



**OFFICE OF THE
Advisory Board
TOWN HALL
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June 9, 2014

Present: Ron Mikol, Harold Simmons, Dana Metzler, Christine Muir, Kevin Welch, Pam Crocker

The meeting opened at 7 p.m.

Transfers

The board voted unanimously to approve a transfer of \$2090.87 to Town Hall Maintenance. The funds will come from excess balances at the end of the fiscal year, not the Reserve Account.

Prior Minutes

The board unanimously voted to approve the meeting minutes of April 28 and May 12.

Board of Selectmen

Ken Leva and Madonna McKenzie gave an update on the Select Board's current and ongoing activities:

- The BOS meeting schedule has changed from every Monday to every other Wednesday. This allows for attendance at other boards' meetings, as well as reciprocal attendance at BOS meetings, and for timelier signing of Town Meeting warrants.
- Madonna is currently creating a Personnel Policy Board, which would likely be involved in revising the town's Master Plan. She would also like to create a Capital Planning committee that would oversee or recommend additional needs as well as planned maintenance on existing capital resources. Madonna has also approached the GDRSD administration about creating a board that would include the superintendent, one member of the School Committee from each town, and the Chairs of BOS and Finance Committees of both towns.
- Madonna hopes to accomplish most of the recommendations set forth by the Department of Revenue (DOR) by the end of the year.
- She would still like to schedule a review (or post-mortem) on Town Meeting and the budget process.
- Ken mentioned that the BOS is working to set up an informational meeting on the proposed Tennessee Gas pipeline that will run through or very close to Dunstable. He plans to gather the various town boards to meet first, and then hold a public meeting on Thursday, June 26. Our NMCOG representative will make a presentation. Ken suggested inviting someone from GDRSD as the pipeline may be designed to run through the high school property. Kevin also suggested inviting Sheila Harrington as the State Representative.
- Madonna and Ken are meeting with Westford's Highway Superintendent to glean insight into our town's current plans to construct a new salt shed.
- Ken is close to wrapping up police negotiations but cannot say more while the process is open.
- Ken asked the Advisory Board to consider televising our meetings, as the BOS does. We discussed the current cable technologies available and whether recording and rebroadcasting is an option. This highlighted the additional need to find an IT/technical support person to assist in troubleshooting as well as recommending technology-related needs.

New Business

Dana asked when the middle school roof was replaced, and whether the towns were asked to approve the costs. He also noted that the Greater Lowell Vocational Technical High School (GLVTHS) repair/upgrade expenses begin

to fall into the FY15 budget and will need to be considered for debt exclusion before FY16, when the assessment to Dunstable becomes a more significant number. Christine found the presentation, indicating that FY15 cost is about \$1750; FY16 and FY17 costs are about \$27,000/year; and FY18 cost becomes \$40,000 or so.

We adjourned at 7:35 p.m.

Paul J. Meehan

Dana S. Goff

Ronald C. Coe

Harold K. Finner

Ken W. Welch

Christine Muir