

Personnel Board Meeting, June 27, 2018

Patrick Murphy, Chairman called the meeting of the Personnel Board to order at 9:20am. Members Patrick Murphy, Ken Leva and Jean O'Brien were in attendance. The minutes from the April 24, 2018 were reviewed. Patrick Murphy made a motion to accept the minutes, seconded by Ken Leva, all in favor. The motion passed.

1. Highway Department wages and classification were discussed. Paul Dalida, Road Commissioner presented the following; A Regression Analysis for Dunstable Road Employees; Equipment Operator, Front Line Supervisor, Mechanic and Laborer. The Bureau of Labor median wage for the positions of Construction Laborer, Equipment Operator, Mechanic and Front Line Supervisor in the communities of Lowell, Billerica and Chelmsford were provided for comparison

A motion was made by Patrick Murphy to:

1. Move the Highway Laborer from a grade 4 on the Wage and Classification Chart to a Grade 6.
2. Pat Murphy asked Paul Dalida to create a job description for 1st Equipment Operator. It will be included in grade 7 of the Wage and Classification Chart when the job descriptions of Laborer and 1st Equipment Operator are finalized and approved. The current person holding the position will be placed on step 18 years at \$27.82/hr. Seconded by Jean O'Brien, all in favor the motion passed.

The Board agreed to meet on July 25, 2018 At 7:00pm.

The meeting was adjourned at 10:40am.