

Meeting time: March 30, 2017 at 6:30PM

Attendees: Mary Beth Pallis, Library Director

JoAnne Mikol, John Callahan and Robyn DeAngelis, Library Trustees

Place: Dunstable Free Public Library

The following agenda items were discussed:

LIGHTING PROJECT: Ron Mikol will work on replacing the ceiling lights. The estimate for replacing these lights is \$7,000.

FY18: FinCom has decided that they don't want to use "free cash". There was a FinCom meeting scheduled for April 3, 2017. Library is currently 10K shy of what is needed to meet its MAR (Municipal Appropriation Requirement). On April 3, Mary Beth will go to the FinCom meeting and present her case for "keeping the library open on Saturdays, meeting the library's MAR (Municipal Appropriation Requirement) and regaining the services that the library has lost". The minimum MAR needed is \$158,959.

STAFF NEW HIRE: Nancy Webb was hired for the library and is being trained on cataloging by the previous hire, Gail (who will continue working 1x per month). Her working hours will be 9-2 on Wednesdays, 3-8 on Thursdays and 9-2 on Fridays.

MAINTENANCE: The "Flying Fence" was lifted off the ground. Mary Beth will call Steve Georges to help with this.

SYMPHONY TRANSITION: The MVLC software will transition from Evergreen to Symphony. Appropriate staff will be trained on this new software. The transition from Evergreen to Symphony will be complete by May 15, 2017.

SENIORS MEETING EVERY WEDNESDAY IN COMMUNITY ROOM REQUEST: The library director and trustees voted "yes" on allowing seniors to meet four Wednesdays per month instead of only three Wednesdays per month. This plan is currently on a six month trial run "at the director's discretion" to see if it works out for all involved. After six months, the decision will be reviewed. There is concern about the community room turning into a "senior center".

DONATION OF 70" TV FROM THE BROWNS: As there is no appropriate place in the library for a TV this size, the library director and trustees agreed to let the Browns to donate the TV to someone else in town. Attendees suggested donating the TV to the Grange Hall or the highway department.

NEW VACUUM: The library director and all trustees voted "yes" on purchasing a new vacuum. Mary Beth suggested purchasing a Dyson as the current vacuum is 18 years old. Trustee money will be used for this purchase.

The meeting ended at 7:30 PM and the next meeting will be May 25, 2017 AT 6:30.