



OFFICE OF THE PARK COMMISSION  
TOWN HALL, 511 MAIN STREET  
DUNSTABLE, MA 01827-1313  
978-649-4514 x224

## **PARK COMMISSIONERS MEETING MINUTES**

A Joint Meeting of the Park Commissioners and Recreation Commissioners.

Meeting Date: **Tuesday, Aug 29, 2023 at 6:30 pm**

Meeting in person at the Dunstable Town Hall, 511 Main Street, Dunstable, MA.

### **SCHEDULED AGENDA ITEMS**

Scheduled Agenda Items

1. Review and approval of meeting minutes: July 11, 2023
2. Tennis courts update.
3. Future CPA projects (Pavilion)
4. Ball fields update and future management discussion.
5. Larter sheds update and discussion of GDHS art student possibly painting fake windows.
  
6. Recreations Topics
  - A. Field Use Applications.
  - B. Kayak Rentals via the company Rent Fun.
  - C. Soccer net replacements and tipped over goal- disposal of?
  
7. Parks Topics
  - A. 2024 Budget reviewed.
  - B. Well and Irrigation update.
  - C. New England Sports Turf work and fertilizer/ Seed purchases. Discussion of work and purchases through June 30, 2024 and vote on approval of.
8. New Business, As Needed.
9. Tentative Next meeting Oct 10, 2023 at 6:30pm.

### **MEETING MINUTES**

Attending the meeting for the Parks Commission and a quorum being present; Jean Phelan, Tiffany Naughton and Dawn Theberge (Term expired)

Attending for the Recs Commission and a quorum being present; Tiffany Naughton, Brian Locapo, Jeff Hastings and Charlie Lipman

### **Meeting came to order at 6:35**

Don Barry from the Softball League attended and requested use of the softball field for the fall season with no additional charge. Voted on and request approved. Don Barry was informed the league can leave the grading machine in the shed over the winter.

Reviewed and approved meeting minutes for July 11, 2023

### **JOINT TOPICS**

1. Tennis courts update. Waiting for specs to submit IFB
2. Future CPA projects (Pavilion) Voted to continue pursuing
3. Ball fields update and future management discussion.
  - A. Softball field work completed. Renovation, Pack material added to dugouts and Water Spigot repair complete.
  - B. Decision to wait and see if Babe Ruth field has any applications for use before renovation is attempted.
  - C. Discussion or whether to wait until spring to rehab little league field and Swallow union field.
  - D. Discussion of the leagues maintaining the fields after initial renovation and concluded this is necessary.
  - E. Discussion of Parks Department overseeing and paying for the Larter ball fields and the Recs Department overseeing and paying for the Lower Swallow union fields.
4. Larter sheds update. Work completed. Discussion of GDHS art student, or Dawn Theberge possibly painting the fake windows on the Irrigation shed. Dawn Theberge to organize.

### **RECREATION TOPICS**

1. Field use applications- none
2. Kayak rentals. No response from Rent fun company.
3. Soccer net replacement and removal of broken goal to be taken care of by Charles Lipman

### **PARKS TOPICS**

1. Larter Wells Renovation completed!
2. 2024 Budget reviewed.
3. Discussion of future work and purchases through June 30, 2024. Voted on and approved all items.

Meeting adjourned at 7:55

Respectfully Submitted,

Jean Phelan –

Parks Chairperson

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