1,996
243.000	Plumbing Inspector Salary .....	2,380
245.000	Electrical Inspector Salary .....	5,520
249.001	Animal Inspector Expenses .....	400
291.000	Emergency Management .....	500
292.000	Dog Officer Wages and Expense .....	8,500
294.000	Tree Warden Wages and Expense .....	12,000
	<b>Subtotal Other Public Safety .....</b>	<b>55,949</b>
	<b>TOTAL PUBLIC SAFETY .....</b>	<b>900,958</b>

## **SCHOOLS**

### G.D.R.S.D.

300.001	GDRSD Operating Budget .....	3,954,195
300.002	GDRSD Debt .....	539,529
	<b>Subtotal GDRSD .....</b>	<b>4,493,724</b>

### G.L.R.V.T.S.

300.003	GLRVT Operating Budget .....	137,718
	<b>Subtotal GLRVT .....</b>	<b>137,718</b>
	<b>TOTAL SCHOOLS .....</b>	<b>4,631,442</b>

## **PUBLIC WORKS**

### **HIGHWAY DEPARTMENT**

422.000	Highway Salaries. ....	95,553
422.001	Highway Clerical .....	14,788
422.002	Highway Part Time Labor .....	-
422.006	Highway Maintenance. ....	27,000
422.007	Highway Machinery Fund .....	32,786
422.008	Highway Lease/Purchase Equipment .....	13,101
422.009	Highway Brush Removal .....	-
422.010	Highway Sign Maintenance .....	-
422.011	Highway Line Painting .....	-
423.013	Highway Paving .....	15,000
422.014	Highway Brush, Sign, Line Painting .....	7,500
423.000	Highway Snow Removal .....	91,000
424.000	Street Lights .....	6,000
<b>Subtotal Highway Department .....</b>		<b>302,728</b>

### **OTHER PUBLIC WORKS**

433.000	Transfer Station .....	50,000
433.001	Landfill Expenses .....	2,000
491.000	Cemetery Wages and Supplies .....	11,960
491.001	Cemetery Care of Lots .....	735
491.002	Cemetery Interments .....	3,200
<b>Subtotal Other Public Works .....</b>		<b>67,895</b>
<b>TOTAL PUBLIC WORKS .....</b>		<b>370,623</b>

## **HUMAN SERVICES**

510.002	Nashoba Health Assessment .....	4,760
510.005	Board of Health Expense .....	7,000
522.000	Nursing Services .....	1,646
523.000	Greater Lowell Mental Health .....	400
541.000	Council on Aging .....	5,000
541.005	Council on Aging Transportation .....	7,000
543.000	Veterans Agent Salary .....	637
543.002	Veterans Agent Expense .....	500
543.006	Veterans Benefits .....	500
<b>TOTAL HUMAN SERVICES .....</b>		<b>27,443</b>

## **LIBRARY & RECREATION**

610.000	Library Salaries .....	66,963
610.005	Library Expenses .....	62,239
611.000	MVL Consortium Dues .....	11,287
630.000	Cable Television Committee .....	100
631.005	Recreation Department Expense .....	2,500
620.000	Technology .....	1,000
650.000	Parks Department Expense .....	6,000
650.001	Larter Field Maintenance .....	11,000

670.000	Arts Lottery Cultural Council .....	-
691.000	Historical Committee Expense .....	-
692.000	Memorial Day Committee .....	-
693.000	Summer Concert Series .....	-
	<b>TOTAL LIBRARY &amp; RECREATION .....</b>	<b>161,089</b>

#### **DEBT & INTEREST**

710.000	Long Term Debt .....	360,140
751.000	Long Term Interest .....	107,558
752.000	Short Term Interest .....	10,000

#### **INSURANCE & ASSESSMENTS**

910.000	Disability Insurance Claims .....	-
911.000	County Retirement .....	145,478
914.000	Group Health Insurance .....	97,500
919.000	FICA .....	16,500
945.000	Property and Liability Insurance .....	67,000
	<b>TOTAL INSURANCE &amp; ASSESSMENTS .....</b>	<b>326,478</b>

#### **WATER DEPARTMENT**

061.501	Water Dept. Clerical .....	5,681
061.502	Water Dept. Expense .....	625
061.503	Water Dept. Debt. ....	-
061.505	Water Dept. Maintenance .....	58,106
	<b>TOTAL WATER DEPARTMENT .....</b>	<b>64,412</b>

**TOTAL LINE ITEMS .....** 7,344,940

<b>Total Debt and Interest .....</b>	<b>1,007,227</b>
<b>Total Debt and Interest % .....</b>	<b>13.7%</b>
<b>Total Operating Line Items .....</b>	<b>6,337,713</b>
<b>Total Operating Line Items % .....</b>	<b>86.3%</b>
<b>Total GDRSD School Operating &amp; Debt .....</b>	<b>4,493,724</b>
<b>Total Dunstable Budget Line Items .....</b>	<b>7,344,940</b>
<b>Total GDRSD to total budget % .....</b>	<b>61.2%</b>
<b>Total GDRSD School Operating .....</b>	<b>3,954,195</b>
<b>Total Dunstable Budget Line Items .....</b>	<b>7,344,940</b>
<b>GDRSD to total budget % .....</b>	<b>53.8%</b>
<b>Increase in GDRSD Operating Assessment .....</b>	<b>-0.8%</b>
<b>Total Municipal Operating &amp; Debt .....</b>	<b>2,851,216</b>
<b>Total Dunstable Budget Line Items .....</b>	<b>7,344,940</b>
<b>Dunstable operating &amp; Debt to total Budget % .....</b>	<b>38.8%</b>
<b>Municipal Operating Budget .....</b>	<b>2,491,076</b>
<b>Increase in Municipal Operating Budget .....</b>	<b>3.7%</b>

Items questioned:

135.001	Town Accountant Clerical .....	5,855.00
220.000	Fire Chief Wages .....	16,000.00
300.001	GDRSD Operating Budget .....	3,954,195.00
422.008	Highway Lease/Purchase Equipment .....	13,101.00
491.002	Cemetery Interments .....	3,200.00
650.000	Parks Department Expense .....	6,000.00
650.001	Larter Field Maintenance .....	11,000.00
692.000	Memorial Day Committee .....	.00
919.000	FICA .....	16,500.00
061.501	Water Dept. Clerical .....	5,681.00
061.502	Water Dept. Expense .....	625.00
061.505	Water Dept. Maintenance .....	58,106.00

Motion made and seconded to approve the line items not in question.

Majority Vote Required  
Voted in the Affirmative

Motion made and seconded that the Town raise and appropriate the sum of \$6,031.00 under line item 135.001, Town Accountant Clerical *(the 3% raise to town employees was inadvertently omitted for this line item)*.

Majority Vote Required  
Voted in the Affirmative

Motion made and seconded that the Town raise and appropriate the sum of \$16,000.00 under line item 220.001, Fire Chief Wages *(the Fire Chief chose not to take the 3% raise given to town employees)*. Following a round of applause;

Majority Vote Required  
Voted in the Affirmative

Motion made and seconded that the Town raise and appropriate the sum of \$3,954,195.00 under line item 300.001, GDRSD Operating Budget *(the presentation made by Superintendent Alan Genovese is entered into record as part of the discussion that occurred)*.

Majority Vote Required  
Voted in the Affirmative

Motion made and seconded that the Town raise and appropriate the sum of \$14,000.00 under line item 422.008, Highway Lease/Purchase Equipment.

Majority Vote Required  
Voted in the Affirmative



Motion made and seconded that the Town transfer the sum of \$3,200.00 from Cemetery proceeds (perpetual care) to line item 491.002, Cemetery Interments.

Majority Vote Required  
Voted in the Affirmative

Motion made and seconded that the Town raise and appropriate the sum of \$7,680.00 under line item 650.000, Parks Department Expense (*increasing the initial request of \$6,000.00*).

Majority Vote Required  
Voted in the Affirmative

Motion made and seconded that the Town raise and appropriate the sum of \$9,320.00 under line item 650.001, Larter Field Maintenance (*decreasing the initial request of \$11,000.00*).

Majority Vote Required  
Voted in the Affirmative

Motion made and seconded that the Town raise and appropriate the sum of \$300.00 under line item 692.000, Memorial Day Parade.

Majority Vote Required  
Voted in the Affirmative

Motion made and seconded that the Town raise and appropriate the sum of \$16,500.00 under line item 919.000, FICA (*It was questioned why FICA amounts would not increase along with employee salary increases. Treasurer Bonnie Ricardelli explained police details are covered by the companies requesting the work and the Town has been able to stay within this amount*).

Majority Vote Required  
Voted in the Affirmative

Motion made and seconded that the Town raise and appropriate by transfer from water receipts the following sums:

061.501	Water Dept. Clerical .....	5,681.00
061.502	Water Dept. Expense .....	625.00
061.505	Water Dept. Maintenance .....	58,106.00
	Total Transfer .....	64,412.00

Majority Vote Required  
Voted in the Affirmative

Motion was made and seconded that this meeting take Article 16 of the warrant out of order and address it at this point.

Majority Vote Required  
Voted in the Affirmative

**ARTICLE 16.** Motion made and seconded that the Town take no action (*Superintendent Genovese explained that they were able to stay within the budget after renegotiating the phone contracts and implementing cost saving measures such as taking the Prescott School offline, a 4 day work week for summer, closing kitchens during summer, installed energy efficient lighting, etc.*)

Majority Vote Required  
Voted in the Affirmative

**ARTICLE 3.** Motion made and seconded that the Selectmen appoint for a term of one year, one Pound Keeper, two Fence Viewers, two Field Drivers, and three Surveyors of Lumber.

Majority Vote Required  
Voted in the Affirmative

**ARTICLE 4.** Motion made and seconded that the Town take no action (*on accepting Gifts or Trust Funds, as there were none*).

Majority Vote Required  
Voted in the Affirmative

**ARTICLE 5.** Motion made and seconded that the Town hear the following reports: Community Preservation Committee. (*The report is attached as part of the permanent record of the Annual Town Meeting and is on file for public inspection at the Town Clerk's office*).

Majority Vote Required  
Voted in the Affirmative

**ARTICLE 6.** Motion made and seconded that the Town take no action (*on paying unpaid bills from 2007 as there are none*).

Majority Vote Required  
Voted in the Affirmative

**ARTICLE 7.** Motion made and seconded that the Town transfer from free cash the sum of Eight Hundred Fifty Seven Dollars and 66 cents (\$857.66) for the purpose of closing the revenue deficit on account 24-3-175-016 Nashua River Engineer.

Majority Vote Required  
Voted in the Affirmative

**ARTICLE 8.** Motion made and seconded that the Town take no action (*regarding the excess expenditures as authorized for Snow Removal. Advisory Board Chair Dana Metzler stated we were waiting to see how FY08 closed out and determine how to pay this deficit, most likely by coming back at a Special Town Meeting in the fall requesting an override*).

Majority Vote Required  
Voted in the Affirmative

**ARTICLE 9.** Motion made and seconded that the Town borrow the sum of One Hundred Thirty Six Thousand Thirty One Dollars and no cents (\$136,031.00) or any other amount that might become available for FY09 for the construction and improvement to town roads under G.L. Chapter 90, Section 34, Clause 127A.

Majority Vote Required  
Voted in the Affirmative

**ARTICLE 10.** Motion made and seconded that the Town take no action toward appropriating any sum of money for the resurfacing and/or repaving of town roads.

Majority Vote Required  
Voted in the Affirmative

**ARTICLE 11.** Motion made and seconded that the Town authorize the Board of Road Commissioners to enter into a lease/purchase agreement for a 2008 Ford F550 truck, the maximum annual payment not to exceed Fourteen Thousand (\$14,000.00) Dollars, said funding being included in article 2 under budget line item #422.008 Highway Lease/Purchase Equipment.

Majority Vote Required  
Voted in the Affirmative

**ARTICLE 12.** Motion made and seconded that the Town appropriate and reserve Five Thousand (\$5,000.00) Dollars from the Community Preservation Fund annual revenues as recommended by the Community Preservation Committee for restoration of the historic watering trough located on the island in the town center, as presented and approved at the CPA meeting of March 13, 2008.

Majority Vote Required  
Voted in the Affirmative

**ARTICLE 13.** Motion made and seconded that the Town appropriate from the Community Preservation Fund annual revenues, the following amounts as recommended by the Committee for FY09:

Principal payment, Ferrari Farm note .....	\$80,000.00
Interest on Ferrari Farm note .....	64,100.00
Open Space Reserve .....	32,000.00
Community Housing Reserve .....	32,000.00
Historic Reserve .....	32,000.00
Administrative Expense .....	9,600.00
Balance to Budgeted Reserve .....	70,300.00

Majority Vote Required  
Voted in the Affirmative

**ARTICLE 14.** Motion made and seconded that the Town appropriate and reserve Fifteen Thousand (\$15,000.00) Dollars from the Community Preservation Fund annual revenues for the Blanchard Hill Clearing & Stone Arch Bridge Road projects, requested by the Conservation Commission and approved at the CPA meeting of March 19, 2008.

Majority Vote Required  
Voted in the Affirmative

**ARTICLE 15.** Motion made and seconded that the Town raise and appropriate the sum of Ten Thousand (\$10,000.00) Dollars to upgrade the Town Hall Server.  
The Advisory Board supports this warrant article

Majority Vote Required  
Voted in the Affirmative

**ARTICLE 17.** Motion made and seconded that the Town take no action (*on the Town Hall grounds irrigation system*).

Majority Vote Required  
Voted in the Affirmative

**ARTICLE 18.** Motion made and seconded that the Town adopt the provisions of Massachusetts General Laws, Chapter 41, Section 23A, which would authorize and empower the Selectmen to appoint an executive secretary or town administrator who may be appointed by them for a term of one or three years and to remove him/her at their discretion.

Majority Vote Required  
Voted in the Affirmative

**ARTICLE 19.** Motion made and seconded that the Town amend the Town Meetings, Town Elections and Records Bylaw of the Town of Dunstable in “ARTICLE III – RECORDS AND REPORTS,” by deleting therefrom:

§1. The Selectmen shall cause copies of the Annual Town Report to be distributed among the taxpayers of the Town by mail or otherwise at least three (3) days before the Annual Town Meeting;” and by renumbering subsequent sections accordingly.

Majority Vote Required  
Yes: 40    No: 49  
Motion Defeated

**ARTICLE 20.** Motion made and seconded that the Town vote to adopt a prudential bylaw to be added to the general bylaws of the Town and to be known as “The Water Supply Protection Bylaw,” the text of which is printed verbatim in the warrant of this meeting and hereby incorporated by reference in this motion; subject, however, to the following amendments and corrections to the printed text:

- Under 3., Definitions, delete letter “t” from “Area” in second definition;
- Under 3. Definitions, at the sixteenth unnumbered item, “Waste Oil Retention Facility,” add the letter “s” to the word, “generate.”
- Delete subsection 4.1 entirely and substitute the following: “4.1 For the purposes of this Bylaw, there are hereby established within the Town of Dunstable certain groundwater protection areas, consisting of aquifers or recharge areas which are denominated, respectively, as follows: “DEP Zone Two Protective Area” (hereinafter, WSPA 1); “South Salmon Brook Protective Zone” (WSPA 2); “North Salmon Brook Protective Zone” (WSPA 3); and “Unkety Brook Protective Zone” (WSPA 4). The areas are delineated on a map entitled, “Dunstable Water Protection Zones.” It is dated March 6, 2008. This map is hereby made a part of this Bylaw and is on file in the Office of the Town Clerk. Each such area, as well as all of them collectively, shall be deemed “the Dunstable Water Supply Protection Area.”
- Under 6.1 c., Delete the word “only.”
- Under 6.1 f., Delete the text entirely and substitute the following: “6.1 f, storage of liquid hazardous materials, as defined in M.G.L. c. 21E, and/or liquid petroleum products unless such storage is in full compliance with Massachusetts Laws, Rules and Regulations.”
- Under 7.1 a., following the phrase “...normal household use,” and prior to the parenthesis, insert the following phrase: “or ordinary and usual agricultural practice.”

Majority Vote Required  
Voted in the Affirmative

**ARTICLE 21.** Motion made and seconded that the Town take no action on this article (*Water Supply protection bylaw as Zoning Bylaw*).

Majority Vote Required  
Voted in the Affirmative

**ARTICLE 22.** Motion made and seconded that the Town vote to amend the Zoning Bylaw and the Zoning Map of the Town of Dunstable by including Lot 0, Block 41 on the Assessors Map number 12 (209-215 Pleasant Street) within the B-1 Classification, as shown on the proposed map entitled “B1 – Retail Business District” dated 4/1/2007, to be incorporated into the Dunstable Zoning Bylaw, such map is on file and available for inspection at the Dunstable Town Hall, Planning Board Office.

The Planning Board and Conservation Commission are in favor of passing this article. The Board of Selectmen is opposed.

2/3 Vote Required  
85 votes cast; 57 needed to pass  
Yes: 39    No: 46  
Motion Defeated

**ARTICLE 23.** Motion made and seconded that the Town approve, adopt, ratify and/or confirm the rules and regulations adopted heretofore by the Board of Water Commissioners, including without limitation recent amendments approved by the Board on February 26, 2008, all as required pursuant to Chapter 344 of the Acts of 1916, copies of such rules and regulations available at Town Hall during ordinary business hours and at this Annual Town Meeting.

Majority Vote Required  
Voted in the Affirmative

**ARTICLE 24.** Motion made and seconded that the Town authorize the Board of Health to enter into and/or extend a contract with any provider of household waste removal services, hazardous or otherwise, public or private, including by such vote the authority to enter into agreements under Massachusetts General Laws, Chapter 40, Section 4 and/or 4A, or any other provisions of law and the authority in behalf of said Board of Health to determine terms and provisions of any such agreements, the costs of such services to be defrayed pursuant to an appropriation made under Article 2 of this warrant, budget line item #510.005.

Majority Vote Required  
Voted in the Affirmative

At this point, the Board of Health drew 3 names; these lucky winners will each receive a free set of 2009 Transfer Station sets. Congratulations to Anne Paquin, Susan Blackwell and Catherine Bence.

**ARTICLE 25.** Motion made and seconded that the Town in accordance with MGL Chapter 40, Section 4A, authorize the Board of Health to enter into an Inter-Municipal agreement with one or more other governmental units to provide public health services which the Board of Health is authorized to perform, in accordance with an Inter-Municipal Mutual Aid Agreement to be entered into between the Town and various governmental units, the costs of such services to be defrayed pursuant to an appropriation made under Article 2 of this warrant, budget line item #510.005.

Majority Vote Required  
Voted in the Affirmative

**ARTICLE 26.** Motion made and seconded that the Town authorize the use of a revolving fund for the next fiscal year pursuant to the authority of Section 53E1/2 of Chapter 44 of the General Laws, as established under Chapter 275 of the Acts of 1990, to be administered and expended by the Board of Health for the operation and maintenance of the solid waste facility/transfer station including the payment of wages or salaries of employees of such facility who are not full time employees of the Town, such fund to be funded by receipts collected for tags, stickers and recycling and other such permit fees appertaining to the use of the solid waste facility/transfer station, the maximum dollar limit to be expended from such fund during the next fiscal year to be \$60,000.00.

Majority Vote Required  
Voted in the Affirmative

**ARTICLE 27.** Motion made and seconded that the Town authorize the Board of Selectmen to enter into and/or extend a contract with any provider of dispatch and related services, public or private, including by such vote the authority to enter into agreements under Massachusetts General Laws, Chapter 40, Section 4 and/or 4A, or any other provisions of law and the authority in behalf of said Board of Selectmen to determine terms and provisions of any such agreements, the costs of such services to be defrayed pursuant to an appropriation made under Article 2 of this warrant, budget line #210.007.

Majority Vote Required  
Voted in the Affirmative

**ARTICLE 28.** Motion made and seconded that the Town authorize the use of a revolving fund for the next fiscal year pursuant to the authority of Section 53E1/2 of Chapter 44 of the General Laws, as established under Chapter 275 of the Acts of 1990, to be administered and expended by the Planning Board for engineering services and supervisory services related to subdivisions, special permits and site plans including the payment of wages or salaries of employees of the Town Engineer or any other engineering firm engaged by the Planning Board, who are not full time employees of the Town, such fund to be funded by receipts collected from engineering fees, and any other such permit fees appertaining to development of land as detailed by the Planning Board in their rules and regulations for subdivisions, the maximum dollar limit to be expended from such fund during the next fiscal year to be \$30,000.00.

Majority Vote Required  
Voted in the Affirmative

**ARTICLE 29.** Motion made and seconded that the Town authorize the use of a revolving fund for the next fiscal year pursuant to the authority of Section 53E1/2 of Chapter 44 of the General Laws, as established under Chapter 275 of the Acts of 1990, to be administered and expended by the Recreation Committee for repairs, maintenance and/or improvements to town recreational sites (including Town Field, Larter Field, tennis courts, and any other facility under Recreation purview), such fund to be funded by donations, fund raising efforts, grants, and receipts for usage permits, the maximum dollar limit to be expended from such fund during the next fiscal year to be \$20,000.00.

Majority Vote Required  
Voted in the Affirmative

**ARTICLE 30.** Motion made and seconded that the Town raise and appropriate \$50,000.00 for the Stabilization Fund, which was established in accordance with Section 5B of Chapter 40 of the General Laws.

Majority Vote Required  
Voted in the Affirmative

**ARTICLE 31.** Motion made and seconded that the Town allow Board of Assessors to use \$95,975.00 Free Cash in the Treasurer’s hands for the purpose of reducing the Tax Levy of 2009.

Majority Vote Required  
Voted in the Affirmative

Motion made and seconded that the Town dispense of the reading of the minutes.

Majority Vote Required  
Voted in the Affirmative

Motion made and seconded that the Town adjourn the Annual Town Meeting at 10:18 pm.

Majority Vote Required  
Voted in the Affirmative

**Quorum Certificate**

In accordance with The Town of Dunstable’s Town Meetings, Town Elections & Records By-law, I hereby certify that the quorum for an Annual or Special Town Meeting is 50 registered voters of the Town of Dunstable.

Total number of voters checked in at the Annual Town Meeting of May 12, 2008: 134

Respectfully submitted,

Carol A. Skerrett  
Town Clerk, CMMC

	<b><u>BUDGET</u></b>	<b><u>ARTICLES</u></b>
Raise and appropriate	\$ 7,281,905	\$60,000 (Article 15, 30)
Transfer from Water Receipts	64,412	
Total Budget	7,346,317	
Town Accountant Clerical	135.001	176.00
Memorial Day Parade	692.000	300.00
Highway Lease/Purchase Equipment	422.00	8 899.00
Authorization for Assessors to Use Free Cash to reduce tax levy FY09		95,975.00 (Article 31)



Transfer from Free Cash (Nashua River Engineer)	857.66 (Article 7)
Authorization to Borrow MGL Chapter 90, Section 34	136,031.00 (Article 9)
Revolving Fund, Chapter 44, Section 53E1/2 Planning Board	30,000.00 (Article 28)
Revolving Fund, Chapter 44, Section 53E1/2 Recreation	20,000.00 (Article 29)
Revolving Fund, Chapter 44, Section 53E1/2 Board of Health	60,000.00 (Article 26)
Community Preservation Fund	
Appropriate and Reserve from Community Preservation Fund	
Watering Trough Article 12	5,000.00
Appropriate and Reserve from Community Preservation Fund	
Blanchard Hill Article 14	15,000.00
Appropriate from the Community Preservation Fund, Article 13:	
Principal payment, Ferrari Farm note	\$80,000.00
Interest on Ferrari Farm note	64,100.00
Open Space Reserve	32,000.00
Community Housing Reserve	32,000.00
Historic Reserve	32,000.00
Administrative Expense	9,600.00
Balance to Budgeted Reserve	70,300.00

# ANNUAL TOWN ELECTION

May 19, 2008

**Total Ballots Cast:** 120 (6% of registered voters)

**SELECTMAN – 3 years (1)**

Kevin Welch ..... 97

**ASSESSOR – 3 year term (1)**

George Frost ..... 104

**TREASURER – 3 year term (1)**

Bonnie S. Ricardelli ..... 113

**TAX COLLECTOR – 3 year term (1)**

Bonnie S. Ricardelli ..... 114

**ROAD COMMISSIONER – 3 year term (1)**

Thomas F. Dumont ..... 108

**TOWN MODERATOR – 1 year term (1)**

Anne J. Farina ..... 99

**LIBRARY TRUSTEE – 3 years (1)**

Mary E. Mahoney ..... 99

**TREE WARDEN – 1 year term (1)**

Robert D. Bacon ..... 107

**CEMETERY COMMISSIONER - 3 year term (1)**

Anne M. Fenochetti ..... 103

**PLANNING BOARD – 5 year term (1)**

Brett A. Rock ..... 100

**GROTON-DUNSTABLE REGIONAL  
SCHOOL COMMITTEE – 1 year (1)**

James E. Frey ..... 102

**WATER COMMISSIONER –  
3 year term (1)**

Karl J. Huber, Jr. .... 107

**PARK COMMISSIONER – 3 year term (1)**

Lisa Gervais ..... 102

**BOARD OF HEALTH – 3 year term (1)**

Maria Amodei ..... 99

**COMMISSIONER OF TRUST FUNDS – 3 years**

Lisa Gervais ..... 98

**ADVISORY BOARD – 3 year term (2)**

Joseph P. Dean ..... 98

Dana E. Metzler ..... 90

**CONSTABLE – 1 year term (2)**

Sean G. Ready ..... 99

Nancy Sherman ..... 93

**COMMISSIONER TO EXPEND  
PARKHURST FREE**

**LECTURE FUNDS – 5 years (1)**

Jean L. Haight ..... 101

**COMMISSIONER TO EXPEND  
PROCTOR PARKHURST**

**TRUST FUNDS – 5 Years (1)**

Ruth L. Tully ..... 110

**Question #1:**

Shall the Town of Dunstable be allowed to exempt from the limitations of proposition two and one-half, so called, the amounts needed to pay for its allocable portion of the Bonds issued by the Groton-Dunstable Regional School District to pay additional costs of acquiring land for the purpose of locating the new District High School, as previously approved in Article #1 of a Special Town Meeting held on November 7, 2005, including the payment of all other costs incidental and related thereto?

YES: 56      NO: 56      BLANKS : 8

**Question #2:**

Shall the Town of Dunstable be allowed to assess an additional \$30,552.00 in real estate and personal property taxes for the purposes of funding the Town's share of the cost of operating the Groton-Dunstable Regional Public Schools for the fiscal year beginning, July first, two thousand and eight?

YES: 28      NO: 76      BLANKS: 14

**SPECIAL TOWN MEETING**  
**September 2, 2008**

After determining that a quorum was present, the Special Town Meeting was called to order at 7:10 pm by Moderator, Anne Farina. Following the Pledge of Allegiance, Town Clerk Carol Skerrett read the greetings; a motion was made and seconded to dispense with the reading of the articles, ending with the closing of the warrant and return of service.

**ARTICLE 1.** Motion made and seconded that the Town raise and appropriate the sum of Two Hundred Twenty Thousand Seven Hundred Fifty-Eight Dollars and 41 Cents (\$220,758.41) in fiscal year 2009, which sum is the subject of a ballot question to override the provisions of Proposition 2 1/2, so called, in the Special Town Election scheduled for September 8, 2008, to defray the excess expenditures, as authorized for Snow Removal in accordance with Chapter 44 Section 31D of Massachusetts General Laws, in addition to those costs defrayed by the appropriation voted under Article 2 of the Annual Town Meeting of May 14, 2007.

A presentation entitled "Overview of Snow Removal" was made by Board of Road Commissioner Chair Jim Regan, a copy of which is on file with the Office of the Town Clerk. The presentation outlined what is included with snow removal such as the cost of plowing, sanding and salting; overtime pay that exceeds a regular 40 hour work week, contractors, cost of fuel and other supplies (cost of salt in 2007 was \$43.90 versus \$53.90 in 2008). Additional factors considered what type of snow, melting conditions, ice, cleaning debris shoveled into streets, etc.

*A presentation followed by the Advisory Board. The Advisory Board voted unanimously to support this article.*

With the motion on the floor, Selectmen Kevin Welch made a separate motion contingent upon the passage of the proposed override for \$220,758.41, proposing that the Board of Selectmen create an article for an under-ride not to exceed the amount of \$220,758.41. The motion was ruled out of order, action that could not be established at the meeting because it did not relate to the warrant article. Returning to the main motion on the floor,

Majority Vote Required  
Voted in the Affirmative

**ARTICLE 2.** Motion made and seconded that the Town reduce the appropriation made under line item 061-505 "Water Department Maintenance" voted under Article 2 of the May 12, 2008 Annual Town Meeting in the amount of Eleven Thousand Three Hundred Eighty Two Dollars (\$11,382.00) so that the total appropriation will be reduced from \$58,106.00 to \$46,724.00.

Majority Vote Required  
Voted in the Affirmative

Selectmen Walter Alterisio asked if he could address the debt exclusion question which is appearing on the Special Election ballot. The Moderator announced the business of this town meeting was concluded but she would allow brief discussion to answer any questions (*there was one question*).

Motion made and seconded to dispense of the reading of the minutes.

Majority Vote Required  
Voted in the Affirmative

Motion made and seconded to adjourn Town Meeting at 8:05 pm.

Majority Vote Required  
Voted in the Affirmative

**Quorum Certificate**

In accordance with The Town of Dunstable’s Town Meetings, Town Elections & Records By-law, I hereby certify that the quorum for an Annual or Special Town Meeting is 50 registered voters of the Town of Dunstable.

Total number of voters checked in at the Special Town Meeting of September 2, 2008: 102.

Respectfully submitted,

Carol A. Skerrett  
Town Clerk, CMMC

**SPECIAL TOWN ELECTION  
September 8, 2008**

**Total Ballots Cast:**        672 (32% of registered voters)

**Question #1:**

Shall the Town of Dunstable be allowed to exempt from the limitations of proposition two and one-half, so called, the amounts needed to pay for its allocable portion of the Bonds issued by the Groton-Dunstable Regional School District to pay additional costs of acquiring land for the purpose of locating the new District High School, as previously approved in Article #1 of a Special Town Meeting held on November 7, 2005, including the payment of all other costs incidental and related thereto?

YES: 402        NO: 267        BLANKS: 3

**Question #2:**

Shall the Town of Dunstable be allowed to assess an additional \$220,758.41 in real estate and personal property taxes for the purposes of covering the FY09 town budget deficit caused by excess expenditures authorized for FY08 Snow Removal in accordance with Chapter 44 Section 31D of Massachusetts General Laws, for the fiscal year beginning July first, two thousand and eight?

YES: 398        NO: 274        BLANKS: 0

**STATE PRIMARY**  
**September 16, 2008**

**Total Ballots Cast:** 268 (8% of registered voters)

Democrat:	202 Ballots Cast
Republican:	66 Ballots Cast
Green-Rainbow:	0 Ballots Cast
Working Families:	0 Ballots Cast

**Senator in Congress**

**Democrat**

John F. Kerry .....	127
Edward J. O'Reilly .....	73

**Republican**

Jeffrey K. Beatty .....	55
Edward J. O'Reilly .....	0

**Green-Rainbow**

No Nomination .....	0
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**Working Families**

No Nomination .....	0
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**Councillor, Third District**

**Democrat**

Marilyn M. Petitto Devaney .....	72
John J. Doyle .....	48
Thomas L. Walsh .....	31

**Republican**

No Nomination .....	0
All Others .....	66

**Green-Rainbow**

No Nomination .....	0
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**Working Families**

No Nomination .....	0
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**Representative in General Court**

**Democrat**

Virginia C. Wood .....	165
.....	

**Republican**

Robert S. Hargraves .....	64
.....	

**Green-Rainbow**

No Nomination .....	0
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**Working Families**

No Nomination .....	0
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**Representative in Congress**

**Democrat**

Nicola S. Tsongas .....	163
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**Republican**

No Nomination .....	0
All Others .....	66

**Green-Rainbow**

No Nomination .....	0
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**Working Families**

No Nomination .....	0
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**Senator in General Court**

**Democrat**

Steven C. Panagiotakos .....	174
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**Republican**

No Nomination .....	0
All Others .....	66

**Green-Rainbow**

No Nomination .....	0
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**Working Families**

No Nomination .....	0
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**Register of Probate**

**Democrat**

John R. Buonomo .....	117
Edward J. Kennedy, Jr. ....	0
John A. Aliperta .....	0
John F. Panica, III .....	0
Maria E. Sheehy .....	0
Richard Covino .....	1
Sean T. O'Donovan .....	4
Thomas B. Concannon, Jr. ....	2

**Republican**

James I. Wojas .....	9
John A. Aliperta .....	2
John Warren Lambert .....	1
Sean O'Donovan .....	1

**Green-Rainbow**

No Nomination .....	0
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**Working Families**

No Nomination .....	0
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## STATE ELECTION

November 4, 2008

**Total Ballots Cast:** 1,866 (86% of registered voters)

### **Electors of President and Vice President**

Obama and Biden, Democrat ..... 916  
McCain and Palin, Republican ..... 892  
McKinney and Clemente, Green-Rainbow .. 4  
Nader and Gonzalez, Unenrolled ..... 17  
Barr and Rott, Libertarian ..... 12  
Baldwin and Castle, Constitution ..... 4

### **Representative in Congress**

Nicola S. Tsongas, Democrat 1,336  
Jim Ogonowski, Republican ..... 0

### **Senator in General Court**

Steven C. Panagiotakos, Democrat ..... 1,338

### **Representative in General Court**

Robert S. Hargraves, Republican ..... 947  
Virginia C. Wood, Democrat ..... 753  
Zachary E. Saboliauskas, Unenrolled ..... 60

### **Senator in Congress**

John F. Kerry, Democrat ..... 938  
Jeffrey K. Beatty, Republican ..... 815  
Robert J. Underwood, Libertarian ..... 57

### **Councillor, Third District**

Marilyn M. Petitto Devaney, Democrat 1,129

### **Register of Probate**

Tara E. DeCristofaro, Democrat ..... 1,130

Question #1	End Income Tax (Law) .....	Yes 764	No 1,069	Blank 3
Question #2	Sensible Marihuana Policy (Law) .....	Yes 1,285	No 562	Blank 19
Question #3	Protect Greyhounds (Law) .....	Yes 995	No 83	Blank 33
Question #4	PPQ Medical Marijuana .....	Yes 1,304	No 443	Blank 118



# TOWN TREASURER

## GENERAL ACCOUNT

Cash on Deposit July 1, 2007	\$552,089.05	
Receipts During the Year	\$9,890,958.30	
Interest Earned	\$16,194.98	
Expenditures During the Year	<u>\$10,063,938.15</u>	
Cash on Deposit June 30, 2008		\$395,304.18

## STABILIZATION FUND

Cash on Deposit July 1, 2007	\$299,915.11	
Receipts During the Year	\$0.00	
Interest Earned	\$10,923.54	
Expenditures During the Year	<u>\$0.00</u>	
Cash on Deposit June 30, 2008		\$310,838.65

## CONSERVATION COMMISSION LAND FUND

Cash on Deposit July 1, 2007	\$597.98	
Receipts During the Year	\$0.00	
Interest Earned	\$13.48	
Expenditures During the Year	<u>\$0.00</u>	
Cash on Deposit June 30, 2008		\$611.46

## CONSERVATION COMMISSION TIMBER

Cash on Deposit July 1, 2007	\$3,567.51	
Receipts During the Year	\$5,036.64	
Interest Earned	\$129.99	
Expenditures During the Year	<u>\$2,300.00</u>	
Cash on Deposit June 30, 2008		\$6,434.14

## SUBDIVISION ACCOUNTS

Cash on Deposit July 1, 2007	\$22,101.48	
Receipts During the Year	\$0.00	
Interest Earned	\$725.26	
Expenditures During the Year	<u>\$0.00</u>	
Cash on Deposit June 30, 2008		\$22,826.74

## PERFORMANCE BONDS ACCOUNT

Cash on Deposit July 1, 2007	\$88,345.22	
Receipts During the Year	\$0.00	
Interest Earned	\$2,899.10	
Expenditures During the Year	<u>\$0.00</u>	
Cash on Deposit June 30, 2008		\$91,244.32

**TOWN HALL CAPITAL PROJECT ACCOUNT**

Cash on Deposit July 1, 2007	\$209.53	
Receipts During the Year	\$0.00	
Interest Earned	\$0.27	
Expenditures During the Year	<u>\$209.80</u>	
Cash on Deposit June 30, 2008		\$0.00

**FIRE DEPARTMENT CAPITAL ACCOUNT**

Cash on Deposit July 1, 2007	\$34,339.52	
Receipts During the Year	\$0.00	
Interest Earned	211.18	
Expenditures During the Year	<u>\$26,047.25</u>	
Cash on Deposit July 1, 2008		\$8,503.45

**COMMUNITY PRESERVATION FUND**

Cash on Deposit July 1, 2007	\$178,525.30	
Receipts During the Year	\$352,752.17	
Interest Earned	\$11,850.70	
Expenditures During the Year	<u>\$95,075.70</u>	
Cash on Deposit June 30, 2008		\$448,052.47

**TAX TITLE ACCOUNT** \$15,492.90

Respectfully submitted,

Bonnie S. Ricardelli  
Treasurer

# BOARD OF ASSESSORS

To the Honorable Board of Selectmen and the Townspeople of Dunstable:

The three members of the Board of Assessors are elected to a staggered three-year term. The Board meets on the 2<sup>nd</sup> Thursday of each month at the Town Hall, 511 Main Street at 7:00 p.m.

The Board of Assessors is responsible for valuing real estate and personal property, processing motor vehicle excise taxes, processing statutory tax exemptions (for disabled veterans, elderly, and widows), and for setting the tax rate each year. Valuation sheets are available for public viewing in the assessors' office or at the library.

Items subject to personal property taxation include boats, livestock, business machinery, and unregistered motor vehicles. There is no tax on household goods. Taxpayers may appeal a real or personal property assessment by filing an abatement form with the board prior to October 1 of the year in question or 30 days from the mailing of the first tax bill. An abatement form may be obtained from the Board of Assessors office at the Town Hall.

Each year the Board of Selectmen conduct a public hearing and with the information provided by the Assessing Office, determine if they wish to shift a portion of the tax burden from the residential and open space properties to the commercial, industrial, and personal property owners through classification.

Anyone wishing a meeting with the Board should contact the office at (978) 649-4514 ext. 227.

## **Board Members**

Robert Ricardelli, Chairman  
George Frost  
Brett Rock

## **Office Staff**

Victor E. Stewart, Assistant Assessor, Appraiser  
Teresa Atwood, Secretary

## **F/Y 2009 TAX LEVY COMPUTATIONS**

Total amount to be raised	\$8,016,309.99
Total receipts and other revenue	1,390,357.66
Local tax levy	\$6,625,952.33

## **F/Y 2009 TOTAL VALUATIONS BY CLASS**

	<b><u>Parcels</u></b>	<b><u>Value</u></b>	<b><u>Levy %</u></b>	<b><u>Tax Dollars</u></b>
Residential	1359	\$491,065,990	96.1239	\$ 6,369,125.89
Commercial	6	5,118,455	1.0019	66,386.36
Industrial	18	4,257,800	.8335	55,223.67
Personal Property	35	10,425,321	2.0407	135,216.41
Total	1418	\$510,867,566	100.0000	\$6,625,952.33

**F/Y 2009 TAX RATE 12.97 PER THOUSAND, ALL CLASSES**

**Levy Limit Components**

F/Y 2008 BASE	5,204,975
+2.5%	130,124
Allowable growth	97,221
Override	220,758
Subtotal	5,653,078
Debt exclusion	975,662
Max levy	6,628,740

# TAX COLLECTOR

July 1, 2007 through June 30, 2008

<u>Tax</u>	<u>Levy</u>	<u>Refund</u>	<u>Payment to Treasurer</u>	<u>Abatements Tax Title</u>	<u>Uncollected</u>
<b>Year 2008</b>					
Real Estate	\$6,122,706.66	\$8,906.55	\$6,035,879.17	\$19,705.60	\$76,028.44
Personal Property	\$106,552.09	\$0.00	\$106,196.22	\$0.00	\$355.87
MV Excise	\$394,893.22	\$2,727.99	\$372,844.89	\$8,258.04	\$16,518.28
CPA	\$183,681.18	\$992.26	\$180,287.05	\$2,086.87	\$2,299.52
<b>Year 2007</b>					
Real Estate	\$71,285.73	\$316.66	\$53,113.32	\$3,025.93	\$15,463.14
MV Excise	\$88,346.62	\$3,817.35	\$81,699.72	\$6,741.74	\$3,722.51
CPA	\$2,065.41	\$9.50	\$1,571.12	\$67.24	\$436.55
<b>Year 2006</b>					
Real Estate	\$4,517.46	\$0.00	\$4,517.46	\$0.00	\$0.00
MV Excise	\$16,309.51	\$829.07	\$12,371.38	\$4,181.36	\$585.84
<b>Year 2005</b>					
Real Estate	\$663.74	\$0.00	\$663.74	\$0.00	\$0.00
MV Excise	\$4,490.21	\$378.02	\$2,710.94	\$378.02	\$1,779.27
<b>Year 2004</b>					
MV Excise	\$1,442.40	\$0.00	\$146.25	\$0.00	\$1,296.15
<b>Year 2003</b>					
MV Excise	\$3,133.41	\$0.00	\$0.00	\$3,133.41	\$0.00
Roll-Back Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL TAXES</b>			<b>\$6,852,001.26</b>		
<b>DEMANDS AND OTHER COSTS</b>			<b>\$5,860.00</b>		
<b>INTEREST</b>			<b>\$12,507.76</b>		
<b>TOTAL PAID TO TOWN TREASURER</b>			<b>\$6,870,369.02</b>		

Respectfully submitted,

Bonnie S. Ricardelli  
Collector of Taxes

## DUNSTABLE FREE PUBLIC LIBRARY

The Dunstable Free Public Library had an interesting 2008. We changed our hours in hopes to continue to offer the services in consecutive days rather than every other day. Staff worked hard to accommodate the public and often times we kept books longer, forgave delinquent material and called patrons more often to remind them of this new schedule.

**The town passed an override in the spring, which stabilized the library and maintained our State Certification so we could continue to offer our many services. On an average if you were to place a dollar amount to our monthly circulation we circulate approximately \$42,568.00 dollars worth of material. This is considering the average price of books, books on cd, DVD's and magazines. This also takes into consideration that we are able to receive material from anywhere in the state of Massachusetts.**

We welcomed a new Trustee to the Board of Library Trustees. Mary Mahoney took over for Anne Paquin in the spring. Although we will miss Anne, Mary offers much to the board. She is a retired Library Director with her Masters in Library Sciences. She joins John Callahan and Cathy Bence our seasoned trustees. I always like to make mention of the wonderful library staff. Margaret Abeyta, Amy Regan, Gail Silveria, Susan Tully, Suzanne Wall and Terry Wiscarva. These women are the backbone of this institution and with out them we would be only a building. The library not only is a support to the town we have much support from the town. Each and every department lends itself to our success the Highway department, the Police Department and the Fire Department did an amazing job during the December Ice Storm. The library closed minimally during this time period!

We are looking forward to another successful year and try to offer new and diverse programs, materials and services. We thank you for your support.

Respectfully submitted,

Mary Beth Pallis  
Library Director

## **THE TRUSTEES OF THE DUNSTABLE FREE PUBLIC LIBRARY**

Two thousand and eight was a good year for the public library. Early in the year, Trustees adjusted library hours to meet a request from senior citizens host their Wednesday luncheon meetings. We welcomed the return of this important group to the community room. At the same time, the director and staff continued to offer programs for younger readers as well as general interest programming. The library carried off another great June book sale and offered another active summer reading program. The staff also strove to keep the library as a refuge to read, do research, and browse for middle and high school students. The library saw a continued increase in circulation of books, DVDs, and audio books to patrons and maintained a constant traffic of items borrowed through the MVLC consortium.

A dark cloud on the horizon loomed in late summer as the town faced a tax override vote devoted to dealing with school and snow removal costs. While not targeting the library, a NO vote for the override threatened the library's ability to maintain services and staffing and endangered the state's certification of the library. In response, the trustees worked with the library director to make available concise one page handout detailing the impact a no vote would mean to the library. Both trustees and director were appreciative of a letter of support written by library staff for publishing in local papers. All involved were gratified by the successful passage of the override in September. We remain appreciative of the resident's support for library services and staff. Fall 2008 saw a return to normal round of hours, services, and programs.

With the spike in energy costs in 2008, the trustees supported the director's efforts to work with contractors to bring heating and cooling systems under better control to achieve a new level of comfort and efficiency. Her diligence is to be applauded as it has made the library more comfortable and less expensive to maintain. The library escaped the great ice storm of December 2008 with no damage to the building or grounds. The excellent job of snow removal by our highway department after our repeated storms is greatly appreciated by staff and patrons through this long snowy winter.

We end the year with much to be thankful for – a wonderful staff, a dedicated director, and an enthusiastic community of library users. As trustees we remain committed to building on our successes to make the library an important part of the community.

Respectfully submitted,

John Callahan, Chair

## **FIRE DEPARTMENT / EMS**

During this past year the Fire Department has been very busy. The Dunstable EMS became part of the department and we had a smooth transition and are very lucky to have a member who has become a paramedic. I'm very proud to announce that Gregory Rich is the new Lieutenant of the EMS.

We have all been trained in the Incident Command System and this was very important during the December ice storm and at all our fire calls.

Over the past year EMS has made many steps forward. We have just purchased new gear for the EMT's. This is a special gear that has a barrier to keep blood and other fluids from coming into contact with their skin. We also have members that are now certified as CPR instructors and First Responder instructors. If you or a group would like to take a CPR class please let us know by calling 978-649-6661.

At this time I would to thank the Police Chief and his department for all their cooperation during this past year. I would also like to thank Bill Ahern for his assistance as the Emergency Management Director. What a great job done at the Command Post during the ice storm. Thank You.

I would also like to thank the Ladies Auxiliary and the wives of our firemen and EMT's for all the help on "Pizza Night". Without your help and dedication we would not be able to run this event. THANK YOU!

The officers and men of the fire department and EMS would like to thank the citizens for their continued cooperation in preventing fires and supporting all the events that we have.

### **OFFICERS AND MEMBERS OF THE FIRE DEPARTMENT AND EMS**

Fire Chief Charles Rich Jr.		
Assistant Chief Harold Simmons		
Deputy Chief Arthur Guild		
Captain Dennis Hoar		Captain Brian Rich
Lt. Dave Barker	Lt. Gordon Davidson	EMS Lt. Greg Rich
FF Kevin Babcock	FF Kevin P. Babcock	FF Wayne Connell
FF/EMT Tyler Courtney	FF Seth Dubey	FF Matt Fennell
FF Shawn Ferrari	FF Jeff Labrie	FF Tom Matthews
FF/EMT Ron Mikol	FF Steve Mickel	FF Evert Pelletier
FF Mark Quirbach	FF Tony Sallèse	FF/EMT Ben Simmons
FF/EMT Dave Spinosa	FF Frank Wright	EMT Kevin Cooney
EMT Jeff Desmarais	EMT-I Donna Galotta	EMT Matt Nowak
EMT Mike Schwetz	EMT Police Chief Downes	



During 2008 we responded to 115 fire calls. The incident break is as follows:

Man Hours.....840 (325 for ice storm)		
Carbon Monoxide .....	10	Smoke Alarms ..... 17
Propane Leaks .....	1	Smell of Gas ..... 2
Assist Police .....	4	Assist EMS ..... 1
Chimney Fires .....	1	Electric Wires ..... 5
Illegal Burning .....	20	Automobile Accidents... 10
Trash Barrels .....	2	Oil Burner ..... 2
Pedestrian Accident .....	1	False Alarms ..... 1
Fire Drills at School .....	6	Missing Person ..... 1
		Tree Fire ..... 1
		Structure Fires ..... 2
		Hazardous Materials ..... 2
		Brush Fires- ..... 4
		Mutual Aid Given ..... 12
		Fire Training ..... 42
		Medical Calls ..... 104
Man Hours for Training for 2008 were 740.		

Respectfully submitted,

Charles Rich Jr.  
Fire Chief

# ELECTRICAL INSPECTOR

<u>Permit Name</u>	<u>Address</u>	<u>Work</u>	<u>Date</u>	<u>Fee</u>
<b><u>2007</u></b>				
1 Dave Ambrose	67 High St.	oil burner	1/2/08	35.00
2 Patrick Plaehn	290 Depot St.	lights	1/3/08	35.00
3 Town Hall	511 Main St.	alarm	1/8/08	50.00
4 Sharon Schmidt	39 Swallow Lane	kitchen remodel	1/16/08	125.00
5 Pan Uch	40 Sky Top Lane	alarm	2/8/08	50.00
6 Philip Denyse	436 Forest St.	outlet	3/3/08	35.00
7 Rick Banville	96 Oak St.	basement	3/10/08	100.00
8 Patrick Wadden	12 Woodland Rd	alarm	3/12/08	50.00
9 Brian Dineen	114 Hardy St.	kitchen remodel	3/13/08	125.00
10 Tim Joyce	67 Mill St.	new hse	3/31/08	185.00
11 Mike Wurm	557 Main St.	remodel	4/2/08	75.00
12 Mike Devarenne	300 Depot St.	hot tub/fountain	4/15/08	125.00
13 Denis Boucher	382 Pond St.	ag pool	5/20/08	70.00
14 Jane Lentz	43 Hillcrest St.	bathroom	5/20/08	125.00
15 Celine Leclerc	215 Kemp St.	ag pool	6/2/08	70.00
16 Blue Ribbon Shows	town common	carnival	6/4/08	135.00
17 Oglesain Farm	1230 Main St.	ug pipe	6/5/08	50.00
18 Sean Carney	270 Depot St.	kitchen remodel	6/5/08	125.00
19 Ron Mikol	280 Depot St.	addition	6/11/08	125.00
20 Ron Langell	184 Hall St.	ig pool	7/1/08	100.00
21 Patrick Keough	295 Westford St.	ag pool	7/10/08	70.00
22 George Frost	446 Westford St.	relocate service	7/21/08	35.00
23 Tom Boyle	223 Forest St.	serv chg/garage	7/25/08	150.00
24 Peter Gaines	415 River St.	addition	7/29/08	125.00
25 Mike Buck	11 Robbins Farm Rd	bathroom	8/11/08	125.00
26 Tim Phelan	174 Lowell St.	addition	9/2/08	125.00
27 Jeff Pallis	224 High St.	new hse	9/11/08	185.00
28 Justin Pallis	264 Main St.	garage	9/15/08	50.00
29 Frank O'Connell	65 Mill St.	addition	9/17/08	125.00
30 Max McCormack	589 Main St.	serv change	10/6/08	100.00
31 Pam Crocker	190 High St.	remodel	10/6/08	125.00
32 Don Maclean	828 Main St.	remodel	10/6/208	125.00
33 John Casale	527 Groton St.	reconnect oil furnace	10/10/08	35.00
34 Robert McCauley	362 River St.	addition	10/21/08	125.00
35 Peter Gaines	415 River St.	addition	10/24/08	125.00
36 Jim Frey	737 Main St.	basement	11/3/08	100.00
37 Sandra Garofano	267 Lowell St.	alarm	11/10/08	50.00
38 Rita Smith	235 Kemp St.	alarm	11/10/08	50.00
39 Sara Axon	1098 Main St.	addition	11/10/08	125.00
40 Jim McCarthy	143 Thorndike St.	generator	11/10/08	50.00
41 Christine Cox	443 Pleasant St.	alarm	11/13/08	50.00
42 Mary Moeller	167 Hollis St.	boiler	11/24/08	35.00

	<u>Permit Name</u>	<u>Address</u>	<u>Work</u>	<u>Date</u>	<u>Fee</u>
43	John Ralls	32 Massapoag Way	basement	12/1/08	100.00
44	Leah Basbanes	39 Hardy St.	condensor	12/2/08	50.00
45	Cheryl Gump	132 Adam St.	alarm	12/4/08	50.00
46	Sara Lingeman	427 Pond St.	alarm	12/4/08	50.00
47	Jeff Haight	114 High St.	alarm	12/4/08	50.00
48	Church	518 Main St.	steeple lights	12/15/08	50.00
49	Sarah Lingeman	427 Pond St.	reconnect service	12/15/08	50.00
50	Gerald Frazee	1163 Main St.	reconnect service	12/15/08	50.00
51	Jeffrey Booth	302 Depot St.	reconnect service	12/15/08	50.00
52	Greg Katz	372 Pond St.	alarm	12/16/08	50.00
53	Matt Raymond	215 Pleasant St.	service change	12/24/08	50.00

**TOTAL ..... \$4,475.00**  
**LESS 80% FEE ..... 3,580.00**  
**20% TO TOWN ..... 895.00**

Respectfully submitted,

James Dow  
Electrical Inspector

## GAS INSPECTOR

<u>Permit</u>	<u>Name</u>	<u>Address</u>	<u>Work</u>	<u>Date</u>	<u>Fee</u>
1	Jim Galletley	190 Westford St.	fireplace	1/10/07	40.00
1	Robert Gamache	63 Fletcher St.	garage heater	1/3/08	40.00
2	James Ready	79 Hollis St.	range	1/14/08	40.00
3	Gayle Rubeski	93 Forest St.	heater	1/4/08	40.00
4	Sharon Schmidt	39 Swallow Lane	stove	1/17/08	40.00
5	Bob Hodgkinson	15 Upton St.	heater, appliance	1/23/08	40.00
6	Victoria Yoakum	15 School St.	water heater	2/6/08	25.00
7	Brian Dineen	114 Hardy St.	ug line	2/19/08	40.00
8	Brian Dineen	114 Hardy St.	furnace	2/25/08	40.00
9	Ken Tully	12 Woodland	new house	3/24/08	100.00
10	Susan Metzler	237 Forest St.	range	4/23/08	40.00
11	Walter Forget	18 Lake Circle	ug line	5/12/08	40.00
12	Brian Reynolds	103 Oak St.	pool heater	7/16/08	35.00
13	Joseph Rivard	61 Westford St.	water heater	7/30/08	25.00
14	Richard Murphy	598 Main St.	water heater	8/14/08	25.00
15	Don Locapo	47 Lower Dam Way	stove	9/11/08	40.00
16	Jeff Pallis	224 High St.	new house	9/15/08	100.00
17	Larry Montague	517 Groton St.	boiler	10/1/08	40.00
18	Tim Phelan	174 Lowell St.	addition	10/8/08	100.00
19	Pam Crocker	190 High St.	furnace	10/15/08	40.00
20	Pat Dumont	573 Main St.	water heater	11/3/08	25.00
21	Tim Joyce	67 Mill St.	remodel	11/4/08	100.00
22	Pam Crocker	190 High St.	ug line	11/5/08	40.00
23	Bob Macauley	362 River St.	heater	11/12/08	40.00
24	Jeff Pallis	224 High St.	ug line	11/12/08	40.00
25	Jeff Pallis	224 High St.	stove/heater	11/13/08	40.00
26	Harold West	64 Woods Ct.	heater	11/13/08	40.00
27	John Holtgreffe	51 Hall St.	heater	11/17/08	40.00
28	Sharon Jones	627 Pleasant St.	boiler	11/17/08	40.00
29	Beth Hodgkinson	15 Upton St.	dryer, water heater	11/20/08	40.00
30	John Ward	87 Fletcher St.	heater	11/26/08	40.00
31	William Muldoon	139 Off Pond St.	pipng	12/9/08	40.00
32	Nancy Barry	725 Main St.	heater	12/11/08	40.00
33	Judy Cardinal	25 Pleasant St. Ext.	water heater	12/23/08	25.00
34	Jim McCarthy	143 Thorndike St.	generator	12/23/08	40.00

**TOTAL ..... \$1,520.00**

**LESS 80% FEE ..... 1,216.00**

**20% TO TOWN ..... 304.00**

Respectfully submitted,

James Dow  
Gas Inspector

## PLUMBING INSPECTOR

<u>Permit</u>	<u>Name</u>	<u>Address</u>	<u>Work</u>	<u>Date</u>	<u>Fee</u>
1	George Diberto	204 Groton St.	water heater	1/3/08	25.00
2	Pam Pereault	7 Jamie Rd.	dishwasher	1/14/08	40.00
3	Sharon Schmidt	39 Swallow Lane	renovation	1/22/08	100.00
4	Victoria Yoakum	15 School St.	hot water tank	2/6/08	25.00
5	Rich Banville	96 Oak St.	bathroom	2/25/08	100.00
6	Tim Joyce	67 Mill St.	renovation	3/3/08	100.00
7	Brian Dineen	114 Hardy St.	kitchen remodel	3/13/08	100.00
8	Ken Tully	12 Woodland	new house	3/24/08	120.00
9	Mike Wurm	557 Main St.	sink	4/2/08	40.00
10	Jane Lentz	43 Hillcrest St.	renovation	5/20/08	100.00
11	Jeff Pallis	224 High St.	new house	6/16/08	120.00
12	Joseph Rivard	61 Westford St.	water heater	7/30/08	25.00
13	Scott Dondero	639 Hollis St.	shower	8/4/08	40.00
14	Mike Buck	11 Robbins Farm Rd	bathroom	8/11/08	100.00
15	Richard Murphy	598 Main St.	water heater	8/14/08	25.00
16	Tim Phelan	174 Lowell St.	addition	8/18/08	100.00
17	Don Maclean	828 Main St.	addition	8/25/08	100.00
18	Pam Crocker	190 High St.	addn/kitchen	9/23/08	120.00
19	Jean McCauley	362 River St.	remodel	9/29/08	100.00
20	Jack Casale	527 Groton St.	pipng	10/10/08	40.00
21	Bill Moeller	167 Pleasant St.	boiler	11/17/08	40.00
22	Sharon Jones	627 Pleasant St.	water heater	11/17/08	40.00
23	Beth Hodgkinson	15 Upton St.	remodel	11/20/08	100.00
24	Sarath Krishnaswamy	275 Pond St.	dishwasher	11/25/08	40.00
25	Joseph Allard	591 Hollis St.	dishwasher	11/25/08	40.00
26	Sara Axon	1098 Main St.	remodel	12/4/08	100.00
27	Bob McCauley	362 River St.	renovation	12/15/08	100.00
<b>TOTAL .....</b>					<b>\$1,980.00</b>
<b>LESS 80% FEE .....</b>					<b>1,584.00</b>
<b>20% TO TOWN .....</b>					<b>396.00</b>

Respectfully submitted,

James Dow  
Plumbing Inspector

# BUILDING INSPECTOR

<u>Permit #</u>	<u>Name of Applicant</u>	<u>Address</u>	<u>Purpose</u>	<u>Fee</u>	<u>Issued</u>
2008-001	Tim Phelan	174 Lowell Street	14' X 24' garden shed	100.80	1/15/12
2008-002	Leo Dumont	323 Forest Hill Street	stove	30.00	1/18/12
2008-003	Matthew Chounard	868 Main Street	stove	30.00	1/18/12
2008-004	Sharon Schmidt	39 Swallow Lane	remove wall - remodel kitchen	235.00	1/29/12
2008-005	Richard Banville	96 Oak Street	finish basement 900 sq. ft.	175.00	1/29/12
2008-006	Dube-Plus Construction Inc.	114 Hardy Street	5'6" X 10'6" 2 story addition; replace some windows;		
2008-007	Geoffrey Walker	110 Oak Street	doors & interior remodeling finish section basement 1100 sq. ft.;	436.50	2/12/12
2008-008	Wesley Goss	446 Pleasant Street	add 2 windows	55.00	2/26/12
2008-009	ABS-Carolyn Wurm	557 Main Street	add 6 new windows	45.00	3/4/12
2007-089	Justin Pallis	764 Main Street	remodel kitchen	70.00	3/11/12
2008-010	John Dawe	234 Pond Street	change in sq. ftg. - garage add 348 square feet	104.40	3/25/12
2008-011	Dave Moody	314 Depot Street	pellet stove	30.00	4/15/12
2008-012	Mike Dermody	601 Main Street	reroof house	35.00	4/15/12
2008-013	Jeff Pallis - Robert Frye	225 High Street	reroof house	35.00	4/15/12
2008-014	Ken Tully	15 Woodland Road	5500 sq. ft. house & occupancy permit	2,505.00	4/29/12
2008-015	John Henry	161 Pleasant Street	3781 sq. ft. house & occupancy permit	1,731.45	4/29/12
2008-016			384 sq. ft. garage addition	115.20	5/6/12
2008-017	Paul Herlihy	1094 Main Street	10' X 16' screen house	48.00	5/13/12
2008-018	Denis Boucher	382 Pond Street	above ground pool.	35.00	5/13/12
2008-019	Maike MacDonald	102 High Street	reroof house	35.00	5/13/12
2008-020	David Winch-Bruce Stewart	69 Hall Street	reside house	87.00	5/20/12
2008-021	Jane Lentz/Robert Provencher	43 Hillcrest Street	bathroom renovation	87.00	5/20/12

<b><u>Permit #</u></b>	<b><u>Name of Applicant</u></b>	<b><u>Address</u></b>	<b><u>Purpose</u></b>	<b><u>Fee</u></b>	<b><u>Issued</u></b>
2008-022	Donald MacLean	828 Main Street	raze existing garage; build in-law apartment w/garage under with connecting breezeway	571.50	5/20/12
2008-023	Stephen Cail	406 Forest Street	pellet stove	30.00	6/3/12
2008-024	Denis Boucher	382 Pond Street	detached deck for pool	44.80	6/3/12
2008-025	Water Department	Main Street	roof over generator	WAIVED	6/3/12
2008-026	Steve & Joyce Cail	406 Forest Street	replace 2 windows, damaged clapboards & 8 columns	67.00	6/10/12
2008-027	William Kenney-Superior Industries	4 Kimberly Lane	strip & reroof house	35.00	6/10/12
2008-028	Peter & Nancy Gaines	415 River Street	340 sq. ft. additional space	153.00	6/10/12
2008-029	Ronan Courtney	197 Pond Street	new windows; replace rotten siding	75.00	6/10/12
2008-030	Matt Lyons	200 High Street	240 sq. ft. Deck	48.00	6/10/12
2008-031	Jeff Corey-Robert Ogden	243 Pleasant Street	reroof house	35.00	6/10/12
2008-032	Justin Pallis	764 Main Street	install vinyl siding	90.00	6/17/12
2008-033	Thomas Paolera-Lisa O'Malley	30 Robbins Farm Road	replace decking - add 2' in width	54.40	6/17/12
2008-034	David St. Jean	285 Main Street	replacement windows	35.00	6/17/12
2008-035	Raymond Tremblay	46 Pleasant Street	new vinyl siding	67.00	6/24/12
2008-036	Celine LeClerc	215 Kemp Street	above ground pool.	35.00	6/24/12
2008-037	Pamela Crocker	190 High Street	791 sq. ft. add'l living space; some interior remodeling	487.20	6/24/12
2008-038	Allan Colpitts	223 Forest Street	24' X 28' two car garage w/storage above	201.60	6/24/12
2008-039	Ron & Karen Langell	184 Hall Street	inground pool	75.00	7/8/12
2008-040	Timothy & Jean Phelan	174 Lowell Street	1040 sq. ft. in law apartment	468.00	7/8/12
2008-041	Robert McCauley	362 River Street	create living space over existing garage	175.00	7/8/12
2008-042	Marion Taylor	83 Depot Street	reside house; rebuild existing deck	87.00	7/15/12
2008-043	Joseph & Ruth Riopelle	583 Pleasant Street	roof repairs	35.00	7/22/12
2008-044	Robert & Bonnie Ricardelli	233 Pond Street	24' X 16' garage addition	115.20	7/29/12
2008-045	Andrew Treinis	159 Hollis Street	1500 sq. ft. addition	675.10	7/29/12
2008-046	Alan Starbird	240 Thorndike Street	reroof house	35.00	7/29/12

<b><u>Permit #</u></b>	<b><u>Name of Applicant</u></b>	<b><u>Address</u></b>	<b><u>Purpose</u></b>	<b><u>Fee</u></b>	<b><u>Issued</u></b>
2008-047	Mike & Karen Buck- Richard Michael Guay	11 Robbins Farm Road	Master bedroom walk-in closet reconstruction	195.00	8/5/12
2008-048	Michael Provost	1098 Main Street	315 sq. ft. addition & interior remodel	435.00	8/5/12
2008-049	Jeff & Jean Haight	114 High Street	reroof house	35.00	8/5/12
2008-050	Robert & Melissa Holt	446 Hollis Street	window room addition above garage	35.00	10/21/12
2008-051	Charlene Weisberg	1142 Main Street	reroof house	35.00	8/12/12
2008-052	Frank O'Connell - Denis Boucher	65 Mill Street	24 sq. ft. 2nd floor addition	63.00	8/19/12
2008-053	John Dawe	234 Pond Street	stove	30.00	8/26/12
2008-054	Jon Patterson	15 Pleasant Street Ext.	600 sq. ft. deck extension	120.00	8/26/12
2008-055	Lynn Lavallee	40 Depot Street	replace 5 exterior windows	75.00	9/9/12
2008-056	Janice Lang	431 Forest Street	new entry door; replace 6' glass slider & 22 windows	111.00	9/9/12
2008-057	Edward Russell	152 Depot Street	wood insert in fireplace	30.00	9/23/12
2008-058	Alfred Welcome	172 Hardy Street	reroof house	35.00	9/23/12
2008-059	Virginia Hankard	151 Kemp Street	reroof shed; misc. repairs	15.00	9/30/12
2008-060	Dave Eisenklam	67 Pleasant Street	reroof house	35.00	9/30/12
2008-061	Peter & Lisa Gervais	1 Thorndike Street	woodstove	30.00	9/30/12
2008-062	John Tucker-Lee Morse	553 Forest Street	replace 6 windows & one slider	87.00	10/7/12
2008-063	Janice Lang - Thomas Brown	341 Forest Street	deck repairs	55.00	10/21/12
2008-064	Mary Ellen Smart	40 Depot Street	pellet stove	30.00	10/21/12
2008-065	James Corey	248 Grotton Street	reroof house	35.00	10/21/12
2008-066	Laura Teeple	128 River Street	woodstove	30.00	10/21/12
2008-067	David & Mary Dacquino	519 Main Street	reroof house	35.00	10/21/12
2008-068	John Largay	710 Pleasant Street	replace front steps	45.00	10/21/12
2008-069	Roger Dumont	573 Main Street	reroof house	35.00	10/28/12
2008-070	Jim & Jackie Frey	737 Main Street	finish section basement	115.00	10/28/12
2008-071	Ronald Garon	775 Main Street	reroof house	35.00	10/28/12



<b><u>Permit #</u></b>	<b><u>Name of Applicant</u></b>	<b><u>Address</u></b>	<b><u>Purpose</u></b>	<b><u>Fee</u></b>	<b><u>Issued</u></b>
2008-072	Jeff Corey	5 Lower Dam Way	reroof, new windows, siding	90.00	11/4/12
2008-073	Susan McGovern-McGovern Farms	383 Main Street	reroof barn	35.00	11/4/12
2008-074	Lynn Lavallee	40 Depot Street	replace 6 windows	95.00	11/11/12
2008-075	Shawn McEachern	27 Woods Court	35 foot monopole	25.00	11/18/12
2008-076	Mike Onesty	78 Pond Street	new siding; reroof house	100.00	11/18/12
2008-077A	Cecil & Joanne Hanson	14 Cross Street	reroof house	35.00	12/2/12
2008-077B	James Parker	4 Thorndike Street	wood stove	30.00	12/9/12
2008-078	Murray Tardif	1055 Main Street	pellet stove	30.00	12/9/12
2008-079	Raymond Tremblay	364 Hollis Street	strip & reroof barn	35.00	12/9/12
2008-080	Cliff Davis	121 Depot Street	replace 2 entry doors & storms	55.00	12/16/12
2008-081	Brian Reynolds	103 Oak Street	partial reroof	35.00	12/16/12
2008-082	John Thompson	1034 Main Street	reroof house	35.00	12/16/12
2008-083	James Harries	827 Main Street	pellet stove	30.00	12/23/12
2008-304	Mark Whitney	441 Groton Street	home occupation permit	25.00	4/15/12
2008-305	Barbara St. Jean	553 Main Street	home occupation permit	25.00	7/1/12
2008-306	Charles M. Greene Jr.	167 Westford Street	home occupation permit	25.00	7/8/12
2008-307	Jean Phelan	174 Lowell Street	home occupation permit	25.00	7/15/12
2008-308	Tim Phelan	174 Lowell Street	home occupation permit	25.00	7/15/12
2008-309	Robert McAuliffe	145 Depot Street	home occupation permit	25.00	8/19/12
2008-310	Joshua West	951 Main Street	home occupation permit	25.00	10/7/12
2008-311	Rob Durst	100 Adams Street	home occupation permit	25.00	10/28/12
2008-312	Mitchell S. Guziejka III	253 Pleasant Street	home occupation permit	25.00	11/11/12
2008-689	Sharon Demers	157 Off Pond Street	Occupancy Permit	<u>30.00</u>	5/16/12
				<b>\$12,386.15</b>	

## **BOARD OF HEALTH**

The Dunstable Board of Health meets on the first and third Tuesday of the month. The most time consuming activity at Board of Health meetings is the review of septic systems plans and well results for proposed and existing lots. This year the Board adopted regulations for Outdoor Wood Burning Boilers. A copy is available at the town hall or on the Dunstable Website.

Our agents, the Nashoba Associated Boards of Health do the field work and maintain records. Other activities by our agent are also included in the Nashoba report Associated Boards of Health Report on file in the Town Hall. Our Nashoba agent, Bridgett Braley is available for consultation and receipt of documents every Wednesday afternoon from 1:00 p.m. to 3:00 p.m. in the lower level of the Town Hall. . She can be reached at 978-649-4514 Ext. 235 during those hours. She may also be reached at the Nashoba office at 1-800-427-9762 Ext. 303. The Board of Health Secretary is available 9:00 A.M.-12:00 P.M. on Fridays.

The solid waste costs for Dunstable remain low, largely due to the volume of recyclable materials removed from the trash stream. The citizens of Dunstable are to be commended on their efforts. A hazardous waste collection day was held jointly with Tyngsborough in May. Televisions, computers, monitors and printers were also collected on that day.

A full listing of the items that can be deposited at the transfer station and the number of tags required can be obtained from the Board of Health office or on the Town of Dunstable Website. Transfer station permits are \$100.00/household. Senior citizens may purchase a permit for \$25.00. Bulky goods such as furniture, carpets, mattresses, etc. can be disposed of twice a year, the last three weeks of April and the last three weeks of October.

Respectfully submitted,

Maria Amodei, Chairman  
William Moeller  
Robert Parkin  
Joan Ferrari, Secretary

# POLICE DEPARTMENT

I hereby submit the annual report of the Police Department for the year ending December 31, 2008

Chief of Police:	James G. Downes, III
Lieutenant of Police:	James W. Dow
Sergeant of Police:	Darrell Gilmore
Patrol Officers:	Michael Lynn, Benjamin Sargent, Erik Hoar, Nicholas Papageorgiou
Reserve Officers:	George Aggott, Sean Ready, Daniel Kowalski, Michael Tedesco, Gregg Sanborn
Traffic/Detail:	John Koyutis, James G. Downes Jr.

A complete report of breakdown of the statistics involving types of calls received, motor vehicle violations, and court action is available at the Town Hall during normal business hours in either the Town Clerk or Selectman's Office, along with a list of violent crimes committed since 1970.

The Police Department remains strongly committed to its core mission to protect persons and property while serving to improve the quality of life of all citizens. The philosophy of "Community Policing" remains a central theme within the Department's expanding community role. Today's society recognizes officers not solely as "crime fighters" but problem solvers who act in partnership with the community.

During the past year, the Police Department had the opportunity to engage in some new and exciting initiatives that continue to enhance our services while giving you the "best bang" for the tax dollar. In order to provide added information to the community, the Police Department implemented a new cable T.V. program titled "Groton Dunstable 9-1-1". This program will provide a forum to provide crime prevention tips and public safety information.

With an up-tick in domestic violence deaths throughout the State of Massachusetts, our officers have partnered with the District Attorney's office and Battered Women Resources Incorporated in order to provide additional protections and services to victims of domestic violence. In addition officers, will be part of a recently formed domestic violence risk assessment team implemented through the Ayer District Court. In addition to victim protection, officers will be placing more emphasis in monitoring the actions of the offender.

Throughout the year, officers met with the Dunstable Fire Department, Emergency Management, Highway Department and Board of Health in order to discuss the implementation of a town-wide inoculation in the event of a large scale epidemic/pandemic.

With the risk of school violence, the Dunstable Police Department partnered with contiguous bordering police departments in order to implement mutual aid active shooter agreements. Officers conducted on site tactical training throughout the summer within the vacated school facilities. Our best tool of prevention continues to be education which teaches zero tolerance

for bullying and encourages respect for others. Officers continue to work with school officials in order to maintain a safe and healthy learning environment for our children.

The Federal Trade Commission reports that one in four individuals may become a victim of identity theft. Our officers received Basic Crime Scene Computer Training throughout the year. This training was provided free of charge through the North East Massachusetts Law Enforcement Foundation. Residents are reminded to never share personal information with un-secure web sites or unfamiliar individuals.

Lieutenant James W. Dow attended several management courses provided through the North East Massachusetts Law Enforcement Council. Lieutenant Dow received training concerning management rights and contemporary police management styles.

During the year, all officers participated in their mandatory annual in-service training held at the Lowell Police Academy in Lowell, Massachusetts. Officers received refresher training in First Responder, C.P.R. and defensive tactics. All officers continue to participate in monthly training held at the Dunstable Police Department. This in-house training consists of distance learning in a variety of important police topics. Offices also receive training concerning legal updates and court procedure.

Throughout the year, the Police Department continued its outreach with residents through frequent meetings and attendance at important community events. The Police Department continues to post its monthly message on the Town of Dunstable web site, and in the Neighbor to Neighbor newsletter.

The year 2008 ended with a severe ice storm which lasted several days and caused wide spread power outages while creating individual hardships to many individuals within our community. Although we remained concerned during this time, I am pleased to report the Dunstable Police Department worked cooperatively with the Dunstable Fire Department, Dunstable Emergency Medical Services, Dunstable Highway Department, Middlesex Sheriff Department, Groton-Dunstable School Department, Emergency Management Department and all other town boards in order to continue to deliver you vital emergency services during this state of emergency. During this time, the Dunstable Police Department operated under the National Incident Command System in conjunction with all other departments.

In closing, I would like to take this opportunity to express my sincere appreciation to the Dunstable Fire Department, Dunstable Emergency Medical Service, Dunstable Highway Department and the Police Departments from the surrounding communities for their professionalism and continued service.

Also, I wish to thank all N.E.M.L.E.C. communities, Massachusetts State Police, Federal Bureau of Investigation, Treasury Department, District Attorney and the Attorney Generals Office for their assistance.

I express my grateful appreciation to the many New Hampshire law enforcement organizations for their continued assistance.

In addition, I would like to express my sincere thanks on behalf of our department, to the members of the Board of Selectman, the municipal personnel and to the citizens of the Town of Dunstable for their cooperation and support, and we anticipate serving you in the upcoming year.

Respectfully submitted,

James G. Downes III  
Chief of Police

# TOWN ACCOUNTANT

## TOWN OF DUNSTABLE COMBINED BALANCE SHEET, ALL FUND TYPES & GROUPS JUNE 30, 2008

ASSETS	GENERAL FUND	CPA Fund	SPECIAL REVENUE	WATER ENTERPRISE	CAPITAL PROJECTS	TRUST FUNDS	LONG TERM DEBT	GROUP TOTAL
Cash & Investments	147,272.47	448,052.47	298,325.69	63,777.08	8,503.45	550,431.16		1,516,362.32
Investments Restricted						500.00		500.00
Petty Cash	100.00							100.00
Receivables:								-
Real Estate Tax Prior	15,463.14	436.55						15,899.69
Real Estate Tax Current	76,384.31	2,299.52						78,683.83
Provisions for Abatements	(10,540.74)							(10,540.74)
Deferred Revenue Property Tax	(81,306.71)	(2,736.07)						(84,042.78)
Tax Liens Receivable	15,492.90							15,492.90
Deferred Revenue Tax Liens	(15,492.90)							(15,492.90)
Motor Vehicle Excise Prior	7,383.77							7,383.77
Motor Vehicle Excise Current	16,518.28							16,518.28
Deferred Rev Motor Vehicle Ex	(23,902.05)							(23,902.05)
Water User Charges				19,820.54				19,820.54
Deferred Revenue Water Charges				(19,820.54)				(19,820.54)
Water Special Assessments								-
Deferred Rev Special Assess.								-
Due from Other Gov'ts			3,199.44					3,199.44
Deferred Rev Gov't Receivable			(3,199.44)					(3,199.44)
Amt to be Provided for Pmt of Bonds							4,217,460.00	4,217,460.00
<b>TOTAL ASSETS</b>	<u>147,372.47</u>	<u>448,052.47</u>	<u>298,325.69</u>	<u>63,777.08</u>	<u>8,503.45</u>	<u>550,931.16</u>	<u>4,217,460.00</u>	<u>5,734,422.32</u>

**LIABILITIES AND FUND EQUITY**

Warrants Payable	81,692.77	17,617.25	3,888.93	988.40	104,187.35
Unclaimed Items	2,062.93				2,062.93
Tax Withholdings	1,095.20				1,095.20
Due to Others	76.50				76.50
Notes Payable					-
Bonds Payable					4,217,460.00

**TOTAL LIABILITIES**

<b>FUND EQUITY</b>	84,927.40	-	3,888.93	988.40	4,217,460.00	4,324,881.98
Reserve for Encumbrances	18,023.51					26,526.96
Reserve for Expenditures	102,975.00	173,700.00				329,705.00
Reserve for Special Purposes			53,030.00		549,942.76	830,651.20
Reserve for Open Space		54,212.64				54,212.64
Reserve for Historic Rec.		54,212.64				54,212.64
Reserve for Community Housing		54,212.64				54,212.64
Unreserved Fund Balance	162,204.97	111,714.55	6,858.15			280,777.67
FB Res for Approp Deficits	(220,758.41)					(220,758.41)

**TOTAL FUND EQUITY**

	62,445.07	448,052.47	59,888.15	549,942.76	-	1,409,540.34
<b>TOTAL LIAB. &amp; FUND EQUITY</b>	147,372.47	448,052.47	63,777.08	550,931.16	4,217,460.00	5,734,422.32

**TOWN OF DUNSTABLE  
BALANCE SHEET - TRUST FUNDS  
JUNE 30, 2008**

<b>ASSETS</b>	<b>NON-EXPENDABLE</b>	<b>EXPENDABLE</b>	<b>TOTAL</b>
Cash & Investments	104,804.54	472,418.96	577,223.50
<b>TOTAL ASSETS</b>	<u>104,804.54</u>	<u>472,418.96</u>	<u>577,223.50</u>

**FUND BALANCES**

Harriett C Proctor Chapel		25,689.51	25,689.51
Asa T. Butterfield Library	21,200.00	3,529.80	24,729.80
Cemetery Perpetual Care	48,221.00	34,376.04	82,597.04
E D & May Swallow Cemetery	1,000.00	1,652.28	2,652.28
Ellen Kendall Library Fund	50.00	246.39	296.39
E R Bennett Public Grounds	500.00	825.67	1,325.67
Fred Fletcher Cemetery Fund	2,532.54	2,366.44	4,898.98
Harriet C Proctor Charity	5,000.00	5,034.61	10,034.61
Meeting House Hill Cemetery	1,400.00	2,315.03	3,715.03
Owen Parkhurst Library Fund	1,000.00	4,596.32	5,596.32
Rideout Cemetery PC	401.00	661.22	1,062.22
Sarah Parkhurst Roby Bldg.	2,000.00	3,575.89	5,575.89
Sarah Roby Highway Fund	1,000.00	4,492.77	5,492.77
Sarah Parkhurst Charity	5,000.00	13,346.95	18,346.95
Sarah Parkhurst Free Lecture	5,000.00	2,033.63	7,033.63
Charles & Hazel Grasse Trust	10,000.00	2,337.33	12,337.33
Marietta Parkhurst Water	500.00		500.00
Conservation Timber Fund		6,434.14	6,434.14
Conservation Land Fund		611.46	611.46
Stabilizaion Fund		310,838.65	310,838.65
F.B. Res. For Expenditures			-
James McKenna Memorial		7,456.86	7,456.86
Scholarship Fund		333.09	333.09
Educational Fund		778.14	778.14
Senior Fund		2,032.61	2,032.61
Majorie Olney Library		9,573.39	9,573.39
Warrants Payable		988.40	988.40
<b>TOTAL FUND BALANCE</b>	<u>104,804.54</u>	<u>446,126.62</u>	<u>550,931.16</u>

Per Balance Sheet @ 06/30/07

550,931.16



**TOWN OF DUNSTABLE  
CAPITAL PROJECTS BALANCE SHEET  
JUNE 30, 2008**

**FIRE TRUCK & EQUIPMENT PROJECT**

Cash, Fire Truck & Equipment	8,503.45
<b>TOTAL ASSETS</b>	<b><u>8,503.45</u></b>
Warrants Payable	-
Due to Others	-
Undesignated FB	8,503.45
F. B. Reserve for Encumbrances	-
<b>TOTAL LIABILITIES &amp; FUND EQUITY</b>	<b><u>8,503.45</u></b>

**TOWN OF DUNSTABLE  
EXPENDABLE TRUST FUNDS  
JUNE 30, 2008**

Account #	BALANCE 6/30/07	INCOME	EXPENDED	BALANCE 6/30/08
82-2-000-001	24,996.93	692.58		25,689.51
82-2-000-004	3,674.02	689.18	833.40	3,529.80
82-2-000-005	31,982.01	2,394.03		34,376.04
82-2-000-006	1,575.40	76.88		1,652.28
82-2-000-007	237.80	8.59		246.39
82-2-000-008	787.25	38.42		825.67
82-2-000-009	2,224.44	142.00		2,366.44
82-2-000-010	4,743.76	290.85		5,034.61
82-2-000-011	2,207.35	107.68		2,315.03
82-2-000-012	4,434.11	162.21		4,596.32
82-2-000-013	630.43	30.79		661.22
82-2-000-014	3,414.27	161.62		3,575.89
82-2-000-015	4,333.56	159.21		4,492.77
82-2-000-016	10,891.76	3,505.19	1,050.00	13,346.95
82-2-000-017	1,829.76	203.87		2,033.63
82-2-000-018	5,083.66	437.39	3,183.72	2,337.33
82-2-000-019	3,567.51	5,166.63	2,300.00	6,434.14
82-2-000-020	597.98	13.48		611.46
82-2-000-021	299,915.11	185,923.54	175,000.00	310,838.65
82-2-000-022	7,593.46	216.40	353.00	7,456.86
82-2-000-023	230.39	102.70		333.09
82-2-000-024	638.09	140.05		778.14
82-2-000-025	1,568.62	463.99		2,032.61
82-2-000-026	10,340.09	306.26	1,072.96	9,573.39
82-2-010-000	178.73			988.40
F.B. Res for Expenditures	-			-
<b>TOTAL EXPENDABLE</b>	<b>427,497.76</b>	<b>201,433.54</b>	<b>183,793.08</b>	<b>446,126.62</b>

Balance per Trial Balance @06/30/08

446,126.62

**TOWN OF DUNSTABLE  
FY 2008 EXPENDITURE REPORT**

<b>Expense Category</b>	<b>Account</b>	<b>Previous Year's Balance</b>	<b>Original Budget</b>	<b>Budget Revision</b>	<b>Revised Budget</b>	<b>Actual Expended</b>	<b>Balance</b>	<b>Carry Forward</b>	<b>End Bal Less Carry Forward</b>
<b>General Government</b>									
Selectmen's Expense	01-5-122-005		5,000.00		5,000.00	4,232.87	767.13	767.13	-
Selectmen Special Legal	01-5-122-006		3,000.00		3,000.00	1,252.98	1,747.02	1,747.02	-
Personnel Policy Consult.	01-5-124-000	515.00			515.00		515.00	515.00	-
Finance Committee Expense	01-5-131-005		150.00		150.00	123.00	27.00	27.00	27.00
Reserve Account	01-5-132-000		25,000.00	(15,625.59)	9,374.41		9,374.41	9,374.41	-
Town Accountant Salary	01-5-135-000		17,649.00		17,649.00	17,649.00			160
Town Accountant Clerical	01-5-135-001		5,855.00		5,855.00	5,853.40	1.60		160
Town Accountant's Expense	01-5-135-005		10,300.00		10,300.00	8,344.20	1,955.80	433.81	1,521.99
Assessor's Salaries	01-5-141-000		900.00		900.00	900.00			-
Assessor's Associate	01-5-141-001		23,933.00		23,933.00	23,933.00			-
Assessors Clerical Wages	01-5-141-002		11,488.00		11,488.00	11,125.42	362.58		362.58
Assessors Expense	01-5-141-005		6,000.00		6,000.00	5,951.63	48.37	48.37	-
Treasurer's Salary	01-5-145-000		20,963.00		20,963.00	20,963.00			-
Treas/Coll. Certification	01-5-145-001		1,000.00		1,000.00	1,000.00			-
Treasurer's Expense	01-5-145-005		7,500.00		7,500.00	7,435.47	64.53		64.53
Tax Collector's Salary	01-5-146-000		20,963.00		20,963.00	20,963.00			-
Tax Collector's Expense	01-5-146-005		12,200.00		12,200.00	12,197.11	2.89		2.89
Town Counsel Retainer	01-5-151-000		28,000.00		28,000.00	28,000.00			-
Dog License Program	01-5-160-000	100.98	500.00		600.98	547.18	53.80		53.80
Town Clerk's Salary	01-5-161-000		24,720.00		24,720.00	24,720.00			-
Town Clerk Certification	01-5-161-001		1,000.00		1,000.00	1,000.00			-
Town Clerk's Expense	01-5-161-005		3,000.00	200.00	3,200.00	3,191.11	8.89		8.89
Election & Reg. Wages	01-5-162-000		2,000.00	600.00	2,600.00	2,382.35	217.65		217.65
Election & Reg. Expenses	01-5-162-005		3,000.00	1,650.00	4,650.00	4,359.33	290.67		290.67
Registrar Salary	01-5-163-000		200.00		200.00	200.00			-
Conservation Comm Cl.	01-5-171-001		13,986.00		13,986.00	11,327.12	2,658.88		2,658.88
Conservation Comm. Exp.	01-5-171-005		1,000.00		1,000.00	994.49	5.51		5.51

<u>Expense Category</u>	<u>Account</u>	<u>Previous Year's Balance</u>	<u>Original Budget</u>	<u>Budget Revision</u>	<u>Revised Budget</u>	<u>Actual Expended</u>	<u>Balance</u>	<u>Carry Forward</u>	<u>End Bal Less Carry Forward</u>
Planning Board Clerical	01-5-175-001		13,986.00		13,986.00	11,312.30	2,673.70		2,673.70
Planning Bd Expense	01-5-175-005		1,000.00	43.70	1,043.70	1,043.70			-
Planning Bd NRTL T Legal	01-5-175-006		3,000.00		3,000.00	960.00	2,040.00	2,004.00	36.00
Zoning Bd Expense	01-5-176-005		2,000.00	441.34	2,441.34	2,441.34			-
No. Midd. Council of Govt	01-5-176-006		717.00		717.00	716.68	0.32		0.32
Clerical	01-5-192-000		40,856.00		40,856.00	36,390.24	4,465.76		4,465.76
Town Hall Caretaker	01-5-192-001		7,500.00		7,500.00	6,107.76	1,392.24		1,392.24
Town Hall Expense	01-5-192-005		30,000.00	5,224.96	35,224.96	35,192.54	32.42		32.42
Town Hall Phone/Computer	01-5-192-009	2,073.75			2,073.75		2,073.75	2,073.75	-
160 Pleasant St. Renovatn	01-5-193-013	1,212.96			1,212.96	119.23	1,093.73	1,093.73	-
Town Reports	01-5-195-000		5,000.00	141.89	5,141.89	5,141.89			-
Engineer	01-5-199-005	93.75	20,000.00		20,093.75	11,460.44	8,633.31		8,633.31
Total General Government		3,996.44	373,366.00	(7,323.70)	370,038.74	329,531.78	40,506.96	8,634.44	31,872.52
<b><u>Protect, Persons &amp; Property</u></b>									
Police Chief Salary	01-5-210-000		88,915.00		88,915.00	88,915.00			-
Police Wages & Milage	01-5-210-001		465,281.00		395,797.36	365,788.08	30,009.28		30,009.28
Police Dept. Expense	01-5-210-005		24,715.00	(69,483.64)	24,715.00	22,861.69	1,853.31		1,853.31
Police Cruiser Expense	01-5-210-006		43,521.00		43,521.00	37,751.45	5,769.55		5,769.55
Police Radio	01-5-210-007		73,001.00		73,001.00	72,665.37	335.63		335.63
Police Lockup	01-5-210-008		3,500.00		3,500.00	1,050.00	2,450.00		2,450.00
Police Cruiser - New	01-5-210-009		28,000.00		28,000.00	27,990.65	9.35		9.35
Police Overtime	01-5-210-130			69,483.64	69,483.64	69,483.64			-
Police Station Expense	01-5-211-000		18,729.00		18,729.00	17,856.87	872.13		872.13
Fire Dept. S & W	01-5-220-000		23,000.00		23,000.00	23,000.00			-
Fire Expenses	01-5-220-005		16,250.00		16,250.00	16,250.00			-
Fire Equipment	01-5-220-006		18,000.00		18,000.00	18,000.00			-
Fire Dept. Training	01-5-220-007		1,250.00		1,250.00	1,250.00			-
Art# 11 Fire Breathing Eq	01-5-220-010		22,500.00		22,500.00	22,500.00			-
Art#12 Fire Truck Repairs	01-5-220-011		10,000.00		10,000.00	8,578.62	1,421.38	1,421.38	-
Art#2 Pumper Truck Repairs	01-5-220-012			7,000.00	-	-	7,000.00	7,000.00	-

<u>Expense Category</u>	<u>Account</u>	<u>Previous Year's Balance</u>	<u>Original Budget</u>	<u>Budget Revision</u>	<u>Revised Budget</u>	<u>Actual Expended</u>	<u>Balance</u>	<u>Carry Forward</u>	<u>End Bal Less Carry Forward</u>
Emerg Med Ser Expense	01-5-232-005		7,400.00		7,400.00	7,399.45	0.55		0.55
Building Inspector Salary	01-5-241-000		14,420.00		14,420.00	14,420.00			-
Building Insp. Expense	01-5-241-005		1,300.00	600.00	1,900.00	1,896.72	3.28		3.28
Gas Inspector Salary	01-5-242-000		2,004.00		2,004.00	2,004.00			-
Plumbing Insp. Salary	01-5-243-000		2,520.00		2,520.00	2,520.00			-
Electrical Insp Salary	01-5-245-000		6,580.00		6,580.00	6,580.00			-
Insp of Animal Exp	01-5-249-001		400.00		400.00	400.00			-
Emergency Management	01-5-291-000	308.98	500.00		808.98		808.98		808.98
Dog Officer Time & Exp.	01-5-292-000		4,250.00		4,250.00	4,250.00			-
Tree Warden Time & Exp.	01-5-294-000		12,000.00		12,000.00	11,989.22	10.78		10.78
Total Protect. Persons & Property		308.98	888,036.00	7,600.00	888,944.98	845,400.76	50,544.22	8,421.38	42,122.84
<b>Education</b>									
G. D. R. S. District	01-5-300-001		3,849,195.00		3,849,195.00	3,849,195.00			-
G. D. R. S. Debt	01-5-300-002		575,168.00		575,168.00	575,168.00			-
G. L. R. V. T. H. S.	01-5-300-003		120,458.00		120,458.00	119,145.00	1,313.00		1,313.00
Total Education		-	4,544,821.00	-	4,544,821.00	4,543,508.00	1,313.00		
<b>Public Works &amp; Facilities</b>									
Highway S. & W.	01-5-422-000		92,770.00	(795.04)	91,974.96	91,605.28	369.68		369.68
Highway Clerical	01-5-422-001		14,357.00		14,357.00	13,795.06	561.94		561.94
Highway Maintenance	01-5-422-006		27,000.00		27,000.00	22,290.66	4,709.34		4,709.34
Highway Machinery Fund	01-5-422-007		32,786.00		32,786.00	30,939.73	1,846.27		1,846.27
Highway Lease Purchase	01-5-422-008		14,545.00	0.36	14,545.36	14,545.36			-
Brush, Signs, & Line Paint	01-5-422-014		7,500.00		7,500.00	6,532.31	967.69		-
Highway Overtime	01-5-422-130			795.04	795.04	795.04			-
Highway Snow Removal	01-5-423-000		91,000.00	(21,323.25)	69,676.75	290,435.16	(220,758.41)		(220,758.41)
Highway Paving	01-5-423-013		5,000.00		5,000.00	3,219.47	1,780.53		1,780.53
Snow Removal Overtime	01-5-423-130			21,323.25	21,323.25	21,323.25			-
Street Lights	01-5-424-000		6,000.00	1,270.57	7,270.57	7,270.57			-
Transfer Station	01-5-433-000		66,500.00		66,500.00	66,500.00			-

<u>Expense Category</u>	<u>Account</u>	<u>Previous Year's Balance</u>	<u>Original Budget</u>	<u>Budget Revision</u>	<u>Revised Budget</u>	<u>Actual Expended</u>	<u>Balance</u>	<u>Carry Forward</u>	<u>End Bal Less Carry Forward</u>
Landfill Expense	01-5-433-001		2,000.00		2,000.00	1,934.80	65.20		65.20
Cemetery Wages & Supplies	01-5-491-000	175.63	11,960.00		12,135.63	12,135.63			-
Cemetery Care of Lots	01-5-491-001		735.00		735.00	544.25	190.75		190.75
Cemetery Interments	01-5-491-002		3,000.00	5,000.00	8,000.00	1,695.00	6,305.00		6,305.00
<b>Total Public Works &amp; Facilities</b>		175.63	375,153.00	6,270.93	381,599.56	585,561.57	(203,962.01)	967.69	(204,929.70)
<b>Human Services</b>									
Nashoba Bd of Health Assm	01-5-510-002		4,760.00		4,760.00	4,760.00			-
Board of Health Expense	01-5-510-005		7,000.00		7,000.00	4,672.14	2,327.86		2,327.86
Town Nurse Assessment	01-5-522-000		1,646.00		1,646.00	1,646.00			-
Mental Health Assessment	01-5-523-000		400.00		400.00	400.00			-
Council on Aging	01-5-541-000		5,000.00		5,000.00	4,932.97	67.03		67.03
Council on Aging Bus	01-5-541-005		7,000.00	334.52	7,334.52	7,313.44	21.08		21.08
Veterans Agent Salary	01-5-543-000		618.00		618.00	618.00			-
Veterans Expenses	01-5-543-002		500.00	91.10	591.10	591.10			-
Veteran's Benefits	01-5-543-006		500.00		500.00	224.70	275.30		275.30
<b>Total Human Services</b>		-	27,424.00	425.62	27,849.62	25,158.35	2,691.27	-	2,691.27
<b>Culture and Recreation</b>									
Library S. & W.	01-5-610-000		65,013.00		65,013.00	64,619.95	393.05		393.05
Library Expense	01-5-610-005		60,364.00		60,364.00	57,865.20	2,498.80		2,498.80
M.V.L. Consortium Dues	01-5-611-000		11,283.00		11,283.00	11,283.00			-
Technology Expense	01-5-620-000	1,000.00	1,000.00		2,000.00		2,000.00		2,000.00
Cable TV Committee	01-5-630-000		100.00		100.00		100.00		100.00
Recreation Expense	01-5-631-005	1,540.00	1,920.00		3,460.00	3,395.00	65.00		65.00
Parks Department	01-5-650-000		6,000.00	2,560.00	8,560.00	8,383.10	176.90		176.90
Larler Field Maintenance	01-5-650-001		6,000.00	268.83	6,268.83	6,246.04	22.79		22.79
<b>Total Culture and Recreation</b>		2,540.00	151,680.00	2,828.83	157,048.83	151,792.29	5,256.54	-	5,256.54

<u>Expense Category</u>	<u>Account</u>	<u>Previous Year's Balance</u>	<u>Budget Original Budget</u>	<u>Budget Revision</u>	<u>Revised Budget</u>	<u>Actual Expended</u>	<u>Balance</u>	<u>Carry Forward</u>	<u>End Bal Less Carry Forward</u>
<b><u>Debt Service</u></b>									
Long Term Debt	01-5-710-000		349,036.00		349,036.00	349,036.00			-
Long Term Interest	01-5-751-000		120,716.00		120,716.00	120,626.94	89.06		89.06
Temporary Loan Interest	01-5-752-000		10,000.00		10,000.00		10,000.00		10,000.00
Total Debt Service		-	479,752.00	-	479,752.00	469,662.94	10,089.06	-	10,089.06
<b><u>Intergovernmental Expense</u></b>									
State Asst. Cherry Sheet	01-5-820-000		1,874.00		1,874.00	2,314.00	(440.00)		(440.00)
Intergovernmental Expense		-	1,874.00	-	1,874.00	2,314.00	(440.00)	-	(440.00)
<b><u>Miscellaneous Expense</u></b>									
County Retirement System	01-5-911-000		127,637.00		127,637.00	127,637.00			-
Group Health Insurance	01-5-914-000		110,250.00		110,250.00	101,162.67	9,087.33		9,087.33
Unemployment Compensation	01-5-915-000			428.66	428.66	428.66			-
FICA Town Share	01-5-919-000		16,500.00		16,500.00	14,570.30	1,929.70		1,929.70
Bldg/Vehicle Liab. Ins.	01-5-945-000	1,461.96	60,500.00	1,769.66	63,731.62	63,731.62			-
<b><u>Total Miscellaneous Expense</u></b>		1,461.96	314,887.00	2,198.32	318,547.28	307,530.25	11,017.03	-	11,017.03
<b>TOTAL EXPENSES:</b>		8,483.01	7,156,993.00	12,000.00	7,170,476.01	7,260,459.94	(82,983.93)	18,023.51	(102,320.44)

**TOWN OF DUNSTABLE**  
**SCHEDULE OF DEPARTMENTAL PAYMENTS**  
**JULY 1, 2007 - JUNE 30, 2008**

**GENERAL GOVERNMENT**  
**SELECTMEN**

Salaries	-	
Purchase of Services	300.00	
Postage	832.22	
Legal Notices	84.70	
Professional Services	700.00	
Dues & Subscriptions	596.00	
Equipment Repair	89.00	
Additional Equipment	600.00	
Milage	12.15	
Electric	141.33	
Office Supplies	426.42	
Other Supplies	116.05	
Training	335.00	
	<hr/>	4,232.87

**FINANCE COMMITTEE**

Dues	123.00	
	<hr/>	123.00

<b>Selectmen Special Legal</b>	1,252.98
<b>LAND USE CONSULTANT</b>	
	<hr/>

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**ACCOUNTANT**

Salary	17,649.00	
Clerical	5,964.14	
Dues	100.00	
Supplies / Postage	131.13	
Purchase of Service	650.00	
Professional Services	4,133.51	
Additional Equipment	2,133.52	
Training	899.00	
Milage	186.30	
	<hr/>	31,846.60

**AUDIT OF RECORDS**

**ASSESSORS**

Salary	900.00
Assistant Assessor	23,933.00
Clerical	11,125.42
Other Charges	1,000.00



Postage	
Supplies	888.47
Dues & Subscriptions	3,602.00
Professional Services	
Legal Notices	127.05
Milage	334.11
Conferences	

41,910.05

**TREASURER**

Salary	20,963.00
Certification	1,000.00
Professional Services	2,039.78
Dues & Subscriptions	170.00
Postage	755.69
Supplies	734.84
Mileage/Training	144.16
Other Services	
Other Charges	3,591.00

29,398.47

**TAX COLLECTOR**

Salary	20,963.00
Certification	
Postage	3,429.91
Supplies	7,930.20
Other Charges	542.00
Mileage/Training	250.00
Dues & subscriptions	45.00

33,160.11

Quarterly Billing

**LEGAL DEPARTMENT**

Retainer	28,000.00
Special Litigation	
Special Legal Expense	

28,000.00

**TOWN CLERK**

Salary	24,720.00
Certification	1,000.00
Dues & Subscriptions	200.00
Conference	700.00
Milage	323.19
Postage	543.68
Supplies	870.04
Other Charges	354.00

Legal Notice	<u>200.20</u>	28,911.11
<b>DOG LICENSE PROGRAM</b>		
Postage	106.00	
Supplies	<u>441.18</u>	547.18
<b>ELECTION &amp; REGISTRATION</b>		
Election & Reg Wages	2,382.35	
Registrars	200.00	
Office Supplies	3,257.70	
Other Charges	261.33	
Postage	<u>840.30</u>	6,941.68
<b>CONSERVATION COMMISSION</b>		
Clerical	11,327.12	
Dues & Subscriptions	506.00	
Postage	5.38	
Milage	21.06	
Supplies	264.57	
Other Charges	197.48	
Legal Notices	<u></u>	12,321.61
Conservation Land Fund		
<b>PLANNING BOARD</b>		
Clerical	11,312.30	
Postage	301.93	
Other Charges	75.00	
Legal Notices	585.20	
Supplies	<u>81.57</u>	12,356.00
Planning Board NRLT Legal		
Wages	600.00	
Purchase of Service	<u>360.00</u>	960.00
<b>N . MIDD COUNCIL OF GOV.</b>		
Assessment	<u>716.68</u>	716.68
<b>BOARD OF APPEALS</b>		
Clerical	854.00	
Postage	72.04	
Dues & Subscriptions	60.00	
Professional Services		
Legal Notices	<u>1,455.30</u>	2,441.34

**TOWN HALL**

Clerical	36,390.24	
Caretaker	6,107.76	
Supplies	1,934.97	
Heat	5,327.53	
Electric	12,053.12	
Telephone	3,244.62	
Water	1,887.77	
Repairs	3,047.50	
Dues & Subscriptions	298.15	
Postage	219.99	
Other Charges	4,308.24	
Purchase of Services	1,859.65	
Additional Equipment	850.00	
Training		
Other Services	161.00	
		77,690.54

**TOWN REPORTS**

5,141.89

**TOWN PLANNING ENGINEER**

11,460.44

**TOWN HALL PHONE/COMPUTERS****160 'PLEASANT ST RENOVATION**

119.23

**TOTAL GENERAL GOVERNMENT****329,531.78****PUBLIC SAFETY****POLICE DEPARTMENT**

Chief Salary	88,915.00	
Wages & Mileage	435,271.72	
Telephone / Pagers		
Dues & Subscriptions	6,965.00	
Postage	536.00	
Supplies	5,233.04	
Equipment Repair	113.50	
Training	2,200.00	
Purchase of Services	250.00	
Other Services	33.00	
Other Charges	1,646.90	
Additional Equipment	698.98	
Uniforms	5,185.27	
		547,048.41
Cruiser Account:		
Gas & Oil	24,650.74	
Supplies	3,285.41	
Other Charges	376.00	
Additional Equipment	1,575.40	

Repairs	<u>7,863.90</u>	
		37,751.45
Radio Account:		
Town of Groton	63,396.18	
Supplies		
Telephone		
Dues & Subscriptions	1,400.00	
Communications		
Equipment Repair	1,673.02	
New Equipment		
Purchase of Services		
Other Charges	3,011.98	
Other Services	<u>3,184.19</u>	
		72,665.37
Lockup Account		1,050.00
New Cruiser		27,990.65
Police Station Expense		
Wages	3,250.00	
Lights	5,111.57	
Heat	1,696.65	
Telephone	3,081.09	
Water	562.76	
Purchase of Services	2,151.58	
Other Charges		
Supplies	1,604.22	
Equipment Repair	<u>399.00</u>	
		17,856.87

#### **FIRE DEPARTMENT**

Wages	23,000.00	
Light	1,334.29	
Heat	2,187.00	
Water	130.00	
Gas & Oil	1,890.88	
Telephone	3,453.15	
Repairs	834.94	
Equipment Rental	379.00	
Additional Equipment	1,095.85	
Supplies	1,847.38	
Postage	303.80	
Dues	358.00	
Conferences	21.00	
Purchase of Services	35.91	
Town of Pepperell	1,750.00	
Other Services	381.00	
Other Charges	<u>247.80</u>	
		39,250.00

Fire Equipment	18,000.00
Fire Dept Training	1,250.00
Fire Breathing Equip Art #11	22,500.00
Fire Truck Repairs Art #12	8,578.62

**EMERGENCY MEDICAL SERVICE**

Stipends	3,146.04	
Training/Conferences	300.00	
Postage	41.00	
Dues & Subscriptions	300.00	
Other Charges	93.90	
Supplies	3,518.51	
		7,399.45

**INSPECTORS**

Building Inspector Salary	14,420.00
Building Inspector Expense	1,896.72
Gas Inspector Salary	2,004.00
Plumbing Inspector Salary	2,520.00
Electrical Inspector Salary	6,580.00
Inspector of Animals	400.00
Emergency Management	-

<b>DOG OFFICER</b>	4,250.00
<b>TREE WARDEN</b>	11,989.22

<b><u>TOTAL PUBLIC SAFETY</u></b>	<b>845,400.76</b>
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**EDUCATION**

G.D.R.S. District	3,849,195.00
G.D.R.S. District Debt	575,168.00
G.L.R.V.T.H.S.	119,145.00

<b><u>TOTAL EDUCATION</u></b>	<b>4,543,508.00</b>
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**PUBLIC WORKS & FACILITIES**

**HIGHWAY DEPARTMENT**

Wages	92,400.32	
Clerical	13,795.06	
		106,195.38
Maintenance Account		
Wages	136.28	
Purchase of Services	6,642.50	
Equipment Rental	807.14	
Gas & Oil	2,046.89	

Oil & Asphalt	1,284.40	
Utilities		
Telephone		
Supplies	2,370.27	
Paving		
Equipment Repairs	<u>9,003.18</u>	
		22,290.66
Machinery Fund		
Wages	136.28	
Repairs	13,008.53	
Gas & Oil	1,793.08	
Electric	4,422.66	
Telephone	1,278.90	
Mileage		
Gas Heat	3,054.84	
Other Supplies	4,874.34	
Other Services	281.80	
Purchase of Services	519.35	
Legal Notice	310.50	
Dues	100.00	
Add. Equipment		
Other Charges	1,030.00	
Postage	<u>129.45</u>	
		30,939.73
Lease Purchase		14,545.36
Brush/Signs& Line Paint		6,532.31
Street Lights		7,270.57
Paving		3,219.47
Snow Removal		
Wages	15,162.50	
Overtime	21,323.25	
Equipment Rental		
Equipment Repairs	2,928.85	
Salt	140,752.36	
Chemicals	13,319.08	
Sand	4,437.54	
Supplies	236.88	
Gas & Oil	15,975.45	
Purchase of Service	97,622.50	
Add. Equipment	<u></u>	
		311,758.41

**TRANSFER STATION / LANDFILL**

Wages	9,971.78	
Purchase of Services	55,860.72	
Supplies	667.50	
Landfill Expense	<u>1,934.80</u>	
		68,434.80

**CEMETERY DEPARTMENT**

Wages	8,822.44	
Postage		
Purchase of Service	1,300.00	
Water	514.93	
Repairs	471.31	
Gas & Oil	210.08	
Supplies	816.87	
Care of Lot Fund	544.25	
Internments	<u>1,695.00</u>	
		<u>14,374.88</u>

**TOTAL PUBLIC WORKS****585,561.57****HUMAN SERVICES****BOARD OF HEALTH**

Clerical	4,008.00	
Telephone		
Postage	122.48	
Dues	185.00	
Supplies	62.36	
Other Charges		
Legal Notices	294.30	
Professional Services	<u></u>	
		4,672.14
Nashoba Assessment		4,760.00
Nashoba Nursing		1,646.00
Mental Health Assessment		400.00

**COUNCIL ON AGING**

Wages	2,424.00	
Postage	205.00	
Supplies	240.97	
Conferences	1,215.00	
Taxi Service	5,950.72	
Other Charges	600.00	
Dues	248.00	
Milage	<u>1,362.72</u>	
		12,246.41

<b>VETERANS BENEFITS</b>		
Salary	618.00	
Conferences	285.99	
Telephone	305.11	
Veterans Benefits	224.70	
Dues/Subs		
		<hr/>
		1,433.80
<b><u>TOTAL HUMAN SERVICES</u></b>		<b>25,158.35</b>
<b>CULTURE &amp; RECREATION</b>		
<b>LIBRARY</b>		
Wages	64,619.95	
Telephone	884.26	
Supplies	1,687.17	
Electric	10,749.62	
Gas	13,269.97	
Water	299.80	
Equipment Repairs		
Dues & Subscriptions	27,927.54	
MV Library Consortium	11,283.00	
Purchase of Services	1,599.42	
Milage	145.80	
Other Charges	1,197.62	
Postage	104.00	
		<hr/>
		133,768.15
<b>RECREATION COMMISSION</b>		
Supplies		
Equipment Rental	1,855.00	
Field Maintenance		
Additional Equipment	1,540.00	
Other Charges		
		<hr/>
		3,395.00
<b>PARKS DEPARTMENT</b>		
Grounds		
Purchase of Services	8,383.10	
		<hr/>
		8,383.10
Summer Concerts		
Larter Field Maintenance		6,246.04
Arts Lottery Commission		
Historical Commission		
Memorial Day Committee		
<b><u>TOTAL CULTURAL &amp; RECREATION</u></b>		<b>151,792.29</b>



<b>DEBT SERVICE</b>		
Long Term Debt	349,036.00	
Long Term Interest	120,626.94	
Temp. Loan Interest		
<b>TOTAL DEBT SERVICE</b>		469,662.94
<b>INSURANCE &amp; ASSESSMENTS</b>		
County Retirement	127,637.00	
Insurances:		
Group Health Insurance	101,162.67	
Unemployment Compensation	428.66	
F I C A Town Share	14,570.30	
Building & Liability	63,731.62	
		307,530.25
<b><u>TOTAL INSURANCE &amp; ASSESSMENTS</u></b>		<b><u>777,193.19</u></b>
<b>TOTAL GENERAL FUND DEPARTMENTAL PAYMENTS</b>		<b><u><u>7,258,145.94</u></u></b>

**TOWN OF DUNSTABLE  
SPECIAL REVENUE FUNDS  
JULY 1, 2007 - JUNE 30, 2008**

		<b>BALANCE</b>			<b>BALANCE</b>
		<b><u>7/1/07</u></b>	<b><u>RECEIPTS</u></b>	<b><u>EXPENDED</u></b>	<b><u>6/30/08</u></b>
24-3-122-000	Butterfield Relief/Poor	4,708.77	477.24		5,186.01
24-3-146-001	Deputy Tax Collector	-	4,446.00	4,446.00	-
24-3-171-000	Conservation Wetland Act	21,143.92	1,992.50		23,136.42
24-3-171-001	Town Forest Timber	454.08			454.08
24-3-171-003	Wetland By-Law Fees	50.00	425.00		475.00
24-3-175-016	Nashua River Engineer	(859.66)	859.66		-
24-3-192-000	Town Hall Committee	2,373.15		925.06	1,448.09
24-3-210-000	Police Special Duty	3,410.40	60,812.15	58399.63	5,822.92
24-3-210-004	Police Community Grant	16,726.06	11,296.33	20,608.26	7,414.13
24-3-220-001	Fire Dept State Grant	(1,692.50)	5,592.50	3,900.00	-
24-3-421-000	Hwy Machinery Fund Reserve	9,786.28	1,300.00		11,086.28
24-1-720-000	Due From Comm CH 90	(50,229.00)	47,029.56		(3,199.44)
24-3-422-000	Hwy. Ch 90 Construcion	50,229.00		50,229.00	-
24-2-600-000	Deferred Rev Hwy. CH 90	50,229.00		47,029.56	3,199.44
24-3-425-000	FEMA Frant May Flood	243.69		243.69	0.00
24-3-426-000	Comm of MA FEMA 07 Match		3,945.84	2,300.36	1,645.48
24-3-431-000	Landfill Revolving	3,118.09	59,246.78	46,078.97	16,285.90
24-3-491-000	Due to Cemetery P.C.	560.00	525.00		1,085.00
24-3-491-001	Cemetery Sale of Lots	7,725.50	1,425.00	5,000.00	4,150.50
24-3-491-003	Butterfield Cem. Fund	2,799.04	954.47	505.77	3,247.74
24-3-491-004	Cemetery Gifts & Donations	630.00			630.00
24-3-491-005	Cemetery Setting of Stone		40.00		40.00
24-3-541-000	Elder Affairs Grant	-	3,888.00	3,888.00	-
24-3-541-001	Elder Affairs Pharmacy	163.61			163.61
24-3-541-002	Elder Affairs Donations	2,540.65	769.00	240	3,069.65
24-3-541-003	Council on Aging Building Fund	3,916.00	2,510.25	25	6,401.25
24-3-610-001	Library Incentive Grant	4,559.92	2,253.53	186.00	6,627.45
24-3-610-002	Library Equal. Grant	5,793.13	1,589.16	1,150.35	6,231.94
24-3-610-003	Library Trustee Account	9,440.48	3,469.64	5,715.73	7,194.39
24-3-610-004	Library Expansion Fund	2,827.08	13.33	2,794.00	46.41
24-3-610-006	Library Jose Abeyta Memorial	477.08			477.08
24-3-610-007	Library Lucy Kennedy Memorial	2,507.00		100.00	2,407.00
24-3-610-008	Library Germaine Crawford	1,198.00	50.00		1,248.00
24-3-610-009	Library Lloyd Barnes Mem.	707.85			707.85
24-3-610-010	Library Beverly Rock Mem.		1,560.00	214.83	1,345.17
24-3-610-011	Library Helen Kennedy Mem		29,383.26		29,383.26
24-3-630-000	Recreation Music Fund	482.25			482.25
24-3-631-000	Dunstable Road Race Donations	316.12			316.12
24-3-650-000	Gift DYAA Laeter Field		3,000.00	3,000.00	-
24-3-670-000	Cultural Council Grant	5,913.57	4,190.01	5,395.20	4,708.38
24-3-670-001	Cultural Council Fundraiser	133.20			133.20
24-3-690-000	Memorial Day Donation		1,605.00	432.71	1,172.29
24-3-693-000	Summer Concert Donations	6,688.90	4,160.00	2,430.03	8,418.87
	Surety Deposits & Bonds	110,446.70	3,624.36		114,071.06
	Pl. Bd. 53G Accounts	3,594.33	4,678.79	4,327.68	3,945.44
	Z.B.A. 53G Accounts	48.53	1.69		50.22
	Warrants Payable	13,052.01		(4,565.24)	17,617.25
		<b>296,212.23</b>	<b>267,114.05</b>	<b>265,000.59</b>	<b>298,325.69</b>

Balance per Combined Balance Sheet @06/30/08

**298,325.69**  
**298,325.69**

**TOWN OF DUNSTABLE**  
**STATEMENT OF LONG TERM DEBT GROUP OF ACCOUNTS**  
**JUNE 30, 2008**

	<u>Original Loan</u>	<u>Yrs.</u>	<u>Remain</u>	<u>Ending Balance</u> <u>2007</u>	<u>Retirements</u> <u>2007</u>	<u>2008</u>
<b>LIBRARY / LAND</b>						
Dated May 15, 1999	673,500.00	10	1	134,700.00	67,350.00	67,350.00
 <b>LAND ACQUISITION</b>						
Dated Sept. 1, 2002	1,425,000.00	19	13	1,050,000.00	75,000.00	975,000.00
 <b>POLICE STATION</b>						
Dated Sept. 1, 2002	263,000.00		2.99914	116,875.00	29,225.00	87,650.00
 <b>160 PLEASANT STREET</b>						
	40,000.00		3	17,500.00	4,500.00	13,000.00
 <b>TOWN HALL ARCHITECT</b>						
	132,000.00		13	97,000.00	7,000.00	90,000.00
 <b>TOWN HALL RENOVATION</b>						
	1,500,000.00		13	1,109,625.00	77,475.00	1,032,150.00
 <b>RECREATION FIELDS</b>						
	168,000.00		4	84,000.00	16,800.00	67,200.00
 <b>Fire Truck</b>						
Dated November 1, 2005	300,000.00		3	240,000.00	60,000.00	180,000.00
 <b>Henry Property</b>						
Original Loan 07	227,907.49		8.99704	227,907.49	22,797.49	205,110.00
 <b>CPA Property -</b>						
Original Loan 08/15/07	1,500,000.00		19	1,500,000.00	-	1,500,000.00
 <b>TOTAL:</b>				<u><u>4,579,614.49</u></u>	<u><u>360,147.49</u></u>	<u><u>4,217,460.00</u></u>
 <b>Water Dept. Well</b>				<u><u>11,111.11</u></u>	<u><u>11,111.11</u></u>	<u><u>-</u></u>

**TOWN OF DUNSTABLE**  
**STATEMENT OF REVENUE, BUDGET VS ACTUAL**  
**JULY 1, 2007 - JUNE 30, 2008**

	BUDGET	ACTUAL RECEIPTS	BALANCE FAVORABLE (UNFAVORABLE)
<b>TAXES</b>			
Personal Property Current	106,587.95	106,196.22	(391.73)
Real Estate Current	6,122,706.72	6,084,950.48	(37,756.24)
Motor Vehicle Excise	443,000.00	462,020.75	19,020.75
Other Classified Taxes			-
	<u>6,672,294.67</u>	<u>6,653,167.45</u>	<u>(19,127.22)</u>
<b>INTEREST</b>			
Interest on Property Tax	14,500.00	11,232.26	(3,267.74)
Interest on Motor Vehicle	1,100.00	1,275.50	175.50
Interest on Tax Liens			-
Interest on Capital Projects			-
Interest on Investments	<u>35,000.00</u>	<u>15,502.44</u>	<u>(19,497.56)</u>
	50,600.00	28,010.20	(22,589.80)
<b>LICENSES &amp; PERMITS</b>			
Driveway Permits	200.00	125.00	(75.00)
Camp License	10.00	20.00	10.00
Cable T V	400.00	144.50	(255.50)
Building Permits	26,000.00	18,401.75	(7,598.25)
Gas Permits	2,500.00	1,890.00	(610.00)
Plumbing Permits	4,000.00	2,060.00	(1,940.00)
Electrical Permits	8,500.00	5,605.00	(2,895.00)
Common Victullar	70.00	50.00	(20.00)
Dog Licenses	<u>5,840.00</u>	<u>3,663.00</u>	<u>(2,177.00)</u>
	47,520.00	31,959.25	(15,560.75)
<b>GENERAL GOVERNMENT</b>			
Selectmen			
Rental	18,000.00	13,700.00	(4,300.00)
Other Misc.	1,000.00	3,052.75	2,052.75
Tax Collector			
Demand Fees	6,400.00	5,860.00	(540.00)
R M V Surcharge		1,036.44	1,036.44
Tax Liens Redeemed			-
Assessors	100.00	315.00	215.00
Town Clerk			
Raffle Permits	50.00	50.00	-
Dog License Fines	530.00	265.00	(265.00)
Certified Vitals	500.00	425.00	(75.00)
Passports	4,500.00	4,590.00	90.00
Non Criminal Fines			-
Municipal Lien Cert.	2,000.00	2,200.41	200.41
Salmon Commons Reim.			-
Planning Board			
Hearings	1,000.00	2,050.00	1,050.00
Board of Appeals		-	
Filing Fees		600.00	600.00
Hearings		1,200.00	1,200.00
	<u>34,080.00</u>	<u>35,344.60</u>	<u>1,264.60</u>

	BUDGET	ACTUAL RECEIPTS	BALANCE FAVORABLE (UNFAVORABLE)
<b>PUBLIC SAFETY</b>			
Police Department			
Firearms Licenses	900.00	1,362.50	462.50
Police Reports	200.00	165.00	(35.00)
Court Fines	3,000.00	1,663.00	(1,337.00)
R M V Violations	25,900.00	15,087.50	(10,812.50)
Sp. Duty Surcharge	10,000.00	6,014.10	(3,985.90)
Fire Permits		2,675.00	2,675.00
	<u>40,000.00</u>	<u>26,967.10</u>	<u>(13,032.90)</u>
<b>OTHER DEPARTMENTAL</b>			
Cemetery Interments	6,300.00	1,400.00	(4,900.00)
Library Fines & Copies	700.00	415.89	(284.11)
	<u>7,000.00</u>	<u>1,815.89</u>	<u>(5,184.11)</u>
<b>STATE &amp; FEDERAL RECEIPTS</b>			
State Owned Land	3,374.00	3,374.00	-
Abate. for Elderly	7,169.00	506.00	(6,663.00)
Additional Assistance	30,076.00	30,076.00	-
Additional Polling Hours		756.00	756.00
Veteran Benefits		7,488.00	7,488.00
State Lottery	259,136.00	259,136.00	-
Police Career Incentive	21,464.00	20,509.10	(954.90)
Municipal Relief Aid			
Federal Gas Tax		1,996.52	1,996.52
	<u>321,219.00</u>	<u>323,841.62</u>	<u>2,622.62</u>
<b>REFUNDS &amp; MISC RECEIPTS</b>			
Sale of Fixed Assets			-
Water Betterments			-
Other Misc Receipts	6,800.00	838.62	(5,961.38)
	<u>6,800.00</u>	<u>838.62</u>	<u>(5,961.38)</u>
<b>TOTAL REVENUES</b>	<u><u>7,179,513.67</u></u>	<u><u>7,101,944.73</u></u>	<u><u>(77,568.94)</u></u>

**TOWN OF DUNSTABLE  
WATER ENTERPRISE FUND  
JULY 1, 2007 - JUNE 30, 2008**

Cash on Hand July 1, 2007	65,764.72
Less Warrants Payable	11,010.39
Fund Balance July 1, 2007	54,754.33

Receipts:

User Charges	53,376.54	
Special Assessments		
Interest on Charges	321.08	
Other Misc Receipts	550.00	
Wellhead State Grant		
Connection Fees Revolving	200.00	
Other Financing Sources	214.24	
		54,661.86
		109,416.19

Expended:

Wages	7,698.66	
Chemicals	2,216.72	
Office Supplies	188.91	
Dept. Supplies	1,623.80	
Other Services	1,413.49	
Add'l Equip & Training	987.00	
Equipment Repair	5,316.30	
Testing	8,765.00	
Electric	7,511.79	
Gas Heat	186.87	
Highway M.F.R.	1,000.00	
Postage	294.61	
D.E.P. Assessments	296.96	
Dues & Subscriptions	372.00	
Betterments to General		
Long Term Debt	11,655.93	
		49,528.04
		59,888.15

**Fund Balances as of June 30, 2008:**

Reserve for Encumbrances	
Reserve for Expenditures	53,030.00
Reserve for Special Purposes	
Unreserved Retained Earnings	6,858.15
	59,888.15

## COUNCIL ON AGING

The Senior Citizens of Dunstable continue to be served by the Council on Aging.

The Council serves under the direction of the State Department of Elder Affairs and the Elder Services of the Merrimack Valley. Director Ruth Tully, who is available at the Town Hall on Tuesday, 10 am to 4 pm and Thursday from 11 am to 3:pm, serving the Dunstable Seniors.

We now have the Alternative Transportation Program in effect, which provides a more flexible service for the seniors without rides. This service is for Medical and shopping trips and is from a local Taxi service, which is very responsible, co-operative and prompt. This service has proven to be very successful and also very accommodating. Also, there is a Handyman in town that has been very helpful to many of our Seniors who need some work done around the yard and home. We now have added a snowplowing and snowshoveling service for those who need the help clearing their walkways.

We provide help with the Senior Pharmacy Programs and Fuel Assistance, and the Meals on wheels program. At the senior meeting day, which is the First Wednesday of the month, we provide a blood pressure clinic, cholesterol checks, and have a day for Flu and Pneumonia shots. The town nurse is at the Town Hall the same day from 11:00 a.m. to 12:00 p.m, which is on the first Wednesday of every month. We also have assistance with applications for Food Stamp Applications.

In May, the Tyngsboro-Dunstable Lion's Club put on a delicious Roast Beef dinner for the Seniors of both towns, which was well attended and very much enjoyed. In June, the Dunstable Police Union put on an outing for the Seniors and treated them to a Luncheon at Scupper Jacks, in Acton. Everyone had a great time and the meal was delicious. In July, the Dunstable Fireman put on a great cookout for the seniors, which was also delicious and appreciated by everyone. In August, Senator Panagiotakis treated the Seniors to a cook-out and answered any questions they might have had. In September, we had a guest from the Shine program to help explain the new Medicare Part D. program. In October, we had a speaker from the Lifeline Company to encourage Seniors that live alone or are alone for any length of time, to consider investing in.

We now have a Triad Officer, Sgt. Darrell Gilmore, who has been very helpful to the Seniors and is keeping them updated with a lot of valuable information. We have added another service to the Seniors which is a Shine Councilor, Kay Whitehead, who helps the Seniors with Insurance problems and understanding Medicare benefits. If anyone needs to schedule an appointment, they need to call Ruth Tully at 978-649-4514 ext. 223. Mrs. Whitehead is usually at the Town Hall on Thursday's from 11am to 1pm.

There are approximately 350 seniors in the Town of Dunstable. Several of these received varying kinds of services over the past year, such as Fuel Assistance, Meals on Wheels, and Transportation and local assistance. The Council applied for a grant in the sum of \$3500.00 from the State of Massachusetts. The members of the Council on Aging and the Director volunteer their time to help wherever and whenever needed.

The Council on Aging are working with the Seniors of Dunstable to show the need for a Senior Center, which is now at the Dunstable Library. We are getting some support and would like to encourage any resident 60 years or older to come and join us to have fun, and become involved. This is held the 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> Wednesday's of every month.

The Dunstable Senior Club meets once a month, on the first Wednesday of every month. The meetings start at 11:00 a.m. and begin with a catered meal put on by the Merrimack Education Center, followed by a business meeting and entertainment. We welcome all Citizens 60 and over to come and join the Club and have some fun.

Respectfully submitted,

Arlene Silk, Chair and Treasurer

Jean Carpenter, Secretary

Members:

Gerald Simmons

Marjorie Ryder

Carol Vaillancourt

Ralph Sabatino

Janet Waldman

Ruth Tully, Director



## **COMMUNITY PRESERVATION COMMITTEE**

The Community Preservation Committee was first appointed after the Town adopted a bylaw directing the Selectmen to establish the 9 member committee on September 25, 2006.

Entering FY 2008 the CPA had over \$400,000 in available funds. Although the matching funds from the state were estimated to be 60%, Dunstable did receive the full 100% match in the fall of 2008.

This was the second year of full matching funds for our town. One reason for this higher payback is that the town voted to implement a 3% surcharge rather than a lesser surcharge as some towns have. This entitles us to eligibility for second round funding and has resulted in full matching funds so far.

Funds have been appropriated at 10% to each of the following reserve accounts: Open Space, Historic, Community Housing, as directed by the laws governing CPA funds. The committee lowered its' request for clerical/administrative funds to 3%. At this time these funds have been used only for the expense of the posting of the required Annual Public Hearing.

Total Debt commitment for the Flat Rock Hill Preserve (Ferrari Purchase) for FY 2009 will be \$144, 100.00.

Three articles were brought to the floor at the Annual Town Meeting. The first was a request for \$5000 by the Historic Commission for the repair and resetting of the Watering Trough in the Town Center.

Second and Third were requests from the Conservation Commission for the creation of a Picnic area at the top of Blanchard Hill with site clearing to enhance the mountain view, and creation of access and view of the Arched Bridge Conservation Area to increase safety at that site. The second two articles totaled \$15,000. All requests were passed by the town.

The CPA held their required Annual Public Hearing on September 10, 2008.

All information and forms for CPA requests may be found on the town website.

Respectfully submitted,

Leah Basbanes  
Susan J. Tully  
Beorge J. Basbanes  
Lisa Gervais  
David Nicholson  
Kevin Welch  
Jospeh Dean  
Joan Simmons  
Susan Psaledakis

# CONSERVATION COMMISSION

The Dunstable Conservation Commission serves the community as a regulatory agency while also promoting the conservation and sustainable use of natural resources. The Conservation Commission Act (Massachusetts General Laws, Chapter 40, Section 8C) of 1957 designates the Conservation Commission as the official agency charged with the protection of the community's natural resources. In 1972, Conservation Commissions were given the added responsibility for administering the Wetlands Protection Act (MA G.L. Chapter 131, Section 40). In addition to its responsibility under the state statute, the Commission has similar responsibilities as set forth in the Dunstable General Wetlands Bylaw.

The Commission reminds residents that a \$250 fine will be imposed for those caught driving motor vehicles on Conservation property.

Nationalgrid received permission from the Commission to remove eighteen (18) trees from Conservation properties. These diseased trees were in danger of falling and damaging main electrical lines that supply power to the town.

The Commission would like to thank residents who marked trails and removed/posted signs on the Flat Rock Hill Conservation property. Your volunteer work is greatly appreciated!

Commission member, Alan Chaney, attended the Rivers & Riverfront conference in October. Secretary, Cheryl Mann, attended a NMCOG Pictometry seminar. Pictometry took aerial images of the town in the fall and will be forwarding those images to the Northern Middlesex Council of Governments (NMCOG) in order for them to be incorporated into a program that the town can use for the purposes of planning, maintaining conservation properties, tracking Water Department infrastructure, etc.

Residents approved the use of \$15,000 of Community Preservation funds to improve Conservation Commission lands. The ConCom used the funds to relocate and improve the road into the Stone Arch Bridge Conservation area. Funds were also used to clear the summit of Blanchard Hill. Most of this work was completed in the fall of 2008.

The Conservation Commission held a "Cut your own Christmas tree" sale in early December at the Unkety Woods Preserve on Woods Court and at the Amos Kendall Conservation land off High Street. Peer Leaders and National Honor Society students from the Groton-Dunstable Regional High School helped the Commission during the tree sales.

Under the Wetlands Protection Act and the Town Bylaw, the Commission files show the following actions were taken in the calendar year 2008:

Notices of Intent Hearings/continuations .....	2
Requests for Determination/continuations .....	0
Site Visits .....	18
Certificates of Compliance .....	2
Building Permits .....	2
Occupancy Permits .....	2

The Dunstable Conservation Commission meetings are generally scheduled on the second and fourth Monday of each month at the Town Hall, starting at 7:30pm. Interested residents are welcome to attend.

Respectfully submitted,

Leah Basbanes, Chairperson

Marilyn Pike

Juan Amodei

Bill Moeller

Jeff Haight

Judy Larter

Alan Chaney

Cheryl Mann, Secretary

# PLANNING BOARD

Chapter 41, Section 70 of the General Laws of Massachusetts allows for every town with a population of less than 10,000 people to create a Planning Board which shall make careful studies of the resources, possibilities and needs of the town, particularly with respect to conditions injurious to the public health or otherwise in and about rented dwellings, and make plans for the development of the municipality, with special reference to proper housing of its inhabitants.

The Planning Board would like to remind residents that many of the roads in Dunstable have been designated as scenic roads. According to M.G.L. Chapter 40, Section 15C, “after a road has been designated as a scenic road any repair, maintenance, reconstruction, or paving work done with respect thereto shall not involve or include the cutting or removal of trees, or the tearing down or destruction of stone walls, or portions thereof, except with the prior written consent of the Planning Board.” If you have any questions, please call the office (978) 649-4514 x230.

The Dunstable Planning Board meets regularly at 7:30pm on the first and third Mondays of each month, or as required.

There are 5 board members. Three board members are required to conduct regular business and four members are required for hearings.

The Planning Board held a hearing for two potential changes to the Zoning Bylaw in 2008. The first was to change Assessor’s map parcel 12-41-0 to a B-1 Retail Business District. The second was to create a Source Water Protection District.

Joyce Cail is the new contact from the Planning Board working with the Northern Middlesex Council of Governments. The Board would like to thank Judy Larter for her past service holding this position.

George Basbanes has agreed to continue as the Planning Board representative on the Community Preservation Committee.

Plans not requiring subdivision approval .....	4
Building Permits signed .....	0
Zoning Hearings .....	1
Planning Board Rules & Regulations Hearings .....	0
Definitive Hearings/continuations .....	8
Subdivision Approvals .....	0
Special Permit Hearings/continuations .....	1
Scenic Road Hearings/continuations .....	3
Preliminary Meetings/continuations .....	0

Respectfully submitted,

W.J. Goldthwaite, Chairman  
Judy Larter, Vice Chairman  
Joyce Cail, Secretary  
George Basbanes, Member at large  
Brett Rock, Member at large

Cheryl Mann, Office Secretary  
Judy Larter, Member at large  
Joyce Cail, Member at large  
Cheryl Mann, Secretary

## **BOARD OF ROAD COMMISSIONERS**

As a result of continued budget constraints, meeting the needs of the town has remained a challenge. During the year, we completed projects throughout the town, including paving a section of Pleasant St., brush removal along roadsides, and culvert replacement in various locations. A desperately needed new truck was purchased this year replacing an 18 year old truck. An attempt is continuously made to keep the rubbish picked up along our roadsides. In addition to snow removal on town roads, we assisted with snow removal at the town hall, cemetery, town pumping station, transfer station, library and Larter Field.

During the ice storm of December, 2008, Highway worked cooperatively with police, fire, utility and other emergency personnel. We continue to work with federal and state agencies in attempts to recover costs associated with emergency management efforts, storm clean-up and damage repairs.

There are a number of future projects we continue to actively monitor. The highest priorities include the North Main Street Bridge and the replacement of the salt shed. The North Main St. is monitored by the state. It is likely that it will need to be replaced in the future. The salt shed is in deteriorating condition. We have unsuccessfully submitted for government funding to pay for this repair. We will continue to evaluate potential funding sources, although some level of town funding will be needed.

We were able to complete and assist other town boards with several projects. The Highway Department assisted the Water Department various times throughout the year including flushing the water system and fixing leaks. David Tully, Acting Water Superintendent, assisted with monitoring the pump station, fixing leaks, reading and changing over meters, and exercising valves. New hydrants and shut-off valves were also installed. Drainage work was also completed.

During the year, the Highway Department continued to attend training courses and Emergency Management meetings.

I would like to thank my fellow Commissioners, Michael Martin and Tom Dumont for their input and suggestions that have been helpful and instrumental in making it though this financially challenging year.

Respectfully submitted,

James Regan  
Chairman

# **GROTON-DUNSTABLE REGIONAL SCHOOL DISTRICT**

## **SUPERINTENDENT OF SCHOOLS**

It is with both pride and pleasure that I submit my fourth report for your review. I would like to extend my sincere appreciation to the school committee, the staff, parents, community officials, and the townspeople for their support and cooperation. I would also like to recognize the Central Office Staff and the Administrative Team for their dedication to the district and their commitment to the students we service.

The Office of Educational Quality and Accountability (EQA) conducted a comprehensive audit of the district and presented its findings to the Educational Management Audit Council, the Department of Education and the School Committee. Six areas of accountability were examined. These included Leadership, Governance and Communication; Curriculum and Instruction; Assessment and Program Evaluation; Human Resources Management; Access, Participation and Student Academic Support; and Financial and Asset Management.

I am pleased to announce that the district received a very favorable review from EQA state examiners. I am proud of our staff for the successes that have been achieved over the past several years. Moving the district from Good to GREAT (Collins, 2001) required change from the status quo. This is challenging work that demands a commitment to excellence. It was gratifying to have the EQA validate our efforts to date and I am proud of our staff for their many contributions. Students continue to perform extremely well on the MCAS and this was highlighted in the EQA report.

The district also underwent several financial audits. These reviews generated positive findings with some suggestions for refinement of procedures. The district handled its financial responsibilities in a prudent and professional manner, following acceptable accounting practices. The special education circuit breaker audit revealed the district is applying for appropriate reimbursable services and utilizing these funds for their intended purposes. The special education and business staff are to be commended for their diligents in monitoring programs and services and related finances.

The School Committee appointed a Facilities Task Force (FTF III) to assess and report on all facilities in the district. This task force is to be congratulated for their work, which culminated in a comprehensive report. Part of this report indicated that the district will continue to experience a decline in enrollment in the foreseeable future and identified a number of classrooms at Florence Roche and Swallow Union Elementary Schools that could be used to accommodate the 10 classrooms at Prescott. With a retiring principal and an opportunity to assign staff more efficiently, the difficult decision was made to close Prescott as an elementary school.

District officials and the school committee also modified the attendance area for elementary students. This zone had not been updated for many years. A committee worked with the superintendent to reclassify this attendance area and the result realized greater busing efficiencies and balanced enrollment in our elementary schools. A transportation subcommittee was formed to monitor, among other things, this situation in the years ahead.

As we look at the data taken from the October 1 Enrollment Report for 2006 we found the district's enrollment to be 2,947 students (HS: 819; MS: 950; Elem.: 1,101; ECC 77). The October 1 of 2007 report shows an enrollment of 2,896 students (HS: 857; MS: 931; Elem.: 1,039; ECC 69). The October 1, 2008 report shows 2,822 students (HS: 832; MS: 922; Elem. 1001; ECC 68). Although several teaching positions have been eliminated to adjust for this decline in student population, we are hopeful that the school committee will be able to reduce the present student to teacher ratio of approximately 25 to 1 to a smaller ratio when the budget permits.

In the coming year district officials will develop a 5-year strategic plan. Various stakeholders will be invited to participate in its development. This plan will be presented to the public once completed.

Congratulations are extended to Ryan Barrett for being awarded the Massachusetts Association of School Superintendent's Certificate of Academic Excellence. This distinguished award is given to a well-rounded student who has demonstrated academic excellence and community service, while participating in a variety of other enrichment activities. It is unfortunate that this award is limited to only one student in our high school because so many students are eligible to receive this award for their academic accomplishments. This decision is always a difficult one to make and I am fortunate to have the expertise of our guidance staff to help narrow the field of qualified candidates.

Finally, I would like to offer a special thanks to Cindy Barrett, School Committee Chair, Forrest Buzan, Vice Chair and Pete Carson, Secretary, for their leadership this past year. Additionally, I would like to thank Berta Erickson, Paul Funch, Chuck McKinney and Frank O'Connell for their dedication and many contributions to the children in Dunstable and Groton. I consider myself most fortunate to be a part of this high performing district as we collectively continue on a path toward excellence and greatness.

Respectfully submitted,

Dr. Alan D. Genovese  
Superintendent of Schools

# GROTON-DUNSTABLE REGIONAL HIGH SCHOOL

Groton-Dunstable Regional High School students, teachers, administrators, and staff are proud of both the collective and individual achievements during the 2007-2008 school year. The achievements span the areas of academics, athletics, visual arts and the performing arts.

## Performance Data

- 98% of the GDRHS graduating class of 2008 enrolled in post secondary institutions.
- GDRHS SAT scores for 2008: Reading (539), Writing (536), Math (568)
- 100% of our students taking Psychology A.P. exams scored a 4 or higher.
- 100% of our students taking Spanish Lit. A.P. exams scored a 5
- 96% of our students taking Calculus A.P. exams scored 3 or higher
- 87% of our students taking U.S. History A.P. exams scored 3 or higher.
- 89% of our students taking Physics A.P. exams scored 3 or higher.
- 80% of our students taking Biology A.P. exams scored 3 or higher.
- 93% of our students taking English Literature A.P. exams scored 3 or higher.
- 91% of our students taking Chemistry A.P. exams scored 3 or higher.
- On the 2008 MCAS Tests, our students scored well above the state average and we have met Annual Yearly Progress as outlined in the No Child Left Behind Act.
  - Math: 95% Advanced & Proficient
  - English: 94% Advanced & Proficient
  - Science: 84% Advanced & Proficient (new exam)
- There were 59 Adams Scholarship Winners.

## Accomplishments 2007-2008

- GD News, a video program produced, edited and directed by Groton-Dunstable students continues to be a regular feature on Groton Cable and in GDRHS classrooms.
- Nine GRDHS students were named Commended Students in National Merit Scholarship Program.
- Eight GDRHS students were selected to the Central MA District Chorus and Band. Four GDRHS students received All-State recommendations.
- Through the Student Activities Council and various other students groups, GD made donations to several local charities during the past school year including the Lowell Wish Project and Loaves & Fishes Food Pantry.
- GDRHS continues to offer over 25 clubs and activities for students in grades 9 through 12.
- Girls Track & field and Cross Country were 2008 League Champions
- GDRHS was selected as the 2007-2008 Midland Wachusett League Division B Art Hurd Sportsmanship Award winner.
- Students from the 2007-2008 Professional Journalism, Design, and Production class and members of the Yearbook Club have been acknowledged by three different organizations for their exceptional work on the 2008 edition of *The Key* yearbook, which had the theme "Unexpected." The National Scholastic Press Association (NSPA), gave *The Key* a first class rating. The yearbook was also critiqued by the Columbia Scholastic Press Association (CSPA), which named *The Key* as a gold medalist and Herff Jones selected the yearbook to the list of 2009 yearbooks that will be distributed throughout the entire country to schools as an example of excellence.



- The GDRHS English department earned a National Endowment of the Arts (NEA) grant, Shakespeare in American Communities, in conjunction with, The Actors' Shakespeare Project (ASP). As a result, two members of the department were able to attend, free of charge, a weeklong summer institute on *The Merchant of Venice*.
- Additional courses were added to the Program of Studies including Advanced Placement Environmental Science.

Respectfully submitted,

Shelley Marcus Cohen,  
Principal

# GROTON-DUNSTABLE REGIONAL MIDDLE SCHOOL

The Groton-Dunstable Regional Middle School is located in two buildings and provides educational services to children in 5<sup>th</sup> through 8<sup>th</sup> grades. Grades 5 & 6 are housed in the south building and grades 7 & 8 are housed in the north building. The mission of the Middle School is to respond to the developmental needs of students between the ages of ten and fourteen. As a bridge between elementary and secondary school, the Middle School nurtures the intellectual, social, and emotional development of the middle level child. A team approach, creating smaller learning communities for staff and students, ensures continuity and consistency in educational programs; as well as a warm, safe, and enthusiastic environment for learning.

## **Accomplishments 2007 – 2008**

- Ongoing curriculum work across all content areas, including: MCAS analysis, writing across the curriculum, and analysis of mini bench-marks (formative assessments).
- Efforts to create a smooth and positive transition from the elementary school to the middle school. For example: Grade 4 Parent/Student Orientation Evening, Step Up Day and visits to the elementary schools.
- Led by the Student Council, the entire school became involved in two community service projects; Project Mitten raised \$11,000 for the Children's Community Fund and a very successful food drive benefited Loaves and Fishes.
- Faculty Study Group for new Student Success Team Process
- Workshops on Differentiated Instruction
- Improved Parent Communication/Involvement – SPEDPAC Roundtables, National Education Week, Student Shadow Day, Parent Survey
- Implementation of Co-Teaching Model – Math (Grades 5-8) and ELA (Grades 7&8)
- Work continues to move forward with the final production of the Big Book Project
- Kids Night Out – Grades 5&6 (Social activity twice a year)
- Cafeteria and Custodian Appreciation Day
- Re-Configuration of the North and South Buildings to be more age appropriate (Gr 5/6 and Gr. 7/8)
- Voluntary Monthly Special Education Meetings for Sped Staff to enhance communication
- Monthly Paraprofessional Staff Meeting to enhance communication
- Re-Organization of the Learning Center Model
- Updated and revised all safety Procedure Manuals
- Revised Student/Parent Handbook to make it more student-friendly
- Explored and researched the Turning Points Model
- Created new process for developing Individual Student Success Plans
- Full Implementation of the Connected Math Program and Investigations Program
- Made Adequate Yearly Progress in Mathematics (aggregate and all subgroups)

Respectfully submitted,

Steven M. Silverman,  
Principal

## SWALLOW UNION ELEMENTARY SCHOOL

Swallow Union is located in the center of Dunstable. The Union building was dedicated in December 1895, with less than 60 students, K-9. The Swallow building opened its doors in 1963, and a connector was added in 1978. The last major renovation was completed in September 1995. With the closing of the Prescott School in Groton, we now have roughly 400 students in grades kindergarten through 4<sup>th</sup>.

Our staff of well-trained professionals is eager to learn and practice new teaching techniques. They set high expectations for themselves and their students. Currently, they are focusing and working diligently in the subject areas of language arts and math.

There are several other programs that we would like to highlight:

- In a continuing effort to strengthen our professional learning community we are providing time for staff to meet collaboratively on a weekly basis, as well as time to work together on many of our half-days. All of the grade levels have academic goals that they are working on together, and this time allows them to share their strategies, assessments, and students' work. Another focus of our professional learning community is to have a plan in place for those students who do not meet our intended objectives in a specific skill. Our new building based curriculum leaders have been instrumental in helping our staff provide this extra support for these students.
- We are also putting in a great deal of time and resources in the area of math. Since we have started to update our math program, we are providing teachers with professional development to understand the new material. Also we are implementing more common assessments in the area of math.
- We are constantly updating the safety of our students and staff. We have put in a security/ buzzer system on the front doors. Presently all the doors in the building are locked during school hours. Visitors can only enter through the front doors. Office personnel remotely unlock the doors to allow access to the building.

Swallow Union continues to house the district's Applied Behavior Program, which is contracted through the New England Center For Children. This program is for students with special needs and has been a wonderful asset to our school.

Respectfully submitted,

Peter Myerson,  
Principal

# CURRICULUM AND STAFF DEVELOPMENT

Groton-Dunstable students excel academically, and the district strives to continually improve student learning. One of the important data sources used to examine student progress is the Massachusetts Comprehensive Assessment System, better known as MCAS. Last spring all students in grades 3-8 and 10 were tested in both English Language Arts (ELA) and Math. Groton-Dunstable students on the whole performed well above the state’s performance targets as noted below:

	<b>2008 MCAS Test State Performance Target (composite performance index)</b>	<b>GDRSD (composite performance index)</b>
English Language Arts	85.4	94.0
Math	76.5	90.1

The district is proud that its special education population met the adequate yearly progress (AYP) improvement targets in ELA and math. The district continues its focus on fully implementing the new, more rigorous K-8 mathematics programs aligned to the state’s standards and developing common assessments, grade level pacing guides, and differentiated lesson materials to support all students. It is also providing support to students during the school day and/or during after school programs.

The district has continued to address the regulations of the No Child Left Behind Act. One of these requirements is to have all teachers licensed by the Commonwealth of Massachusetts and all core academic area teachers highly qualified in the content areas they teach. The district is proud to report that in the 2007-2008 school year 98.8% of its staff members were licensed in the area of their teaching assignment. It continues to support teachers by providing funding for professional development to maintain their highly qualified status, especially for those teachers who teach more than one content area. Other NCLB mandates overseen by the curriculum office include compliance with all civil rights regulations and providing staff training in that area; the English Learner Education program for those students whose native language is not English and providing required professional development to teachers of limited English proficient students; and providing assistance to students residing in our communities who have no permanent home as defined by the McKinney-Vento Homeless Education Assistance Act.

Groton-Dunstable received the following grants for the 2008-2009 school year: Title I, that provides in-school and after-school math and reading instructional support at the middle school to those students who qualify; Title IIa, that funds professional development, including a teacher induction program for staff new to the district; Title IIc, that provides a small amount of funding for professional development in instructional technology; a Safe and Drug Free Schools grant, that helps to support health-related programs and professional development. This year three private schools in the community, Country Day of the Holy Union, Groton Community School, Inc. and Seven Hills at Groton, have access to some of the grant funds.

Respectfully submitted,

Dr. Susan Rübel,  
Director of Curriculum and Staff Development

## **PUPIL PERSONNEL SERVICES**

The Pupil Personnel Services Department provides support services for all students within the Groton-Dunstable Regional School District to enhance access to the general curriculum and to strengthen the opportunity to progress effectively in all academic areas.

Support services for students include: nursing, guidance counseling, school social work, behavioral consulting, psychological assessment, related therapy services of speech/language, occupational and physical therapy, services for the vision and hearing impaired, assistive technology, special education, early childhood and special transportation. All schools have a registered nurse, guidance counselors, a Team Chairperson, special education teachers and paraprofessionals. District-wide personnel offer related therapy services in each school.

Federally mandated higher standards for competency require all children to become proficient in reading and math. The District complies with these mandates and is responsive and collaborative in its efforts to educate all students. Special education services are provided in accordance with state and federal regulations for eligible students ages three to twenty-two. The District provides specialized services and programs for students with a range of disabilities through the Special Education Program that include specialized instruction and related services for students based on their Individual Education Program (IEP). Applied behavioral therapy services are provided for the District's autistic population. Counseling is provided by guidance counselors, the school social worker and contracted service providers. Psychological assessment is provided by licensed school psychologists. And home or hospital tutoring is provided for students who are unable to attend school.

The School District has two classrooms with specialized services for children with autism and related disabilities. The R+ Classroom, Reinforcing Positive Outcomes, at the Florence Roche Elementary School and the SSC, Student Support Classroom, at the Middle School make it possible for students diagnosed with autism to be educated in their local school District with their peers.

The continuing goals of Pupil Personnel Services are: to support inclusion opportunities and activities through expansion of the co-teaching model including ongoing professional development for teachers, to facilitate positive transition of students changing schools through a collaborative process that includes staff and parents in transition planning, to provide professional development to teachers on scientifically researched methods and programs - particularly in the area of reading and math, to increase collaboration between special education and regular education staff, to increase communication and collaboration with parents, and to provide as many effective and cost-efficient services for special education children as possible within the school District.

Respectfully submitted,

Camilla Huston  
Director of Pupil Personnel Services

## DIRECTOR OF BUSINESS AND FINANCE

The district completed Fiscal Year 2008 with positive results in all aspects of its financial operations. These outcomes are even more remarkable given the pressures placed on the district by the state's new formula for the distribution of Chapter 70 financial aid. Although the state-wide increase in Chapter 70 funds was 6.28%, Groton-Dunstable received \$166,149 in new money, an increase of only 1.6% over the year prior.

The district's total revenue for the operating budget exceeded projections by \$78,513. In addition, the Massachusetts School Building Authority reimbursement for past projects – specifically the high school – exceeded projections by \$178,357. It is anticipated that the School Committee will vote to appropriate this sum to reduce the towns' debt assessments for Fiscal Year 2010.

The district was able to set aside \$254,284 in special education circuit breaker funds for use in FY 2009. Current regulations allow districts to carry over these funds, but they must be expended completely by the end of the following year. Special education expenses are difficult to control and almost entirely impossible to predict.

The district reduced or eliminated negative balances in certain revolving funds by \$45,111 which in turn improved the district's excess and deficiency (E&D) account. The Department of Revenue has certified the district's FY 2008 E&D at \$1,290,376, or 3.62% of the FY 2009 total budget.

Both the Department of Revenue and the district's auditors recommend an E&D balance of 3.0% to 5.0% of the current budget as a reserve for emergencies and unanticipated expenses. It is highly likely that the district will rely heavily on appropriations from E&D to balance the FY 2010 and FY 2011 budgets – the last two years of the phase-in of the new chapter 70 formula. The district will have little choice unless the implementation of this formula is delayed by the Commonwealth due to the present economic climate.

### Financial Highlights

Revenue gain – operating budget .....	\$	78,513	
Revenue gain – debt service reimbursement .....	\$	178,357	
Operating budget balance .....	\$	117,501	
Revolving fund improvement .....	\$	45,111	
Capital projects undertaken (from budget) .....	\$	120,000	
Circuit breaker carryover .....	\$	254,284	
E&D certification .....	\$	1,290,376	3.62%

Respectfully submitted,

Timothy Sheehan,  
Director of Business and Finance

# **GREATER LOWELL TECHNICAL HIGH SCHOOL DISTRICT**

The Greater Lowell Technical High School Committee meets in the Administrative Office (Room 2260), 250 Pawtucket Boulevard, Tyngsborough, Massachusetts. Meetings are public and district residents are welcome to attend. Regular meetings are videotaped and copies are made available to district communities for rebroadcast on local access cable television stations.

## **MISSION STATEMENT**

Greater Lowell Technical High School commits to ensure students' readiness for career, college, and citizenship in the 21st century. We challenge and support students as they realize their individual potential for personal and professional success.

## **PHILOSOPHY**

Greater Lowell Technical High School believes in the philosophy and goals of the Massachusetts Common Core of Learning, the Massachusetts Curriculum Frameworks, and the Massachusetts Vocational Technical Education Frameworks to ensure that students attain the academic and technical skills required to secure employment, to continue post-secondary studies, or to pursue a combination of both.

## **MCAS**

The class of 2008 scored a perfect 100% passing rate for MCAS requirements.

## **Grade 10 Results**

The first time passing rates for Grade 10 Greater Lowell Technical High School in the areas of English, Mathematics and Science continue to increase. The passing rate has shown a continuous improvement over the four year period. This year's passing rates for the areas of English, Math and Science exceed the state's rates. Greater Lowell's passing rates are as follows: English 97% math 91%, and science 85%. The state average for English is 93%, math 88%, and science 83%. Since 2005, the GLTHS Grade 10 English scores have increased 18%, with 50% of the students testing in the proficient category. Since 2005, GLTHS Grade 10 math scores have increased 10%, with 35% of the students testing in the proficient category. During the same time period, the school decreased the number of students not passing the test in their first effort by 15%.

## **COMMUNITY INVOLVEMENT**

Greater Lowell Technical High School takes pride in giving back to the member communities. This year, GLTHS auto collision students converted a used army radio communications vehicle to a fire truck. Students repaired numerous holes in the body and repainted the truck, handing the town back a refurbished vehicle. Carpentry students constructed sandwich style message boards for the town clerk used to publicize elections and constructed a roof to shelter a town water pumping station.

## PLACEMENT - Class of 2008

	<u>Total</u>	<u>Percent</u>
<b>Total Students</b>	<b>453</b>	
Trade Related	140	31%
College/Technical	219	48%
Military	15	3%
Non-trade Related	21	5%
Unemployed	36	8%
Unavailable for Placement	19	5%
Positive Placement	398	88%

## FINANCES

### Revenue 2008

1. Excess and Deficiency	\$1,335,779
2. Assessments: includes minimum contribution, and transportation aid	
Dracut	\$2,194,805
Dunstable	\$120,458
Lowell	\$5,264,017
Tyngsborough	\$762,156
Total	\$8,341,436
3. State Aid	
Chapter 70	\$19,937,045
Transportation	\$1,113,121
Total State Aid	<u>\$21,050,166</u>
<b>TOTAL REVENUE</b>	<b>\$30,727,381</b>

### Expenses

1. Operating	
Instruction	\$14,755,458
Plant	\$3,755,624
Fixed Charges	\$5,802,904
Administration	\$1,985,576
Other Services	\$3,892,768
Programs w/other Districts	<u>\$535,051</u>
<b>TOTAL BUDGET</b>	<b>\$30,727,381</b>



## **PETER TWOMEY YOUTH CENTER**

The Peter Twomey Youth Center (PTYC) is located on the main campus of the Groton-Dunstable Regional Schools, behind the Groton-Dunstable Regional Middle School North Building. It is self-supporting and is funded by tuitions, community donations and the annual Peter Twomey Memorial Golf Classic fundraiser.

The PTYC is the home of the School District's Extended Day Program which runs a Before School Program, a Mid Day Program for Pre-K and Kindergarten students, and an After School Program for students enrolled in Pre-Kindergarten through 8<sup>th</sup> Grade. These programs are available in both Groton (Florence Roche and PTYC), Dunstable (Union Building) and the Early Childhood Center (Boutwell). No matter what the location, the Extended Day Program is committed to providing academic support, supervised peer socialization and organized age appropriate activities within a safe and nurturing environment for the over 175 students enrolled in the various programs.

During the Summer of 2008 the expansion of the Extended Day space at the PTYC was completed . With the help from many students/parent/community volunteers, the room at the end of the building, previously used by the Maintenance Department, was turned into a dedicated space for Middle School students. With the addition of cable, new computers for games, and the donation of a pool table, this space will provide the District's largest population with an after-school space during the week and with the opportunity to open the facility on weekends for this school population.

The PTYC is also the base for the Groton-Dunstable Community Education Program which consists of the Children's Enrichment Program and the Adult Education Program. Twice a year the Children's Enrichment Program offers six week session of after school classes to student within the District. Some of the more popular classes offered this year were Doodlers, Drama and Games, Games, Games. The Adult Education Program is also offered twice a year with eight week sessions offered in the Fall and Spring. The ever popular Yoga and Pilates classes thrived as did the new Kickboxing classes. Other programs that fall under Community Education are: Summer Tennis Camp, Flag Football, Chess Club and the Middle School Summer School Program.

Respectfully submitted,

Karen Tuomi

Director of Extended Day and Community Services

## SUMMER CONCERT SERIES

2008 was our seventh year holding weekly concerts on the town common and consisted of five concerts which began on Wednesday, June 25th and ran through August 13th. (Two concerts were rained out, however we were able to re-schedule one on our “rain date.”)

As there was no town funding for the 2008 Summer Concert Series we relied on a lot of local support. We would like to thank the Dunstable Cultural Council for funding two concerts, BAE Systems for funding one concert; The Sunshine Girls, Spencer Painting, Jeanne D’Arc Credit Union, Lowell Five, General Woodworking and The Dunstable-Tyngsborough Lions Club for each co-sponsoring half a concert.

Additional thanks go out to the following business supporters for their contributions to the Summer Concert Series: Shaw’s and Market Basket in Nashua, Stop & Shop in Hudson, NH, Trader Joe’s and Sullivan Farms in Tyngsboro, along with several town businesses that helped to keep us going.

The sale of ice cream remains one of our chief forms of fund raising with proceeds going to pay for the following year’s concerts. In 2008 we were able to raise almost enough money to provide two concerts. Critical to the success of ice cream sales were all our volunteers, many of whom were also able to promote their own organizations such as: The Middlesex County Junior 4-H Fair Directors, The Dunstable Hookers and Knitters groups as well as the Dunstable Minutemen.

We’re in need of more volunteers for the upcoming Summer Concert Series, so don’t be shy, especially if you’re looking to promote your group!

Several vendors set up along the edge of the common during concert times, including the Dunstable Farmers Market selling lots of fresh, local produce and the Dunstable Seniors group, selling their handicrafts.

The Common Chefs and their helpers from the church cooked up some tasty hamburgers, hot dogs and sausage again this year. No one went hungry!

We appreciate the support that the concert series has received from the community. Most evenings brought several hundred people of all ages together for some harmonious and fun times. Our best attended concert, with over 500 people, was the City Council band which coincided with Vehicle Night.

Please feel free to contact any committee member if you would like to volunteer in any way, or if you have ideas you would like to share.

Respectfully submitted,

Paul Debreceeni  
Susan Tully  
Jean McKinney  
Diana Scudder  
Laura Tully  
John Callahan

## WATER COMMISSIONERS

2008 was a very productive year for the Water Department. The Source Water Protection Committee presented a bylaw at Town Meeting that would protect the aquifer that supplies water to its customers as well as individual wells in those areas. This bylaw passed at Annual Town Meeting on May 12<sup>th</sup>. The Department would like to thank Rebekah McDermott, Source Protection Specialist from Mass Rural Water, who was instrumental with the writing of the bylaw.

Changes that were made to the Water Department's Rules and Regulations were approved by the Board in February and at Annual Town Meeting in May.

Hydrants throughout the system were flushed and backflow preventors were tested as part of a periodic maintenance program.

The Water Department Emergency Handbook was updated in October. This handbook is used by the Water Department staff, the Police Department and the Fire Department.

The Department of Environmental Protection (DEP) conducted their 5 year Sanitary Survey in April. The only deficiency mentioned was that DEP would like the Department to install an alarm to notify the operator/staff in the event of a treatment malfunction. The Department is researching systems that meet DEP's requirements. The Department is also starting to research storage tank data for future infrastructure plans. Including water storage as part of our distribution system is (a) an integral factor in correcting our hydrant deficiencies, (b) beneficial for the Town overall Fire Protection (ISO) classification rating, and (c) also called out as a "positive improvement" indicator in the DEP 5 year Sanitary Survey.

Dunstable Water Commissioners conducted individual meetings with Tyngsboro Water District Commissioners and Pepperell Water Division to review FY09 & FY10 Operational Plans and to develop a cooperative network for ongoing support, potential business alliances, mutual State activity and various other inter-departmental topics that would benefit all parties.

Commissioner, Donald Pottle passed the certification examinations for Grade 2 Distribution and Water Treatment. This gives the Department another licensed operator.

The Dunstable Water Department joined the MaWARN (Massachusetts Water/Wastewater Agency Response Network) in December. Joining this free organization allows the Department to request emergency assistance in the form of personnel, equipment, and supplies from other municipalities. Also, in case of a federally declared emergency, FEMA reimbursement is contingent upon being part of the MaWARN organization. As an example: MaWARN members received email communications on important factors and support practices pertinent to sustaining operations during the December '08 snow/ice storm.



The Dunstable Water Department was awarded the Small System Security Award in 2008 from the Department of Environmental Protection Drinking Water Program.

Dick Kilhart and Mike Leach from Mass Rural Water continued to be a great resource to the Water Department, conducting fire flow tests, discussing operational issues and locating system valves.

The Water Department was fortunate to have students from the Greater Lowell Technical High School Junior Carpentry Class construct the shed roof at our well site. This roof will help protect our generator from damages caused by our harsh New England weather

The Dunstable Water Department would like to thank our own Board of Road Commissioners, David Tully, George Mershon, Dunstable Police Department, and Matt Walsh / Pepperell Water Division for their ongoing support over the past year.

If you have any questions, please feel free to contact us at 978-649-4514 x230. Our office hours are: Monday-Thursday 7:30am-3:00pm. The Water Board meets the 4<sup>th</sup> Tuesday of the month. The public is invited.

Thank you for your continued support.

Respectfully submitted,

Karl Huber, Chairman  
Donald Pottle, Commissioner  
Peter Georges, Commissioner  
Cheryl Mann, Secretary

## **ZONING BOARD OF APPEALS**

The Zoning Board of Appeals heard and acted on six appeals during the year of 2008, meeting as needed.

The Board:

- Considered two requests for a special permit of which both were granted.
- Considered three requests for findings of which all were found in favor of the applicants.
- Considered one request for an administrative appeal of which was found in favor of the petition.

Documents pertaining to these cases are on file and available for review at the Dunstable Town Hall.

I wish to recognize the work of the dedicated members of the Zoning Board of Appeals who serve the citizens of Dunstable on a volunteer basis:

- Alice Ekstrom, Member
- Ted Gaudette, Clerk, Appointed October, 2008
- Wesley Goss, Chairperson, Resigned July 2008
- Albert Horton, Associate Member
- Gerald Mead, Associate Member, Appointed October, 2008
- Lisa O'Connell, Associate Member and Secretary
- Judith Thompson, Member
- Leo Tometich, Member
- Joshua West, Chairperson

Their concern for the welfare of our Town is obvious and demonstrated by the time and effort each of these individuals devotes to their duties as members of the Zoning Board of Appeals.

The Board would like to recognize the outstanding tenure of Wesley Goss as Member and Chairperson on the Zoning Board of Appeals. His years of service have been an invaluable asset to the Town of Dunstable.

Respectfully submitted,

Joshua West, Chairperson  
Dunstable Zoning Board of Appeals



**INSERT BUDGET PAGES HERE**

# **ANNUAL TOWN MEETING TOWN WARRANT COMMONWEALTH OF MASSACHUSETTS**

Middlesex ss.

To either of the Constables of the Town of Dunstable in the County of Middlesex:

Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and Town Affairs, to meet at the Swallow School in said Dunstable, on Monday the 11th of May 2009, at seven o'clock in the evening, then and there to act on the following articles.

**ARTICLE 1.** To consider and act on the printed reports of several Town Officers and Committees.

**ARTICLE 2.** To see what sum or sums the Town will vote to raise and appropriate to defray the expenses for the Town, to fix Salary & Compensation for all elected and appointed Town Officers, or take any action in relation thereto.

**ARTICLE 3.** To see if the Town will vote to have the Selectmen appoint for a term of one year, one Pound Keeper, two Fence Viewers, two Field Drivers, and three Surveyors of Lumber, or take any action in relation thereto.

**ARTICLE 4.** To see if the Town will vote to accept a gift of land as described in a deed of James C. Stoddard, recorded with the Middlesex North District Registry of Deeds at Book 21647, Page 203, or take any action in relation thereto.

**ARTICLE 5.** To see if the Town will vote to accept any Gifts or Trust Funds, which may be offered under any condition, or take any action in relation thereto.

**ARTICLE 6.** To see if the Town will vote to hear reports of any Committees appointed at any previous Town Meeting, or take any action in relation thereto.

**ARTICLE 7.** To see if the Town will vote to pay any unpaid bills of 2008, or take any action in relation thereto.

**ARTICLE 8.** To see if the Town will raise and appropriate, borrow or transfer from available funds, the sum of Two Hundred Thousand Dollars and No Cents (\$200,000.00), or any other amount, for the construction and improvement to town roads of the Acts of 2006 State Reimbursement funds under G.L. Chapter 90, Section 34, Clause 127(A), or take any relation thereto.



**ARTICLE 9.** To see if the Town will vote to raise and appropriate any sum of money for the resurfacing and/or repaving of town roads and to determine whether such appropriation shall be raised by borrowing or otherwise, or take any action in relation thereto.

**ARTICLE 10.** To see if the Town will vote to establish an account to be known as the Highway Machinery Stabilization Account, for the purpose of appropriating therein and accumulating funds intended for the capital and equipment needs of the Highway Department, and further to determine what sum or sums will be deposited into said account for the coming year, whether by appropriation or transfer, or take any action in relation thereto.

**ARTICLE 11.** To see if the Town will vote to accept the provisions of Massachusetts General Laws, Chapter 152, Section 69, providing for the applicability of the State Workers Compensation Law to certain town employees, or take any action in relation thereto.

**ARTICLE 12.** To see if the Town will vote to authorize the Tax Collector to charge a \$10.00 charge for each written demand issued by the collector to be added to and collected as part of the tax, as authorized by Massachusetts General Laws Chapter 60, Section 15, to be effective as of July 1, 2009, or take any action in relation thereto.

**ARTICLE 13.** To see if the Town will vote to transfer the One Thousand One Hundred Eighty Four (\$1,184.00) Dollars collected from annual sales of Christmas Trees into an account to be known as the Christmas Tree Fund, account #0001-01-171-4730-0000-000, any & all expenditures from that fund to be made under the direction of the Conservation Commission, or take any action in relation thereto.

**ARTICLE 14.** To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow the sum of Two Hundred Eighty Five Thousand (\$285,000.00) Dollars, or any other amount for the acquisition by purchase or lease of a tanker truck for the Fire Department, or take any action in relation thereto.

**ARTICLE 15.** To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of Twenty Thousand Six Hundred Sixty-Five (\$20,665.00) and no/100 Dollars or any other amount for the purpose of paying an invoice due to Minuteman Regional Vocational Technical School District in Lexington for the Chapter 74 tuition for the 2009-2010 school year, or take any action in relation thereto.

**ARTICLE 16.** To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of Five Thousand Forty (\$5,040.00) Dollars or any other amount to purchase replacement bullet proof vests for all Dunstable Police Officers, or take any action in relation thereto.

**ARTICLE 17.** To see if the Town will vote to appropriate or reserve from the Community Preservation Fund annual revenues in the amounts recommended by the Community Preservation Committee for committee administrative expenses, community preservation projects, and other expenses in fiscal year 2010, with each item being considered a separate appropriation, or take any action in relation thereto.

**ARTICLE 18.** To see if the Town will vote to appropriate or reserve Four Thousand Five Hundred (\$4,500.00) Dollars or any other amount from the Community Preservation Fund annual revenues in the amount recommended by the Community Preservation Committee, for the finalization of the “Center District” and “East District” in the National Register of Historic Places project as detailed in the application approved by the Community Preservation Committee on 3/3/09, or take any action in relation thereto.

**ARTICLE 19.** To see if the Town will vote to raise and appropriate, borrow, or transfer from available funds, the sum of Eight Thousand Five Hundred (\$8,500.00) Dollars or any other amount, to cover the cost of a new water source for the Town Hall grounds irrigation system, or take any action in relation thereto.

**ARTICLE 20.** To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of Fifteen Thousand (\$15,000.00) Dollars, or any other amount, to cover the costs for inspection of the Woodward Mill Dam as ordered by the Commonwealth of MA, or take any action in relation thereto.

**ARTICLE 21.** To see if the Town will accept the provisions of Chapter 44, § 53F of the Massachusetts General Laws establishing Solid Waste Disposal/Transfer Station as an enterprise fund effective Fiscal Year 2010, or take any action in relation thereto.

**ARTICLE 22.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the Solid Waste Disposal/Transfer Station enterprise, or take any action in relation thereto.

**ARTICLE 23.** To see if the Town will vote pursuant to Section 121 of Chapter 53 of the General Laws to make arrangements for the Town Caucus of the ensuing year, including without limitation the day and hour when such caucus shall be held, how long the polls shall be kept open, and for the preparation and use of ballots, or take any action in relation thereto.

**ARTICLE 24.** To see if the Town will vote to amend the following sections of the Dunstable Zoning Bylaw (Each separate Proposal (A) through (H) represents a separate proposed amendment):

**Proposal (A): Section 6.2. Uses permitted by Special Permit of the Board of Appeals.** Insert the following sentence at the end of the first paragraph: *“Any such referral to the Planning Board shall be accompanied by a Site Plan in accordance with the Rules and Regulations of the Planning Board governing Site Plans, provided the application is subject to Site Plan review pursuant to this bylaw.”* The amended paragraph will read:

“Uses Permitted by Special Permit of the Board of Appeals. (In cases of applications under this subsection, the Planning Board may provide written advice to the Board of Appeals, which the Board of Appeals shall consider in reaching any decision; furthermore, the Board of Appeals may refer any such application to the Planning Board or any other board or agency of the

town for review, in which event such board or agency shall make such recommendations as it deems appropriate, and shall send copies thereof to the Board of Appeals and the applicant.) Any such referral to the Planning Board shall be accompanied by a Site Plan in accordance with the Rules and Regulations of the Planning Board governing Site Plans, provided the application is subject to Site Plan review pursuant to this bylaw.”

**Proposal (B): Section 6.6. Development Regulation – Open Space Development.** Insert the following sentence at the end of paragraph 6.6.1.: “*Such application shall be accompanied by a site plan in accordance with Section 14 of this bylaw and the Rules and Regulations of the Planning Board governing Site Plans and Special Permits.*” The amended paragraph will read:

“6.6.1. For the purpose of promoting the more efficient use of land and the preservation of its natural features, an owner or owners of a tract of land situated within the R-1 Single Residence District, or a duly authorized agent of such owner or owners, may make application to the Planning Board for a special permit exempting such land from the lot area and frontage, yard and width of lot requirements of Section 11 and from the requirements of Section 6.1.(a) in favor of the requirements of this section relating to open space development. Such application shall be accompanied by a site plan in accordance with Section 14 of this bylaw and the Rules and Regulations of the Planning Board governing Site Plans and Special Permits.”

**Proposal (C): Section 6.7. Uses Permitted by Special Permit of the Planning Board.**

**Proposal (C1): 6.7.1.** Insert the following clause near the end of paragraph 6.7.1., after “...Section 14 of this bylaw, ...: “*and the Rules and Regulations of the Planning Board governing Site Plans and Special Permits.*” The amended paragraph will read:

“6.7.1. Senior Residential Multifamily Development For the purpose of providing a variety of housing opportunities within the Town for people who are 55 years of age and older while promoting maximum efficiency in the use of land and the preservation of its natural features, in a context of encouraging better overall site planning, protecting the value of real property, promoting the more sensitive siting of buildings and other structures, preserving the natural and scenic amenities of the property, fostering provision for suitable areas for both active and passive recreation, and assuring a high level of environmental protection, an owner or owners of a tract of land situated within the R-1 Single Residence District, or a duly authorized agent of such owner, or owners, may make application to the Planning Board for a special permit for Senior Residential Multifamily Development (SRMD), exempting such land from the lot area and frontage, yard and width of lot requirements of Section 11 and from the requirements of Section 6.6.1.(a) in

favor of the requirements of this section 6.7. Relating to Senior Residential Multifamily Development: Such application shall be accompanied by a site plan in accordance with Section 14 of this bylaw, and the Rules and Regulations of the Planning Board governing Site Plans and Special Permits as well as specimen bylaws, rules and regulations required under subsection 6.7.3.(G), and sufficient information to demonstrate compliance with subsection 6.7.4.(A) through (G).”

**Proposal (C2): Section 6.7.5. Design Requirements.** Insert the following clause at the end of 6.7.5. (B): “*or open drainage systems complying with the Massachusetts Department of Environmental Protection’s regulations for stormwater management.*” The amended paragraph will read:

“B) Drainage. Natural surface drainage channels shall be either incorporated into the overall design or preserved as part of the common land. The development area shall be served by storm sewers or open drainage systems complying with the Massachusetts Department of Environmental Protection’s regulations for stormwater management.”

**Proposal (C3): Section 6.7.10. Submittal and Review Requirements.** Insert the following phrase at the end of the first sentence: “*and Site Plans.*” The amended sentence will read:

“6.7.10. Submittal and Review Requirements. Application under this section shall be submitted in accordance with the requirements of the Massachusetts General Laws and any rules and regulations of the Planning Board in connection with Special Permits and Site Plans.”

**Proposal (D): Section 7. R-2 General Residence District.** Insert the following clause at the end of Section 7.1(d): “*and the Rules and Regulations of the Planning Board governing Site Plans.*” The amended paragraph will read:

“Multi-family housing for the elderly or old-age housing, under state or federal law or program, or any other multi-family use mandated by applicable law, provided that no building permit for any such use or development shall be issued unless a site plan has been submitted to and approved by the Planning Board in accordance with the provisions of Section 14 of this bylaw and the Rules and Regulations of the Planning Board governing Site Plans.”

**Proposal (E): Section 8. B-1 Retail Business District.** Insert within subsection 8.2.2., after the phrase, “...under Section 14,” the following clause: “*and the Rules and Regulations of the Planning Board governing Site Plans*”. The amended sentence will read:

“8.2.2. Uses permitted under Section 8.1.(b) - (h) shall require a site plan under Section 14 and the Rules and Regulations of the Planning Board governing Site Plans to be submitted to the Planning Board.”

**Proposal (F): Section 9. B-2 Service Business District.** Insert within subsection 9.3.2., after the phrase, “...the site plans requirements of,” the following clause: “*and the Rules and Regulations of the Planning Board governing Site Plans and Special Permits*”. The amended paragraph will read:

“9.3.2. Uses by special permit under Section 9.2. And uses in this district provided under Section 8.1.(B) - (h) shall be subject to the site plan requirements of and the Rules and Regulations of the Planning Board governing Site Plans and Special Permits Section 14 . Development regulations as to area, frontage, setbacks, parking (see Section 12), etc., shall be as prescribed by the board in consideration of the uses, operations and facilities proposed and incorporated on the site plan.”

**Proposal (G): Section 10. B-3 Expanded Commercial District.** Insert within subsection 10.3. at the end of the first sentence, the following clause: “*and the Rules and Regulations of the Planning Board governing Site Plans and Special Permits.*” The amended sentence will read:

“10.3. Development Regulations. All development in a B-3 District shall be in accordance with an approved site plan submitted in accordance with Section 14 of this bylaw and the Rules and Regulations of the Planning Board governing Site Plans and Special Permits.”

**Proposal (H): Section 11. Development Rules and Regulations for All Districts.** Insert at the end of Section 11.7.2.(a), the following sentence “*All shared or common driveways shall conform to the Planning Board’s Rules and Regulations Governing the Subdivision of Land related to common driveways.*” The amended paragraph will read:

“(a) Shared or common driveways in order to limit the frequency or density of driveway openings in any given stretch of roadway. Any such driveway shall be contained entirely within the boundaries of the lots served by it, and no more than three lots may be served by one driveway unless the applicant can demonstrate to the Planning Board that additional connection can be made to such driveway without detriment to the needs of safe, suitable and convenient access. The Board may require a shared driveway maintenance agreement. All shared or common driveways shall conform to the Planning Board’s Rules and Regulations Governing the Subdivision of Land related to common driveways.”

or take any action in relation thereto.

**ARTICLE 25.** To see if the Town will vote to amend the Town of Dunstable's Zoning Bylaw and the Zoning Map of the Town of Dunstable by reclassifying lot 0 Block 41 on Assessors Map 12 (213-215 Pleasant Street) within the B-2 Service Business District classification, as shown on the proposed map which would permit a Contractor's yard and Business use, said map to be incorporated into the Dunstable Zoning Bylaw, or take any action in relation thereto.

**ARTICLE 26.** To see if the Town will vote to authorize the Board of Health to enter into and/or extend a contract with any provider of household waste removal services, hazardous or otherwise, public or private, including by such vote the authority to enter into agreements under Massachusetts General Laws, Chapter 40, Section 4 and/or 4A, or any other provisions of law and the authority in behalf of said Board of Health to determine terms and provisions of any such agreements and whether the Town will vote to raise and appropriate any sum or sums to defray the cost of any such service or agreement, or take any action in relation thereto.

**ARTICLE 27.** To see if the Town will, in accordance with M.G.L. Chapter 40, Section 4A, authorize the Board of Health to enter into an Inter-Municipal agreement with one or more other governmental units to provide public health services which the Board of Health is authorized to perform, in accordance with an Inter-Municipal Mutual Aid Agreement to be entered into between the Town and various governmental units, or take any action in relation thereto.

**ARTICLE 28.** To see if the Town will vote to authorize the use of a revolving fund for the next fiscal year pursuant to the authority of Section 53E1/2 of Chapter 44 of the General Laws, as established under Chapter 275 of the Acts of 1990, to be administered and expended by the Cemetery Commission for the operation and maintenance of the cemetery including the payment of wages or salaries of employees of such facility who are not full time employees of the Town, such fund to be funded by receipts collected from sale of lots, interment fees and other such pertinent fees appertaining to the cemetery, and establish the maximum dollar limit to be expended from such fund during the next fiscal year, or take any action in relation thereto.

**ARTICLE 29.** To see if the Town will vote to authorize the use of a revolving fund for the next fiscal year pursuant to the authority of Section 53E1/2 of Chapter 44 of the General Laws, as established under Chapter 275 of the Acts of 1990, to be administered and expended by the Board of Health for the operation and maintenance of the solid waste facility/transfer station including the payment of wages or salaries of employees of such facility who are not full time employees of the Town, such fund to be funded by receipts collected for tags, stickers and recycling and other such permit fees appertaining to the use of the solid waste facility/transfer station, and establish the maximum dollar limit to be expended from such fund during the next fiscal year, or take any action in relation thereto.

**ARTICLE 30.** To see if the Town will vote to authorize the Board of Selectmen to enter into and/or extend a contract with any provider of dispatch and related services, public or private, including by such vote the authority to enter into agreements under Massachusetts General Laws, Chapter 40, Section 4 and/or 4A, or any other provisions of law and the authority in behalf of said Board of Selectmen to determine terms and provisions of any such agreements and whether the Town will vote to raise and appropriate any sum or sums to defray the cost of any such service or agreement, or take any action in relation thereto.

**ARTICLE 31.** To see if the Town will vote to authorize the use of a revolving fund for the next fiscal year pursuant to the authority of Section 53E1/2 of Chapter 44 of the General Laws, as established under Chapter 275 of the Acts of 1990, to be administered and expended by the Planning Board for engineering services and supervisory services related to subdivisions, special permits and site plans including the payment of wages or salaries of employees of the Town Engineer or any other engineering firm engaged by the Planning Board, who are not full time employees of the Town, such fund to be funded by receipts collected from engineering fees, and any other such permit fees appertaining to development of land as detailed by the Planning Board in their rules and regulations for subdivisions, and establish the maximum dollar limit to be expended from such fund during the next fiscal year, or take any action in relation thereto.

**ARTICLE 32.** To see if the Town will vote to authorize the use of a revolving fund for the next fiscal year pursuant to the authority of Section 53E1/2 of Chapter 44 of the General Laws, as established under Chapter 275 of the Acts of 1990, to be administered and expended by the Recreation Committee for repairs, maintenance and/or improvements to town recreational sites (including Town Field, Larter Field, tennis courts, and any other facility under Recreation purview), such fund to be funded by donations, fund raising efforts, grants, and receipts for usage permits, and establish the maximum dollar limit to be expended from such fund during the next fiscal year, or take any action in relation thereto.

**ARTICLE 33.** To see if the Town will vote to authorize the use of a revolving fund for the next fiscal year pursuant to the authority of Section 53E1/2 of Chapter 44 of the General Laws, as established under Chapter 275 of the Acts of 1990, to be administered and expended by the Council on Aging for van transportation and miscellaneous transportation costs, etc. such fund to be funded by donations, fund raising efforts, grants, and receipts from usage fees, etc. and establish the maximum dollar limit to be expended from such fund during the next fiscal year, or take any action in relation thereto.

**ARTICLE 34.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the Stabilization Fund, which was established in accordance with Section 5B of Chapter 40 of the General Laws.

**ARTICLE 35.** To see if the Town will vote to allow the Board of Assessors to use any sum of Free Cash in the Treasurer's hands for the purpose of reducing the Tax Levy of 2010, or take any action in relation thereto.

On May 18, 2009 at 12:00 o'clock noon, at the Dunstable Public Library the following articles will be voted on:

To bring in their votes, all on one ballot, for the following officers and questions: for the term of one year: one Moderator and two Constables; for the term of three years: one Selectman, one Assessor, one member to the Board of Health, one Road Commissioner, one member of the Groton–Dunstable Regional School Committee, one member of the Greater Lowell Regional School Committee, one Trustee to the Public Library, one Cemetery Commissioner, one Water Commissioner, one Park Commissioner, one Commissioner of Trust Funds, and two members to the Advisory Committee; for the term of five years: one member to the Planning Board, one

Commissioner to Expend Proctor & Parkhurst Trust Funds and one Commissioner to Expend Parkhurst Free Lecture Funds.

and

“Shall the Town of Dunstable be allowed to exempt from the provisions of proposition two and one-half, so called, the amounts required to pay for the bonds or other debt instruments issued by the Town of Dunstable for purchase of a tanker truck for the Fire Department as described in Article 14 of the May 11, 2009 Annual Town Meeting?”

Yes \_\_\_\_\_ No \_\_\_\_\_

And you are hereby directed to serve this warrant, by posting attested copies thereof, one at the Post Office and one at the Town Hall in said Dunstable seven days at least before the time of holding such Town Meeting.

**HEREOF FAIL NOT**, and make due return of this warrant, with your doings thereon, to the Town Clerk, at the time and place of the meeting as aforesaid.

Given under our hands this 13<sup>th</sup> day of April, in the year of our Lord, two thousand and nine.

\_\_\_\_\_  
Walter F. Alterisio

\_\_\_\_\_  
Wesley D. Goss

\_\_\_\_\_  
Kevin Welch

I have served this warrant by posting attested copies thereof, one at the Post Office and one at the Town Hall \_\_\_\_\_ days before said meeting.

\_\_\_\_\_  
Date                      Constable



**SPECIAL TOWN MEETING  
TOWN WARRANT  
COMMONWEALTH OF MASSACHUSETTS**

Middlesex ss.

To either of the Constables of the Town of Dunstable in the County of Middlesex:

Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and Town Affairs, to meet at the Swallow School in said Dunstable, on Monday the 11th of May 2009, at 7:05PM in the evening, then and there to act on the following articles.

**ARTICLE 1.** To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of One Hundred Seventy Two Thousand Two Hundred Five (\$172,205.00) Dollars, or any other sum, to defray the excess expenditures, as authorized for Snow Removal in accordance with Chapter 44 Section 31D of Massachusetts General Laws, in addition to those costs defrayed by the appropriation voted under Article 2 of the Annual Town Meeting of May 12, 2008, or take any action in relation thereto.

**ARTICLE 2.** To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of Twenty Thousand Six Hundred Sixty-Five (\$20,665.00) and no/100 Dollars or any other amount for the purpose of paying an outstanding invoice due to Minuteman Regional Vocational Technical School District in Lexington for the Chapter 74 tuition for the 2008-2009 school year, or take any action in relation thereto.

**ARTICLE 3.** To see if the Town will vote to appropriate or reserve Eighteen Thousand (\$18,000.00) Dollars or any other amount from the Community Preservation Fund annual revenues in the amount recommended by the Community Preservation Committee, for the protection and preservation of the Town Hall roof as detailed in the application approved by the Community Preservation Committee on 3/3/09, or take any action in relation thereto.

And you are hereby directed to serve this warrant, by posting attested copies thereof, one at the Post Office and one at the Town Hall in said Dunstable fourteen days at least before the time of holding such Town Meeting.

**HEREOF FAIL NOT**, and make due return of this warrant, with your doings thereon, to the Town Clerk, at the time and place of the meeting as aforesaid.

Given under our hands this 13th day of April in the year of our Lord, two thousand and nine.

\_\_\_\_\_  
Walter F. Alterisio

\_\_\_\_\_  
Wesley D. Goss

\_\_\_\_\_  
Kevin W. Welch

I have served this warrant by posting attested copies thereof, one at the Post Office and one at the Town Hall \_\_\_\_\_ days before said meeting.

\_\_\_\_\_  
Date                      Constable