

Minutes of the Personnel Board Meeting of May 24, 2017

The meeting was held at the Town Hall and called to order by Pat Murphy, Chairman at 9:12 a.m. The following members were in attendance: Pat Murphy, Peter Georges, Jean O'Brien and Tracey Hutton, Town Administrator.

The minutes of the last meeting on October 11, 2016 will be reviewed at the next scheduled meeting.

The committee discussed, the fact that the town position of part time patrolmen is not on the current Wage and Classification Chart. Tracey Hutton proposed the part time patrol position should be considered with the same methodology used to develop the Wage Chart, drawing on similar communities. Tracey Hutton will gather the data from the communities and present it at the next meeting.

The issue of part time patrolmen being paid during training was raised by Police Chief James Dow. He noted currently they do not receive a wage during training but other towns pay minimum or half wage. Once trained full wage is awarded. Chief Dow suggested a wage would help with recruiting. Tracey Hutton will gather information from other towns in this regard.

Both issues will be reviewed at the next meeting.

Pat Murphy presented an item of new business involving employees who do not take advantage of the town health insurance benefit. A committee discussed if a stipend should be available for those employees who do not. Pat Murphy expressed more concern that employees are not provided a stipend for health insurance after retirement. Tracey Hutton will need an actuary to determine the amount needed to pay the retirement health benefits and work with the accountant to determine the figures. This business item will be further discussed at the next scheduled meeting.

The next meeting is scheduled for June 12, 2017 at 1:00pm.

A motion was made by Jean O'Brien and seconded by Peter Georges.